

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
MINUTES**

Thursday, March 25, 2021 - 9:30 a.m.

Meeting was held online via Zoom

Members Present

Chief Hal Hutchins, Vice Chairman, Ocean Ridge Police Department
Chief Frank Kitzerow, Palm Beach County School District Police Department
Chief Michele Miuccio, Boca Raton Police Department (Represented by Assistant Chief Josh Mindick)
Chief Ed Allen, Gulf Stream Police Department
Chief Brian Smith, Juno Beach Police Department
Chief David England, Jupiter Police Department
Chief Sean Scheller, Lantana Police Department
Chief Clint Shannon, Palm Beach Gardens Police Department (Represented by Assistant Chief Dominick Pape)
Chief Nicholas Caristo, Palm Beach Police Department
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Gus Medina, Tequesta Police Department
Eric Jester, Resident Agent in Charge, Florida Department of Law Enforcement
Matthew W. Fodor, Assistant Special Agent in Charge, Federal Bureau of Investigation
Eric Chan, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Angel Belen, Patrol Agent in Charge, U.S. Border Patrol
Chief Robert Crawford, VA Health Administration

Members Absent

Chief Sean Brammer, Chairman, Florida Atlantic University Police Department
Chief Richard Jenkins, North Palm Beach Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Javaro Sims, Delray Beach Police Department
Chief Craig Hartmann, Highland Beach Police Department
Chief Michael Gregory, Boynton Beach Police Department
Chief John Pruitt, Jupiter Inlet Colony Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Nathan Osgood, Riviera Beach Police Department
Chief Frank Adderley, West Palm Beach Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Major Robert Chandler, Florida Highway Patrol
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement
Bill Fraser, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Major Fred Rondeau, Florida Fish & Wildlife Commission
Captain Frank Briganti, Bureau of Insurance Fraud
Florida Division of Alcoholic Beverages & Tobacco
Sheldon Burkett, Assistant Special Agent in Charge, Drug Enforcement Administration
Assistant Chief Deputy Dan Torchia, U.S. Marshals Service

Christopher Orcinolo, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Timothy Donohue, Resident Agent in Charge, U.S. Secret Service
David Brant, Supervisory Special Agent, Internal Revenue Service
Pete Garcia, Federal Security Director, Transportation Security Administration

Advisory Members Present

Director Joseph Tata, Criminal Justice Institute of Palm Beach State College
Sivashree Sundaram, Chief: Narcotics and Violent Crimes, U.S. Attorney's Office
Shawn Fagan, CJSTC Field Services Specialist, Florida Department of Law Enforcement
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice
Stephanie Tew, Chief Assistant, Attorney General's Office of Statewide Prosecution

Advisory Members Absent

Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit
Michelle Johns, Circuit Administrator, Florida Department of Corrections
Dr. Wendolyn Sneed, Palm Beach County Chief Medical Examiner

Guests

Judge James Martz, Circuit Court Judge
Major Michael Waites, Palm Beach County School District Police Department
Detective Supervisor Cecil Wagner, Palm Beach County School District Police Department
Andrew Pollack, School Safety Grant, Board of Selection
Hunter Pollack, School Safety Grant
Heather Harer, Executive Director, School Safety Grant
Lee Mandel, CEO and Owner Intralogics
Richie Perna, Vice President, Business Development, Intralogics
Ted Gonzales, Executive Director, Palm Beach County Association of Chiefs' of Police and LEX
Michelle Cruz, Director of Case Management, Court Administration
Assistant Chief Regina Price, Palm Beach County School District Police Department
Assistant Chief Gene Sapino, Delray Beach Police Department
Louis Tomeo, Director - Court Operations, Criminal Court Services
Captain John Haseley, Gulf Stream Police Department
Jim Giumenta, Fusion Center
Captain Kevin Strickland, Florida Highway Patrol
Angelique Pickett, Intelligence Led Policing Manager, Boca Raton Police Department
Scott Penney, Chief Investigator of the Public Defender's Office
Captain Michael Moschette, Delray Beach Police Department
Conrad Saddler, Pretrial Services Counselor II
Stewart Saalfield, Court Analyst, Court Administration
Mike Edmondson, State Attorney's Office
Daniel Svec, Juvenile Court Coordinator
Craig Williams, Chief Assistant State Attorney, State Attorney's Office
Special Agent Hector Tobon, Federal Bureau of Investigation

CJC Staff Present

Regenia Herring, Executive Director
Katherine Shover, Senior Criminal Justice Analyst
Brad Allen, Criminal Justice Analyst

