

# MINUTES

Monday, July 16, 2018 – 12:10 p.m.

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL  
SCHOOL SAFETY SUBCOMMITTEE**

McEaddy Conference Room  
12<sup>th</sup> Floor, 301 N. Olive Avenue  
West Palm Beach



## Members Present:

**Chairman Judge James Martz**, Administrative Juvenile Division Judge  
**Frank DeMario**, Chief of Law Enforcement Operations, Palm Beach County Sheriff's Office  
**Holly DiBenedetto**, Victim Services Program Manager, PBC Public Safety Department  
**Bill Johnson**, Director Emergency Management, PBC Public Safety Department  
**Douglas McGlynn**, Deputy Chief of Operations, Palm Beach County Fire Rescue  
(Represented by Doug Clark, Division Chief)  
**Lynn Powell**, Juvenile Division Chief, State Attorney's Office  
**Chief Clint Shannon**, Palm Beach Gardens Police Department  
**Greg Starling**, Chief Probation Officer, Florida Department of Juvenile Justice

## Guests Present:

**Faye Johnson**, Assistant County Administrator, Palm Beach County  
**Lisa Williams-Taylor**, CEO, Children Services Council  
**Christine Shaw**, Executive Director, Legislative Delegation, Palm Beach County

## CJC Staff Present:

Kristina Henson, Executive Director, Criminal Justice Commission  
Katherine Shover, Senior Criminal Justice Analyst, Criminal Justice Commission

- I. Welcome and Opening Comments – *Chairman Martz*

Chairman Martz welcomed the following new members.

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Chairman Martz reminded members of the Sunshine law requirements. He mentioned that Chief Kitzerow planned to attend the meeting, but there was a conflict with his schedule. Chairman Martz also briefly shared an update on providing an officer in every school in the County stating that there were 15 schools yet to be covered, but the School District is confident they will have all schools covered by August 13 when school begins.

- II. Introductions were done.
- III. The agenda and minutes were approved upon a motion by Chief DeMario and a second by Lynn Powell.
- IV. Business
  - a. **Details for Law Enforcement Training Symposium** – Chairman Martz reported that LEPC approved the symposium at the June 28<sup>th</sup> meeting. He also noted that the intent is not to develop policy, but to provide a venue to share best practices. Executive Director Henson advised that the US Secret Service provided a behavioral health threat assessment at the July Marjorie Stoneman Douglas High School Public Safety Commission meeting. PowerPoints are available online and sessions can be watched on the Florida channel.
  - b. **Overview of Children Service’s Council (CSC) Funded Services** - Lisa Williams provided background information about the CSC. She explained how they distribute approximately \$133 million to over 500 organizations. These funds are used to provide prevention and intervention services for children. They are hoping to serve eight schools to identify children early on that have mental health issues. She will let the committee know about services for K-12.
  - c. **Review of the State Attorney Grand Jury Report** – Lynn Powell, Chief of the Juvenile Division, provided an overview of the report. Suggestions included utilizing all staff to monitor school grounds and report anything out of place. Measures were proposed that would help to harden schools such as the installation of fences and metal detectors. “Stop the Bleed” and CODE Red training should be required for all teachers, staff, and school administration. Ms. Powell also discussed the recommendation for additional officers and school counselors.
  - d. **Overview of PBC Emergency Operations Center role** - Director Bill Johnson provided a quick overview of the comprehensive plan and their role in terms of an active shooter incident. Their goal at the scene is to assist law enforcement and EMS by establishing a unified command joint information center. Other services they provide include setting up a family reception center, counseling services, memorial events, and a centralized system for

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donations.

- e. **Feedback and thoughts from members** – Doug Clark, Division Chief suggested that fire alarms be discussed at a future meeting. Chief Shannon provided an update about the joint training protocols. Chairman Martz gave everyone homework to review the School Safety Plan to determine if the group is hitting the right topic areas. He also noted that he will reach out to the School District to ensure a representative attends the meeting when Chief Kitzerow is not available in the future.

Next meeting will be held on August 20<sup>th</sup> at 12:10 PM