

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, August 30th^h 2021 @ 2:00 P.M.
Minutes

I. The Palm Beach County HIV CARE Council meeting **was call to order at 2:07pm**. Roll call was taken, Guests were introduced. **There was a quorum.**

Committee Members Present
Present

Chris Dowden
Felisha Douglas
Hector Bernadino
Kim Enright
'Lysette Perez
Thomas McKissack
Kenny Talbot
Kristen Harrington
Tyrina Pinkney
Ashnika Ali
Miguel Velasquez

Committee Members Absent

Cecil Smith
Dale Smith
Damion Baker
Eileen Perry
Kristina Rowe
Lilia Perez
'Richardo Jackson
Skyler King

CARE Council Staff

Neeta Mahani

Recipient Staff Present

Helene Hvizd
Julian Tran
Sean Conklin
Jacqueline Taylor
Juanita Rivera
Anna Balla
Casey Messer

Recipient Staff Absent

Shirley Lanier
Shoshana Ringer
Maria Corona
Daisy Wiebe
Rosa Fortuna

II. A Moment of Reflection- Kenny Talbot wanted to share a moment for those that are living with HIV going through hurricane as it another aspect of the aid relief process.

A Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with HIV. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. Acceptance of Excused Absences- None

IV. Acceptance of the August 30th 2021 CARE Council Meeting Agenda-

- Strike line V. Acceptance of the January 25, February 22 & March 29 & April 26 2021 CARE Council Meeting Minutes. Reason: In process of reviewing minutes by Chris Dowden

- Add to line VII. Educational Moment with Julian Tran on Insurance
- ❖ **Motion** to approve agenda as amended, Glen Krabec **first**, Kenny Talbot **second**. **All in favor, none opposed, motion carries.**

VI. Comments by the Chair:

- Mary Jane Reynolds has resigned from the CARE Council. She was a wonderful advocate and a plaque and letter will be sent out to honor her dedication and service to the council.
- HRSA will be auditing in February 2022
- Membership- target 33%, we are not on target. Suggestions to be discussed in October will include but not limited too; having meetings outside of normal business hours, providers who receive funding should actively educate clients to be a part of the CARE Council, and alternate sites to include membership and attendance.
Training- Chairs of committee to plan ahead for their meeting, i.e., agenda, minute meetings reviewed, check CARE Council website for meeting schedule not to be solely dependent on email for scheduling. If no business on the agenda cancel meeting.

VII. Public Comments: Thomas McKissack inquired about mandating vaccinations for the clients we serve. Per Helene as an advisory council there is no ability to put into action a mandatory vacation policy unto the clients that are served.

In response Chair put forth said actions:

1. **Task:** Community Awareness Committee, Chair Cecil Smith to come up with CARE Council messaging around Covid19 vaccinations.
2. **Task:** Community Awareness Committee to discuss a program that can be used by CARE council to facilitate information publicly regarding Covid 19 epidemic.

VIII. Educational Moment with Julian Tran: Presentation about Insurance

Presented- Health Insurance Comparison 2020 vs 2021, presentation presented in by slides and will be forwarded to members of the committee by Neeta Mahani.

- RW Health Insurance data for calendar year presented (01/01/2020-12/31/2020), (01/01/2020-08/02/2021) date which data request was made
- 2020-Total of 180 clients served. 7 plans eliminated, with 31 clients served
- 2021 Total of 218 clients served, 6 plans replaced with 43 clients served
- Clients are offered assistance when choosing a plan but it is their choice. Open enrollment starts November 1st,2022. Clients should be intentional working with advisors to ensure that plan includes current provider, and other needs satisfied.
- Part A does not re-enroll client automatically, does not select plan, or tell them which plan to choose.

