

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL  
FINAL SUMMARY MINUTES**

**Thursday, February 28, 2013 - 9:30 a.m.**

Clayton Hutchinson Agricultural Center  
559 North Military Trail  
Exhibit Hall "B"  
West Palm Beach, FL

**Members Present**

Chief Steve Kniffin, Chairman, Palm Beach Shores Police Department  
Chief Dan Alexander, Vice Chairman, Boca Raton Police Department  
Chief Matt Immler, Boynton Beach Police Department  
Director Michael Porath, Greenacres Department of Public Safety  
Chief Garrett Ward, Gulf Stream Police Department  
Chief Craig Hartmann, Highland Beach Police Department  
Chief Brian Smith, Juno Beach Police Department  
Chief Frank Kitzerow, Jupiter Police Department  
Chief John Stewart, Jupiter Inlet Colony Police Department  
Chief Wes Smith, Lake Clarke Shores Police Department  
Chief Sean Scheller, Lantana Police Department  
Chief Carmen Mattox, Manalapan Police Department  
Chief Richard Jenkins, North Palm Beach Public Safety Department  
Chief Christopher Yannuzzi, Ocean Ridge Police Department  
Chief Stephen Stepp, Palm Beach Gardens Police Department  
Director Kirk Blouin, Palm Beach Police Department  
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department  
Chief Christopher Elg, Tequesta Police Department  
Chief Larry Leon, Palm Beach County School District Police Department  
Mike Waites, Chief Investigator, State Attorney's Office 15th Judicial Circuit  
Major Carol Owsiany-Himmel, Florida Division of Alcoholic Beverages & Tobacco  
Steven Burdelski, Senior Supervisory Resident Agent, Federal Bureau of Investigation  
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration  
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement  
Frank Miller, Patrol Agent in Charge, U.S. Border Patrol

**Members Absent**

Chief Clarence Williams III, Riviera Beach Police Department  
Chief Robert Mangold, Atlantis Police Department  
Chief Roger M. Crane, South Palm Beach Police Department  
Chief Vincent Demasi, West Palm Beach Police Department  
Chief Anthony Strianese, Delray Beach Police Department  
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office  
Chief Charles Lowe, Florida Atlantic University Police Department  
Glen Wilner, Assistant Chief, U.S. Marshals Service  
Major Luis Ramil, Florida Highway Patrol  
Michael Driscoll, Resident Agent in Charge, Florida Department of Law Enforcement  
Major Jeffrey Hubert, Florida Fish & Wildlife Commission  
Lieutenant Anthony Stafford, State Fire Marshall's Office  
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives  
Michael Fagan, Special Agent, U.S. Secret Service  
George Sanders, Supervisory Special Agent in Charge, Internal Revenue Service  
Steven Randerson, Assistant Federal Security Director, Transportation Security Administration

## **Advisory Members Present**

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College  
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit  
Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement  
Feirmon Johnson, Chief Probation Officer, Florida Department of Juvenile Justice  
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution  
(Represented by Stephanie Tew)

## **Advisory Members Absent**

Dr. Michael Bell, Palm Beach County Medical Examiner  
Rolando Garcia, Deputy Chief, U.S. Attorney's Office  
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections

## **Guests**

Dr. Tony Spaniol, Director, Youth Affairs  
Louis Tomeo, Director, Clerk & Comptroller Palm Beach County  
Penny Anderson, ISS - LEX Project  
Denise Vidal-Bennette, ISS - LEX Project  
Martin Tierney, West Palm Beach Police Department  
Ed Latalladi, Director, ASIS  
Frank Good, Manager, ASIS  
Michele Carter, Gulf Stream Goodwill  
Deputy Kelly Whittles, Palm Beach County Sheriff's Office  
Sergeant Kyle Haas, Palm Beach County Sheriff's Office  
Commander Robert Hagerty, Lantana Police Department  
Captain Carl Webb, South Palm Beach Police Department  
Clay Walker, Community Development Administrator, Department of Children and Families  
Seth Bernstein, Boys Town  
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department  
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department  
Captain Dave England, Jupiter Police Department  
Lieutenant Hal Hutchins, Ocean Ridge Police Department  
Scott Nugent, Director, Fusion Center  
Cathy Burgos, Miami-Dade County Juvenile Services Division  
Officer Nannette Badger, Administrative Division, Miami-Dade Schools Police  
Nicole Bishop, Director, PBC Justice Services & Victim Services  
Jenise Link, Court Services Manager, PBC Justice Services  
Assistant Chief Jeff Goldman, Delray Beach Police Department  
Major Frank Briganti, Delray Beach Police Department  
Captain Tom Mitchell, Delray Beach Police Department  
Lynn Powell, Chief of the Juvenile Division, State Attorney's Office  
Deputy Chief Dan Szarszewski, Palm Beach Police Department  
Lakisha Fields, Juvenile Court Case Manager, Court Administration  
Geeta Loach-Jacobson, Department of Juvenile Justice  
Dr. Barbara Gerlock, Chair, Juvenile Justice Board  
Dina Roberts, Department of Juvenile Justice  
Assistant Chief Michele Miuccio, Boca Raton Police Department  
Colonel Jim Stormes, Palm Beach County Sheriff's Office  
Supervisory Special Agent Chris Kletthimer, Federal Bureau of Investigation  
Greg Kridos, Chief of Intake, State Attorney's Office, 15th Judicial Circuit  
Chief Assistant Brian Fernandes, State Attorney's Office, 15th Judicial Circuit  
Chief Assistant Al Johnson, State Attorney's Office, 15th Judicial Circuit  
Erica Reuter, Boca Raton Police Department  
Patrick Doyle, West Palm Beach Police Department  
Eli Cano, Palm Beach County School District Police Department  
Jim Kelly, Executive Director, Palm Beach County Association of Chiefs of Police  
Schnelle Tonge, Public Defender's Office, 15th Judicial Circuit  
Elise Johanson, Vice-Chair, Juvenile Justice Board  
Major Jim Cummings, Palm Beach County School District Police Department/Youth Court  
Laurie Farber, Family Violence Intervention Program-  
Stewart Saalfeld, Court Program Specialist II, Court Administration  
Assistant Chief Mary Santos-Olsen, West Palm Beach Police Department  
Mike Edmondson, State Attorney's Office, 15th Judicial Circuit

