

**Palm Beach County HIV CARE Council
Care Council Meeting
Minutes
Monday April 24th, 2023 @ 2pm**

Members Present

Ashnika Ali
Damion Baker
Lilia Perez
Lysette Pérez
Thomas McKissack
Richardo Jackson
Kenny Talbot
Kristen Harrington
Tyrina Pinkney
Miguel Vasquez
Nancy Aubourg

Members absent

Chris Dowden
Ashaki Sypher
Toney Carney
Rosalyn Jocurin
Nancy McConnell
Lisa Kemp
Denise Brown
Dr. Yousef Motii

Guests

Cecil Smith
Tad Fuller
Kim Rommel Enright
Dylan Brookes
Rob Scott
Stephanie Thomas
Gail Stein
Katie Mathieu
Christian Johnston
Sandra Lazarus
Marc

CARE Council Staff

Neeta Mahani

Recipient Staff Present

Helene Hvizd
Jeffrey Lesanti
Dr. Daisy Wiebe
Sean Conklin
Shoshana Ringer
Dr. Casey Messer
Anna Balla
Gecica Tibert

Recipient Staff Absent

Thomas Eaton
Juanita Rivera

- I. The Palm Beach County HIV CARE Council Committee Meeting was **called to order at 2 P.M.** by Kenny Talbot. Roll call was taken, guests were introduced and there **was a quorum.**

II. A Moment of Reflection.

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. Acceptance of Excused Absences:

Motion to accept Chris Dowden's Excused Absence: First Motion- Lysette Pérez. Second Motion- Thomas McKissack. Motion Carries

Motion to accept Ashaki Sypher's Excused Absence: First Motion- Lysette Pérez. Second Motion- Ashnika Ali. Motion Carries

IV. Acceptance of the November 14th, 2022 CARE Council Meeting Agenda:

Motion to approve the November 14th, 2022 CARE Council Meeting Agenda as amended: First Motion- Lysette Pérez. Second Motion- Ashnika Ali. Motion Carries

V. Acceptance of the February 27th, 2023 CARE Council Meeting Minutes:

Motion to accept the February 27th, 2023 CARE Council Meeting Minutes: First Motion- Thomas McKissack. Second Motion- Miguel Vasquez. Motion Carries.

VI. Comments by the Chair:

VII. Public Comments: None

VIII. Educational Moments: Stigma-Kenny Talbot

IX. Unfinished Business and General Orders: None

X. Old Business:

XI. New Business:

- **Election for New Treasurer 2023**
 - Toney Carney has resigned
 - No longer will be in Palm Beach County
 - The Chair for priorities and Allocations is also open
 - Kenny Talbot wants to nominate Dr. Youssef Motii
 - Nominee has consistently been attending priorities and allocation meetings and has been putting in great input
 - Candidate does not have to be in person
 - Will be putting off the nominations until the next meeting
- **P&A Motion (See below and see attached worksheet from April 20th 2023 P&A Meeting)**
 - a. **The motion from the priorities and allocations meeting was along the lines of: Motion to accept the PBC Ryan White Allocation Worksheet GY 23 as proposed and present it before the CARE Council: First Motion- Brandon Williams. Second Motion- Glenn Krabec. Motion carries**
 - Over the course of the last few months, have been meeting with the sub recipients
 - There was need for health insurance

Had contracted 1.5 million but spent a little over two million the last grant year

- Have a full grant award of 7.56 million dollars for GY 2023
- Waiver to carry over unspent funds from last grant year was granted
- Will reallocate funds

