



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: June 10, 2021 at 9:00AM

MEETING LOCATION: Virtual & 1st Floor Conference Room – 2300 Vista Pkwy, WPB, FL 33411

PERSON PRESIDING: Dr. Christine Koehn (Chair) (IP)

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Dr. Christine Koehn (IP), Alan Bottorff (V), Randy Palo (IP), Dr. Constance Siskowski (IP), Inger Harvey (V), Dr. Thomas Cleare (V), Dr. Merlene Ramnon (V), Anne Gerwig (IP), Anne Caroline Valtin (V), Heather Tate-Boldt (V)

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel (IP)

OTHERS IN ATTENDANCE: James Green (V), Taruna Malhotra (IP), John Hulick (IP), Helene Hvizd (V), Meghan Parnell (IP), David Rafaidus (IP), Stessy Cocerez (IP), John Dlugosz (IP), Kwankila Corbin (IP), Elisa Galioto (IP), Ashley Pfister (V), Berthanie Pierre (V), Bilsy Thomas (V), Claudia Roberts (V), Darlene Williamson (V), Denise Negron (V), Emily Gorman (V), Helene Hvizd (V), Jared Greene (V), Jay Flicker (V), Jennifer Harris (V), Jennifer Rey (V), Jill Singer (V), Jodie Boisvert (V), Julia Dattolo (V), Julie Swindler (V), Karen Campbell-Saunders (V), Karen Fay (V), Karis Engle (V), Laura Contrera (V), Lauren Scirrotto (V), Lesley George (V), Linda Kane (V), Lisa McWhorter (V), Marlene Passell (V), Matt Kwarchak (V), Michael Wright (V), Miriam Bracero-Rosario (V), Nancy Bolton (V), Nancy Yarnall (V), Rachel Ramos (V), Reginald Durandisse (V), Renee Constantino (V), Ruben Uzcategui (V), Shea Spencer (V), Stephen Sosu (V), Tammie Sellman (V), Teresa Pedicino (V), Vivian Pazmino (V), Wendy Tippett (V), Yanet Campbell-Saunders (V).

DISCLOSURES: Dr. Constance Siskowski is employed by the American Association of Caregiving Youth, which is a recipient of FAA funding dollars.

CHAIR & STAFF COMMENTS: Dr. Christine Koehn welcomed everyone to the meeting.

CONSENT ACTIONS OF MEETING

Agenda Item: 2.A/B. *Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: Dr. Christine Koehn asked if there were any suggestions for additions, deletions or substitutions. Dr. Christine Koehn also asked if staff could provide an ERA update.

Action Taken: Motion was made to approve the agenda by Dr. Constance Siskowski. Second by Anne Gerwig. Motion accepted and approved unanimously.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: 3.A. *Adoption of CAC Regular Committee Minutes from April 8, 2021 & May 13, 2021*

Discussion: Dr. Christine Koehn stated that there was a quorum and asked for a motion to accept the past minutes.

Action Taken: Motion was made to approve the regular committee minutes from April 8, 2021 and May 13, 2021 by Anne Gerwig. Second by Heather Tate-Boldt. Motion accepted and approved unanimously.

REGULAR BUSINESS

Agenda Item: 3.B. *Employment Presentation (Dr. Christine Koehn and Julia Dattolo)*

- Julia Dattolo gave a PowerPoint presentation outlining the state workforce system, the mission and vision of CareerSource, and the services provided by the organization. Ms. Dattolo provided an update on the current state of the economy and provided specific statistics related to Florida and Palm Beach County. She also discussed CareerSource’s partnership with various County Departments, including the Community Services Department.
- Taruna Malhotra praised CareerSource for utilizing multiple grant funds in response to COVID-19 in order to better assist residents in Palm Beach County.
- Multiple CAC members discussed the topic with Ms. Dattolo.

REGULAR BUSINESS

Agenda Item: 3.C PDIC Update (Dr. Thomas Cleare and Randy Palo)

- Dr. Thomas Cleare shared that at the last meeting held on May 27, 2021, the PDIC reviewed both the Food & Hunger and Child Care domains. Dr. Cleare noted that any time a Domain is directly tied to FAA funding; it will be indicated within the document. There will also be additional definitions (such as Child Care) added to the document.
- Randy Palo added that the content of each section has been re-worded to reflect the County's role in each area.
- Dr. Thomas Cleare also shared that the individual domains will not be shared for review by the CAC; the completed packet will be shared at a later date.
- Dr. Christine Koehn reiterated that the June PDIC meeting is canceled and David Rafaidus informed everyone that he would update them once more information is available.
- Dr. Thomas Cleare praised the new Domain review process that was recently put in place by the Strategic Planning, Research, and Evaluation (SPRE) team and PDIC members.
- Randy Palo referenced the Ecosystem Wheel to mention that the PDIC is about half way finished with eight domains.
- David Rafaidus added that Department Director James Green would be giving further guidance on the upcoming Domains as well.
- Additional general discussion occurred as well.

