

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

DECEMBER 4, 2018

<u>PAGE</u>	<u>ITEM</u>	
25	3CC-1	DELETED FOR FURTHER STAFF REVIEW: Staff recommends motion to: A) accept on behalf of the Palm Beach County Sheriff's Office a National Institute of Justice Award Letter for a FY 2018 DNA Capacity Enhancement and Backlog Reduction Program Grant in the amount of \$312,793 for the period January 1, 2019 through December 31, 2020; and... (Sheriff)
32	5E-1	REVISED SUMMARY: ...Unlike most IST projects, which are renewal/replacement in nature, this new facility will require the allocation of approximately \$3,966,484 in new annual programmatic, operating and rapid re-housing expenses beginning in FY 2022 in the first phase <u>Phase 1</u> and an additional annual expense of \$1,329,697 for Phase 2. Staff estimates a total annual programmatic and operating expense of \$5,296,181 for Phases 1 and 2 and is requesting Board direction as to whether it should be added to the five year operating budget projections beginning in FY 2022. During the development of the facility, staff will continue to develop strategies to create new non-County funding streams from private and public sources, including the municipalities. If the BCC directs staff to include the additional annual operating funding in its budget projections, then development of the HRC2 can commence. The Phase 1 facility consists of an approximately 16,245 square foot building to support: 16 beds for adult men and 10 beds for adult women; 14 Law Enforcement/recuperative care beds; guest support facilities; staff and clinic support offices; a reception area; dedicated offices for use by PBSO field personnel; and a multi-purpose room for facility and community use, in addition to ancillary site improvements. Phase 1 can be <u>fully</u> completed within the allocated IST and ad valorem funding of \$6,900,000 <u>funding</u> . Phase 2 would add 10 beds each for male and female youth and 14 adult male beds for an additional \$1,100,000. In order to provide the needed beds for homeless youth at the earliest time possible and to reduce costs for Phase 2 construction, staff recommends concurrent construction of Phase 1 and Phase 2 and an additional allocation of capital funding in the amount of \$1,100,000 in FY 2020 to complete Phase 1 and 2 concurrently <u>at a total cost of \$8,000,000</u> . (Comm Svs)
35	5H-1	REVISED SUMMARY: On June 13, 2016, the County acquired via Escheatment Tax Deed a vacant 1.33 acre County owned parcel located at 40 th Street North in Royal Palm Beach. The County owned parcel is adjacent to a parcel owned by the Lopezes and used as their primary residence. In April <u>March</u> 2004, the Lopezes purchased two parcels – the County owned parcel and a 1.33 acre adjoining parcel containing a 1,560 sf single family residence. (FDO)

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

DECEMBER 4, 2018

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS/BCC AND STAFF COMMENTS**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
 - C. Special Presentations (Page 6)
 - D. Staff Comments (Page 7)
 - E. Commissioner Comments (Page 8)

- 3. CONSENT AGENDA (Pages 9-25)**

- 4. PUBLIC HEARINGS – 9:30 A.M. (Pages 26-27)**

- 5. REGULAR AGENDA (Pages 28-35)**

- 6. BOARD APPOINTMENTS (Page 36)**

- 7. MATTERS BY THE PUBLIC – 2:00 P.M. (Page 37)**

- 8. ADJOURNMENT (Page 38)**

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3C-2 Agreement with The Polo Club of Boca Raton Property Owners Association for traffic control jurisdiction

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ADJOURNMENT (Page 38)

DECEMBER 4, 2018

2C. SPECIAL PRESENTATIONS – 9:30 A.M.

1. Proclamation declaring January 2019 as Three Wise Men Month in Palm Beach County (Sponsored by Commissioner Berger)

2D. STAFF COMMENTS

1. ADMINISTRATION COMMENTS

Staff recommends motion to receive and file: updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to bring back as a receive and file once a month a status report of the board directives to date. The categories of the board directives have been revised to now reflect two groups: **1)** In Process and **2)** Completed. The report continues to be updated on an on-going basis. Countywide (DN)

2. COUNTY ATTORNEY

DECEMBER 4, 2018

2E. COMMISSIONER COMMENTS

District 1 – COMMISSIONER HAL R. VALECHE

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER DAVE KERNER, VICE MAYOR

District 4 – COMMISSIONER ROBERT S. WEINROTH

District 5 - COMMISSIONER MARY LOU BERGER

District 6 - COMMISSIONER MELISSA MCKINLAY

District 7 – COMMISSIONER MACK BERNARD, MAYOR

1. [Board & Commission Assignments for 2019](#)

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to adopt:** three resolutions declaring the acquisition of a mix of commercial and residential properties designated as parcels 101, 102, and 103 as fee simple road right-of-way, and parcels 301 and 302 as temporary construction easements necessary for the construction of roadway improvements at the intersection of West Linton Boulevard and South Military Trail (Project). **SUMMARY:** Adoption of these resolutions will initiate eminent domain proceedings pursuant to Chapters 73, 74, 127, and Section 337.27, Florida Statutes as amended, against three commercial and two residential parcels having a total appraised value of \$292,756. The parcels are necessary for the construction of northbound and southbound right turn lanes. The Project includes resurfacing of the intersection, the installation of drainage, sidewalks, and an updated traffic signal at the intersection of West Linton Boulevard and South Military Trail. To date, the property owners have not accepted the offers to purchase made by Palm Beach County (County) and attempts to negotiate the purchases have been unsuccessful. Eminent domain proceedings are necessary to acquire the residential and commercial parcels at this time in order to expedite construction of the Project, which is funded in the current Five Year Road Program. Districts 4 & 5 (MAB)
2. **Staff recommends motion to approve:** agreement with The Polo Club of Boca Raton Property Owners Association Inc. (Community) for traffic control jurisdiction to be performed by the Palm Beach County Sheriff’s Office (Sheriff). **SUMMARY:** Approval of this agreement will authorize the Sheriff to provide enforcement of the traffic laws of the state upon the private roadways during normal patrol hours within the Community. District 5 (LBH)
3. **Staff recommends motion to approve:** contract with K-F Group, Inc., (KFG) in the amount of \$961,485.27 for professional engineering services for 60th Street North from Avocado Boulevard to east of 120th Avenue North (Project). **SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents to widen an existing two-lane unpaved roadway to a three-lane paved roadway with curb and gutter, sidewalk on one side, and a drainage system for the Project. The Small Business Enterprise (SBE) goal for all contracts is 15%. At selection, KFG committed to 60% SBE participation for the Project and is now exceeding their commitment by proposing 71.34% SBE participation. KFG is a certified SBE company and a Palm Beach County based company. District 6 (LBH)
4. **Staff recommends motion to adopt:** resolution supporting the planned Florida Department of Transportation’s (FDOT) installation of a 10 foot shared use pathway on the south side of Clint Moore Road from Congress Avenue to I-95 (Project). **SUMMARY:** Adoption of this resolution will allow FDOT to design and construct the Project on Palm Beach County (County) right-of-way. The County will be given the opportunity to review and approve the plans prior to construction. The County shall own and maintain the Project after FDOT completes construction. FDOT’s policy requires all local agencies that have jurisdiction or facilities impacted by planned FDOT improvements to adopt a resolution supporting the planned improvements. District 4 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

5. Staff recommends motion to approve: tri-party railroad agreement with the Florida Department of Transportation (FDOT) and the South Central Florida Express, Inc. (SCFE) for the creation of a railroad-highway grade crossing at County Road 880 (CR 880) FDOT Crossing Number 968624S. **SUMMARY:** Approval of the agreement will allow the SCFE to construct a new railroad grade crossing on CR 880 to provide public safety, economic development and community benefits. Palm Beach County (County) is a party to this agreement as owner of CR 880. The SCFE shall, at its expense, maintain and replace in perpetuity the crossing and automatic railroad crossing warning devices. District 6 (LBH)

6. Staff recommends motion to approve: tri-party railroad agreement with the Florida Department of Transportation (FDOT) and the South Central Florida Express, Inc. (SCFE) for the creation of a railroad-highway grade crossing at County Road 827A (CR 827A) FDOT Crossing Number 945435F. **SUMMARY:** Approval of the agreement will allow the SCFE to construct a new railroad grade crossing on CR 827A to provide public safety, economic development and community benefits. Palm Beach County is a party to this agreement as owner of CR 827A. The SCFE shall, at its expense, maintain and replace in perpetuity the crossing and automatic railroad crossing warning devices. District 6 (LBH)

