



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: May 9, 2019 at 9:00AM

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Anne Gerwig (Chair)

REGULAR MEMBERS IN ATTENDANCE: Randy Palo, Dr. Thomas Cleare, Dr. Christine Koehn, Heather Tate-Boldt, Carlos Poveda

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel

OTHERS IN ATTENDANCE: James Green, Taruna Malhotra, Meghan Parnell, David Rafaidus, Stessy Cocerez, Vivian Blackmon-Taylor, Thomas Eaton, Faith Manfra, Natalie Diaz-Rodriguez, John Hulick, Sharon Nangle, Roger Nielsen, Nancy Yarnell (YADRC/AAA), Richard Radcliffe (League of Cities), Maite Reyes-Cole (CILO), Tomas Evangelista (Urban League), Marie Sanches (Urban League), Linda Roman (211), Karis Engle (The Glades Initiative), Diane Gutman (Wellington Cares), Ontario Johnson (Pathways to Prosperity), Maura Merkal (NAMI Volunteer)

DISCLOSURES: Heather Tate-Boldt is employed by El Sol, JNRC, Inc., which is a recipient of FAA funding dollars. Dr. Christine Koehn is employed by United Way of Palm Beach County, which is a recipient of FAA funding dollars.

CHAIR & STAFF COMMENTS: None.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Motion to approve the agenda by Heather Tate-Boldt. Second by Dr. Thomas Cleare. Agenda approved and adopted by unanimous vote.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC/HHS Regular Committee Minutes (April 11, 2019)*

Discussion: None.

Action Taken: Motion to approve the minutes by Dr. Thomas Cleare. Second by Heather Tate-Boldt. Minutes approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: *3.B. Notice of Funding Opportunity (NOFO) Recommendations (James Green)*

- James Green presented the FY20 Funding Recommendations from the recent NOFO.
- Mr. Green explained the process of the NOFO and gave a list of the factors that were considered during the panel rankings including community needs and gaps, and underserved locations and populations, etc.
- Mr. Green went through each one of the funding recommendations and gave the reasoning for each decision.

- Scot Kannel asked if the agencies based around Special Needs/Developmental Disabilities (SNDD) that applied for this Economic Stability/Poverty (ESP) funding were transitioned from the SNDD category or if they were new programs. Meghan Parnell explained that these are new and not continuing or transitioned agencies.
- Dr. Thomas Cleare asked if the requested amount was more than what staff had allocated in the budget or if there were dollars left over. Taruna Malhotra explained that there was more dollars requested than available and the recommendations are based on the Board of County Commissioners' (BCC) pending approval of the 3% increase.
- Scot Kannel asked for clarification on the necessary criteria to be placed in the Non-Competitive service category. Taruna Malhotra clarified that it is determined on a case-by-case basis and sometimes it is board-directed.
- Anne Gerwig asked why The Mae Volen Senior Center did not get funding. James Green explained that it was dependent on their responses to the NOFO guidance document and their responses came across to broad.
- Dr. Christine Koehn asked if the agencies moving to the Non-Competitive service category were being funded by Non-Competitive funding dollars or if the money was being moved from the previous category of Seniors to Non-Competitive. Taruna Malhotra responded that the money would be moving from Seniors to Non-Competitive along with the agencies.
- Randy Palo asked why the increase in money appears to be more than 3%. Taruna Malhotra explained that the increase was based on overall FAA funding funds, not the service category independently.
- Dr. Christine Koehn asked if the \$100,000 set aside for another Senior Roommate Matching NOFO had already been considered in the funding recommendation amounts. Taruna Malhotra responded that it was.
- After general discussion, the CAC/HHS members came to a clear consensus that they fully endorse the Community Services Department (CSD) staffs funding recommendations.

REGULAR BUSINESS

Agenda Item: 3.C. CAC/HHS Summer Meeting Schedule (David Rafaidus)

- The CAC/HHS members discussed attendance for the summer months and the possibility of not having a quorum for one or more meetings.
- It was decided that June's meeting should be canceled. Meetings will resume on July 11, 2019.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: 3.C. CAC/HHS Summer Meeting Schedule (David Rafaidus)

Discussion: Please see notes above.

Action Taken: Motion to cancel the meeting on June 13, 2019 by Dr. Thomas Cleare. Second by Randy Palo. Motion approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: 3.D. CAC/HHS Membership Update (David Rafaidus)

- David Rafaidus gave a brief overview of the status of the CAC/HHS membership and the slots that still need to be filled.
- The Executive Committee of the CAC/HHS decided to meet on May 23, 2019 at 11:00am to review and discuss the pending membership applications.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- James Green gave a brief overview of the Homeless Resource Center 2 (HRC2) meeting in which the community was asked to give input on provisions for the new site; staff expects to present the HRC2 meeting feedback to the BCC on June 18, 2019.
- Mr. Green also reminded everyone of the upcoming Prosperity Summit being held at the Palm Beach County Convention Center on May 22-23, 2019.
- Taruna Malhotra briefly discussed CSD's concerns with the Your Aging & Disability Resource Center/Area Agency on Aging (YADRC/AAA). Their Non Profits First Certification has been

suspended and they are behind on payments to the CSD Division of Senior Services (DOSS) by almost 180 days. James Green added that AAA is also trying to fill several executive positions.

- Nancy Yarnell from YADRC/AAA confidently stated that they have been working hard with their Board Chairs to reinstate their Non Profits First Certification and get up to speed with the other issues. Both Ms. Yarnell and Ms. Malhotra also assured everyone that there have not been any interruption in services.

OTHER BUSINESS

Agenda Item: *4.B. Member Comments on Non-Agenda Items*

- Dr. Thomas Cleare and Randy Palo commended and thanked CSD staff for their hard work during the NOFO process. They also recommended soliciting feedback from the applicants on the process.

OTHER BUSINESS

Agenda Item: *4.C. Public Comments on Non-Agenda Items*

- Maite Reyes-Cole from CILO thanked CSD staff for their continued support over the years and for the ease of this year's NOFO process.

OTHER BUSINESS

Agenda Item: *4.D. Good News Item(s)*

- Stessy Cocerez, Planner for Community Services, gave a brief overview of the FY18 FAA Demographic and Outcomes report.

OTHER BUSINESS

Agenda Item: *4.E. Potential Agenda Items for Future Meetings*

- John Hulick, Senior Program Manager for Substance Use, will present on the Oxford housing model at a future meeting.

DATE OF NEXT REGULAR MEETING: *July 11, 2019 and August 8, 2019*

DATE OF NEXT EXECUTIVE MEETING: *June 27, 2019 and July 25, 2019*

ACTIONS OF MEETING

Agenda Item: *5. Meeting Adjournment*

Discussion: None.

Action Taken: The meeting was adjourned by unanimous decision.

THESE MINUTES APPROVED AND ADOPTED by the CAC/HHS Regular Committee on *July 11, 2019*.

CHAIR



. DATE:

7-11-2019

Prepared by SC - May 9, 2019

Modified by DMR - May 28, 2019