

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

JANUARY 6, 2026

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
- 2. AGENDA APPROVAL**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
- 3. CONSENT AGENDA** (Pages 11 - 75)
- 4. SPECIAL PRESENTATIONS** (Page 76)
- 5. PUBLIC HEARINGS - 9:30 A.M.** (Page 77)
- 6. REGULAR AGENDA** (Pages 78 - 88)
- 7. BOARD APPOINTMENTS** (Page 89)
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MATTERS BY THE PUBLIC – 2:00 P.M. (Page 92)

ADJOURNMENT (Page 93)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. Staff recommends motion to receive and file: the updated current list of Contracts Report which include in-process and completed standard contracts, interlocal agreements, amendments, grant amendment, resolutions, and task orders that are being submitted for this scheduled Board of County Commissioners (BCC) meeting. **SUMMARY:** The current list provides an overview of items in process or completed as it relates to standard contracts, interlocal agreements, amendments, grant amendment resolutions and task orders that are being submitted to the BCC on this scheduled meeting date as agenda items. Countywide (DO)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller's Office.
2. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide
3. Staff recommends motion to receive and file: change orders, work task orders, minor contracts, final payments and other items approved by the Contract Review Committee and by the department heads for the Engineering Department; Facilities Development and Operations Department; Water Utilities Department; Environmental Resources Management Department; and the Department of Airports during November 2025. Countywide
4. Staff recommends motion to:

A) **review** for sufficiency Report of County Officials Bonds dated June 2025, and

B) **receive and file** Report of County Officials Bonds dated June 2025.

SUMMARY: Ordinance No. 98-51 sets the various bond amounts for specified County officers and provides for examination of the sufficiency of all the bonds at the regular meeting of the Board of County Commissioners (BCC) in January and June of each year. Countywide (DB)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to adopt: a Resolution declaring the acquisition of property designated as Parcel 116 as fee simple right-of-way and property designated as Parcel 216 as a permanent drainage easement, necessary for the construction of roadway improvements to extend Congress Avenue from Northlake Boulevard to Alternate A1A (Project). **SUMMARY:** Adoption of the Resolution will initiate eminent domain proceedings pursuant to Chapters 73, 74, 127, and Section 337.27, Florida Statutes, as amended, against two (2) parcels having a total appraised value of \$3,010,500. The parcels are necessary to construct a new three (3) lane roadway with shoulders, a center turn lane, curb and gutter, sidewalks, a roundabout, and permanent drainage for the Project. The property owner has not accepted the offer to purchase made by Palm Beach County (County) and attempts to negotiate the purchase have been unsuccessful. Eminent domain proceedings are necessary to acquire the parcels at this time in order to expedite construction of the Project. **This Project is included in the Five-Year Road Program. District 1 (DO)**

2. Staff recommends motion to approve: Consultant Service Authorization No. 3 (CSA) to the Intersection Improvements Annual Design Services Contract (R2023-0477) dated April 18, 2023 (Contract) with Masse Consulting Services, LLC (MCS) in the amount of \$368,949.24 for the SW 18th Street and Powerline Road Intersection Improvements (Project). **SUMMARY:** Approval of this CSA will provide the professional engineering services necessary to provide a third eastbound left turn lane on SW 18th Street on the west approach of the intersection. This Contract was presented to the Goal Setting Committee (GSC) on January 5, 2022 and the GSC established an Affirmative Procurement Initiative (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. MCS committed to 85% SBE participation. The proposed SBE participation for this CSA is 96.40%. To date, the overall SBE participation achieved on this Contract is 98.80%. MCS has an office located in Palm Beach County (County) and is a certified SBE company. **This Project is included in the Five-Year Road Program. District 4 (YBH)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

3. Staff recommends motion to approve: Amendment No. 1 to the contract dated September 19, 2023 (R2023-1272) with Rosso Site Development, Inc. (RSD) (Contract) to revise Section 7-25 of the General Provisions of the Contract, retroactive to August 6, 2024, for Westgate Avenue from Wabasso Drive to Congress Avenue - Federalized (Project). **SUMMARY:** Retroactive to August 6, 2024, Amendment No. 1 will revise Section 7-25 of the General Provisions of the Contract to reduce the number of on-the-job trainees from five (5) to three (3). The Contract includes on-the-job training requirements in Section 7-25 of the General Provisions. On August 6, 2024, the Florida Department of Transportation (FDOT) implemented revisions to "On-the-Job Training Requirements" to reflect changes to the equal employment opportunity affirmative action program in addition to increasing the Estimated Contract Amounts and required Trainees, and advised that if a contractor requests use of the specification on an existing FDOT contract awarded between January 2023 and July 2024, the new specification may be added to the contract. On August 8, 2024, RSD requested that Palm Beach County (County) amend the Contract to reduce the number of on-the-job trainees. The Contract requires RSD to comply with all applicable laws, including laws relating to employment in effect at the time of Contract execution, or thereafter. The Contract was approved September 19, 2023, in the amount of \$7,658,620.34. This Project is funded by a federal grant (R2021-1896). The Equal Business Opportunity Ordinance is not applicable. District 7 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

4. Staff recommends motion to approve: Change Order No. 19 in the amount of \$583,868.79 and a retroactive time extension of 108 days to the contract (Contract) dated October 19, 2021 (R2021-1465) with Ranger Construction Industries, Inc. (Ranger) for Seminole Pratt Whitney Road from Orange Boulevard to south of Northlake Boulevard, and Seminole Pratt Whitney Road and Northlake Boulevard Intersection Improvements (Project). **SUMMARY:** In accordance with Contract Specifications 4-3, 5-12.2.2, and 8-7.3.2, approval of Change Order No. 19 will grant a retroactive time extension of 108 days and compensate Ranger for additional costs caused by two (2) unforeseen Crown Castle utility conflicts identified in November 2022 and May 2024, which conflicted with the installation of new drainage structures, water mains, and force mains for the Project. These conflicts resulted in the need for Ranger to deviate from their submitted Project schedule to avoid any further delays by working out of sequence. The delay conditions were investigated, and it was determined that the resulting increase in time and cost for performing the controlling items of work was beyond Ranger's control. Pursuant to Contract Specifications 4-3.2 and 8-7.3.2, the Engineering and Public Works Department (EPW) recommends approval for equitable adjustment of monetary compensation and Contract time, under such circumstances. Per PPM CW-F-050, this Change Order exceeds the threshold of \$200,000 and allowable time extensions relating to staff approvals of change orders to contracts and requires approval by the Board of County Commissioners (BCC). The Contract was approved on October 19, 2021, in the amount of \$17,999,999. Previous change orders totaling \$1,449,761.13 plus this Change Order bring the total Change Order amount to \$2,033,629.92 for the Contract. The total Contract amount, including this Change Order and previous change orders, is \$20,033,628.92. With the approval of this Change Order, the new revised completion date is September 6, 2025. However, work is still ongoing for the Project, and additional change orders for Contract time and monetary adjustments are still being negotiated, making estimated completion date fall of 2026. This item is related to 3-C-5 for today's meeting as they are two (2) distinct change orders to the same Project. This Contract was presented to the Goal Setting Committee on March 4, 2020, and the Committee established an Affirmative Procurement Initiative (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation. Ranger committed to 20.20% SBE participation for the Contract. The proposed SBE participation for Change Order No. 19 is 44%. To date, the overall SBE participation achieved on this Contract is 44.45%. This contract is subject to emergency ordinance R2025-014 approved by the BCC on June 3, 2025. **This Project is included in the Five-Year Road Program. District 6 (YBH)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

5. Staff recommends motion to approve:

A) a Change Order No. 20 in the amount of \$2,214,536.09 to the contract dated October 19, 2021 (R2021-1465) (Contract) with Ranger Construction Industries, Inc. (Ranger) for Seminole Pratt Whitney Road from Orange Boulevard to south of Northlake Boulevard, and Seminole Pratt Whitney Road and Northlake Boulevard Intersection Improvements (Project); and

B) a Budget Transfer of \$1,214,537 in the Transportation Improvement Fund from Reserves - Road Program Sweeps and appropriate it to the Project.

SUMMARY: In accordance with Contract Specifications 4-3, 5-12, and 8-7.3.2, approval of Change Order No. 20 will compensate Ranger for additional costs related to sod, concrete/flatwork, fencing storage, trucking, asphalt aggregates, extended maintenance, pavement markings, and box culverts due to utility delays beyond Ranger's control. Ranger issued a notice of delay to Palm Beach County (County) on March 28, 2024. The delay conditions were investigated, and it was determined that the resulting increase in cost of performing the controlling items of work was beyond Ranger's control. Pursuant to Contract Specifications 4-3 and 8-7.3.2, staff recommends approval for equitable adjustment of monetary compensation, under such circumstances. Throughout this period, Ranger dedicated significant time and resources engaging with the utility providers and the County, to facilitate advancement of work. In addition, Ranger deviated from their submitted project schedule to avoid any further delays by working out of sequence, to the best of their ability. Per PPM CW-F-050, this Change Order exceeds the threshold of \$200,000 relating to staff approvals of change orders and requires approval by the Board of County Commissioners (BCC). Approval of Change Order No. 20 will compensate Ranger \$2,214,536.09 for both direct and indirect costs incurred due to the delay caused by several utilities. The Contract was approved on October 19, 2021, for \$17,999,999. Previous change orders totaling \$2,033,629.92 plus this Change Order bring the total change order amount to \$4,248,166.01 for the Contract. The total Contract amount, including this Change Order and previous change orders, is \$22,248,165.01. Since time extensions related to these utility delays were handled through previously approved change orders, there is no change to the completion date of September 6, 2025 with this Change Order. However, work is still ongoing for the Project, and additional change orders for Contract time and monetary adjustments are still being negotiated, making estimated completion date fall of 2026.

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

5. **SUMMARY (cont'd.):** This item is related to 3-C-4 for today's meeting as they are two (2) distinct change orders to the same Project. This Contract was presented to the Goal Setting Committee on March 4, 2020, and the Committee established an Affirmative Procurement Initiative (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation. Ranger committed to 20.20% SBE participation for the Contract. The proposed SBE participation for Change Order No. 20 is 29%. To date, the overall SBE participation achieved on this Contract is 29.17%. This contract is subject to emergency ordinance R2025-014 approved by the BCC on June 3, 2025. **This Project is included in the Five-Year Road Program. District 6 (YBH)**

6. **Staff recommends motion to approve:** Work Order 2024050-5 in the amount of \$2,026,000 to mill and resurface Lake Ida Road from Hagen Ranch Road to Congress Avenue utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2024-0748 (Contract) with Ranger Construction Industries, Inc. **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$300,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to mill and resurface 4.5 miles of Lake Ida Road's two (2) and four (4) lanes. This Contract is one (1) of three (3) contracts with an available cumulative total of \$70,000,000 for the annual asphalt milling and resurfacing program. Prior to this meeting date, approximately \$5,000,000 of the \$70,000,000 Contract that was approved on July 2, 2024, has been spent or encumbered. This Contract was presented to the Goal Setting Committee (GSC) on December 16, 2023 and the GSC established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for this work order is 10.04%. To date, the overall SBE participation achieved on this Contract is 8.80%. The budget for the improvements includes striping and marking costs of \$184,000 bringing the total fiscal impact to \$2,210,000. **This project is funded by the infrastructure sales tax. Districts 4, 5 and 7 (YBH)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

7. Staff recommends motion to approve: Work Order 2024050-42 in the amount of \$421,000 to mill and resurface the Palm Beach County (County) maintained residential streets within the Boca Rio Heights Subdivision utilizing the County's annual asphalt milling and resurfacing contract R2024-0748 (Contract) with Ranger Construction Industries, Inc. **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$300,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to mill and resurface two (2) miles of the residential streets within the Boca Rio Heights Subdivision. This Contract is one (1) of three (3) contracts with an available cumulative total of \$70,000,000 for the annual asphalt milling and resurfacing program. Prior to this meeting date, approximately \$5,000,000 of the \$70,000,000 Contract that was approved on July 2, 2024, has been spent or encumbered. This Contract was presented to the Goal Setting Committee (GSC) on December 16, 2023 and the GSC established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for this work order is 10.02%. To date, the overall SBE participation achieved on this Contract is 8.80%. The budget for the improvements includes striping and marking costs of \$38,000 bringing the total fiscal impact to \$459,000. District 4 (YBH)
8. Staff recommends motion to approve: Work Order 2024050-66 in the amount of \$770,000 to mill and resurface West Canal Street North from Marina Drive Bridge to SR 715 utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2024-0748 (Contract) with Ranger Construction Industries, Inc. **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$300,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to mill and resurface two (2) miles of West Canal Street North's two (2) lanes. This Contract is one (1) of three (3) contracts with an available cumulative total of \$70,000,000 for the annual asphalt milling and resurfacing program. Prior to this meeting date, approximately \$5,000,000 of the \$70,000,000 Contract that was approved on July 2, 2024, has been spent or encumbered. This Contract was presented to the Goal Setting Committee (GSC) on December 16, 2023 and the GSC established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for this work order is 10.01%. To date, the overall SBE participation achieved on this Contract is 8.80%. The budget for the improvements includes striping and marking costs of \$70,000 bringing the total fiscal impact to \$840,000. District 5 (YBH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. Staff recommends motion to approve:

- A) retroactive sole source Agreement for the Provision of Financial Assistance (FAA Agreement) in the Housing and Homelessness Program Area with The Salvation Army (TSA), beginning October 1, 2025 through September 30, 2027, in an amount totaling \$200,000, of which \$100,000 is budgeted for Fiscal Year (FY) 2026, with an anticipated annual allocation of \$100,000 in the subsequent FY, contingent upon budgetary appropriation by the Board of County Commissioners (BCC); and
- B) subrecipient Agreement (Sub-Agreement) with TSA, retroactively for the period October 1, 2025, through September 30, 2026, in an amount not-to-exceed \$72,615, in Emergency Solutions Grant (ESG) program funds, to provide emergency shelter services to families with minor children experiencing homelessness in Palm Beach County (County).

SUMMARY: Although the programs and providers are similar, two (2) separate agreements are required to appropriately segregate and administer County FAA funds and federal ESG funds, each of which has distinct budgeting, contracting, and compliance requirements. TSA Family Overflow Shelter program (FOS) provides temporary emergency shelter services to family households experiencing literal homelessness (Category 1). Eligible households must include at least one (1) adult and one (1) child under the age of 18. Participants will be referred to the program through the County's Homeless Outreach Program and Continuum of Care Coordinated Entry. Participants will be provided with shelter at The Center of Hope apartments, along with supportive services and referral to other community-based services. FOS will operate 24 hours a day, seven (7) days a week, 365 days a year, and will serve a minimum of 24 participants annually. TSA is the only homeless emergency shelter provider with the capacity to provide temporary emergency shelter services for families experiencing homelessness. Retroactive approval is requested due to protracted contract negotiations. On July 8, 2025, the BCC approved the County's Action Plan for FY 2025-2026, which allocated \$484,092 in ESG program funds for nonprofit agencies to assist individuals experiencing homelessness, or at risk of homelessness, including those fleeing domestic violence.

