

**Criminal Justice Commission**



**Palm Beach County**

**1991 Annual Report**

**3111 South Dixie Highway  
Suite 141  
West Palm Beach, Florida  
33405**

**Phone: (407) 355-4943**

**Fax: (407) 355-4941**

**M.A. "Al" Coogler**  
*Chairman*

**L. Diana Cunningham**  
*Executive Director*

**CRIMINAL JUSTICE COMMISSION**

M.A. (Al) Coogler, Jr., Chairman  
Donald K. DeWoody, Vice Chairman  
F. Malcolm Cunningham, Jr., Secretary  
Peter A. Petracco, Treasurer

**L. Diana Cunningham, Executive Director**  
3111 South Dixie Hwy., Suite 141  
West Palm Beach, Florida 33405

(407) 355-4943 Suncom 273-4943  
(407) 355-4941 Fax



January 27, 1992

The Criminal Justice Commission has experienced tremendous progress in 1991. We moved beyond our initial phases of identifying the major cost inefficiencies in various areas and have begun implementing change.

We are now beginning our Pretrial Services Agency, a long overdue component responsible for providing the Court with background investigations, within 24 hours, on all defendants booked into jail for their initial court appearance hearing.

We are establishing a Criminal Justice Information System (CJIS), the case and financial management tool that will interphase all criminal justice components through centralized computerization. We have also laid the groundwork to begin the long-term communications planning committee that will unite law enforcement agencies throughout the County.

We have surfaced the controversial issues as well . . . how might we correct the Court's dissatisfaction with County Probation; how are our municipal law enforcement agencies addressing excessive use of force, and more.

We have begun implementing methods to process cases through the criminal justice system more effectively, for example by assisting in the implementation of the Career Criminal Court Division and beginning the process of differentiated case management. We brought to the attention of the local legislative delegation the unacceptability of insufficient funding for juvenile delinquent commitment slots as well as the need to amend the Juvenile Justice Reform Act.

We are generating positive change. We have accomplished this and far more, as delineated in our Annual Report, by bringing together the private sector and criminal justice leaders in a united mission of developing a more efficient and cost effective criminal justice system for Palm Beach County.

We look forward to an even more fruitful year in 1992.

Sincerely,

A handwritten signature in black ink, appearing to read "Al Coogler".

M.A. "Al" Coogler, Jr., Esq.  
Chair

A handwritten signature in black ink, appearing to read "L. Diana Cunningham".

L. Diana Cunningham  
Executive Director

# TABLE OF CONTENTS

Introduction .....	1
Criminal Justice Commission Staff .....	2
Criminal Justice Commission History and Mission .....	3
Criminal Justice Commission Membership .....	4
Officers .....	4
Public Sector Members .....	5
Private Sector Members .....	7
Task Force Chairs and Vice Chairs .....	8
Background and 1991 .....	9
Major Projects, 1991 .....	10
Criminal Justice Information System (CJIS) .....	10
Pretrial Services Agency .....	12
Drug Court .....	14
Career Criminal Court .....	15
Differentiated Case Management .....	16
Community Corrections Partnership Act .....	18
Criminal Justice Commission Retreat .....	19
Special Projects, 1991 .....	20
Fiscal Analysis .....	31
C.J.C. FY 91 Budget (Statement of Accounts) .....	32

# **CRIMINAL JUSTICE COMMISSION**

## **1991 ANNUAL REPORT**

*(JANUARY - DECEMBER, 1991)*

### **INTRODUCTION**

1991 was a year of change and organization for the Palm Beach County Criminal Justice Commission. It was a very successful year with regard to productivity, staff coordination and interagency cooperation in all areas relating to the criminal justice system in Palm Beach County. The Criminal Justice Commission is proud of its accomplishments in 1991, and feels that great strides were made toward the accomplishment of our mission to make Palm Beach County's criminal justice system more cost effective and efficient. During the year, numerous major projects were initiated, and many were completed. The media, in its frequent coverage, enabled the public to stay abreast on Criminal Justice Commission issues throughout 1991, and the Commission, its Task Forces, and staff, are enthusiastic and eager to begin implementing plans in 1992.

