



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: January 11, 2018 at 9:00AM

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Randy Palo (Vice-Chair)

REGULAR MEMBERS IN ATTENDANCE: Dr. Thomas Cleare, Chief Deputy Michael Gauger, Sharon Greene, Dr. Christine Koehn

EX-OFFICIO MEMBERS IN ATTENDANCE: Dr. Barbara Cox Gerlock

OTHERS IN ATTENDANCE: Nancy Bolton, Taruna Malhotra, Meghan Parnell, Helene Hvizd, David Rafaidus, Stessy Cocerez, Vivian Blackmon-Taylor, Bibi Baksh, Jared Greene (Boystown), Lauren Sarrotto (Center for Child Counseling), Bonnie Conrad (Area Agency on Aging), Seth Bernstein (United Way), Kimberly Bush (Pathways to Prosperity)

DISCLOSURES: None.

CHAIR & STAFF COMMENTS: Randy Palo noted that a quorum of members are not present therefore voting on Approval of Minutes and other agenda items will not occur. Chief Deputy Michael Gauger updated everyone on Dr. Patrick Halperin's health.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Review of the agenda occurred. Committee members present approved the agenda.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes (August 10, 2017)*

Discussion: Due to lack of quorum, meeting minutes will be presented at the next meeting on February 22, 2018.

Action Taken: None.

REGULAR BUSINESS

Agenda Item: *3.B. Birth to 22 and RFP submittals (Tammy Fields)*

- Tammy Fields gave a brief background on the history of Birth to 22 and discussed the organization's mission.
- Ms. Fields discussed the importance of equity.
- Several action groups and teams have been established based on the data acquired through community conversations and surveys.
- Ms. Fields also added the importance of the Future Leaders United for Change, which was formed to gather insight from the youth in the community to better steer the Birth to 22 actions.

REGULAR BUSINESS

Agenda Item: 3.C. CAC/HHS December 14, 2017 Retreat (David Rafaidus)

- David Rafaidus informed everyone that there will be a document compiled for the next meeting on behalf of James Green that will further discuss the December 14 CAC Retreat.

REGULAR BUSINESS

Agenda Item: 3.D. FAA RFP Update (Taruna Malhotra and Meghan Parnell)

- Meghan Parnell gave an overview of the current progress and upcoming timeline of the Financially Assisted Agencies (FAA) RFP.
- Taruna Malhotra informed everyone that any monetary increase for FAA from the Board of County Commissioners (BCC) would go directly into Domestic Violence and Homelessness.

REGULAR BUSINESS

Agenda Item: 3.E. Homeless Strategic Planning Timeline (Taruna Malhotra)

- Taruna Malhotra gave a brief overview on the Homeless Strategic Plan that will take the place of the 10-Year-Plan, which is ending this year.
- The plan is being developed alongside CSH Consultants.
- The Homeless Strategic Plan will align with this year's FAA RFP.

REGULAR BUSINESS

Agenda Item: 3.F. Nominations for CAC/HHS Chair and Vice Chair (David Rafaidus)

- David Rafaidus said an email would be sent to all members of the Citizens Advisory Committee (CAC) in case they are interested in sharing their nominations for Chair and Vice-Chair positions or in case they are interested in being considered for either of the roles.
- Mr. Rafaidus also mentioned that the search continues for someone to take Pam Gionfriddo's previous spot on the CAC.
- Chief Deputy Michael Gauger has submitted his resignation to the CAC/HHS and his last day will be on February 22, 2018.

REGULAR BUSINESS

Agenda Item: 3.G. Potential Agenda Items for Future Meetings (David Rafaidus)

- Meghan Parnell will present the RFP process in February.
- David Rafaidus said future presentations will probably be tailored to items Mr. Green mentions in documentation that he is preparing based on the CAC/HHS Retreat.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- Taruna Malhotra reminded everyone to sign up for the upcoming Racial Equity Training if they are interested in attending.
- Ms. Malhotra also added that the FAA Provider Forum is being held on Tuesday, February 20, 2018.
- David Rafaidus invited everyone to attend the next Office of Community Revitalization/Countywide Community Revitalization Team (OCR/CCRT) meeting where Vice Mayor Commissioner Mack Bernard will be the guest speaker.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- None.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- None.

OTHER BUSINESS

Agenda Item: 4.D. *Good News Item(s)*

- There will be a Martin Luther King Jr. Parade on Saturday, January 13, 2018 and everyone is welcome to attend and/or participate.

OTHER BUSINESS

Agenda Item: 4.E. *Potential Agenda Items for Future Meetings*

- Please see section 3.G.

DATE OF NEXT REGULAR MEETING: *February 22, 2018, March 8, 2018*

DATE OF NEXT EXECUTIVE MEETING: *March 22, 2018*

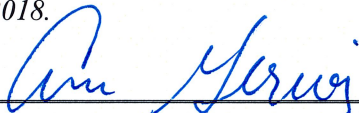
ACTIONS OF MEETING

Agenda Item: 5. *Meeting Adjournment*

Discussion: None.

Action Taken: The meeting was adjourned by unanimous consent of CAC/HHS Committee members.

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on *February 22, 2018.*

 _____, CHAIR 3.8.18

*Prepared by SC – January 19, 2018
Modified by DMR – February 14, 2018*