

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, September 27th 2021 @ 2:00 P.M.
Minutes

- I. The Palm Beach County HIV CARE Council meeting was **call to order at 2:09pm**. Roll call was taken, guests were introduced, **there was a quorum**.

Committee Members

Present

Ashnika Ali
Cecil Smith
Chris Dowden
Damion Baker
Glen Krabec
Eileen Perry
Hector Bernadino
Kim Enright - Chair
Kenny Talbot
Lysette Perez
Richardo Jackson

Committee Members

Absent

Dale Smith
Felisha Douglas
Kristina Rowe
Lilia Perez
Thomas McKissack
Miguel Velasquez
Kristen Harrington
Tyrina Pinkney
Ashaki Sypher
Skylar King

Recipient Staff

Present

Shoshana Ringer
Maria Corona
Daisy Wiebe
Sean Conklin
Rosa Fortuna
Casey Messer
Ana Balla

Recipient Staff

Absent

Helen Hvizd
Thomas Eaton
Jacqueline Taylor
Juanita Rivera

CARE Council Staff

Neeta Mahani – present
James Green – absent

Guests

Stephanie Thomas Tiffany Coutee
Seth Downing Brittany McClure
Rob Scott Katie Matthew
Jenn Kuretski Denise

- II. A Moment of Reflection- None

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
who have succumbed to AIDS and those who are living with HIV. Let us*

Note: If you have any question or require special accommodations, please contact Dr. Casey Messer at 561-355-4730 or CMesser@pbcgov.org.

remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. Acceptance of Excused Absences: **Motion** by Kenny Talbot **first** to accept absence of Felisha Douglas, Eileen Perry **second. All in favor, none opposed. Motion carried.**

A. Damion Baker request from August 30th 2021 CC meeting: **Motion** by Kenny Talbot **first** to accept absence of Damion Baker, Lilia Perez **second. All in favor, none opposed. Motion carries.**

IV. Acceptance of the September 27th CARE Council Meeting Agenda: Chris Dowden proposed to strike letter A. under XI. New Business, reason item is still in progress. **Motion** to approve agenda as amended Glen Krabec, **first**, Kenny Talbot, **second. All in favor, none opposed. Motion carries.**

V. Acceptance of the January 25, February 22 & March 29 & April 26 2021 CARE Council Meeting Minutes. - Kim Enright per Roberts Rule can accept all the meeting minutes in one motion. **Motion** by Kenny Talbot, **first** to accept meeting minutes from January 25^h, February 22nd, March 29th, and April 26th, Eileen Perry, **second. All in favor, none opposed. Motion carries.**

VI. Comments by the Chair: Chris Dowden thanked Kim Enright for standing in as chair for the meeting.

VII. Public Comments: None.

VIII. **Educational Moment:** None.

IX. **Unfinished Business and General Orders:** None.

X. **Old Business:** None.

XI. **New Business**

A. Memorandum of understanding (MOU) - Between the PBC Ryan White Part “A” Recipient and PBC HIV CARE Council.

- ✓ Presented by Casey Messer, The MOU was designed to create a shared understanding between the RWAP Part A Recipient and the PBC HIV CARE Council. To delineate the roles and responsibilities between the two.
- ✓ Intention: To have the CARE Council or subcommittee review in its entirety and vote on as is or as amended.
- ✓ In Response: Chris Dowden suggested to have it tasked to the Executive Committee, Kim Enright stated that all members have received the document, any questions, comments, or concerns to be sent to Neeta Mahani. Then an Executive Committee meeting can be scheduled.

