

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
Monday, October 22, 2007  
*Minutes*

**Members Present**

William Albury	Lorenza Jackson	Yvette Martinez
Jessica Beane	Rose Joseph	Stephanie Milliken
David Begley	Mary Kannel	Larry Osband
Rosalyn Collins	Glenn Krabec	Nicholas Potochny
Kimberly Rommel-Enright	Kymberly Lucas	Mary Jane Reynolds
Michael Greene	Thomas McKissack	Cecil Smith

**Members Absent**

Marcia Bodden	Shirley Samples*
Chris LaCharite	Kathy Wall*
Kimberly McCall	Inez Williams*
Lorenzo Robertson	

**CARE Council Staff**

Annette Murzike-Dunn  
Sonja Swanson  
Sarah Withrow

**Lead Agency Staff**

Barbara Jacobowitz

**Patient Care**

Mitchell Durant

**Grantee Staff**

Gayle Corso  
Tammy Fields  
Pedro Medina  
Shoshana Ringer

**Guests**

Rafael Abadia	Rik Pavlescak
Beatrice Manning	Barry Smith
Betty Ford	Ron Haberle
Alice Holmes	Scott Fox
Don Hilliard	Alexandria Bartolene

\*Denotes an excused absence

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**I.** The CARE Council Meeting was called to order at 3:15 pm by Chair, David Begley at the Mayme Fredrick Building, 1440 Martin Luther Blvd. Riviera Beach, FL. Roll was taken; a **quorum was present.** Guests were introduced.

**II.** A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date*

**III.** **Motion** by Larry Osband, **second** by Lorenza Jackson to accept excused absences.  
**Motion carried**

**IV.** **Motion** by Lorenza Jackson, **second** by Larry Osband to accept the October 22, 2007 CARE Council Agenda as presented. **Motion carried.**

- V. **Motion** by Lorenza Jackson, second by Larry Osband to accept the August 27, 2007CARE Council Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair: Unobligated Balance Provision:** On a conference call with HRSA our EMA representatives were informed of the following: 1) Any dollars left over from Supplemental will be returned to the Federal government. 2) For leftover dollars from Formula- if over 2% unspent, that area will not be eligible for Supplemental one year following and any percentage over 2% will be deducted from the Formula award one year following.
- VII. **Public Comments:** There were none
- VIII. **Old Business:**  
**A. CAP Response to Chair's Letter:** A copy of the letter will be sent to CARE Council members for review. The Executive Committee requested an open meeting with CAP. Members will be notified of the meeting time and date.
- IX. **New Business:**  
**A. Approval of 2007-2010 Needs Assessment: Motion** by Lorenza Jackson, second by Larry Osband to approve the document as presented. **Motion carried.**  
**B. Grant Application Budget Recommendation from P&A Committee: Motion carried** to approve the 2008-09 grant application budget as presented.  
**C. Membership Committee Recommendations:**  
1. **Motion carried** for the renewal of the following member terms: Chris LaCharite, Kimberly Rommel-Enright, Rosalyn Collins, Mary Jane Reynolds, Lorenza Jackson, and Kathy Wall.  
2. **Motion carried** to forward Rafael Abadia to the Board of County Commissioners for membership to the CARE Council.  
3. The Membership Chair informed the Council of the removal of Charlene Bowman.
- X. **Other Business:**  
**A. Committee Reports:**  
1. **Part A: Gayle Corso:** The Grantee informed the committee that Formula expenditures are in line with where they should be at this time. Supplemental invoices are just starting to come in and more information will be available at the Provider Meeting.  
2. **Part B: Kymberly Lucas:** Funds are being readjusted in order to assist Residential Substance Abuse Treatment as there are not enough funds to carry the category through the end of the contract year. Special project money for a one-time expenditure is expected to assist the category.  
3. **Patient Care/Network:** Experiencing similar problems as Part B.  
4. **EPICC: Glenn Krabec:** Additional CDC studies will be taking place in Palm Beach County which could lead to financial support of the microfinance report findings.
- XI. **Adjournment:** With no further business, the CARE Council meeting was adjourned at 4:02 p.m. at the Mayme Fredrick Building.