XII. Abstentions

- Lysette Pérez
 - Kristen Harrington
 - Ashnika Ali
 - Lilia Perez
 - Damion Baker
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- **Tad fuller membership approval**
 - Accepted into membership committee
 - Will be going in front of the board ON May 16th
 - Tad Fullers membership is approved be consensus
 - **PBC HIV CARE council annual work plan GY-2023-2024**
 - It would be best if the annual retreat had a more educational approach
 - If we are going to retreat, we need to retreat
 - **Positive living and USCHA members travels selection**
 - Open to everybody and not just affected members
 - Mainly those who are positive tend to attending
 - The event will be headed in Washington
 - Anyone who is interested has to let Neeta know
 - Some people will be going with their agencies
 - Some of the recipient staff will be attending
 - **Updated recruitment flyers**
 - The flyer will is also on the website
 - Remove the word FOR after “be an Advocate for”
 - Remove Everything under be an advocate minus #OurHealthOurVoice
 - Put the incentives between be an Advocate and #OurHealthOurVoice
 - Might have the award be given after attending three meetings
 - Will start May first
 - Might be rushing to decide; need to be thoughtful on how were pulling in members
 - Need to get the people’s attention within six seconds
 - Will be distributing the flyers to the agencies or maybe even make posters
 - The chair of membership needs to be included in within certain conversations and decisions
 - Will be heading to Membership committee
 - **October 27th 2023 retreat committee discussion**
 - Need the members who are interested to organize it
 - Lysette Pérez
 - Richardo Jackson
 - Kenny Talbot
 - Should be on a Thursday

- Ashnika Ali
- Kristen Harrington
- The retreat committee will be meeting on May 18th after the Membership and Community Awareness
- **Convene Bylaws committee meeting for changing the name of Adhoc housing to permanent Housing committee**
 - Vice chair Richardo Jackson is in charge of the by-laws
 - A bylaw amendment requires that the members be notified 10 number of days before the vote is taken
 - Do have to be convene
 - Not just changing the name
 - Will need to be moved into the section for standing Committee
 - Will need to provide strike through and add on language version the proposed changes to Article IV ten days before the CARE Council meeting when it will be voted upon
 - Vote needs to be approved by a two thirds majority, not a simple majority
 - New section will need to be drafted
 - Has to be done before the next CARE Council meeting

XIII. Standing Reports

A. CPP Update: Jennifer Kuretski or Dylan or Rob Scott

B. Part Report: Patient care and 4BNWK Report: rob Scot

- No part B written report to submit today
- The report that is normally submitted covers three separate funding streams
- The Ryan White Part B Consortia, the main funding stream runs April 1st through March 31st (Just ended)
- Working with budget analyst who has predicted they will be 93% spent
- Still working with the analyst to get a few billings in, in hopes of bring the percentage of money spent to over 95%

C. HOPWA (West Palm Beach): Miguel Vasquez

- The number for HOPWA is 214 served with there being the potential for about 240 to be served
- Taking a more slow approach as some things in regulations have changed
- You can only exceed 100% of the FMR's for HOPWA programs or about 120% with the ACDs
- The current market with the values that are being given are currently terrible and rising

D. Palm beach count recipient report: Dr. Casey Messer

Closing out the grant year and starting a new grant year

- **Have gone through the priorities and allocations both** the old and new grant years

- In the process of shifting funds
- Are fully staffed except for one exception
- Finalizing the CQM plan for the recipient office to give an annual update
- Plan is from 2021-2024
- Changed it to reflect the improvement options for the HRSA site visit

E. Part A expenditure report: Jeffrey Lesanti

- The report is pre-final due to some reconciles that have done
- For GY 22
- Have approved everything in provide and have sent them for payment
- Spent a total of 94% of the CORE and Support categories
- The funds that weren't spent in GY 2022 will be transferred to GY 2023
- Just started getting the reimbursements in
- As of today, Laura and Tyshon have been reviewing the reimbursements

F. Executive: Kenny Talbot

- Got the gift cards

G. LGBTQ+: Kim Enright

- Haven't met in a while

H. LPAP: Chris Dowden

I. Membership: Lysette Pérez

As seen from the meeting today, a lot of changes will be made

J. P & A: Toney Medford

K. QMEC: Hector Bernardino

- Started analyzing disparities amongst all Ryan White clients of Jurisdiction 12 now that there is full staffing

L. Planning: Chris Dowden

- Discussed the Integrated Plans and certain questions that have been raised
- Integrated plan has yet to be approved by the CDC

M. Community Awareness: Richardo Jackson

- Have yet to meet
- Received badges but they were not what was wanted so more were ordered

N. Housing Committee: Miguel Vasquez

- Have yet to meet

O. Adhoc Bylaws: Kenny Talbot

- Have yet to meet

XIV. Other Business:

XV. Announcement: Gift Cards are being finalized and Neeta is excited to see new prospects come in

XVI. Adjournment: Meeting was adjourned at 3:58pm

**Conflict of Interest*

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is

identified by the County's Commission on Ethics designated legal counsel may be removed from the CARE Council.