3. CONSENT AGENDA APPROVAL

E. **COMMUNITY SERVICES** (cont'd.)

1. **SUMMARY (cont'd.):** The TSA's Center of Hope program will provide emergency shelter services, case management, employment assistance, housing plan development, life-skills training, and other services to help participants secure permanent housing as quickly as possible. Finalization of this Sub-Agreement was delayed due to TSA's requirement that all negotiations and agreements be reviewed and approved by its regional headquarters in Atlanta. On January 23, 2024, the County entered into Subrecipient Agreements with Adopt-A-Family (AAF), Aid to Victims of Domestic Abuse (AVDA), and Young Women's Christian Association (YWCA), and on March 12, 2024, entered into a Sub-Agreement with TSA to provide homeless services (R2024-0030, R2024-0031, R2024-0033, and R2024-0292, respectively, as amended by R2024-1197, R2024-1198, R2024-1199, and R2024-1200, respectively). In FY 2025, TSA was contracted to serve eight (8) unduplicated family households annually and was able to serve nine (9) unduplicated family households with emergency shelter services, expending 100% of its ESG award. Under this new Agreement, TSA is projected to serve eight (8) unduplicated family households in its Center of Hope program. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

2. Staff recommends motion to approve: Amendment No. 0001 to the Florida Department of Commerce (FDOC) Federally Funded Subgrant Umbrella Agreement No. E2249 (Umbrella Agreement) (R2025-1711), for the period July 1, 2025 through June 30, 2026, for the Low-Income Home Energy Assistance Program (LIHEAP) and Community Services Block Grant (CSBG) programs, which amends the LIHEAP Scope of Work and funding sources. **SUMMARY:** On November 18, 2025, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Umbrella Agreement (R2025-1711) (CFDA No.93.568 and 93.569) with the FDOC. The FDOC issued one (1) Agreement covering both the CSBG and LIHEAP programs, along with the Notice of Grant Award/Fund Availability (NFA) to release funds, and under the new Subgrant Agreement, the County will only receive funding for the administration of the LIHEAP program, and payments for clients' services will be made directly by the State. On October 1, 2025, the FDOC issued Amendment No. 0001 to the Umbrella Agreement (Amendment), updating the LIHEAP Scope of Work and funding sources and substantially increasing the administrative, reporting, documentation, and outreach requirements over the original Umbrella Agreement. It adds extensive deliverables, increases reporting obligations, introduces performance metrics, and defines funding allocation formulas. Electric bill assistance will be provided to approximately 8,000 low-income households during Fiscal Year (FY) 2026. During Federal Fiscal Year (FFY) 2025, 5,075 households received electric bill assistance. **No County match is required.** Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

3. Staff recommends motion to:

- A) **approve** a Data Sharing Agreement (Agreement) with the Florida Department of Health (FDOH), effective for four (4) years upon approval by both parties, allowing for the matching and sharing of limited, consented client-level information for the purpose of providing linkage to medical care and social support services for clients with HIV/AIDS in Palm Beach County (County), at no cost to the County; and
- B) **delegate authority** to the County Administrator, or designee, on additional forms, certification, contracts and agreements, and amendments thereto, and any other necessary documents related to the Data Sharing Agreement that do not substantially change the scope of work, terms, or conditions.

SUMMARY: The “Data 2 Care” strategy, supported by the County’s Ending the HIV Epidemic (EHE) Initiative, is a critical component of the plan to end HIV in the County by 2030. The Agreement will include sharing limited client-level information entered into the County’s HIV/AIDS Program Data Management Information System with FDOH. This Agreement is necessary to continue matching and receiving updated client-level information to facilitate linkage to care services for clients with HIV/AIDS. For the purposes outlined in the Agreement, client consent is required for the sharing of their information between the County and FDOH. This collaboration will reduce duplication of administrative efforts for both entities, lessen the burden of clients in maintaining service eligibility, facilitate more effective service delivery and utilization of available resources, and increase coordination of services between the County and FDOH. **No County match is required. Countywide** (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

4. Staff recommends motion to approve:

- A) an Assignment of the Town of Hypoluxo (the Town) City/County Funds from the Opioid Litigation Settlements to Palm Beach County (County); and
- B) a Budget Amendment in the Opioid Settlement Fund (OSF) in the amount of \$6,213 to recognize the transfer of the Town's OSF to the County.

SUMMARY: Under the Florida Opioid Allocation and Statewide Response Agreement (the Agreement), the Town is allocated \$21,776 over an 18-year period. Town staff has determined that it cannot effectively undertake an eligible program/activity that will abate the opioid epidemic and that its residents would be better served through the strategies and initiatives outlined in the Behavioral Health and Substance Use Disorder Plan 2024 (Plan 2024), which are implemented by the County and its partners. The County will add the Town's funding allocation to the OSF categorical expenditure plan, which was approved by the Board of County Commissioners (BCC) on October 22, 2024. The Budget Amendment of \$6,213 represents the Town's first four (4) installments of their allocation. Future installments will be budgeted annually as part of the County's budget process. This marks the second municipality to assign their funds to the County. On January 14, 2025, the Village of Palm Springs assigned their \$160,674 allocation to the County. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

5. Staff recommends motion to retroactively approve: Contract for Provision of Services (Contract) with 52 Weeks Development, Inc. (52 Weeks), for the period of January 1, 2026 to September 30, 2028, in a total amount of \$30,000, of which \$10,000 is budgeted in Fiscal Year (FY) 2026, with an anticipated annual allocation of \$10,000 in each subsequent FY, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC), for the term of the Contract, to provide essential workforce skills training, including Occupational Safety and Health Administration (OSHA) 30-hours construction safety training, forklift operator certification, GED preparation, Microsoft Office, customer service, CPR/First Aid certification, financial literacy, entrepreneurship, drone operations, and soft-skills training. Each component is designed to build both technical proficiency and job readiness for immediate employment. **SUMMARY:** 52 Weeks was selected through the RFP process. The skill-set building and vocational/employment training services are funded by the Community Services Block Grant (CSBG) and are allocated annually based on the amount of funding received each Grant Year (GY). These services will be delivered to low-income individuals residing in Palm Beach County (County). The skill-set building category includes training in computer literacy, life skills, work readiness, and financial budgeting. The vocational/employment training category provides instruction in areas such as forklift operator certification, GED preparation, drone operations and technology, and various other vocational fields. In GY 2025, the CAP Family Self-Sufficiency Program (FSSP) enrolled 151 clients, with 50 completing vocational training. Participants also received supportive skill-set building services, including resume writing, soft skills development, and financial management, to enhance their ability to obtain and maintain employment. Additionally, clients enrolled in the FSSP receive supportive services such as utility assistance, rental assistance, and referrals to community resources throughout their participation in the program. The CSBG funds are expected to serve approximately 250 clients across all programs. The number of clients served is based on the grant allocation, training cost, and client needs. Retroactive approval is requested due to an extended negotiation process. **No County funds are required.** Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

6. Staff recommends motion to receive and file: the Notice of Award (NOA) from the U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA): NOA No.6 UT8HA33954-06-04, for the budget period of March 1, 2025 through February 28, 2026, to update Grant Conditions for the Ending the HIV Epidemic (EHE): A Plan for America. **SUMMARY:** On November 13, 2025, HHS/HRSA issued a NOA 6 UT8HA33954-06-04 to update its terms and conditions. The primary change is the removal of the requirement for the Tangible Personal Property Report (TPPR) (SF-428) and any related forms. All other prior terms and conditions for this award remain in effect. There are no changes to the funding. This grant focuses on reducing HIV/AIDS infections by 90% in the United States by 2030. In Grant Year (GY) 2024, the EHE Initiative served 781 clients, achieving an 89% retention rate in care and a 68% viral suppression rate. In GY 2025, the program served a total of 380 County residents living with HIV/AIDS across all programs and initiatives. Under this grant, approximately 400 County residents with HIV/AIDS are expected to be served, advancing our collective goal to end HIV by 2030. **No County match is required.** Countywide (JBR)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. Staff recommends motion to approve:

- A) a Change Order No. 9 to the Contract (R2023-0701) with Ranger Construction Industries, Inc. (Ranger) for the Central Airfield Improvements Project (Project) at the Palm Beach International Airport (PBI), in the amount of \$48,682.97; and
- B) a Budget Transfer of \$48,683 in the Airport's Improvement and Development Fund to provide budget for Change Order No. 9.

SUMMARY: The Project was approved by the Board of County Commissioners (BCC) on May 16, 2023 (R2023-0701) in the amount of \$20,228,016.90 with a project duration of 516 calendar days. Change Order No. 1 through Change Order No. 8 increased the contract amount by \$1,224,919.71, extended the project duration by 109 calendar days, and provided for various changes including, but not limited to, additional grading improvements on the runway, directional boring for electrical infrastructure, additional surveying of pipes, structural modifications to inlets, and drainage structure reconciliation. Amendment No. 1 (R2024-1005) provided for the award of Bid Alternate No. 1 to complete the rehabilitation of Runway 14-32 shoulder pavement and taxiway reconstruction, increasing the contract amount by \$20,287,673.85 and extending the project duration by 481 days for a total project duration of 1,106 calendar days. Change Order No. 9 increases the contract amount by \$48,682.97 for a total contract amount of \$41,789,293.43. Change Order No. 9 provides for remediation of an elevation discrepancy and a duct bank conflict, drainage structure relocation, additional survey data, and an Airfield Lighting Control and Monitoring System (ALCMS) modification. The Contract is subject to recent regulatory changes to the Disadvantaged Business Enterprise (DBE) program; therefore, enforcement of the DBE contract goal has been suspended to ensure compliance with new federal guidance. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (cont'd.)

2. Staff recommends motion to approve:

- A) Change Order No. 8 to the Contract (R2022-0226) with Alen Construction Group, Inc. (Alen) for the 400 Hz Ground Power Unit (GPU) Point of Use Replacement Project (Project) at the Palm Beach International Airport (PBI) in the amount of \$19,458.26, extending the project duration by 17 calendar days; and
- B) a Budget Transfer of \$19,459 in the Airport's Improvement and Development Fund to provide budget for Change Order No. 8.

SUMMARY: The Project was approved by the Board of County Commissioners (BCC) on March 8, 2022 (R2022-0226) in the amount of \$6,900,000 with a project duration of 430 calendar days. Change Order No. 1 through Change Order No. 7 increased the contract amount by \$421,514.29, extended the project duration by 925 calendar days, and provided for various changes, including, but not limited to, provision of temporary power due to equipment delivery delays, modifications to the doors of an electrical vault, the relocation of conduits, electrical panels and fire-suppression piping, and permit delays. Approval of Change Order No. 8 increases the contract amount by \$19,458.26 for a total contract amount of \$7,340,972.55 and extends the project duration by 17 calendar days for a total project duration of 1,372 calendar days. Change Order No. 8 provides for installation of new GPU cable hangers for wiring support at passenger bridge gates B2, B8, C1, and C11 and a time extension due to delays caused by another project. This Project was presented to the Goal Setting Committee (Committee) on September 1, 2021, and the Committee established an Affirmative Procurement Initiative (API) of Small Business Enterprise (SBE) Price Preference for the Project. The proposed SBE participation for Change Order No. 8 is 7.1%. To date, the overall SBE participation achieved on this Project is 36.7%. Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve: a negotiated settlement offer in the amount of \$10,857 for the full satisfaction of a code compliance lien entered against Jason Gonzalez on January 15, 2020. **SUMMARY:** On July 10, 2019, a Code Compliance Special Magistrate (CCSM) issued an order giving Jason Gonzalez until November 7, 2019 to bring his property located at 14502 69th Street North, Loxahatchee into full code compliance. The property was cited for the installation of multiple chicken coop structures of varying dimensions and materials, some of which were attached to and extended into a shed, as well as the construction of an elevated tree house structure and an additional shed. All were erected without the required building permits. Compliance with the CCSM's order was not timely achieved, and a fine of \$50 per day was imposed. The CCSM executed an order imposing a code lien against Mr. Gonzalez on January 15, 2020. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of October 17, 2025. The total fine amount on October 28, 2025, the date on which settlement discussions began, amounted to \$108,574.30. Mr. Gonzalez has agreed to pay Palm Beach County \$10,857 (10%) for the full settlement of the outstanding code compliance lien. This is a homestead property. District 6 (SF)
2. Staff recommends motion to approve: a negotiated settlement offer in the amount of \$7,982 for the full satisfaction of a code compliance lien entered against Dennis F. Russo on May 12, 2021. **SUMMARY:** On January 13, 2021, a Code Compliance Special Magistrate (CCSM) issued an order giving Dennis F. Russo until February 12, 2021 to bring his property located at 2324 Holly Lane, Palm Beach Gardens into full code compliance. The violations included but was not limited to outdoor storage of an inoperable vehicle, equipment, materials, trailers, containers and yard waste. Compliance with the CCSM's order was not timely achieved, and a fine of \$50 per day was imposed. The CCSM executed an order imposing a code lien against Mr. Russo on May 12, 2021. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of June 26, 2025. The total fine amount on October 30, 2025, the date on which settlement discussions began, amounted to \$79,816.80. Mr. Russo's son, Joseph Russo, has agreed to pay Palm Beach County \$7,982 (10%) for the full settlement of the outstanding code compliance lien. The property was Mr. Russo's homestead. District 1 (SF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file: a First Amendment to the Deposit Receipt and Contract for Sale and Purchase with True Gospel Holiness Christian Center Inc., a Florida not-for-profit corporation, (True Gospel) to remove the requirement for True Gospel to provide a storm water drainage easement at closing and extend the closing date. **SUMMARY:** On February 11, 2025, the Board of County Commissioners (BCC) approved a Deposit Receipt and Contract for Sale and Purchase with True Gospel (R2025-0223) (Agreement) for the sale of approximately 5,320 square feet of retail space located at 361 W. Avenue A in Belle Glade (Property). On April 1, 2025, the BCC delegated authority to the County Administrator, or her designee, who in this case was the Director of Facilities Development and Operations (FDO Director), to approve and execute, subject to the review and approval of the Office of the County Attorney. This First Amendment to the Deposit Receipt and Contract for Sale and Purchase with True Gospel to remove the requirement for True Gospel to provide a storm water drainage easement at closing and extend the closing date. Said First Amendment was executed by the FDO Director on April 9, 2025. The executed First Amendment is now being submitted to the BCC as a receive and file. There is no fiscal impact associated with the approval of this item. (Property & Real Estate Management) District 6 (HJF)

3. CONSENT AGENDA APPROVAL

H. **FACILITIES DEVELOPMENT & OPERATIONS** (cont'd.)

2. **Staff recommends motion to receive and file:**

- A) Roger Dean Chevrolet Stadium (RDCS) Renovation Project (Project) development period report No. 10, for the period from April 19, 2025 through July 17, 2025, to the Department of Economic Opportunity (DEO); and
- B) RDCS Project development period report No. 11 for the period from July 18, 2025 through October 15, 2025, to the DEO.

