

M I N U T E S

MONDAY, January 27, 2014

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

McEaddy Conference Room
12th Floor, 301 N. Olive Avenue
West Palm Beach

Members Present:

Dave Aronberg
James Barr
Kirk Blouin
Barbara Cheives
Jeffrey Colbath
Vincent Demasi
Douglas Duncan
George Elmore
Carey Haughwout
Randy Johnson, Sr.
Nellie King
William Kramer
Barry Krischer
Duane Little
Marshall Manley
Christina Morrison
Gerald Richman
Greg Starling
Priscilla Taylor
Lee Waring

Members Absent:

Chris Allen
Rosalyn Baker
Sharon Bock
Ric Bradshaw
Timothy Donovan
Rolando Garcia
Dave Kerner
Kathleen Kroll
John McKenna
Valentin Rodriguez
Chuck Shaw
Robert Shirley

Guests Attending:

Pamela Eidelberg, County Attorney's Office
Bernard Featherman, Reentry Sex Offender Committee
Michael Gauger, PBSO (for Sheriff Bradshaw)
Daniel Gibson, The Lord's Place
Nona Kramer, Chairman Kramer's spouse
Jenise Link, Pretrial Services
Jennifer Loyless, Public Defender's Office
J. Chris Kletttheimer, FBI (for Timothy Donovan)
Lawrence J. Leon, School District Police Chief
Yasmin River, Department of Corrections (for Rosalyn Baker)
Diana Stanley, The Lord's Place
Dan Szarszewsk, Palm Beach Police Department
Louis Tomeo, Clerk & Comptroller's Office (for Clerk Bock)

Staff Present:

Michael L. Rodriguez, Executive Director
Arlene Griffiths, Administrative Assistant
Katherine Hatos, Senior Criminal Justice Analyst
Shahzia Jackson, Senior Criminal Justice Analyst
Rosalind Murray, Criminal Justice Program Development Specialist
Brenda Oakes, Youth Violence Prevention Planning Coordinator
Craig Spatara, RESTORE Initiative Program Manager
Elizabeth Williams, Financial Analyst II

Student Intern:

Anne-Marie Brown, Florida Atlantic University

Temporary Staff:

Pamela Williams

- I. Chairman Douglas Duncan called the meeting to order and extended welcome to members and guests.
- II. Roll call was taken and a quorum was present.
- III. Chairman Duncan invited guests to introduce themselves.
- IV. The agenda was unanimously approved as amended to include proposed changes to DCF policy regarding Child Abuse Protocol as requested by Mr. Barry Krischer.
- V. The minutes of the November 25, 2013 meeting were unanimously approved.
- VI. Under Chairman's Comments, Chair Duncan:
 - A. Congratulated Mayor Valentin Rodriguez and Mr. Chuck Shaw on their reappointment to the CJC.
 - B. Extended welcome to new CJC member Mr. Kirk Blouin, LEPC Vice-Chair, and Director of Palm Beach Police Department, representing the Chiefs of Police Association.
 - C. Announced the annual planning meeting scheduled to take place at the Atlantis Country Club on Monday, February 24, 2014 from 8:00 a.m. to 1:00 p.m.
 - D. Advised that CJC member Mr. Gerald Richman and staff member Mrs. Shahzia Jackson will participate in the annual Judge Marvin Mount's prison tour from March 26 to 27, 2014.
- VII. Under Executive Director's comments, Mr. Rodriguez:
 - A. Congratulated Mrs. Jackson on her promotion to Senior Criminal Justice Analyst. Mrs. Jackson will lead the juvenile reentry efforts and manage the implementation grant.
 - B. Extended welcome to new financial analyst, Ms. Elizabeth Williams, and student intern Ms. Anne-Marie Brown.

C. Congratulated Mr. Duncan on the birth of his grandson Robert Crozer, III who was born on Wednesday, January 22, 2014.

VIII. Annual Recognition Presentation

The following task force and committee chairs were recognized for their contribution to the various committees:

- Honorable Ronald Alvarez, CJMHSA Committee on Juvenile Populations
- Ms. Rosalyn Baker, Juvenile Reentry Task Force
- Mr. James Barr, CJMHSA Committee on Adult Populations
- Dr. Angela Bess and Dr. Barbara Cox-Gerlock, Juvenile Reentry Task Force
- Honorable August A. Bonavita, Probation Advisory Board
- Mr. Douglas Duncan, CJC and PSCC/Corrections Task Force
- Ms. Michelle Dryer, Reentry Task Force Employment Sub-Committee
- Mayor Bernard Featherman, Reentry Task Force Sex Offender Subcommittee
- Honorable Carey Haughwout, Re-Entry Task Force
- Ms. Nellie King, Court Systems Task Force
- Chief Steven Kniffin, Law Enforcement Planning Council
- Honorable Kathleen Kroll, Juvenile Reentry Task Force
- Ms. Jennifer Loyless, Reentry Task Force Data and Evaluation Subcommittee
- Ms. Diana Stanley, Reentry Task Force Sustainability Subcommittee
- Mr. Gregory Starling, Juvenile Reentry Task Force
- Chief Stephen Stepp, Law Enforcement Planning Council
- Mr. Lee Waring, Finance Committee & Evaluation Subcommittee
- Chief Clarence Williams, YVPP Law Enforcement Workgroup

