



**EXECUTIVE COMMITTEE MEETING
Robert Weisman Governmental Center
Office of Financial Management & Budget (OFMB)
7th Floor Conference Room
Monday, June 10, 2024, 8:00 am**

MINUTES

Members Present

Dr. Rachel Docekal, CEO, Hanley Foundation, and CJC Chair
 Carey Haughwout, Public Defender, 15th Judicial Circuit
 Glenn Kelley, Chief Judge, 15th Judicial Circuit
 Reverend Kevin Jones, Past Chair, Clergy
 Marcia Andrews, Palm Beach County School Board Member, and CJC Treasurer
 Maria Antuna, Hispanic Chamber of Commerce
 Matt Pawlowski, Next Era Energy, and CJC Secretary
 Michael Barnett, County Commissioner
 Michelle Suskauer, Dimond Kaplan & Rothstein, P.A.

Members Absent

Mike Burke, School Superintendent (**Ex-officio**)
 Lauren Whetstone, FPL Energy Services, Inc., and CJC Vice-Chair

Guests Attending

Angelique Pickett, Candidate for CJC Executive Director
 Jennifer Loyless, Public Defender’s Office

CJC Staff Present

Brad Allen, Criminal Justice Analyst
 Christopher Slydell, Criminal Justice Analyst
 Dawn Caveness-Davenport, Senior Criminal Justice Analyst
 Katherine Shover, Criminal Justice Systems Manager
 Margo Smith, Criminal Justice Analyst
 Stephanie Moliere, Senior Criminal Justice Analyst
 Todd Bonlarron, Assistant County Administrator

- I. Call to Order – Dr. Rachel Docekal, Chair**
 Chair, Dr. Docekal, called the meeting to order.

- II. Roll Call – Katherine Shover, Criminal Justice Systems Manager**
 Ms. Shover took roll call and ensured quorum was present for the meeting.

- III. Approval and/or corrections to the Agenda**
 Chair, Dr. Docekal, requested a motion to approve the Agenda. The motion was made by Treasurer, Marcia Andrews, seconded by Maria Antuna, and approved unanimously.

- IV. Approval and/or Corrections to the May 13, 2024 Minutes (see attachment)**
 Chair, Dr. Docekal, requested a motion to approve the Minutes. The motion was made by Maria Antuna, seconded by Treasurer, Marcia Andrews, and approved unanimously.



V. Chair's Comments

- A. The next Full CJC meeting will be held at 8 AM on September 23, 2024 at the Hanley Center.
- Chair, Dr. Docekal, and Mr. Bonlarron will discuss if the Executive Committee needs to convene over the summer, otherwise the next meeting will be held in September. All updates will be provided to members via email.
- B. On May 2, Marcia Andrews, a longtime volunteer with United Way partner Take Stock in Children and the District 6 representative for the School District of Palm Beach County, received the annual Nettie Finkle Award for outstanding volunteerism and community service. *(see attachment)*.
- Members of the Executive Committee congratulated Ms. Andrews on her recent award from United Way.
 - Palm Beach County School District provided a presentation on the need for the upcoming sales tax referendum on the ballot this coming year...they based many of their metrics on the work Ms. Andrews completed with the Council of Great City Schools.
 - Ms. Andrews: \$2,000 in award money for college from United Way went directly to a student/mentee who took part in the Take Stock in Children.