F. AIRPORTS

1. Staff recommends motion to approve: contract with MJC Land Development, LLC in the amount of \$648,526 for the Existing Ditch Relocation project at North Palm Beach County General Aviation Airport (F45). **SUMMARY:** This project was advertised utilizing the County's competitive bid process. On September 4, 2018, seven bids were received for the Existing Ditch Relocation at F45. Of the seven bids, MJC Land Development, LLC, a Palm Beach County company has been identified as the lowest responsible/responsive bidder in the amount of \$648,526. The Disadvantaged Business Enterprise (DBE) Goal for this project was established at 10%. MJC Land Development, LLC is a certified DBE and has committed to a minimum of 84% DBE participation. Florida Department of Transportation funds of \$582,000 and Airport local funds of \$66,526 are being utilized to fund this project. Countywide (AH)

2. Staff recommends motion to approve: First Amendment (Amendment) to Development Site Lease Agreement (Lease) PBI Post Distr. LLC (PBI Post) (R2017-1892), extending the date for beneficial occupancy, the deadline for governmental approvals and the construction deadline each by six additional months. **SUMMARY:** The Lease provides for the development of an approximately 120,000 square foot warehouse for the storage, handling and distribution of PODS storage containers by PBI Post. The Lease provided PBI Post with 12 months from December 19, 2017, to obtain all the necessary government approvals to commence construction of the development. Although PBI Post has diligently proceeded with applying for the required approvals, PBI Post will not receive all necessary approvals before December 19, 2018, and has requested additional time to complete the governmental approval processes. This Amendment will extend the date of beneficial occupancy, the deadline for receipt of all governmental approvals and the construction deadline each by six additional months. Countywide (HF)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

3. **Staff recommends motion to receive and file:** Automobile Transport Operator Permit (Permit) with Double Time Transport, Inc., commencing November 1, 2018, terminating September 30, 2019, with automatic October 1st to September 30th annual term renewals unless canceled. **SUMMARY:** The Permit allows automobile transport operators (car carriers) to engage in operations in a fenced lot near overflow parking at the Palm Beach International Airport. By providing this location, the operators can safely load and unload vehicles without causing potential traffic issues by operating on public roadways. Delegation of authority for execution of the standard County agreement above was approved by the BCC in R2014-1576. Countywide (AH)

4. **Staff recommends motion to receive and file:** summary of fees and charges for the standard form Hotel-Motel Courtesy Shuttle Operator Permit (Permit) at the Palm Beach International Airport (PBIA) commencing October 1, 2018, pursuant to Resolution 2017-1020. **SUMMARY:** Commencing October 1, 2018, the annual fee for new or renewed Permits was increased by 5% from \$200 to \$210. Delegation of authority for increases by an amount not to exceed 5% per year without further action by the Board was approved in R2017-1020. Countywide (AH)

5. **Staff recommends motion to approve:** agreements for Rental Car Lease and Concession (Agreements), commencing January 1, 2019, and expiring June 30, 2021, with optional month to month renewals for up to 12 months thereafter, for the operation of a rental car concession at the Palm Beach International Airport (PBIA), with the following companies (Concessionaires):
 - A)** Avis Budget Car Rental, LLC (Avis Budget), d/b/a Avis Rent A Car System, Inc., and Zipcar, Inc., for payment of a Minimum Period Guarantee (MPG) for the first year in the amount of \$1,533,093 and facility rentals of \$65,385.60;

 - B)** Avis Budget, d/b/a Budget Rent A Car System, Inc., and Payless Car Rental, Inc., for an initial MPG of \$1,704,350 and facility rentals of \$64,062.32;

 - C)** Enterprise Leasing Company of Florida, LLC (Enterprise Leasing), d/b/a Alamo Rent A Car and National Car Rental, for an initial MPG of \$1,600,041 and facility rentals of \$64,218;

 - D)** Enterprise Leasing, d/b/a Enterprise Rent-A-Car, for an initial MPG of \$750,041 and facility rentals of \$64,218; and

 - E)** Sixt Rent A Car, LLC (Sixt), d/b/a Sixt Rent A Car, for an initial MPG of \$651,101.05 and facility rentals of \$65,307.76.

SUMMARY: The Agreements provide for the operation of rental car concessions at PBIA. The Agreements require the Concessionaires to pay concession fees equal to the greater of the MPG or 10% of gross revenues. In addition, the Concessionaires are required to pay facility rentals for the lease of reservation counter and office areas based on standard terminal rental rates, which are adjusted annually in accordance with the Signatory Airline Agreement (R2014-1033). An Airport Concession Disadvantaged Business Enterprise (ACDBE) goal was established at 3.19%. All of the Concessionaires have committed to achieving the ACDBE Goal. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

6. Staff recommends motion to approve: Amendment No. 4 to the General Consulting Agreement with CH2M Hill, Inc. for Consulting/Professional Services in the amount of \$255,351.01 for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program and to modify the Agreement language related to hourly billing rates and descriptions. **SUMMARY:** The Consulting Agreement (R2016-0700) with CH2M Hill, Inc. for general airport planning and design was approved on June 7, 2016 in the amount of \$1,877,401.43 in order to carry out the approved Capital Improvement Programs for the County's Airports. Amendment No. 1 was approved by the Board on June 20, 2017 (R2017-0795) increasing the amount of the contract by \$2,308,452.97. Amendment No. 2 was approved by the Board on April 10, 2018 (R2018-0381) for \$2,065,542.89 and exercising the first one year renewal option, bringing the total contract value to \$6,251,397.29. Amendment No. 3 was approved by the Board on June 19, 2018 (R2018-0898) for \$633,859.76, bringing the total contract value to \$6,885,257.05. Approval of Amendment No. 4 will provide an additional \$255,351.01 to complete the following tasks: Task I Services – Palm Beach International Airport, North Palm Beach County General Aviation Airport, Palm Beach County Park Airport, and Palm Beach County Glades Airport Fair Market Annual Rental Value Triennial Appraisal Services; Palm Beach International Airport Joint Sealant Replacement at Long Term Parking Garage Design and Construction Administration/Management (CA/CM) Services; and Task III Services - Miscellaneous Planning and Engineering Services. Work to be completed under these Task III Services will be issued in accordance with PPM CW-F-050, by way of a separate proposal or task authorization. CH2M Hill, Inc. is an Englewood, Colorado based firm, however, the majority of the work to be completed in this agreement will be completed and/or managed through their West Palm Beach, Florida office in conjunction with Palm Beach County-based sub-consultant firms. A Disadvantaged Business Enterprise (DBE) goal of 15% was set for this contract. CH2M Hill, Inc. committed to 21% in their proposal. The anticipated DBE participation based upon the approved tasks is approximately 19%, which will increase as additional tasks are assigned by the County. The current paid to date DBE participation is approximately 11%. Countywide (AH)

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file:

A) Standard Equipment Use Agreement with the Palm Beach County Sports Commission, Inc. for a period of July 6, 2018 through July 13, 2018, for the use of 17 radios and three chargers during the Kids Fitness Festival of the Palm Beaches;

B) Standard Equipment Use Agreement with State of Florida All Hazard Incident Management Team for a period of September 14, 2018 through October 5, 2018, for the use of one Ford F350 and one generator during Hurricane Florence emergency response; and

C) Standard Equipment Use Agreement with State of Florida All Hazard Incident Management Team for a period of October 9, 2018 through October 26, 2018, for the use of one Ford F350 and one generator during Hurricane Michael emergency response.

SUMMARY: The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or designee. The Equipment Use Agreement was approved by the Board on October 1, 2013, Agenda 3H-2. These executed documents are now being submitted to the Board to receive and file. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. (FDO Admin) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to receive and file:

A) Standard License Agreement for Use of County-Owned Property for a period of August 31, 2018 through July 26, 2019, with Safety Council of Palm Beach, Inc. (North County Senior Center) for Senior Driver Classes; and

B) Standard License Agreement for Use of County-Owned Property for a period of November 12, 2018 through January 8, 2019, with Friends of the Mounts Botanical Garden, Inc. (Mounts Botanical Gardens) for a Garden of Lights event.