✚ **Motion** by Glen Krebec **first**, to have this reviewed by Executive Committee, Kenny Talbot **second. All in favor, none opposed. Motion carries.**

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- B. Prospective Membership approval – Tony Carney
✚ **Motion** to accept the membership application of Tony Carney to the CARE Council, Richardo Jackson, **first**. Kenny Talbot, **second**. **All in favor, none opposed. Motion carries.**

XII. Standing Reports:

- A. CPP Update:** Jenn Kuretski- Co-Chair for CPP, prevention side. Standing report on ending the HIV epidemic by 2030. Urged one and all to find out who their CPP representative is and get in contact, and if they don't have one reach out to CPP.
- B. Part B Report: Patient Care & 4BNWK Report:** Brittany McClure- Presented
- ✓ RW Part B Consortia: Fiscal period ended in July. Medical Nutritional Therapy, a few therapists retired. 2 new hires in training. In process not over surveying consumers.
 - ✓ Patient Care Network: Ambulatory 2 months billed at once, referral for health care low due to **2 positions currently open.**
 - ✓ Patient Care General Revenue- Hoping to fill position for Referral for Health Care/Support Services, also stated that invoices should catch up within next few months to reflect spending.
- C. HOPWA (West Palm Beach):** Miguel Vazquez- not present
- D. C.H.A.G. Report:** Denise Brown, present. No standing report for C.H.A.G. and she has resigned at the state level, but she will represent at the local level as an advocate.
- E. Palm Beach County Recipient Report:** Dr. Casey Messer presented chart. Received and is still analyzing data from Palm Beach County epidemiology. 3RD year in a row the number of HIV diagnosis have dropped, however chart displayed is not representative of those that living with HIV and have not been diagnosed. 2025 goal is 70 and below diagnosed, 2030 goal is 30 and below diagnosed. Strategies and initiatives are providing results.
- Positions Open**
- ✓ RW Part A- Health Planner. **1 position open.**
 - ✓ MAI- Health Equity Coordinator. **1 and 1 part time position open.**
 - ✓ EHE- Community Outreach- Community Outreach, Response, Engagement (CORE). **2 positions open.**
- Needle Exchange- per Sean Conklin in need of more outreach sites, please contact himself, Neeta, or Dr. Messer with any possible sites.
- F. Part A Expenditure Report:** Maria Corona-
- ✓ (CORE) Exceeding Expenditure Rate: Line7. Medical Case Management and Line13. Specialty Outpatient Medical Care. Core is 34% expenditures.
 - ✓ (SUPPORT) Exceeding Expenditure Rate: Line17. Food Bank/Home Delivered Meals, Line19. Legal Services, Line20. Medical Transportation Line21. NMCM Line22. NMCM(MAI), Support is at 40% expenditures.
- G. LGBTQ:** Kim Enright- no report, meeting the following month.
- H. LPAP:** Felisha Douglas- no report. Shoshana Ringer reviewed HERSA guidance on LPAP committee, and formulary updates and changes. Part A LPAP will be monitored over the next few months to see how new guidance affects it.
- I. Membership:** Richardo Jackson- Need for more diversity in representation is still ongoing. Urges any all to recruit, including providers.

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- ✓ **Position to be filled: 1 African American, 1 Hispanic, and 2 White Males positions open.**
- ✓ **October 26th Evening with the Council-** please share information with clients that come to providers office, clients encouraged to come.

- J. P & A:** Kenny Talbot- Nothing to report
- K. QMEC:** Hector Bernadino- Nothing to report.
- L. Planning:** Kenny Talbot- Recipient’s office provided report to planning committee on progress of needs assessment, reached saturation point on survey component, ensuring to check all diversity boxes. Focus groups still in progress. At the tail end of 3 year cycle, needs assessment provide all information needed for 5 year integration plan, rolling out in 2021.
- M. Community Awareness:** Cecil Smith, nothing to report just in need for recruitment and more defined role. Invited Dr. Messer to come and speak to council.
- N. Ad-Hoc Housing:** Felisha Douglas, nothing to report.
- O. Ad-Hoc Bylaws:** Kim Enright or Chris Dowden, working on MOU.

XIII. Other Business: none

XIV. Announcements: Phyliss was happy to report about the Men’s Wellness Summit, a great collaboration by the Palm Beach, Dade, and Miami Florida Health Departments.

XV. Adjournment: With no further business meeting adjourned at 3:46pm

**Conflict of Interest*

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County’s Commission on Ethics may be removed from the CARE Council.