

**OPalm Beach County HIV CARE Council
Care Council Meeting
Minutes
Monday November 13th, 2023 @ 2pm**

Members Present

Lilia Perez
Lysette Pérez
Richardo Jackson
Kenny Talbot
Miguel Vasquez
Brittney Henry
Tad Fuller
Cynthia Walker
Hector Bernardino
Dominique Lane
Sandra Anderson

Members absent

Ashnika Ali
Chris Dowden
Thomas McKissack
Kristen Harrington
Tyrina Pinkney
Ashaki Sypher
Miguel Vasquez
Nancy McConnell
Angelie Diya
Denisse Grigoriou
Lisa Kemp

Guests

Taylor Santiago
Kim Rommel Enright
Rob Scott
Christian Johnston
Susan Minz
Yolexis Pena
Glenn Krabec
Irma

CARE Council Staff

Neeta Mahani

Recipient Staff Present

Jeffrey Lesanti
Thomas Eaton
Geneve Simeus
Shoshana Ringer
Jason Gross
Sean Conklin
Anna Balla

Recipient Staff Absent

Helene Hvizd
Dr. Daisy Wiebe
Dr. Casey Messer
Jasmine Rohoman
Gecica Tibert

- I. The Palm Beach County HIV CARE Council Committee Meeting was **called to order at 2:05 pm** by Kenny Talbot. Roll call was taken, guests were introduced and there **was a quorum**.

II.A Moment of Reflection: Kenny Talbot- Sandra Anderson's daughter was tragically killed in a car accident in Georgia last week. Our thoughts and prayers are with her and her family

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

- III. **Acceptance of Excused Absences:**

Motion to accept Dr. Youssef Motii's excused absence: First Motion- Lilia Perez. Second Motion- Dominique Lane. Motion Carries.

Motion to accept Ashnika Ali's excused absence: First Motion- Lysette Pérez. Second Motion- Lilia Pérez. Motion carries.

Motion to accept Kristen Harrington's excused absence- First Motion- Lysette Pérez. Second Motion- Brittney Henry. Motion carries.

Motion to accept Ashaki Sypher's excused absence- First Motion- Lysette Perez. Second Motion- Lilia Perez. Motion Carries.

IV. Acceptance of the September 25th, 2023 CARE Council Meeting Agenda:

Motion to accept the November 13th, 2023 CARE Council Meeting Agenda with the proposed changes: First Motion- Lilia Perez. Second Motion- Brittney Henry. Motion Carries.

Lysette Pérez- Nay

V. Acceptance of the August 28th, 2023 CARE Council Meeting Minutes

Motion to accept the September 25th, 2023 CARE Council Meeting Minutes with the proposed changes: First Motion- Lysette Pérez. Second Motion- . Motion Carries.

VI. Comments by the Chair (5 minutes) : Retreat Success Report

Kenny Talbot wants to apologize to everyone for the last meeting. He accepts the responsibility of how out of control things got. He was unsure of how to react and will do better. Respect must be given to each and every member. Everyone has a voice so do not sit in silence. All hidden agendas must be let go so work can be done. This is a public meeting and respect should be big.

VII. Public Comments (3 minutes): Lysette Pérez spoke about how historically in the County we generally have issues about Literacy Levels. If this is going to be a place where everyone is respected and taken into consideration, then everything has to be looked at.

VIII. Educational Moments: None

IX. Unfinished Business and General Orders: None

X. Old Business: Administrative Mechanism Survey Understanding Survey Report- Neeta: Kenny had a meeting with Director James Green. Suggested that a survey be sent out to get everyone's opinion. Only 5 people took the survey, 4 of which said it

was easy to understand. It was suggested that the option to ask if the members felt like their voices were being heard be added to the Survey.

