

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, November 22, 2010
Minutes

Members Present

Rafael Abadia
Cindy Barnes
Bobbie Cleveland
Kim Enright
Don Hilliard
Marlinda Jefferson
Mary Kannel
Glenn Krabec
Larry Osband
Jennifer Piva
Mary Jane Reynolds
Lorenzo Robertson
Hugo Rocchia
Shirley Samples
Cecil Smith
Kenny Talbot

Members Absent

William Albury
Orlando Carrasquillo
*Rosalyn Collins
Melissa Jenkins
Thomas McKissack
*Raymond Philmore

Guests

Sha'Wanda Manuel
John Foley
Melissa McGee
Elizabeth Etienne
Beatrice Manning
Zakiyah Williams
Adrienne Peach

Patient Care

Mitchell Durant

CARE Council Staff

Pat Adams
Tonya Fowler

Grantee Staff

Steven Misshula
Sonja Holbrook
Shoshana Ringer

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:45 pm by Chair, Mary Kannel at the Mayme Fredrick Building. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Larry Osband, **second** by Rafael Abadia to accept excused absences as amended. **Motion carried.**

IV. **Motion** by Mary Kannel, **second** by Larry Osband by to accept the November 22, 2010 CARE Council Meeting Agenda as amended. **Motion carried.**

- V. **Motion** by Larry Osband, **second** by Bobbie Cleveland to accept the July 26, 2010 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Motion** by Larry Osband, **second** by Shirley Samples to accept the September 10, 2010 Emergency CARE Council Meeting Minutes as presented. **Motion carried**
- VII. **Comments by the Chair:** Mary Kannel presented Sonja Holbrook with a certificate for her outstanding work with CARE Council. A certificate was provided for Larry Leed who is retiring in December and was an active member of Priorities and Allocations Committee for years; the committee thanked Larry for his exceptional work. AIDS Healthcare Foundation had a meeting in Fort Lauderdale. Mitchell Durant reported being a Health Department employee at the presentation. It was an active, expressive effort by AIDS Healthcare Foundation to educate the community about what is happening with ADAP—also to mobilize the community to contact congressional leaders and funders. There was a presentation on the resources they had available in Broward County, Palm Beach, Miami Dade and other counties. They also put out pamphlets to educate the people where to go for benefits.

Mary Kannel thanked Mitchell for his report. Mary stated that this report was brought under Chair's comments instead under reports— because, as Chair, we talked about going to Health Care District at the beginning of this ADAP transition. We determined that we would hold off and see where we ended up in 3 or 5 months. We have been collecting data, and I think we need to really look at that data and make some decisions about the possibility of approaching the Health Care District. Mary stated that her personal reluctance in going to Health Care District is that Health Care District funds many other services other than HIV. If we can in any way carry our HIV load though PAPs instead of draining our local funding, that would be ideal. The wait list is increasing. If there is a change in the Federal Poverty Level and if it is across the board for all Part B services, this is going to reduce services. Mary stated she just wanted to let us know that she does think that idea of approaching Health Care District is not dead, and wanted us all to think about it.

- VIII. **Public Comments:** There was none.
- IX. **Educational Moment:**
- A. **Sunshine Law Review:** Tammy Fields—tabled until next meeting.
- X. **Standing Reports & Updates:**
- A. **Committee Chair Announcement:** Mary Kannel: There was none
- B. **Legislative Update:** A brief informational report was given by John Foley on the legislative update that impacts a lot of our clients. Palm Beach County along with the Florida Department of Law Enforcement has been conducting operation, "Easy Money" which is a continuation of operation, "Money for Nothing". They have been going after individuals that receive public benefits; housing services, food stamps, and other public benefits, for fraud. They have been charging both the provider of services and the individuals. As service providers—as a HIV community we need to make sure that our clients understand what they are receiving. As service providers the eligibility process needs to be verified. Belle Glade has

received the hardest hit. John Foley informed the Board to be aware of the Sunshine Law about the disclosure, fraud issues and to be careful of receiving any kind of gifts.

- C. **RMAC Report:** Lorenzo Robertson briefed the Board about various activities throughout Palm Beach County in the month of December. All the events will be posted on CARE Council website @ www.carecouncil.org.
- D. **CPP Update:** Larry Osband reported that the CCP has arranged the World AIDS Events that kicks-off December 1, 2010, with the quilt ceremony. Various events will be going on throughout the month. For further information, please view the CARE Council Calendar website@ www.carecouncil.org.
- E. **Patient Care & 4BNWK Report:** Mitchell Durant presented the 4BNWK spreadsheets.
- F. **Patient Care Update including ADAP:** Mitchell Durant reported an update on the enrollment of ADAP. Currently, in Palm Beach County there are 987 clients enrolled in the ADAP Program. There are 177 clients on the wait list since June 1, 2010. Out of that 177, there are 25 clients to be taken off the wait list, and placed into the ADAP program. Out of the 25, 20 of the clients have been enrolled into the ADAP program; 1 client waiting to be enrolled, 1 client went to Medicare, 1 client is in jail, 1 client moved out of the County, and 1 client's unable to be located.
- G. **Part A Report:** Steve Misshula: The document was reviewed.
- H. **HIV Indicator Update:** Sonja Holbrook: The document was reviewed.
- I. **Part B Report:** Adrienne Peach: The document was reviewed.
- J. **PCPG Meeting:** Cecil Smith added that ADAP received 6.6 million dollars in emergency relief funding.

XI. Unfinished Business and General Orders:

Smart Ride: Glenn Krabec reported that the Smart Ride took place on Saturday in Fort Lauderdale ended up in Key West which was 165 miles. They raise \$468,000.00.

XII. New Business:

A. Vote: Approval of Committee Recommendations

- 1. **Motion carried** to approve The Priorities & Allocations Committee's recommendation to approve the Reallocated Proposed Budget for \$125,000.00. (see attached)
- 2. **Motion carried** to approve the Membership Committee's recommendation that Nicole Leidesdorf, Sha'Wanda Manuel, Shantreirra Monroe, and Cheryl Ryan be forwarded to the Board of County Commissioners.
- 3. **Motion carried** to approve the Membership Committee's recommendation to renew the terms of Thomas McKissack, Mary Piper Kannel, Mary Jane Reynolds, Glenn Krabec, Cecil Smith, Bobbie Cleveland, Raymond Philmore, Shirley Samples, Laurence Osband and Jennifer Piva.
- 4. **Motion carried** to approve the Membership Committee's recommendation to change Policy number 10 as presented. (see attached)

B. Annual Elections: The elections are normally held in April, if anyone has any nomination names please get the information to Tonya Fowler no later than March 2011. Tonya will also be hosting the Chair Training; it is recommended that all the chairs take this training.

C. Grantee Assessment Review: Sonja Holbrook: The document was reviewed, it was

noted to referred to the Quality Management Committee.

- D. Retreat Discussion:** The Retreat will be either February 4, 2011 or February 11, 2011. Further information will be given at committee meetings.
- XIII. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 4:30 pm at the Clayton Hutcheson Agricultural Center, 559 N Military Trail, West Palm Beach, FL.