

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Thursday, November 13, 2015 - 9:30 a.m.

West Palm Beach Police Department
Community Room
600 Banyan Boulevard
West Palm Beach, FL

Members Present

Director Kirk Blouin, Chairman, Palm Beach Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Dan Alexander, Boca Raton Police Department (Represented by Deputy Chief Michele Miuccio)
Chief Jeffrey Goldman, Delray Beach Police Department
Chief Craig Hartmann, Highland Beach Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Richard Jenkins, North Palm Beach Police Department
Chief Hal Hutchins, Ocean Ridge Police Department
Chief Clarence Williams III, Riviera Beach Police Department (Represented by Acting Chief Robert Coppin)
Chief Bryan Kummerlen, West Palm Beach Police Department
Chief Larry Leon, Palm Beach County School District Police Department
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement
Duane Little, Resident Agent Supervisor, Florida Department of Law Enforcement
Bill Fraser, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Major Camille Soverel, Florida Fish & Wildlife Commission (Represented by David Schaeffer)
Michael D'Alonzo, Assistant Special Agent in Charge, Federal Bureau of Investigation (Represented by Shaun O'Neill)
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Xavier Morales, Patrol Agent in Charge, U.S. Border Patrol

Members Absent

Chief Brian Smith, Vice Chairman, Juno Beach Police Department
Chief Jeffrey Katz, Boynton Beach Police Department
Director Michael Porath, Greenacres Department
Chief Garrett Ward, Gulf Stream Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief John Pruitt, Jupiter Inlet Colony Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Sean Scheller, Lantana Police Department
Chief Stephen Stepp, Palm Beach Gardens Police Department
Chief Duncan Young, Palm Beach Shores Police Department
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Carl Webb, South Palm Beach Police Department
Chief Christopher Elg, Tequesta Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Chief Charles Lowe, Florida Atlantic University Police Department
Major Luis Ramil, Florida Highway Patrol
Lieutenant Anthony Stafford, State Fire Marshall's Office
Captain Rodney Tilley, Florida Division of Alcoholic Beverages & Tobacco
Glen Wilner, Assistant Chief, U.S. Marshals Service
Robert Pearce, Resident Agent in Charge, U.S. Secret Service
Ellie Michaud, Supervisory Special Agent in Charge, Internal Revenue Service
Pete Garcia, Federal Security Director, Transportation Security Administration

Advisory Members Present

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit
Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement
Stephanie Tew, Chief Assistant, Attorney General's Office of Statewide Prosecution

Advisory Members Absent

Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice

Guests

Major Patrick McCutcheon, Palm Beach County School District Police Department
Joel Rossi, Palm Beach County Sheriff's Office
Tenicia Poitier, Palm Beach County Sheriff's Office
Philip Salm, Palm Beach Police Department
Assistant Chief Vanessa Snow, Boynton Beach Police Department
Captain Christopher Yannuzzi, Boynton Beach Police Department
Scott Nugent, Fusion Center Director
Charity Raba, Palm Beach County Sheriff's Office
Dave Pervinicky, Palm Beach County Sheriff's Office
Angelique Abbott, Boca Raton Police Department
Patrick Doyle, Intelligence Analyst, West Palm Beach Police Department
Deputy Chief Dan Szarszewski, Palm Beach Police Department
Captain Curtis Krauel, Palm Beach Police Department
Stewart Saalfield, Court Program Specialist II, 15th Judicial Circuit Court
Holly Dibenedetto, Victim Services Program Coordinator
Captain Brian Kapper, West Palm Beach Police Department
Major Leonard Mitchell, Riviera Beach Police Department
Richard Markoe, PBC Manager - Court Operations
Assistant Chief Sarah Mooney, West Palm Beach Police Department
Special Agent Eric Jester, Florida Department of Law Enforcement
Scott Penney, Public Defender's Office of the 15th Judicial Circuit
Assistant Chief Mary Olsen, Delray Beach Police Department
Sergeant Tom Melnichuk, Palm Beach Police Department
Lucy Rodriguez, Criminal Intelligence Analyst, Palm Beach Police Department
Tamika West, West Palm
Amy Sinnot, West Palm
Chief Assistant Al Johnson, State Attorney's Office, 15th Judicial Circuit
Ted Gonzales, LEX Countywide Program Director
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Scott Friedman, Florida Department of Law Enforcement
Group Supervisor Jason David, Drug Enforcement Administration
Jennifer Rey, Program Services Director, Aid to Victims of Domestic Abuse, Inc.
Mike Edmondson, Executive Assistant, State Attorney's Office, 15th Judicial Circuit

CJC Staff Present

Katherine Hatos, Senior Criminal Justice Analyst
Jacquelyn Esposito, Criminal Justice Analyst

- I. Welcome and opening comments by Director Kirk Blouin, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. The November 13, 2015 agenda was approved.