=====

**CRIMINAL JUSTICE COMMISSION STAFF**

Staff of the Criminal Justice Commission consists of an Executive Director, a Senior Criminal Justice Planner, a Criminal Justice Planner, and an Administrative Secretary. Ms. L. Diana Cunningham, Executive Director of the Criminal Justice Commission, was hired in November of 1990 as a result of a nationwide search. Ms. Patricia Sheffield is the Senior Criminal Justice Planner and has been with the Criminal Justice Commission since its inception. Ms. Janice Volpicelli was hired in April of 1991 to replace Ms. Shari Platt as the Criminal Justice Planner. Ms. Jennifer Sauer is the Criminal Justice Commission's Administrative Secretary. As is evident, staff has also undergone many changes in 1991. Despite the relatively short time that they have been a team, staff has established strong working relationships with each other based on mutual respect, teamwork, and motivation. The small number of staff must maintain an exceptionally heavy workload, and often work both evening and weekend hours to complete projects and meet deadlines. Many criminal justice agencies have cooperated greatly with the need for additional manpower and provided loaned staff at various times throughout 1991. Criminal Justice Commission Staff received tremendous assistance from agencies including the Palm Beach County Division of Public Safety, Victim Services, Palm Beach

=====  
County Sheriff's Office, West Palm Beach Police Department, and the Boca Raton Police Department. The Criminal Justice Commission also has the valuable assistance of one Senior Aide, Mrs. Grace Alexander; and volunteer services, such as those provided by Mrs. Ann Bloom, are always welcomed to contribute.

**CRIMINAL JUSTICE COMMISSION HISTORY AND MISSION**

The mission of the Criminal Justice Commission remains the same as it has been since August of 1988 when the Commission was formally established by County Ordinance. It was at that time the Palm Beach County Board of County Commissioners undertook a bold and unique initiative when they acknowledged the need to reduce the criminal activity in Palm Beach County. The Criminal Justice Commission was established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal, and private agencies in Palm Beach County. The Commission serves in an advisory capacity to the Board of County Commissioners and is in place to make recommendations to the Board on policies and programs designed to accomplish the following: a. to provide an overall coordination of law enforcement and crime prevention efforts; b. to provide for an efficient, cost-effective and timely criminal

justice system; and c. to effect a reduction of crime in Palm Beach County on a permanent basis. The mission is broad, as is the range of possibilities for improvement, adjustment, and change with in our criminal justice system.

**CRIMINAL JUSTICE COMMISSION MEMBERSHIP**

The membership of the Criminal Justice Commission consists of thirty-three members, twenty-one from the public sector and twelve from the private sector who are nominated by the Palm Beach County Economic Council and affirmed by the Board of County Commissioners. Membership of the Criminal Justice Commission for 1991 included the following individuals:

***OFFICERS***

Chairman: M.A. "Al" Coogler, Jr.  
Adams, Coogler, Watson & Merkel, P.A.

Vice-Chairman: Donald K. DeWoody  
Holyfield, Elliott, & DeHon, P.A.

Secretary: F. Malcolm Cunningham, Jr.  
Cunningham & Self

Treasurer: Peter A. Petracco  
Chief of Police, Boca Raton  
President, Palm Beach County Chiefs of Police  
Association



***PUBLIC SECTOR MEMBERS***

Clerk of the Palm Beach County Circuit Court  
Honorable John B. Dunkle

Crime Prevention Officer's Association President  
Sgt. Samuel Goldstein

Drug Enforcement Administration Resident Agent-In-Charge, PBC  
Mr. Aldo Aurilio

Federal Bureau of Investigation Senior Representative, PBC  
Mr. Robert W. Neumann

Fifteenth Judicial Circuit, Chief Judge  
Honorable Daniel T.K. Hurley

Fifteenth Judicial Circuit, Admin. Judge, Juvenile Division  
Honorable Karen L. Martin

Florida Dept. of Law Enforcement Senior Special Agent  
Mr. Mike Loffredo

Health Department Director  
Dr. Jean Malecki

HRS, District 9 Administrator  
Dr. James T. Howell

Municipal League President  
Honorable Michael Martino



=====

**Palm Beach County School Superintendent**  
**Dr. C. Monica Uhlhorn**

**Palm Beach County Sheriff**  
**Honorable Richard P. Wille**

**Palm Beach County Legislative Delegation**  
**Honorable Edward J. Healey**

**Palm Beach County Commissioners**  
**Honorable Carol J. Elmquist**

**Police Chiefs Association President**  
**Chief Peter A. Petracco, Boca Raton Police Department**

**Police Chiefs Association Vice-President**  
**Chief Mike Miller, Belle Glade Police Department**

**Public Defender for Palm Beach County**  
**Honorable Richard L. Jorandby**

**State Attorney for Palm Beach County**  
**Honorable David H. Bludworth**

**United States Attorney, Southern District**  
**Honorable Dexter W. Lehtinen**

**United States Coast Guard Station Chief**  
**James W. Scott, CW02**

**West Palm Beach Police Department Chief**  
**Chief B. R. Riggs**



**PRIVATE SECTOR MEMBERS**

Mr. Bill Burson, Area Manager, Southern Bell

M.A. "Al" Coogler, Jr., Esq., Adams, Coogler, et. al.

