

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, May 4, 2020

Minutes

Members Present

Ashnika Ali
Lilia Perez
Kim Enright
Lysette Perez
Kristen Harrington
Damion Baker
Quinton Dames
Glenn Krabec
Mary Jane Reynolds
Kathlyn Belizaire
Hector Bernardino
C. Heath Bish
Mark White
Cecil Smith
Chris Dowden
Kristina Rowe
Thomas McKissack
Richardo Jackson
Felisha Douglas
Guests
Jerome Hill
Berthline Isma
Donna

Members Absent

Dale Smith
Vickie Rossy
Eileen Perry

CARE Council Staff

Neeta Mahani
Shirley White

Guests

Marie Presmy
John Boswell
Anil Pandya
Kenny Talbot
Sandra Powery
Anne Costello
Quasia Cowan
Carly Lewis
Angelie Diya
Skyler King
Denise Brown
Sonya McNair
Lou Montefiori
Keianna Pierre Louis

Grantee Staff

Shoshana Ringer
Shirley Lanier
Helen Hvizd
Anna Balla
Daisy Wiebe
Casey Messer
Maria Corona
Juliane Tran
Thomas Eaton
Doris Davis
Tammy Martinez
Gillian Moxey
Marlinda Jefferson

Guests

Brittany McClure
Kathryn Mathieu
Raymond Cortes
Lovely Noel
Neka Mackay
Dylan Brooks
Stephanie Thomas
Kelvin Alexander

*Denotes an excused absence

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- I. The CARE Council Meeting was called to order at 10:30a.m. by the Chair, Christopher Dowden via <https://pbc-gov.webex.com/pbc-gov/onstage/g.php?MTID=eb236ac2687ab024b4a0c4fba77c72835> Roll was taken; **a quorum was present**. Guests were introduced.

- II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

- III. There were no excused absences.

- IV. **Motion** by Lilia Perez, **second** by Kristina Rowe to accept the May 4, 2020 CARE Council Meeting Agenda as amended. **Motion carried.**
- V. **Motion** by Kristina Rowe, **second** by Glenn Krabec to accept the January 27, 2020 CARE Council Meeting Minutes as amended. **Motion carried.**
Motion by Glenn Krabec, **second** by Kristina Rowe to accept the February 24, 2020 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair stated that it's delightful to see everybody and he's happy that we got started a lot faster than we did last week. He's glad that everybody is doing well and staying safe. He reminded everybody to be patient, remain calm, and not speak over each other.
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** There was no educational moment.
- IX. **Unfinished Business and General Orders:** There was none.
- X. **New Business:**
- A. **Vote: Approval of Committee Recommendations:**
- Dr. Casey Messer gave an explanation of the funding to be allocated. Shoshana Ringer presented examples of Covid-19 activities by RWHAP service categories. Daisy Wiebe reviewed a draft of the Covid-19 Individual Needs Assessment that the recipient's office will initiate to assess if clients' needs are Covid-19 related. Shirley Lanier reported that in conversations with staff at FDOH that people who are not in care are coming into care to get medications or assistance related to Covid-19 issues.
1. **Motion carried** to approve the Priorities and Allocations Committee's recommendation to allocate \$26,093 Part A funding as \$13,047 into Early Intervention Services and \$13,046 into Medical Transportation.
Kristen Harrington – AIDS Healthcare Foundation (AHF), Lilia Perez – FoundCare, Hector Bernardino – Florida Department of Health (FDOH), Quinton Dames – FoundCare, Lysette Perez – Compass, Heath Bish – FDOH, and Ashnika Ali – Health Council of Southeast Florida (HCSEF) abstained.
 2. **Motion carried** to approve the Priorities and Allocations Committee's recommendation to allocate \$13,788 MAI (Minority AIDS Initiative) funding into Early Intervention Services.
Lilia Perez – FoundCare, Kristen Harrington – AHF, and Quinton Dames – FoundCare abstained.
 3. **Motion carried** to approve the Priorities and Allocations Committee's recommendation to allocate \$265,252 CARES Act funding as \$165,000 into Early Intervention Services, \$90,000 into Housing, and \$10,252 into Non-Medical Case Management – Eligibility.

Lysette Perez – Compass, Ashnika Ali – HCSEF, Kristen Harrington – AHF, Quinton Dames – FoundCare, and Lilia Perez – FoundCare abstained.

