



SAMIS Application

Elcana Dantzler, Contracts/Grants Coordinator

Completing the 2024/2025 COC PROGRAM COMPETITION LOCAL RENEWAL AND NEW PROJECTS NOFO

Enter link (<https://pbcc.samis.io/go/nofo/>) to access NOFO proposal page

Please note there may be other applications on the page so be sure to select the correct application: [redacted] NOFO

NOFO

[redacted] NOFO Application

Open Date 4/7/2022

Application Deadline 5/9/2022

Start New Application or Continue a Previous Application

Click here to begin a new application or continue to complete an application already started



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Existing User

Email *

Password *

Log In

New User

First Name *

Last Name *

Email *

Register

If previously submitted an application through SAMIS, you will use the email and password you created to log in under “Existing User.”

If you are a brand new SAMIS user, you will type in your first name, last name and email under “New User” to begin the process for creating an account. By creating an account, you will be able to return to an application you have started and apply for future grants using your previously created account.

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SAMIS: PBCC: Account Activation - Below is your password for accessing SAMIS: PBCC. E-mail Address:

For new users, you will receive an email with subject line :SAMIS:PBCC: Account Activation.

SAMIS: PBCC: Account Activation ▶ Inbox x

pmedina@pbcgov.org via amazonses.com
to me ▾

Below is your password for accessing SAMIS: PBCC.

E-mail Address: [REDACTED]

Password: f7GewRA5639

Go

This email will contain your password to sign into SAMIS to complete the application



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Before using this site, you must agree to the terms and conditions of use.

Terms of Use - 1/18/2011 - Version 2.0

BY CLICKING A BOX OR PRESSING A BUTTON INDICATING YOUR ACCEPTANCE YOU AGREE TO THESE TERMS OF USE. IF YOU ARE USING THIS WEB SITE ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THESE TERMS OF USE, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT UNDERSTAND AND AGREE WITH THESE TERMS OF USE, YOU SHOULD SEEK LEGAL COUNSEL, NOT ACCEPT THE TERMS OF USE, AND NOT USE THE SERVICES.

Definitions

"Affiliate" means, with respect to a party, any entity which directly or indirectly controls, is controlled by, or is under common control with such party.

I Agree

I Do Not Agree

You will be asked to accept the terms of use for SAMIS...

...and, to change your password

Reset Password

Your password has either expired or is a temporary one. Please enter a new password below to access the system.

Change Password

New Password *

Confirm Password *

Change My Password



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The application will appear.
Enter the NOFO Invitation
Code, located on the last slide
of the SAMIS ACCESS Guide



Proposals

NOFO Invitation Code is required

NOFO Invitation Code *



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A valid Federal ID will populate the applicant's agency name and address.

The screenshot shows a web-based application form for the 2024/2025 COC Program Competition. The form is titled "Proposals" and includes several required fields: Federal ID *, Agency Name *, Doing Business As (DBA), Address *, Address, City *, State *, Zip Code *, NOFO/RFP *, Additional Editors, and Program Name *. A red arrow points to the Federal ID field, which has a red error message "Federal ID is required" above it. Another red arrow points to the NOFO/RFP dropdown menu, which is currently set to "NOFO Application". Below the form, there are links for "NOFO Guidance Document" and "NOFO Application" with a "Click HERE" button. To the right of the form is a "SECTIONS" panel showing a progress bar at 0% and a list of sections. The "Proposals" section is highlighted in yellow and has a green checkmark next to it, indicating it is completed. Other sections are marked with red "X"s, indicating they are not completed.

Check the NOFORFP to confirm you are in the correct application

Use this status panel to track your application's progress. A green "✓" (checkmark) means the section is completed. A red "X" means the section is not completed.



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Throughout the application, an “*” (asterisk) next to an item indicates that the field is required.



To add another reviewer/editor to the application, go to the “Additional Editors” field in the first section of the application (first page)



Proposals

Federal ID * Federal ID is required

Agency Name *

Doing Business As (DBA) Please indicate name(s) by which agency is known or does business.

Address *

Address

City *

State * Select State

Zip Code *

NOFO/RFP * NOFO Application

Additional Editors

Program Name *

NOFO Guidance Document * Click HERE NOFO Guidance to download a copy of the NOFO Application Guidance Document for reference throughout the application.

SECTIONS

0%

* Proposals

X

X

X

X

X

X

X



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Proposals

Federal ID is required

Federal ID *

Agency Name *

Doing Business As (DBA)

Please indicate name(s) by which agency is known or does business.