F. Malcolm Cunningham, Jr., Cunningham & Self

Donald K. DeWoody, C.P.A., Holyfield, Elliott & DeHon, P.A.

Dr. Effie C. Gear, Principal, Glades Central High School

Milton Lavernia, Milton Lavernia, Inc., & Inter-American Businessmen's Association

Jon C. Moyle, Esq., Moyle, Flanigan, et. al.

Beverly B. Pope, Executive Director, Northern Palm Beaches Chamber of Commerce

Leo A. Vecellio, Jr., President, Ranger Construction

Dr. Michael Wiatrowski, Associate Professor, Florida Atlantic University

Gerald A. Williams, Esq., Haygood & Williams, P.A.



**TASK FORCES 1991**

**COURT**

Sandy Weinstock, Chair  
Hon. Walter Colbath, Vice Chair

**CRIME PREVENTION**

Malcolm Cunningham, Chair  
Aldo Aurillio, Vice Chair

**CORRECTIONS**

Donald DeWoody, Chair  
Hon. William Bollinger, V.Chair

**DRUG/ALCOHOL  
PREVENTION & ABUSE**

Dr. James Howell, Chair  
Hon. Edward Rogers, Vice Chair

*Detention Subcommittee*

Hon. Susan Lubitz, Chair

**HUMAN SERVICES**

Elaine Alvarez, Chair  
Mildred George, Chair

*Pretrial Subcommittee*

Hon. William Bollinger, V.Chair

*Probation Subcommittee*

Bob Widmann, Chair

**LAW ENFORCEMENT**

Kevin J. Foley, Co-Chair  
Hon. Peter Blanc, Co-Chair

**CJIS**

M.A. "Al" Coogler, Chair

**JUV. JUSTICE/EDUCATION**

Carolyn Williams, Chair  
Hon. Howard Berman, V.Chair

=====

## **BACKGROUND AND 1991**

In 1990 the Board of County Commissioners and the Economic Council jointly funded with MGT of America, Inc. and the Institute for Law and Policy Planning to complete a comprehensive study of the criminal justice system in Palm Beach County. The study resulted in close to 100 recommendations for improving the efficiency and cost effectiveness of the system.

Upon receipt and review of the comprehensive recommendations plan, the Criminal Justice Commission created eight Task Forces most closely related to the areas of highest concern. The Task Forces included: Crime Prevention, Law Enforcement, Corrections, Court System, Juvenile Justice/Education, Drug Abuse Prevention, Human Services, and Criminal Justice Information System (CJIS). Membership on the Task Forces includes Criminal Justice Commission members, experts in the areas cited, and citizens-at-large. The Task Forces began meeting in January 1991. Following the appointment of a Chair and Vice-Chair to direct Task Force meetings, a workshop was held to instruct the Task Forces on the method in which to evaluate the consultant's recommendations and prioritize them for review by the Board of County Commissioners. Dr. Herb Marlowe from

=====  
the University of Florida was solicited to facilitate. The Task Forces had a productive year full of meetings, public hearings, and guest speakers, and each Task Force and subcommittee meeting was arranged, prepared for and attended by the Criminal Justice Commission staff. There were a total of 113 Task Force and Subcommittee meetings throughout 1991.

**MAJOR PROJECTS, 1991**

Throughout 1991 the Criminal Justice Commission became involved in several major projects. The majority of these are ongoing projects which are continuing in 1992, while others have been completed.

**CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS)**

An overwhelming message received from the Consultant's study was that the **number one criminal justice priority in Palm Beach County was to develop an integrated, automated criminal justice information system (CJIS) network for Palm Beach County.** That recommendation has since been reaffirmed at our December 7, 1991 Retreat as the number one priority by both the full Criminal Justice Commission and its Executive Committee.

=====  
An integrated CJIS was defined as one that involved all criminal justice system agencies in the development and utilization of the CJIS, including but not limited to the courts, law enforcement, corrections, pretrial and probation, Clerk of Courts, State Attorney, Public Defender, and any other functioning entity dealing with adults or juveniles involved in traffic, misdemeanor and felony aspects of the system.