SUMMARY: The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator, or designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. (FDO Admin) Countywide (LDC)

3. Staff recommends motion to receive and file: Site Access Agreement with Florida

Department of Environmental Protection (FDEP) for 1040 Royal Palm Beach Boulevard, Royal Palm Beach, FL, FDEP Facility ID: 508623112, for as long as is necessary to assess, remove, monitor and remediate the contamination to the property. **SUMMARY:** Resolution (R2015-1613) established a new standard form Agreement for use with the Florida Department of Environmental Protection (FDEP) and its contractors to assess, remove, monitor and remediate contamination on County-owned property. The Site Access Agreement is FDEP's standard form, and is required for FDEP to solicit a contractor, who will actually complete the remediation activities. The County enters into a separate Entry Agreement with each contractor before the contractor commences work. Both Agreements are provided without cost to FDEP or its contractors, and the remediation work would be completed at no cost to the County. The attached standard Site Access Agreement was fully executed on August 22, 2018 on behalf of the Board of County Commissioners. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. (FDO Admin) Countywide (LDC)

4. Staff recommends motion to approve: Third Amendment to Interlocal Agreement

(R2003-1698) with the Town of Manalapan, (Town) to extend the term of the Agreement for interoperable radio communications through the countywide common talk groups of the County's 800 MHz Radio System retroactively from October 20, 2018 to October 20, 2023. **SUMMARY:** The Agreement, which provides the terms and conditions under which the Town can program its radios and utilize the countywide common talk groups for certain inter-agency communications expired on October 20, 2018. The Agreement provided for three renewal options, each for a period of five years. The Town has approved a renewal to extend the term of the Agreement retroactively to October 20, 2023, and the renewal now requires Board approval. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with 800 MHz trunked radio capabilities. There are no charges associated with the Agreement. The Town is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the system. The Agreement may be terminated by either party, with or without cause with ten days notice. This Third Amendment renews the term; updates the attachment; updates the reference to the most recent Motorola contract; and adds standard County nondiscrimination, assignment and severability provisions. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

5. Staff recommends motion to approve: Amendment No. 3 to seven annual roofing contracts extending the term for one year for roofing services on a continuing contract basis for the period of December 15, 2018 through December 14, 2019.

	<u>Contractor</u>	<u>Original Contract Resolution #</u>	<u>Status</u>	<u>Total dollars in Work Orders to-date</u>	<u>Total SBE Participation To-date</u>
A)	Advanced Roofing, Inc. Empire Roofing Company	R2015-1780	Non-SBE/Non-Local	\$116,066	0%
B)	Southeast, LLC	R2015-1781	Non-SBE/Local	\$4,969	0%
C)	Hi-Tech Roofing & Sheetmetal, Inc.	R2015-1782	SBE/Local	\$1,249,272	100%
D)	Roofing Concepts Unlimited/Florida, Inc.	R2015-1783	Non-SBE/Non-Local	\$290,406	0%
E)	Tecta America South Florida, Inc.	R2015-1784	Non-SBE/Non-Local	\$195,142	0%
G)	Triple M Roofing Corp Tri-State Roofing and	R2015-1785	Non-SBE/Non-Local	\$0	0%
F)	General Contractors, LLC	R2015-1786	SBE/Local	\$273,541	98%

SUMMARY: Amendment No. 3 extends the term of the contract for roofing services for one year through December 14, 2019. The Board approved the annual contract on December 15, 2015, and the original contract provided for an initial term of one year with four renewal options each for a period of one year. During the first three years of the contract, the County awarded \$2,129,399 in work orders. The annual roofing contract is for indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 for the term. Projects are bid among the pre-qualified participants and additional firms may become prequalified at any time. Three of the seven contractors are Palm Beach County businesses and the remaining four are based in Broward County. Amendment No. 3 includes seven annual roofing contractors with two of the contractors being SBE certified and five being non-SBE certified. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The cumulative SBE participation for all work orders to-date is 71%. (Capital Improvements) Countywide (LDC)

6. Staff recommends motion to approve: Temporary Construction Easement (TCE) in favor of Pulte Home Company, LLC (Pulte) over a portion of Fire Station No. 57. **SUMMARY:** The County's Fire Station No. 57 is located on Vista Del Lago and Lyons Road just north of Palmetto Park Road in western Boca Raton. Pulte is developing property adjacent to the Fire Station and has been directed by the County Water Utilities Department to connect the Fire Station sewer lines into the Pulte residential gravity sewer system. The project will include the removal of the existing Fire Station lift station, filling the old sewer lines with concrete and constructing new gravity lines from the Fire Station to the Pulte PUD sewer system. The existing lift station and underground lines lie on the west side of the Fire Station. This TCE will expire in 365 days from Board approval and will not be recorded. (PREM) District 5 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

7. **Staff recommends motion to approve:** Utility Easement Agreement (Easement) in favor of Florida Power & Light Company (FPL) for underground electric service and an above ground pad-mounted transformer at the County's Four Points Center (Center). **SUMMARY:** The Center is located on the east side of Military Trail between Southern Boulevard and Gun Club Road in West Palm Beach. FPL has recently improved the electrical feed to the Center by installing a new underground line directly from an overhead feeder on Gun Club Road to an existing transformer located at the south end of the building. A non-exclusive easement in favor of FPL will be granted for underground electric service and an above ground pad-mounted transformer. The easement area is approximately 10 feet in width by 489 feet in length, containing approximately 5,060 square feet (0.12 acres). The easement is non-exclusive and is being granted to FPL at no charge as it provides electric service to a County-owned facility. (PREM) District 2 (HJF)

8. **Staff recommends motion to approve:** Amendment No. 4 to the contract with Hedrick Brothers Construction Co., Inc. (R2016-0430) in the amount of \$477,518 for the Main Detention Center (MDC) East and West Tower exterior painting establishing a Guaranteed Maximum Price (GMP) for construction management services for the period of 210 days or until project is completed. **SUMMARY:** This Amendment authorizes Hedrick Brothers Construction to prepare, caulk and weatherseal the exterior walls and doors of the east and west towers at the Main Detention Center. The duration of construction is 210 days. The Small Business Enterprise (SBE) goal established by the SBE Ordinance for this contract is 15%. Hedrick Brothers Construction Co., Inc.'s SBE participation for this Amendment is 67%. Including this Amendment, Hedrick Brothers Construction Co., Inc.'s overall SBE participation is 61.6%. This Amendment will be funded from Countywide Building Repair/Replacement funds (Ad Valorem). Hedrick Brothers Construction Co., Inc. is a Palm Beach County business and it is anticipated that 100% of the work will be performed by Palm Beach County businesses. (Capital Improvements Division) Countywide/District 2 (LDC)

9. **Staff recommends motion to approve:** Amendment No. 3 to three annual contracts extending the term for one year for architectural services on a continuing contract basis for the period of December 16, 2018 through December 15, 2019.
 - A) Colome' & Associates, Inc. (R2014-1916), SBE/Local, 95.92% SBE participation to date;
 - B) Harvard Jolly, Inc. (R2014-1917), Non-SBE/Local, 69.88% SBE participation to date; and
 - C) Architecture Green, LLC (R2014-1918), SBE/Local, 100% SBE participation to date.**SUMMARY:** Amendment No. 3 extends the term of the contract for architectural services for one year through December 15, 2019. The Board approved the annual contract on December 16, 2014, and the original contract provided for an initial term of two years with three renewal options each for a period of one year. During the first four years of the contract, Colome' & Associates, Inc. was awarded \$2,427,737, Harvard Jolly, Inc. was awarded \$138,070 and Architecture Green, LLC. was awarded \$662,812 in Consultant Services Authorizations. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The contract with Colome' & Associates, Inc. committed to an SBE participation goal of 99%, the contract with Harvard Jolly, Inc. committed to an SBE participation goal of 38% and the contract with Architecture Green, LLC. committed to an SBE participation goal of 100%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to receive and file: documents executed in connection with two loans made to Madina Sod Corporation located in Palm Beach County under the Palm Beach County Section 108 and Intermediary Relending Programs as follows:
 - A) Palm Beach County Section 108 Promissory Note, dated July 5, 2018, for \$90,522.
 - B) Palm Beach County Section 108 Loan Agreement dated July 10, 2018, \$90,522.
 - C) Section 108 Loan Program Agreement dated July 10, 2018, for \$90,522.
 - D) Guaranty Agreement, dated July 5, 2018, for Section 108 Loan of \$90,522.
 - E) General Security Agreement, dated July 10, 2018, for Section 108 Loan of \$90,522.
 - F) Further Assurances and Errors and Omissions Statement, dated July 5, 2018, for Section 108 Loan of \$90,522.
 - G) Corporate Guarantor's Certificate, dated July 5, 2018, for Section 108 Loan of \$90,522 and IRP Loan of \$90,522.
 - H) Palm Beach County IRP Promissory Note, dated July 5, 2018, for \$90,522.
 - I) Palm Beach County Intermediary Relending Program Loan Agreement dated July 10, 2018, for \$90,522.
 - J) Guaranty Agreement, dated July 5, 2018, for IRP Loan of \$90,522.
 - K) General Security Agreement, date July 10, 2018, for IRP Loan of \$90,522.
 - L) Further Assurances and Errors and Omissions Statement, dated July 5, 2018, for IRP Loan of \$90,522.
 - M) Borrowers Certificate, dated July 5, 2018, for Section 108 Loan \$90,522 and IRP Loan \$90,522.

