

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Thursday, August 28, 2014 – 9:30 a.m.

Clayton Hutchinson Agricultural Center
Exhibit Hall “B”
559 North Military Trail
West Palm Beach, Florida

Members Present

Chief Dan Alexander, Chairman, Boca Raton Police Department
Director Kirk Blouin, Vice Chairman, Palm Beach Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Anthony Strianese, Delray Beach Police Department
Director Michael Porath, Greenacres Department of Public Safety
Chief Craig Hartmann, Highland Beach Police Department
Chief Brian Smith, Juno Beach Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief Sean Scheller, Lantana Police Department (Represented by Commander Robert Hagerty)
Chief Richard Jenkins, North Palm Beach Police Department
Chief Christopher Yannuzzi, Ocean Ridge Police Department
Chief Clarence Williams III, Riviera Beach Police Department
Chief Carl Webb, South Palm Beach Police Department (Represented by Lieutenant Robert Rizzotto)
Chief Bryan Kummerlen, West Palm Beach Police Department
Chief Larry Leon, Palm Beach County School District Police Department
Chief Charles Lowe, Florida Atlantic University Police Department
Duane Little, Special Agent Supervisor, Florida Department of Law Enforcement
Major Camille Soverel, Florida Fish & Wildlife Commission
J. Chris Klettheimer, Supervisory Special Agent, Federal Bureau of Investigation
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration (Representation Present)
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Robert Pearce, Resident Agent in Charge, U.S. Secret Service
Karen Hanlon, Federal Security Director, Transportation Security Administration (Represented by Steven Randerson)
Xavier Morales, Patrol Agent in Charge, U.S. Border Patrol

Members Absent

Chief Jeffrey Katz, Boynton Beach Police Department
Chief Garrett Ward, Gulf Stream Police Department
Chief John Pruitt, Jupiter Inlet Colony Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Stephen Stepp, Palm Beach Gardens Police Department
Chief Duncan Young, Palm Beach Shores Police Department
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Christopher Elg, Tequesta Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Major Luis Ramil, Florida Highway Patrol
Maurice Spates, Resident Agent in Charge, Florida Department of Law Enforcement
Mike Waites, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Lieutenant Anthony Stafford, State Fire Marshall's Office
Major Carol Owsiany-Himmel, Florida Division of Alcoholic Beverages & Tobacco
Glen Wilner, Assistant Chief, U.S. Marshals Service
Stephan Robinson, Supervisory Special Agent in Charge, Internal Revenue Service
Jeff Himmel, Assistant Special Agent in Charge, U.S. Department of Labor

Advisory Members Present

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit

Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections

Advisory Members Absent

Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution

Guests

Commander Pat McCutcheon, Palm Beach County School District Police Department
Lieutenant Mike Keehan, Palm Beach Police Department
Deputy Chief Daniel Szarszewski, Palm Beach Police Department
Assistant Chief Sarah Mooney, West Palm Beach Police Department
Colonel Jim Stormes, Palm Beach County Sheriff's Office
Nicole Talerico, Crime Intelligence Analyst, Fusion Center
Ted Gonzales, LEX Countywide Program Director
Clemente Ortiz, Jr., ISS - LEX Project
Captain David Bernhardt, West Palm Beach Police Department
Captain Thomas Mitchell, Delray Beach Police Department
Captain Anthony Kalil, West Palm Beach Police Department
Yasmin Rivera, Florida Department of Corrections
Major Amy Walling, Jupiter Police Department
Assistant Chief Jeffrey Goldman, Delray Beach Police Department
Chief Assistant Brian Fernandes, State Attorney's Office 15th Judicial Circuit
Greg Kridos, Chief of Intake, State Attorney's Office, 15th Judicial Circuit
Al Lamberti, Regional Organized Crime Information Center
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department
Penny Anderson, Senior Coordinator, ISS - LEX Project
Louis Tomeo, Director, Clerk & Comptroller Palm Beach County
Megan Legoll, Atlantis Police Department
Jeff Kadel, Executive Director of the Palm Beach County Substance Awareness Coalition
Cristy Altaro, Alternative Sanctions Coordinator, Court Administration
Stewart Saalfield, Court Program Specialist II
Patrick Doyle, Intelligence Analyst, West Palm Beach Police Department
Jessica Minei, Senior Crime Analyst, Palm Beach Gardens Police Department
Michael E. Gargiulo, FDLE CJIS IDT Trainer
Sharon L'Herrou, 211 Director

CJC Staff Present

Katherine Hatos, Senior Criminal Justice Analyst
Rosalind Murray, Criminal Justice Program Development Specialist
Craig Spatara, R.E.S.T.O.R.E. Program Manager
Ashley Carseni, Intern

- I. Welcome and opening comments by Chief Daniel Alexander, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda
The August 28, 2014 agenda was approved.
- V. Approval of the minutes of the meeting of July 24, 2014

The minutes of the July 24, 2014 meeting was approved.

VI. Chairman's Comments

- a. Chief Alexander congratulated Chief Anthony W. Strianese of the Delray Beach Police Department on his retirement and presented him a small token of appreciation for his years of dedicated service to the LEPC.

