

**Roll Call**

**Palm Beach County HIV CARE Council  
CARE Council Meeting**

**Monday, July 29th 2024 @ 2: 00 P.M. @ 1440 Martin Luther King Jr Blvd, Riviera Beach, Florida -33404  
/Belle Glade Library - 725 NW 4th St, Belle Glade Library**

**Members Present**

Ashnika Ali  
Hector Bernardino  
Lilia Perez  
Lysette Perez- **Vice Chair**  
**Richardo Jackson- Chair**  
**Kenny Talbot- Secretary**  
Kristen Harrington  
Tyrina Pinkney  
Miguel Vasquez  
Brittany Henry  
Tad Fuller  
Cecil Smith  
Cynthia Walker  
Dominique Lane  
Dr. Jyothi Gunta  
Christian Johnson  
**Angelie Diya**

**Members absent**

Thomas McKissack  
Barbara  
Ashaki Sypher'  
**Youssef Motii- Treasurer**  
Nancy McConnell  
Denisse Grigoriou

**Guest**

Mary Jane Reynolds  
  
Denise Brown  
Chris Dowden  
Christen Ferguson  
Cary Germany  
Aramis (FDOH)  
Michelle Cadman (AHF)  
Yolexis Pena  
Rob Scott  
Irene (FDOH)  
Orquidea (Found Care)  
Courtney Wise (FDOH)  
Alyssa Sullivan  
Tammy Fields

**CARE Council Staff**

Neeta Mahani

**Recipient Staff Present**

Dr. Daisy Wiebe  
Helene Hvizd  
Thomas Eaton  
Shoshana Ringer  
Jasmine Parish  
Genève Simeus  
Dr Casey Messer  
Jeffery Lesanti

**Recipient Staff Absent.**

Sean Conklin  
Jason Gross  
Anna Balla

Note: If you have any question or require special accommodations, please contact Neeta Mahani at 561-355-4820 or [Nmahani@pbcgov.org](mailto:Nmahani@pbcgov.org) .

*Agenda*

**I. Palm Beach County HIV Care Council** was called to order @ 2:08 pm by Neeta Mahani.  
Guests were

Introduce and **Quorum was present**

**II.** A Moment of Reflection: Richardo Jackson

**A Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals  
Who have succumbed to AIDS and those who are living with HIV. Let us  
Remember why we are here today. Let us have the strength to make the decisions that  
Will improve the care of those we serve. Let us be thankful for what we have  
accomplished to date.*

**III.** Acceptance of Excused Absences: None

**IV.** Acceptance of the July 29<sup>th</sup> 2024 CARE Council meeting agenda by adding under new business:

- Under G- Motion from LGBTQ committee to change the name to ADHOC health equity committee.
- Under H- Approval of survey implementation from Planning committee
- Under I - Directive of getting new sound systems for hybrid meetings
- Under J - Members traveling to USCHA conference in September 2024 approval

Motion to accept the agenda with all above amendments - First- Kenny Talbot Second- Cecil Smith – Motion Carries

**V.** Acceptance of the May 20<sup>th</sup> & June 24<sup>th</sup> 2024 CARE Council Meeting Minutes.

Members found three findings that includes on top, instead of Thursday, it should be Monday May 20<sup>th</sup>, and Genève's last name should be there and Jasmine Rohoman, should be changed to Parish.

Motion to accept: - With all the suggested above changes, Kenny Talbot First, Kristen Harrington Second. Motion carries. Neeta will be bringing the June

**VI.** Comments by the Chair: Richardo Jackson: 'Richardo Meeting Minutes, at the next August 12<sup>th</sup> Meeting Minutes if she finds help of temp staff.

**VII. County Staff Comments: Recipient and Care Council staff - Holding simultaneous public meetings of the CARE Council at locations in Belle Glade and WPB update and collaboration with library Staff and providing lunch at both the locations concerns. (Approval of \$ 25 gift card distribution only for CC board members to attend the meetings in Belle Glade Library). See attached CC budget. -** Richardo and Belle Glade members discuss food catering for Belle Glade members those who attend the meetings. Neeta finds catering for under 10 people uneconomical, so Belle Glade members suggests gift cards for those who can attend the meetings (unaffected population). Tammy Fields suggested if we can provide \$ 20 gift card instead \$ 25 only to affected members those who attend the CC meetings. Lysette and Richardo wants to schedule the Executive meeting to discuss more to get it approved.

**VIII. Old Business:**

- **June 20<sup>th</sup> 2024 Membership Committee motion approval: Please see attached meeting min**  
**Motion to “Merge Community awareness and membership into a new committee Community engagement committee”.**

The membership committee and the community awareness committee decided to merge into a single committee, the community engagement committee. Full members of the Care Council who hold a seat on the Care Council will be the only ones eligible to participate in the interview process and vote for new members. Non-full members will still be able to participate in other activities. Neeta raised questions about the merger's procedural aspects and its impact on the role of the Secretary of the Care Council as the chair of the Membership Committee, but no clear answers were provided during the meeting.

Neeta reminded Council Members about their role in the Bylaw Committee and announced changes to the August 15th membership schedule, moving it to a Community Engagement Committee meeting on August 9th. The meeting was to be conducted via Zoom, with members able to participate via phone or in-person. A two-thirds majority vote was required for any changes to the bylaws, which needed to be sent out at least 10 days prior to the meeting, Kim Rommel Enright and Tammy Fields explained it to the members.

Motion to merge community awareness and membership into one community engagement committee. Lysette Perez First, and Kenny Talbot Second. Motion carries.

Tammy Fields suggested to take this motion to Bylaws committee and convene the Bylaws committee ASAP. Lysette Perez as the Vice Chair of the Care Council and the Chair Richardo Jackson of the council convene the Bylaws committee meeting on August 9<sup>th</sup>, from 11:30 am to 1:00 pm, Neeta will be sending out the calendar invites by Friday.