V. The minutes of the meeting of October 22, 2015 were approved.

VI. Chairman's Comments

- a. Reminded that the January 28, 2016 meeting will be held at the West Palm Beach Police Department's Community Room (600 Banyan Boulevard, West Palm Beach)

VII. Initiatives/Updates

- a. Comprehensive Stalking Investigations Guide for Law Enforcement: Jennifer Rey provided an update. Their four-year project in Palm Beach County is coming to an end as far as development of resources and materials; but they still have their advocate and legal aid services. In their last grant year, they wanted to expand the law enforcement section of the anti-stalking tool kit. A pdf version of the toolkit can be saved by downloading the free Evernote app allowing road patrol access as needed. She thanked the agencies that provided help and support over the last four years: Boca, Delray, Boynton, Ocean Ridge, West Palm, and PBSO. There was a question about how to contact AVDA; AVDA's administrative phone number is (561) 265-3797. Jennifer Rey's extension is 114. They are looking for available funding to print more brochures. Ms. Rey also advised that depending on the situation, they may have funding to house or move victims. The hotline should be called at (561) 265-2900 to determine what services are available. Chairman Blouin announced that Katherine Hatos will send out an electronic copy.
- b. U.S. Department of State Diplomatic Security Service: Chairman Blouin recognized that the US Department of State is a great resource to local municipalities. Assistant Special Agent in Charge David Brown provided background information and played a video about their services. They have an international network of connections and resources. The video presented a snapshot of the Bureau of Diplomatic Security, known as DS, the security and law enforcement arm of the U.S. Department of State responsible for providing a safe and secure environment for the conduct of U.S. foreign policy both domestically and around the world at more than 285 U.S. diplomatic missions in more than 170 countries. The video traced the history of DS, discussed its mission, how it functions and operates, and its activities. ASAC Brown encouraged everyone to contact them for information or assistance. Katherine Hatos will email the contact information to everyone.

VIII. New Business

- a. Elections

Chief Brian Smith was unanimously elected as Chairman of the LEPC.
According to the LEPC bylaws, Chief Larry Leon will be the new Vice Chair.

- b. Meeting Schedule 2016 – attached to agenda.

IX. Old Business

- a. Sexting

Chief Jenkins and Major Davis discussed the sexting form and GO that was presented at the last meeting. As suggested, a parental consent signature block was added to the form. Chief Mangold made a motion to accept the North Palm Beach form. Motion was amended by Chairman Blouin to use either the North Palm Beach or the Palm Beach County School District Police Department's form. The motion was seconded and passed.

X. Liaison Updates

- a. Data Sharing: Director Ted Gonzales provided the update in place of Chief Kitzerow. LEX 3.1 is in production. He highlighted new features including a global search tool and subscription service for crime bulletins and RIM documents. They are working with Tequesta and Ocean Ridge which should be up by the end of December. Palm Beach, Ocean Ridge, and Lantana have completed training. Palm Beach Gardens and Boynton Beach are coming up this December. Chairman Blouin asked if there is a plan to add federal agencies. Director Gonzales advised that they are currently reviewing the MOUs to meet CJIS requirements.
- b. Criminal Justice Institute: Director Schroeder reported that they have four academies in session: two full-time day, two part-time night. The corrections academy started yesterday and a cross-over with law enforcement starts in two weeks. He mentioned the numbers are still low for the Auxiliary. They received a number of requests, but it's still a low number for the Auxiliary Academy. He also noted that there doesn't seem to be much interest in the advanced specialized classes (cyber investigations and stress management). They also need to fill up those classes.
- c. Sexual Assault Response Team: Chief Jenkins referred to the attached SART update.
- d. Communications/Interoperability: None was reported.

XI. Training Announcements

XII. Member Comments

Chief Mangold highly recommended the use of force class by Barry Krischer to all the agencies which is very fitting for what is going on right now.

On behalf of all LEPC partners, Chief Jenkins presented a token of appreciation to Chairman Blouin, 2015 Law Enforcement Planning Council Chair, for his

outstanding service to the community. Chief Jenkins said that Chairman Blouin really raised the bar for all LEPC chairs.

XIII. Attachments

XIV. Adjournment

Next Meeting: January 28, 2016,