SUMMARY: The attached documents have been executed on behalf of the Board of County Commissioners (Board) by the County Administrator, or designee, in accordance with Resolutions R2011-0947 and R2014-0355 and are now being submitted to the Board to receive and file. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal funds which require no local match.** District 6 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

2. Staff recommends motion to receive and file: the following documents:

A) Certificate of Award for Developer Affordable Rental Housing Units to Georgian Gardens Apartments, LLC, under the Impact Fee Affordable Housing Assistance Program (IFAHAP);

B) Certificate of Award for Developer Affordable For-Sale Housing Units (\$7,451.10) to HFHSPBC CLT, Inc., f/k/a Habitat for Humanity of South Palm Beach County Community Housing and Land Trust, Inc., d/b/a Heartfelt Florida Housing of South Palm Beach County Community Land Trust, Inc. (HFHSPBC), under IFAHAP; and

C) Certificate of Award for Developer Affordable For-Sale Housing Units (\$29,804.40) to HFHSPBC under IFAHAP.

SUMMARY: The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the Mayor in accordance with Agenda Items 4B-2 and 5B-2 as approved by the BCC on December 5, 2017, and September 12, 2017, respectively. The Certificate of Award for Developer Affordable Rental Housing Units awarded \$235,290.68 in IFAHAP assistance associated with the construction of 87 apartments. The two Certificates of Award for Developer Affordable For-Sale Housing Units awarded \$37,255.50 in IFAHAP assistance associated with the construction of five single-family homes. These executed documents are now being submitted to the BCC to receive and file. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **IFAHAP funds are from interest earned by the Impact Fee Fund.** District 7 (JB)

3. Staff recommends motion to approve: Engagement Letter for audit services between the Housing Finance Authority of Palm Beach County, Florida, and Caler, Donten, Levine, Cohen, Porter & Veil, P.A. **SUMMARY:** The Housing Finance Authority of Palm Beach County, Florida (Authority) was established by the Board of County Commissioners (BCC) in 1979 in accordance with Part IV, Chapter 159, Florida Statutes. Section 2-189 of the Palm Beach County Code of Ordinances requires that all contracts of the Authority for the purchase of goods and services in excess of \$10,000 shall be approved by the BCC. The Engagement Letter sets forth the terms under which Caler, Donten, Levine, Cohen, Porter & Veil, P.A., will provide audit services to the Authority beginning with an audit of the Fiscal Year ended September 30, 2018. Caler, Donten, Levine, Cohen, Porter & Veil, P.A., was selected by the Authority to provide audit services pursuant to a Request for Proposals process on October 12, 2018. The Engagement Letter provides for an initial three year term and up to two successive two year renewals. The Engagement Letter was approved by the Authority on November 9, 2018, subject to BCC approval. Countywide (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

4. Staff recommends motion to receive and file: documents executed in connection with two loans made to Glades Plaza Enterprises, LLC, located in Palm Beach County under the Palm Beach County Section 108 and Intermediary Relending Programs as follows:

A) Palm Beach County Section 108 Promissory Note, dated September 29, 2017, for \$200,000.

B) Palm Beach County Section 108 Loan Agreement, dated September 29, 2017, for \$200,000.

C) Section 108 Loan Program Agreement dated September 29, 2017, for \$200,000.

D) Mortgage Agreement (With Assignment of Leases and Rents), dated September 29, 2017, for \$200,000.

E) Guaranty Agreement, dated September 29, 2017, for \$200,000.

F) Environmental Indemnity Agreement, dated September 29, 2017, for \$200,000.

G) Further Assurances and Errors and Omissions Statement, dated September 29, 2017, for \$200,000.

H) Intercreditor and Subordination Agreement, dated September 29, 2017, for a \$200,000 Section 108 Loan and a \$100,000 IRP Loan.

I) Palm Beach County IRP Promissory Note, dated November 13, 2017, for \$100,000.

J) Palm Beach County Intermediary Relending Program Loan Agreement dated November 13, 2017, for \$100,000.

K) Mortgage Agreement (With Assignment of Leases and Rents), dated November 13, 2017, for \$100,000.

L) Guaranty Agreement, dated November 13, 2017, for \$100,000.

M) Environmental Indemnity Agreement, dated November 13, 2017, for \$100,000.

N) Further Assurances and Errors and Omissions Statement, dated November 13, 2017, for \$100,000.

SUMMARY: The recorded documents attached to this agenda item were received from the company's attorney under cover of a letter dated September 13, 2018. The attached documents have been executed on behalf of the Board of County Commissioners (Board) by the County Administrator, or designee, in accordance with Resolutions R2011-0947 and R2014-0355 and are now being submitted to the Board to receive and file. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. These are Federal funds which require no local match. District 6 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

5. Staff recommends motion to receive and file: Amendment 001 to an Agreement (R2018-0273) with the Town of Lake Park under the Community Development Block Grant (CDBG) Program. **SUMMARY:** The attached document has been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Sustainability in accordance with Agenda Item 3I-3, as approved by the BCC on March 13, 2018. Amendment 001 to the Agreement (R2018-0273) with the Town of Lake Park extended the project completion date by six months for the installation of ADA compliant playground equipment and related site work at Bert Bostrom Park. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **Federal CDBG funds do not require a local match.** District 7 (JB)

6. Staff recommends motion to execute: “Certification of Consistency with the Consolidated Plan” for the Fair Housing Center of the Greater Palm Beaches, Inc. (FHC) in connection with their funding application to the U.S. Department of Housing and Urban Development (HUD) Fair Housing Initiatives Program (FHIP). **SUMMARY:** The FHC has prepared an application to HUD seeking funding under the FHIP program for its Private Enforcement Initiative Multi-Year Project. HUD requires the County to confirm that the activities to be undertaken by the FHC are consistent with the County’s current approved Consolidated Plan. Confirmation of this consistency is documented through the execution of form titled “Certification of Consistency with the Consolidated Plan.” The Department of Housing and Economic Sustainability (HES) has reviewed the Project Abstract from FHC application which outlines the objectives and activities to be undertaken by FHC. The Project Abstract states that FHC will address all forms of housing discrimination by the Fair Housing Act and provide comprehensive services to persons with limited English proficiency and persons with disabilities. HES has determined that these are consistent with the overall fair housing goal broadly stated in the Consolidated Plan, and specifically defined in the Assessment of Fair Housing as follows: (a) to identify and ameliorate any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices; and, any actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin; (b) analyze and eliminate housing discrimination in the jurisdiction; promote fair housing choice for all persons; provide opportunities for inclusive patterns of housing occupancy regardless of race, color, religion, sex, familial status, disability and national origin; promote housing that is structurally accessible to, and usable by, all persons, particularly persons with disabilities; and, (c) foster compliance with the nondiscrimination provisions of the Fair Housing Act. Since the goals set forth in the FHC application is consistent with the County’s Consolidated Plan, staff recommends execution of this certification. Countywide (JB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **Staff recommends motion to receive and file:** executed Standard Potable Water and Wastewater Development Agreement with Royal Palm Beach SLP, LLC, SDA # 13-01027-000, Recorded in OR BK 30074 PG 1209, received during the month of August 2018. **SUMMARY:** The document has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Water Utilities Department (WUD) in accordance with Resolutions R93-1619, R96-0228 and R2003-0539 and are now being submitted to the BCC to receive and file. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. District 6 (MJ)

2. **Staff recommends motion to approve:**
 - A) Release of Utility Easement for that easement recorded in the Official Records of Palm Beach County, ORB 2568, Page 135;

 - B) Partial Release of Utility Easement for that easement recorded in the Official Records of Palm Beach County, ORB 29315, Page 1660; and

 - C) Release of Utility Easement for that easement reserved and declared for the benefit of the Palm Beach County Water Utilities Department (WUD) in Palm Beach County Resolution No. R2017-0950 and recorded in the Official Records of Palm Beach County, ORB 29237, Page 1880.

