

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Thursday, January 24, 2013 - 9:30 a.m.

Clayton Hutchinson Agricultural Center
Exhibit Hall "B"
559 North Military Trail
West Palm Beach, Florida

Members Present

Chief Steve Kniffin, Chairman, Palm Beach Shores Police Department
Chief Dan Alexander, Vice Chairman, Boca Raton Police Department
Chief Clarence Williams III, Riviera Beach Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Matt Immler, Boynton Beach Police Department
Chief Craig Hartmann, Highland Beach Police Department
Chief Brian Smith, Juno Beach Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief John Stewart, Jupiter Inlet Colony Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Sean Scheller, Lantana Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Richard Jenkins, North Palm Beach Public Safety Department
Chief Christopher Yannuzzi, Ocean Ridge Police Department
Chief Stephen Stepp, Palm Beach Gardens Police Department
Director Kirk Blouin, Palm Beach Police Department
(Represented by Deputy Chief Dan Szarszewski)
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Roger M. Crane, South Palm Beach Police Department
Chief Vincent Demasi, West Palm Beach Police Department
Mike Waites, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Major Carol Owsiany-Himmel, Florida Division of Alcoholic Beverages & Tobacco
Steven Burdelski, Senior Supervisory Resident Agent, Federal Bureau of Investigation
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Glen Wilner, Assistant Chief, U.S. Marshals Service
Frank Miller, Patrol Agent in Charge, U.S. Border Patrol

Members Absent

Chief Garrett Ward, Gulf Stream Police Department
Chief Larry Leon, Palm Beach County School District Police Department
Chief Charles Lowe, Florida Atlantic University Police Department
Major Luis Ramil, Florida Highway Patrol
Michael Driscoll, Resident Agent in Charge, Florida Department of Law Enforcement
Major Jeffrey Hubert, Florida Fish & Wildlife Commission
Lieutenant Anthony Stafford, State Fire Marshall's Office
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Chief Anthony Strianese, Delray Beach Police Department
Director Michael Porath, Greenacres Department of Public Safety
Chief Pete Pitocchelli, Tequesta Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Matthew Lynch, Resident Agent in Charge, U.S. Secret Service
George Sanders, Supervisory Special Agent in Charge, Internal Revenue Service
Steven Randerson, Assistant Federal Security Director, Transportation Security Administration

Advisory Members Present

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit
(Represented by Chief Assistant Brian Fernandes)
Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement
Feirmon Johnson, Chief Probation Officer, Florida Department of Juvenile Justice

Advisory Members Absent

Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution
(Represented by Stephanie Tew)

Guests

Jim Kelly, Executive Director, Palm Beach County Association of Chiefs of Police
Mike Edmondson, State Attorney's Office, 15th Judicial Circuit
Barry Krischer, State Attorney's Office, 15th Judicial Circuit
Commander Pat McCutcheon, Palm Beach County School District Police Department
Captain Jeff Lindskoog, Palm Beach County Sheriff's Office
Cristy Altaro, Alternative Sanctions Coordinator, Court Administration
Captain Amy Walling, Jupiter Police Department
Sergeant Mike Barbera, Jupiter Police Department
Captain Dave England, Jupiter Police Department
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Captain Dave Bernhardt, West Palm Beach Police Department
Nelson Berrios, President, Crime Prevention Officer's Association
Robert Hagerty, Lantana Police Department
Lieutenant Hal Hutchins, Ocean Ridge Police Department
Penny Anderson, ISS - LEX Project
Denise Vidal-Bennette, ISS - LEX Project
Duane Little, Florida Department of Law Enforcement
Patricia Vazquez, Law Enforcement Liaison, Florida Department of Children and Families
Assistant Chief Mary Santos-Olsen, West Palm Beach Police Department
Assistant Chief Michele Miuccio, Boca Raton Police Department
Captain Tom Mitchell, Delray Beach Police Department
Major Frank Briganti, Delray Beach Police Department
Penny Darling, Aid to Victims of Domestic Abuse
Kristin Cantrell, Legal Aid Society
Greg Kridos, State Attorney's Office, 15th Judicial Circuit
Colonel Jim Stormes, Palm Beach County Sheriff's Office
Spencer Rozier, Riviera Beach Police Department
Jeff Kadel, Executive Director, Palm Beach County Substance Abuse Coalition
Stewart Saalfield, Court Program Specialist II, Court Administration
Josh Lewis Riviera Beach Police Department

CJC Staff Present

Michael Rodriguez, Executive Director
Katherine Hatos, Senior Criminal Justice Analyst

- I. Welcome and opening comments by Chief Steven Kniffin, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda

The January 24, 2013 agenda was approved.

