



## **ADOPTED - REGULAR MEETING MINUTES**

**COMMITTEE:** Citizens Advisory Committee on Health and Human Services (CAC/HHS)

**MEETING DATE and TIME:** August 9, 2018 at 9:00am

**MEETING LOCATION:** Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

**PERSON PRESIDING:** Anne Gerwig (Chair)

**REGULAR MEMBERS IN ATTENDANCE:** Randy Palo, Sandra Chamblee, Elizabeth Hernandez Cayson, Dr. Thomas Cleare, Sharon Greene, Dr. Christine Koehn

**EX-OFFICIO MEMBERS IN ATTENDANCE:** None.

**OTHERS IN ATTENDANCE:** Nancy Bolton, James Green, Taruna Malhotra, Helene Hvizd, David Rafaidus, Stessy Cocerez, David Caruth, Karis Engle (Glade's Initiative), Donna Quinlan (United Way PBC), Richard Radcliffe (PBC League of Cities), Nydia Sabugo-Marrou (Adopt-A-Family), Matthew Constantine (Adopt-A-Family), Kelly Rigell (Adopt-A-Family), Sharon L'Herrou (211)

**DISCLOSURES:** None.

**CHAIR & STAFF COMMENTS:** Anne Gerwig asked Karis Engle to present her quarterly agency report. Ms. Engle gave an overview of her agency's updates. Sandra Chamblee also gave a brief history of the agency.

**Agenda Item:** *1.D. Chair Comments*

**Discussion:** The CAC members discussed whether the Glade's Initiative Quarterly report needed to continue being presented.

**Action Taken:** Recommendation to end the report presentations for the next year by Randy Palo. Second by Dr. Christine Koehn. Recommendation approved by unanimous vote.

### **CONSENT ACTIONS OF MEETING**

**Agenda Item:** *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

**Discussion:** None.

**Action Taken:** Motion to approve the agenda by Elizabeth Hernandez Cayson. Second by Sandra Chamblee. Agenda approved and adopted by unanimous vote.

### **REGULAR BUSINESS - ACTIONS OF MEETING**

**Agenda Item:** *3.A. Adoption of CAC/HHS Regular Committee Minutes (June 14, 2018)*

**Discussion:** None.

**Action Taken:** Motion to approve the minutes by Sandra Chamblee. Second by Elizabeth Hernandez Cayson. Minutes approved and adopted by unanimous vote.

### **REGULAR BUSINESS**

**Agenda Item:** *3.B. CAC/HHS Membership & Applications (David Rafaidus)*

- David Rafaidus presented the new reappointment applications to the members for discussion.



### **REGULAR BUSINESS - ACTIONS OF MEETING**

**Agenda Item:** *3.B. CAC/HHS Membership & Applications*

**Discussion:** The CAC/HHS members discussed the submitted CAC/HHS reappointment applications for Randy Palo, Dr. Christine Koehn and Barbara Jacobowitz.

**Action Taken:** Motion to accept all reappointments by Sandra Chamblee. Second by Elizabeth Hernandez Cayson. Motion approved and adopted by unanimous vote.

### **REGULAR BUSINESS**

**Agenda Item:** *3.C. SWOT Analysis for Economic Mobility Initiative (James Green)*

- James Green explained his desire to conduct a SWOT analysis on the Economic Mobility Initiative.
- Everyone was invited to stay for the workgroup which will be held at 11:00 am today (August 9, 2018).

### **REGULAR BUSINESS**

**Agenda Item:** *3.D. Rapid Re-Housing (RRH) Recommendations for 2nd RFP (Taruna Malhotra)*

- Taruna Malhotra went over the last RFP for Rapid Re-Housing.
- Ms. Malhotra presented the funding recommendations for the two (2) agencies that applied: Adopt-A-Family and Gulfstream Goodwill
- Their contract negotiations will occur in the next few weeks and their contracts will hopefully go to the Board of County Commissioners in late October.
- Ms. Malhotra informed everyone that if additional money is available, they will try to allocate it to Adopt-A-Family.

**Discussion:** The CAC/HHS members discussed the funding recommendations for the Rapid Re-Housing RFP.

**Action Taken:** Motion to approve the recommendations by Randy Palo. Second by Dr. Thomas Cleare. Motion approved and adopted by unanimous vote.

### **REGULAR BUSINESS - ACTIONS OF MEETING**

**Agenda Item:** *3.E. Economic Access/Poverty Workgroup Update (Dr. Christine Koehn)*

- Dr. Christine Koehn gave a presentation to update the CAC/HHS on the Economic Access/Poverty Workgroup.
- Dr. Koehn discussed the initiative's mission and guiding principles; as well as the actions related to lake (systems) work and fish (direct families) work.
- Dr. Koehn presented the three (3) subgroups (Measurement and Assessment, Community Conversations, and Communication and Engagement), who is a part of each group, and the groups' goals.
- A facilitated discussion on raising awareness about the fiscal cliff and accelerating the building of integrated Health and Human Services systems will be held on October 25, 2018 from 1:00-4:00pm at Keiser University (Flagship Turner Auditorium).

### **OTHER BUSINESS**

**Agenda Item:** *4.A. Staff Information Updates*

- James Green mentioned that the first draft of the new Ten Year Plan to End Homelessness has been completed. The plan is comprehensive and discusses housing options as well as updates on the new Homeless Resource Center.
- Mr. Green also gave an overview of the Opioid Response Plan meeting that was held on July 31, 2018.

### **OTHER BUSINESS**

**Agenda Item:** *4.B. Member Comments on Non-Agenda Items*

- None.

**OTHER BUSINESS**

**Agenda Item: 4.C. Public Comments on Non-Agenda Items**

- Sharon L'Herrou (211) expressed gratitude in getting the opportunity to participate in the Opioid initiatives.

**OTHER BUSINESS**

**Agenda Item: 4.D. Good News Item(s)**

- Anne Gerwig informed everyone that Wellington recently hosted their SWAG (Students Working to Achieve Greatness) event.

**OTHER BUSINESS**

**Agenda Item: 4.E. Potential Agenda Items for Future Meetings**

- Not discussed.

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**DATE OF NEXT REGULAR MEETING:** *September 13, 2018 & October 11, 2018*

**DATE OF NEXT EXECUTIVE MEETING:** *August 23, 2018 & September 27, 2018*

**ACTIONS OF MEETING**

**Agenda Item: 5. Meeting Adjournment**

Discussion: None.

Action Taken: Motion by Randy Palo. The meeting was adjourned by unanimous vote.

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**THESE MINUTES APPROVED AND ADOPTED** by the CAC Regular Committee on *September 13, 2018*.

*Anne Gerwig*, CHAIR *9-13-18*

*Prepared by SC – August 13, 2018  
Modified by DMR – September 5, 2018*