

Palm Beach County HIV CARE Council
Emergency CARE Council Meeting
March 16, 2009
Minutes

Members Present

David Begley
Kimberly Bradley
Rosalyn Collins
Kimberly Rommel-Enright
Michael Greene
Glenn Krabec
Linda Leary

Thomas McKissack
Larry Osband
Raymond Philmore
Jennifer Piva
Mary Jane Reynolds
Lorenzo Robertson
Shirley Samples

Members Absent

Rafael Abadia
Bobbie Cleveland
Alice Holmes*
Mary Kannel
Chris LaCharite
Gilbert Owens
Nicholas Potochny
Cecil Smith

CARE Council Staff

Annette Murzike-Dunn
Sonja Swanson
Sarah Withrow

Lead Agency Staff

Barbara Jacobowitz

Patient Care

Mitchell Durant
Anita Edwards

Grantee Staff

Gayle Corso
Tammy Fields
Pedro Medina

Guests

James Agbodzakey
Cindy Barnes
Sandra Chamblee
Melissa Jenkins

Yolette Bonet
Marie Presmy
Don Yost
Orlando Carrasquillo

*Denotes an excused absence

I. The Emergency CARE Council Meeting was called to order at 3:10 pm by Chair, Glenn Krabec at the Mayme Fredrick Building, 1440 Martin Luther Blvd; Riviera Beach, FL. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

*A moment of silence is observed in respect to the memory of
those individuals who have succumbed to AIDS
and those who are living with the disease. Let us remember why
we are here today. Let us have the strength to make the decisions that will
improve the care of those we serve. Let us be
thankful for what we have accomplished to date*

III. Reading of the Mission Statement of the Palm Beach County HIV CARE Council.

IV. There were no excused absences to approve; Alice Holmes' excused leave of absence was approved during committee recommendations.

- V. **Motion** by Larry Osband, **second** by David Begley to accept the March 16, 2009 Emergency CARE Council Meeting Agenda as presented. **Motion carried.**
- VI. **Motion** by Larry Osband, **second** by Shirley Samples to accept the November 13, 2008 CARE Council Meeting Minutes as presented. **Motion carried.**
- VII. **Comments by the Chair:** The Chair introduced and welcomed the seven new CARE Council Members. He also asked members to reflect upon the moment of silence statement and to think about what it means.
- VIII. **Public Comments:** There were none.
- IX. **Educational Moment: Child Care Policy:** Secretary Kimberly Rommel-Enright read and reviewed Policy 26 regarding documentation for receiving child care reimbursement. CARE Council staff will be requesting the documentation for reimbursement records.
- X. **Old Business:** There was none.
- XI. **New Business:**
A. Review of 2009-10 Grant Award: A partial formula award was received in the amount of \$3,115,485. The balance for services is \$2,648,162. The presented budget has 75% allocated to medical services and 25% allocated to support services. Adjustments were made with consideration to expenditure rates and needs assessment priorities.
B. 2009-10 Recommended Budget: Priorities & Allocations Committee: The Health Planner went on record raising concern with the committee's decision to level fund or increase funding for supportive services while underfunding the medical services. **Motion** by Larry Osband, **second** by Shirley Samples to approve the Priorities & Allocations Committee recommendation of approving the Grantee's budget as presented. **Motion carried.** (Please see attached; approved budget numbers are in far right hand column).
C. Committee Recommendations: Motion carried to approve all recommendations as presented. (Please see attached)
D. 2009 Officer Nominations: Members filled out nomination forms. Nominees will be contacted by staff and elections will be held at the next CARE Council Meeting.
- XII. **Other Business:**
A. Kimberly Bradley received copies of the Statewide Comprehensive Plan and will distribute them at the next Planning Committee Meeting.
B. The All Titles meeting will be held in Orlando April 29-30.
- XIII. **Adjournment:** With no further business, the Emergency CARE Council Meeting was adjourned at 3:50pm at the Mayme Fredrick Building, 1440 Martin Luther King Blvd; Riviera Beach.

Committee Recommendations Approved

March 16, 2009 CARE Council Meeting

Membership Committee

The Membership committee recommends, pending a written statement, approving Alice Holmes for a three (3) month leave of absence due to illness. **Motion carried.**

Medical/Support Services Committees

The Medical & Support Services Committees held a joint meeting and recommend the following changes to the Eligibility Grid:

1. To change the Mental Health eligibility to read: At 6 months the patient must be re-evaluated and the therapist must document the need for ongoing therapy and at 12 months an independent review is needed.
2. To change the Direct Emergency Assistance Criteria to read, "Approval by grantee of any expense over \$1,000 per client per grant year"
3. To increase Substance Abuse Treatment from 45 to 60 days.

All motions carried as presented.