

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
*Monday, May 7, 2007*  
*Minutes*

**Members Present**

William Albury	Lorenza Jackson	Thomas McKissack
David Begley	Rose Joseph	Larry Osband
Marcia Bodden	Glenn Krabec	Mary Jane Reynolds
Kimberly Rommel-Enright	Chris LaCharite	Inez Williams
Michael Greene		

**Members Absent**

Charlene Bowman*	Kymberly Lucas*	Cecil Smith
Rosalyn Collins*	Kimberly McCall*	Kathy Wall
Mary Kannel*	Shirley Samples	

**CARE Council Staff**

Robert Bytnar  
Annette Murzike-Dunn  
Sarah Withrow

**Lead Agency Staff**

Barbara Jacobowitz

**Patient Care**

Mitchell Durant  
Cathy Stafford

**Grantee Staff**

Gayle Corso  
Tammy Fields  
Pedro Medina  
Shoshana Ringer

**Guests**

Rafael Abadia	Seth Leverance
Marie Presmy	Scott Fox
Yolette Bonnet	Nick Potochny
Kristen Harrington	Leah Goldblatt
Ron Haberle	Lorenzo Robertson
Bobbie Cleveland	Cory Johnson
Donna Sabatinto	Don Hilliard

\*Denotes an excused absence

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I. The CARE Council meeting was called to order at 3:20 pm by Chair, David Begley at the Mayme Fredrick Building, 1440 Martin Luther Blvd. Riviera Beach, FL. Roll was taken; a **quorum was established 10 minutes into the meeting.** Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date*

III. The May 7, 2007 CARE Council Agenda was accepted as presented through consensus.

**IV. Comments by the Chair**

**V. Educational Moment: Seth Leverance of CommCare Pharmacy:** Seth introduced a new medication packaging system which is aimed to increase patient convenience and help improve medication compliance.

**VI. Public Comments:** There were none

**VII. Motion** by Larry Osband, **second** by Lorenza Jackson to accept excused absences. **Motion Carried.**

**VIII. Motion** by Lorenza Jackson, **second** by Larry Osband to accept the March 8, 2007 CARE Council Emergency Meeting Minutes as presented. **Motion Carried.**

**IX. Old Business:**

**A. Supplemental Award Update:** Gayle Corso informed the committee that the supplemental funding has not yet been awarded and also announced that Provider contracts are scheduled to go before the Board of County Commissioners next week.

**X. New Business:**

**A. Annual Election:**

1. **Motion** by Glenn Krabec to declare David Begley Chair by acclamation. **Motion Carried.**
2. The floor was open for additional nominations for the office of Vice Chair. With none, the floor was closed and each candidate introduced themselves. Once the votes were counted it was announced that the new Vice Chair of the CARE Council is Michael Greene.
3. **Motion** by Glenn Krabec to declare Larry Osband Treasurer by acclamation. **Motion Carried.**
4. The floor was open for additional nominations for the office of Secretary. With none, the floor was closed and each candidate introduced themselves. Once the votes were counted it was announced that the new Secretary of the CARE Council is Kimberly Rommel-Enright

**B. MAI Allocations:** Gayle Corso and Barbara Jacobowitz reviewed the staff's recommendation for the MAI grant. The proposed category allocations reflect information gathered in the 2007 Needs Assessment. After discussion, **Motion** by Glenn Krabec to approve the MAI grant on the condition that members be prepared to reallocate at another meeting. **Motion Carried** with 12 votes supporting and 1 vote against the motion.

**C. CAEAR Letter: David Begley:** David reviewed the letter being sent by CAEAR, a Ryan White advocacy group, to Mike Leavitt, Secretary of the Department of Health and Human Services. The letter highlights concerns over the new Modernization Act. The Committee was also informed that there would be no definition released concerning Medical Case Management and instead each individual area is responsible for creating their own definition.

**D. Reports:**

**Part A Report: Gayle Corso:**

95% of the FY 2006-2007 funding was spent. The Grantee noted that this year Providers must spend all of their allocated funds.

**Part B Report: Barbara Jacobowitz:**

99.65% of the FY 2006-2007 funding was spent.

**CARE Council Staff Report: Barbara Jacobowitz**

**EPICC Report: Glenn Krabec:**

EPICC has received a CDC grant of \$121,000 to do a microfinance report. EPICC is also looking to buy a testing van which will be shared by all the prevention agencies. Legal Aid is working with EPICC to help immigrants become legal by helping them navigate and complete the paperwork process in order to get them off Ryan White and into Medicaid/Medicare.

**Review of Network/Patient Care Expenditures: Cathy Stafford:**

In Network funding, the proper amendments have been made to shift the funds in order to spend down. Chart 4B000 showed that the leftover funds can be placed into the Lab category. Cathy also informed the Committee that the Lead Agency Agreement with the Bureau of HIV/AIDS has been submitted for new Network funding based on the spending habits of the past year.

**XI. Other Business:**

- XII. Adjournment:** With no further business, the CARE Council meeting was adjourned at 4:20 p.m. at the Mayme Fredrick Building, 1440 Martin Luther Blvd. Riviera Beach, FL. The next CARE Council meeting will be announced at a later date.