

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL

FINAL SUMMARY MINUTES

Thursday, December 1, 2011 – 9:30 a.m.

Clayton Hutchinson Agricultural Center
Exhibit Hall "B"
559 North Military Trail
West Palm Beach, Florida

Members Present

Chief Frank Kitzerow, Chairman
Chief Clarence Williams III, Vice-Chairman
Chief Dan Alexander
Chief Matt Immler
Chief Anthony Strianese
Chief Garrett Ward
Chief John Stewart
Chief Wes Smith
Chief Jeff Tyson
Chief Clay Walker
Chief Robert O'Neill
(Represented by Captain Robert Furey)
Chief Christopher Yannuzzi
Director Kirk Blouin
(Represented by Deputy Chief Dan Szarszewski)
Chief Steve Kniffin
Chief Mark Hall
Chief Roger M. Crane
Chief Pete Pitocchelli
Assistant Chief Bryan Kummerlen
Chief Charles Lowe
Chief James Kelly
Major Luis Ramil
Major Carol Owsiany-Himmel
(Represented by Captain Priscilla Turner)
Steven Burdelski, Senior Supervisory Resident Agent
John McKenna, Assistant Special Agent in Charge
Edward (Eddie) Thompson, Resident Agent in Charge
John Modlin, Patrol Agent in Charge
(Represented by Supervisory Agent John Dair)

Members Absent

Chief Robert Mangold
Director Michael Porath
Chief Craig Hartmann
Chief Brian Smith
Chief Stephen Stepp
Sheriff Ric Bradshaw
Michael Driscoll, Resident Agent in Charge
Mike Waites, Chief Investigator
Major Jeffrey Hubert
Lt. Anthony Stafford
Dana Morrison, Special Agent Supervisor
Stephen Barborini, Resident Agent in Charge

Glen Wilner, Assistant Chief
Matthew Lynch, Resident Agent in Charge
George Sanders, Supervisory Special Agent in Charge
Pete Garcia, Federal Security Director

Advisory Members Present

Director Larry Schroeder
Hon. Michael McAuliffe, State Attorney
Joni Livingston, FDLE
Feirmon Johnson, Chief Probation Officer

Advisory Members Absent

Dr. Michael Bell
Rolando Garcia, Deputy Chief
Rosalyn Baker, Circuit Administrator
Julie Hogan, Deputy Statewide Prosecutor

CJC Staff

Katherine Hatos

I. Welcome and opening comments by Chief Frank Kitzerow, Chairman

Welcomed Chief Dan Alexander back to the Law Enforcement Planning Council meetings. Chairman Kitzerow also wished Chief Williams well in the coming year, and thanked Ms. Hatos for all her hard work and the behind the scenes efforts.

II. Roll Call

III. Introduction of Guests

IV. Approval and/or additions to the agenda

The December 1, 2011 agenda was approved.

V. Approval of the minutes

The November 10, 2011 minutes were approved.

VI. Under Chairman's Comments, Chairman Kitzerow:

- a. Wished Chief Walker from Manalapan Police Department well on his upcoming retirement and commended him for all his work for the group. Chief Walker thanked everyone for the support over the years, and introduced Lieutenant Carmen Mattox who will be the Acting Chief.
- b. Congratulated RAC Stephen Barborini from ATF on his upcoming retirement.
- c. Chairman Kitzerow mentioned training information distributed by Chief Kniffin. ASAC John McKenna provided further information about the

highway interdiction training that will be hosted by Palm Beach Gardens. There is no charge for the class, and it is limited to the first 40 registrants.

- d. LEPC meeting dates for 2012 are included in the agenda package.

VII. Presentations

- a. Captain Robin Larson, Broward Sheriff's Office presented information about the 2012 Executive Leadership Program. The program is currently partnered with Nova Southeastern University using a blended approach of classes at the Davie campus and an online component. Video conferencing is provided at the Palm Beach Gardens site. Books are included in the cost, and there is an option for college credit. Captain Larson advised that Anna Rouhana will be coordinating the program.
- b. Confidential Informant (CI) Collaboration Presentation: Major Karl Durr and Captain Eric Coleman, Palm Beach County Sheriff's Office (PBSO), presented information about a Confidential Informant Management System recently implemented by PBSO in response to legislative changes. The secure system can be compartmentalized and ensures that agencies are Rachel's Law compliant. There is a minimal user fee as the Sheriff invested in the software, as well as the servers and Oracle encryption. There was also discussion about the deconfliction mechanism, intelligence sharing, and the possibility of integrating with LEX.

