

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL**

FINAL MINUTES

Thursday, March 3, 2011 – 9:30 a.m.

Clayton Hutchinson Agricultural Center
Exhibit Hall "B"
559 North Military Trail
West Palm Beach, Florida

Members Present

Chief Frank Kitzerow-Chairman
Chief Clarence Williams, III-Vice-Chairman
Chief Robert Mangold
Chief Garrett Ward
Chief Wes Smith
Chief Clay Walker
Chief Robert O'Neill (Represented by Captain Robert Furey)
Chief Christopher Yannuzzi
Chief Kirk Blouin
Chief Steve Kniffin
Chief Mark Hall
Sheriff Ric Bradshaw (Represented by Chief Deputy Michael Gauger)
Chief Stephen Stepp (Represented by Assistant Chief Clint Shannon)
Chief Charles Lowe
Chief James Kelly
Michael Driscoll, Resident Agent in Charge
Mike Waites, Chief Investigator
Major Jeffrey Hubert
Major Carol Owsiany-Himmel (Represented by Captain Priscilla Turner)
John McKenna, Assistant Special Agent in Charge (Represented by Joe Dubois)
Glen Wilner, Assistant Chief Deputy
Matthew Lynch, Resident Agent in Charge
Agent Danny Auer (Represented by Louis Babin)
Pete Garcia, Federal Security Director

Members Absent

Chief Matt Immler
Chief Anthony Strianese
Director Michael Porath
Chief Craig Hartmann
Chief Dennis Weiner
Chief John Stewart
Chief Jeffrey Tyson
Chief Roger Crane
Chief Rick Ricciardi
Chief Delsa Bush
Major Luis Ramil
Lt. Anthony Stafford
Dana Morrison, Special Agent Supervisor
Edward (Eddie) Thompson, Resident Agent In Charge
Stephen Barborini, Resident Agent in Charge
John Modlin, Patrol Agent in Charge

Advisory Members Present

Director Larry Schroeder
Hon. Michael McAuliffe, State Attorney
Rosalyn Baker, Circuit Administrator (Represented by Donald Monroe)
Feirmon Johnson, Chief Probation Officer

Advisory Members Absent

Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief
Joni Livingston, Florida Department of Law Enforcement

I. Welcome and opening comments by Chief Frank Kitzerow, Chairman

II. Roll Call

III. Introduction of Guests

- a. Before regular introduction of guests, Chairman Kitzerow recognized State Attorney Michael McAuliffe, who introduced Statewide Prosecutor Nick Cox to the body.

IV. Approval and/or additions to the agenda

- a. The March 3, 2011 agenda was approved.

V. Approval of the minutes of the meeting of February 3, 2011

- a. The February 3, 2011 minutes were approved.

VI. Under Chairman's Comments, Chairman Frank Kitzerow

- a. Congratulated Michael Porath on his appointment as Public Safety Director for Greenacres Public Safety Department.

VII. Presentations

- a. Ms. Elizabeth Parker, State Attorney's Office, presented the Palm Beach County Law Enforcement Guidelines for Domestic Violence Investigations. Ms. Parker advised that a committee was formed around August, 2010, and included participation from the Florida Department of Children and Families, Law Enforcement, the Palm Beach County Sheriff's Office, Palm Beach County Victim Services, and advocates from domestic violence shelters. The committee formulated guidelines for best practices in domestic violence investigations. Ms. Parker provided the Chiefs of Police folders that included these guidelines. Opportunities for law enforcement training on domestic violence investigations were discussed. Ms. Parker suggested training for 100 – 150 officers with a tentative training date on June 10, 2011. There was a motion to support a domestic violence investigations training program and any associated costs, including bringing a speaker to the area with expertise on the topic. Motion was seconded and passed without any further discussion.

- b. Ms. Katherine Hatos, Criminal Justice Commission, presented an update on the LEPC Work Plan for 2011. Ms. Hatos has been meeting with the Chiefs of Police to find out what issues they would like addressed, and welcomed any who have questions or concerns to contact her. Chairman Kitzerow asked that Chiefs of Police be forthcoming with relevant information for Ms. Hatos so that any important issues could be addressed.

