



## PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

### CORRECTIONS TASK FORCE/ Public Safety Coordinating Council

Palm Beach County Governmental Center  
301 N. Olive Avenue, 10<sup>th</sup> Floor CJC Conference Room  
West Palm Beach, Florida 33401

Wednesday, June 2, 2010; 12:00 P.M.

[HTTP://WWW.PBCGOV.COM/CRIMINALJUSTICE/TASK\\_FORCE/CORRECTIONS/](http://www.pbcgov.com/criminaljustice/task_force/corrections/)

### - SUMMARY MEETING MINUTES -

#### **MEMBERS PRESENT:**

**Chairman Douglas Duncan**, Roth and Duncan, P.A.  
**Ted Booras**, Judge, 15<sup>th</sup> Judicial Circuit  
**Bob Bozzone**, Executive Director, Comprehensive Alcohol Rehabilitation Program  
**Maureen F. Brickous**, CEO, County Probation, PRIDE Integrated Services, Inc.  
**Patrick Cannan**, Workforce Alliance  
**Vice-Chairman Chris Kneisley**, Major, Palm Beach Sheriff's Office  
**Tommy Richards**, Palm Beach County Bail Bond Association  
**Jill Richstone**, State Attorney's Office  
**Alton Taylor**, Executive Director, Drug Abuse Foundation  
**Charles Trotta**, Manager, Palm Beach County Pretrial Services Agency  
**Shelley Vana**, Commissioner, Palm Beach County  
**Barbara White**, Public Defender's Office

#### **MEMBERS ABSENT:**

**Rosalyn Baker**, Florida Department of Corrections  
**August Bonavita**, Administrative Judge, 15<sup>th</sup> Judicial Circuit  
**Jeffrey Colbath**, Administrative Judge, 15<sup>th</sup> Judicial Circuit  
**Roger M. Crane**, Police Chief, Palm Beach County Chiefs of Police Association  
**Louis Tomeo**, Director Criminal Court Services, Office of the Clerk and Comptroller

#### **GUESTS PRESENT:**

**Paula Carvajal**, Court Administration  
**Colleen Farnsworth**, Department of Children and Families, Legal  
**Anthony Flowers**, Superintendent, FL Department of Juvenile Justice  
**David Gillert**, Palm Beach County Sheriff's Office, SAAP Program Manager  
**Ken Huxhold**, Pride Integrated Services, Inc.  
**Shelby King**, Palm Beach County Sheriff's Office  
**Robert Manley**, Captain, Palm Beach County Sheriff's Office  
**Ruby Starks**, Captain, Palm Beach County Sheriff's Office  
**Dorrie Tyng**, Drug Court Manager  
**Tammy Waldrop**, Major, Palm Beach Sheriff's Office

#### **CJC STAFF PRESENT:**

**Jenise Link**, Sr. Criminal Justice Analyst  
**Michael Rodriguez**, Executive Director  
**Candee Villapando**, Criminal Justice Analyst

- I. Chairman Duncan welcomed the members and guests of the task force.
- II. The agenda was approved without additions or deletions.
- III. The minutes of the April 7, 2010 meeting of the CTF/PSCC were approved.
- IV. **Reports**

**A. Jail Population Report**

Major Kneisley reported that the average population of the jail today was 2,828. He explained that while the jail expansion is occurring in West County, they are moving all the pretrial inmates from West County and some sentenced inmates into the central main detention center. They are also moving the STAR (Drug Farm) population out to the old Eagle Academy this week or next week. He noted that means that West County will still do booking and limited first appearances.