SUMMARY: On August 22, 2023, the Board of County Commissioners (BCC) authorized the Mayor (R2023-1105) to execute future Development Reports and annual reports as required under the Spring Training Facility Funding Agreement (R2023-0367) (State Funding Agreement). On March 14, 2023, the BCC approved the State Funding Agreement with the DEO for the RDCS Renovation Project. The State Funding Agreement provides \$50,000,000 of State Funding under Section 288.11631, Florida Statutes, over a 25 year period for the RDCS Renovation Project. Under the terms of the State Funding Agreement, the County must furnish annual reports and, during the development period, must submit periodic Development Reports every 90 days to the DEO. The Development Reports detail the status of the RDCS Renovation Project and the funds expended to date on the same. For the annual reports and the Development Reports, the Mayor must certify that all information and documentation contained in the reports are true and correct. In accordance with R2023-1105, the Mayor executed the attached Development Reports on behalf of the BCC, which was submitted to the DEO. These executed documents are now being submitted to the BCC as receive and file agenda items. (FDO ADMIN) District 1/Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

3. Staff recommends motion to approve: Amendment No. 2 to the continuing Construction Manager (CM) at Risk Services contract (R2020-1688) with Asset Builders, LLC dba Messam Construction (Messam) establishing a Guaranteed Maximum Price (GMP) in the amount of \$3,220,465.14 for the North County Aquatic Complex Renovations and Improvements project for a period of 340 calendar days from notice to proceed. **SUMMARY:** On November 17, 2020, the Board of County Commissioners (BCC) approved the continuing CM at Risk Services contract (R2020-1688) with Messam for construction management services for various capital projects. Amendment No. 2 establishes a GMP in the amount of \$3,220,465.14 for the North County Aquatic Complex Renovations and Improvements project. The project includes the renovation of the existing men's and women's restrooms, showers, locker rooms, and upgrades to heating ventilation and air conditioning (HVAC), electrical work, site sports lighting, landscaping and irrigation. The construction phase of this project includes, but is not limited to, materials and labor to complete demolition, concrete work, masonry, tile work, door replacement, signage, and plumbing. The CM will have 340 calendar days from notice to proceed to substantially complete the entire construction phase of the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof for the construction phase of the project is \$180 per day. This continuing CM at Risk Services contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. This continuing CM at Risk Services contract was presented to the Goal Setting Committee (GSC) on December 4, 2019, and the Committee established an Affirmative Procurement Initiative of 20% Small Business Enterprise (SBE) subcontracting goal on the contract. The SBE participation for this Amendment is 46.31%. To date, the overall SBE participation on this CM at Risk Services contract is 26.80%. **Funding for this project will be from the Infrastructure Sales Tax Fund.** (Capital Improvements Division) District 1 (MWJ)

3. CONSENT AGENDA APPROVAL

H. **FACILITIES DEVELOPMENT & OPERATIONS** (cont'd.)

4. **Staff recommends motion to receive and file:**

- A) an Assignment, Assumption, and Consent Agreement (hereinafter Assignment) to assign the Annual contract for Fire Alarm Repair and Replacement (R2020-0568) dated June 2, 2020, and Work Orders 24-001 and 24-003 from 1st Fire and Security, Inc (1st Fire) to Summit Fire & Security, LLC (Summit Fire); and
- B) an Assignment to assign the Water Utilities SROC, WTP # 3 Roof Replacement contract (R2024-1207) dated September 17, 2024, from Hi-Tech Roofing & Sheetmetal, Inc. (Hi-Tech Inc.) to Hi-Tech Roofing & Sheetmetal, LLC (Hi-Tech, LLC).

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. On October 31, 2024, as authorized by Resolution R2024-1308, the County Administrator delegated authority to the Facilities, Development and Operations Department (FDO) Director to approve standard Assignments. The FDO Director approved the attached standard Assignments. Summit Fire acquired 1st Fire on July 24, 2024 and Hi-Tech LLC acquired Hi-Tech Inc. on March 11, 2025. The attached executed Assignments are now being submitted to the Board of County Commissioners (BCC) as receive and file agenda items. (FDO Admin) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. **FACILITIES DEVELOPMENT & OPERATIONS** (cont'd.)

5. **Staff recommends motion to receive and file:** the following Standard License Agreements (Agreements) for use of County-owned property, all without a license fee:
- A) North County Senior Center – Fitness 4 Older Adults, LLC, October 17, 2025 – October 16, 2026, for fitness classes;
 - B) Lantana/Lake Worth Health Center – Healthy Mothers/Healthy Babies Coalition of Palm Beach County, Inc., November 4, 2025 – September 30, 2026, for prenatal and postpartum care group meetings;
 - C) North County Senior Center – Jourdans Palm Beach LLC, November 6, 2025 – November 5, 2026, for duplicate bridge classes; and
 - D) North County Senior Center – Lena Mazmanian, June 22, 2025 – June 21, 2026, for fitness classes.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or designee, who in this case was the Director of the Facilities Development and Operations Department. The Agreements were approved in accordance with R2010-0333, as amended and approved by the BCC on October 1, 2013. These executed documents are now being submitted to the BCC as receive and file agenda items. There is no fiscal impact associated with these items. (FDO Admin) Countywide (YBH)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

6. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 9 to the continuing consulting services/design professional contract for architectural/engineering services (R2025-0078) with Colomé & Associates, Inc. (Consultant) in the amount of \$360,472.84 for the new Hypoluxo Branch Library project. **SUMMARY:** On January 14, 2025, the Board of County Commissioners (BCC) approved the continuing consulting services/design professional contract (R2025-0078) with the Consultant to provide professional architectural and engineering services for capital improvement or renovation projects countywide on an as needed basis. This item will authorize the professional services for the new Hypoluxo Branch Library project located at 7200 South Federal Highway in Hypoluxo. Under CSA No. 9, the Consultant will provide professional services which include design, construction document preparation, permitting, bidding, and construction administration services necessary for the construction of the new Hypoluxo Branch Library with associated site improvements. An evaluation of the existing site was completed at project conception and deemed that the existing building, constructed in 1977, required extensive interior and structural renovations to meet current code requirements. Additionally, the layout of the existing site did not adequately support proper vehicular or pedestrian circulation. The assessment concluded that a new facility would be more cost-effective and will more efficiently serve the community of Hypoluxo. The new project includes, but is not limited to, the demolition of the existing structure, and the construction of a new one (1)-story 3,198 square feet building, including new site drainage, parking, and pedestrian site access to efficiently provide essential library services. This continuing contract was awarded pursuant to the requirements of the Small Business Development Ordinance. This continuing contract was presented to the Goal Setting Committee on May 15, 2024, and the Committee established a mandatory minimum 25% Small Business Enterprise (SBE) subcontracting goal on the contract. The Consultant committed to 99% SBE participation. The SBE participation on this CSA is 96.51%. To date, the overall SBE participation on the contract is 97.28%. Funding for this project is from the Library Expansion Program Fund. (Capital Improvements Division) District 4 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

7. Staff recommends motion to approve: a contract with Song & Associates, Inc. (Consultant) in the amount of \$1,037,735.02 to provide professional architectural/engineering services for programming, design, permitting, and construction administration for the Former Supervisor of Elections (SOE) Building Hardening and Restoration project. **SUMMARY:** Palm Beach County (County) intends to restore and remodel the former SOE building located at 240 South Military Trail in West Palm Beach. The existing facility is approximately 39,000 square feet in size and was originally designed according to the 1997 Standard Building Code, which does not comply with current Building Code requirements nor the current needs of the County. The planned improvements to the facility will include renovations to allow for multi-divisional use, and includes replacement of air handler units, lighting upgrades for energy efficiency, electric water heater and plumbing fixture upgrades, and fire sprinkler system modification to meet current code requirements. This contract additionally authorizes the professional architectural/engineering services necessary for building hardening, weatherproofing, wind mitigation, restoration, interior space planning, renovations, permitting, and construction administration for the SOE Building Hardening and Restoration project. The solicitation for design professionals was advertised on December 8, 2024 according to the Equal Business Opportunity (EBO) Ordinance, with final selection on March 14, 2025. The project was presented to the Goal Setting Committee on November 20, 2024. The Committee established Affirmative Procurement Initiatives (APIs) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. The Consultant committed to 26.28% SBE participation for this contract. The Consultant is a local firm. Funding for this project is from the 47.315M NAV Pub Imp Rev Bonds, 23C, CP, Var Fac Proj Fund. (Capital Improvements Division) District 3 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

8. Staff recommends motion to approve: Amendment No. 1 to the Construction Manager (CM) at Risk Services contract (R2019-1515) with Wharton-Smith, Inc. (Wharton) establishing a Guaranteed Maximum Price (GMP) in the amount of \$3,289,559 for Phase 1 of the Animal Care and Control – Belvedere Campus Improvements project for a period of 158 calendar days from notice to proceed. **SUMMARY:** On October 8, 2019, the Board of County Commissioners (BCC) approved the CM at Risk Services contract (R2019-1515) with Wharton for construction management services for the Animal Care and Control – Belvedere Campus Improvements project. Amendment No. 1 establishes a GMP in the amount of \$3,289,559 for the construction management services necessary for Phase 1 of this project. Phase 1 of the project includes the furnishing and installation of a modular unit to be used as a temporary clinic, modifications to the existing northwest and southwest retention areas, installation of two (2) temporary gravel parking areas, replacement of existing chain link fencing, relocation of existing gas mains, and modifications to existing storm drainage. Phase 1 of this project includes, but is not limited to, materials and labor to complete demolition, installation of a modular unit, plumbing, electrical work, site earthwork, fencing, and landscaping. The CM will have 158 calendar days from notice to proceed to substantially complete the construction of Phase 1 of the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof for the construction phase of the project are \$564 per day. This CM at Risk Services contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. On September 17, 2025, the Goal Setting Committee (GSC) established an Affirmative Procurement Initiative of 20% Small Business Enterprise (SBE) subcontracting participation for the project. The SBE participation for this Amendment is 6.96%. To date, the overall SBE participation on this CM at Risk Services contract is 4.17%. **Funding for this project will be from the Infrastructure Sales Tax Fund.** (Capital Improvements Division) District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

H. **FACILITIES DEVELOPMENT & OPERATIONS** (cont'd.)

9. **Staff recommends motion to approve:**

- A) First Amendment to the Interlocal Agreement (Agreement) with the City of Boca Raton (R2021-0179) (City) to extend the term of the Agreement, authorizing the City to utilize specific components of the County's Public Safety Radio System (System), from February 2, 2026, through February 1, 2031, with a Fiscal Year (FY) 2026 pro-rata share of \$32,910.36; and
- B) First Amendment to the Agreement with the City of Delray Beach (R2021-0420) (City) to extend the term of the Agreement, authorizing the City to utilize specific components of the System, from February 2, 2026, through February 1, 2031, with a FY 2026 pro-rata share of \$19,447.56.

SUMMARY: The Agreements (R2021-0179 and R2021-0420) provide the standard terms and conditions under which each City is authorized to access and use certain components of the System to achieve interoperability. These Agreements will expire on February 1, 2026. Each Agreement provides for two (2) renewal options, each for a period of five (5) years. Each City has approved its respective Amendment to extend the term of the Agreement to February 1, 2031, and the renewal now requires approval by the Board of County Commissioners (BCC). Each Agreement requires the City to pay its pro rata share of the operation and maintenance costs associated with the County's SmartZone™ Controllers, which were installed to provide interoperability between the Cities' and the County's individual systems. Each City pays a pro rata share based on the number of active talk groups it operates. The City of Boca Raton will pay \$32,910.36 and the City of Delray will pay \$19,477.56. These amounts fully offset the County's costs, resulting in no net fiscal impact. Each Agreement may be terminated by the County for cause or by the City, with or without cause, with a minimum of sixty (60) days' notice. Each First Amendment extends the term of its respective Agreement and modifies standard Non-Discrimination and E-Verify provisions. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to receive and file: Amendment 001 to Loan Agreement R2024-0161 (Agreement) with Riviera Beach Housing Authority (RBHA) to allow for additional time for design and plan review to complete the Blue Heron Commons Project (Project). **SUMMARY:** RBHA was provided \$409,500 in American Rescue Plan Act (ARPA) Response Replacement Funds toward the construction of Project, a four (4) unit multi-family rental development to serve families and individuals with incomes no greater than 50% of the Area Median Income (AMI) (no greater than \$46,800 for a household of two (2)). The Project is located at 415 W. Blue Heron Blvd. in the City of Riviera Beach. Amendment 001 modifies the reporting requirements on the original contract to allow additional time for the redesign and plan review of the Project to comply with the updated Riviera Beach downtown development code which did not allow for parking in front. Amendment 001 was executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development (DHED) in accordance with Agenda Item # 5C-1 as approved by the BCC on January 10, 2023, which delegated authority to the County Administrator or designee to execute agreements, amendments, and all other related documents necessary for Project implementation. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. **These are ARPA Response Replacement funds that do not require a local match.** District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to receive and file: a Reinstatement and Amendment 002 (Amendment) to Community Development Block Grant (CDBG) Capital Improvement Agreement R2023-0792 (Agreement) with the City of Riviera Beach (City). The Amendment is needed to extend the performance dates, due to delays during the project bidding phase, for the Brooks Center Playground (Project), located at 1550 W. 28th Street funded under Fiscal Years (FYs) 2020-2021 and 2022-2023 CDBG Program. **SUMMARY:** The Agreement provided \$200,000 in funding for construction of the playground adjacent to the Brooks Center. Amendment 001 (R2024-0959), provided additional funds in the amount of \$18,000, bringing the total funding amount to \$218,000. This Amendment was necessary due to delays with the bidding process and as a result the City was unable to award a construction contract within the Agreement period that ended on June 30, 2025. The City requested to reinstate the Agreement, extend the Project performance timelines, and the Agreement expiration date. The City has also provided a revised Project budget to reflect the current construction costs. This Amendment extends the performance timelines to award the construction contract from October 31, 2024 to December 31, 2025, the City's request for 100% reimbursement of \$218,000 in CDBG funds from June 30, 2025 to June 30, 2026, and the Agreement expiration date from June 30, 2025, to July 31, 2026. The requested modifications are necessary to allow the County to meet its obligations and HUD requirements. The Amendment has been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development (DHED), in accordance with R2022-0746, dated July 12, 2022 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Palm Beach County Action Plan for FY2022-2023, CDBG, HOME Investment Partnership and Emergency Solutions Grant (ESG) activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. Staff recommends motion to adopt: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA; APPROVING THE ISSUANCE OF HOUSING FINANCE AUTHORITY OF PALM BEACH COUNTY, FLORIDA, MULTIFAMILY HOUSING REVENUE BONDS (WATerview APARTMENTS) BY THE HOUSING FINANCE AUTHORITY OF PALM BEACH COUNTY, FLORIDA IN THE NOTICED PRINCIPAL AMOUNT OF \$26,000,000. **SUMMARY:** The Bonds are being issued by the Housing Finance Authority (Authority) to finance a portion of the costs of acquiring, constructing and equipping a multifamily rental housing facility for the elderly containing approximately 140 units to be known as the Waterview Apartments at Mangonia Park (the Project). The Project will be located at the northeast corner of the intersection of S. Tiffany Drive and W. Tiffany Drive, in the Town of Mangonia Park, Florida, 33407. The Authority will require at least 40% of these units to be rented to qualified persons and families whose average household incomes do not exceed 60% of the Area Median Income (AMI) (\$70,140 for a family of four (4) for 2025). The Borrower (as defined below) has agreed to comply with these limitations for at least 40 years. In addition, the Project is expected to receive low-income housing tax credits under Section 42 of the Internal Revenue Code (IRC) of 1986, as amended (the Code). The Borrower is Waterview Partners, LLLP, a Florida Limited Liability Partnership, or an affiliate thereof (the Borrower), and the Developer is Sun Foundation, Inc. The Bonds will be payable solely from revenues derived from the Borrower and/or other collateral provided by or on behalf of the Borrower. Greenberg Traurig P.A. is Bond Counsel to the Authority with respect to the Bonds. R4 Capital Funding LLC, or an affiliate thereof (the Purchaser), will be the purchaser of the Bonds. In addition to the Bonds, equity will be contributed from syndication of 4% Low Income Housing Tax Credits, and a Palm Beach County approved Housing Bond Loan Program (HBLP) investment of \$7.87 million and \$5.13 million Housing Incentive Program (HIP) loan totaling \$13 million which is 24.34% (\$92,857 per unit) of the total estimated Project cost of \$53.3 million. The Resolution of the Authority authorizing the issuance of the Bonds will include language substantially as follows: The County assumes no responsibility for monitoring compliance by the Borrower of applicable federal income tax, securities laws or other regulatory requirements.

