

Palm Beach County HIV CARE Council
CARE Council Committee Meeting
Monday, July 27, 2015
Minutes

Members Present

Mary Jane Reynolds
Cecil Smith
Don Hilliard
Mary Kannel
Glenn Krabec
Denise St. Joy
Mitchell Durant
Quinton Dames
Kim Enright
Jeanette Tomici
Lilia Perez

Member Absent

Shirley Samples
Vicki Tucci Krusel
Thomas McKissack

Support Staff

Tanya Lacey

Grantee Staff

Geoffery Downie
Shoshana Ringer
Frank Frank
Nadia Barreto-Najarro
Helene Hvizd
Anna Balla

Guests

Nicole Frederick
Gardy Desravines
Patrice Huntley

Marie Presmy
Elya Franciscus

Psyche Doe
Chris English

Jesus Bautista
Ryanmarie Rice

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- I. The CARE Council Meeting was called to order at 2:32p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.
- II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to aids and those who are living with the disease. let us remember why we are here today. let us have the strength to make the decisions that will improve the care of those we serve. let us be thankful for what we have accomplished to date.

- III. There were no excused absences.
- IV. **Motion** by Glenn Krabec, **second** by Don Hilliard to accept the July 27th, 2015 CARE Council Meeting Agenda as amended to add under Old Business, "Schedule a meeting for the Bylaws ad hoc committee in September". **Motion carried.**

- V. The acceptance of the June 29th, 2015 CARE Council Meeting Minutes was tabled until amended with details of abstaining members on votes.
- VI. **Comments by the Chair:** The Chair is thankful for the new membership interest from community members. CARE Council needs to keep up the good work getting information out to the community about joining the CARE Council.
- VII. **Public Comments:** There were none.
- VIII. **Educational Moment:** There was none.
- IX. **Standing Reports & Updates**
- A. **Health Care Reform:** Nadia Barreto-Najarro referred to the handout as a reminder of the upcoming ACA Open Enrollment schedule. It was requested by the Chair that there is an Educational Moment on ACA Enrollment for the next CARE Council meeting.
- B. **Legislature Updates:** none
- C. **CPP Updates:** Nadia Barreto-Najarro and Geoffery Downie mentioned a few updates from the past meeting. There will be a HIP Town Hall meeting on September 24th from 4pm-6pm located at 800 Clematis Street. Also, there are discussions in process about completing a collaborative Integrated Plan between Part A and the State.
- D. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant provided handouts with updates pertaining to ADAP/Patient Care/Prevention/Surveillance, and ADAP Notice: 7 things to know if the Insurance Marketplace asks you for more information. Chris English presented the Expenditure Report for Part B/ Patient Care Network (General Revenue), and Patient Care (General Revenue). Both Patient Care/Patient Care Network funding was spent down to almost 100%, while Part B funding just started in April.
- E. **Surveillance Report:** Psyche Doe presented 2 handouts, the PowerPoint from previous CARE Council meeting presentation and the monthly data packet.
- F. **Medicaid Report:** Shoshana Ringer stated that she received an email from staff at the Miami Medicaid office. They will have a representative available for the next CARE council meeting. They were unable to attend this meeting and there were no updates from the representatives at this time.
- G. **PBC Housing Authority—Update on HOPWA:** none
- H. **Florida Statewide Consumer Advisory Group (CAG):** Denise St. Joy mentioned the group is currently looking at the topic of “Criminalization of HIV.”
- I. **Part A Report:** Geoffrey Downie stated that the Local Pharmacy Services RFP is on schedule for an August release. He also mentioned that Shirley White will be starting in the County Secretary position on August 10th and that we will be changing the CARE Council Support position to full-time with the new hire.

- J. **Expenditure Report:** Frank Frank gave updates on the expenditure report to the committee members.
- K. **Membership:** Glenn Krabec mentioned that there is a flyer being produced for use in passing out information on becoming a CARE Council member.
- L. **LPAP:** none

X. Unfinished Business and General Orders:

- A. **Request to schedule a Bylaws ad hoc committee meeting for September:** It was requested to schedule a meeting for the last week in September, preferably in the morning. The grantee will secure a location and add it to the September calendar.

XI. New Business

A. Endorsement of the Committee Recommendations:

1. The Executive Committee recommends the approval of carryover allocations as recommended by the Grantee. This includes \$67,419- Labs, \$15,000- OAMC, \$15,000- Oral Health, \$11,615- Legal Services, and \$15,212- EIS. **Motion carried.** Abstaining members: Kim Enright for Legal Services, Lilia Perez for Labs/OAMC/Oral Health, Quinton Dames for Labs/OAMC/Oral Health, Mitchell Durant for EIS, and Mary Kannel for EIS.
2. The Membership Committee recommends the approval of Paula Witherspoon for membership to seat #13 of the CARE Council. **Motion carried.**
3. The P&A Committee recommends the approval of budget allocations for the GY2016 grant application, Demonstrated Need Worksheet. Including, allowing the Grantee the ability to adjust the amounts according to verified data. **Motion carried.**
4. The P&A Committee recommends the approval of allocating MAI funds under Medical Case Management for \$88,587. **Motion carried.** Abstaining members: Lilia Perez and Quinton Dames.

XII. Other Business:

- A. Dr. Mitchell Durant shared with the CARE Council that Nadia Barreto-Najarro was nominated as representative and Cecil Smith was nominated as alternate as representatives for PCPG. Applications will be submitted with a letter of recommendation from the CARE Council Chair.

XIII. Announcements: There were none.

- VIII. **Adjournment:** With no further business, the CARE Council Meeting was adjourned at 3:21 p.m. at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, FL

Approved 9/28/15, sw.