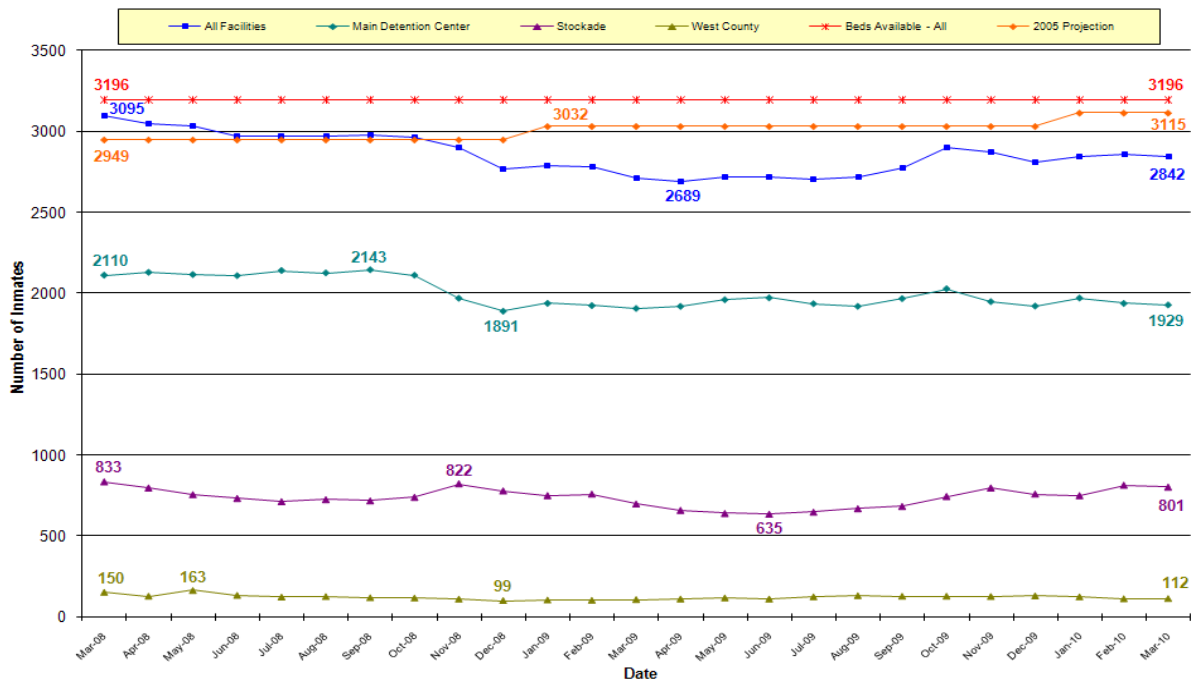
Chairman Duncan reported that he and the Chief Judge performed an un-announced site visit of the jail facility last week and he noted that the Chief Judge was satisfied with the conditions of the jail. He thanked the Sheriff's office for operating the jail facility with a high level of quality and competence.

See charts/graphs following from previous month:

Palm Beach County Criminal Justice Commission Corrections Task Force/Public Safety Coordinating Council							
Palm Beach County Correctional Facilities Monthly Population Report January - March 2010							
Data Source: Palm Beach County Sheriff's Office, Corrections Department							
Facility	March Average Daily Population	Jan - Mar Average Daily Population	EXISTING CAPACITY			FUTURE CAPACITY	
			Number Beds*	March Percent Occupied (ADP/Capacity)	Jan - Mar Percent Occupied (ADP/Capacity)	Number Beds*	Jan - Mar Percent Occupied (ADP/Capacity)
Main Detention Center	1,929	1,946	2,114	91%	92%	2,114	92%
Stockade Detention Center (Including 96 bed Drug Farm)	801	787	944	85%	83%	944	83%
West County Detention Center	112	115	138	81%	84%	262	44%
<b>COUNTYWIDE TOTAL</b>	<b>2,842</b>	<b>2,849</b>	<b>3,196</b>	<b>89%</b>	<b>89%</b>	<b>3,320</b>	<b>86%</b>

\*Does not include 106 beds for medical.

Palm Beach County Criminal Justice Commission  
 Corrections Task Force/Public Safety Coordinating Council  
**Average Daily Populations by Date and Facility**  
 Data Source: Palm Beach County Sheriff's Office, Corrections Department



**B. Jail Counselor Report**

The Jail Counselor, Mr. Fondiller, was not in attendance but provided a printed report on the misdemeanants in jail and the number of transfers to state facilities, SAAP and STAR evaluations and mental health evaluations.

**C. Juvenile Detention**

Department of Juvenile Justice Superintendent, Mr. Flowers reported that his office is awaiting the final decisions on the states' legislative budget. He commented that the population count today is 43 and has remained on a steady decline. He also reported that the alternative to secure detention program currently has 4 juveniles in the program. He explained that the program criteria are being assessed to allow for more participants.

**D. Pretrial Services Report**

The Pretrial Services Manager, Mr. Trotta, provided members with a printed report detailing the Supervised Release Pretrial Services Program. The report notes that it is current as of June 1<sup>st</sup>. He reported that there are a total of 967 individuals on Supervised Own Recognizance (S.O.R.) and that 882 of these are out of custody; 722 defendants are on S.O.R. only; 245 defendants are on S.O.R. with a bond and 85 of those have not been released. Twenty-one individuals were on S.O.R. only and were in custody for the following reasons:

S.O.R. to Treatment	6
Bonds or No Bonds on Other Charges/Holds	15

**V. Old Business**

- A. Draft presentation to the Board of County Commissioners on jail population

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Ms. Link noted that Commissioner Vana suggested to staff after the last meeting when we heard an update on the jail expansion, that it would be an optimal time to provide the Board of County Commissioners with an update from the Task Force. She stated that staff has drafted a presentation for the Task Force for their review in an effort to provide this information to the BCC at an anticipated July 13<sup>th</sup> workshop.