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. **SUMMARY (cont'd.):** The Borrower understands and agrees that it is responsible for monitoring its compliance with all applicable federal income tax, federal securities law and other regulatory requirements, retaining adequate records of such compliance, and retaining qualified counsel to respond to or assist the Authority and the County in responding to any audit, examination or inquiry of the Internal Revenue Service (IRS), the Securities and Exchange Commission (SEC) or any other regulatory body. The Borrower assumes responsibility for monitoring compliance with applicable provisions of federal tax laws and U.S. Treasury Regulations relative to the Bonds and shall retain adequate records of such compliance until at least three (3) years after the Bonds are retired. In the event of any audit, examination or investigation by the IRS with respect to the tax-exempt status of the Bonds or any other related tax matters, the Borrower shall be responsible for retaining qualified counsel to respond to such audit. **Neither the taxing power nor the faith and credit of the County nor any County funds are pledged to pay the principal, redemption premium, if any, or interest on the Bonds.** District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. Staff recommends motion to:

A) receive and file two (2) Loan Agreements (Agreements) with Community Land Trust of Palm Beach County and the Treasure Coast Inc. (CLT PBCTC) as part of a finance package to assist with the construction of the Lake Worth Beach CRA Villas Project (Project).

1) Housing Bond Loan Program (HBLP) For-Sale Housing Development initiative funds in the amount of \$1,480,000; and

2) HOME Investment Partnership Program (HOME) Community Housing Development Organization (CHDO) funds in the amount of \$1,000,000.

B) approve a Budget Transfer in the amount of \$1,480,000 within the Housing Bond Program Fund to appropriate funds for the Lake Worth Beach CRA Villas Project.

SUMMARY: On May 7, 2024, the Board of County Commissioners (BCC) approved funding for the Project under the HOME CHDO Program. On October 22, 2024, the BCC approved additional funding for the Project under the HBLP. In total, the BCC approved \$2,480,000 in County assistance for the scattered sites located at: 1) 417 South D Street, Lake Worth Beach; 2) 610 North E Street, Lake Worth Beach; 3) 625 North D Street, Lake Worth Beach; and 4) 1306 1st Avenue South, Lake Worth Beach, limiting the upper range of the affordability to 80% of Area Median Income (AMI) (no greater than \$93,520 for a household of four [4]). Each unit will be sold for \$185,000. The proposed Project consists of the construction of four (4) single-family villas (two (2) units each) providing housing for eight (8) families. All eight (8) County-Assisted units (100%) will be sold under the Community Land Trust model of homeownership, ensuring they will remain affordable in perpetuity. The total development cost is \$2,718,236. The Agreements with CLT PBCTC provide a total of \$2,480,000 in County funding for the Project. The County's investment represents approximately 91% of the total development cost, with a per-unit cost of \$310,000. The Director of the Department of Housing and Economic Development (DHED) has executed both Agreements on behalf of the BCC in accordance with Agenda Item # 5B-2, as approved on October 22, 2024, that delegated authority to the County Administrator or designee to execute agreements, amendments thereto, and all other related documents necessary for Project implementation. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. Staff recommends motion to approve: a waiver allowing Jonathan Brown, Director of Housing & Economic Development and new member of the Federal Home Bank of Atlanta (FHLBA) Affordable Housing Advisory Council (Council), to accept travel expenses from the FHLBA for its Council Meetings. **SUMMARY:** On December 15, 2025, Jonathan Brown was selected by the FHLBA to serve on its Council for a three (3)-year term (January 1, 2026 to December 31, 2029). The Council consists of 15 representatives who advise FHLBA on community lending, economic development and housing finance needs across its district (Alabama, Florida, Georgia, Maryland, North Carolina, South Carolina, Virginia, and the District of Columbia). During the in-person Council meetings, the FHLBA will be responsible for travel-related costs for its Council members. FHLBA is considered a County vendor under the Ethics Code because it has awarded a grant to the County, thereby meeting the definition of “vendor.” As such, Jonathan Brown is prohibited from accepting any travel expenses from FHLBA, directly or indirectly, unless it is waived by a majority vote of the Board of County Commissioners’ (BCC). If the BCC grants the waiver and Jonathan’s attendance is in his official capacity and related to his duties as a county employee, the waiver or reimbursement of his travel-related expenses associated with his advisory council membership would not be considered a gift under the Code. Countywide (DB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. Staff recommends motion to approve: Amendment No. 1 to the 2023 Lift Station Rehabilitation Continuing Construction Contract (Contract) with Hinterland Group, LLC (Contractor) providing for the renewal of the Contract for a one (1) year term. **SUMMARY:** On January 23, 2024, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2024-0069) with Contractor. The Contract will be used to expedite utility capital improvement projects, facilitate the completion of much needed rehabilitation work and reduce the response time for corrective action/repairs for any necessary emergency lift station projects throughout PBCWUD's service area where timing is critical. The Contract was approved with a not to exceed amount of \$13,686,110.10. The unit prices contained in the Contract will be used to determine the amount of each Work Order. The Contract does not guarantee or authorize the Contractor to perform any work. The Contract has a two (2)-year term with one (1) optional one (1)-year renewal. Amendment No. 1 renews the Contract for a one (1)-year term and does not involve any cost increase to the Contract amount. On October 15, 2025, Palm Beach County Water Utilities Department (PBCWUD) and the Contractor executed an Assignment, Assumption, and Consent Agreement (Agreement) related to this Contract. The purpose of this Agreement was to formally document and approve the Contractor's corporate name change from Hinterland Group Inc. to Hinterland Group, LLC. Through this Agreement, all rights, responsibilities, and obligations under the original Contract were formally assigned and assumed by the newly named entity, ensuring continuity of services and contractual compliance without interruption. This Contract was presented to the Goal Setting Committee (Committee) on June 7, 2023, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting participation. Contractor committed to 26.14% SBE participation. To date, the overall participation achieved on this Contract is 16.44%. Contractor is a Palm Beach County based company. The Contract is included in the PBCWUD FY 2026 Budget. (PBCWUD Project No. 23-031) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

2. Staff recommends motion to receive and file: Three (3) grant applications for Florida Department of Environmental Protection (FDEP) Resilient Florida projects; one (1) grant application for the Department of Management Services (DMS) through Florida Digital Service (FDS) for the Local Government Cybersecurity Grant Program assistance in the amount of \$500,000; and Amendment No. 2 to Agreement No. 22FRP71 with FDEP.
- A) PBCWUD Project No. 23-043 Water Treatment Plant No. 2 Expansion FDEP grant application for funding support of approximately \$25,000,000;
 - B) PBCWUD Project No. 25-034 Water Treatment Plant No. 8 Membrane Expansion Progressive Design-Build FDEP grant application for funding support of approximately \$25,000,000;
 - C) PBCWUD Project No. 25-029 Water Treatment Plant No. 11 Upgrades Progressive Design-Build FDEP grant application for funding support of approximately \$10,000,000;
 - D) FDS Local Government Cybersecurity Grant Program application for cybersecurity support of approximately \$500,000; and
 - E) Amendment No. 2 to Agreement No. 22FRP71 between FDEP and Palm Beach County.

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

2. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/procurement items must be submitted by the initiating Department as a receive and file agenda item and attached unless the documents have been recorded in the Public Records of Palm Beach County. The FDEP and FDS grant applications are being submitted for receipt and filing in accordance with Countywide PPM CW-F-003 as they were executed under delegated authority by the BCC on August 19, 2025. The grant applications were submitted in August 2025 and September 2025 on behalf of the Board of County Commissioners (BCC) by the Director of the Palm Beach County Water Utilities Department (PBCWUD) and are now being submitted to the BCC to receive and file. On February 7, 2023, the Board of County Commissioners (BCC) accepted Standard Grant Agreement 22FRP71 (R2023-0169) with the FDEP for the Western Region Wastewater Treatment Facility (WRWWTF) Operations Building Replacement (WRWWTF Project). The WRWWTF Project consists of replacing the existing operations building with a state-of-the-art building to provide a safer more dependable environment and prevent potential for critical system failure. FDEP required Amendment No. 2 to address the following: 1) Revise the funding source from federal to state resources; 2) Extend the agreement expiration date in order to complete required tasks in the project; and 3) Revise and replace Attachments 1, 2, 3, 4, 5, & 6, which include updates from the Office of the General Counsel. The Catalog of State Financial Assistance (CSFA) number is 37.098. Agreement No. 22FRP71 (Agreement) contains liability provisions, including a limitation of FDEP's liability to \$100,000, that differ from those adopted for use by the County under PPM CW-F-049. In accordance with PPM CW-F-049, Risk Management and the County Attorney's Office have reviewed the language and advised the PBCWUD of the associated risks. Given that the County's liability is limited to the negligent or wrongful acts of its employees and agents, given that the statutory caps of Section 768.28, Florida Statutes apply, and given that this is a grant agreement with little risk of FDEP incurring liability to the County beyond the grant amount, staff approved the Agreement under its delegated authority. Amendment No. 2 to Agreement No. 22FRP71 is now being submitted for receipt and filing in accordance with Countywide PPM CW-F-003 as it was executed under delegated authority. Districts 2, 3 & 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

3. Staff recommends motion to approve: a Reimbursement Agreement (Agreement) between Palm Beach County and B & B Land Ventures, LLC (Property Owner) in an amount not to exceed \$350,000. **SUMMARY:** PBCWUD previously approved a Capital Improvement Project (CIP) to replace an older lift station (LS) 8168 originally designed to serve a residential neighborhood of 76 homes within the Abidjan Estates community, located in Belle Glade, Florida. The Property Owner is developing the land immediately adjacent to Abidjan Estates for the new Hillsboro Estates residential neighborhood. Hillsboro Estates consists of 359 residential homes and a clubhouse, which requires a new public LS. As an alternative to PBCWUD performing the work, the Property Owner has proposed to design and build one LS large enough to accommodate both existing and proposed wastewater demands and to connect the exiting wastewater collection system to the new LS, conditioned upon a 50% reimbursement by PBCWUD for the total costs of the LS. PBCWUD has agreed to a 50% reimbursement for the total cost of the LS not to exceed \$350,000. All improvements will be constructed in accordance with PBCWUD's Uniform Policies and Procedures Manual, subject to review by PBCWUD staff. Following the completion of the construction, the Property Owner will transfer the ownership of the improvements to the County via a Bill of Sale, provide comprehensive utility record drawings and grant utility easements over all County owned facilities on the property. The Agreement provides for the payment of an amount not to exceed \$350,000 for the design, permitting, and construction within the property that will be undertaken by the Property Owner. The Property Owner will construct the new LS near the existing LS in conjunction with their project, which will result in a cost savings of up to \$350,000 compared to the cost for PBCWUD to install these improvements under current contracts. The Property Owner can minimize the cost due to the timing and size of the project. The improvements are beneficial to the County and the public and will result in large savings to the County. (PBCWUD Project Nos. 24-585 & 25-539) District 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

4. Staff recommends motion to approve: Full Release of Utility Easement for the easement recorded in the Official Records of Palm Beach County, ORB 10790, Page 555. **SUMMARY:** Palm Beach County Water Utilities Department (PBCWUD) is seeking the release of the County's interest in the utility easement recorded in the Official Records of Palm Beach County as noted above and located at 10201 Lantana Rd., Lake Worth, FL 33449. The Property Owner requested release of the identified easement which is no longer associated with any public potable water, reclaimed water and wastewater facilities. As a result of site development for Danella Properties of Florida LLC, the existing identified utility easement is no longer required. PBCWUD has determined that the release of the easement will not affect existing or new public potable water, reclaimed water and wastewater facilities and therefore recommends approval of the release. (PBCWUD Project No. 25-542) District 6 (MWJ)
5. Staff recommends motion to receive and file: Three (3) Standard Potable Water and Wastewater Development Agreements for the months of August and October 2025.
 - A) Standard Potable Water and Wastewater Development Agreement with 7281 LWR, LLC, SDA #02-01182-000 (District 3), Recorded in OR BK 35956 PG 374.
 - B) Standard Potable Water and Wastewater Development Agreement with Job-Man Development LLC, SDA #05-11148-000 (District 5), Recorded in OR BK 35956 PG 365.
 - C) Standard Potable Water and Wastewater Development Agreement with Shadowwood (EDENS), LLC, SDA #09-01109-000 (District 5), Recorded in OR BK 36067 PG 1022.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Palm Beach County Water Utilities Department (PBCWUD) in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. Districts 3 & 5 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

6. Staff recommends motion to approve: Partial Release of Utility Easement for the easement recorded in the Official Records of Palm Beach County, ORB 35047, Page 495. **SUMMARY:** Palm Beach County Water Utilities Department (PBCWUD) is seeking the partial release of a portion of the County's interest in the utility easement recorded in the Official Records of Palm Beach County as noted above and located at 6750 Okeechobee Blvd., West Palm Beach, FL 33411. The Property Owner requested release of the portions of the identified easement that are no longer associated with any public potable water, reclaimed water and wastewater facilities. As a result of site development for MG WPB, LLC, these portions of the existing identified utility easement are no longer required. PBCWUD has determined that the release of the easement will not affect existing or new public potable water, reclaimed water and wastewater facilities and therefore recommends approval of the release. (PBCWUD Project No. 25-544) District 2 (MWJ)
7. Staff recommends motion to approve: Partial Release of Utility Easement for the easements recorded in the Official Records of Palm Beach County, ORB 4874, Page 1021, and ORB 16424, Page 1747. **SUMMARY:** Palm Beach County Water Utilities Department (PBCWUD) is seeking the release of a portion of the County's interest in the utility easements recorded in the Official Records of Palm Beach County as noted above and located at 13001 Southern Blvd., Loxahatchee, FL 33470. The Property Owner has requested the release of the portions of these identified easements that are no longer associated with any public potable water, reclaimed water and wastewater facilities. As a result of site development for Palms West Hospital Limited Partnership, these portions of the existing identified utility easement are no longer required. PBCWUD has determined that the release of the easement will not affect existing or new public potable water, reclaim water and wastewater facilities and therefore recommends approval of the release. (PBCWUD Project No. 25-514) District 6 (MWJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to:

- A) **approve** the Mosquito Control Memorandum of Understanding (MOU) Agreement with the Florida Department of Agriculture and Consumer Services (FDACS) for mosquito control activities performed during contract period upon execution to September 30, 2026; and
- B) **delegate authority** to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the MOU, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of the MOU.