XI. New Business:

A. CARE Council Budget (10 minutes)- Jeffrey Lesanti

- Going over two parts
- Or the retreat, budgeted \$10,000 but spent \$11, 352.61 (\$1,352.61 difference)
- Requesting to move funding from both CC Member Incentives (\$2,0000) and CC Member Travel (\$357.94)
- Have to allocate \$2,012.95 for Food and Beverage
- Outreach remains the same
- Needs assessment is reduced by \$1,007.62
- Need to do this to cover current expenses
- Still need to pay Michael Hager

Motion to approve the suggested allocations to balance the Care Council budget: First Motion- Tad Fuller. Second Motion- Lysette Pérez. Motion carries.

B. Priority and Allocation Update from P & A Meeting Nov. 7th (10-15 minutes)

- Changed how funds are allocated at the beginning of the grant year
- Estimated what the Carryover would be in April
- Over allocated what they had for the Grant year in anticipation of the Carryover
- After receiving some reimbursements, the Carryover was about \$2,000 less than what had been expected
- Do not have any dollars to increase any budgets
- Almost all the agencies have been able to budget properly for the year
- Plan to do another analysis in January
- At this point, it looks like we will be fully expending

XII. Standing Reports (3-5 minutes each)

A. CPP Update: Jennifer Kuretski or Dylan or Rob Scott

- Have finished their last meeting for 2023
- Will likely have their standard meeting in January though the date has yet to be set
- Per their Bylaws, every year the Chair and Co-Chair have to swap seats meaning that Dylan has finished out his year
- Starting January, Jennifer Kuretski will be the new chair and Dylan will be Co-Chair
- The meetings will be set by Jennifer

- The FCPN meeting has been scheduled for December 4th, 5th, and 6th

B. Part Report: Patient care and 4BNWK Report: Rob Scot

- Christian Johnston reviewed the expenditure report for RW Part B (Consortia)
- Currently finishing up the First Quarter of Patient Care Network

C. HOPWA (West Palm Beach): Miguel Vasquez

- Were able to house a family last week
- Still receiving the Payroll for Emergency Housing
- HOPWA Program has a waiting list

D. Palm beach count recipient report: Dr. Casey Messer- Housing and Healthcare Opportunities Program Perimeters

- Shoshana Ringer gave the update
- Summit scheduled for November 30th – December 2nd
- Saturday December 2nd will be focused on Clinical but anyone is welcome to come
- The flyers have gone out

E. Part A expenditure report: Jeffrey Lesanti

- Had two agencies that have yet to report (might be due to some staffing issues)
- Briefly went over the Expenditure report

F. Executive: Kenny Talbot

- Did not meet

G. LGBTQ+: Kim Enright

- Did not meet

H. LPAP: Chris Dowden

- Did not meet

I. Membership: Lysette Pérez

- Nothing to report

J. P & A: Dr. Motii

- Nothing to report

K. QMEC: Hector Bernardino

- Did not meet

L. Planning: Chris Dowden

- Finalized the Special Studies Survey questions at the last CARE Council meeting
- Will be working on the Community wide Needs Assessment

M. Community Awareness: Richardo Jackson

- Inaudible
- Spoke about having a place where people can have their story heard

N. Housing Committee: Miguel Vasquez

- Did not meet

O. Adhoc Bylaws: Kenny Talbot

- Did not meet

XIII. Other Business: HIV Summit in November

- At the last meeting there were people asking about the update for the Summit
- One of the things that will be done is that there will be art being showcased by those living with HIV
- Will be showcasing up to 20
- World AIDs day is on December 1st, 2023
- There are a lot of community events planned around World AID's day
- There are concerns that this will reoccur around the same time in following years which will make it difficult for a lot of people
- All the concerns will be taken into consideration
- Had to make some tough choices if they wanted to get the summit in this year
- Had to rely a lot on the AETC
- Topics had to be adjusted due to the timeframe
- If the planning discussions were done eternally, there are worries that the community members were not involved

XIV. Announcement

Sandra Anderson wants to thank everyone for their support through the death of her daughter.

XV. Adjournment: Meeting was adjourned at 3:34pm

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics designated legal counsel may be removed from the CARE Council.