IX. Swearing In of 2014 Officers

Chief Judge Jeffrey Colbath administered the oath of office to the following CJC 2014 officers: William Kramer – Chairman, Lee Waring – Vice Chairman, Gerald Richman – Treasurer, and Carey Haughwout - Secretary.

Outgoing Chairman Duncan thanked members for their cooperation and support over the years. Special mention was made of changes to the Sunshine law spear headed by Mr. Richman and Representative Kerner.

Incoming Chairman Kramer expressed delight in taking on the task that has been so well done by others before him, and said he looks forward to the continued support of all members.

X. Business Consent Item

There were no business consent items.

XI. Old Business

- A. Outgoing Finance Committee Chairman, Lee Waring reported on the Criminal Justice, Mental Health and Substance Abuse Reinvestment grant reviewed by the committee in November. He noted that staff submitted an application for the grant as recommended by the committee, but reported that the CJC was unsuccessful in obtaining an award. Executive Director Michael Rodriguez further noted that the grant was awarded to about 10 other counties in Florida, and that the CJC is in the process of obtaining feedback on its application as well as obtaining information on other counties that were also unsuccessful. Mr. Waring remarked about his conversation with Mr. Rodriguez regarding the CJC's authority to apply for grants requiring cash match. Mr. Rodriguez noted that the CJC had the authority to apply for such grants which would ultimately go before the Board of County Commissioners (BCC) for approval.
- B. Mr. Rodriguez reported that the Bylaws Committee met and approved changes recommended by the County Attorney's office to the CJC's Ordinance, as well as proposed changes to the Bylaws by staff. He noted that the changes will bring the ordinance in line with Resolution 2013-0193 adopted by the BCC concerning advisory boards, committees, task forces, and commissions. One of the major issues relates to term limits, where private sector members may serve three consecutive three year terms going forward. Also, since the public sector members serve by virtue of their position, those that can change, such as the School Board and the Legislative Delegation representatives, will have their authorities determine the CJC representative each year. Other issues relate to the number of members on a board to not exceed 11, and the quorum to reflect one half of the members. A request for a waiver of the number of members on the CJC will go before the BCC on February 4, 2014.

Members unanimously approved the recommendations as presented by Mr. Rodriguez.

XII. New Business

A. SAMHA Letter of Support

Members unanimously approved providing a letter of support for grant application for the South East Florida Behavioral Health Network to SAMHSA (Substance Abuse and Mental Health Services Administration). The grant will provide free training using the sequential intercept mapping process for early diversion programs.

B. Child Abuse Protective Investigations Protocol

Mr. Barry Krischer reported on a decision made to review the Child Abuse Protocol. He noted that the protocol was established years ago by the Community Alliance of Palm Beach County with the efforts of the Department of Children and Families (DCF), Law Enforcement and the Sheriff's Office. He further stated that the protocol came as a result of recommendations from the Grand Jury due to the death of child in Palm Beach County. He noted that the protocol has been very successful in the County as it provides for the dispatch of a police officer every time a protective investigator is sent to a home for child

abuse. Mr. Krischer said that the protocol is being updated and that it was brought to light that DCF is considering changing the way abuse calls are handled by the department. He said that the proposed change will allow for the dispatching of a protocol investigator to the county where the abuse takes place instead of dispatching to the child's county of residence, which he said would severely hamper the way the protocol operates.

Members unanimously approved sending a letter to DCF expressing the CJC's disapproval of the proposed changes. Mr. Krischer was directed to draft a letter for Chairman Kramer's signature.

XIII. CJC Initiatives/Updates

There were no initiatives/updates for reporting.

XIV. Under Member Comments, Public Defender Carey Haughwout inquired about a process for determining what goes on the annual planning meeting agenda. Mr. Rodriguez responded that he normally works with the Chairman in this regard, and that staff recommendations for the upcoming year priorities are usually presented. Public Defender Haughwout recommended that an email be sent to members for input on the agenda.

XV. With no further items for discussion, the meeting adjourned at 8:40 a.m.