

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL**

**FINAL MINUTES**

**Thursday, November 4, 2010 – 9:30 a.m.**

Clayton Hutchinson Agricultural Center  
Exhibit Hall “B”  
559 North Military Trail  
West Palm Beach, Florida

**Members Present**

Chief Matt Immler- Chair  
Chief Frank Kitzerow Vice- Chair  
Chief Daniel Alexander  
Chief Kirk Blouin  
Steven Burdelski, Senior Supervisory Resident Agent  
Chief Roger M. Crane  
Michael Driscoll, Resident Agent in Charge  
Pete Garcia, Federal Security Director  
Acting Chief Mark Hall  
Chief Graig Hartmann  
Major Jeffrey Hubert  
Chief Steve Kniffin  
John McKenna, Assistant Special Agent in Charge  
Chief Robert O’Neill (Bobby Fuery)  
Major Carol Owsiany-Himmel  
Major Luis Ramil (Stephanie Redding)  
Chief Stephen Stepp (Clint Shannon)  
Chief Anthony Strianese  
Edward (Eddie) Thompson, Resident Agent In Charge  
Chief Jeff Tyson  
Chief Clay Walker  
Mike Waites, Chief Investigator  
Chief Clarence Williams, III (D Harris)  
Chief Christopher Yannuzzi

**Members Absent**

Danny Auer, Special Agent In Charge  
Stephen Barborini, Resident Agent in Charge  
Chief Joseph Benevento  
Sheriff Ric Bradshaw  
Chief Delsa Bush  
Chief James Kelly  
Matthew Lynch, Resident Agent In Charge  
Chief Charles Lowe (Keith Totten)  
Director Phillip A. Ludos  
Chief Robert Mangold  
John Modlin, Patrol Agent in Charge  
Dana Morrison, Special Agent Supervisor  
Acting Chief Rick Ricciardi  
Chief Wes Smith  
Lt. Anthony Stafford  
Chief Garrett Ward  
Chief Dennis Weiner  
Glen Wilner, Assistant Chief Deputy

## Advisory Members Present

Rosalyn Baker, Circuit Administrator (Donald Monroe)  
Dr. Michael Bell, Palm Beach County Medical Examiner  
Feirmon Johnson, Chief Probation Officer  
Joni Livingston, Florida Department of Law Enforcement (FDLE)  
Hon. Michael McAuliffe, State Attorney  
Director Larry Schroeder

## Advisory Members Absent

Rolando Garcia, Deputy Chief

- I. Welcome and opening comments by Chief Immler, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda
  - a. Item concerning child protection team was moved to the law enforcement only portion of today's meeting.
- V. Approval of the minutes of the meeting of October 7, 2010
- VI. Chairman's Comments
  - a. Law enforcement only meeting after today's meeting. There will be a meeting related to drug enforcement and domestic violence.
  - b. Asked members to review the PBSO Child Abduction Protocol for next month's meeting.
- VII. Presentations
  - a. No Presentations Today.
- VIII. New Business
  - a. **Recruitment and Retention Committee:** Chief Immler. Chief Yannuzzi volunteered to staff the recruitment and retention sub-committee.
- IX. Old Business
  - a. **Florida Sunshine Law:** Leonard W. Berger, Assistant County Attorney, Palm Beach County and Chief Matt Immler. Chief Immler was concerned that with the new emphasis on ethics reform and the sunshine law that we might "run afoul of the law". After discussing the matter, it was agreed that the law enforcement planning council would remain intact and that the issue would be

deferred until after the Criminal Justice Commission further studies the issue and provides concrete steps to move forward.

- b. **CPOA membership on the LEPC:** Michael Rodriguez requested that this issue be placed on next month's agenda, as the Criminal Justice Commission meet to discuss the issues of the sunshine legislation. It was agreed to table the issue until next month.
- c. **Vulnerable Adult Protocol:** Chief Walker updated members that after addressing the important comments from members, they were ready to ask the Chiefs of Police and Sheriff to review the four copies of the protocol and return the signed copies to the Criminal Justice Commission. Chief Walker thanked members of his sub-committee and others who contributed. Mr. Perry Borman, Department Children and Families (DCF) thanked Chief Walker for his efforts. Chief Walker thanked Ms. Shahzia Hashmi for her efforts. It was noted that there is no need for a vote and that it is up to the individual Chiefs to sign-on or not.
- d. **Request for Violent Crime Data (Updated):** Michael Rodriguez noted that he is still trying to meet with Colonel Bradshaw. He asked agencies to submit the data they can or they can wait until after the meeting with Colonel Bradshaw. It was agreed to leave this on the agenda for next month.

#### X. Committee Reports

- a. **Book and Release Committee:** Chief Crane was not at the meeting, as a result there was no update.
- b. **Domestic Violence Committee:** Barry Krischer, PBSO. Mr. Krischer noted that he would provide his update at the law enforcement only meeting.
- c. **Homeless Protocol Committee:** Captain Lindskoog, PBSO. Marilyn Munoz, PBC HS provided the update. The committee met twice within the last month. The best practices for interaction with homeless persons and the interlocal agreement have been completed. The field referral form is in its final draft and should be completed by December and the draft referral protocol should be finished by January. There was a recommendation that Chief Kitzerow attend the next meeting to determine if the LEX system could be used to track homeless status. Also, Sheriff Bradshaw will be issuing a public service announcement about not giving to panhandlers on November 15<sup>th</sup> and a press conference will be held next Tuesday, November 9<sup>th</sup>.
- d. **Traffic Committee:** Chief Crane. No report.
- e. **Vulnerable Adult Protocol:** Chief Walker. No Report since work is complete.

#### XI. Liaison Updates

- a. **Data Sharing:** Chief Kitzerow. No report.

- b. **Child Abuse Protocol:** Chief Strianese. The Chief noted that there is a specialist meeting at 9AM, November 5, 2010 at the West Palm Beach Police Department.
- c. **Crime Prevention Officers Association:** Chief Stepp. No report.
- d. **Criminal Justice Commission:** Chief Kitzerow. Meeting Monday morning.
- e. **Criminal Justice Institute:** Director Schroeder. Director Schroder noted that Sheriff Bradshaw was voted in as vice-chair of the training standards up in Tallahassee. There are several rule changes for agencies concerning training and trust funds, none of the rule changes are in effect yet. Copies of the changes were distributed. Any agencies that can provide subject matter specialists would be greatly appreciated. The update has also been attached to the agenda.
- f. **High-Intensity Drug Trafficking Area:** Colonel Stormes, PBSO. Colonel Stormes informed members that the HIDTA executive committee met on October 27, 2010.
- g. **High School Criminal Justice Academy's:** Rosalyn Baker, DOC. A representative from DOC provided an update on the supplies donated to the Criminal Justice Academies.
- h. **Municipal Public Safety Communications Consortium:** Chief Mangold. No report.

XII. Training Announcements

- a. No training announcements.

XIII. Member Comments

- a. Dr. Michael Bell, Medical Examiner, informed LEPC that their office will now be closed for ten holidays – the morgue will be closed. However, investigators will still take cases and respond to scenes; and bodies will still be brought to the morgue and they won't be doing cases until the following day. Homicides such as those that involving child abuse, sexual assaults and those that are police related will likely be the exception. Everything else will remain the same. This was brought on by a lack of funds and to balance the budget.
- b. Major Owsiany-Himmel introduced the District Supervisor for West Palm Beach, Captain Priscilla Turner.

XIV. Adjournment

Next Meeting: December 2, 2010.