

**Palm Beach County HIV CARE Council
Executive Committee Meeting**

Friday, July 10, 2020

Minutes

Members Present

Lysette Perez
Chris Dowden
Lilia Perez
Kim Enright
Eileen Perry
Thomas McKissack
Dale Smith
Mary Jane Reynolds

Members Absent

Felisha Douglas
Glenn Krabec

CARE Council Staff

Neeta Mahani

Grantee Staff

Shoshana Ringer
Daisy Wiebe
Maria Corona
Juliane Tran
Casey Messer
Shirley Lanier
Helene Hvizd

*Denotes excused absence

I. The Executive Committee Meeting was called to order at 9:30a.m. by the Chair, Chris Dowden. Roll was taken; **a quorum was present**. There were no guests.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to aids and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excused absences.

IV. **Motion** by Kim Enright, **second** by Eileen Perry to accept the July 10, 2020 Executive Committee Meeting Agenda as amended. **Motion carried**.

V. **Motion** by Kim Enright, **second** by Eileen Perry to accept the March 10, 2020 Executive Committee Meeting Minutes as amended. **Motion carried**.

VI. **Comments by the Chair:** The Chair had no comments

VII. **Public Comments:** Christopher wanted to know if there is a list regarding what each committee mission are. He wanted to pass down this information to staff members that are asking about joining the CARES Council.

VIII. **Old Business:** There was no old business.

IX. **New Business:**

A. **Committee Recap:** Shoshana wanted to report there was an annual reporting to HERSA in June all the reports that was needed. She also showed the Planning Council chart, which shows a breakdown of everything that she showed to HERSA.

- B. Prospective Member seat #15:** Tyrina Pinkney has been with the Lord`s Place for over 6 years as a Director of Client Health and Care Coordination. She started out as a Discharge Social Worker at the Mental Health with Crisis Unit at South County for 4 years. Helene Hvizd recommended that instead of voting at this meeting for Tyrina to be a member, it should be done at the CARE Council meeting because a quorum wasn't present at the last meeting. Everyone agreed to wait until the next meeting.
- C. Outreach Flyers:** Kim Enright had issues with the graphics. Chris Dowden recommended that it be more variety in the skin tone silhouettes. Chris propose to table the conversation for the flyer until the next meeting.

X. Other Business: There was no other business.

XI. Announcements: Lysette Perez stated that July 11, 2020 COMPASS will be having their 2nd collaboration of COVID-19 testing before July 24, 2020.

XII. Adjournment: With no further business, the Executive Committee Meeting adjourned at 10:36a.m.

Approved as presented 05/06/2020.sw