VIII. New Business

IX. Old Business

X. Committee Reports

- a. Book and Release Committee: Chief Crane attended the Veteran's Court One Year Anniversary, and congratulated Judge Booras on behalf of the LEPC. Chief Crane inquired about touring the West Detention Center after the February meeting. Chief Lowe also mentioned that they have buses available. An e-mail will be sent to see if anyone is interested.
- b. Recruitment and Retention Committee: Chief Yannuzzi advised that a reminder will be sent out for the next quarterly report.
- c. Traffic Committee: Chief Hall reported that a meeting will be held on January 19th at noon regarding evidentiary issues for red light cameras. Ms. Hatos will send out information about the meeting.
- d. Sexual Assault Response Team: No report was presented.

XI. Liaison Updates

- a. Data Sharing: Chairman Kitzerow met with Penny, Denise, and Clementine concerning their meeting with vendors. He advised that they obtained very good information in line with the recent strategic planning session. Chief Alexander also provided an update about a meeting yesterday concerning setting up a local landing page on the existing SharePoint site or Fusion Center.
- b. Child Abuse Protocol: Chief Strianese discussed the attendance at the Specialist meeting on November 3rd. About 50% of the agencies had a representative show up. Chief Strianese can send an attendance sheet out if the Chiefs aren't sure if they are being represented. He also discussed the importance of agency representatives being familiar with the protocol, as DCF indicated that 40% of their staff have less than one year on the job.

Chief Strianese also advised that he received a good response and commitment for the Oversight Team. He will continue to serve as chair. Also, the Executive Director of CPT, Assistant Chief Miuccio, Colonel Stormes, Kimberly Wells, and the State Attorney's Office have committed to returning. There was no response from the Public Defender's Office, and the South Florida Water Management District (SFWMD) isn't participating. Liaisons are Patricia Vasquez, Katherine Hatos, and Detective Danielle D. Hirsch (Specialist Committee Chairperson). The Oversight Committee meeting will be held after the next Specialist meeting on February 3, 2012. Detective Hirsch is putting a committee together to update the protocol, last revised in January 2007, as there have been significant changes in state statute. Chief Strianese urged agencies to read the protocol, and send representatives to the meetings.

State Attorney McAuliffe announced that Kirk Goldberg is now the Deputy Chief of the Major Violent Crimes Division and supervising SVU.

There was discussion about replacing or eliminating the SFWMD position. Chief Walker mentioned that the Community Alliance was involved when the project started, and their community wide representative may have worked at the SFWMD. State Attorney McAuliffe mentioned adding the item to the next Community Alliance meeting. Chairman Kitzerow recommended that Chief Strianese send out the attendance list.

- c. Crime Prevention Officers Association: No report was presented.
- d. Criminal Justice Commission: Vice-Chairman Williams advised that the Annual Meeting will be held at the West Palm Beach Police Department in the Community Room on Monday, December 12, 2011 at 8:00 A.M. Additionally, the CJC elected its new officers. Douglas Duncan will serve as Chair and William Kramer as Vice-Chair. The Executive Committee now includes Chief James Kelly. Vice-Chairman Williams also reported that

relocation efforts of the JAC are moving forward, and the current funding is stable. Future funding also looks promising for the JAC.

- e. Criminal Justice Institute: Director Schroeder reported that the Ethics, Discipline, and Internal Affairs will be free for any regional officers. Also, the 911 Dispatcher Certification course is targeted to begin the 1st week in February on Tuesdays and Thursday evenings and all day on Saturdays. They are also looking at Gordon Graham and the Gallagher-Westfall Group for liability training. Chairman Kitzerow inquired about police officers having to go through dispatcher training. Director Schroeder advised that there is new legislation that has been presented for 40 hours and a test.
- f. High-Intensity Drug Trafficking Area: No report was presented.
- g. High School Criminal Justice Academies: No report was presented.
- h. Communications/Interoperability: No report was presented.
- i. Juvenile Assessment Center: Chief Kelly advised that funding for security is covered this year as DJJ came up with the money. Audrey Wolf is working with DJJ. A timeline should be available by next meeting.

XII. Training Announcements

XIII. Member Comments

- a. Colonel Stormes advised that they are trying to finalize the date and location for the Occupy Protest training. The first training will be for command level. Chief Kelly will work with Colonel Stormes on location.
- b. Chief Strianese thanked Chief Alexander and Boca Raton Police Department for their assistance as they executed three search warrants last night that were all within 200 feet of each other. Chief Strianese wished Jerome Burdi, reporter from the Sun-Sentinel good luck on his retirement.
- c. Chairman Kitzerow forwarded an e-mail from the Florida Chief's Association regarding public records request that departments around the state have been receiving for all the officers working part-time for specific months such as October and November. The name of the person requesting the information is Law Enforcement Officers Names for Sale.com. He suggested that everyone review the e-mail. Chief Immler also noted that they have to ask for a specific document.
- d. Ms. Hatos recognized Chairman Kitzerow for his support to the Law Enforcement Planning Council.

XIV. Attachments

a. LEPC 2012 Meeting Schedule

b. Criminal Justice Institute Update

XV. Adjournment

Next Meeting: January 5, 2012