

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, January 30, 2012
Minutes

Members Present

Cindy Barnes
Rosalyn Collins
Kim Enright
Don Hilliard
Marlinda Jefferson
Mary Kannel
Glenn Krabec
Nicole Leidesdorf
Melissa McGee
Thomas McKissack
Shantreirra Monroe
Larry Osband
Mary Jane Reynolds
Shirley Samples
Cecil Smith
Kenny Talbot
Vicki Tucci

Members Absent

*Rafael Abadia
Bobbie Cleveland
Sha'Wanda Manuel
Lorenzo Robertson
*Juny Tetevi

Grantee Staff

Tammy Fields
Sonja Holbrook
Steve Misshula
Nadia Barreto-Najarro
Sharon Oneill

CARE Council Staff

Pat Adams
Julie Graham

Lead Agency Staff

Kim Bradley

Guests

Marsharee Chronicle
Chris English
Ron Haberle
Beatrice Manning
Rik Pavlescak
Marie Presmy
Zakiyyah Williams
Jay Lobo

*Denotes an excused absence

- I. The CARE Council Meeting was called to order at 2:33pm by Chair, Mary Kannel at the Mayme Fredrick Building. Roll was taken; **a quorum was present.** Guests were introduced.

- II. A Moment of Reflection:

Moment of Silence
A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

- III. **Motion** by Larry Osband, **second** by Shirley Samples to accept excused absences. **Motion carried.**

- IV. **Motion** by Don Hilliard, **second** by Marlinda Jefferson to accept the January 30, 2012 CARE Council Meeting Agenda as presented. **Motion carried.**

- V. **Motion** by Larry Osband, **second** by Cindy Barnes to accept the December 5, 2011 CARE Council Meeting Minutes as presented. **Motion carried.**

- VI. Comments by the Chair:** The Chair announced that she does not have any comments, but in lieu of her comments, she allowed Ron Haberle to announce the March on Washington on July 22, 2012. If anyone has been waiting with interest on the latest update from AHF regarding the important march, please contact Janet Kitchen at (813) 857-2974 or by email @ janetkitchen1@aol.com. Ms. Kitchen also offers advocacy classes. Ron Haberle stated that AHF has transitioned him to Broward County. He will not be able to attend the CARE Council meetings in the future. He has enjoyed working with the CARE Council over the years.
- VII. Public Comments:** There was none.
- VIII. Educational Moment:** Nadia Baretto-Najarro, Health Planner informed the committee that the Comprehensive Plan is being developed. On February 9, 2012, other Florida EMA Health Planners will meet to discuss successes and challenges in completing the Comp Plan. Nadia stated that on February 10, 2012, the CARE Council Retreat would focus on the Comp Plan and the development of the activities over the next three years.
- IX. Standing Reports & Updates:**
- A. **Legislative Update:** Vicki Tucci: There was no report.
 - B. **CPP Updates:** Rafael Abadia gave a brief overview on the CPP updates.
 - C. **ADAP Update:** Jay Lobo reviewed and discussed ADAP updates, it was noted that currently there are 64 clients on the waiting list. She also reviewed the new re-enrollment requirements.
 - D. **Patient Care & 4BNWK Report:** Chris English explained the Patient Care Network (4BNWK) and the Palm Beach County Health Department Patient Care Expenditures (4B000) reports to the committee.
 - E. **Patient Care Update including ADAP:** Mitchell Durant reviewed and discussed the document.
 - F. **Medicaid Report:** Cindy Barnes: There was no update.
 - G. **Part A Report:** Sonja Holbrook discussed and gave an overview of the following topics.
 - Sonja reported that the second and final sweep would be processed over the next couple of weeks. Agencies appear to be spending down, other than funding for medications.
 - That funding would be swept into Medical Case Management.
 - Sonja announced that the GY12 contracts would go to the Board of County Commissioners on February 27, 2012. It was noted that in some instances that CARE Council allocations are more than what is recommended to be awarded.
 - Sonja stated that we are not to award more than agencies requested which, has led to the Department's recommendation being less than the CARE Council allocation. Once the final award is received, we will review the budgets approved by the CARE Council and return for reallocation if needed.
 - Sonja stated that through a review of HAB polices it has been noted that we are unable to contract with for profit entities if there is a public entity that could provide the same quality of service. This would affect our primary care and lab services that have been contracted out to private ID doctors. The clients would have to transition to the other existing providers.
 - Sonja reported that HRSA is requiring that the providers include rent and utilities

under administration rather than program. Administration expenses are limited to 10% of the budget. This may lead to limitations on the number of available service locations.

- The Implementation Plan FY 2011-2012 was reviewed.
- The FY 2011-2012 Expenditure Report was reviewed.

H. **Part B Report:** Kim Bradley gave an overview on the Part B Report.

I. **Membership Update:** Kim Enright-There was no report.

X. Unfinished Business and General Orders:

Mary Kannel thanked Tammy Fields for working diligently on the CAREWare system sharing rights. This has been an ongoing project for more than four years.

XI. New Business:

A. Vote: Approval of Committee Recommendations:

1. **Motion carried** to approve the Joint Medical & Support Services Committee Revised Eligibility Grid for Palm Beach County HIV/AIDS Services provided by Ryan White Part A that reads, 'Home Health services (including Durable Medical Equipment) authorized by physician prescription' as presented.
2. **Motion not carried** to approve the Joint Medical & Support Services Committee Outpatient Specialty Medical Care Standards of Care, it was recommended to send motion back to the Joint Medical & Support Services committee to revisit the indicators.

B. Membership for Priorities and Allocations Committee: Glenn Krabec announced that the P & A Committee is looking for a new provider member. It was noted that if any members have suggestions, please submit recommendations to Pat Adams.

XII. Other Business:

A. Announcement:

1. Larry Osband announced that the 2012 Road to AIDS is still on track with bus service to Ft. Lauderdale. If you are interested in attending, please contact Larry Osband or Rafael Abadia.
2. Sonja Holbrook reminded members that our annual election will be held in April 2012.

XIII. Adjournment: With no further business, the CARE Council Meeting was adjourned at 4:03 pm at the Mayme Fredrick Building, 1440 Martin Luther Blvd., Riviera Beach, FL.