SUMMARY: WUD is seeking the release of the County's interest in utility easements recorded in the Official Records of Palm Beach County as noted above. During the redevelopment of the site, located on the southeast corner of Okeechobee Blvd. and Seminole Blvd., the property owner granted a new utility easement to Palm Beach County, which is recorded in the Official Records of Palm Beach County, ORB 29267, Page 0608. As a result of the installation of new water and wastewater facilities within the newly granted easement, the previously existing utility easements are no longer required. WUD has determined that the releases of easement will not affect existing or new water and wastewater facilities and therefore recommends approval of the releases. District 7 (MJ)

3. **Staff recommends motion to approve:** Utility Easement (Easement) granted by the Palm Beach County Housing Authority (PBCHA), to Palm Beach County (County) on property located at 1745 Drexel Road. **SUMMARY:** Lift station 393 is located within Drexel Road Right-of-Way, on the east side of pavement, just south of Lake Worth Drainage District L-1 Canal (Canal). Relocation of the lift station is necessary due to its proximity to the Canal, susceptibility of being hit by oncoming traffic and overall ability to secure the site. The Water Utilities Department (WUD) is planning to relocate this lift station to a 30-foot by 40-foot easement located within PBCHA property, just west of its current location (Project). Pursuant to the terms of the Utility Easement Agreement, PBCHA is willing to grant this easement providing that WUD reimburse the cost of their attorney's legal review fees in the amount of \$2,785.50. The legal description of the easement parcel and invoice for legal fees are attached to the Utility Easement Agreement. (WUD Project No. 17-064) District 1 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

4. **Staff recommends motion to approve:** Amendment No. 1 to the Water Utilities Department (WUD) Pipeline Continuing Construction Contract 2017 (Contract) with Hinterland Group, Inc., renewing the Contract for an additional one year period. **SUMMARY:** On January 10, 2017, the Board of County Commissioners (BCC) approved the Contract (R2017-0072). The Contract provides materials and installation services for raw water mains, potable water mains, reclaimed water mains, wastewater force mains and water service line projects for a 24-month period with the option of one 12-month renewal. Amendment No. 1 exercises the option for a one-year renewal through January 9, 2020. The Contract will provide the necessary time extension to expedite utility special assessment projects and other pipeline improvement projects where timing is critical throughout WUD's service area. This amendment to the Contract constitutes the final one-year renewal and does not involve any cost increase to the Contract amount. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Hinterland Group, Inc., provides for SBE participation of 15.12%. The cumulative SBE participation for this Contract is 79.49%. Hinterland Group Inc., is a Palm Beach County company. (WUD Project No. 16-077) Countywide (MJ)

5. **Staff recommends motion to approve:** Consultant Service Authorization (CSA) No. 7 to the Engineering/Professional Services Contract with Keshavarz & Associates, Inc., for engineering services necessary to support the Water Main Relocation from Herbert Hoover Dike (HHD) in Pahokee (Project) in the amount of \$236,046.16. **SUMMARY:** On June 20, 2017, the Board of County Commissioners approved the Water Utilities Department (WUD) Engineering/Professional Services Contract with Keshavarz & Associates, Inc. (R2017-0817). CSA No. 7 provides for engineering services relating to the surveying, design and permitting of the Project. These services will include subsurface utility exploration, survey, conceptual design, construction plans, details and specifications, permitting, community outreach and bid support services. The Project provides for the abandonment of the existing transmission water main within the HHD and construction of a 12" transmission water main outside the boundaries of the HHD along Barack Obama Blvd., in the City of Pahokee. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The contract with Keshavarz and Associates, Inc., provides for SBE participation of 90%. CSA No. 7 includes 82.77% overall SBE participation. The cumulative SBE participation, including CSA No. 7 is 88.18%. Keshavarz and Associates, Inc., is a local Palm Beach County Company. (WUD Project No. 18-056) District 6 (MJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to approve: updated Management Plan (Plan) for North Jupiter Flatwoods Natural Area. **SUMMARY:** The initial Plan was approved by the Board of County Commissioners on September 13, 2005. The Plan identifies natural resources present on the natural area and provides for the preservation, restoration, management and passive recreational use of those resources. After review of the Plan by the Natural Areas Management Advisory Committee, they unanimously recommended the Plan for approval at its October 19, 2018 meeting. Initial invasive/nonnative vegetation removal, fence and regulatory sign installation, and public use facilities have been completed. Annual management and operating costs, including prescribed burns/mechanical vegetation reduction, ongoing invasive/nonnative animal and plant control, repair and replacement of facilities, and biological monitoring and reporting are estimated to be \$235,539. Funds for capital improvements, and annual management and operation of the site are expected to come from the Natural Areas Fund, Natural Areas Stewardship Endowment Fund, Pollution Recovery Trust Fund, Ag Reserve Land Management Fund, and/or other funding sources. The second update to the Plan will be due in 2028. District 1 (AH)

2. Staff recommends motion to receive and file: Interlocal Agreement with the Town of Jupiter for manatee speed zone law enforcement services from November 15, 2018 to March 31, 2023. **SUMMARY:** On August 21, 2007, the Board of County Commissioners (BCC) adopted the Manatee Protection Plan (MPP) providing for increased law enforcement presence in the County's waterways and public education. The Department of Environmental Resources Management implements the MPP and manages associated law enforcement agreements. On August 19, 2014, the BCC approved a standard form Interlocal Agreement (R2014-1193) (Agreement) with law enforcement agencies for manatee protection and public education. This new Agreement will be for a five-year term. Delegated authority to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement was approved at that time. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. District 1 (AH)

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: executed Amphitheater Rental Agreement with AEG Presents SE, LLC, Deadbeats Tour Concert, Sunset Cove Amphitheater, for the period September 2, 2018, through September 3, 2018. **SUMMARY:** This Amphitheater Rental Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715, and 2014-0166. This program is part of a balanced schedule of events, which promotes the quality of life in the communities we serve. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated contracts/agreements/grants to be submitted by the initiating Department to the Board as a receive and file agenda item. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

2. [Staff recommends motion to receive and file:](#) executed Sponsorship Agreement with Food Truck Invasion Inc., cash sponsorship of a series of twenty four Family Night with Food Truck Invasion events, Sunset Cove Amphitheater, for the period October 3, 2018, through September 18, 2019. **SUMMARY:** This Sponsorship Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department and the County Administrator in accordance with Resolution 2008-0442, amended by Resolution 2017-0102. Sponsorship events help offer a balanced schedule of events which promote the quality of life in the communities we serve. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated contracts/agreements/grants to be submitted by the initiating Department to the Board as a receive and file agenda item. District 5 (AH)

3. [Staff recommends motion to receive and file:](#) executed Sound and Light Production Services Contractor Agreement with Blackwood Productions, LLC, Deadbeats Tour Concert, Sunset Cove Amphitheater, for the period, September 2, 2018, through September 3, 2018. **SUMMARY:** This Sound and Light Production Services Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated contracts/agreements/grants to be submitted by the initiating Department to the Board as a receive and file agenda item. District 5 (AH)

4. [Staff recommends motion to receive and file:](#) executed Entertainment Contractor Agreement with Jeannine Tilford, an Individual, Casey Raines Band Concert, Canyon Amphitheater, on September 15, 2018. **SUMMARY:** This Entertainment Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367. The Parks and Recreation Department produces cultural activities to promote the quality of life in the communities it serves. A sponsorship from GL Homes offset the expenses of the concert. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated contracts/agreements/grants to be submitted by the initiating Department to the Board as a receive and file agenda item. District 5 (AH)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to:

A) approve Task Order No. 2 with Surdex Corporation in the amount of \$148,231 for acquisition of aerial imagery for the entire county and orthophotography production of the western area of the County (R2017-0762); and

B) receive and file Task Order No. 1 for ground control survey for orthophotography, aerial triangulation and accuracy reports (R2017-0762) with Surdex Corporation in the amount of \$30,500.