SUMMARY: An MOU is required by Florida Administrative Code (F.A.C) Rule 5E-13.022 for counties that are not eligible to receive state aid for control of arthropods, but want to remain in the state-approved program. The benefit to Palm Beach County (County) staying in the state-approved program is maintaining the status of Palm Beach County Mosquito Control Division as “state-approved”, providing legitimacy and guidance of FDACS while servicing County residents. Each year, the County applies to FDACS for state aid for mosquito control activities. On August 19, 2025, the Board of County Commissioners (BCC) approved the Detailed Work Plan Budget (R2025-1111) required by FDACS as part of the re-application process for state aid for FY2026. No grant assistance was awarded for FY2026. Although there was no grant assistance awarded this year, the Mosquito Control Division is still responsible for the completion of monthly deliverables as stated in the MOU. **There is no cost to the County.** Countywide (SS)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (cont'd.)

2. Staff recommends motion to:

A) receive and file Florida Inland Navigation District (FIND) Project Agreement No. PB-25-235 (Agreement) for \$500,000 for the Providencia Cay Habitat Restoration Part 2 (Project) from October 30, 2025 and expiring September 30, 2027; and

B) approve a Budget Amendment in the Manatee Fund for \$500,000 to recognize the revenue from the FIND Agreement No. PB-25-235.

SUMMARY: On May 6, 2025, the Board of County Commissioners (BCC) approved Agreement (R2025-0649) for funding assistance for the Waterways Assistance Program (WAP) Grant Application to fund up to \$500,000 and authorized the County Administrator, or designee, to execute the Agreement, to sign all future time extensions and other forms associated with this Agreement. This Agreement awards the County \$500,000 with a County match in the amount of \$500,000, representing a 50% cost-share. The County's matching funds will come from an existing Florida Department of Environmental Protection (DEP) Grant Agreement No. LPA0721 (R2024-0560). The Agreement contains an indemnification provision that differs from that adopted for use by the County under PPM CW-F-049. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that the County's liability is limited to the statutory caps of Section 768.28, Florida Statutes, and taking into consideration that FIND is providing grant funding to the County under this Agreement, staff recommends BCC approval. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **The County match and cost share requirement of \$500,000 is being met with DEP Grant Agreement LPA0721. District 7 (SS)**

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: the following two (2) executed Entertainment Contractor Agreements (Agreements):

A) Salsabor AllStars Band Inc., in an amount not to exceed \$2,500 for the Carlin Park After Dark: Havana Night concert at Seabreeze Amphitheater on October 11, 2025; and

B) SRB Entertainment, LLC, in an amount not to exceed \$600 for the Legends on the Lawn: Samantha Russell Duo at Canyon Amphitheater on October 18, 2025.

SUMMARY: The Parks and Recreation Department (Parks) produces cultural activities to promote the quality of life in the communities it serves. A sponsorship received for the Legends on the Lawn event from Nostalgic America offset the expenses of the concert at Canyon Amphitheater. These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks in accordance with Resolution 2008-1109, amended by R2010-0644, R2014-0168 and R2017-1367. Parks is now submitting these Agreements in accordance with CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 1 & 5 (AH)

2. Staff recommends motion to receive and file: an executed Standard Sound and Light Production Service Contractor Agreement (Agreement) with Sanderford Sound, Inc., in an amount not to exceed \$3,567 for the Carlin Park After Dark: Havana Night concert at Seabreeze Amphitheater on October 11, 2025. **SUMMARY:** This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation Department (Parks) in accordance with Resolution 2009-0592, amended by R2010-0645, R2014-0167, R2017-1368 and R2018-0179. Parks is now submitting this Agreement in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 1 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

3. Staff recommends motion to receive and file: the following two (2) executed Amphitheater Rental Agreements (Agreements):

- A) American Cancer Society Inc., for the Making Strides Against Breast Cancer Event at Sunset Cove Amphitheater, for the period of October 24, 2025 through October 25, 2025. This event generated \$4,163 in revenue, with \$1,709 in direct expenses; thus providing a net fiscal impact of \$2,454; and
- B) Alzheimer's Disease and Related Disorders Association Inc., for the Walk to End Alzheimer's Event at Sunset Cove Amphitheater, for the period of November 7, 2025 through November 9, 2025. This event generated \$4,023 in revenue, with \$1,641 in direct expenses; thus providing a net fiscal impact of \$2,382.

SUMMARY: These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department (Parks) in accordance with Resolution 2009-0335, amended by R2009-1807, R2012-1715, and R2014-0166. Parks is now submitting these Agreements in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 5 (AH)

4. Staff recommends motion to receive and file: an executed Special Events Rental Agreement (Agreement) with Battle Bros LLC, for the South Florida Taco & Treats Festival at Burt Aaronson South County Regional Park, for the period October 16, 2025 through October 20, 2025. This event generated \$4,989 in revenue, with \$2,389 in direct expenses; thus providing a net fiscal impact of \$2,600. **SUMMARY:** The Parks and Recreation Department (Parks) assists users in obtaining the necessary permits to hold special events in County Parks. This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks in accordance with Resolution 2021-1552. Parks is now submitting this Agreement in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

5. Staff recommends motion to approve: an Interlocal Agreement with the City of Greenacres (City) for the continued public use of the former Greenacres Historical Museum (Project) located at 301 Swain Boulevard (Facility) as the Palm Beach County Sheriff's Office Citizen Observer Patrol (COP) volunteer unit office; terminating and replacing the prior Tri-Party Agreement (R2013-0937); establishing a 19-year term through July 16, 2043; and providing that no additional County funding will be provided. **SUMMARY:** On June 19, 2012, the Board of County Commissioners (BCC) approved a reallocation of \$100,000 from the 2002 Recreation and Cultural Facilities Bond (Bond) for the construction of the Project. On July 16, 2013, the BCC approved a Tri-Party Agreement (R2013-0937) with the City and the Greenacres Historical Society (Agency), which established Project funding terms and assigned the City responsibility for the Project design, permitting and construction. The City leased a portion of the Facility to the Agency for the operation and maintenance of the museum. The Tri-Party agreement requires that the Project serve a recreational or cultural purpose and be open to and benefit all County residents for a period of 30 years. In the event of noncompliance with these requirements, County may seek reimbursement of part or all of the total funding amount from the Agency or City. In 2024, the County determined that site was no longer being operated as required by the Tri-Party Agreement. The County sent a letter informing the City that it was not in compliance with the terms of the Tri-Party Agreement and as a result, they may be required to reimburse the full funding amount unless cured. The City reported that as of 2023 the Agency was defunct and as a result it terminated its lease with Agency. The City then relocated the COP volunteer unit into the former museum space. The City utilizes the volunteers from the COP during its recreational events and programs which are open to all county residents and the COP office is open to the public during normal business hours. County concurs that this use serves an eligible public purpose under the Bond parameters and will not seek reimbursement of the \$100,000 bond funding, so long as the Facility continues to serve an eligible public purpose. This Agreement terminates the 2013 Tri-Party Agreement and provides that the Facility will continue to serve the public by housing the COP volunteer unit for the remainder of the 30-year bond period through July 16, 2043. The City is responsible for all operating and maintenance costs. **No additional County funds are requested.** District 3 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

6. Staff recommends motion to approve: Third Amendment to the Interlocal Agreement with the City of Riviera Beach (City), originally executed on July 15, 1997 (R97-877D), as amended by R2000-0865 and R2003-0209, to allow relocation of the Riviera Beach Aquatic Complex from the Barracuda Bay site to either the Wells Recreation Complex, located at 600 West Blue Heron Boulevard, or the Dan Calloway Recreation Complex, located at 1420 West 10th Street. **SUMMARY:** The City is requesting approval of a Third Amendment to the Interlocal Agreement with Palm Beach County for the Riviera Beach Aquatic Complex (Agreement). The Agreement, approved on July 15, 1997 (R97-877D), allocated \$1,500,000 from the 1995 \$25.3 Million Parks and Recreation Facility Revenue Bond for the construction of the City's aquatic facility. The Agreement was previously amended in 2000 (R2000-0865) to relocate the project and extend the project completion deadline. The Second Amendment in 2003 (R2003-0209) further extended the project completion deadline. This Third Amendment authorizes the relocation of the Riviera Beach Aquatic Complex from the Barracuda Bay site to either the Wells Recreation Complex or the Dan Calloway Recreation Complex to accommodate construction of the new Riviera Beach Police Headquarters. It also pauses the City's remaining 30-year operational commitment during the closure and resumes the term once the new aquatic facility reopens to the public. District 7 (AH)

3. CONSENT AGENDA APPROVAL

N. LIBRARY

1. Staff recommends motion to:

A) approve submittal of an Application for the Southeast Florida Library Information Network (SEFLIN) Interlibrary Loan Support Awards for FY 2025–2026 for a maximum amount of \$2,470.18; and

B) delegate authority to the County Administrator or designee to execute any other necessary agreements, amendments, forms and certifications associated with the SEFLIN Interlibrary Loan Support Award that do not substantially change the scope of work, terms or conditions of the agreement.

SUMMARY: Due to reduced Federal Funds, the State of Florida is no longer providing financial support through the Library Cooperatives for interlibrary loan services. In order to more fully support resource sharing in the South Florida region, SEFLIN, the local library cooperative is supplying monetary awards to support interlibrary loan. Support levels are based on FY 2024-2025 usage of the Statewide Delivery Service. Support Awards will be paid directly to libraries for allowed interlibrary loan expenses of postage/shipping and packaging for the exchange of library materials. The Palm Beach County Library System (PBCLS) is a member of SEFLIN and participated in Statewide Delivery in FY 2024-2025. Libraries will agree to supply monthly Interlibrary Loan statistics to SEFLIN, including expenditures related to the Interlibrary Loan Support Award, and agree to expend the total award amount by September 1, 2026, on allowable expenses or return the remainder to SEFLIN and agree to provide a final report of activities and expenditures conducted with the Interlibrary Loan Support Award by September 11, 2026. The Library System estimates that the annual cost for our current interlibrary loan service is \$16,200, which is paid for through the postage budget. In FY 2025, the Library System sent out 4,034 interlibrary loans to other libraries and received 6,089 loans from other libraries. Countywide (AH)

S. FIRE RESCUE

1. Staff recommends motion to receive and file: a copy of the Business Associate Agreement (BAA) with the Town of Jupiter (Town). **SUMMARY:** A fully executed Health Insurance Portability and Accountability Act (HIPAA) BAA with the Town is being submitted to the Board of County Commissioners (BCC) as a receive and file. This BAA is related to certain fire call data that the County shared with the Town to facilitate the transfer of fire-rescue services from the County to the Town. Countywide (SB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE (cont'd.)

2. Staff recommends motion to receive and file: a copy of municipal ordinance No. 05-2025 of the City of South Bay (City), providing the City's consent to its participation in the County's Fire/Rescue Municipal Services Taxing Unit (MSTU) through December 31, 2035. **SUMMARY:** The County has provided fire-rescue services to the City as part of the County's Fire/Rescue MSTU since 2006, based on a series of consenting Ordinances by the City. This Ordinance No. 05-2025 provides the City's consent to be included in the County's Fire/Rescue MSTU from December 31, 2025, through December 31, 2035 to continue to fund fire-rescue services by the County through 7:30 a.m. on October 1, 2036. City Ordinance No. 05-2025 is now being submitted to the Board of County Commissioners (BCC) as a receive and file. Countywide (SB)
3. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of (BCC) Palm Beach County, Florida, authorizing the conveyance and transfer of nine (9) surplus laptops (Asset numbers 310645, 310648, 310651, 310643, 10219418, 10220126, 310499, 311428 and 311426), to Eric Flowers, Sheriff of Indian River County, Florida (Sheriff), pursuant to Section 125.38, Florida Statutes, contingent upon receipt of ten (\$10) consideration and a duly executed Acceptance of Equipment Form; and providing for an effective date. **SUMMARY:** The Indian River County Sheriff's Office (IRCS) has previously donated much of their equipment to the community, as needed, rather than putting it up for auction. Due to IRCS's budget constraints for the upcoming fiscal year, they will hold onto their older equipment longer than planned; and therefore are unable to donate such equipment to the community. The Sheriff is requesting nine (9) laptops to be utilized within the community by giving to underprivileged youth to enhance their joint learning initiative within their schools. The estimated surplus value of the nine (9) laptops, if sold at the Palm Beach County Thrift store is estimated to be a total of \$1,350. Countywide (SB)

3. CONSENT AGENDA APPROVAL

T. HEALTH DEPARTMENT

1. Staff recommends motion to approve: the reappointment of two (2) nominees to the Environmental Control Hearing Board for a term of three (3) years commencing January 6, 2026 through January 5, 2029.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY</u>
Vivian Demille	3	Citizen	Vice Mayor Marci Woodward
Gary Betensky	1	Attorney	Palm Beach County Bar Association

SUMMARY: Chapter 77-616, as amended, provides for the organization of the Environmental Control Hearing Board. The Board conducts hearings of alleged violations to sections promulgated under Chapter 77-616, Special Act, Laws of Florida, and PBC Ordinance No. 78-5 as amended. The Board enforces environmental statutes, administrative rules and the PBC Child Care Rules and Regulations. The Board is composed of five (5) members. Membership must consist of one (1) lawyer recommended by the Palm Beach County Bar Association, one (1) medical doctor recommended by the Palm Beach County Medical Society, one (1) engineer recommended by the Palm Beach County Chapter of the Florida Engineering Society, and two (2) citizens-at-large not holding elective office. The applicants for re-appointment to Seat # 3, Vivian Demille and to Seat #1, Gary Betensky are citizens of Palm Beach County. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to approve: Task Order #5 to Contract R2022-1296 with GPI Geospatial Inc. (GPI) in the amount of \$627,110 for the acquisition and delivery of 2026 Palm Beach County Color Oblique Imagery Program. **SUMMARY:** On November 1, 2022, The Board of County Commissioners (BCC) approved the Contract with GPI (R2022-1296) to provide professional services for Geospatial Services including planimetric mapping, digital orthophotography, GPS Survey, Light Detection and Raging (LiDAR) Processing and other tasks in support of the County's Geographic Information System on a task order basis. Task Order #5 is for the acquisition and delivery of 2026 Palm Beach County Color Oblique Imagery Program. The total costs of the project will be paid over two (2) years and split equally between the Property Appraiser and Palm Beach County. Countywide (DB)

2. Staff recommends motion to:

A) rescind Interlocal Agreement (IA) R2020-1505;

B) approve the replacement IA providing updated contract terms, and modifying network services with the City of Palm Beach Gardens (PB Gardens) for an annual revenue of \$14,400; and

C) delegate authority to the County Administrator or designee to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order, that do not substantially change the scope of work, terms or conditions of the IA.