## **CJC Staff Present**

Michael Rodriguez, Executive Director  
Katherine Hatos, Senior Criminal Justice Analyst  
Brenda Oakes, Youth Violence Prevention and Planning Coordinator  
Craig Spatara, R.E.S.T.O.R.E. Program Manager  
Becky Walker, Criminal Justice Manager

- I. Welcome and opening comments by Chief Steven Kniffin, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda  

The February 28, 2013 agenda was approved.
- V. Approval of the minutes of the meeting of January 24, 2013  

The January 24, 2013 minutes were approved.
- VI. Chairman's Comments
  - a. Welcomed State Attorney Dave Aronberg.
  - b. Welcomed Chief Christopher Elg, the new Chief of Tequesta Police Department.
  - c. Congratulated Supervisory Senior Resident Agent Steven Burdelski of the Federal Bureau of Investigation (FBI) on his promotion and presented him with a certificate of appreciation. Supervisory Senior Resident Agent Burdelski introduced Supervisory Special Agent Chris Klettheimer, one of the new FBI personnel, and mentioned Assistant Special Agent in Charge Timothy Donovan who will be at the next meeting.
- VII. Presentations
  - a. Civil Citation – *Theda Roberts, Civil Citation Coordinator, Department of Juvenile Justice; Becky Walker, Criminal Justice Manager, Criminal Justice Commission; & Officer Nannette Badger, Administrative Division, Miami-Dade Schools Police*  

Ms. Roberts presented information on Civil Citations and explained that it is a tool available to law enforcement as an alternative to arresting youth. Eligibility is limited to first time, non-serious misdemeanors. She also reviewed the process and benefits of the Civil Citation program. Implementation of 985.12 is a local decision and can be used under the umbrella of the existing Juvenile First Offender (JFO) Program. Opposition was expressed for the proposed legislation to 985.12 that would change the

language from may issue to shall issue a civil citation. There was also a discussion about how the program would run concurrently with the existing JFO program. Cathy Burgos of the Miami-Dade County Juvenile Services Division discussed their experience in reforming the Miami-Dade County program.

Becky Walker provided an update noting that the Juvenile Detention Alternatives Initiative (JDAI), Juvenile Justice Board, and the School Justice Partnership all wanted to look at civil citation to see if it will make their system work better. A committee was formed with other criminal justice agencies to see if civil citation can help give every youth in Palm Beach County who commits a first offense the same access to a first offender program. Mrs. Walker noted that a draft proposal was prepared that is pending approval from law enforcement and other criminal justice agencies. A discussion was held concerning juvenile referral data. Ms. Walker requested the LEPC to consider the proposal and assign a representative to sit on the committee. Chief Kitzerow made a motion to come back and make another presentation to have a better understanding of the data, with just the civil citation on the agenda. The motion carried.

- b. ASIS International 6<sup>th</sup> Annual Law Enforcement Appreciation Luncheon – *Frank Good, Chairman, LEO Committee*

Mr. Ed Latalladi , Vice Chairman of the awards committee, provided information about the American Society for Industrial Security (ASIS) which is a worldwide organization of security professionals and law enforcement personnel. He invited everyone to their local chapter meetings held on the second Tuesday of every month at 6 PM at the Tall Tales Restaurant, Gander Mountain. The 6<sup>th</sup> Annual Law Enforcement Appreciation Luncheon to recognize local law enforcement will be held at the PGA National Resort, on Thursday, May 23<sup>rd</sup> at 11:30 AM. Information was provided about the nomination process and federal agencies were encouraged to apply. The event is free to law enforcement officers, made possible through sponsorships. Mr. Good reminded everyone that the deadline for nominations is the end of the March and stressed the 300 word limit.

## VIII. Initiatives/Updates

- a. 2013 Smart Policing Grant Concept Paper submitted for an Intelligence Driven Prolific Offender Policing initiative in the amount of \$700,000

Katherine Hatos informed the committee that a concept paper has been submitted. Updates will be provided about the status. Chief Kitzerow

commended and thanked Ms. Hatos for putting the paper together in three days.

