

Palm Beach County HIV CARE Council  
CARE Council Committee Meeting  
*Monday, April 25, 2016*

Minutes

**Members Present**

Vicki Krusel  
Shirley Samples  
Jeannette Tomici  
Mary Kannel  
Christopher Dowden  
Jesus Bautista  
Lilia Perez  
Kim Enright  
Patrice Huntley

**Members Present**

Cecil Smith  
Don Hilliard  
Mitchell Durant  
Glenn Krabec  
Quinton Dames  
Thomas McKissack  
Stephanie Jordan

**CARE Council Staff**

Shirley White

**Grantee Staff**

Helene Hvidz  
Geoffrey Downie  
Berthline Isma  
Anna Balla  
Frank Frank

**Members Absent**

Mary Jane Reynolds  
Denise St. Joy

**Lead Agency Staff**

Tanya Lacey

**Guests**

Elya Franciscus  
Mark White  
Beatrice Manning  
Jillian Mason  
Colin White  
Wisny Marcellus

Courtney Draine Moreno  
Marie Presmy  
Judy Popkin  
Donna Sabatino  
Olea Sierra  
Quinn Paton

Psyche Doe  
Trevares Thompson  
Ethel Watson  
Nancy Lehman  
Ryanmarie Rice

\*Denotes an excused absence

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- I. The CARE Council Meeting was called to order at 2:31p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.
  
  - II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

- III. There were no excused absences. Shirley Samples requested an excused absence for Mary Jane Reynolds, due to death in family. This will be voted on at next meeting when Mary Jane is present. Mary Jane did not contact the CARE Council secretary prior to the meeting to request an excused absence.

**IV. Motion** by Shirley Samples, **second** by Chris Dowden to accept the April 25, 2016 CARE Council Meeting Agenda as presented. **Motion carried.**

**V. Motion** by Shirley Samples, **second** by Lilia Perez to accept the March 28, 2016 CARE Council Meeting Minutes as presented. **Motion carried.**

**VI. Comments by the Chair:** The Chair stated “Today we have elections on our agenda and I would like to take this opportunity to thank you. I’ve served as Chair for almost 5 years, it was an honor. I appreciate the support you’ve give me. I think we’ve moved forward, not because of what I’ve done but because of what you the board have been willing to do and work on and I think we’ve made some very positive changes and strides in the care provided to people living with HIV and AIDS. I respect and thank you.”

**VII. Public Comments:** There were none.

**VIII. Educational Moment:** Helen Hvizd, Assistant County Attorney, gave a brief history and explained the Board of County Commissioners policy on discrimination. The policy was initially created in 1992 and state that anyone whom they appropriate funds cannot discrimination on the basis of race, color, sex, age, national origin, ancestry, religion, sexual orientation, marital status or disability. In 2012 the policy was amended to include gender identity or expression and in 2014 genetic information was added.

Helene announced that Barbara Jacobowitz will present the educational moment next month. A copy of the policy will be forwarded to Shirley to send out to the Council members.

**IX. Annual Election:**

1. Open Nomination – there were none.
2. Introduction of Nominees – each office will be voted on individually. Glenn Krabec was the only candidate for Treasurer.
3. Completion & Collection of Elections Ballots

**Chair – Don Hilliard**

**Vice Chair – Kimberly Enright**

**Treasurer – Glenn Krabec**

**Secretary – Vicki Krusel**

**IX. Standing Reports & Updates**

- A. **Health Care Reform:** Vicki Krusel reported that as a community locally (ADAP, Health Dept., Case mangers...) working together we are continuing to look at ADAP cancellations. If any of our clients are buying a private plans outside of open enrollment, have them to get someone to look over it, some of the plans do not provide medications for pre-existing conditions.

The Chair asked if Berthline (the new Health Planner) will be doing the Health Care Reform update. Geoff Downie responded there may not be a need to have Health Care Reform as a standing report; maybe Berthline can do a report on planning.