SUMMARY: Surdex Corporation was selected using the Consultant Competitive Negotiations Act (CCNA) process, with a contract entered into on June 6, 2017 to provide professional/consultation services for GeoSpatial Services including planimetric mapping, digital orthophotography, GPS Survey, LiDAR processing and other tasks for the County (R2017-0762). Task Order No.1 is submitted as a receive and file item. Task Order No. 1 was less than \$100,000 and was authorized by the ISS Chief Information Officer per delegated authority. Task Order No. 2 is for aerial capture and orthophotography production during 2019. The scope of this Task Order included obtaining additional survey control points to perform an independent accuracy assessment for our 2017 orthophotography per Department of Revenue's updated 2017 Florida County Digital Orthophotography Program Standards and in preparation for capturing the 2019 imagery. The Property Appraiser's Office is a long-term partner with Countywide GIS and is providing a funding contribution of \$89,365 towards the cost of our joint mapping project. Countywide (DB)

2. Staff recommends motion to approve: Task Order No. 3 with Woolpert, Inc. in the amount of \$55,000 for 4-band Color Digital Orthophotos, 2.5' horizontal accuracy, 6" ground resolution of the eastern area of the County (R2017-0764). **SUMMARY:** Woolpert, Inc. was selected using the Consultant Competitive Negotiations Act (CCNA) process, with a contract entered into on June 6, 2017 to provide professional/consultation services for GeoSpatial Services including planimetric mapping, digital orthophotography, GPS Survey, LiDAR processing and other tasks for the County (R2017-0764). Task Order No. 3 is for aerial capture and orthophotography production during 2019. The Property Appraiser's Office is a long-term partner with Countywide GIS and is providing a funding contribution of \$27,500 towards the cost of our joint mapping project. Countywide (DB)

X. PUBLIC SAFETY

1. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, authorizing the County Administrator, or designee, to sign the FY2018-2019 annual Emergency Medical Services (EMS) county grant application for \$160,789 and sign the EMS grant program change request forms related to the grant after the approval of the application by the Florida Department of Health, Bureau of EMS and forward same to the State of Florida Department of Health, Bureau of EMS. **SUMMARY:** The EMS County Grant (CSFA# 64.005) is an annual grant provided to Palm Beach County from the Florida Bureau of EMS, to improve and expand the EMS system. The funds are used to purchase EMS equipment which is distributed to EMS providers and other agencies that are eligible for EMS grant funding. **No county matching funds are required for this grant.** Countywide (LDC)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES

1. Staff recommends motion to approve: Amendment #0002 to Inter-Agency Agreement with the Florida Department of Children and Families (DCF) (R2016-1826) (Amendment 2), effective the date on which the Amendment has been signed by both parties, with automatic renewals, to clarify the documentation required to be submitted for reimbursement of eligible expenses consistent with Title IV-E under the Social Security Act, at no additional cost to the County. **SUMMARY:** In December 2016, the Board approved an Inter-Agency Agreement (Agreement) with DCF to certify local funds as a State match, for reimbursement of eligible expenses consistent with Title IV-E under the Social Security Act. In August 2017, the Board approved Amendment #0001 to the Agreement with DCF (R2017-1087) (Amendment 1) to revise the automatic renewal date and to clarify reporting/evaluation requirements. Also in August 2017, the Board approved the current Community Based Agency Contract with The Children’s Home Society of Florida (R2017-1088) to offer pre- and post-adoption support services for services through June 30, 2018, with a one-year renewal option. DCF receives federal funding and calculates reimbursement to the County using the Florida Safe Families Network Title IV-E Adoption Client Eligibility Rate for the month of service, after which a 50% reimbursement rate is applied. During a recent audit of DCF, the State identified some issues involving Title IV-E documents submitted for reimbursement. This Amendment clarifies the required reimbursement documentation to be submitted to DCF. Countywide (HH)

CC. SHERIFF

1. ~~**DELETED: Staff recommends motion to:**~~

~~**A) accept** on behalf of the Palm Beach County Sheriff’s Office a National Institute of Justice Award Letter for a FY 2018 DNA Capacity Enhancement and Backlog Reduction Program Grant in the amount of \$312,793 for the period January 1, 2019 through December 31, 2020; and~~

~~**B) approve** budget amendment of \$312,793 in the Sheriff’s Grants Fund.~~

~~**SUMMARY:** On September 17, 2018, the Palm Beach County Sheriff’s Office (PBSO) received an award for the DNA Capacity Enhancement and Backlog Reduction Program. The Forensic Biology Unit in the Crime Laboratory of PBSO services over 28 municipalities, the school systems and assists state and local federal agencies as needed. These funds will be used to fund the salary and benefits of two full-time Forensic Scientists, training, travel, and contractual services that will increase the efficiency of the crime lab. There is **no match requirement** associated with this award. Countywide (LDC)~~

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. PUBLIC SAFETY

1. Staff recommends motion to adopt: an ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Palm Beach County Code, Chapter 13, Article II, Division 1, (Ordinance No. 2017-030); amending Section 13-22 (Application for COPCN); providing a savings clause; providing severability; providing inclusion in the Code of Laws and Ordinances; providing captions; and providing for an effective date. **SUMMARY:** On November 20, 2018, the Board of County Commissioners held a preliminary reading of the Emergency Medical Services (EMS) Ordinance revisions. The EMS Ordinance establishes standards for issuing Certificates of Public Convenience and Necessity (COPCN's) for Advanced Life Support service (ALS) which applies to the unincorporated and incorporated areas of Palm Beach County. All entities applying for a COPCN are required to have experience providing ALS services and have staff who have experience providing ALS services. This amendment permits entities applying for a Special Secondary Service Provider COPCN who have experienced staff but that lack experience providing ALS services as an entity, to obtain a Special Secondary Service Provider COPCN with conditions require: 1) successful provision of service for six-months; and 2) implementation of a formal quality assurance program meeting at least three times during the six-month period. All other requirements of the Ordinance apply to Special Secondary Service Provider COPCN applicants. The six-month condition is documented by letter of the primary provider and the primary provider is invited to the quality assurance meetings. Special Secondary Service Provider COPCN holders are companies that contract with a Homeowner's Association to provide services within a community. They are also required to contract with the primary provider of ALS services, and adhere to the primary provider's ALS protocols and they must be licensed by the State. The Special Secondary Service Provider COPCN holder will report to the County Administrator, or designee, (Public Safety Director) at the end of six-months with the letter from the primary provider and evidence of the formal quality assurance program. The County Administrator, or designee, will determine if the conditions have been met and if so, the COPCN shall remain in effect until the contract with the community expires or is terminated. If the conditions have not been satisfied, then the Special Secondary Service Provider COPCN shall be in violation of the EMS Ordinance and the COPCN shall be subject to immediate suspension by the County Administrator, or designee and revocation by the Board of County Commissioners (BCC). The County Administrator, or designee, may permit an additional 30 days to satisfy conditions if the Applicant has demonstrated good faith efforts towards satisfaction of the condition. Special Secondary Service Provider COPCN experience does not meet the criteria to establish the necessary ALS or Basic Life Support experience for a Primary or Secondary Provider as they are not providing the full continuum of patient care since patient care is transferred to the primary Provider, no transportation is provided, and Special Secondary Provider's do not provide patient care during transport. This proposed amendment to the EMS Ordinance was presented to the League of Cities on October 24, 2018, and was unanimously approved. The EMS Council has reviewed and recommends the BCC approval of the Ordinance revisions at the November 14, 2018 EMS Council meeting. Countywide (LDC)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. PUBLIC SAFETY

2. **Staff recommends motion to approve:** the issuance of a Special Secondary Service Certificate of Public Convenience and Necessity (COPCN) with conditions to Cambridge Security Services Corporation (Cambridge) for The Club at Admirals Cove. **SUMMARY:** Cambridge has applied to provide Advanced Life Support (ALS) first response, non-transport services for The Club at Admirals Cove. The Department of Public Safety, Division of Emergency Management (DEM) has reviewed the application and recommends approval of a Special Secondary Service ALS Provider – Non-Transport COPCN with conditions. Cambridge has not previously provided ALS services but has employees on staff with ALS service experience. The Emergency Medical Services (EMS) Ordinance authorizes a COPCN with conditions for companies with ALS experienced staff but lacking entity performance history. A Special Secondary COPCN with conditions is subject to review for compliance after the initial six-months of operations. The COPCN is continued until termination of the contract with the homeowner’s association if the six-month review of conditions is satisfactory. The conditions established by the EMS Ordinance are: 1) confirmation from the Primary ALS Provider that the ALS services were satisfactorily performed during the initial six-months of operations, and 2) documentation of entity implementation of a formal quality assurance program including at least three quality assurance meetings with invitation to the Primary ALS Provider. If the conditions are not satisfied, the COPCN is subject to immediate suspension by the County Administrator, or designee, and is subject to permanent revocation by the Board of County Commissioners (BCC). The EMS Council reviewed the application on September 20, 2018, and recommended the BCC approval of the COPCN with conditions subject to BCC approval of the EMS Ordinance revision on December 4, 2018. District 1 (LDC)