A CJIS Project Coordinator, Mr. Bob Schumacher, was hired in December 1991 to coordinate the project, and has been working tirelessly along with criminal justice staff. Mr. Schumacher has worked closely with the Criminal Justice Commission, and has provided updates for them at each monthly Executive Committee meeting. The CJIS project has progressed throughout 1991. The CJIS working group began meeting to define the scope of the project, create an agenda and a timetable for possible completion, and discuss the overall strategy with which to continue. Atkisson and Associates, Inc. was selected as the primary vendor to be used as the baseline upon which to build Palm Beach County's integrated, automated CJIS network. The Law Firm of Gunster, Yoakley & Stewart was retained to represent the County's interests in negotiating a contract with this vendor. Most recently, and perhaps the most notable CJIS accomplishment of 1991, was the execution of a CJIS Task Force Policy Component Agreement for Palm

=====  
Beach County Criminal Justice Agencies. The Interlocal agreement has been signed by the State Attorney, Chief Judge, Sheriff, Clerk of the Circuit Court, and Public Defender of Palm Beach County.

Phase II of the CJIS project, the Requirements Definition Phase, is scheduled to begin early in 1992. Completion of the project is estimated to occur within four years, at which time CJIS will be fully on-line.

**PRETRIAL SERVICES AGENCY**

Another high priority recommendation of the Consultants' study was the need to establish a Pretrial Services Agency. Such an agency is designed to improve the safety, objectify, expand, and expedite the pretrial release decision-making process with regards to individuals entering the criminal justice system at arrest and booking. The agency would be responsible for collecting, verifying, and analyzing all information relevant to determining the appropriateness of the available release alternatives for every pretrial detainee. For Palm Beach County, the agency would help alleviate the growing overcrowding problem which plagues our jails, by reserving the limited jail space for those individuals who pose a danger to the community or to themselves. The Criminal Justice Commission established a Pretrial

=====  
Services Subcommittee of the Corrections Task Force to examine the possibilities and to report back to the full Commission with their findings. Membership on the subcommittee included members of all key criminal justice agencies in Palm Beach County, members of the Bail Bondsmen Industry, and citizens-at-large. The subcommittee, with staff assistance, prepared an extensive document outlining the establishment of a Pretrial Services Agency in Palm Beach County. Copious research and countless hours contributed to the document, which was subsequently approved by both the Executive Committee and the full Criminal Justice Commission for submission to the Board of County Commissioners. On April 15, 1991, a public hearing was held and aired on the County's TV Channel 20, on the issue of Pretrial Services. On both May 8, 1991 and July 9, 1991, Board of County Commissioners Workshops were held, and the proposed Pretrial Services Agency with a revised budget for an investigation component was finally approved. A national job search for the position of Pretrial Services manager is underway, and the interview phase is scheduled to begin in 1992. The Executive Director of the Criminal Justice Commission received the Florida Association of Pretrial Services Agencies Career Achievement Award for 1991 at their Annual Conference.



=====

### DRUG COURT

Due to the high incidence of offenders with drug related crimes entering the Palm Beach County jails daily, it was recommended that a separate Drug Court Division be established. The Criminal Justice Commission Courts Task Force established a Drug Court Subcommittee to investigate the possibility of creating such a division in Palm Beach County. The Drug Court concept is still being developed by the subcommittee and by staff, through research and site visits.

There have been two visits to view Miami's Drug Court by members of the subcommittee and staff to view the manner with which their Drug Court is conducted, and whether that style would be appropriate for Palm Beach County. Miami's program is a pretrial diversion program. Additionally, the Criminal Justice Commission's Executive Director, along with representatives from the State Attorney's Office, Mr. Dale Buckner, and the Public Defender's Office, Mr. Randy Berman, travelled to Santa Clara County, California in order to view their Comprehensive Adjudication of Drug Arrestees (CADA) program. The trip was funded by the Bureau of Justice Assistance, and was extremely successful, as all parties learned about California's pretrial diversion legislation along with Santa Clara County's version of the Drug Court concept.

=====

The Criminal Justice Commission received staff assistance from the Division of Public Safety's Substance Abuse Coordinator, Dr. Yvette Coursey, who prepared a preliminary proposal for a Drug Court in Palm Beach County. That proposal will be the ground work which will be used to prepare a final plan in 1992. Staff, in 1991, have begun to develop a potential Drug Court budget for contract purposes.

**CAREER CRIMINAL COURT**

The need for Palm Beach County to develop a separate Career Criminal Court Division derived from the necessity to place more focused attention on the repeat felony offender. On July 1, 1991 the Career Criminal Court Division became a reality.

The purpose of establishing such a Court Division, primarily, was to provide a deterrent effect on the career criminal. The statutes provide for enhanced and mandatory sentences for the defendants eligible for the division, and Palm Beach County felt that specializing prosecution and defense personnel in this area would not only generate more expedited case dispositions but result in lengthier sentences of offenders who are habitual and career criminals. With the increase in drive-by-shooting incidences in Palm Beach

=====  
County, it was clear that the public was in need of additional protection from the habitual offender. The Career Criminal Court allows for time certain trials, better calendar management control, expedited dispositions, and more specialization of prosecutors and public defenders.