4. **Motion carried** to approve the Priorities and Allocations Committee’s recommendation of an addition to the housing standards to allow 3 months for individuals who have exceeded their 6 months under Part A funding and need an extension, or are utilizing the service to retain housing due to being displaced because of unemployment related to coronavirus or any other reason. But, we segment out individuals who are getting housing assistance due to quarantine necessity and we limit that to one month with an allowable one month extension, if necessary.

Lilia Perez – FoundCare and Quinton Dames – FoundCare abstained.

- B. Elections:** There was a brief discussion on how to handle the elections this year during this time of quarantine due to Covid-19.

Motion by Kim Enright, **second** by Glenn Krabec to waive the requirements of the Bylaws to hold the officers election in May and to extend the officers in their position for a three-month period. **Motion withdrawn.**

Helene Hvidz expressed concern with current officers making and seconding the motion. Kim Enright withdrew the motion.

Motion by Lysette Perez, **second** by Thomas McKissack to suspend the election requirement in May and extend the current officers with the election to be held at the August CARE Council meeting. **Motion carried.**

- C. Hispanic Consumer Outreach:** Chris Dowden informed the committee that the RW Project Officer wanted to know what we were doing specifically to address Hispanic consumer outreach.

Motion by Kim Enright, **second** by Felisha Douglas to extend the meeting by 30 minutes.

Motion carried.

Tammy Martinez provided and reviewed a draft of the PBC HIV CARE Council Board Membership Recruitment Plan.

The recruitment plan will go to the Community Awareness and Membership committees for further discussion and review.

Neeta Mahani will send out the outreach plan to everyone.

Motion by Felisha Douglas, **second** by Mark White to extend the meeting by 30 minutes.

Motion carried.

- XI. Other Business:** There was no other business.

XII. Standing Reports & Updates:

A. Legislative Update: There was none.

B. CPP Updates: There was none.

- C. Part B Report: Patient Care & 4BNWK Report:** Brittany McClure provided the Part B expenditure report and the ADAP/Patient Care/Prevention/Surveillance report.
- D. HOPWA:** Mark White stated that the city is in the process of updating it's 5-year consolidated plan, information is on their website: wpb.org/HCD. They received a CARES allocation of about \$460,000 for HOPWA and are partnering with the Ryan White team to contract for some housing services.
- E. C.H.A.G. Report:** Denise Brown reported that they had a meeting last Tuesday and they are moving forward with recruiting.
- F. Part A:** Dr. Casey Messer reported that they are closing out GY19 and will have final reports at the end of this month. They will be prepared to provide a summary of GY19 utilization at the next convenient CARE Council meeting. The Council need to reschedule the annual data presentation. Implementing the Ending the Epidemic initiative funding to include rapid entry into care, telehealth adherence and counseling to individuals who are not virally suppressed as well as establishing community outreach and engagement teams to include both a case manager and a peer specialist. He mentioned other positions that will be opening. He said the are in discussion with the state HOPWA program to provide state funded HOPWA services. The budget that is being proposed is \$950,000 per year for two years, which would begin July 1 of each year. If successful, they will begin to provide housing support for PLHWH who qualify.
Daisy Wiebe mentioned that the EIS workgroup would be meeting soon.
- G. Expenditure Report:** Maria Corona provided the Part A Expenditure report. The expenditure report through February 2020 shows \$6,276,440.49 expended at 97% and a core/support ration of 76/24. Neeta Mahani will send out the report to everyone.
- H. LGBTQ:** Kim Enright stated that she would do the data presentation for the survey when we get back into the swing of things. She said that the committee is working on a LGBTQ 101 pamphlet for providers.
- I. LPAP:** Felisha Douglas that there's no new business from LPAP.
- J. Membership:** It was mentioned that they voted on a new members at the last meeting and there was a discussion about webinar access for meetings.
- K. P & A:** Nothing else.
- L. QMEC:** Lilia Perez will coordinator with Shirley White to set meeting.
- M. Planning:** Lysette Perez reported that the committee had an emergency meeting to decide on doing a targeted survey of the Haitian born population.
- N. Community Awareness:** No update.

XIII. Announcements:

The chair recognized Kim Enright for making masks for clients.
FoundCare is assisting community members with free at home HIV testing kits.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 2:27p.m. via <https://pbc-gov.webex.com/pbc-gov/onstage/g.php?MTID=eb236ac2687ab024b4a0c4fba77c72835>.