

**Palm Beach County HIV CARE Council
CARE Council Meeting**

Monday, May 20th 2024 @ 5: 00 P.M. @ Planned Parenthood – 2300 N Florida Mango Rd, West Palm Beach County, FL 33409 : Belle Glade Library 725NW 4TH St, Belle Glade, FL, 33430.

Members Present

Ashnika Ali
Hector Bernardino
Lilia Perez
Damion Baker
Richardo Jackson- **Chair**
Kenny Talbot – **Secretary**
Kristen Harrington
Miguel Vasquez
Youssef Motii- **Treasurer**
Brittany Henry
Nancy McConnell
Tad Fuller
Mary Jean Reynolds
Cynthia Walker
Denisse Gregarious
Angelia Diya

Members absent

Lysette Perez – **Vice chair**
Thomas McKissack
Tyrina Pinkney
Kim Rommel Enright
Ashaki Sypher'
Dominique Lane
Cecil Smith

Guest

Marie Presmy- FoundCare
Yolexis Pena- FDOH
Robert Scott – FDOH

CARE Council Staff

Neeta Mahani

Recipient Staff Present

**Dr. Daisy Wiebe
August
Thomas Eaton
Shoshana Ringer
Anna Balla
Genève Simeus
Sean Conklin
Jason Gross**

Recipient Staff Absent.

**Helene Hvizd
Jeffrey Lesanti
Jasmine Parrish**

Agenda

I. Palm Beach County HIV Care Council was called to order@ 5:07 pm by Neeta Mahani. Guests were Introduce and **Quorum was present.**

II. A Moment of Reflection: Richardo Jackson

Note: If you have any question or require special accommodations, please contact Neeta Mahani at 561-355-4820 or Nmahani@pbcgov.org .

A Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with HIV. Let us Remember why we are here today. Let us have the strength to make the decisions that Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

- III. Acceptance of Excused Absences:** Cecil Smith
Motion to accept Cecil Smith excused absent:-
First – Tadd Fuller Second- Miguel Vasquez- Motion Carries
- IV. Acceptance of the May 20th 2024 CARE Council meeting agenda**
Motion to accept: - First- Kristen Harrington Second- Youssef Motii – Motion Carries
- V. Acceptance of the March 18th 2024 CARE Council Meeting Minutes April 29th 2024 meeting min tabled.**
Motion to accept: - First- Brittany Henry Second- Kristen Harrington- Motion Carries
- VI. Comments by the Chair: Richardo Jackson:** He discussed modernizing the Care Council to make it more appealing and efficient, with the aim of attracting new members and ideas. He also pointed out that many meetings had low attendance, suggesting that the majority of work should be done in committees, while the council serves as a platform for discussions and decisions. He encouraged the council to collectively address these issues in a progressive manner. He discussed the structure and efficiency of their organization's committee system. Kenny expressed frustration over the creation of an ad hoc committee to revamp meeting operations, suggesting that the process should have been initiated by the Bylaws Committee. Richardo proposed looking at the structures of other EMAs to improve their own. They agreed on the need for the Bylaws Committee to be the first point of contact and discussed merging several committees to increase efficiency. The creation of a new committee to review the Care Council's structure was also discussed, with the aim of sending all relevant information to the Bylaws Committee. The proposed merger of underutilized committees, Membership and Community Awareness was supported by Kenny as a way to eliminate duplication of tasks. The proposed changes were set and everyone agreed to have bylaws committee on May 30th 2024 instead Ad hoc committee. Richardo and Kenny discussed the management of committees within the organization. Richardo proposed that the ad hoc committee created in a previous meeting should report directly to the Bylaws Committee, while Kenny suggested including the exploratory committee. They agreed that all committees should report to the Bylaws Committee to avoid duplication of effort. A motion was passed to dissolve the newly created ad hoc committee, and its work would be integrated into the Bylaws Committee. The upcoming meeting on May 30th was re - designated as a Bylaws Committee meeting, and it was decided that the vice chair would serve as the chair of the Bylaws Committee.

Motion to dissolve the adhoc committee which was formed at previous Care Council.
First – Kristen Harrington Second- Tad Fuller. Motion Carries

Motion to bring work of merging the two committees into one to Bylaws Committee and Bylaws will take to CARE Council and change May 30th 2024 from ad hoc to Bylaws committee.
First – Tad Fuller Second – Nancy McConnell. Motion Carries

- VII. County Staff Comments: Recipient and Care Council Staff: Dr Casey was not present and**
Neeta discussed successful efforts in coordinating a recent meeting in Belle Glade, highlighting the challenges faced due to transportation issues and the assistance provided by library staff which resulted in substantial time and cost savings. The members also discussed the importance of future meetings and cooperation, the need for more staff for do the meeting min in a timely manner, and assistance with other little tasks.
- VIII. Old Business:** Addition of “Contact Us” link on the Recipient’s Webpage – Update – Richardo Jackson mentioned that he had a meeting with Dr. Casey and Helene and agreed on adding the link at Ryan White Website and it’s already done. {<https://survey.pbcgov.com/s3/CSD-Tell-Us-How-We-re-Doing>}
- IX. Standing Report: (5 – 10 min each)**
- A. CPP Update:** Dylan or Rob Scott : **No update**
 - B. Part B Report: Patient Care & 4BNWK Report:** Christian Johnston No part B expenditure report was shared.
 - C. HOPWA (West Palm Beach):** Miguel Vazquez- Committee did not meet as no business to conduct.
 - D. Palm Beach County Recipient Part A Report:** Dr. Casey Messer - None
 - E. Part A Expenditure Report:** Jeffery Lesanti was absent but Thomas provide an update on Part A expenditure report.
 - F. Executive:** Richardo Jackson- No update
 - G. LGBTQ:** Kim Enright: Since Kim was not present - Richardo mentioned about the transformation of the LGBTQ into Ad Hoc Health Equity Committee.
 - H. LPAP:** Kristen Harrington – No update
 - I. Membership:** Kenny Talbot – No update
 - J. P & A:** Dr Youssef Motii – Requested everyone to participate in PSRA process as its your voice and your health.
 - K. QMEC:** Hector Bernardino- No update
 - L. Planning:** Lysette Perez- Geneve updated that committee as members are working on current need assessment survey.
 - M. Community Awareness:** Richardo Jackson- None already discussed in his comments
 - N. Housing:** Miguel Vazquez & Andres – No update
 - O. Ad-Hoc Bylaws:** Lysette Perez- No update
- X. Public Comments: 3 Minutes – None**
- XI. New Business**
- A. Data Presentation for PSRA process 2024 July date finalization – Finalize the date for July 15th and 16th 2024 from 10 a.m. till 3 p.m.**

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XII. Educational Moment: Richardo Jackson explain members below terms and requested Neeta to Add all the below definitions of glossary and terms online in order to have it handy during the meetings.

- Care council Terms and Definitions:
 - Who is a care council member?
 - Who is a community member?
- Who is a guest?
 - What is HRSA?
 - What is priority setting?
 - What is resource allocation?
 - What is re-allocation?
 - What is the membership committee?
- What the goals and objectives of the MC?
- Who can vote?
- When do they meet?

XIII. Announcements: None

XIV. Adjournment: 7:00 pm

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.