

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL**

**DRAFT SUMMARY MINUTES**

**Thursday, February 2, 2012 – 9:30 a.m.**

Clayton Hutchinson Agricultural Center  
Exhibit Hall "B"  
559 North Military Trail  
West Palm Beach, Florida

**Members Present**

Chief Clarence Williams III, Chairman  
Chief James Kelly, Vice-Chairman  
Chief Robert Mangold  
Chief Dan Alexander  
Chief Matt Immler  
Chief Anthony Strianese  
(Represented by Asst. Chief Jeff Goldman)  
Chief Garrett Ward  
Chief Frank Kitzerow  
Chief John Stewart  
Chief Wes Smith  
Chief Jeff Tyson  
(Represented by Commander Sean Scheller)  
Interim Chief Carmen Mattox  
Chief Christopher Yannuzzi  
Director Kirk Blouin  
Chief Steve Kniffin  
Captain in Charge Robert Perez  
Chief Roger M. Crane  
Chief Pete Pitocchelli  
Assistant Chief Mary Santos-Olsen  
Chief Charles Lowe  
Major Luis Ramil  
Mike Waites, Chief Investigator  
Major Jeffrey Hubert  
Major Carol Owsiany-Himmel  
(Represented by Captain Priscilla Turner)  
Steven Burdelski, Senior Supervisory Resident Agent  
John McKenna, Assistant Special Agent in Charge  
Edward (Eddie) Thompson, Resident Agent in Charge  
Daniel Dooley, Acting Resident Agent in Charge  
Glen Wilner, Assistant Chief  
Matthew Lynch, Resident Agent in Charge  
Frank Miller, Acting Patrol Agent in Charge

**Members Absent**

Chief Craig Hartmann  
Director Michael Porath  
Chief Brian Smith  
Chief Robert O'Neill  
Chief Stephen Stepp  
Sheriff Ric Bradshaw  
Lt. Anthony Stafford  
Dana Morrison, Special Agent Supervisor

George Sanders, Supervisory Special Agent in Charge  
Pete Garcia, Federal Security Director  
Michael Driscoll, Resident Agent in Charge

### **Advisory Members Present**

Director Larry Schroeder  
Rolando Garcia, Deputy Chief  
Feirmon Johnson, Chief Probation Officer  
Hon. Michael McAuliffe, State Attorney  
(Represented by Scott Richardson)

### **Advisory Members Absent**

Dr. Michael Bell  
Joni Livingston, FDLE  
Roselyn Baker, Circuit Administrator  
Julie Hogan, Deputy Statewide Prosecutor

### **Guests**

Assistant Chief David Harris, Riviera Beach Police Department  
Captain Vanessa Snow, Riviera Beach Police Department  
Sergeant Kyle Haas, Palm Beach County Sheriff's Office  
Lieutenant Chris Keane, Palm Beach County Sheriff's Office  
Assistant Chief Michelle Miuccio, Boca Raton Police Department  
Captain Tom Ceccarelli, Boca Raton Police Department  
Lieutenant Hal Hutchins, Ocean Ridge Police Department  
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department  
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department  
Deputy Chief Dan Szarszewski, Palm Beach Police Department  
Captain Carol Gregg, Palm Beach County Sheriff's Office  
Janet Cid, Palm Beach County Sheriff's Office  
Stewart Saalfield, Court Administration  
Sergeant Dave Kelley, Palm Beach Shores Police Department  
Melissa McKinlay, Palm Beach County Legislative Affairs  
Colonel Jim Stormes, Palm Beach County Sheriff's Office  
Captain John Cataldo, Florida Highway Patrol  
Major Frank Briganti, Boynton Beach Police Department  
Lieutenant Kelly Harris, Boynton Beach Police Department  
Jennifer Rey, Aid to Victims of Domestic Abuse  
Kristin Cantrell, Legal Aid Society of Palm Beach County  
Wanda Joiner, Pride Integrated Services  
Louis Tomeo, Clerk & Comptroller  
Haley Cutler, Aid to Victims of Domestic Abuse  
Captain Tony Araujo, Palm Beach County Sheriff's Office  
Pat McCutcheon, Palm Beach County School District  
Greg Kridos, State Attorney's Office

### **CJC Staff Present**

Michael Rodriguez, Executive Director  
Katherine Hatos, Criminal Justice Analyst  
Brenda Oakes, Youth Violence Prevention Planning Coordinator  
Tangela Walden, CJC Intern  
Megan Minotti, CJC Intern

- I. Welcome and opening comments by Chief Clarence Williams, III - Chairman
- II. Roll Call
- III. Introduction of Guests

IV. Approval and/or additions to the agenda

The February 2, 2012 agenda was approved.

V. Approval of the minutes

The January 5, 2012 minutes were approved.

VI. Under Chairman's Comments, Chairman Williams:

Welcomed Acting Resident Agent Daniel Dooley from ATF, Captain in Charge Robert Perez from the Palm Springs Public Safety Department, and Acting Patrol Agent in Charge Frank Miller from Border Patrol.

