

Palm Beach County HIV CARE Council  
CARE Council Committee Meeting  
*Monday, October 26, 2015*

Minutes

**Members Present**

Mary Jane Reynolds  
Jeannette Tomici  
Vicki Krusel  
Mary Kannel  
Christopher Dowden  
Jesus Bautista  
Glenn Krabec  
Denise St. Joy  
Mitchell Durant  
Quinton Dames  
Kim Enright  
Thomas McKissack  
Lilia Perez

**Members Absent**

\*Cecil Smith  
Don Hilliard  
Shirley Samples  
Nicole Frederick

**Support Staff**

Lauren Neely

**Grantee Staff**

Geoffrey Downie  
Shoshana Ringer  
Frank Frank  
Anna Balla  
Helene Hvizd

**CARE Council Staff**

Shirley White

**Guests**

Elya Franciscus  
Linda Warren  
Beatrice Manning  
Stephanie Jordan  
Karen Scuderi

Jayne Bernardino  
Marie Presmy  
Rik Pavlescak  
Mark White

Psyche Doe  
Silvana Erbstein  
Richardo Jackson  
Ryanmarie Rice

\*Denotes an excused absence

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- I. The CARE Council Meeting was called to order at 2:44p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.
  
  - II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

- III. **Motion** by Glenn Krabec, **second** by Thomas McKissack to accept the excused absence of Cecil Smith. **Motion carried.**

- IV. **Motion** by Glenn Krabec, **second** by Vicki Krusel to accept the October 26, 2015 CARE Council Meeting Agenda as amended to add approval of the June 29, 2015 CARE Council Meeting Minutes as item B under Unfinished Business. **Motion carried.**
- V. **Motion** by Lilia Perez, **second** by Denise St. Joy to accept the September 28, 2015 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair reminded that as we go into the ACA enrollment period everyone needs to be very cognizant to make sure the clients know that if they are in ADAP, they should not be enrolling in ACA without going through ADAP and seeing if they are on the list to go off of ADAP. If they are case managed, make sure they check with their case manager and asking for assistance with enrolling in ACA, and if not, we have navigators, they need to contact a navigator. We don't want to have what happened last year. Unfortunately, people choose a plan because they think it's one they can afford but that's because the premiums are the most inexpensive and it ends up not having the medications or the co-pays are so high. Please let everyone know they need to go through a navigator, a CAC, case manager or ADAP.

The Chair welcomed the members of C.A.G. and acknowledged them for a great symposium.

VII. **Public Comments:** There were none.

VIII. **Educational Moment:** There was none.

IX. **Standing Reports & Updates**

A. **Health Care Reform:** Geoff Downie reported Part A, Part B and providers have been meeting to iron out process for open enrollment. There will be a planning meeting this Wednesday in preparation for training on November 17 and getting C.A.G. Representatives involved in on the training and the process.

B. **Legislature Updates:** Vicki Krusel reintegrated that open enrollment starts November 1<sup>st</sup> through January 31, 2016. If you enroll in a plan by December 15<sup>th</sup> it starts January 1<sup>st</sup> and after December 15<sup>th</sup> it starts February 1<sup>st</sup> and then it goes from there. We want to get people enrolled by December 15<sup>th</sup> so their plans could start January 1. Send them to someone who knows what they are doing, we have plenty of case managers, CACs and navigators who are trained in Ryan White, we don't want people choosing the wrong plans, we don't want them automatically reenrolling but if you do find a client who has enrolled in the wrong plan we can switch that plan during open enrollment time before it ends, so send that person to somebody, as well. Let's look at it or if there's a special enrollment reason to do it.

Ms. Krusel reported that the Health Care District (HCD) is changing their Federal Poverty Level guidelines (FPL) for people they will allow to enroll in the HCD, they are going to allow only up to 100% FPL now, which is going to make a big change as we look at support from

the CARE Council with enrollment this year. All people who are at 100% – 138% or 150% FPL that were on HCD, we're going to have to put them in an ACA plan or get them on ADAP. Mary Kannel stated HCD is already on ADAP and ADAP doesn't cover HIV meds. Vicki stated she will have to look into.

Ms. Krusel reported that a work requirement for the Food Assistance Program (Food Stamps) will start on January 1, 2016. Clients ages 18 – 49 and do not have dependent children and does not meet any other exception, must work at least 20 hours a week.