SUMMARY: PB Gardens has an existing IA with Palm Beach County (R2020-1505) for network services. The County recommends rescinding the existing IA and replacing it with an IA for one (1) year with four (4) automatic one (1) year renewals unless notice is given by either party. The new IA includes updated contract terms and language, the addition of three (3) new network locations (Fire Station 66, Mirasol Park, and the Pickleball Courts at Lilac Street), upgrades to network services at four (4) locations Town Hall (from 100MB to 500MB), Fire Station 62 (from 10MB to 20MB), Tennis Center (from 10MB to 20MB), and Golf Course (from 10MB to 50MB), and the removal of network services from Gardens Skate Park. These modifications result in a monthly increase of \$500, with the new IA generating annual revenue of \$14,400 for the County. The Florida LambdaRail, LLC has approved connection of PB Gardens to the Florida LambdaRail network. District 1 (DB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES (cont'd.)

3. Staff recommends motion to receive and file: a fully executed Task Order #3 to Contract R2022-1297, as amended, with Woolpert, Inc. in the amount of \$16,900 for the 2025 Palm Beach County Canal Water Clarity Project. **SUMMARY:** Woolpert, Inc. provides Geospatial Services such as planimetric mapping, digital orthophotography, Light Detection and Raging (LiDAR) processing, and a Global Positioning System (GPS) survey in support of the County's Geographic Information System (GIS). Task Order #3 was initiated by the Water Utilities Department for the consultant to utilize drone-based aerial imagery to identify potential potable water infiltration into canals in the Glades area. The Chief Information Officer has executed Task Order #3, on behalf of the Board of County Commissioners (BCC), as per Resolution R2022-1297 approved on November 1, 2022. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. District 6 (DB)

X. PUBLIC SAFETY

1. Staff recommends motion to receive and file: Agreement with the Town of Palm Beach to provide them with reimbursement for medical equipment purchases from Emergency Medical Services (EMS) grant funding received by the County from the State of Florida Department of Health (DOH). **SUMMARY:** The County was awarded \$174,438 (CSFA #64.005) during the FY 2022-2023 grant cycle (C1050) from the DOH, EMS Bureau, to improve and expand EMS systems, of which unspent carryover funds are available for reimbursement. The grant funding may be used by the County or municipal agencies to purchase EMS equipment. Accordingly, the County has agreed to retroactively reimburse the Town of Palm Beach for the purchase of one (1) Stryker MTS Power Load Stretcher not to exceed \$29,933.20. On August 13, 2013, the County Administrator or designee was authorized to execute these standard agreements between the County and various governmental and non-governmental agencies and make non-substantive and ministerial changes on behalf of the Board of County Commissioners (BCC) after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. Countywide (SB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

2. Staff recommends motion to receive and file: the Palm Beach County (County) Criminal Justice Commission (CJC) Annual Contract Compliance Review: Misdemeanor Probation Services Contract Monitoring Audit Report for the period January 1, 2023 through December 31, 2024. **SUMMARY:** The Probation Advisory Board (PAB), a subcommittee of the CJC, oversees contract monitoring compliance reviews of Professional Probation Services, Inc. (PPS), with the evaluation completed by CJC staff to ensure that PPS complies with the terms of the misdemeanor probation services contract in the delivery of services. The two (2)-year review period was evaluated by CJC staff from March 2025 through July 2025 with submission for final review by the PAB at their August 18, 2025 meeting and presentation to the full CJC for consideration at their September 22, 2025 meeting. The audit included an electronic data set of 5,994 cases, of which 320 cases were used as a random sample set for evaluation based on termination status and location. The PAB and the CJC confirmed that services were performed at an acceptable level during the review period and that PPS was responsive in taking corrective actions and making system improvements where necessary. Through the competitive procurement process, the County contracted with PPS, Inc. on November 22, 2022, to provide misdemeanor probation services for offenders sentenced to a period of misdemeanor probation or assigned to pretrial intervention (Contract No.22-069/MD). The current three (3)-year contract with PPS is from December 4, 2022 through December 3, 2025 with two (2) one(1)-year renewal options at the discretion of the County. **No County funds are required to operate this program.** PPS pays the County \$5,000 each year to offset the costs associated with monitoring the service contract and reviewing PPS operations. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

3. Staff recommends motion to receive and file: First Amendments to Contracts for Consulting/Professional services to provide testing and Substance Use Disorder (SUD) treatment services to the Drug Court Programs:
- 1) First Amendment to Contract (R2024-1592) with Center for Family Services of Palm Beach, Inc. (CFS) for adults decreasing the overall contract by \$25,000, for the period of October 1, 2024 through September 30, 2027. The revised contract amount is \$155,000;
 - 2) First Amendment to Contract (R2024-1594) with CFS for juveniles decreasing the overall contract by \$20,000 for the period of October 1, 2024 through September 30, 2027. The revised contract amount is \$70,000;
 - 3) First Amendment to Contract (R2024-1593) with Drug Abuse Treatment Association, Inc. (DATA) for juveniles decreasing the overall contract by \$20,000 for the period of October 1, 2024 through September 30, 2027. The revised contract amount is \$187,780;
 - 4) First Amendment to Contract (R2024-1591) with Drug Abuse Foundation of Palm Beach County, Inc. (DAF) for adults increasing the overall contract by \$25,000, for the period of October 1, 2024 through September 30, 2027. The revised contract amount is \$370,480; and
 - 5) First Amendment to Contract (R2025-0052) with Phamatech, Inc. for adults increasing the contract by \$40,000 for fiscal year ending September 30, 2025 and increasing the contract by \$25,000 for fiscal year ending September 30, 2026 for an overall contract increase of \$65,000 for the period of October 1, 2024 through September 30, 2027. The revised contract amount is \$801,908.

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

3. **SUMMARY:** Palm Beach County (PBC) Public Safety Department's Division of Justice Services, entered into contracts with CFS, DATA, and DAF on November 19, 2024 and Phamatech, Inc. on January 7, 2025 to provide SUD treatment and drug testing for individuals referred by the 15th Judicial Circuit's Drug Court Programs. A mid-year contract analysis of expenditures was completed and based on the current trend, projections found that CFS will be underspent by \$71,000; DATA will be underspent by \$20,000; DAF will be overspent by \$20,690; and Phamatech, Inc. will be overspent by \$40,000. To ensure the continuity of treatment and drug testing services for individuals with SUD in Palm Beach County, these amendments are necessary. The First Amendments adjust several SUD contracts by reducing funding for some providers and reallocating it to others based on current trends and forecasts. Funds are being shifted from CFS and DATA contracts to increase budgets for DAF and Phamatech, Inc. The reallocation of funds only covers a portion of the increase needed for the Phamatech contract; therefore, the difference will be offset by using available funds from the Criminal Justice Commission Crime Prevention Trust Fund in the amount of \$25,000. The Amendments to these contracts will cover drug testing costs for about 1,400 SOR/pretrial indigent clients; who would otherwise have to bear the costs. In conjunction with funding adjustments, several updates to the drug testing contract were required, specifically adding testing of Supervised Own Recognizance (SOR)/pretrial indigent clients, update the names of the Drug Courts; deleting weekly staffing and hearing meetings requirement; revising the hours of operation for the testing sites; and revising the turnaround time of the sample collection, testing, confirmation, and reporting result. Adult SUD treatment services provided by this contract offer multiple locations that are accessible by public transportation with services offered by DAF in Delray Beach in southern Palm Beach County. Delinquency SUD treatment services provided by these contracts offer multiple locations that are accessible by public transportation with outpatient and residential services offered by DATA in central West Palm Beach and outpatient and referral services offered by CFS on the southernmost end of West Palm Beach. On November 19, 2024, R2024-1591, R2024-1592, R2024-1593 and R2024-1594, along with R2025-0052 on January 7, 2025, authorized the County Administrator or designee to execute future contracts, amendments, and administrative documents associated with these Drug Court Program contracts on behalf of the Board of County Commissioners (BCC), after approval of legal sufficiency by the County Attorney's Office and within budgeted allocation that do not substantially change the scope of work or terms and conditions of the original contract. These First Amendments do not substantially change the scope of work or terms or conditions of the contracts. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

4. Staff recommends motion to:

A) approve the following Contracts to provide adult reentry case management and support services:

- 1) City of Riviera Beach (RB) in the amount of \$242,500 for the period retroactive to July 1, 2025 through June 30, 2026 utilizing funding from Florida Department of Corrections;
- 2) RB in the amount of \$362,801 for the period retroactive to October 1, 2025 through September 30, 2026 utilizing ad valorem funding, and State Justice Assistance Grant; and

B) delegate authority to County Administrator or designee to execute amendments and administrative documents associated with the above contracts that do not substantially change the scope of work, terms or conditions of the agreement, on behalf of the Board of County Commissioners (BCC), after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: Palm Beach County's (PBC) Public Safety Department Division of Justice Services contracts with providers to coordinate reentry services to those returning to PBC from incarceration. Providers are solicited and selected for a two (2) year period through a competitive procurement process, although funding is allocated on an annual basis. For FY 2026–2027, The Lord's Place and the RB were selected to receive funding for services such as pre and post release case management and client support services. The State of Florida FY 2025 – 2026 General Appropriations Act provided \$500,000 in non-recurring general revenue funds to the BCC for Adult Reentry Services. This funding supports the provider contracts who serve returning residents who are released from FDC facilities and return to PBC. Approximately 747 adults (352 Sago Palm Reentry Center and 395 Post Release) have been served by the County's Reentry Program in County FY 2025. This includes 156 prerelease new enrollments at Sago Palm and 237 post-release new enrollments. Separate contracts are necessary for each provider based on funding source and the beginning and ending dates of the County and the State fiscal years. Contracts utilizing funding from the State of Florida FY 2025–FY 2026 General Appropriations Act are retroactive to July 1, 2025 and contracts utilizing Ad Valorem and State JAG funds are retroactive to October 1, 2025. The delay was a result of the RB Beach's extensive contract review and execution process. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

5. Staff recommends motion to receive and file: Contract for Consulting/Professional Services with Lee Giordano for a not-to-exceed contract amount of \$24,212.50 for the period July 1, 2025 through September 30, 2026 to provide customized training and consultation on the Intimate Partner Violence Prevention Curriculum (IPV PEC) to enhance offender accountability. **SUMMARY:** Palm Beach County (PBC) Public Safety Department Victim Services in conjunction with project partners Aid to Victims of Domestic Abuse, Inc. (AVDA), and the PBC Criminal Justice Commission was selected for a continuation grant from the U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) FY 2024 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking (ICJR) Grant Program (CFDA# 16.590) for the period October 1, 2024 through September 30, 2027. The purpose of this continuation grant is to enhance victim safety and hold offenders accountable through a Coordinated Community Response (CCR) team to better respond to incidents of domestic violence, dating violence and stalking. To enhance offender accountability, Lee Giordano will provide training and ongoing consultation on the IPV PEC. The IPV PEC is a three (3)-hour cognitive-behavioral educational intervention program for offenders of intimate partner violence. The purpose of IPV PEC is to provide a trauma-informed educational experience that guides abusive men to recognize and take responsibility for their use of intimate partner violence. Studies show that cognitive-behavioral based educational programs are the most effective in preventing and intervening with aggressive and violent behaviors. Lee Giordano will train facilitators to conduct the IPV PEC Class in PBC and provide consultation to support effective implementation. Lee Giordano will comply with all applicable “special conditions” as set forth in the OVW ICJR grant. R2024-0984 authorized the County Administrator or designee to execute and sign future grant applications and execute grant agreements, grant modifications and execute contracts and contract amendments utilizing funding from the Department of Justice, Office on Violence Against Women on behalf of the Board of County Commissioners (BCC) after approval of legal sufficiency by the County Attorney’s Office, and within budgeted allocations that do not substantially change the scope of work terms or conditions of the original contracts. This item was delayed due to pending budget approval from OVW. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

6. Staff recommends motion to receive and file: Contract for Consulting/Professional Services with Aid to Victims of Domestic Abuse, Inc. (AVDA), a not-for-profit corporation, to provide coordination of the Community Coordinated Response (CCR) team and project management for the period retroactive to July 1, 2025 through September 30, 2027 in an amount not-to-exceed \$335,738.23. **SUMMARY:** Palm Beach County (PBC) Public Safety Department Victim Services in conjunction with project partners AVDA and the PBC Criminal Justice Commission was selected for a continuation grant from the U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) FY 2024 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking (ICJR) Grant Program (CFDA# 16.590) for the period October 1, 2024 through September 30, 2027. The purpose of this continuation grant is to enhance victim safety and hold offenders accountable through a CCR team to better respond to incidents of domestic violence, dating violence, and stalking. AVDA's funding includes a full-time Intimate Partner Violence (IPV) CCR Coordinator to provide CCR coordination and project management, funded at \$291,946.29 and operating expenses including a 15% De Minimus fee of \$43,791.94 to cover AVDA's administrative and operating expenses associated with the grant which include but not limited to mileage, website hosting, technology, office supplies, etc. R2024-0984 authorized the County Administrator or designee to execute and sign future grant applications and execute grant agreements, grant modifications and execute contracts and contract amendments utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners (BCC) after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations that do not substantially change the scope of work terms or conditions of the original contracts. This item was delayed due to pending budget approval from OVW. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

7. Staff recommends motion to:

- A) **approve** revenue Budget Transfer of \$1,589,958 in the General Fund to move the budget from the Criminal Justice Commission (CJC) and the Facilities Development and Operations Department Division of Electronic Services and Security (ESS) to Public Safety Department (PSD);
- B) **approve** expenditure Budget Transfer of \$18,441,510 in the General Fund to move the budget from CJC and ESS to PSD;
- C) **approve** revenue Budget Transfer of \$40,000 in the Drug Abuse Trust Fund to move the budget from CJC to PSD;
- D) **approve** expenditure Budget Transfer of \$208,132 in the Drug Abuse Trust Fund to move the budget from CJC to PSD;
- E) **approve** revenue Budget Transfer of \$1,101,248 in the Crime Prevention Fund to move the budget from CJC to PSD;
- F) **approve** expenditure Budget Transfer of \$662,875 in the Crime Prevention Fund to move the budget from CJC to PSD;
- G) **approve** revenue Budget Transfer of \$644,649 in the Domestic Violence Fund to move the budget from CJC to PSD;
- H) **approve** expenditure Budget Transfer of \$653,419 in the Domestic Violence Fund to move the budget from CJC to PSD;
- I) **approve** revenue Budget Transfer of \$481,195 in the Criminal Justice Grant Fund to move the budget from CJC to PSD;
- J) **approve** expenditure Budget Transfer of \$224,423 in the Criminal Justice Grant Fund to move the budget from CJC to PSD;
- K) **approve** revenue Budget Transfer of \$1,405,948 in the RR&I for 800 MHz System Fund to move the budget from ESS to PSD;
- L) **approve** expenditure Budget Transfer of \$28,193,830 in RR&I for 800 MHz System Fund to move the budget from ESS to PSD;
- M) **approve** expenditure Budget Transfer of \$23,807,892 in the Public Building Improvement Fund to move the budget from ESS to PSD;

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

7. Staff recommends motion to (cont'd.):

N) approve Budget Amendment of \$23,807,892 in the Capital Outlay Fund to recognize the transfer from the Public Building Improvement Fund and move the budget from ESS to PSD; and

O) delegate authority to the Office of Financial Management and Budget to administratively approve any additional Budget Transfers and Amendments within budgeted allocations related to the transfer of CJC and ESS to PSD.