IX. New Business

a. Liaison for the Crime Prevention Officer's Association

Katherine Hatos mentioned that Officer Berrios has offered to come to give quarterly updates, or they can continue to have a Chief as a representative to the committee. Chief Kitzerow made the motion for Officer Berrios to provide the quarterly report, and the motion was carried.

X. Old Business

No old business discussed.

XI. Committee/Workgroup Reports

- a. Book and Release Committee: No report was presented.
- b. Recruitment and Retention Committee: No report was presented.
- c. Traffic Committee: No report was presented.
- d. Sexual Assault Response Team: Chief Hartmann reported that the sexual assault nurses performed 258 rape exams (142 at the Butterfly House, 90 at the area hospitals, and remaining at CPT) during FY 2012. Protocol training was provided to 3,000 law enforcement, first responder, and medical personnel utilizing the video funded by LEPC. They are also in the process of developing another video funded by the OVW grant that will provide more in depth training. Chief Hartmann commended Sharon Daughtery and staff for their work and noted that they appreciate the support from LEPC.
- e. Sex Offender Population: Chief Stewart reported that the next meeting will be held in 3 weeks.
- f. Court Systems Task Force: No report was presented.
- g. Property Crimes Workgroup: Chief Kitzerow advised that they are moving ahead and that Chief Immler is working on the coordinated agreement.

XII. Liaison Updates

- a. Data Sharing: Chief Kitzerow reported that all should be receiving requests for donations or invoices for the LEX system. There's been no change in the contribution rates between last year and this year. They may need to have conversation about the rates later on this year.

- b. Child Abuse Protocol: Chief Scheller reported that the February 8<sup>th</sup> Specialist meeting was very well attended. A subcommittee meeting reviewing the protocol will be held on March 12<sup>th</sup> on Sapodilla at 10:00 AM and invited suggestions for updating the protocol. The FSN system is being overhauled. There will be a specific link just for law enforcement and training in Broward. They are also trying to get in training in West Palm Beach as well. Further information will be provided.
- c. Crime Prevention Officers Association: No report was presented.
- d. Criminal Justice Commission: Vice-Chairman Alexander reported that the CJC met last week. The Annual Planning Meeting will be held on Monday, March 25<sup>th</sup> at 8:00 AM to 1:00 PM at the Clayton Hutchinson Agricultural Center. The Citizen's Criminal Justice Academy continues and has been pretty successful. There was a lot of discussion about juvenile civil citation. Representative Kerner proposed a bill that seems to be moving through for Sunshine law exemptions. They also discussed DUI diversion as a possible area of study in the near future.
- e. Criminal Justice Institute: Director Schroeder announced that they have officially shut down their program in Belle Glade. They are actually having more success at the Lake Worth campus mainly filled by Broward, Palm Beach, and Martin County civilian workers inside prisons, like CSO-CSA which is a good mix. They have a second one scheduled to start in May. The next law enforcement academy graduation for Class 165 will be held on March 18<sup>th</sup> at the Eissey campus in the Gardens. April 26<sup>th</sup>, 8:00 a.m. is the grand opening for their new Public Safety Complex. The college will be closed next week for Spring Break.
- f. High-Intensity Drug Trafficking Area: No report was presented.
- g. High School Criminal Justice Academies: No report was presented.
- h. Communications/Interoperability: No report was presented.

XIII. Training Announcements

XIV. Member Comments

Chief Christopher Yannuzzi reminded everyone of the Special Olympics Torch Run. The evening of Tuesday, April 4<sup>th</sup>, there will be three Tip a Cop programs at area Duffys in Palm Beach Gardens, Okeechobee in West Palm, and western Boynton location. Officers are needed to come out in uniform to assist in this fund raising activity. The actual run is on Tuesday, April 9<sup>th</sup>; gathering 8:30-9:00 at Hypoluxo and U.S. 1 in Lantana, at the Winn Dixie/K-Mart shopping plaza. Please contact Chief Yannuzzi, Captain Sarah Mooney at West Palm, or Deputy Bob Mooney at

PBSO if there are any questions. There is a meeting on next Tuesday, March 5<sup>th</sup> at the PBSO Training Center at 11:00 AM.

Chief Kitzerow thanked Penny Anderson as well for the SPI concept paper.

Chairman Kniffin thanked Chief Stepp and Palm Beach Gardens Police Department for hosting the 13 Critical Tasks Workshop and noted that it went very well. He also reminded everyone of the law enforcement only meeting that will be held after a 5 minute break.

XV. Attachments

- a. Legal Eagle Edition (*on white paper*)
- b. Miami-Dade County Civil Citation Program (*on white paper*)
- c. House Bill 603 Juvenile Civil Citations (*on blue paper*)
- d. 13 Critical Tasks Workshop Report (*on yellow paper*)
- e. Take the Criminals Away: A Response to Gun Violence All Agree On (*on yellow paper*)

XVI. Adjournment

Next Meeting: March 28, 2013 (Clayton Hutchinson Agricultural Center, Exhibit Hall "B")