V. Approval of the minutes of the meeting of December 6, 2012

The December 6, 2012 minutes were approved.

VI. Chairman's Comments

VII. Updates/Discussion

- a. 13 Critical Tasks Workshop: Phase 2 Reminder - *Steve Barborini, Detective Violent Crimes Division, Firearms Crime Coordinator of the Palm Beach County Sheriff's Office*

Katherine Hatos issued a reminder on behalf of Detective Steve Barborini to register for the workshop that will be hosted by the Palm Beach Gardens Police Department. The 8:30 AM - 11:30 AM segment of the January 29th workshop will be held for agency heads and investigative commanders. Interested parties who have not registered may send an email to Commander Laurie Van Deusen. The other portion of the workshop will be for Sergeants, Detectives/Investigators, Field Training Sergeants, Crime Scene Managers, and CSIs.

- b. New JAC Location - *Feirmon Johnson, Chief Probation Officer, Department of Juvenile Justice for Circuit 15, Juvenile Assessment Center*

Feirmon Johnson announced that the relocation of the JAC from 3400 Belvedere Road to 1100 45th Street in West Palm Beach has been completed. The JAC is located in two buildings: Building A in the front is where the detention center is located (for booking and receiving), and Building B in the back houses Circuit Administration and Probation. Mr. Johnson gave the phone number (561-840-4810) for the detention center and the direct line to his office (561-882-3600 ext. 149). Chief Kniffin said that Katherine Hatos will also send an email with the contact information.

- c. Anti-Stalking Multidisciplinary Collaborative - *Kristin Cantrell, Attorney, Domestic Violence Project, Legal Aid Society of Palm Beach County and Penny Darling, Aid to Victims of Abuse*

Ms. Cantrell provided an overview of the collaborative. A Stalking Toolkit, Use of Technology to Stalk DVD, and Safety Planning around Technology guide were provided to attendees. Ms. Cantrell mentioned that a presentation will be made next month at the Palm Beach County Association of Chiefs of Police concerning an MOU. She also thanked everyone that has been involved in the collaborative and extended an invitation to anyone that

would like to attend the meetings that are held the 2nd Thursday each month at 2 PM at the Children's Services Council in Boynton Beach. The next meeting will be held on February 14th

VIII. New Business

- a. Volunteer for the Youth Symposium – *Michael Rodriguez, Criminal Justice Commission Executive Director*

At the request of Commissioner Taylor and Commissioner Vana to the Criminal Justice Commission and Children's Services Council, they are working together with the School Board to put together a youth symposium concerning crime prevention, gun and youth violence issues. The original date was late February, but now it might be held in May or June. They would like a designee from a municipal police department to serve in the planning process and sit at the main table for the symposium. A separate request will be sent to the Sheriff. Chief Stepp mentioned possible collaboration with the Crime Prevention Officer's Association (CPOA) and also noted that a liaison needs to be appointed for that position. Mr. Rodriguez will work with the CPOA on the planning process. Chief Kitzerow also noted that CPOA would be a good fit since they are already on the CJC. He also recommended meeting with Chief Alexander as President of the Chiefs Association since they are currently in the process of putting together a violence forum.

- b. Amendment to Article II Section 1 of the LEPC Bylaws: Removing g. The Commanding Officer of the Palm Beach County Office of the Department of Environmental Protection was approved.