SUMMARY: Recent organizational changes within the County have resulted in the transfer of the CJC and ESS as divisions to PSD. This item requests approval of the corresponding Budget Transfers and Amendments necessary to move the budget from CJC and ESS to PSD department code. These changes will not result in any increase or decrease to either Divisions budget. Administrative Code updates related to these changes are being addressed separately. Countywide (RS)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. Staff recommends motion to:

- A) **adopt** a Resolution of the Board of County Commissioners (BCC), of Palm Beach County, Florida, approving a Public Transportation Grant Agreement (PTGA) G3K10, Section 5311, Formula Grants for Rural Areas Program (CFDA 20.509) with the State of Florida Department of Transportation (FDOT), providing a grant in the amount of \$424,238, to partially offset the operational costs for the Go Glades Service, This PTGA will become effective upon FDOT execution with an expiration date of December 31, 2026;
- B) **approve** a Budget Amendment of \$424,238 in the Palm Tran Grant Fund 1341 to recognize the grant award and the transfer to Palm Tran Operating Fund 1340; and
- C) **approve** a Budget Transfer of 424,238 in the Palm Tran Operating Fund 1340 to increase the transfer from Palm Tran's Grant Fund 1341 and reduce the transfer from the General Fund 0001; and
- D) **approve** a Budget Transfer of \$424,238 in the General Fund 0001 to reduce the transfer to Palm Tran Operating Fund 1340 and increase Contingency Reserves.

SUMMARY: On August 19, 2025 the application for Section 5311 Operating funds was approved by the BCC (R2025-1139). The PTGA will partially offset the operating costs of Go Glades service of Palm Beach County. This PTGA, in the amount of \$848,476 **requires a County match of 50% or \$424,238** and provides a grant in the amount of \$424,238. The County match is included in Palm Tran's operating budget. The grant requires broader indemnification by the County than that approved by PPM CW-F-049. The grant requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless FDOT and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of the County's non-compliance or performance of this agreement. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends Board of County Commissioners (BCC) approval. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN(cont'd.)

2. Staff recommends motion to receive and file: the extension to the Public Transportation Grant Agreement (PTGA-Contract G2H55) (FM no. 438386-3-94-01 (R2023-0807) with the State of Florida Department of Transportation (FDOT). **SUMMARY:** On June 13, 2023 the Board of County Commissioners (BCC) approved the grant agreement (R2023-0807) to provide assistance for the purchase of Transit Signal Priority (TSP) equipment and installation along the US1 corridor in Palm Beach County. The agreement was approved with an expiration date of February 28, 2026. The TSP project is underway in the US 1 corridor, this grant funds the next TSP phase. FDOT has agreed to extend the expiration date of this agreement to February 28, 2027. The grant requires broader indemnification by the County than that approved by PPM CW-F-049. The grant requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless FDOT and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of the County's non-compliance or performance of this agreement. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends BCC approval. Countywide (MM)

JANUARY 6, 2026

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office (PBSO), a Grant Award Agreement for the Local Law Enforcement Immigration Grant Program (IGP) between the State Board of Immigration Enforcement (SBIE) and PBSO for the retroactive period of February 1, 2025 through June 30, 2026; and

B) approve a Budget Amendment of \$994,374 in the Sheriff's Grant Fund.

SUMMARY: The SBIE awarded \$994,373.50 in grant funding to PBSO to conduct immigration enforcement activities in partnership with Immigration Custom Enforcement (ICE). These funds will offset overtime, equipment, and detention costs. **There is no match requirement associated with this award.** The Catalog of State Financial Assistance (CSFA) number is 71.158, and the agreement number is IG018. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

2. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office (PBSO) an Agreement Between the State of Florida, Office of the Attorney General and PBSO for a Victim of Crime Act (VOCA) award in the amount of \$202,971 for the period October 1, 2025 through September 30, 2026; and

B) approve a Budget Amendment of \$202,971, increasing the Sheriff's Grants Fund.

SUMMARY: On September 26, 2025, PBSO received a VOCA grant. These funds will be used to continue funding the three (3) victim advocate positions to concentrate on the domestic violence, human trafficking, and violent crime victim population in Palm Beach County. The three (3) positions will coordinate services with PBSO Deputies, the County's Victim Services Programs, and other municipal agencies to offer crisis intervention, lethality assessments, safety plans, and case management services. An increase in funding from the County may be requested through our annual budget process once the grant ends. **There is no match requirement.** The OAG Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.575 and OAG grant number VOCA-C-2025-Palm Beach County Sheriff's Offi-00079. Countywide (RS)

3. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office (PBSO), a subgrant agreement from the State of Florida Department of Transportation (FDOT) for the Palm Beach County Motorcycle Safety Project, in the amount of \$180,000, for the period of November 6, 2025 through September 30, 2026; and

B) approve a Budget Amendment of \$180,000, increasing the Sheriff's Grants Fund.

SUMMARY: On November 6, 2025, FDOT awarded a grant to PBSO in the amount of \$180,000, to support a Motorcycle Safety Project in Palm Beach County. Funds will be used to support overtime costs and training associated with the Motorcycle Safety Project. The Catalog of Federal Domestic Assistance (CFDA) number is 20.600, the project number is MC-2026-00294, and the FDOT Contract number is G3J98. **There is no match requirement associated with this award.** Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

4. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office (PBSO), a subgrant agreement from the State of Florida Department of Transportation (FDOT) for the Palm Beach County Impaired Driving Strategy, in the amount of \$225,000, for the period of November 12, 2025 through September 30, 2026; and

B) approve a Budget Amendment of \$225,000, increasing the Sheriff's Grants Fund.

SUMMARY: On November 12, 2025, FDOT awarded a grant to PBSO in the amount of \$225,000, to support an Impaired Driving Strategy project in Palm Beach County. Funds will be used to support overtime costs associated with the Impaired Driving Strategy project. The Catalog of Federal Domestic Assistance (CFDA) number is 20.600 the project number is M5HVE-2026-00107, and the FDOT Contract number is G3J55. **There is no match requirement associated with this award.** Countywide (RS)

5. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office (PBSO), a subgrant agreement from the State of Florida Department of Transportation (FDOT) for the Palm Beach County Occupant Protection Project, in the amount of \$200,000, for the period of November 6, 2025 through September 30, 2026; and

B) approve a Budget Amendment of \$200,000, increasing the Sheriff's Grants Fund.

SUMMARY: On November 6, 2025, FDOT awarded a grant to PBSO in the amount of \$200,000, to support an Occupant Protection Project in Palm Beach County. Funds will be used to support overtime costs and training associated with the Occupant Protection Project. **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) number is 20.600, the project number is OP-2026-00288, and the FDOT Contract number is G3J63. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

6. Staff recommends motion to:

A) receive and file Grant Modification #1 from the Office of National Drug Control Policy (ONDCP) to provide \$24,000 in supplemental funds to the Palm Beach County Sheriff's Office (PBSO), through the FY2025 High Intensity Drug Trafficking Area (HIDTA) Grant Program; and

B) approve a Budget Amendment of \$24,000 in the Sheriff's Grant Fund.

SUMMARY: On July 8, 2025, the Board of County Commissioners (BCC) accepted a FY 2025 HIDTA Grant Award on behalf of PBSO in the amount of \$84,609 for the period of January 1, 2025 through December 31, 2026 (R2025-0990). Modification #1 provides \$24,000 in supplemental funds to continue to support the Palm Beach County Narcotics Task Force investigations. The total Grant Award is \$108,609. There is **no match requirement associated with this award**. The Assistance Listing Number (ALN) number is 95.001 and the contract number is HID1225G0471. Countywide (RS)

DD. PALM BEACH COUNTY COMMISSION ON ETHICS

1. Staff recommends motion to approve: the appointment of two (2) candidates to the Commission on Ethics (COE) Review Committee for the term beginning January 6, 2026 and ending upon approval of the COE Ordinance changes by the Board of County Commissioners (BCC).

<u>NOMINEE</u>	<u>REQUIREMENT</u>
Clevis Headley	PBC Resident
David Baker	PBC Resident

SUMMARY: The COE shall be empowered to review, interpret, render advisory opinions, and enforce the: Palm Beach County Code of Ethics; Palm Beach County Post-Employment Ordinance; and Palm Beach County Lobbyist Registration Ordinance. The COE, in agreement with the Palm Beach County League of Cities, is requesting the COE Review Committee to review and make recommendations to the Board of County Commissioners (BCC) of proposed amendments to the Commission on Ethics Ordinance to ensure compliance with the provisions of Senate Bill 7014 (2024). Although the BCC has authority to appoint individuals without input from the COE; COE would like to recommend two (2) candidates for consideration that meet the requirement to represent the citizens of Palm Beach County; Mr. Clevis Headley and Mr. David Baker. The COE nominees are David H. Baker, Esquire, and Clevis R. Headley, Ph.D. Countywide (DB)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to receive and file: two (2) fully executed Palm Beach County FY2026, Category “G” Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:

A) United States Croquet Association, Inc., for the promotion of the World Croquet Federation (WCF) World Croquet Championship, held October 18 – 26, 2025, for the term April 18, 2025 – January 26, 2026. This grantee was approved by the TDC on September 11, 2025, in the amount of \$10,000; and

B) Caribbean Baseball Organization, Inc., for the promotion of the World Comes to the Palm Beaches, held October 22 – 26, 2025, for the term April 22, 2025 – January 26, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$20,000.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category “G” (Sports) grantees after they have been approved by the TDC. Room nights generated for United States Croquet Association, Inc./ World Croquet Federation (WCF) World Croquet Championship were 1,000, and room nights generated for Caribbean Baseball Organization, Inc./ World Comes to the Palm Beaches were 2,213. Countywide (YBH)

2. Staff recommends motion to receive and file: a fully executed Palm Beach County FY2026, Category “G” Grant Agreement managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with Orlando Youth Hockey Association, Inc. for the promotion of the Columbus Day Discovery Showdown held October 9 through October 12, 2025, for the grant term of April 9, 2025 through January 12, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$8,000. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category “G” (Sports) grantees after they have been approved by the TDC. Room nights generated for Orlando Youth Hockey Association, Inc./Columbus Day Discovery Showdown were 721. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL (cont'd.)

3. Staff recommends motion to receive and file: a fully executed Palm Beach County FY2026, Category "G" Grant Agreement managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with Equestrian Sport Productions, LLC, for the promotion of Equestrian Holiday & Horses Circuit held November 26 through December 21, 2025, for the grant term of May 26, 2025 through March 21, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$20,000. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category "G" (Sports) grantees after they have been approved by the TDC. Room nights generated for Equestrian Sport Productions, LLC/Equestrian Holiday & Horses Circuit were estimated at 12,375. Countywide (YBH)

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4. SPECIAL PRESENTATIONS – 9:30 A.M.

- A)** Proclamation declaring 2026 as the Year to Rediscover Reading. (District 3)
- B)** Proclamation declaring January 18 – 24, 2026 as National Certified Registered Nurse Anesthetists Week. (District 6)
- C)** Proclamation declaring January 2026 as Mentoring Month. (District 3)
- D)** Proclamation Recognizing Robert A. Bertisch for 45 Years of Service as Executive Director of the Legal Aid Society of Palm Beach County, Inc. (D1)
- E)** Proclamation declaring January 2026 as National Crime Stoppers Crime Prevention Month. (District 2)
- F)** Certificate recognizing Paul Connell, Deputy Director, Parks and Recreation. (District 1)
- G)** Proclamation declaring January 2026 as Human Trafficking Awareness Month. (District 4)
- H)** Proclamation declaring January 6, 2026 as William “Billy” Bowman Day. (District 5)
- I)** Proclamation declaring January 19, 2026 as Martin Luther King Jr. Day. (District 7)

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JANUARY 6, 2026

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

None

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6. REGULAR AGENDA

A. ADMINISTRATION

1. [Staff recommends motion to approve](#) on preliminary reading and permission to advertise for public hearing on January 22, 2026 at 9:30 a.m.: AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA AMENDING THE BOUNDARIES OF TWO OF THE SEVEN COUNTY COMMISSION DISTRICTS; PROVIDING FOR PUBLICATION; PROVIDING FOR MINUTES; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF LAWS AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.**SUMMARY:** On October 28, 2025, the Board of County Commissioners (BCC) directed staff to bring back additional information regarding a potential minor district change impacting Century Village. At the December 9, 2025 BCC Workshop, staff presented this information, and the BCC directed staff to proceed with the redistricting process. This redistricting would impact a portion of the Century Village community. The subject property currently lies within District 7 and the majority of Century Village is located within District 2. In 2021, as part of the Countywide BCC redistricting, numerous district boundaries were drawn to maintain municipal and community contiguity and the redistricting plan was adopted. Prior to 2021, the small portion north of the canal was located within District 2. Districts 2 and 7(DB)

6. REGULAR AGENDA

A. ADMINISTRATION (cont'd.)

2. Staff recommends motion to approve:

- A) a waiver of the competitive solicitation process for professional services (consulting services) to be performed by Jerry Wilson, PC (Firm), based upon the Firm's prior knowledge and demonstrated expertise in redistricting for the County in 2021; and
- B) a contract for consulting services with the Firm in an amount not to exceed \$25,000 for the redistricting of Century Village, which is currently located within Districts 2 and District 7.

SUMMARY: On October 28, 2025, the Board of County Commissioners (BCC) directed staff to bring back additional information regarding a potential minor district change impacting Century Village. At the December 9, 2025 BCC Workshop, staff presented this information, and the BCC directed staff to proceed with the redistricting process. As part of that process, staff is recommending approval of a waiver of the competitive solicitation process for professional services as authorized by Section 2-54(h) of the purchasing code in order to retain the Firm, which specializes in election law and redistricting. The Firm is specially qualified in that it has advised the County regarding redistricting following the past two (2) census results, in 2011 and 2021. Additionally, pursuant to Chapter 124, Florida Statutes, any district changes must be completed at least 270 days prior to the next general election, setting a deadline for the instant redistricting of February 6, 2026. Given the Firm's prior collaboration, knowledge, and familiarity with the redistricting process, along with the aforementioned deadline issue, the County Administrator is recommending a waiver of the competitive solicitation process for professional services, and approval of the professional services contract with the Firm. Districts 2 and 7 (DB)

6. REGULAR AGENDA

A. ADMINISTRATION (cont'd.)

3. Staff recommends motion to approve: a Budget Transfer of \$362,970 within the General Fund, including \$120,000 from Contingency Reserves and \$242,970 from vacant positions within Information System Services Department (ISS) to County Administration to establish budget for the Division of Employee Performance Management Systems and Analytics (EPMS). **SUMMARY:** This item establishes the budget for EPMS as a new division within County Administration. EPMS will be responsible for administering and enhancing employee performance reviews and supporting the County's broader performance management framework. This item includes the transfer of two (2) vacant positions from ISS, \$120,000 for Mitrastech's TrakStar Employee Performance Management Software, and \$32,077 in additional operating expenses. Countywide (DB)

6. REGULAR AGENDA

B. FIRE RESCUE

1. Staff recommends motion to approve:

- A) a Resolution of the Board of County Commissioners (Board) of Palm Beach County, Florida, approving Budget Transfers and Budget Amendments relating to the transfer of Ocean Rescue Lifeguards to the Fire Rescue Department; and providing for an effective date;
- B) a Budget Transfer of \$7,869,401 within the General Fund to Fire Rescue MSTU Fund, \$7,169,401 from Parks and Recreation Department (Parks) and \$700,000 from Contingency Reserves to fund the transfer of Ocean Rescue Lifeguards and additional communication equipment;
- C) a Budget Transfer of \$295,338 within the Facilities Development and Operations (FDO) Fleet Management Fund to the Fire/Rescue MSTU Fund to fund the transfer of Ocean Rescue Equipment and Vehicles;
- D) a Budget Amendment of \$ 8,164,739 within the Fire/Rescue MSTU Fund to recognize the transfers from Parks and FDO Fleet Management;
- E) a Budget Transfer of \$127,200 within the Parks Improvement Fund to Fire Rescue Improvement Fund to fund the repairs and renovations of Ocean Rescue Equipment; and
- F) a Budget Amendment of \$127,200 within the Fire/Rescue Improvement Fund to recognize the transfer from Parks Improvement Fund to fund the repairs and renovations of Ocean Rescue Equipment.