The State Attorney's Office and the Criminal Justice Commission received research assistance from the State Attorney's Office of the 4th Judicial Circuit, Duval County, Florida; and from American University, Bureau of Justice Assistance. Implementation of the Career Criminal Court Division did not require additional funds from Palm Beach County.

**DIFFERENTIATED CASE MANAGEMENT**

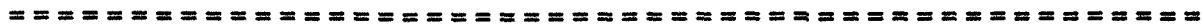
The need for Palm Beach County to adopt a system which would enable court cases to be moved along more quickly and to an early disposition was a unanimous feeling throughout the Court System, and the entire criminal justice system. This is an issue that was surfaced and prioritized in the Consultants Study, although it was referred to as Court Relay Reduction. Historically in Palm Beach County, cases face a 30-40 day delay between arrest and filing of formal charges against a defendant. Although there are several reasons for this delay, ie. late receipt of police reports to the

=====

prosecutor, the overall delay was deemed unacceptable, and thus the search for a remedy. Both the Criminal Justice Commission and the key players in the Palm Beach County criminal justice system committed to the need for a differentiated case management system.

Staff sought technical assistance from the American University, School of Public Affairs, who is funded by the Bureau of Justice and the State Justice Institute, to provide input on such a system for Palm Beach County. On July 26, 1991, we hosted Ms. Carolyn Cooper, American University, and Judge Ron Taylor, Consultant, for a one day site visit. With staff assistance, Ms. Cooper and Judge Taylor provided an overview of Palm Beach County's case processing system, focusing on drug cases in particular. The site visit was also attended by key players with in the criminal justice system including representatives from the Palm Beach County Judicial system, Court Administration, State Attorney's Office, Public Defender's Office, Clerk's Office, and area drug and alcohol treatment facilities.

Since the July site visit, a report was provided by Ms. Cooper and Judge Taylor. The report was received by those in attendance at the site visit, and will be used by the Court Task Force in developing a plausible plan of action for Palm Beach County to more efficiently process court cases in criminal court.



**COMMUNITY CORRECTIONS PARTNERSHIP ACT**

In late September and October of 1991, the Criminal Justice Commission undertook a massive project.

The Community Corrections Partnership Act, F.S. 948.50, required all counties to create a Correctional Planning Committee, responsible for developing a 5-year comprehensive plan, preparing a proposal for State contract funds, and monitoring local sentencing practices. The Legislature had allocated funds for two projects, including \$2 Million for the construction and operation of a 250-bed work camp, and \$150,000 for community corrections programs.

The Correctional Planning Committee was established, and met on several occasions outlining the criteria for the project. Criminal Justice Commission Executive Director arranged for Mr. Harry Dodd, Florida Department of Corrections, to attend a meeting of the Correctional Planning Committee and answer any questions or concerns which were evident. Criminal Justice Commission staff, with the assistance of an experienced and talented team of area criminal justice system experts, spent countless hours preparing Palm Beach County's 5-year plan prior to the

=====

November 1, 1991 deadline. The final product included over 300 pages of extensive research, literature, and projections. The startling facts that were revealed include the need to modify sentencing practices in Palm Beach County. For example, illustrated was the fact that nearly 50 percent of all felony cases disposed of in Palm Beach County resulted in sentences to County Jail as opposed to state probation or state prison. This is an extremely costly disposition from Palm Beach County's perspective. Palm Beach County is extremely proud of the Comprehensive Plan, and is awaiting the decision of the Department of Corrections.

The Community Corrections Partnership Act project was perhaps the most rewarding project in 1991, with or without allocation of State contract funds. It illustrated that, although adversarial in nature, all agencies within the criminal justice system have very common goals and are capable of working together as a team to reach those goals.

### **CRIMINAL JUSTICE COMMISSION RETREAT**

The Task Forces of the Criminal Justice Commission began meeting in January of 1991. Their mission was to evaluate and prioritize the Consultant's recommendations for submission to the Criminal Justice

Commission. The year of meetings culminated into a one-day retreat held for the Criminal Justice Commission, Task Force Chairs and Vice-Chairs, and Subcommittee Chairs on December 7, 1991. The intention of the workshop, facilitated by Dr. Herb Marlowe, University of Florida, was to obtain a prioritization list of recommendations based on the priorities of the Task Forces and Subcommittees.

Staff prepared an extensive text for use at the retreat which included outlines of the accomplishments of all of the Task Forces and Subcommittees throughout the year, in addition to original Consultant recommendations. The workshop was a tremendous success, and resulted in a basis from which to begin our work plan for 1992.