**IX. Standing Report: (5 – 10 min each)**

- A. CPP Update:** Robb Scott gave an update regarding their meeting and will update the Bylaws.
- B. Part B Report: Patient Care & 4BNWK Report:** Christian Johnston gave an update on Part B expenditure.
- C. HOPWA (West Palm Beach):** None
- D. Palm Beach County Recipient Part A Report:** Dr. Casey Messer talked about new vaccines and said goodbye to Sean.
- E. Part A Expenditure Report:** Jeffery Lesanti explained to members and staff to get zoom AI. See below discussion.  
Jeffrey reported on the current expenditure status of the Grant year, which is 26% complete. She noted that many sub recipients had not yet submitted their reimbursements, particularly in May and June, and expressed concern about missing reimbursements in various categories. Neeta also highlighted that the Care Council had approved additional funding for various service categories and anticipated improvements in the reporting and reimbursement process by mid-August. A significant spike in the food bank expenditure for May was clarified as a one-time adjustment, and it was agreed that sub recipients would no longer be allowed to invoice for multiple months at a time.
- F. Executive:** None
- G. LGBTQ:** Kim Rommel Enright wanted to remind everybody for the motion under the new business.
- H. LPAP:** None

- I. **Membership:** Kenny Talbot – We are meeting on August 15<sup>th</sup> @ 2 p.m. – No update for this month
- J. **P & A:** Dr Youssef Motii – None, but next meeting is scheduled for August 1<sup>st</sup> as Dr Casey explained we need more explanation why the decisions were taking the way on July 22<sup>nd</sup> 2024 P&A meeting as nothing was discussed.
- K. **QMEC:** Dr. Daisy and Jasmine
- L. **Planning:** Lysette Perez and Geneve updated that committee as members are working on current need assessment survey. The team focused on the survey’s purpose, design, and the importance of feedback to ensure its accuracy. They also debated the nuances of language and question working, with a focus on making the questions more inclusive and understandable. Lastly, they discussed ongoing surveys, the engagement with the planning committee, and a ‘secret system’ agenda item.
- M. **Community Awareness:** Richardo Jackson- None already discussed in his comments
- N. **Housing:** Miguel Vazquez & Andres – No update
- O. **Ad-Hoc Bylaws-** Lysette Perez/None
  
- X. **Public Comments: 3 Minutes – None**
- XI. **New Business**
  - A. Motion to leave Part A Priority Setting as is in GY- 25 as suggested
  - B. Motion to accept Proposed Part A (CORE) allocations
  - C. Motion to accept by maintaining the priorities setting MAI as Gy-24 in Gy-25.MAI matches part A
  - D. Motion to add the health insurance as a core service category in MAI and take \$ 43,000 and put it in there-
  - E. Motion to accept the place holder movement from Non-medical case management to psychosocial support services in the amount of negative - \$ 35,772
  - F. Motion to maintain the Directive MAI from previous year to this year.

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**Motion to deny all the above A to F motions from July 22<sup>nd</sup> 2024 P&A. Kenny Talbot, first & Lysette Perez, second. Motion carries. Dr. Casey Messer explained and Neeta also read the message sent by the P&A chair, P&A meeting on July 22, 2024 will need to be redone as P&A are now in understanding of the objectives of the Care Council and recipient staff.**

**G. Motion from LGBTQ committee to change the name to ADHOC health equity**

**Committee/motion approved. All in favor no need to do first and second as motion is coming from LGBT community.**

**H. - Approval of survey implementation from Planning committee---Move to table this and take the comments to planning committee in August 8<sup>th</sup> committee meeting. Please see attached need assessment survey.**

**I. Directive of getting new sound systems for hybrid meetings** the members discussed improving the sound system to enhance hearing during meetings, with Kenny and Richardo proposing the purchase of additional microphones and suggesting contact with the library for further equipment. A motion to improve the equipment was approved, with Jeffrey and Thomas overseeing the setup.

**J. Members traveling to USCHA conference in September 2024 approval**  
The team also discussed the budget and travel arrangements for an upcoming event, the USCHA, and the requirements for participating in the Positive Living Conference and the USC. Lastly, they planned for the Care Council Retreat and a new member orientation, with Kenny sharing his conference experience and Denise requesting recommendations for speakers at an upcoming conference. Motion to approved Cecil Smith travels to position as for funds available. Tad Fuller, first, Kristen Harrington, second. Motion approved.

2. **Positive Living conference** <https://www.oasisflorida.org/positivelivingon> **September 20-22 2024** CARE council member selection if CC budget allows. Dr. Casey and Tammy explained if its advance travels it needs to go to BOCC approval and will need three months advance notice.  
Motion to accept the approval of Cecil Smith to positive living as far funds are available for reimbursement –  
Tad fuller – First and Kristen Harrington- Second  
Motion Carries. Neeta will get paperwork done this week.

3. **October 18<sup>th</sup> 2024 CC annual retreat workgroup member’s selection.**

-Members showed interest \_ Kim, Mary Jane, Tad Fuller, Kenny Talbot and RETREAT workgroup is schedule for August 29<sup>th</sup> 2024. But Tadd requested if we can move August 30<sup>th</sup> as he is travelling so Richardo requested Neeta to schedule

**XII. Educational Moment: None**

- XIII. Announcements:** Dr. Casey Messer mentioned Ryan White Conference 2024 in August. Neeta made announcement regarding new member orientation. Kenny also mentioned about his presentation at Munich.

**XIV. Adjournment: 4:52 pm**

**\*Conflict of Interest**

*A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County’s Commission on Ethics may be removed from the CARE Council.*

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