Address *

Address

City *

State *

Select State ▼

Zip Code *

NOFO/RFP *

NOFO Application x ▼

Additional Editors

Type Name Here

Program Name *

No results found

Click on the drop-down box to type in the name of the additional reviewer/editor



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+ New Proposal

Proposals ▾ View ▾ Reports Review ▾ Design ▾

My Records Create New

Click on an existing entry below to continue updating that record or click on Create New to start a new one.

Title	Complete	Modified
[Redacted]		3/24/20 8:04 AM
		3/4/20 3:08 PM

The application will then appear in the additional reviewer's list of applications



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Download the [redacted] NOFO Guidance Document for details on the program and reference throughout the application.



[redacted] NOFO Guidance Document

Click [HERE](#) [redacted] NOFO Guidance to download a copy of the [redacted] NOFO Application Guidance Document for reference throughout the application.



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*****Throughout the application, there will be several documents that you will be required to download, complete and re-upload to the application.**



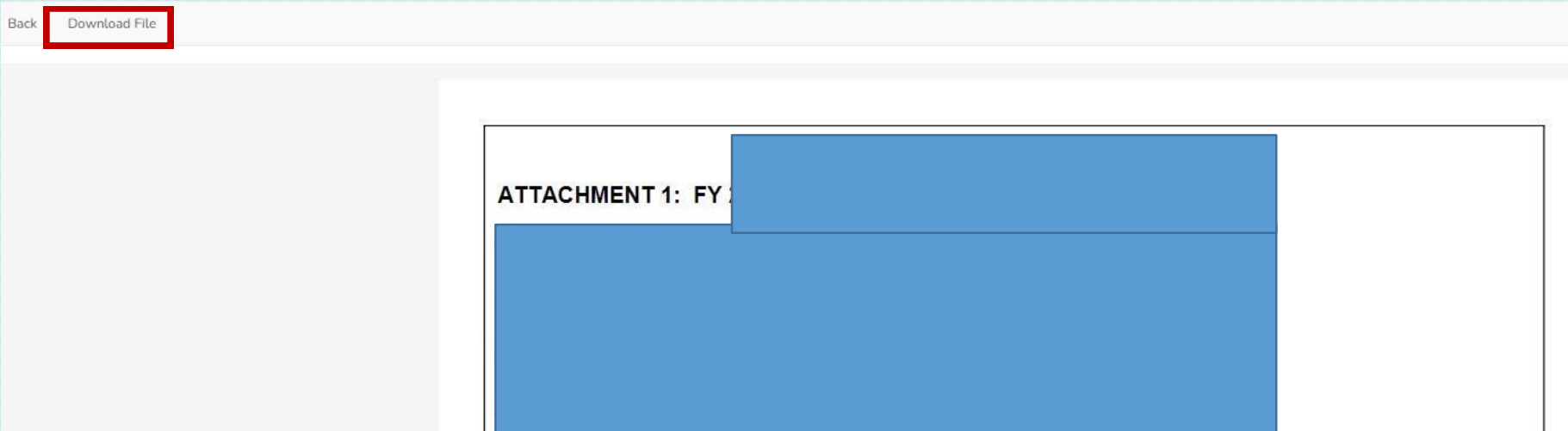
NOFO Guidance Document Click [HERE](#) NOFO Guidance to download a copy of the NOFO Application Guidance Document for reference throughout the application.

A large, solid blue rectangular area that serves as a placeholder for a document or image.

**Click on the link to preview and download the document.
Re-upload the document in the suggested document formats and with the naming convention indicated.**



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Click here to download the previewed document, then click back to return to the application



Completing the 2024/2025 COC PROGRAM COMPETITION LOCAL RENEWAL AND NEW PROJECTS NOFO

At the bottom of each section of the application, you will find this checkbox and accompanying text "Mark this Section Completed."

Check the box only after you have completed the section.

You can move between sections if this box is unchecked. The application will default to a checked box.

All boxes at the end of each section will need to be checked in order to submit the application

Click [HERE](#) to download the REQUIRED [redacted] Template. Please upload once you have completed this form.

- Please upload your document in the following format: .pdf
- Please name your document as such: (Agency Name or Initials) [redacted]

Choose File

MARK THIS SECTION COMPLETED

Next Save & Continue Later

The "Save & Continue Later" button at the end of each section will take you to the application preview/summary page. You will be able to save your application there and return to complete the application at a later time.

The "Next" button at the end of each section will take you to the next section of the application. The "Back" button will take you to the previous section.