IX. Old Business

X. Committee/Workgroup Reports

- a. Book and Release Committee: Chief Crane reported that the Corrections Task Force is looking at improving the timeliness of getting inmates with mental or alcohol abuse problems into a program. They are also looking at improving communications between the judges, the Sheriff's Office, and the providers to make sure that there are no inmates waiting when beds are available. In addition, he suggested inviting the DJJ staff person that provided the civil citations presentation at the Chief's Conference to the next LEPC meeting. He mentioned that it really helped explain the process. Katherine Hatos will work on scheduling the presentation.
- b. Recruitment and Retention Committee: Chief Yannuzzi thanked the departments for submitting their reports and Katherine Hatos for compiling the information. The report for December 2012 represents the first quarter of

the fiscal year for most departments. The prior year's report for sworn personnel was included in the packet as a comparison. Chief Yannuzzi noted that it appeared that the loss of positions has stopped, perhaps an indication that the economy is improving.

- c. Traffic Committee: Chief Crane talked to one of the representatives from ATS at the Chief's Conference concerning cases being dismissed due to the court not receiving required information. The representative thought they had worked through the issues. Chief Crane will follow-up and reconvene the committee if the issue hasn't been resolved.
- d. Sexual Assault Response Team: No report was presented.
- e. Sex Offender Population: No report was presented.
- f. Court Systems Task Force: Chief Immler reported there was a presentation on the successes of the Drug Court at the last meeting. He noted that there will probably be a request for funding coming through the CJC and recommended looking favorably at the request. Mr. Rodriguez acknowledged that they still had a position on the Finance Committee in response to Chief Immler's inquiry.
- g. Property Crimes Workgroup: Chief Kitzerow recognized the promotion of SSRA Steve Burdelski who will be transferring to the Tampa office. He congratulated and wished him well. SSRA Burdelski said he will attend the next meeting and bring his successor if the person has been identified. Chief Kitzerow reported that they accomplished a lot at the last meeting and they are moving ahead in terms of being able to operationalize the intelligence at the regional meetings. The State Attorney's Office, Statewide Prosecution, and other representatives were in attendance. Chief Immler is also chairing a sub-group to address the technical and legal issues for using strike teams.

XI. Liaison Updates

- a. Data Sharing: Chief Kitzerow announced that they will be having the countywide intelligence meeting after a 10 minute break. The meeting was designed to be an executive level group, and it will also be a great opportunity to partner with the State and Federal partners.
- b. Child Abuse Protocol: Chief Scheller announced that the next meeting will be held on February 8th at the West Palm Beach Police Department. Information will be distributed concerning the time of the meeting.
- c. Crime Prevention Officers Association: Nelson Berrios, President, reported that they are working on a new direction for the association and encouraged that agencies send representatives to the next meeting at 9:00 AM on Friday, January 25th, at the West Palm Beach Police Department

- d. Criminal Justice Commission: Vice Chairman Alexander mentioned that they will have a Finance meeting prior to the regional intelligence meeting.
- e. Criminal Justice Institute: Director Schroeder reported that they have three academies in sessions and will start the fourth one on February 4th. They are hoping to offer new advanced specialized courses in the upcoming term between now and the summer months. He also noted that they are always looking for input about courses.
- f. High-Intensity Drug Trafficking Area: Colonel Stormes announced that they will have an executive meeting coming up in a couple of weeks. He will work with Katherine Hatos to setup a date for Director Tim Wagner to address the LEPC.
- g. High School Criminal Justice Academies: No report was presented.
- h. Communications/Interoperability: No report was presented.

XII. Training Announcements

- a. 13 Critical Tasks Workshop (*on blue paper*)

XIII. Member Comments

- a. Chief Jenkins brought flyers concerning helping a 3 year old, Piper Apfel, that has leukemia. Both parents are Firefighter/Paramedics, Tim works for Davie Fire Rescue and Amanda for North Palm Beach Fire Rescue. Any help would be appreciated. Chief Jenkins thanked Colonel Stormes and Teri Barbera for distributing the information to the press and Chief Alexander for posting the information on the website for the Chiefs Association.

XIV. Other Attachments

- a. Legal Eagle (*on white paper*)
- b. Quarterly Staffing Report - December 2012 (*on green paper*)
- c. Quarterly Staffing Report - December 2011 (*on salmon paper*)
- d. LEPC By-Laws (*on yellow paper*)

XV. Adjournment

Next Meeting: February 28, 2013 at Clayton Hutcheson, Exhibit Hall B

Chairman Kniffin reminded everyone attending the LEX countywide intelligence meeting that they must be CJIS certified meeting all CJIS certification standards.