



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: January 14th, 2016 at 9:00AM

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Dr. Patrick Halperin (Current Vice-Chair)

REGULAR MEMBERS IN ATTENDANCE: Randy Palo, Sharon Greene, Dr. Barbara Cox Gerlock, Dr. Christine Koehn, Barbara Jacobowitz, Chief Deputy Michael Gauger, Anne Gerwig, Dr. Patrick Halperin

EX-OFFICIO MEMBERS IN ATTENDANCE: Houston Tate, Ed Holloway

OTHERS IN ATTENDANCE: Channell Wilkins, Sonja Holbrook, David Rafaidus, Pam O'Brien (AVDA), Brenda Oakes, Seth Bernstein, Susan Buza, Danielle Hanson, Randy Paul, Laurie George, Geeta Loach-Jacobson

DISCLOSURES: None.

CHAIR & STAFF COMMENTS: Dr. Patrick Halperin and David Rafaidus let everyone know that the next Regular CAC Committee meeting will be held on February 11th, 2016 and will be tentatively held at Palm Health Care Foundation.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Motion to approve the agenda by Sharon Greene. Second by Dr. Barbara Cox Gerlock. Agenda approved and adopted by unanimous vote.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes (November 12, 2015)*

Discussion: A Committee member mentioned that the date for the next January meeting was incorrect on page 4 and it should be changed from 'January 28th' to 'January 14th'.

Action Taken: Motion to approve the minutes by Dr. Christine Koehn. Second by Sharon Greene. Minutes were approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: *3.B. Community – Wide Hunger Relief Strategic Plan (Danielle Hanson - Hunger Relief Executive Director)*

Danielle Hanson informed the group of a few facts related to poverty and hunger in South Florida including how as of December 18th, 2015, over 61% of children in Palm Beach County alone are eligible for Free or Reduced Lunch. United Way of Palm Beach County and the Palm Beach County Board of Commissioners teamed up with the Food Research and Action Center (FRAC) and the University of South Carolina to come up with the Hunger Relief Plan for Palm Beach County. They focused on nine (9) different areas of interest. The report showed several strengths, such as enthusiasm for implementation of the plan and team work in terms of what should be done to alleviate hunger, but it also provided some weaknesses, such as raising more awareness about this issue in the community and forming more relationships with stakeholders that could contribute. Danielle informed the committee about numerous opportunities to turn County weaknesses around. She also mentioned that the report had such a far reach that it had gotten forwarded to numerous experts and ambassadors in the country. Aside from forming Danielle's new position of Hunger Relief Executive, there will

also be a “Task Force” / Advisory Committee formed consisting of numerous advocates, funders, and provider organizations. The Task Force will address four major workgroups and their first meeting will be held in the third week of January. She highlighted a new hunger relief app that has been released and gave an overview of several hunger events in the area. Danielle concluded her presentation with the ten goals that her team looks to accomplish in the name of hunger relief.

REGULAR BUSINESS

Agenda Item: 3.C. PBC Collective Impact for Education Initiative (Dr. Christine Koehn)

Dr. Christine Koehn’s presentation was geared towards the importance of providing a valuable education in order to better prepare children in obtaining good jobs in the future and thus reducing the burden of poverty for all. Being successful with educational attainment means better skills to be job ready which leads to an economic generator for the community. Collective Impact was the specific model that Dr. Koehn and her team chose to pursue. Their focus right now is mainly on older grades because it is the norm that once a kid turns eighteen, they no longer need any help, and this is not the case. Eventually the focus will want to expand to the rest of the continuum. The overall Collective Impact plan is to work together with different stakeholders, align the goals, and implement a long term method within the community. She described a few areas around the country that have adopted this method and have yielded promising results. In the coming months, the Collective Impact planning timeline is aiming to progress from data collection (which is what the team is currently working on) and analysis to strategic development to action planning. Dr. Christine Koehn ended her presentation by thanking the County and the CAC for working together so diligently to contribute to the Collective Impact master plan in a positive manner.