3. **Staff recommends motion to approve:** the issuance of a Special Secondary Service Certificate of Public Convenience and Necessity (COPCN) with conditions to Titan International Security Services, Inc. (Titan) for Admirals Cove Golf Village. **SUMMARY:** Titan has applied to provide Advanced Life Support (ALS) first response, non-transport services for Admirals Cove Golf Village. The Department of Public Safety, Division of Emergency Management (DEM) has reviewed the application and recommends approval of a Special Secondary Service ALS Provider – Non-Transport COPCN with conditions. Titan has not previously provided ALS services but has employees on staff with ALS service experience. The Emergency Medical Services (EMS) Ordinance authorizes a COPCN with conditions for companies with ALS experienced staff but lacking entity performance history. A Special Secondary COPCN with conditions is subject to review for compliance after the initial six-months of operations. The COPCN is continued until termination of the contract with the homeowner’s association if the six-month review of conditions is satisfactory. The conditions established by the EMS Ordinance are: 1) confirmation from the Primary ASL Provider that the ALS services were satisfactorily performed during the initial six-months of operations; and 2) documentation of entity implementation of a formal quality assurance program including at least three quality assurance meetings with invitation to the Primary ALS Provider. If the conditions are not satisfied, the COPCN is subject to immediate suspension by the County Administrator, or designee, and is subject to permanent revocation by the Board of County Commissioners (BCC). The EMS Council reviewed the application on September 20, 2018, and recommended the BCC approve the COPCN with conditions subject to BCC approval of the EMS Ordinance revision on December 4, 2018. Agenda item 4A-1 allows for the approval of this item. District 1 (LDC)

5. REGULAR AGENDA

A. OFFICE OF FINANCIAL MANAGEMENT AND BUDGET

1. [Staff recommends motion to approve on preliminary reading and advertise for Public Hearing on December 18, 2018 at 9:30 am:](#) an ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending the Palm Beach County Unified Land Development Code, Ordinance 2003-70, as amended, by amending Article 13, concerning countywide impact fee amounts and certain benefit zones, as follows: Chapter B – County district, regional, and beach parks impact fee; Chapter C – Fire-Rescue impact fee; Chapter D – Library impact fee; Chapter E – Law enforcement impact fee; Chapter F – Public buildings impact fee; Chapter G – School impact fee; Chapter H – Road impact fee; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the Unified Land Development Code; providing for an effective date. **SUMMARY:** Based on the impact fee study, fees would be increased or adjusted to the full amount allowed under the ordinance (95% of the amount calculated in the methodology) with the exception of general office which would be phased in over a two-year period up to the 95% amount allowed under the ordinance. This would result in increases for all of the fees except for road impact fees for residential and general retail. In addition, fire rescue impact fee collections would resume. The fire rescue fee was discontinued after the previous impact fee update because there were no new fire stations proposed in the 5-Year Capital Plan. The methodology provides the appropriate credits for other revenue sources that help fund capital facility infrastructure including ad valorem taxes, debt service payments, federal, state, and local grants, and gas taxes. Adjustments would also be made to the road, parks, and school impact fee benefit zones. Countywide (LB)

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to:

A) approve Impact Fee Affordable Housing Assistance Program (IFAHAP) funding award in the amount of \$153,804 to HTG Heron Estates Family, LLC (HTG) for the Heron Estates Family project;

B) authorize the Mayor to execute a Certificate of Award to be released to the recipient pursuant to IFAHAP Guidelines;

C) approve budget transfer of \$125,880 in Impact Fee Assistance Program – Roads Zone 1 to appropriate funds for HTG;

D) approve budget transfer of \$20,680 in Impact Fee Assistance Program – Parks Zone 1 to appropriate funds for HTG; and

E) approve budget transfer of \$7,244 in Impact Fee Assistance Program – Public Building to appropriate funds for HTG.

SUMMARY: On May 14, 2018, the Department of Housing and Economic Sustainability issued a Notice of Funding Availability (NOFA) making \$1,305,932 in IFAHAP funding available from Palm Beach County's Fiscal Year 2017 funding cycle. HTG submitted a request for assistance in response to the NOFA on May 23, 2018. Staff recommends that up to \$153,804 be provided as a credit for impact fees associated with the Heron Estates Family project. HTG will be given credits for Roads Zone 1 Impact Fees (\$125,880), Parks Zone 1 Impact Fees (\$20,680) and Public Building Impact Fees (\$7,244) for the construction of Heron Estates Family. HTG will pay impact fees above the allocated \$153,804. The project is located at West 17th Street Court in Riviera Beach and will have 79 rental units. According to IFAHAP requirements, all units will be rented to households with incomes no greater than 140% of Area Median Income (AMI). The assisted units will be deed-restricted to remain affordable for 20 years. **These funds are from interest earned by the Impact Fee Fund.** District 7 (JB)

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

2. Staff recommends a motion to approve: consent for nine County employees and three relatives of County employees to receive State Housing Initiatives Partnership (SHIP) Program funds under the Purchase Assistance Program, the Veteran's Homeownership and Preservation Program and the Emergency Repair Program as administered by the Department of Housing and Economic Sustainability (HES). **SUMMARY:** Funding from the 2016-2017 and 2017-2018 SHIP Fiscal Years, will be used to support the requests received from all applicants. Between January 8, 2018 and June 8, 2018, HES accepted names for the SHIP Program waiting list. During this period, 3,624 applicants were placed on the waiting list. Staff subsequently contacted all of the applicants to advise them that the SHIP applications would be available on June 11, 2018 through July 13, 2018. During this period, 1,136 applications were distributed for the Purchase Assistance Program, Veteran's Homeownership and Preservation Program and Emergency Repair Program. To date, 218 applications have been received which included nine from County employees and three from relatives of County employees. Under these three SHIP Programs, no loan repayment is due as long as the home remains the homeowner's primary residence. If the homeowner rents, sells, or otherwise conveys the home during the term of the mortgage, then the entire principal amount of the loan will become due and payable. The Purchase Assistance Program (PAP) provides assistance in the form of a deferred forgivable loan, which is secured by thirty-year second mortgage. Funding for the PAP is committed once an executed sales contract is received. The Veteran's Homeownership and Preservation Program (VHPP) provides assistance in the form of a deferred forgivable loan, which is secured by a fifteen-year second mortgage. Funding for VHPP buyers who are looking to purchase a home, is committed once an executed sales contract is received. The Emergency Repair Program provides assistance in the form of a deferred forgivable loan, which is secured by a fifteen-year second mortgage. Applications for this program are accepted year round, as funding remains available. These are State SHIP funds which require no local match. Countywide (JB)

C. AIRPORTS

1. Staff recommends motion to approve: Master Plan Update (MPU) for Palm Beach International Airport (PBIA). **SUMMARY:** An update to the PBIA Master Plan was initiated to address the future facilities required at Palm Beach International Airport for a 20-year planning horizon. The study was carried out in accordance with Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) Guidelines and Objective 1.7 "Future Airport Expansion", of the Palm Beach County Comprehensive Plan. The study recommends phased development to accommodate future aviation demand and to increase the operational safety and efficiency of PBIA. The MPU was unanimously recommended for approval by the Board of County Commissioners by the Aviation and Airports Advisory Board. Countywide (AH)

5. REGULAR AGENDA

D. YOUTH SERVICES

1. Staff recommends motion to approve:

A) Community Based Agency Contract with The Children's Home Society of Florida (CHS), for the period November 1, 2018, through June 30, 2020, with two one-year options for renewal at the County's sole discretion, in an amount not to exceed \$216,667, for Visitation Center services; and

B) budget transfer of \$119,167 from the Head Start Match reallocation (Unit 1451) for evidence-based/promising programming to the CHS program (Unit 2531) to fund the cost associated with this Contract.

SUMMARY: When the Youth Services Department (Department) was created, the Board of County Commissioners assigned a number of responsibilities to the Department, one of which was a Family Visitation/Exchange program. The program need was identified by Juvenile Court judges and ChildNet, Inc. A subcommittee of the Community Alliance researched a location that could accommodate the need. The subcommittee identified the former Nelle Smith Group Home at CHS, which has been remodeled to include eight age-specific rooms, shared space where educational programs and group meetings, as well as a full kitchen and outdoor playground. Students from the Florida Atlantic University School of Social Work will be supervising the visitations, which provides the needed services to the children and families and provides for the required experience for the students. Approval of the Contract will provide much needed resources to those Palm Beach County children and families in the dependency system. The effective date of service for the above contract submitted for approval is prior to this meeting date. Countywide (HH)

5. REGULAR AGENDA

E. COMMUNITY SERVICES

1. Staff requests Board direction:

A) on the inclusion of new operating expenses, currently estimated at \$5,296,181 annually, associated with the second Homeless Resource Center (HRC2) beginning in FY 2022; and

B) on the allocation of additional capital funding in the amount of \$1,100,000, estimated to occur in FY 2020, to accommodate the concurrent build-out of Phase 1 and Phase 2 of the HRC2.

