

Palm Beach County Criminal Justice Commission  
**LAW ENFORCEMENT PLANNING COUNCIL**

Thursday April 2, 2009

Clayton Hutchinson Agricultural Center  
Exhibit Hall "B"

559 North Military Trail  
West Palm Beach, Florida 33415

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**MINUTES**

**Members Present**

Chief Matt Immler, Boynton Beach  
Chief Howe, Palm Beach  
Chief Lincoln, Lantana  
Chief Kelly, PBC School District PD  
Mike Driscoll, FDLE  
Chief Kitzerow, Jupiter  
William Stern, FBI  
Chief Strianese, Delray Beach  
Chief McCollom, Tequesta  
Chief Pickens, Palm Springs  
Dana Morrison, DEP  
Glen Wilner, US Marshal  
Chief Lowe, FAU Police  
Director Ludos, Greenacres  
Matthew Lynch, Secret Service  
Chief Stepp, Palm Beach Gardens  
Eddie Thompson, Customs & Immigration  
Chief Kniffin, Palm Beach Shores

**Advisory Members Present**

Michael McAuliffe, State Attorney

**Guests**

Jim Stormes, PBSO  
Steve Kniffin, Palm Beach Shores  
Charlie Orlando, Greenacres  
Jeff Tyson, Lantana

Patricia Vasquez, DCF  
Duane Little, FDLE  
Michelle Miuccio, Boca Raton  
Clayton Perry – PBC ISS  
Penny Anderson, PBC ISS  
Nancy Dixon, Victims Services  
Dave Kelley, Palm Beach Shores  
Patricia Vazquez, DCF  
Mike Waites, SAO  
Kim Myers, WPB PD  
Kirk Blouin, Palm Beach  
Dennis Crespo, WPB PD  
Frank Perry, DCF  
Mark Filla, PBC  
William Frazier, SAO  
Jon DeLena, DEA  
Paula Carvajal, Court Admin.  
Josh Hooper, ABT  
Edgar Morley, Boca Raton  
Ed Allen, Gulf Stream  
Un Cha Kim, Clerk/ Comptroller

**CJC Staff**

Wayne English  
Katherine Hatos  
Michael Rodriguez

- I. Chief Immler called the meeting to order and welcomed everyone.
- II. Roll call was conducted and a quorum was present.
- III. Guests introduced themselves
- IV. The agenda was unanimously approved with one addition.

- V. Minutes from the March 5, 2009 meeting were unanimously approved.
- VI. Chairman's Comments
  - A. The Chair announced that there will be a LEX Executive Committee Meeting following this meeting.
  - B. The Chair noted that April 12-18 is National Telecommunicator's Week.
  - C. The Chair congratulated Chief Rodger Wille of Palm Beach Shores on his upcoming retirement and welcomed Chief Steven Kniffin.
- VII. Presentations
  - A. Nancy Dixon gave an update on Crime Victims Rights Week which is April 26 to May2, 2009. A number of events are planned. West Palm Beach PD will be hosting the opening ceremony on April 27 at 10:30 am.
  - B. Frank Perry discussed child death investigations. He introduced himself and described his job description.
- VIII. Updates/Discussion
  - A. Becky Walker updated the Council on the Youth Violence Prevention Project. FSU is completing the second year evaluation on the project. UCR data from FDLE is all that is needed to finish the evaluation. She discussed a presentation that had been given to the CJC and showed some of the slides. A presentation will be made to the BCC on April 28 and members were encouraged to attend. A cost benefit calculation was discussed. It has been shown that there is a savings of 2.2 million dollars for each youth diverted from a life of crime. This shows how cost effective the Youth Violence Prevention Project is. She discussed the activities of the YVP Law Enforcement Work Group. The final recommendation of FSU is to not only continue funding the Project but to also expand the number of sites.
- IX. Old Business
- X. New Business
  - A. Major Stormes presented the recommendations of the Search Warrant Work Group. They primarily dealt with serving search warrants in another jurisdiction. Advance notice and cooperation are critical. A motion was made and passed to adopt these recommendations. A copy of the recommendations and the search warrant template will be sent to members.
  - B. Chief Lincoln discussed a grant that the Health Department was applying for to put on a 2 day training class on dealing with a pandemic situation. A motion was made and passed to send a letter supporting the Health Department's grant application.

## XI. Liaison Updates

- A. Major Stormes gave an update on HIDTA. Most of the activity right now is on the federal level. There has been little change in anything effecting Palm Beach County.
- B. Chief Stepp gave an update on the Crime Prevention Officers Association. They are working to develop a multi-phase crime prevention training program that can be used county wide.
- C. Chief Kitzerow announced that there would be a LEX Executive Committee meeting following this meeting. They are one jurisdiction away from having all agencies tied into LEX. Funding was discussed. There was a motion made and passed to send a letter to the CJC supporting LEX's request for Byrne funding.
- D. Director Schroeder gave an update on the Criminal Justice Institute. They are in the last quarter of the trust fund monies. It is unknown how much funding will be available for next year. Work is beginning on the new range. The status of academy classes was discussed.
- E. Chief Strianese commented on the Child Abuse Protocol Committee. He suggested that agencies review their policies and make sure that things are in place to direct their officers to the Child Abuse Protocol. Training should be done on a regular basis.

## XII. Committee Reports

- A. Chief Lincoln gave an update on the Recruitment & Retention Committee and presented the Quarterly Staffing Survey. The county wide vacancy rate is still less than 2%. Chief Lincoln asked the members to give as accurate data as was possible.
- B. Chief Lincoln and Chief Ludos commented on the traffic hearing committee held on January 30. Meetings will be quarterly in the future. The number of dismissals officers are turning in will be examined. The Clerk's Office will keep copied of dismissals and send them to the agencies. Un Cha Kim from the Clerk/ Comptroller discussed the dismissal issue.
- C. Michael McAuliffe gave an update on the Deposition Committee. The no show rate is not As bad as was thought. A pilot project to study the possibility of using email instead of paper notices is underway. There is a bill proposed which will eliminate depositions in third degree felony cases.

## XIII Member Comments

- A. Michael McAuliffe gave an update on legislative issues effecting funding for his office. There may not be additional cuts.
- B. Chief Ludos discussed the FPCA summer conference.

## XIV. Adjournment