**SPECIAL PROJECTS, 1991**

In addition to the major projects in 1991, the Criminal Justice Commission was involved in many special projects, all which are noteworthy. They include:

- ◇ Initial and continued coordination throughout 1991 with the Palm Beach County School Board Adult and Community Education

=====

Coordinator to begin development of a plan for probationers to be sentenced to literacy assessments and programs; as well as to assess the availability of literacy, G.E.D., and vocational skills programs in county jail and local prison facilities. Meetings also included input from the Pinellas County Probation Educational Growth (PEG) Director.

- ◇ An analysis of the local law enforcement training academy resulting in support of legislation to develop statewide approval for law enforcement assessment centers in each county to decrease duplication of personnel screening activities by the 33 law enforcement agencies in Palm Beach County.
  
- ◇ Staff assistance in the research and planning for a new juvenile detention facility to house juveniles waived over to the adult court in Palm Beach County.
  
- ◇ Development of a resource guide for countywide treatment availability from both public and private sector resources for use by the entire criminal justice system.



- =====
- ◇ Provided research for the court regarding special public defender appointments and cost for the Conflict Case Committee to use in making recommendations to the Board of County Commissioners on the most cost-effective way to provide this service.
  
  - ◇ Initiated communication with Legislators requesting assistance with the severe disparity of juvenile delinquency counselors assigned to Palm Beach County versus other districts throughout the state of Florida.
  
  - ◇ Researched and provided input to the Board of County Commissioners regarding the detriments of passing a county-wide loitering ordinance which would serve to increase prosecutor and public defender caseloads as well a continued jail overcrowding. The development of such an ordinance, by a unanimous Criminal Justice Commission vote, was not recommended to the Board.
  
  - ◇ Provided a workshop for all Commission members and Task Force Chairs on the importance and processes of Program Evaluation, prior to recommending funding. The workshop was conducted by Commission member Dr. Michael Wiatrowski, Florida Atlantic University, and was held on April 12, 1991.

- =====
- ◇ Coordinated and staffed the "Blockbuster Bowl Athlete Seminar" at the Juvenile Detention Center in West Palm Beach. The seminar hosted professional athletes who provided lessons in sportsmanship, drug abuse prevention and the importance of continued education for the youths at the Detention Center.
  
  - ◇ Provided continued effort to coordinate an agreement with the "Coconut Grove Playhouse" of Miami to perform in the Palm Beach County schools their production of "Going For The Win". This play promotes the continued education and deterrence of substance abuse. Despite strong Criminal Justice Commission support of the play, the School Board review committee did not feel that "Going For The Win" was appropriate for Palm Beach County students at that time. Since the review boards denial, the "Coconut Grove Playhouse" has again contacted the Criminal Justice Commission and the School Board indicating their desire to perform a new play in Palm Beach County.
  
  - ◇ The Executive Director was a speaker at the Press Conference and staff attended awards ceremonies for National Victim's Rights Week which was April 21-27, 1991. The Executive Director accepted a tree

=====

dedicated to both Victim's Rights Week and Earth Day, and provided it to the Clayton Hutchinson Agricultural Services Center for planting.

- ◇ Development of an offender profile and a crime vicinity profile to better determine who is committing the majority of the crime in Palm Beach County and where it is being committed. Staff obtained assistance from the Boca Raton Police Department on this project.
  
- ◇ The Executive Director, throughout 1991, provided technical assistance to Governor Chile's Good Government Commission Public Safety Subcommittee for implementation of state-wide Public Safety Commissions, using Palm Beach County's Criminal Justice Commission as a model.
  
- ◇ Endorsement, by the Criminal Justice Commission, of the "Kids, Kids, Kids" Conference sponsored by the Palm Beach County Juvenile Association. Staff attended the three day Conference October 2-4, 1991.

- =====
- ◇ The Executive Director attended meetings and provided input to the Riviera Beach Community plan targeting solutions to the severe problem of drive-by-shootings.
  
  - ◇ Provided legislative correspondence regarding the lack of commitment beds available from HRS statewide for placement of juveniles adjudicated delinquent.
  
  - ◇ Provided input in the development of a plan for the City of West Palm Beach to establish a Citizen's Advisory Board on criminal justice matters, which was adopted by their City Commission on June 24, 1991.
  
  - ◇ Establishment of the "Use of Force Subcommittee" of the Law Enforcement Task Force which conducted a review of the area law enforcement agencies "use of force" policies to determine if consensus exists between agencies as to "use of force" procedures, and examined the possibility of recommending one county-wide "use of force" policy to be accepted by all the law enforcement agencies.