REGULAR BUSINESS

Agenda Item: 3.D. Summary Report – 211 (Susan Buza)

Susan Buza presented documents that show what kind of calls 211 receives and what kind of needs and demographics are being expressed in the community. Services provided include information on various services, assessment of what they need, and referrals to the appropriate agencies. 211 operates 24 hours a day, seven days a week and has been serving the county for 45 years; the agency is nationally accredited by three national organizations and all of its employees go through more than one hundred hours of training before they receive their first call. Throughout the years, the agency has transitioned into more specialized services. The largest proportion of calls have to do with financial assistance, access to basic needs, and resources for mental health issues. Susan wrapped up by expressing that the biggest challenge for them is public awareness.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- David Rafaidus explained the reason behind today’s specific presentations and how they will tie into the upcoming RFPs. He also let everyone know that beginning this month, any presentations that occur at the meetings will be posted on the CAC website including their picture and documents.
- Sonja Holbrook informed everyone that the goal is to schedule the steering committees for the upcoming RFP process by the end of the month and the public forums will hopefully be held in early to mid February. Afterwards, the draft RFP should be ready for review in March.
- Channell Wilkins let the room know that Claudia Tuck, the Director of Human Services, will be leaving to pursue other opportunities. There will be a get together held for her at the end of January.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Houston Tate disclosed that Verdenia Baker was planning to come and speak at the CCRT Meeting on the 19th, which will be held at the Business Center and she is planning to speak at the GTAC meeting on the 28th, which will be held in the Glades.
- Anne Gerwig informed everyone that the City of Wellington Housing Report was released. In a nutshell, the report confirmed that there is a workforce housing deficit.
- Barbara Jacobowitz enlightened the room on Palm Healthcare’s Place-based projects that utilize Collective Impact and their successes.
- Seth Bernstein gave a little more insight on Barbara’s announcement and described the four goals that stakeholders, commissioners, and the public came up with. He also reminded everyone that the Birth to Twenty-Two United for Brighter Futures Collective Impact process will kick off in the following week; it is meant to drive the development of the Youth Master Plan.
- Channell Wilkins was reading through Susan Buza’s 211 report and found that all top three referrals were to services at the Community Services Department building.

OTHER BUSINESS

Agenda Item: **4.C. Public Comments on Non-Agenda Items**

- Pam O'Brien announced that AVDA is turning 30 and there will be a Heart of the Woman Luncheon on Wednesday, January 20th to celebrate the survivors, the champions and those who serve and protect.

OTHER BUSINESS

Agenda Item: **4.D. Good News Item(s)**

- Houston Tate showed appreciation towards numerous agencies after a fire engulfed the mobile home of a ten-person family in the Glades during the holidays. It was a great example of collective impact at work in the community.
- Ed Holloway told everyone that he had finished all of his medical newsletters from October 2015 to January 2016 and is finally up to date.

OTHER BUSINESS

Agenda Item: **4.E. Potential Agenda Items for Future Meetings**

- Palm Healthcare Foundation presentation next month (February)
- Discussion about CAC and Health and Human Service activities; goals and aspirations of the committee
- Helene Hziid (County Attorney) will be presenting on the Sunshine and the Cone of Silence
- ALICE Report discussion (March)
- Ethics Commission presentation and how advisory groups work with ethics to make sure everyone is in sync
- Potential workshop in the future to hear how all the collective plans are working and how they can align together

DATE OF NEXT REGULAR MEETING: February 11th, 2016

DATE OF NEXT EXECUTIVE MEETING: February 25th, 2016

ACTIONS OF MEETING

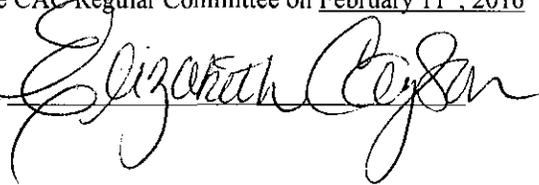
Agenda Item: **5. Meeting Adjournment**

Discussion: None.

Action Taken: Motion by Dr. Barbara Cox Gerlock. Second by Dr. Christine Koehn. The meeting was adjourned by unanimous vote.

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on February 11th, 2016

_____, CHAIR



Prepared by SC - 02/04/2016; modified by dmr 02042016