VII. Presentations

- a. Anti-Stalking Collaboration: Kristin Cantrell, Legal Aid Society & Jennifer Rey, Aid to Victims of Domestic Abuse. Ms. Rey announced that AVDA, in partnership with the Legal Aid Society, received a grant for the next two years to increase collaborative efforts and services for all victims of stalking. Ms. Rey introduced AVDA's victim advocate, Haley Cutler who serves victims of domestic violence that are stalked and Kristin Cantrell, Legal Aid's attorney on the project. Ms. Rey welcomed the LEPC's participation in their meetings in which they will develop a protocol, policies and procedures, mechanisms for referrals for victims of stalking in Palm Beach County. Their first meeting is scheduled for Thursday, February 9<sup>th</sup> from 2:00-4:00 P.M. at the Children's Services Council. Ms. Cantrell will handle all the stalking cases that come through the Legal Aid Society, stalking civil adjunction hearings, and training for judges and law enforcement. She announced a new position that will be coming available at Legal Aid for a part-time investigator with experience in law enforcement.
- b. Issue: GPS Device on Vehicle Requires Search Warrant- U.S. Supreme Court: Due to the sensitive nature of the material, this item was presented to law enforcement after the meeting.
- c. Criminal Justice Commission Strategic Planning Meeting: Executive Director Michael Rodriguez, Criminal Justice Commission announced that the Criminal Justice Commission's Annual Planning meeting will be held on March 26<sup>th</sup> at 8:00 AM. Funding priorities will be setup at the meeting for the upcoming fiscal year. They won't know how much money is available at that time, but they hope to set funding priorities. The Finance committee will begin to meet several weeks later once the funding sources are identified. Mr. Rodriguez suggested that law enforcement may want to come up with a unified set of priorities for the Byrne grant funding.

## VIII. New Business

### a. Domestic Violence Trust Fund:

Sergeant Kyle Haas, Domestic Violence Unit, Palm Beach County Sheriff's Office, provided an overview of the Domestic Abuse/Sheltering category of the Health & Human Services Report. Five goals were developed with the overall goal of reducing domestic fatalities in Palm Beach County. Sergeant Haas discussed the need for the county to have a sustained public awareness campaign and proposed several options including CBS Outdoor - Bus Shelters, Lamar Transit Advertising - Palm Tran Buses, and Creative Outdoor - Benches.

Director Nicole Bishop of Palm Beach County Justice Services & Victim Services discussed the Sexual Assault Response Team (SART) protocols and training materials developed for law enforcement, first responders, advocates, and the SART team. Ms. Bishop advised that through their SART meetings they have identified the need for a training video that discusses the protocols for the area and special investigative techniques particular to these types of cases. The video would be produced in conjunction with PBSO's production department who would liaison with the video contractor. A request was presented for 6-10 minutes at an approximate cost of \$1,000 per minute. Some of the clips could also be used for PSA's and the video would be a countywide effort.

There was discussion concerning the two requests. Ms. Hatos provided background information regarding the Domestic Violence Trust Fund in which approximately \$140,000 was available in the account. The funds were previously allocated for training of the Law Enforcement Guidelines for Domestic Violence Investigations. She advised that one training session was held at the Boca Raton Training facility and another session is being coordinated. Ms. Hatos advised that minimal funds were expended for the training, and approval would be needed from the LEPC to allocate the funds for any additional purposes. Chief Wes Smith made a motion to allocate funds not to exceed \$10,000 for the SART training video. Chief Alexander seconded the motion. The motion was approved. The public awareness item was tabled with a request for additional information concerning the funding source and expenditure history.

## IX. Old Business

- ### a. 2012 LEPC Workplan: Chairman Williams advised that this item will be presented at the March meeting.

## X. Committee Reports

- a. Book and Release Committee: Chief Crane provided a report about the Corrections Task Force meeting. He advised that a recommendation for the new misdemeanor probation service provider will be presented to the CJC.
- b. Recruitment and Retention Committee: Chief Yannuzzi thanked Ms. Hatos for her assistance with the quarterly report. A revised report will be sent out indicating 3,185 budgeted positions and 80 vacancies. The budgeted positions represent an overall decrease of 41 positions in the county in comparison to last year. Chief Yannuzzi advised that this is the first quarter report as a result of the new fiscal year. Of the 3,185 positions, 80 are vacant and 40 are frozen. The number of frozen positions is the same as last year at this time. Chief Kitzerow commended his colleagues on the regional efforts which have helped to offset the ramifications of the decreased numbers.
- c. Traffic Committee: Chief Crane advised that it is a work in progress. Some of the other counties already have a red light camera enforcement program. A meeting will be held once there is a plan in place to resolve the issues. Chief Crane also discussed that the state is looking at repealing the law.
- d. Sexual Assault Response Team: No report was presented.
- e. Sex Offender Population: Chief Stewart advised that the first meeting was held in November. There was a discussion at the meeting concerning current policies in which a PBSO sergeant explained their policy in monitoring these individuals. They will be meeting with Broward County at a later date.