- =====
- ◇ Establishment of the Probation Subcommittee of the Corrections Task Force which prepared a master plan outlining a model probation system.
  
  - ◇ Staff attended the September 26, 1991 meeting of the Florida Legislature Commission on Juvenile Justice in Miami, Florida.
  
  - ◇ Evaluation and discussion regarding a proposed pawn shop ordinance which would provide that all pawn shop and second-hand dealers in Palm Beach County be regulated by the Sheriff, require a permit with fee for operation, and require dealers to keep a record of all transactions on a form which includes a thumb print from whom the item is acquired. The ordinance would consolidate regulation of pawn brokers under the Sheriff. The Criminal Justice Commission is awaiting a follow-up report from the law enforcement officers involved in the proposed pawn shop ordinance.
  
  - ◇ Approval by the Criminal Justice Commission of the Law Enforcement Task Force recommendation to form a county-wide law enforcement and public safety communications committee to devise a long range plan for funding, design, and installation of a county-

=====

wide communication system, compatible among the various law enforcement agencies and public safety departments.

- ◇ Coordinated and staffed a meeting of the Palm Beach County Legislative Delegation and the Juvenile Justice/Education Task Force to present and discuss Task Force issues and recommendations for 1991.
  
- ◇ The Executive Director provided expert testimony at a Legislative Hearing regarding proposed legislation to create Pretrial Services Agencies statewide. The testimony was heard before the Advisory Council on Intergovernmental Relations on February 17, 1991.
  
- ◇ The Executive Director spent significant time and effort contributing to the HRS Interim Planning Group, responsible for developing a reorganization plan for local HRS offices. Her efforts included attending public hearings and planning meetings.
  
- ◇ The Executive Director attended and is now a member of the Law Enforcement Advisory Committee meetings for South County Mental Health.

- =====
- ◇ Staff preparation and attendance at the Juvenile Justice/Education Task Force Public Hearing which was held on October 8, 1991 at the Riviera Beach Government Offices. The purpose of the Public Hearing was to illicit public input and support regarding juvenile justice and education issues facing Palm Beach County.
  
  - ◇ Staff participation in the County Volunteer Services Program intended to provide County Offices with qualified volunteer staff.
  
  - ◇ Establishment of a By-Laws Revision Committee intended to review issues including Criminal Justice Commission membership both by Ordinance and by Economic Council appointment, Criminal Justice Commission elections, quorum issues, and the process and impact of changing Criminal Justice Commission by-laws.
  
  - ◇ The Executive Director provided input and participation throughout 1991 on the Palm Beach County Criminal Justice Budget Task Force established to review and make recommendations regarding the Criminal Justice budget for FY1992.

- =====
- ◇ Establishment of a Criminal Justice Commission policy and procedure for Commission endorsement and support of selected organizations, projects, grant proposals, or proposed legislation.
  
  - ◇ Staff of the Criminal Justice Commission conducted a work retreat designed to detail and prepare the 1992 agenda of projects, meetings, goals, and Task Force missions. The retreat was scheduled over a three day period which began on December 31, 1991.
  
  - ◇ The Executive Director presented speeches at numerous public speaking engagements throughout 1991. These included: Kiwanis Clubs, Rotary Clubs, Florida Association of Counties, National Association of Women Business Owners, West Palm Beach Police Department's Sexual Assault Division, Chiefs of Police Association, Executive Women of the Palm Beaches, Boys and Girls Clubs, Democrats of Greater Boca, Palm Beach County Economic Council, and Lake Worth Concerned Citizens Groups, among others.
  
  - ◇ Staff attended numerous conferences and trainings, statewide, relating to current criminal justice issues. The conferences and trainings included: Florida Department of Law Enforcement Annual



=====

Conference held in Fort Lauderdale, January 15-17, 1991; Florida Association of Pretrial Services Agencies Annual Conference held in Coco, Florida, January 17-19, 1991; and Baker, Myer, and Drug Act Training held in West Palm Beach on May 23, 1991.

- ◇ The Executive Director established relationships with the local media, including TV Channel 5, The Palm Beach Post, The Sun Sentinel, the Miami Herald, and has provided them with constant input of Criminal Justice issues and projects.
  
- ◇ The Executive Director regularly attended all Department Head Meetings and Quarterly Department Division Meetings.
  
- ◇ The Executive Director was a candidate for graduation and membership with Leadership Palm Beach, and attended monthly workshops throughout 1991 to reach that goal.
  
- ◇ Each incoming member of the Criminal Justice Commission was provided both group and individual orientation meetings regarding the background, history, and future plans of the Criminal Justice Commission.