- B. **Legislature Updates:** Vicki Krusel reported there is no legislative update today.
- C. **CPP Updates:** Quinn Paton reported they did not have a meeting.
- D. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant provided the ADAP/Patient Care/Prevention/Surveillance Report and a RW Part B, Patient Care Network and Patient Care Funding Expenditure Report FY15-16 and briefly summarized of each document. Mitchell highlighted a few items that he thought could be educational moments (PrEP, ADAP-HCV....).
- E. **Surveillance Report:** Psyche Doe provided the Palm Beach County HIV Surveillance Monthly Report for March. She is still compiling data for the 5 year report but it should have ready for the next meeting.
- F. **Medicaid Report:** None.
- G. **PBC Housing Authority—Update on HOPWA:** Mark White stated there isn't anything to report.
- H. **Florida Statewide Consumer Advisory Group (CAG):** Stephanie Jordan reported CAG have a support group meeting on May 3, 10:30 – 11:45am at FoundCare.
- I. **Part A Report:** Geoff Downie provided and gave a brief overview of the GY15 Utilization spreadsheet. We are still waiting for the final reimbursements to come in. He gave a brief summary of work that the Grantee office is doing with Judy Popkin of the National Quality Center.
- J. **Expenditure Report:** Frank Frank provided a RW GY Reimbursements spreadsheet. Frank reported bad news is we still have 18% of unexpended funds, which is over \$1.2 million and our largest agency has the bulk of it. The good news is they are working on it and it should be in by next week. Our carryover is around \$282,000. More good news is that at the April meeting we had 5 contracts approved for \$5,300,000 for GY16.
- K. **Membership:** Kim Enright created a new flyer and Membership will present at the next meeting. Vicki Krusel reported that Membership has been strategizing and brainstorming about different locations and how to bring in more members.
- L. **LPAP:** Chris Dowden reported that we will be voting on LPAP and EFA-PA SOC's, the committee had to clean up the language in the service definition to make more consistent throughout the document. LPAP is also working on a methodology for reaching out to providers for input.  
Don Hilliard is a new member of the LPAP committee. The committee discussed doing an educational moment on 340B – explaining what it is.

X. **Unfinished Business and General Orders:** There is none.

XI. **New Business**

A. **Endorsement of the Committee Recommendations:**

1. The Joint Medical & Support Services and Quality Management Committees recommend the approval of the Outpatient Specialty Medical Care Service Delivery Model. **Motion carried.**
2. The Local Pharmaceutical Assistance Program (LPAP) Committee recommends the approval of the revised Local AIDS Pharmaceutical Assistance (LPAP) Service Delivery Model. **Motion carried.**
3. The Local Pharmaceutical Assistance Program (LPAP) Committee recommends the approval of the revised Emergency Financial Assistance-HIV Medications/Prior Authorization (EFA-PA) Service Delivery Model. **Motion carried.**

**XII. Other Business:**

**A. Review of Local Integrated Plan:** Geoff Downie gave a brief update of where we are in the process. We need to discuss how we move forward on doing our Needs Assessment. We are working with the Health Dept. and the Health Council of Southeast Florida, there's a draft proposal out from the Health Council.

On the Integrated Plan once the final document is submitted our next area of focus is developing an evaluation and monitoring plan. We are going to hire a Program Evaluator for the RW Part A staff. Submission deadline is May 15 or 16. The Integrated Plan was taken to the Planning Committee and there were some recommended changes that will be incorporated before the final document is submitted.

**XIII. Announcements:**

Jesus Bautista announced he is relocating to Texas and he thanked everyone for the opportunity.

Thomas McKissack gave a shout out to Courtney Draine-Moreno for an awesome presentation at Jerome Golden.

Patrice Huntley reminded everyone of the Sisters Organizing to Survive Conference on April 30, 2016 at Payne Chapel, West Palm Beach.

Patrice Huntley announced there are multiple support groups at Compass but they are working on building their women support group.

Vicki Krusel thanked Mary Kannel for her service as Chair of the CARE Council.

**XIV. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 3:53 p.m. at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved 05/23/2016sw