VI. Executive Director Updates

- A. CJC Executive Director Update – *Todd Bonlarron, Assistant County Administrator*
- Mr. Bonlarron recognized and thanked members of the Selection Committee for their dedication to the CJC's Executive Director search. Candidate, Angelique Pickett, was selected by the committee, accepted the position and attended the meeting...providing a brief overview of her professional background. Mr. Bonlarron reminded the members that at the last the Full CJC Meeting, the board granted the Executive Committee authority to advance the hiring process in their stead. Mrs. Pickett's candidacy will be presented to county administration, then on to the BOCC (the board will ratify the County Administrators, Verdenia Baker, decision. Updates will be provided as the process continues). The CJC expects for Mrs. Pickett to begin prior to the Full CJC Meeting in September.
 - Mr. Bonlarron requested a motion to advance Mrs. Pickett's candidacy for the Executive Director position to County Administrator Verdenia Baker. Michelle Suskauer made a motion, Ms. Andrews seconded the motion and it passed unanimously.
- B. A mini Citizen's Criminal Justice Academy began June 3, 2024 in West Palm Beach and will be held until June 24, 2024 *(see attachment)*
- Mr. Bonlarron reminded the board of the upcoming sessions provided by the CCJA:
 1. Jail Tour at the Main Detention Center
 2. Discussion with Chief Judge Kelley at the Main Courthouse
 3. Tour of the Medical Examiner's Office
 4. Discussion with former participants of the Reentry Program.

VII. New Business

- A. 2024 Safety and Justice Challenge Capstone Grant Application - *Todd Bonlarron, Assistant County Administrator (see attachment)*
- Mr. Bonlarron provided an overview of the Safety & Justice Challenge as the CJC winds down this initiative (\$234,000 grant from that spans from January of 2025



through December of 2026. CJC staff worked on the application and members of the board were provided with copies for their input). Mr. Bonlarron provided a financial breakdown of how the funds will be utilized as well. We should know if our site is awarded the grant by October.

- Mr. Bonlarron reminded the board that MacArthur may have comments on financially supporting some of our efforts and to be prepared to work through that process.
- Chair, Dr. Docekal, echoed Mr. Bonlarron's comments and stated at the SJC Conference there was a great impression made that they desire for this work to be sustainable separate from their financial support.
- Secretary, Matt Pawlowski, made a motion to submit the Capstone Grant Application. The motion was second by Ms. Andrews and passed unanimously.

VIII. Old Business - None

1. Ms. Shover provided an update on the following:

- The CJC has done a great amount of work with the Public Defenders Program and Dr. Jennifer Copp of Florida State University in narrowing the programs parameters for a more comprehensive data analysis in the future.
 - The CJC does not have funding for the Next Steps Program so a choice was made to use our limited funds in the support of the Public Defenders Program (staff salaries are covered through 2025).
 - The Court Text Reminder System will be evaluated by FSU and seems to be working well at this time.
2. Mr. Bonlarron reminded the board that a goal of the MacArthur Foundation was for sites to determine what programs & positions will be maintained/sustained long-term by other financial sources. These are "supportive programs" that will be submitted by the CJC & Public Safety over the next few years; a continued investment on the work we've completed with the MacArthur Foundation.
3. An optional tour of the jail in lieu of the July meeting will be offered to all members (the July meeting is cancelled, but members can attend the tour if desired).

IX. Discussion Items/Updates - None

X. Member Comments

1. Mr. Bonlarron: The contract with Community Partners of South Florida, by way of Jamie-Lee Bradshaw, is signed and the work is underway. More information will be provided as measures from the contract advance forward.
2. Mr. Bonlarron: Beginning July 1, 2024, Precious Gaiter will assume the role of the CJC's Administrative Assistant III. She has been with the county since 2015 and has experience working with Pretrial, & Emergency Management.

X. Guest Comments - NONE

XI. Adjournment - Meeting Adjourned



ACTIONS ITEMS:

1. Angelique Pickett's candidacy for the Executive Director position was approved by the Executive Committee and will be presented to county administration, then on to the BOCC (the board will ratify the County Administrators decision on a later date). Updates will be provided as the process continues, and the CJC expects Mrs. Pickett to begin prior to the Full CJC Meeting in September.
2. Precious Gaiter will assume the role of the CJC's Administrative Assistant III as of July 1, 2024.
3. The board agreed to submit the SJC Capstone Grant as prepared by CJC Staff.

Next Meeting: Monday, July 8, 2024 - 8 AM

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301 N. Olive Avenue, West Palm Beach, FL*