- =====
- ◇ Regular Task Force meetings were often combined with tours of area treatment and law enforcement facilities including, Comprehensive Alcoholism Rehabilitation Program (CARP), Drug Abuse Treatment Association (DATA), PRIDE, Inc., Drug Abuse Foundation (DAF), Pregnant and Addicted (PANDA), Gratitude House, Lake Hospital, PBSO Drug Farm, Private Industry Council (PIC), and the Boca Raton Police Department, among others.

**FISCAL ANALYSIS**

The Criminal Justice Commission's budget for FY 1991 is attached.

C.J.C. FY 91 BUDGET (STATEMENT OF ACCOUNTS)

10/09/91 CURRENT DATE  
 FUND: 102 FUND NAME: FINE & FORFEITRE  
 AGENCY: 760 AGENCY NAME: NON-DEPT'L OPERATIONS

PALM BEACH COUNTY EXPENDITURE STATEMENT OF ACCOUNTS  
 FISCAL YEAR: 91

PAGE 104  
 P401  
 BUDEXPD4

OBJECT	OBJECT NAME	APPROVED BUDGET	CUR MOD BUDGETED	YTD EXPENDED	PRE ENCUMBERED	ENCUMBERED	UNCOMMITTED BALANCE
<b>ORGANIZATION: 7607 ORG NAME: CRIMINAL JUSTICE COMMISSION</b>							
1201	SALARIES & WAGES REGULAR	147,485	147,485	124,044	0	0	23,441
1401	SALARIES & WAGES OVERTIME	6,062	6,062	1,030	0	0	5,032
2101	FICA-TAXES	11,283	11,283	9,701	0	0	1,582
2201	RETIREMENT CONTRIBUTIONS	23,185	23,185	20,045	0	0	3,140
2301	INSURANCE-LIFE & HEALTH	9,232	9,232	8,046	0	0	1,186
2309	HEALTH INS FLEX SPEND ADMIN	0	0	18	0	0	18-
2401	WORKERS' COMPENSATION	539	539	1,539	0	0	1,000-
3415	DATA PROCESSING-COUNTY *	3,600	3,600	574	0	0	3,026
3421	CONTRACTUAL SERVICE-TRAINING	1,747	1,747	1,679	0	0	68
4001	TRAVEL AND PER DIEM	11,425	7,325	4,821	0	0	2,504
4007	TRAVEL-MILEAGE	2,520	2,520	0	0	0	2,520
4008	TRAVEL-AUTO ALLOWANCE	0	3,000	3,020	0	0	20-
4101	COMMUNICATION SERVICES	808	808	747	0	16	46
4205	POSTAGE	1,200	1,200	1,200	0	0	0
4401	RENT	60	60	0	0	0	60
4411	RENT-OFFICE SPACE	23,895	23,895	23,664	0	0	231
4415	RENT-PARKING LOTS	453	453	453	0	0	0
4501	INSURANCE & SURETY BONDS *	2,593	2,593	802	0	0	1,791
4610	REPAIR/MAINT-BUILDINGS	1,500	250	248	0	2	0
4620	REP/MAINT-EQUIPMENT	1,100	1,100	1,119	0	0	19-
4674	REP/MAINT-DP EQUIP	1,988	4,238	4,198	0	0	40
4701	PRINTING & BINDING	3,145	2,145	1,506	0	0	639
4702	COPIES OF DOCUMENTS	550	550	396	0	0	154
4933	RELOCATION PYMNTS & ASSISTAN	0	1,100	1,037	0	0	63
4941	REGISTRATION FEES	2,115	2,115	389	0	0	1,726
4946	ADVERTISING INCLUDING LEGAL	0	0	0	0	0	0
5101	OFFICE SUPPLIES	7,875	6,875	4,786	0	1,500	589
5111	OFFICE FURNITURE AND EQUIPNE	2,060	2,060	2,056	0	0	4
5121	DATA PROCSSNG SFTWRE/ACCESSR	1,843	1,843	1,471	0	0	372
5220	PURCHASED WATER	328	328	167	0	0	161
5290	MATERIALS & SUPPLIES - MISC	600	600	75	0	0	525
5401	BOOKS, PUBLICATNS & SUBSCRPT	2,351	2,351	2,097	0	0	254
5412	DUES & MEMBERSHIPS	985	985	605	0	0	380
6401	MACHINERY & EQUIPMENT	0	1,000	507	222	0	129-
7111	LEASE/PURCHASE PAYMENTS *	3,150	3,150	2,094	0	175	881
<b>ORGANIZATION: 7607</b>		<b>275,677</b>	<b>275,677</b>	<b>224,182</b>	<b>222</b>	<b>1,692</b>	<b>49,230</b>