Ms. Link presented the Task Force with background information on the establishment and purpose of the Task Force. She then provided them with statistical charts on incarceration rates, jail population, jail admissions, pretrial services populations, pretrial SOR and OR releases, drug farm and drug court population, electronic monitoring/in-house arrest program average daily populations, and the juvenile detention center population. She ended with the presentation with information on current activities that the Task Force is working on. Members discussed the data from the presentation and clarified some information on the draft. Members also made various suggestions to add more information to the presentation such as adding the mental health specialty court data, SAAP data, total diversion data and more current drug court information.

Commissioner Vana inquired about how we can quantify the cost of individuals who are continually entering the criminal justice system that have treatment needs. Members discussed that legislative change to benefits eligibility would be required to increase access to treatment.

## **VI. New Business**

### **A. Approval of Book and Release Program Proposal**

Captain Starks and Captain Manley provided the Task Force with a written proposal and protocol of a Misdemeanor Book and Release program. Captain Manley explained that in an effort to reach overall efficiency and to minimize cost to taxpayers, they have identified a process of booking and releasing specific misdemeanant defendants. He presented that one recommendation would be to adjust the bond schedule to allow for the release excluding charges for stalking, violation of protective orders, lewd and lascivious acts, domestic, domestic injunctions, domestic dating related, and DUI offenses.

Captain Manley further reported that the process will consist of an amended booking and release process that will consist of positive ID and distribution of paperwork similar to that of an NTA that is issued by a law enforcement officer. At a cost of \$123 per day to house an inmate, this would allow the county to incarcerate the more serious offenders and process the less serious offenders more efficiently and rapidly.

Captain Manley explained the process as follows:

1. When the arrestee enters the jail all standard protocol related to the booking process is carried out (pre booking) and they will use a rapid ID process
2. Check the inmate charges for book and release/amended booking eligibility

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- a. If the subject is not eligible based on charges he is not eligible for the protocol
  3. If a subject has an open warrant, is currently out on an open case he/she is ineligible for book and release
  4. If the arrestee is eligible based upon charges commence the booking process and release O.R. book and release ensure a misdemeanor court date is given.
  5. Subjects that do not have fingerprints on file for positive ID at either the local or state level will not be eligible for the amended booking process and will revert to the traditional method but will still be released OR if applicable
  6. All subjects will still be photographed during the intake process and will be checked for DNA submission
  7. Subjects that are processed utilizing the book and release/amended booking will not require, classification/advanced medical screening/uniform exchange.

Chairman Duncan noted that the proposed changes in the bond schedule are included in the written proposal. Judge Booras stated that there will be a full review of the bond schedule in the upcoming month and suggested that these recommendations be forwarded to that committee so that all revisions can be proposed at one time. The recommendations would then need to be made to the Chief Judge for his approval and amendment to the administrative order.

Members discussed the process and Commissioner Vana asked about the length of time of processing for eligible cases when the person does not have fingerprints on file. Captain Manley stated that it would take approximately an extra 15 minutes to do this. Members discussed FTA's and VOP's and noted that these charges have bonds set by statute or administrative order. Captain Manley estimated that the program could release approximately an additional 350 persons each month.

Chairman Duncan noted that the subcommittee has discussed the book and release program and has recommended approving it for recommendation to the Task Force. Members of the Task Force voted in favor of making the recommendation for the program to the Criminal Justice Commission.

**B. Impact of closing Drug Farm and SAAP**

Ms. Link explained that the Sheriff's office has announced the elimination of the Drug Farm and SAAP program due to budget deficits. She noted that last year the Task Force presented a jail population impact report to the Board of County Commissioners. She asked for direction on how the Task Force would like to proceed if they want to make any recommendations this year. The Task Force voted to include information on the closing of the programs in its update for the workshop.

**VII. Update**

**A. Pretrial Legislation, H.B. 445/S.B. 782**

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Chairman Duncan reported that the legislation did not pass through the House and Senate committees this year.

**VIII. Additional member and guest comments**

Chairman Duncan informed members that the next meeting is scheduled for July 7<sup>th</sup> at noon.

**IX. Adjournment**

JL, CJC 6/2/10