IX. Unfinished Business and General Orders: None

X. Old Business: None

XI. New Business

A. P&A Committee Recommendations.

- **GY22 Service Category Priorities**
 - ✓ Priority number has no determination on level of funding.
 - ❖ **Motion** to approve GY22 Proposed Priorities and Allocations worksheet as is, **all in favor none, opposed. Motion carries.**
 - ❖ **Motion** to keep MAI GY22 same as GY21, **all in favor, none opposed. Motion carries.**

- **GY22 Service Category Allocations**
 1. The Priorities and Allocations committee recommends allocating \$275,000.00 from Health Insurance to NMCM (Non-Medical Case Management)
 - Reason: With the expected addition of 200+ clients next year there will be a need to hire additional non-medical case managers.
 - Abstain from vote: Chris Dowden, Lysette Perez, Kristina Rowe, Kristin Harrington, Kim Enright, Lilia Perez (1 form per person/per motion to abstain will be sent via email by Neeta Mahani)
 - No comments
 - ❖ **Motion** to approve moving \$275,000.00 from Health Insurance to (NMCM), **all in favor, none opposed. Motion carries.**
 2. The Priorities and Allocations committee recommends allocating \$100,000.00 to PSS (psychosocial support) from EIS (early intervention services)
 - Reason- Expressed need in community for (PSS). The \$100,000.00 is dependent upon the grant
 - Abstain- Lysette Perez, Hector Bernadino, Kristin Harrington (1 form per person/per motion to abstain will be sent via email by Neeta Mahani)
 - No comments
 - ❖ **Motion** to approve moving \$100,000.00 from (EIS) to (PSS), all in favor, none opposed. **Motion carries.**
 3. The Priorities and Allocations committee recommends allocating \$221,516.00 to Health Insurance and \$50,000.00 to oral health.
 - Carry over balance to be swept back into Health Insurance to replace funds moved into NMCM. Oral health has become a concern due to lack of treatment during the covid epidemic, clients were not able to be treated resulting in additional cost.
 - Abstain-Lilia Perez, Lysette Perez, Hector Bernardino (1 form per person/per motion to abstain will be sent via email by Neeta Mahani)
 - No comments
 - ❖ **Motion** to approve moving \$221,516.00 into Health Insurance and \$50,000 into Oral Health. **All in favor, none opposed. Motion carries.**
 4. The Priorities and Allocations committee recommends allocating \$12,312.00 into Legal Services.
 - Reason: Legal services is a health concern; patients are in dire need of help with housing amongst other services provided by legal aid.
 - Abstain- Kristina Rowe, Kim Enright
 - No comments
 - ❖ **Motion** to approve moving \$12,312.00 into Leal Services. **All in favor, none-opposed. Motion carries.**
 - ❖ **Motion** to change wording on item number 4, to strike Legal Aid, and replace with Legal Services. **All in favor, none-opposed. Motion carries.**

GY22 Service Category Allocations- Minority Aids Initiative

1. Priorities and Allocations committee recommends allocating \$89,763.00 into Medical Case Management.
Abstain- (1 form per person/per motion to abstain will be sent via email by Neeta Mahani)
 - No comments
- ❖ **Motion** to approve moving \$89,763.00 into Medical Case Management. **All in favor, none-opposed. Motion carries.**
2. Priorities and Allocations committee recommends reducing PSS (MAI) by \$63,246.00
 - Reason: That is the reduction needed to balance budget as the funds were spent in the core service category.
 - Abstain: Lilia Perez, Ashnika Ali (1 form per person/per motion to abstain will be sent via email by Neeta Mahani)
 - No comments
- ❖ **Motion** to approve reducing Psychosocial Support by \$63,246.00. **All in favor, none opposed. Motion carries.**
- **GY22 Directives**
 - ❖ **Directive Motion** to delay releasing a NOFO for Part A Psychosocial Support Services until we get a award for GY22. **All in favor, none opposed. Motion carries.**
 - ❖ **Motion** to add 15 minutes to meeting time, Kenny Talbot **first**, Lysette Perez **second. All in favor, none opposed. Motion carries.**

B. Recipient Administrative Assessment

Dr. Messer discussed a requirement of the application, which is a survey of recipient's office by only HIV CARE Council Members. Both physical and digital copies are accessible. Once completed please submit.

