

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
PROBATION ADVISORY BOARD

Governmental Center, 10th Floor
301 N. Olive Avenue
West Palm Beach, FL 33401

April 14, 2010, 12:15 p.m.

MINUTES

Members Present

August Bonavita	Chairman, County Criminal Court Administrative Judge
Rosalyn Baker	Florida Department of Corrections
Kay Oglesby	Public Defender's Office
Louis Tomeo	Office of Clerk & Comptroller

Members Absent

Virginia Cataldo	US Probation
Steven Cohen	Criminal Defense Lawyer
Elizabeth Parker	State Attorney's Office
John Rivera	Public Defender's Office

Guests Present

Maureen Brickous	Pride Integrated Services, Inc.
Wanda Joiner	Pride Integrated Services, Inc.
Daniel Marshall	Public Defender's Office
Steven Kay	State Attorney's Office

CJC Staff Present

Michael Rodriguez	Executive Director
Damir Kukec	Research & Planning Manager
Candee Villapando	Criminal Justice Analyst

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- I. **Welcome/Opening Comments.** The meeting started at 12:16 pm. Chair Bonavita welcomed everyone.
 - II. **Roll Call and/or Introduction of Members & Guests.** In lieu of roll call, Chair Bonavita asked everyone in attendance to introduce themselves.
 - III. **Approval and/or Amendments to the January 13, 2010 minutes.** The draft minutes for the January 13, 2010 meeting were approved without amendments.
 - IV. **Approval and/or Amendments to the Agenda.** The agenda was approved with no amendments.

V. New Business

a. \$10 fee associated with approved community services list

The issue was presented by Steven Kay, State Attorney's Office County Court Deputy Chief, relating to the \$10 fee mandated on the DUI standard plea sheet and Court Event Form, but not on regular plea sheet, so defendants can enroll in the county's community service program in order to do their required community service hours. Their concern was for the defendants who are unable or unwilling to pay the fee to not to violate their probation. Wanda Joiner of Pride, clarified that this is Justice Services' requirement and as far as their office is concerned, the defendants can perform community service hours with any not-for-profit agencies not serving alcohol approved by Pride. A question was raised whether there is a way to waive the fee for defendants who are indigent. It was suggested and agreed upon that a representative from Justice Services will be invited to the next meeting to address the issue. Specifically, the members want to find out why there are different community service programs and two different plea sheets, whether the \$10 fee can be waived, and what would be the impact on Justice Services and Pride if defendants are referred only to non-profit organizations.

b. Survey of misdemeanor service providers in other counties

Candee Villapando handed out a draft of a survey of misdemeanor probation service providers and explained the intent of the survey which is to gather background information from service providers in other counties. Findings from the survey will be used during the Request for Proposal (RFP) process in the selection of a service provider for the next contract, as directed by the Board of County Commissioners. Damir Kukec stated that the RFP should be completed before the expiration of the current contract with Pride which is December 5, 2011. Ms. Villapando requested for input from the members.

c. Review Framework

Ms. Villapando explained that given that the upcoming review of misdemeanor probation services now includes a new contract, Criminal Justice Commission staff is developing a new review framework and date parameters (time frame). This is important as past reviews were unable to gauge if recommendations made an impact or not, as the reviews were retrospective – not prospective. Further, Mr. Kukec emphasized the importance of the members' input in deciding what requirements will be reviewed and how these requirements would be operationalized. Chair Bonavita requested that a copy of the current contract be sent to the members. A draft of the new review framework will be presented at the next meeting.

d. Creation of by-laws for PAB

The members agreed on the importance of creating a set of by-laws for PAB, or at least to cover the issue of voting by proxy as suggested by Chair Bonavita. Ms. Villapando has started on a draft patterned after the Court System Task Force's current by-laws and will get input from the members via email. A final draft will be presented at the next meeting.

VI. Old Business

No old business.

VII. Additional / Member and Guest Comments

a. Workforce Alliance Mobile Van

Maureen Brickous reported that the Workforce Alliance Mobile Van was at their office location yesterday, April 13th, for four hours. She said that 24 Pride clients who were unemployed and looking for work were referred to Workforce Alliance by their Community Referral Coordinator. In addition, residents from the trailer park community next to Pride's office also visited the van. Ms. Brickous added that they were very pleased about their improving working relationship with Workforce Alliance recently. She said that the van is scheduled to visit their location once a month, or more if there's a need.

b. Addition of oxycodone to drug being tested

Wanda Joiner brought up the issue of the increasing use of oxycodone as it was discussed at the last Court System Task Force meeting. She reported that consequently, oxycodone was added as one of the substances being identified in Pride's seven panel test as of two weeks ago (dropping another substance that has been rarely identified previously). As a result, Ms. Joiner warned that an increase in violations of probation might be observed because of offenders who might have been using oxycodone who tested negative before, but now would test positive, unless they have a valid prescription.

VIII. Next Meeting

Chair Bonavita confirmed with the members the remaining meeting dates for 2010 which are July 14 and October 13.

IX. Adjournment

The meeting was adjourned at 1:08 pm.