VII. Presentations

- a. Criminal Justice Information Services (CJIS) Update: *Michael E. Gargiulo, CJIS IDT Trainer of the Florida Department of Law Enforcement*

Michael Gargiulo provided background information on his duties as the region's CJIS IDT Trainer. He also talked about recent changes in CJIS including:

- CJIS has a new director, Jennifer Pritt
- CJIS FCIC/NCIC certification was split into limited and full access.
- FBI will be coming to Florida in Spring of 2015 to conduct an audit
- Other important issues:
 - Security awareness training for anyone who reads criminal histories;
 - Provided information about the Falcon system database including rapid ID function and retained applicant fingerprints submission;
 - DL photo share (currently offered by about two-thirds of states);
 - DAVID- moved to the internet in the summer and may now be accessed by cell phones. Joni Livingston noted that with DAVID now being a web-based application it is more accessible and therefore more susceptible to abuse. She also emphasized the importance of training sessions against electronic database abuse.
 - Recent CJIS memo within DAVID and FCIC regarding emergency contact information which cannot be used for investigative purposes.

- b. 2-1-1 Palm Beach/Treasure Coast: *Sharon L'Herrou, Director of 2-1-1 Programs and Services*

2-1-1 is a hotline and helpline with the vision of having the community get the information they need. Sharon L'Herrou talked about the different services and programs provided by 2-1-1, its benefits, and the important role it plays in the community. Services provided by the 2-1-1 call center include a 24/7 hotline manned by live persons; information assessment and referral; and phone counseling (crisis intervention, suicide prevention, and advocacy). In addition to the to the call center, 2-1-1 provides other programs such as: a) Elder Crisis Outreach; b) Sunshine Telephone Program; c) Special Needs Helpline; and d) Healthcare Advocate.

In taking calls from the community, 2-1-1 is in a unique position to see where the needs are and therefore create programs to fill the gaps in services. And as the front door for the human services delivery system, they are able to share with providers, government, and the community at large information regarding the needs in the community that are not met. Needs are broken down by financial or basic (e.g., food, shelter, mental health, etc.). Ms. L'Herrou also mentioned the many benefits of 2-1-1, e.g. being available to everybody 24/7; assistance during national disasters and emergencies; and support for the 911 system.

VIII. New Business: No new business discussed.

IX. Old Business

a. *Curfew Letter: Assistant Chief Clint Shannon of the Palm Beach Gardens Police Department*

Assistant Chief Clint Shannon reminded the committee of a sample curfew letter mentioned by Chief Stephen Stepp at the last LEPC meeting. The curfew letter has been effective in Palm Beach Gardens. He mentioned some of the issues with Regional ID cards including difficulties in issuing them, getting the cards back, and turnover with public work employees. He also suggested discussing this issue with the Treasure Coasts Chiefs Association as many employees live north of Palm Beach County.

X. Committee/Workgroup Reports

a. Book and Release Committee: No report was presented.

b. Recruitment and Retention Committee: No report was presented.

c. Sexual Assault Response Team: Chief Jenkins announced that they are still looking for 5-6 subcommittee members countywide with sexual assault experience in their past work history. There is a regional SART meeting on September 18th, 8:30-4:30 at the PBSO training facility, 4215 Cherry Road, West Palm Beach.

d. Court Systems Task Force: No report was presented.

e. Sex Offender Population: No report was presented.

XI. Liaison Updates

a. Data Sharing: Chief Kitzerow recognized retired Broward Sheriff Al Lamberti, Law Enforcement Coordinator of ROCIC (Regional Organized Crime Information Center) who provided information about ROCIC services that are available for free to members. ROCIC is one of the 6 RISS (Regional Information Sharing Systems) in the country that is federally funded by the

Bureau of Justice Assistance (BJA). Mr. Lamberti asked any agency interested in becoming a member to contact him.

Chief Kitzerow provided a LEX status update on departments that are just coming online: Lantana 100% complete; Palm Beach 98%; North Palm Beach about 40%; and Riviera Beach 20%. He also thanked Denise Vidal Bennette, Clemente Ortiz, Ted Gonzales, and Penny Anderson for their hard work.

- b. Child Abuse Protocol: No report was presented.
- c. Criminal Justice Commission: No report was presented.
- d. Criminal Justice Institute: Director Schroeder reported that they have graduation tonight for Corrections Academy 154 (part-time), leaving them with two full-time academies still in session. On Monday, they started Class 175 (with 35 recruits). On Tuesday night they start Class 176 (part-time academy, with around 30 recruits). The next Regional XII Training Commission meeting will be held before the September LEPC meeting. In February, the Criminal Justice Standards and Training Commission meeting is tentatively set for Jupiter. And lastly, Director Schroeder announced that they are offering an ATV instructor course, but need a location (beach front, wooded or undeveloped area) for the training. He said he will be reaching out to municipalities that may have access to such areas.
- e. High-Intensity Drug Trafficking Area: Colonel Stormes announced they are having their executive board meeting in September.
- f. High School Criminal Justice Academies: No report presented.
- g. Communications/Interoperability: No report presented.

XII. Training Announcements

- a. 2nd Annual South Florida Property Crimes Symposium (*on blue paper*)

XIII. Member Comments

No member comments.

XIV. Attachments

- a. 2-1-1 Presentation (*on white paper*)
- b. Sample Curfew Letter (*on yellow paper*)

XV. Adjournment

Next Meeting: September 25, 2014 Clayton Hutcheson Agricultural Center