VIII. New Business

- a. Chief Clarence D. Williams, Vice-Chairman, presented a motion to Amend Article II, Section 2, Advisory, Membership, of the Law Enforcement Planning Council Bylaws to add "h. The Attorney General's Office of Statewide Prosecution." Motion was seconded. Nick Cox, Statewide Prosecutor, spoke on how this position could contribute to the LEPC. Motion was passed.

IX. Old Business

- a. Domestic Violence Trust Fund Recommendations were addressed during Presentations.

X. Committee Reports

- a. Book and Release Committee: No report
- b. Domestic Violence Committee: No report
- c. Homeless Protocol Committee: Ms. Katherine Hatos advised that Audrey Wolf is working on a letter that will be distributed to agencies.
- d. Recruitment and Retention Committee: Chief Christopher Yannuzzi gave a report on the last quarter of 2010, which indicated that Palm Beach County lost 91 law enforcement positions. Added to the 40 frozen positions and 49 vacancies, that makes 180 positions in the County either lost or vacant.
- e. Traffic Committee: No report
- f. Vulnerable Adult Protocol: Chief Walker announced that training will be held in May.

XI. Liaison Updates

- a. Data Sharing: Chairman Kitzerow discussed actions being taken to streamline training for new users of LEX.
- b. Child Abuse Protocol: No report
- c. Crime Prevention Officers Association: No report
- d. Criminal Justice Commission: Chief Williams, in giving an update regarding the Criminal Justice Commission's Annual Planning Meeting, turned over the discussion to Ms. Katherine Hatos. Ms. Hatos advised that the committee prioritized law enforcement initiatives specifically security for the Juvenile Assessment Center, as well as funding for prevention, re-entry, and drug treatment efforts. Ms. Hatos announced the upcoming March 15, 2011 Board of County Commissioners meeting with the Criminal Justice

Commission and that the Finance Committee meeting will be held on March 14, 2011. She encouraged members to attend if they were interested in addressing any additional funding initiatives. State Attorney Michael McAuliffe also advised that the outcome of the Annual Planning Meeting was for the Criminal Justice Commission to narrow its focus to more defined efforts. Mr. McAuliffe also discussed electronic monitoring.

Chief Deputy Gauger mentioned that the average jail population has decreased for the past two years, but he is concerned that new legislation regarding funding the treatment of mental health disorders may result in an increase in that population. Chairman Kitzerow encouraged members to attend the Finance Committee meeting on March 14th.

- e. Criminal Justice Institute: Director Schroeder provided an update, mentioning that over 130 recruits are currently in 4 different academies. Director Schroeder also stated that the Criminal Justice Institute is hoping to reduce usage fees of its firing range in the near future, as well as possibly opening up the range for half a day if agencies are interested.
- f. High-Intensity Drug Trafficking Area: No report
- g. High School Criminal Justice Academies: No updates
- h. Municipal Public Safety Communications Consortium: Chief Mangold advised that the fill site in Ibis has been completed and testing went well for West Palm Beach officers. Chief Mangold also announced that Atlantis has tentatively approved a workshop to come on the system.

XII. Training Announcements

- a. No training announcements.

XIII. Member Comments

- a. State Attorney Michael McAuliffe thanked participating agencies for the recent “pill mill takedown” and congratulated them on their coordinated efforts. Mr. McAuliffe also announced that he is scheduled to make a presentation before the Innocence Commission on Monday, March 21, 2011.
- b. Chief Yannuzzi announced that April 13, 2011 at 9:00 am is Palm Beach County’s contribution to the Law Enforcement Torch Run for the Special Olympics. Monday April 11th through April 15th is the Annual “Tour de Force” Bicycle Ride, contributions from which are distributed to the families of fallen law enforcement officers.

XIV. Attachments

- a. Quarterly Staffing Survey
- b. Criminal Justice Institute March 2011 Update

XV. Adjournment

Next Meeting: April 7, 2011