## XI. Liaison Updates

- a. Data Sharing: Chairman Kitzerow advised that they recently had their Board of Directors and Executive meeting for LEX. It went really well. They are continuing to progress at a rapid pace to identify what their future platform will look like.
- b. Child Abuse Protocol: Chief Strianese asked that Assistant Chief Goldman remind everyone about the upcoming Child Abuse Specialist meeting that will be held on Friday, February 10<sup>th</sup> in the Community Room in West Palm Beach Police Department. Also, the Oversight Committee meeting will be held on February 17<sup>th</sup> at Delray Beach Police department at 9:00 A.M.
- c. Crime Prevention Officers Association: Chief Pitocchelli reported that they are discussing a standardized website for all the departments in Palm Beach County for crime prevention tips. The Crime Prevention Expo at the Palm Beach Gardens Mall will be held sometime in May. T-shirts will also be on sale.

- d. Criminal Justice Commission: Vice-Chairman Kelly advised that in addition to discussing the JAC, the CJC also discussed the misdemeanor probation RFP. Members of the Commission requested additional information regarding selection criteria. This item was tabled until the next meeting.
- e. Criminal Justice Institute: Director Schroeder reported that 25 have registered for the Florida Leadership Academy. They have up to 30 seats if anyone is interested. February 1<sup>st</sup> was the deadline, but they will continue to accept applications until they reach the maximum of 30. They are also offering a 32 hour PT instructor class beginning February 28<sup>th</sup> – March 2<sup>nd</sup>. Director Schroeder also reported that the first Agency Liaison meeting will be held next Friday, February 10<sup>th</sup>.
- f. High-Intensity Drug Trafficking Area: Colonel Stormes advised that everyone involved with the taskforce should have received notification regarding end of the year numbers. Please let him know if you haven't received the information.
- g. High School Criminal Justice Academies: No report was presented.
- h. Communications/Interoperability: Chief Mangold reported that he is very happy that Atlantis went live on December 15<sup>th</sup>. Also, they are waiting on frequency releases from the FCC and Nextel. At that time, Jupiter and Juno Beach will be coming online. The US Marshalls locally have been given access to the system through Palm Beach Gardens on a trial basis. A rep in Gardens has reported that so far it has worked out well. Chief Mangold also reported on the IG's audit, which he expects will be completed in 2 ½ to 3 months.
- i. Juvenile Assessment Center: Vice-Chairman Kelly and Brenda Oakes discussed the funding shortage for relocating the JAC to the Detention Center site. Ms. Oakes advised that funding is a combination of Palm Beach County, Palm Beach County School District, and the Palm Beach County Sheriff's Office (\$50,000) funds. She advised that there is a shortage of \$130,000. Vice-Chairman Kelly opened the item for discussion to see if any departments would be interested in making a one-time only contribution using forfeiture funds to cover \$40,000 of the deficit.

Chief Alexander requested the source of the \$50,000 from the Palm Beach County Sheriff's Office and inquired about the CJC Byrne Grant funding. Ms. Oakes wasn't aware of the source only that the Sheriff had made a commitment. She advised that all of the Byrne grant dollars have been allocated and contracted out for this fiscal year. The plan for the JAC is to have it relocated by the end of this fiscal year using funds that are available and can be expended this fiscal year. The other problem with using the Byrne grant is they don't allow them to use it for any type of construction. Ms. Oakes advised that most of the relocation costs are for construction.

Chief Alexander inquired if a request has been made of the legislature. Ms. Oakes advised that DJJ is funding the majority of costs to remodel the entire back building where the new JAC will exist. Palm Beach County and the School District are moving the modulars to the recreation facility outside of the Detention Center. Chief Alexander expressed concern about a recurring cost. Chief Kitzerow requested additional information concerning total expenditures, source of contributions, and anticipated costs. Vice-Chairman Kelly requested that Ms. Oakes provide the information prior to the Chief's meeting where the issue will be discussed further.

XII. Training Announcements

- a. Standardized Field Sobriety Testing Course, Palm Springs Police Department
- b. The G.R.E.A.T. training will take place as scheduled on March 5-14 and will be hosted at the Boca Raton Police and Fire Training Facility, 6500 Congress Avenue Boca Raton, FL 33499. Registration deadline for the class is 2/3/12 and can be completed online @ [www.great-online.org](http://www.great-online.org)

A special thank you to Chief Alexander and Sgt Nicole Girardi for hosting the training.

XIII. Member Comments

XIV. Attachments

- a. Anti-Stalking Collaboration Flyer
- b. Domestic Violence Trust Fund Presentation
- c. Quarterly Staffing Report
- d. Criminal Justice Institute Update

XV. Adjournment

Next Meeting: March 1, 2012