SUMMARY: The Palm Beach County (PBC) Ocean Rescue Lifeguards are a United States Lifesaving Association (USLA) certified team of well trained, highly skilled professionals operating under Parks. They provide the initial response to emergencies on and in PBC managed beaches, providing ocean rescues, emergency medical care, and preventative interventions, as well as assistance to beachgoers. Fire Rescue is requesting Budget Transfers and Budget Amendments relating to the transfer of the Ocean Rescue Lifeguard Section and related vehicles and equipment from Parks to Fire Rescue. This action will establish a new division within Fire Rescue to align all water emergency response functions under a single public safety agency. Countywide (SB)

6. REGULAR AGENDA

C. MEDICAL EXAMINER'S OFFICE

1. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners (BCC) repealing Resolution 2008-0893 and R2008-1691 and establishing a schedule of fees for Medical Examiner Office (MEO) Services. **SUMMARY:** This Resolution repeals and replaces R2008-1691 and R 2008-0893 and replaces them with an updated schedule of fees for MEO services. Fees charged for cremation services will be increased from \$50 to \$70 and expert witness fees will be increased from \$400 per hour to \$600 per hour. This Resolution also establishes fees for MEO professional staff for litigation related services, slide cuts for histology, body storage, and certification of the cause of death for noncompliant medical practitioners. Fees will be increased by the annual percentage change in the Consumer Price Index (CPI) or three percent (3%), whichever is less. Countywide (SF)

D. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve: a contract with Alfred Benesch & Company (Benesch) to review and update Palm Beach County's current Impact Fee System to a Multi-modal Impact Fee System for the period of January 1, 2026 to December 31, 2026 with three (3) 12-month renewal options to provide supplemental consulting services related to transportation and multi-modal impact fees, at the sole discretion of the County. **SUMMARY:** Staff issued a Request for Proposal (RFP) for the review and update of the County's Impact Fee System to a Multi-modal Impact Fee System. The Florida Impact Fee Act as outlined in Section 163.31801, Florida Statutes requires local governments to ensure that the calculation of the impact fee is based on a study using the most recent and localized data available within four (4) years of the current impact fee update. The new study must be adopted by the local government within 12 months of the initiation of the new impact fee study if the local government increases the impact fee. At the onset of the contract, County staff from various departments will gather data to aid Benesch with the Impact Fee study. Using the gathered data, Benesch will issue draft technical report, and County staff will convene the Impact Fee Review Committee (IFRC) who will evaluate the report's methodology and recommended amendments to Article 13 of the ULDC. County staff will also engage the public and stakeholders for input and questions. Once a final technical report is approved by the IFRC, County Staff will review and prepare an ordinance amending Article 13 pursuant to the approved technical report for submission to the BCC for adoption at a public hearing. Countywide (RM)

6. REGULAR AGENDA

E. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to approve:

- A) an Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners (BCC) on April 4, 2017, as amended on January 4, 2022, to increase the budget by \$1,150,000, from \$650,000 to \$1,800,000, for the Hypoluxo Road and Military Trail Signal (Project); and
- B) a Budget Transfer of \$1,150,000 within the IST Fund from the Engineering and Public Works Department's (EPW) IST Reserves to increase the budget for the Project.

SUMMARY: Approval of the Amendment and Budget Transfer will increase the funding for the Project from \$650,000 to \$1,800,000. The IST Project Plan currently funds the Project at \$650,000 in FY2021 and FY2022 to upgrade the existing span wire signal with a mast arm signal. The design was recently completed and the estimate updated. The request for additional funding to be used in FY2026 is due to escalating design, construction, labor, and right-of-way acquisition costs that were not estimated for in old contracts with smaller contingencies. The table below shows how costs have escalated over the years since the Project was budgeted. These major items constitute more than 50% of the total cost of the mast arms.

Major items	2019	2022	2025
Drill Shaft	\$108,214.00	\$140,900.00	\$290,250.00
Mast Arm	\$238,320.00	\$312,547.00	\$370,500.00
Loops	\$36,000.00	\$58,800.00	\$116,400.00
Pull Box	\$32,726.00	\$45,300.00	\$111,680.00
Total of major items	\$415,260.00	\$557,547.00	\$888,830.00
Total construction cost	\$695,980.26	\$978,819.24	\$1,556,097.60

The \$1,150,000 will be transferred from EPW's IST Reserves to the IST Fund. The Sales Tax Oversight Committee reviewed this request at their November 20, 2025 meeting and approved it unanimously. **This Project is funded by the infrastructure sales tax.** District 2 (YBH)

6. REGULAR AGENDA

F. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to:

- A) **approve** Homebuyer Match Pilot Program Policies;
- B) **approve** an allocation of \$5,000,000 from the Workforce Housing Program (WHP) Trust Fund; and
- C) **delegate authority** to the County Administrator or designee, to execute agreements with buyers for the Homebuyer Match Pilot Program (Program).

SUMMARY: On October 28, 2025, the Board of County Commissioners (BCC) provided direction on the policies and criteria for the Program. The Program will offer homebuyers with a dollar-for-dollar match of up to \$50,000 for the purchase of a for sale single-family home, townhome, villa, or condominium for homestead occupancy in Palm Beach County (County). Eligible participants will be limited to homebuyers with incomes 80% – 140% of Area Median Income (AMI) (currently \$93,520 - \$163,660 for a household of four (4) persons) who currently reside or work within the County. Funding will be provided towards down payment, closing costs, minor repairs, and/or points buy-down, and provided as a loan which is forgiven after a 15-year period during which the property must remain homesteaded. If selling before the 15-year period, the owner can either repay the loan principal or transfer the lien to a next homesteaded property in Palm Beach County. There are no restrictions on resale price or equity proceeds from sale of the home. The Department of Housing and Economic Development (DHED) will offer funding to applicants selected through a lottery-style process or a first-come / first ready basis. The underwriting criteria will follow DHED's approved requirements for buyer eligibility. The Program will be funded with \$5,000,000 from the WHP Trust Fund. **These are WHP funds which require no local match.** Countywide (HJF)

6. REGULAR AGENDA

F. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to:

- A) **approve** an Ad Valorem funding allocation of \$500,000 to Harra Homes, LLC for demucking costs associated with the development of 18 affordable single-family homes located in the City of Belle Glade; and
- B) **authorize** staff to negotiate the funding agreement with Harra Homes, LLC; and
- C) **delegate authority** to the County Administrator, or designee, to execute the agreement, amendments thereto, and all other documents necessary for implementation of the project award that do not substantially change the scope of the work, terms, or conditions of the funding award.

SUMMARY: On October 9, 2025, Harra Homes, LLC (an affiliate of Harra Investments, LLC) submitted a funding proposal to the Department of Housing and Economic Development (DHED) requesting funds as reimbursement for demucking costs associated with the new construction of 18 for-sale single-family detached homes to be located at 125 E. Canal Street Belle Glade, FL. The development will consist of 11 3BR/2BA and seven (7) 4BR/2BA homes, each with a two-car garage, ranging in size from 1,400 to 1,950 total square feet. Three (3) units will be set aside for households with income 80%-100% AMI (\$89,440 to \$111,800); eight (8) units will be set aside for households with income 100%-120% AMI (\$111,800 to \$134,160); and seven (7) units will be set aside for households with income 120%-140% AMI (\$134,160 to \$156,520). The sales prices of the units will not exceed the maximum limits set by the County's Workforce Housing Program and will have an affordability period of no less than 15 years. Funding will be secured by a mortgage to be satisfied upon the sale of the home to a qualified buyer, and a declaration of restrictions will be recorded against the property to require the property only to be sold to a homebuyer meeting the affordability restrictions for the duration of the affordability period. Upon sale of the final home, the mortgage will be forgiven. The County funding contribution equates to \$27,778 per assisted unit and constitutes 8% of the \$6,576,504 total development cost. The funding award will be issued to the entity identified herein and its successors and/or assigns. **These are Ad Valorem funds which require no local match.** District 6 (HJF)

6. REGULAR AGENDA

F. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. Staff recommends motion to:

- A) **approve** an Impact Fee Affordable Housing Assistance Program (IFAHAP) funding award in the total amount of \$5,850 to WeSecondChance, LLC (WSC);
- B) **authorize** the Mayor to execute a Certificate of Award to be released to the recipient pursuant to IFAHAP Guidelines;
- C) **approve** a Budget Transfer of \$5,597 in Impact Fee Assistance Program – Roads Zone 2 to appropriate funds for WSC; and
- D) **approve** a Budget Transfer of \$253 in Impact Fee Assistance Program – Public Building to appropriate funds for WSC.

SUMMARY: On May 5, 2025, the Department of Housing and Economic Development (DHED) issued a Notice of Funding Availability (NOFA) making \$3,370,272 in IFAHAP funding available from the Fiscal Year (FY) 2025 allotment funding cycle. WSC submitted an application in response to the NOFA. Staff recommends that up to \$5,850 be provided as a credit for impact fees associated with the construction of a single-family home (4bed/2bath) located at 711 22nd Street in West Palm Beach (Project). WSC will be given credits for Roads Zone 2 Impact Fees (\$5,597), and Public Building Impact Fees Zone 1 (\$253). WSC will pay impact fees above the allocated \$5,850. The Certificate of Award and related documents will be issued to the entity identified herein and its successors and/or assigns and will impose IFAHAP policies that require the Project to provide affordable rental housing to persons at or below 110% Area Median Income (AMI) (\$128,590 for a family of four (4) for 2025) for no less than 30 years. However, WSC intends to partner with local not for profit service providers to house formerly homeless individuals who are unemployed or underemployed at time of initial placement at the property, and who will be connected to employment, benefits, and supportive services after housing stabilization. **These funds are from interest earned by the Impact Fee Fund.** District 7 (HJF)

6. REGULAR AGENDA

F. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. Staff recommends motion to:

A) conceptually approve a General Obligation Housing Bond Loan Program (HBLP) award for Affordable Housing Multifamily Development to Haverhill Owner LLC in the amount of \$7,441,000 for the Seventh on Haverhill (Project); and

B) authorize staff to transmit the approved proposal to Palm Beach County's (County) third-party underwriter and to negotiate the loan agreement.

SUMMARY: On June 25, 2025, the Department of Housing and Economic Development (DHED) issued Request for Proposal (RFP) No. HED.HBLP.2025.2 making County funding available to Developers to create additional housing units to expand the local inventory of multifamily rental housing units for Affordable Housing serving households earning up to 80% of Area Median Income (AMI) (income no greater than \$74,880 for a household of two (2) persons). All HBLP awards are contingent upon the issuance of General Obligation Bonds by the Board of County Commissioners (BCC), compliance with the Bond Allocation Process Criteria, and satisfaction of the applicable RFP requirements. Funding will be provided as a 20-year permanent financing loan secured by a mortgage and note, requiring repayment of principal and interest. On December 2, 2025 (through Agenda Item 6E-1) DHED recommended the denial of the Project which had requested \$7,441,000 in funding for 40 units. The developer had intended to include all 101 units but due to a misunderstanding of the RFP guidelines, the developer only submitted the project with the 40 units designated as County assisted.

Funding sources for this project are as follows:

Funding Sources	Funding Amount
First Mortgage	\$8,525,000
Housing Bond Funds – HBLP	\$7,441,000
7 th Day land escrow	\$1,000,000
LIHTC Equity	\$13,880,000
Positive Arbitrage	\$834,000
Deferred Developer Fee	\$3,449,000
Sponsor Self-Sourced Financing	\$2,451,000
Total Funding Sources	\$37,580,000

6. REGULAR AGENDA

F. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. **SUMMARY (cont'd.):** The BCC directed DHED to allow the developer to increase the number of County-Assisted units to include all 101 units in the project, and resubmit the project for consideration at the January 6, 2026, BCC meeting. DHED further notes that the permanent first mortgage loan amount has increased by \$1,565,000 due to a reduction in projected self-sourced funding. The project will consist of a six (6)-story midrise building with 101 affordable housing units. The units will serve families earning 50% and 60% of the AMI. The developer is committing to a 50-year affordability period. The total project cost is \$37,580,000 with a County HBLP investment of \$7,441,000 for a per unit cost of \$73,673. Total County HBLP investment in this project is 20%. Upon conceptual approval, the project will proceed to underwriting, and the Developer will be required to submit a cost certification for review and approval by DHED prior to commencement of construction. Staff will subsequently present comprehensive terms and conditions to the BCC for final approval. The loan agreement and all related documents associated with these Bond funds will be executed between the County and the respective development entity (and/or their successors and assigns). District 2 (HJF)

G. INTERGOVERNMENTAL AFFAIRS

1. Staff recommends motion to adopt: The proposed 2026 Federal Legislative Agenda (Agenda). **SUMMARY:** Staff requests Board of County Commissioner (BCC) approval of the Agenda which outlines issues the County's Intergovernmental Affairs Office and federal lobbyists are working on for the 120th Congress. The Agenda addresses legislative matters, grant-funding opportunities, and general issues to support and monitor. New agenda items include Presidential protection reimbursement, Travel Flight Restrictions affecting county airports and CR 880 reconstruction funding. Countywide (SS)

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JANUARY 6, 2026

7. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

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JANUARY 6, 2026

8. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. [Staff recommends motion to receive and file:](#) the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: 1) In Process Items, and 2) Completed Items. The report continues to be updated on an ongoing basis. Countywide (DO)

B. COUNTY ATTORNEY

9. BCC DIRECTION

JANUARY 6, 2026

10. COMMISSIONER COMMENTS

District 1 – COMMISSIONER MARIA G. MARINO

Request off-site approval for Proclamation recognizing the 188th Battle of the Loxahatchee.

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER JOEL G. FLORES

District 4 – COMMISSIONER MARCI WOODWARD

District 5 - COMMISSIONER MARIA SACHS

District 6 - COMMISSIONER SARA BAXTER

District 7 – COMMISSIONER BOBBY POWELL JR.

JANUARY 6, 2026

11. MATTERS BY THE PUBLIC – 2:00 P.M.

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JANUARY 6, 2026

12. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."