

**Palm Beach County HIV CARE Council**  
**Emergency CARE Council Meeting**  
**Monday, July 15, 2013**  
*Minutes*

**Members Present**

Cindy Barnes  
Marsharee Chronicle  
Kim Enright  
Don Hilliard  
Mary Kannel  
Glenn Krabec  
Melissa McGee  
Shanrierra Monroe  
Larry Osband  
Mary Jane Reynolds  
Shirley Samples  
Vicki Tucci

**Members Absent**

Rafael Abadia  
\* Rosalyn Collins  
Julie Graham  
Lorenzo Lowe  
Thomas McKissack  
Cecil Smith  
Juny Tetevi

**CARE Council Staff**

Pat Cruzata

**Lead Agency Staff**

Amy Moyer  
Latoya Osborne

**Grantee Staff**

Anna Balla  
Tom Eaton  
Tammy Fields  
Sonja Holbrook  
Nadia Najarro  
Sharon O'Neill  
Shoshana Ringer

**Guests**

Metris Batts  
Kelly Martes

Chris English  
Marie Presmy

Hyguette Joseph

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:20pm by Vice-Chair, Mary Kannel, at the Clayton Hutcheson Center. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. **Motion** by Larry Osband, **second** by Don Hilliard to accept excused absences. **Motion carried.**

IV. **Motion** by Larry Osband, **second** by Shan Monroe to accept the July 15, 2013 Emergency CARE Council Meeting Agenda as Presented. **Motion carried.**

V. **Comments by the Chair:** The Vice-Chair stated that the budget is a testy topic; there is always a greater need in some areas that we can fund. As a committee, we need to reflect back to our, "Moment of Silence" and remember that we are making decisions that do not reflect us

personal, but it is for the good for most of the people. The Vice-Chair stated that it is challenging and appreciated.

**VI. New Business:**

- A. Vote: GY 13 Award Allocations:** Mary Kannel stated that there was a 1.4 million cut in the Proposed Budget. Tom Eaton gave an overview on the Proposed Budget that was approved at the Priorities and Allocations Committee meeting, it was noted "Column "D" is what was contracted. HRSA final award was received for \$7,778,227 of which \$6,611,493 need to be allocate to the services categories.

Tom noted that after P & A committee approved the proposed budget, there was a balance of \$152,934 that needs to be allocated that would be addressed at a future meeting. He stated that it would be opened to the agencies to expand their medical services if needed.

Tom Eaton and Sonja Holbrook explained the differences between the supported and unsupported requests for additional funds.

After discussion, **motion** by Glenn Krabec, **second** by Shirley Samples to accept the Proposed Budget prepared by the Grantee office that the Supported Additional funds for \$350,050 & the Unsupported Additional Funds plus an additional \$100,000 to be added to the Food Bank/Home Delivered Meals and the allocations balance are approved as presented. The floor was opened for discussion, it was noted that the remaining balance that needs to be allocated for \$152,934 and would go to the Priorities & Allocations Committee to vote on at the July's meeting. Mary Kannel added that the Grantee office is going to ask the agencies if they have any programs that they could be expanded utilizing the balance for \$152,934, and bring back to P & A committee to vote on. After further discussion, **Motion carried. 3 abstained**

Tammy Fields stated for the record, the reason why any member would need to abstain from voting on the proposed budget, the law require that it be stated in the minutes.

- Kim Enright abstains because of the Legal Services category and her relationship with Legal Aid Society.
- Vicki Tucci abstains because of the Legal Services category and her relationship with Legal Aid Society.
- Marsharee Chronicle abstains because of the Food Bank category and her relationship with Compass, Inc.

**VII. Other Business:**

1. Sonja Holbrook announced that her successor would be starting next week it was noted that it was a difficult decision. Sonja would stay on board until he is trained.
2. Don Hilliard announced the P & A Public Forum will be held on Tuesday, July 23, 2013 @2:00pm at Comprehensive AIDS Program CAP, 2330 S Congress Avenue, Palm Springs, FL.

**VIII. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 2:35 pm at the Clayton Hutcheson Center.

Approved as Presented 7/29/13 PC