

Palm Beach County HIV CARE Council
Care Council Meeting
Minutes
Monday June 26th, 2023

Members Present

Ashnika Ali
Chris Dowden
Lilia Perez
Richardo Jackson
Kenny Talbot
Kristen Harrington
Ashaki Sypher
Miguel Vasquez
Denise Brown
Dr. Youssef Motti
Damion Baker

Members absent

Tad Fuller
Lysette Pérez
Thomas McKissack
Tyrina Phillips
Nancy McConnell
Lisa Kemp

Guests

Dr. Sandra Anderson
Cecil Smith
Kinsley
Dominique Lane
Karla Drummond
Ang Benitez
Kelly
Katie Mathieu
Robb Scott
Mary Cruz
Christian Johnson
Susan Mintz
Kim Rommel Enright
Sandra Lazarus
Cinthya Acosta
Emile
Jason Gross
Gail Stein
Kyleigh Barnhart
Jeanice

CARE Council Staff

Neeta Mahani

Recipient Staff Present

Helene Hvizd
Jeffrey Lesanti
Dr. Casey Messer
Dr. Daisy Wiebe
Thomas Eaton
Sean Conklin
Shoshana ringer
Genève Simeus
Gecica Tibert
Jasmine Rohoman

Recipient Staff Absent

Anna Balla

- I. The Palm Beach County HIV CARE Council Committee Meeting was **called to order at 2:07pm** by Neeta Mahani. Roll call was taken, guests were introduced and there **was a quorum.**

- II. **A Moment of Reflection.**

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. Acceptance of Excused Absences: Lysette Pérez

Motion to accept Lysette Pérez excused absence: First Motion- Chris Dowden. Second Motion-Kristen Harrington. Motion Carries.

IV. Acceptance of the June 26th, 2023 CARE Council Meeting Agenda:

Motion to accept the June 26th, 2023 CARE Council Meeting Agenda: First Motion-Chris Dowden. Second Motion-Kristen Harrington. Motion Carries.

V. Acceptance of the May 30th, 2023 CARE Council Meeting Minutes:

Motion to accept the May 30th, 2023 CARE Council Meeting Minutes: First Motion- Kristen Harrington. Second Motion- Denise Brown. Motion Carries.

VI. Comments by the Chair: Kenny Talbot: Went over the Vision of the Council- We are a community of individuals who live with HIV/AIDs do so without prejudice, abandonment, or social stigma.

VII. Public Comments: Richardo Jackson- We have a responsibility as the CARE Council that services and the delivery of said services are provided to the residence of Palm Beach County. Have to be committed to the process and lend ideas, energies and minds to make sure that everyone has access to the necessary resources. Do not lose sight and lose vision of the end goal.

Motion to appoint Chris Dowden as acting Chair for the June 26th, 2023 HIV CARE Council Committee Meeting: First Motion- Kristen Harrington. Second Motion- Dr. Yousef Motti. Motion Carries.

VIII. Educational Moments: Florida Legislative report- Donna Sabatino

IX. Unfinished Business and General Orders: None

X. Old Business: Membership

XI. New Business:

A. Priority setting and Resource Allocation process dates and Committee (Policy #31)

<https://discover.pbcgov.org/carecouncil/PDF/Member%20Services/12-08-2021%20CC%20Policy%20revisions%20final.pdf>

- Never had it in writing until last year
- Doing Data Presentation on July 11th and 12th
- Encourages everyone to share up in person
- B. Care Council members travel suggestions**
 - EHE can provide Transportation but they must know ahead of time
 - Part of the scope of services decided by the CARE Council
 - Refer to Membership Committee for a discussion for a follow up
 - It would be great if there was data to showcase how many people are using it
- C. Membership approval**
 - Denisse Grigoriou Seat #8
 - Brittany Henry Seat #14
 - Sandra Anderson Seat #7
 - Dominique Lane Seat # 9
 - Did not have a Quorum at the June 15th Membership meeting
 - There is no one there that can vilify whether or not they can be members
 - Suggest that an Executive meeting should be called in the near future
 - The policy for the Executive Committee regarding when they can be called is a little broad
 - Kenny Talbot spoke for the validity of the prospective members

Motion to approve Denisse Grigoriou as a member of the HIV CARE Council Committee: First Motion- Kenny Talbot. Second Motion- Lilia Perez. Motion Carries

Motion to approve Dr. Sandra Anderson as a member of the HIV CARE Council Committee: First Motion- Kenny Talbot. Second Motion- Dr. Youssef Motti. Motion Carries.

Motion to approve Dominique Lane as a member of the HIV CARE Council Committee: First Motion- Kenny Talbot. Second Motion- Lilia Perez. Motion Carries.

Motion to approve Brittany Henry as a member of the HIV CARE Council Committee: First Motion- Kenny Talbot. Second Motion- Ashnika Ali. Motion Carries.

XII. Standing Reports

- A. CPP Update: Jennifer Kuretski or Dylan or Rob Scott**
 - Nothing to report outside of the fact that the next CPP Meeting will be on Friday July 21st at 3pm and will be held at Compass (Also will be on Zoom)
 - CPP stands for Community Prevention Partnership
- B. Part Report: Patient care and 4BNWK Report: Rob Scott**
 - No expenditure report
 - Christian Johnston will be compiling the Part B Expenditure Report from now on
- C. HOPWA (West Palm Beach): Miguel Vasquez**
 - Able to add more people on the list
 - Rest is Inaudible
- D. Palm Beach County Recipient Report: Dr. Casey Messer**
 - Inaudible

- One Of the Coordinator positions will hopefully soon be filled as there is an interview on Friday
 - There is still a Fiscal Position
 - Case managing Position
 - Preparing for the Annual Data Presentation
 - Have a Grant Application coming up
 - In the third year of a three year contracting cycle
 - Have a potential date available for the summit along with a backup date
- E. Part A Expenditure Report: Jeffrey Lesanti**
- As of June 22nd, 2023
 - Submissions are due by June 25th
 - There are submissions from the month of May and April that are not not on the paper
 - There can be many reasons why the submissions can be late
 - Spent 71% in Core and 29% in Support
 - Requirement that no more than 25% be spent in Support
 - Not a cause of concern at the moment
- F. Executive: Kenny Talbot**
- Announced that the Data Presentation will be on July 11th and 12th
- G. LGBTQ+: Kim Enright**
- Nothing to report
- H. LPAP: Chris Dowden**
- Have not met since the last report
- I. Membership: Lysette Pérez**
- Nothing to report
- J. P & A: Dr. Motti**
- No new updates
 - The data presentation is when ideas can be taken to make decisions
- K. QMEC: Neka McKay**
- Inaudible
 - Have a Collaborative coming up
- L. Planning: Chris Dowden**
- Had two Needs Assessment training
 - Will be focusing on developing the Needs assessment and Survey tools for the next two months or so
 - The recording of the Needs Assessment trainings will be posted online
- M. Community Awareness: Richardo Jackson**
- Still having discussions about merging with Membership
- N. Housing Committee: Miguel Vasquez**
- Next meeting will be canceled
- O. Adhoc Bylaws: Kenny Talbot**
- Nothing to report

XIII. Other Business:

XIV. Announcement: The Annual Data Presentation will be on July 11th and 12th, from 12pm-4pm on both dates at the Palm Beach County Housing Authority

XV. Adjournment: Meeting was adjourned at 3:58pm

**Conflict of Interest*

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics designated legal counsel may be removed from the CARE Council.