- C. **CPP Updates:** Denise St. Joy reported on media portion – stated that a radio station was at the last CPP meeting and wants to network with us on advertising and do promotions. CARE Council secretary is to contact Lorenzo Lowe (CPP Chair) to come report at CARE Council meetings.
- D. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant provided a document with ADAP/Patient Care/Prevention/Surveillance information and gave a brief update on the Part B Expenditure.
- E. **Surveillance Report:** Psyche Doe provided the Palm Beach Newly Reported Adult AIDS & HIV Report.
- F. **Medicaid Report:** Geoffrey Downie reported there is a person in Miami who will be traveling to all planning council meetings in his jurisdiction. We are still researching the seat residency requirement.
- G. **PBC Housing Authority—Update on HOPWA):** Karen Scuderi – they are hoping to start screening for eligibility in the next couple of weeks. The goal is to get 25 people – new admissions into the program within the next 3- 6 months. Waiting list – they are still taking applications, they have 70 - 75 on file and 75 still outstanding.
- H. **Florida Statewide Consumer Advisory Group (CAG):** Denise St. Joy reported that C.A.G. statewide meeting is tomorrow, Tuesday (10/27/15) @ 3:00pm. FoundCare sponsored a social dinner @ Trinity about 45 people attended. Ms. St. Joy gave out flyers on ACA marketplace and did a survey. The major issues found are transportation and housing. As a result of the C.A.G. Retreat, they have established a support group.
- I. **Part A Report:** Geoff Downie reported that the grant will be submitted this week.
- J. **Expenditure Report: Membership:** Frank Frank stated there is nothing major to report today. We are tracking better than this time last year. We anticipate getting a carryover of \$261,888. We have a little wiggle room for support services – 1%.
- K. **Membership:** Vicki Krusel there is no updates.
- L. **LPAP:** Chris Downie reported that the LPAP Committee worked on the LPAP and EFA-PA SOCs and recommended them to the Executive Committee for approval.

**X. Unfinished Business and General Orders:**

**A. Grantee Assessment** – Geoff Downie asked that anyone who have not completed the survey, please do so before leaving the meeting today.

**B. Approval of the June 29, 2015 CARE Council Meeting Minutes:**

**Motion** by Glenn Krabec, **second** by Vicki Krusel to accepted the June 29, 2015 CARE Council Meeting Minutes as presented. **Motion carried.**

**XI. New Business**

**A. Endorsement of the Committee Recommendations:**

1. The Priorities and Allocations Committee recommends the approval to increase allocation to Emergency Housing by an additional \$17,000 (from \$40,000 to \$57,000). **Motion carried.** Quinton Dames and Lilia Perez of FoundCare **abstained.**

Mitchell Durant informed the Council of an addition item that was approved by the P&A Committee at their last meeting – an additional \$100,000 for lab services. **Motion** by Glenn Krabec, **second** by Denise St. Joy to approve the increase of \$100,000- to lab services. **Motion carried.** Lilia Perez (FoundCare), Mitchell Durant (Health Dept.), Mary Kannel (Health Dept.), and Quinton Dames (FoundCare) **abstained.**

2. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Emergency Financial Assistance Service Delivery Model. **Motion carried.**
3. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Emergency Financial Assistance – HIV Medications/Prior Authorization (EFA-PA) Service Delivery Model. **Motion carried.**
4. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Local AIDS Pharmaceutical Assistance (LPAP) Service Delivery Model. **Motion carried.**
5. The Joint Medical & Support Service and Quality Management Committees recommend the approval of the Eligibility Criteria for Palm Beach County HIV/AIDS Services Provided by Ryan White Part A. **Motion carried.**
6. The Bylaws Ad hoc Committee recommends the approval of the revised Palm Beach County HIV CARE Council Bylaws. **Motion carried.**
7. The Bylaws Ad hoc Committee recommends the approval of the revised Palm Beach County HIV CARE Council Policy. **Motion carried.**

**B. Holiday Party** – the Holiday Party will be held on December 11, 2015 at 12:00pm, the alternate date is January 8, 2016.

**C. Housing** – Shoshana Ringer attended the Homeless and Housing Alliance (COC) meeting, there was no updates from their standing committees. November is hunger and homeless month and they have several events going on. They have an Executive meeting on November 16 and another COC meeting on November 19. The HIV CARE Council was on the roll call but it isn't verified if CARE Council is an official member of the Alliance. Geoff will check into it.

**XII. Other Business:** There was none.

**XIII. Announcements:** Mary Jane Reynolds gave thanks on behalf of the Community Awareness Committee to the HIV CARE Council for sponsoring the Family Fun Day event held on October 17. It was a great success; there were 115 people in attendance. Mary gave a special thanks to Lauren Neely for stepping in at the last minute and working hard to put this event together.

**XIV. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 4:15 p.m. at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved 1/25/16 sw.