

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, December 5, 2011
Minutes

Members Present

Rafael Abadia
Cindy Barnes
Bobbie Cleveland
Rosalyn Collins
Kim Enright
Don Hilliard
Marlinda Jefferson
Mary Kannel
Glenn Krabec
Nicole Leidesdorf
Melissa McGee
Thomas McKissack
Shantreirra Monroe
Larry Osband
Mary Jane Reynolds
Kenny Talbot
Vicki Tucci

Members Absent

Sha'Wanda Manuel
Lorenzo Robertson
Shirley Samples
Cecil Smith
Juny Tetevi

CARE Council Staff

Pat Adams
Julie Graham

Lead Agency Staff

Kim Bradley

Grantee Staff

Tammy Fields
Sonja Holbrook
Sheron Hoo-Hing
Steve Misshula
Shoshana Ringer
Nadia Barreto-Najarro

Guests

Sandra Davidson
Ron Haberle

Hyguette Joseph
Beatrice Manning
Marie Presmy

Rob Scott
Zakiyyah Williams

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:34pm by Chair, Mary Kannel at the Mayme Fredrick Building. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excuse absences.

- IV. **Motion** by Larry Osband, **second** by Bobbie Cleveland to accept the December 5, 2011 CARE Council Meeting Agenda as amended. **Motion carried.**
- V. **Motion** by Larry Osband, **second** by Bobbie Cleveland to accept the August 29, 2011 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair welcomed Melissa McGee as a new CARE Council member. The Chair wished everyone a wonderful thanksgiving, with budget cuts; we have something to be thankful.
- VII. **Public Comments:** There was none.
- VIII. **Educational Moment:** There was none.
- IX. **Standing Reports & Updates:**
- A. **Legislative Update:** Vicki Tucci reported that social security benefits have increased starting December 30, 2011.
- B. **The Health Department Relocation:** Mary Kannel reported that the Health Department, located on Garden Road, has closed due to funding. However, there was no services cut, and all services were moved to other facilities except Dental. Mary added that clients could receive services at any of the clinics.
- C. **ADAP Update:** Hyguette Joseph reported that there are currently 41 clients on the ADAP waiting list, and 1,126 active ADAP clients.
- D. **Patient Care & 4BNWK Report & Patient Care Update including ADAP:** Mary Kannel gave a brief update on both reports.
- E. **Part A Report:** Sonja Holbrook gave the committee an update on Part A, the following topics were addressed:
- Nadia Barreto-Najarra was announced as the new Health Planner.
 - RFPs were submitted and reviewed—recommendations will go the Board of County Commissioners in late January.
 - GY 12 Contracts most likely will go before the Board of County Commissioners in February.
 - The final contracts for this year were approved on November 15, 2011.
 - All of the GY 11 funding is contracted.
 - Sweeps will go forward to Board of County Commissioners in January.
 - Findings from the Grantee Assessment 2011 were presented.
- F. **Part B Report:** Kim Bradley gave an overview on the Part B Report.
- G. **Membership Update:** Kim Enright-There was no report.
- H. **Medicaid Report:** Cindy Barnes- There was no report
- X. **Unfinished Business and General Orders:** There was none.
- XI. **New Business:**
- A. **Vote: Approval of Committee Recommendation:**
1. **Motion carried** to approve the Joint Support & Medical Committee’s recommendation of the approval of the Eligibility Grid as presented.
 2. **Motion carried** to approve the Membership Committee’s recommendation to change Policy 11 as presented.

3. **Motion carried** to approve the Membership Committee’s recommendation to change Policy 26 as presented.
4. **Motion carried** to approve the Membership Committee’s recommends the following individual be forwarded for CARE Council Membership: Marsharee Chronicle (seat #3) and sent to the Board of County Commissioners as presented.
5. **Motion carried** to approve the Membership Committee’s recommendation to accept the Palm Beach County HIV CARE Council Inventory of Seats to reflect members highlighted in blue print indicating seat changes and renewals, as presented.
6. **Motion carried** to approve the Priorities and Allocations recommendation to approve the Flat Funding for GTY12 (+/-2%) including the allocated amount of \$153,511—as presented.
 - a) **Motion carried** to approve The Priorities and Allocations to move \$53,511 (line #2) into Non-Medical Case Management as presented.
 - b) **Motion carried** to approve The Priorities and Allocations to move \$20,000 (line #6) into Food Bank/Home Delivered Meals as presented.
 - c) **Motion carried** to approve The Priorities and Allocations to move \$20,000 (line #8) into Transportation Assistance as presented.
 - d) **Motion carried** to approve The Priorities and Allocations to move \$60,000 (line item 1m) into Medical Case Management as presented.
 - e) **Motion carried** to approve The Priorities and Allocations to accept the Decrease Scenario (+/- 2%) as follows:
 - i. Using values form Column “P” of the Flat Funding scenario as adjusted
 - a. 1a—Ambulatory/Primary Outpatient in the amount of \$850,000
 - b. 1-b—Laboratory Diagnostic Testing in the amount of \$1,050,000

*Both to remain harmless

The remaining categories and corresponding values will share the decrease evenly (assuming the decrease of the grant is greater than 2% and less than or equal to 4%) as presented.
 - f) **Motion carried** to approve The Priorities and Allocations to accept the Increase Scenario (+/-2%) as follows:
 - i. Using values from Column “P” of the Flat Funding scenario as adjusted
 - a. All categories will share the increase evenly (assuming the increase of the grant award is greater than 3% and less than or equal to 4%) as presented.

- B. **Presentation on Test Palm Beaches**—Rob Scott presented the committee with the “Test Palm Beach County” campaign designs. Samples were given to the committee to come up with their own campaign in Palm Beach County.

XII. Other Business:

A. Announcement:

1. Mary Kannel thanked the Community Awareness Committee and providers and

wished everyone Happy Holidays.

- XIII. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 4:07 pm at the Mayme Fredrick Building, 1440 Martin Luther Blvd., Riviera Beach, FL.