XII. Standing Reports:

- A. Legislative Update: No Representative to present**
- B. CPP Update: No Representative to present**
- C. Part B Report: Patient Care & 4BNWK Report:** Brittany McClure, Shared 2021 CARE Council Expenditure Report (July 2021) Excel spreadsheet. The 10% carryover from both grants whose submission were not processed by deadline, will be used to buffer invoices sent in late.
- D. HOPWA:** Miguel Vazquez – No presentation, Jaqueline Taylor spoke regarding HOPWA. Stated that they are still building infrastructure and in process of obtaining find authorization to launch. They are still working on staffing and hoping that by the CBA meeting they will have more solid information to pass on to clients and council.
- E. C.H.A.G. Report:** Denise Brown- No Presentation
- F. Part A Report:** Dr. Casey Messer. Will send out written notes about presentation. All recipient staff working on grant application. Recipients' office is also requesting a more regular meeting schedule. Reported that there was no finding at site visit, will share report of recommendations within 30 days.
 - ❖ **Motion** to extend meeting by 15 minutes Kenny Talbot **first**, Lysette Perez **second. All in favor none opposed. Motion carried.**

- During Dr. Messer delivery there was a client who had specific and self-directed questions in regards to housing. His question was answered by both Chris Dowden and concerns address by Dr. Messer. In summary the portion of funding that his case manager made privy to him, had already been spent; however, there was new funding with the Oscar system and HOPWA program. Though Miguel Vazquez was not present to present HOPWA Dr. Messer partnered in Jaqueline Taylor adding additional time by circling back to item D.
- ❖ **Motion** to extend meeting by 10 minutes Kenny Talbot **first**, Lysette Perez **second**. **All in favor none opposed. Motion carried.**

- G. Expenditure Report:** GY 21 Final Expenditures Maria Corona- Correction to agenda not Final Expenditure, Monthly Update of Expenditures and this one runs through July. Currently 42% is the expected spend target, right now its at 31%. Not quite where it needs to be, but better than it was. No questions
- H. LPAP:** Felisha Douglas-Meet on a as needed basis, and there was no need. Scheduled meeting for September, nothing new to report.
- I. Membership:** Richardo Jackson- Not present
- J. P & A:** Kenny Talbot- a lot of ideas about improvement have presented themselves, scheduling a dinner for outreach from contacts made at PRIDE.
- K. QMEC:** Hector Bernardino- per Chris Dowden, Evaluating SOC, specifically units of service
- L. Planning:** Kenny Talbot- Surveys still in progress
- M. Community Awareness:** Felisha Douglas or Cecil Smith- September meeting scheduled nothing new to report

XIII. Other Business: None

XIV. Announcements: Felisha Douglas invited providers/provider representative to attend the next AdHoc meeting. This group was the brainchild of Chris Dowden and Casey Messer and in part it allows a full focus view of the need for housing in the county. It is an exceptional way to connect with clients in real time, and she invites any and all to attend.

XV. Adjournment: The meeting was adjourned at 4:51pm

**Conflict of Interest*

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.

Priorities and Allocations Committee
(See attached worksheet)

GY22 Service Category Priorities – Part A

1. The Priorities and Allocations Committee recommends accepting the Priorities for Ryan White Part A GY22 as discussed.

GY22 Service Category Priorities – Minority AIDS Initiative

1. The Priorities and Allocations Committee recommends keeping the MAI priorities for GY22 the same as GY21.

GY22 Service Category Allocations – Part A

1. The Priorities and Allocations Committee recommends allocating \$ 275,000 from health Insurance to Non-Medical Case Management.
2. The Priorities and Allocations Committee recommends allocating \$ 100,000 to psychosocial support from Early Intervention services.
3. The Priorities and Allocations Committee recommends allocating \$ 221,516 to Health Insurance and \$50,000 into Oral health.
4. The Priorities and Allocations Committee recommends allocating \$ 12,312 into Legal Aid

GY22 Service Category Allocations – Minority AIDS Initiative

1. The Priorities and Allocations Committee recommends allocating \$89,763 into Medical Case Management.
2. The Priorities and Allocations Committee recommends reducing \$63,246 Psychosocial support Services.

GY22 Directives

1. Directive motion to delay releasing a NOFO for Part A Psychosocial Support Services until we get a Notice of Award for GY22.