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1598	Pending	[Redacted]	[Redacted] NOFO Application	5/9/2022 12:00 PM	30 days 19:32:56
ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
Proposals			SECTION		

After you have completed the first section of the application, you will see this status bar at the top of each application section, which will include your agency name, the name of the proposal and a countdown to the application deadline date.

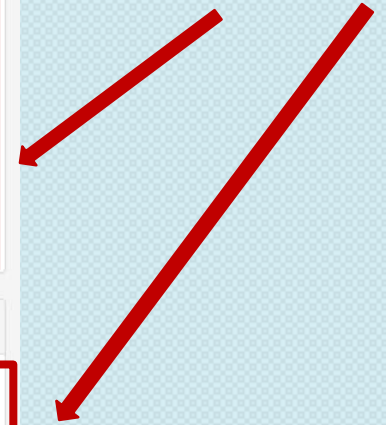


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If you forget to mark a section completed, you will have the opportunity to return to the application by clicking the “Modify” button, then press “Next” until you reach the section you need to mark completed. Click on the “Save and Continue Later” button to return to the summary page.

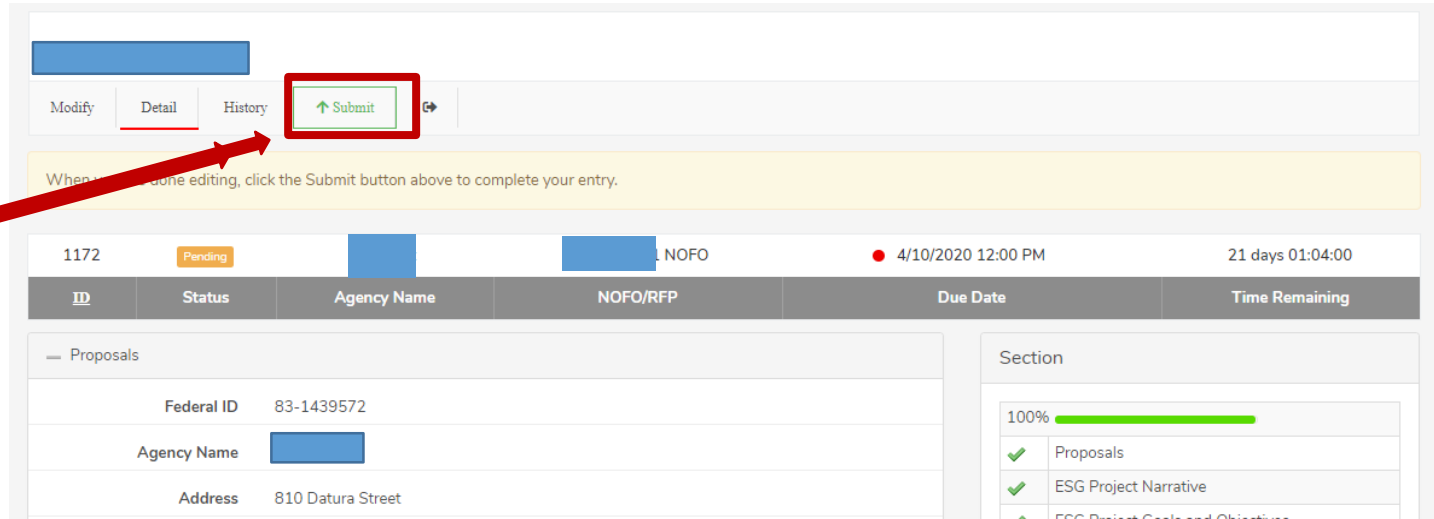
The screenshot shows a web application interface for a grant competition. At the top, there are navigation tabs: 'Modify' (highlighted with a red box), 'Detail', and 'History'. Below the tabs, the application ID '1172' is shown, along with a 'Pending' status, the agency name, 'FY 2021 NOFO', the date '4/10/2020 12:00 PM', and the time remaining '21 days 01:05:05'. A table with columns 'ID', 'Status', 'Agency Name', 'NOFO/RFP', 'Due Date', and 'Time Remaining' is visible. The main content area is divided into two panels: 'Proposals' and 'Section'. The 'Section' panel shows a progress bar at 88% and a 'Proposals' section with a blue box. The 'Files' panel shows two uploaded PDF attachments, also highlighted with a red box.

Once you have pressed “Save and Continue Later,” you will be taken to the summary page, which will show all the sections of the application, as well as the status panel and all the documents you have uploaded.