REGULAR BUSINESS

Agenda Item: 3.D. Review of the CAC/HHS Membership Matrix & Applications (Dr. Christine Koehn and David Rafaidus)

- Dr. Christine Koehn summarized the discussion held during the Executive Committee meeting to review the four (4) applications submitted for re-appointment (Randy Palo, Dr. Christine Koehn, Dr. Constance Siskowski, and Heather Tate-Boldt).
- Additional general discussion occurred.
- David Rafaidus followed up with a brief overview and schedule of the upcoming processes for re-appointments.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: 3.D. Review of the CAC/HHS Membership Matrix & Applications (Dr. Christine Koehn and David Rafaidus)

Discussion: See bullet points above.

Action Taken: Motion to move all four (4) applications forward to the BCC for further consideration by Anne Gerwig. Second by Dr. Thomas Cleare. Motion approved and accepted unanimously.

REGULAR BUSINESS

Agenda Item: 3.E. FAA FY 2022 Funding Recommendations for Homelessness & Behavioral Health (Taruna Malhotra, James Green, & Meghan Parnell)

- Taruna Malhotra gave a PowerPoint presentation outlining the FAA recommendations resulting from the recent NOFOs for Behavioral Health and Homelessness.
- For Behavioral Health, Taruna Malhotra shared that there is a 3% increase of FAA funds applied to the total amount awarded, there is a 5% shift from Deep End Services funding to Community-based Treatment Services, there are three new programs being funded, and one of these agencies (CCMO) will be aligned with the Behavioral Health category and will no longer be funded under the Economic Stability/Poverty category.
- For the Homelessness category, Taruna Malhotra shared that there is no cost of living increase, there is one new program being funded, and a second NOFO for the sub-categories of Domestic Violence/Sheltering, Seniors, and Special Needs/Developmental Disabilities are currently open until June 21, 2021.
- Taruna Malhotra also shared that all Behavioral Health contracts will be for two-year terms and all Homelessness contracts including the sub-categories will be for the full three-year terms.
- The FAA Funding Recommendations will be presented to the BCC on July 13, 2021.
- CAC members were again invited to participate as panelists for future proposal reviews and recent review panel participants from the CAC commended the CSD staff and their process.
- Additional general discussion occurred.

REGULAR BUSINESS

Agenda Item: 3.F. NOFO Economic Stability/Community Conversations (Meghan Parnell)

- Meghan discussed the Community Conversation happening this evening related to Economic Stability/Poverty. Two (2) CAC members will attend the meeting and will bring back information to the rest of the committee as an upcoming agenda item.
- Dr. Christine Koehn also encouraged committee members to continue participating in various CSD events.
- Additional general discussion occurred.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- Taruna Malhotra gave kudos to CSD staff for all their hard work in assisting the community. Ms. Malhotra also said the department has acquired almost \$120 million in assistance funds; she gave a brief breakdown of the different grants that the department has received and the types of assistance that they will be providing throughout the county.
- David Rafaidus announced to the CAC that Stessy Cocerez will be slowly transitioning into his role in the next few months as he will be retiring in September 2021.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Scot Kannel suggested David Rafaidus remain active with the committee.
- Multiple CAC members congratulated David on his 35 years of highly dedicated service with Palm Beach County and wished him well with his future endeavors.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- None

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- Anne Gerwig shared that her husband was named Engineer of the year for the American Society of Civil Engineers Local Chapters.
- Randy Palo recognized frontline employees across multiple organizations who have been working hard to help the community.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Randy Palo asked if someone from the community would be able to give a presentation on the implications of the end of the eviction moratorium. Taruna Malhotra agreed and there was a general discussion on how the current and future federal funds will be utilized to address community issues around housing.
- Randy Palo also asked for more information on Child Care. Dr. Christine Koehn requested from Randy Palo to arrange a presentation on this matter.

DATE OF NEXT REGULAR MEETING(S):	<i>July 8, 2021 (9:00 AM)</i>	&	<i>August 12, 2021 (9:00 AM)</i>
DATE OF NEXT EXECUTIVE MEETING(S):	<i>June 24, 2021 (9:00 AM)</i>	&	<i>July 22, 2021 (9:00 AM)</i>
DATE OF NEXT PDIC MEETING(S):	<i>June 24, 2021 (2:30 PM)</i>	&	<i>July 22, 2021 (2:30 PM)</i>

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None

Action Taken: Motion was made to adjourn the meeting by Anne Gerwig. Second by Dr. Constance Siskowski. Motion accepted and approved unanimously.

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on July 8, 2021.

*Adopted by CAC on July 8, 2021
Modified by MP, SC, DMR on June 29, 2021
Prepared by JD on June 24, 2021*