SUMMARY: In November 2016, Palm Beach County voters approved a referendum to raise the sales tax rate by one penny to address backlogged infrastructure renewal, replacement, and construction, for a ten year period. The Infrastructure Surtax (IST) Project Plan, approved by the Board on April 4, 2017, allocates \$5,700,000 in FY 2019 toward the construction of an HRC2 to supplement the County's Senator Philip D. Lewis Center (Lewis Center), as well as \$1,200,000 for a PBSO satellite office facility to be located in the western Lake Worth area. Unlike most IST projects, which are renewal/replacement in nature, this new facility will require the allocation of approximately \$3,966,484 in new annual programmatic, operating and rapid re-housing expenses beginning in FY 2022 in ~~the first phase~~ Phase 1 and an additional annual expense of \$1,329,697 for Phase 2. Staff estimates a total annual programmatic and operating expense of \$5,296,181 for Phases 1 and 2 and is requesting Board direction as to whether it should be added to the five year operating budget projections beginning in FY 2022. During the development of the facility, staff will continue to develop strategies to create new non-County funding streams from private and public sources, including the municipalities. If the BCC directs staff to include the additional annual operating funding in its budget projections, then development of the HRC2 can commence. The Phase 1 facility consists of an approximately 16,245 square foot building to support: 16 beds for adult men and 10 beds for adult women; 14 Law Enforcement/recuperative care beds; guest support facilities; staff and clinic support offices; a reception area; dedicated offices for use by PBSO field personnel; and a multi-purpose room for facility and community use, in addition to ancillary site improvements. Phase 1 can be fully completed within the allocated IST ~~and ad valorem funding of \$6,900,000~~ funding. Phase 2 would add 10 beds each for male and female youth and 14 adult male beds for an additional \$1,100,000. In order to provide the needed beds for homeless youth at the earliest time possible and to reduce costs for Phase 2 construction, staff recommends concurrent construction of Phase 1 and Phase 2 and an additional allocation of capital funding in the amount of \$1,100,000 in FY 2020 to complete Phase 1 and 2 concurrently at a total cost of \$8,000,000. (Division of Human and Veteran Services) Countywide (HH)

5. REGULAR AGENDA

F. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to:

A) approve license agreement (Agreement) with Traffic Technology Services, Inc. (TTS) to gain access to Palm Beach County's (County) real time traffic data (Traffic Data) and traffic signal timing plan data (Signal Data), collectively referred to as County data; and

B) adopt resolution delegating to the County Engineer, or designee, the authority to enter into such license agreements.

SUMMARY: Approval of this Agreement allows access of County Data by TTS for use in developing technologies, strategies and systems that improve traffic operations, fuel efficiency and traveler information. This Agreement supports the advancement of connected vehicle initiatives in the County. County data shall be made available to TTS at no cost to the County. TTS agrees to provide the County with related Geographic Information Systems (GIS) inventory and signal performance metrics in exchange for access to County Data. The County may terminate this Agreement at any time at its sole discretion. Adoption of this resolution will authorize the County Engineer or designee to execute future County Data license agreements without the need of the Board of County Commissioner's (BCC) approval. Countywide (LBH)

5. REGULAR AGENDA

G. PARKS & RECREATION

1. [Staff recommends motion to approve on preliminary reading and advertise for public hearing on January 15, 2019 at 9:30 a.m.:](#) ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Chapter 21 of the Palm Beach County Code (Ordinance 2011-003) pertaining to Parks and Recreation; amending Section 21-18 of the Palm Beach County Code (definitions); Section 21-19 of the Palm Beach County Code (Regulation of Vehicles Within Parks); Section 21-20 of the Palm Beach County Code (Buildings and Other Properties); Section 21-22 of the Palm Beach County Code (Plant and Wildlife Protection and Preservation); Section 21-24 of the Palm Beach County Code (Swimming and Wading); Section 21-25 of the Palm Beach County Code (Boating); Section 21-27 of the Palm Beach County Code (Fishing); Section 21-29 of the Palm Beach County Code (Picnic Areas and Use); Section 21-30 of the Palm Beach County Code (Camping); Section 21-32 of the Palm Beach County Code (Animals); Section 21-33 of the Palm Beach County Code (Alcoholic Beverages); Section 21-35 of the Palm Beach County Code (Park Usage); Section 21-36 of the Palm Beach County Code (Commercial Activities); Section 21-37 of the Palm Beach County Code (Reserved Park/Facility Areas); Section 21-38 of the Palm Beach County Code (Permits); Section 21-43 of the Palm Beach County Code (Pollution of Waters); Section 21-45 of the Palm Beach County Code (Enforcement); Section 21-46 of the Palm Beach County Code (Penalties); providing for savings clause; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the Code of Laws and Ordinances; and providing for an effective date. **SUMMARY:** Staff has determined it is necessary to amend Chapter 21, Article 2 of the Palm Beach County Code (Parks and Recreation) to conform to state law and provide better management of park property. In addition to several administrative modifications, the proposed Code changes will:

- Clarify persons must be covered with clothing or bathing suits as to prevent indecent exposure in all park areas;
- Specify the latitude and longitude of previously identified Vessel-exclusion Zones as required by FWC;
- More clearly define when a lost or abandoned boat or floating structure is blocking public use of park facilities;
- Address the tampering with and damage of public park utility fixtures;
- Include language pertaining to shark fishing and chumming in areas with designated guarded swim areas for public safety;
- Update the types of park facilities available for reservation;
- Update language on time, place and manner of park amenity use. Countywide - (AH)

5. REGULAR AGENDA

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to:

A) adopt resolution authorizing the conveyance of the County's interest in 1.33 acres of vacant land located in unincorporated Palm Beach County to Norberto L. Lopez and Maria M. Lopez, husband and wife (the Lopezes), for \$22,524.87 without reservation of phosphate, mineral, metals, and petroleum rights; and

B) approve County Deed in favor of the Lopezes.

SUMMARY: On June 13, 2016, the County acquired via Escheatment Tax Deed a vacant 1.33 acre County owned parcel located at 40th Street North in Royal Palm Beach. The County owned parcel is adjacent to a parcel owned by the Lopezes and used as their primary residence. In ~~April~~ March 2004, the Lopezes purchased two parcels – the County owned parcel and a 1.33 acre adjoining parcel containing a 1,560 sf single family residence. Due to an economic hardship and the failing health of Mr. Lopez, the Lopezes were financially unable to pay taxes on both parcels and chose to only pay taxes on their homesteaded residence. The Lopezes have recovered economically and request that the County re-convey the County owned parcel per Florida Statutes, Section 197.592(1), which allows for the conveyance to the prior fee simple title owner. The County owned parcel has a 2018 assessed value of \$19,811. The Lopezes will pay \$22,524.87, equal to the taxes for the years 2007 through 2018. Staff recommends the conveyance of this parcel to the Lopezes as: (i) the parcel serves no present or future County purpose; (ii) the County will receive payment of all delinquent taxes; (iii) the property will be returned to the tax roll; and (iv) it will relieve the County of potential liability for occurrences on the property. **This conveyance must be approved by a Supermajority Vote (5 Commissioners).** (PREM) District 6 (HJF)

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6. BOARD APPOINTMENTS

A. ADMINISTRATION
(Treasure Coast Regional Planning Council)

1. Staff requests motion to approve: Board of County Commissioners appointments to the Treasure Coast Regional Planning Council for a one year term beginning January 1, 2019 to December 31, 2019. Proposed appointments are shown below:

<u>Regular Seats:</u>	<u>Seat No.</u>	<u>Requirement</u>
Commissioner Hal R. Valeche	1	Palm Beach County Official
Commissioner Mary Lou Berger	2	Palm Beach County Official
Commissioner Mack Bernard	3	Palm Beach County Official

<u>Alternate Seats:</u>		
Commissioner Melissa McKinlay	1A	Palm Beach County Official
Commissioner Robert S. Weinroth	2A	Palm Beach County Official
Commissioner Dave Kerner	3A	Palm Beach County Official

SUMMARY: In accordance with the Treasure Coast Regional Planning Council (TCRPC) Rules of Order, the Board of County Commissioners (BCC) is requested to appoint their members and alternates for the coming year before the Council’s Annual meeting on December 14, 2018. The BCC will also need to ratify the Palm Beach County League of Cities (League) members under a separate board appointment item. Countywide (RPB)

B. COMMISSION DISTRICT APPOINTMENTS

DECEMBER 4, 2018

7. MATTERS BY THE PUBLIC – 2:00 P.M.

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DECEMBER 4, 2018

8. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."