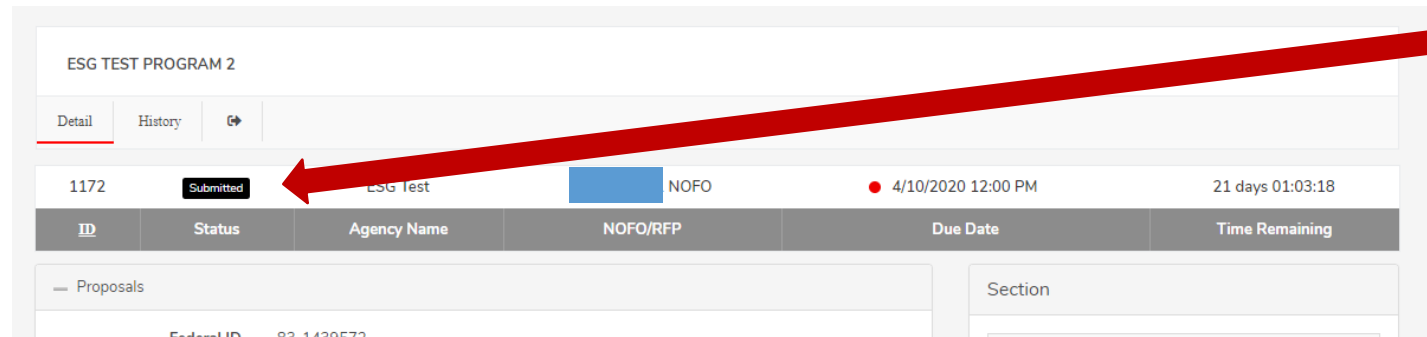
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On the summary page, you will have one more opportunity to review your completed application before you submit. Click on the "Submit" button to submit your application.



The screenshot shows the application summary page. At the top, there are tabs for 'Modify', 'Detail', 'History', and 'Submit'. The 'Submit' button is highlighted with a red box and a red arrow pointing to it. Below the tabs, there is a yellow warning box that says: "When you are done editing, click the Submit button above to complete your entry." Below this, there is a table with columns: ID, Status, Agency Name, NOFO/RFP, Due Date, and Time Remaining. The row for ID 1172 shows a status of 'Pending'. To the right of the table, there is a 'Section' progress bar showing 100% completion for 'Proposals' and 'ESG Project Narrative'.

Note: You cannot make changes to your application once you have submitted the application



The screenshot shows the application summary page after submission. The 'Submit' button is now a black box with the word 'Submitted' in white. A red arrow points to this 'Submitted' box. The table below shows the status of the application as 'Submitted'. The 'Section' progress bar is still visible, showing 100% completion.

When you have submitted your application, you will see a black "Submitted" box on the status bar.



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The screenshot shows a web application interface for proposal management. The main content area displays details for proposal 1172, titled 'ESG TEST PROGRAM 2'. The details include:

- Proposal ID:** 1172
- Status:** Submitted
- Agency Name:** ESG Test
- NOFO/RFP:** ESG FY 2021 NOFO
- Due Date:** 4/10/2020 12:00 PM
- Time Remaining:** 21 days 00:58:29

The proposal details section includes:

- Federal ID:** B3-1439572
- Agency Name:** ESG Test
- Address:** 810 Datura Street
- City:** West Palm Beach
- State:** FL
- Zip Code:** 33401
- NOFO/RFP:** [ESG FY 2021 NOFO](#)
- Program Name:** ESG Test Program 2

Attachments and instructions:

- Attachment 1 - ESG FY 2021 Cover Sheet:** Click [ESG Cover Sheet](#) to download the REQUIRED FY 2021 Cover Sheet Template. Please upload once you have completed this form.
 - Please upload your document in the following format: .pdf
 - Please name your document as such: Coversheet_FY21
- Attachment 3 - YHDP Grantee HHA Certification.pdf**
- Attachment 2 - ESG Categories & Activities (5 Pts):** Click [ESG Categories and Activities](#) to download the REQUIRED ESG Categories and Activities Template. Please upload once you have completed this form.
 - Please upload your document in the following format: .pdf
 - Please name your document as such: CatAct_FY21
- Attachment 3 - YHDP Grantee HHA Certification.pdf**

At the bottom of the details section, there are fields for State (FL), Zip Code (33401), and NOFO/RFP ([ESG FY 2021 NOFO](#)).

On the right side, a print overlay is visible with the following options:

- Print:** 9 pages
- Destination:** Save as PDF
- Pages:** All
- Layout:** Portrait
- More settings:** (dropdown arrow)
- Buttons:** Save, Cancel

You can print your application for your record by clicking the right button on your computer's mouse



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**Renewal Projects Application Password:
HSCA2024@**

**New Projects Application Password:
HSCA2024NEW@**



QUESTIONS?