- I. Opening comments by Chief Hal Hutchins, Vice Chairman.
 - a. Welcomed Matthew W. Fodor, Assistant Special Agent in Charge, Federal Bureau of Investigation
- II. Roll Call - Vice Chairman Hutchins requested that everyone list their name and agency in the chat in lieu of roll call. He reminded everyone to mute their mics.
- III. Introduction of Guests
- IV. The Agenda/Minutes were approved by unanimous consent. Motion was made by Chief Nicholas Caristo and seconded by Chief Brian Smith.
- V. Presentations/Updates
 - a. Major Michael Waites and Detective Supervisor Cecil Wagner, PBC School District Police Department provided an overview of Youth Court and the Juvenile First Offender Program. Detective Wagner mentioned some of the creative solutions that they have implemented due to COVID-19 restrictions. He noted that they work with all agencies in Palm Beach County. Other agencies have JFO programs, but they all filter through their system. They also shared a WPTV interview that highlighted the success of the program. Vice Chairman Hutchins mentioned that there are multiple JFO programs that coordinate with the PBC School Police Department. This process makes the system very successful and beneficial to all that are involved. He also recognized Judge Martz for his work on the School Safety Committee and the JFO program.
 - b. School Safety Grant Presentation: Andrew Pollack, School Safety Grant, Board of Selection, Heather Harer, Executive Director, School Safety Grant, Lee Mandel, CEO and Owner Intralogics, and Richie Perna, Vice President, Business Development, Intralogics Mr. Pollack mentioned that he created the School Safety Grant to help law enforcement have the tools that are needed to prevent future mass violence tragedies. Mr. Mandel explained that agencies that are interested in applying for the grant can visit <https://schoolsafetygrant.org/> for additional information. The selection committee meets monthly to review the applications. The committee is comprised of other people that have been effected by these tragedies. They would like to not only help police departments and schools, but also other mass gathering places such as movie theaters, malls, and hospitals. A demo of the software was provided.
 - c. Assistant Special Agent in Charge Matthew W. Fodor, Federal Bureau of Investigation mentioned that he is looking forward to working with the group. Special Agent Hector Tobon, Federal Bureau of Investigation provided an overview of COVID-19 testing scams on the local and national level.

VI. Liaison Updates

- a. **Data Sharing:** Chief Smith noted that he should have an update by the next Chief's meeting.
- b. **Community Engagement Team:** Director Herring advised that they recently completed a policing forum in the western part of the county. The next forum for the northern end will be held on April 21st at the FAU John D. MacArthur campus in Jupiter. The last forum on April 28th will be held at the Duncan Theatre at Palm Beach State College. This forum will offer a unique perspective from school and university police departments. She mentioned that the next step is to move into dialogues with the communities.
- c. **SART:** A copy of the SART report was included in the meeting packet.
- d. **Coordinated Community Response Team:** No report.
- e. **Criminal Justice Institute:** Director Tata advised that there are two academies happening in May. They have eighteen per class due to CDC guidelines with approximately fourteen of those cadets being sponsored by law enforcement agencies.
- f. **Communications/Interoperability:** No report.
- g. **School Safety:** Judge Martz reported that the <http://awareandcarepbc.com/> is live now. The site is intended to prevent future tragedies by connecting the community with resources and providing the ability to report suspicious behavior. The mental health committee continues to work on providing a cohesive response to the community. He also mentioned that they are looking at the feasibility of providing video to the PSAPs.
- h. **State Attorney's Office:** Craig Williams advised that they are working to address the issue of uploading body worn camera videos from Special Victim Units by utilizing evidence.com.
- i. **Palm Beach County Sheriff's Office:** No report.
- j. **Palm Beach County School District Police Department:** Chief Kitzerow thanked everyone that has been involved with Youth Court. He also noted that they have a short turnaround as schools let out in June and start back in August.
- k. **State and Federal Updates** – No updates.

VII. Member Comments – Vice Chairman Hutchins mentioned that the bylaws were included in the meeting packet for discussion about the purpose and direction of the LEPC at the next meeting by Chairman Brammer.

VIII. Next meeting – April 22, 2021

IX. Attachments

- a. Youth Court Offers Second Chances, Michael Williams, WPTV, August 16, 2019
- b. SART Update
- c. Language Access Considerations for Law Enforcement (April 23rd)
- d. U.S. Secret Service National Threat Assessment Center (NTAC) online release of the latest study, Averting Targeted School Violence: A U.S. Secret Service Analysis of Plots Against Schools (March 30th)
- e. LEPC Bylaws