



Palm Beach County Engineering
Land Development Division, Permit Section
 2300 North Jog Road
 West Palm Beach, FL 33411-2745 (Vista Center)
 Phone: (561) 684-4086 Fax: (561) 684-4123

Right of Way Permit Application

Project Information

Project Name _____
 Project Location _____
 Road Name/Description _____
 PCN _____ - _____ - _____ - _____ - _____ - _____

Permittee Information

Permittee _____ _____	Contact _____
Address _____	Phone () _____
City _____	Fax () _____
State _____ Zip Code _____	email _____

Filer Information Same as Permittee

Contact _____
 Company _____
 Address _____
 City _____
 State _____ Zip Code _____
 Phone/Fax () _____
 Email _____

Engineer Information Same as Filer

Engineer of Record _____
 Engineering Firm _____
 Address _____
 City _____
 State _____ Zip Code _____
 Phone/Fax () _____
 Email _____

Is this associated with a PZB Control No. (aka Zoning Petition No.)?

YES ____ if yes, fill out Section 1 Below NO ____

Is this project located within Unincorporated Palm Beach County?

YES ____ NO ____ Provide municipality's site plan & conditions

Is a street drainage connection or acceptance of street drainage proposed?

YES ____ Provide drainage calculations (Document 4) NO ____

Is a Temporary Driveway Connection proposed?

YES ____ Post a \$5,000.00 surety when permit approved NO ____

Is this a single family home driveway?

Yes _____ No _____

Is this a Non-Thoroughfare connection?

____ Less than 500 ADT ____ between 500-2000 ADT ____ Greater than 2000 ADT ____ No applicable

Is this a Bridge Widening/Replacement?

Yes _____ No _____

Is this a turn lane addition?

Yes _____ No _____

Is this a through lane addition?

Yes _____ No _____

Section 1 (Required for Projects Associated with PZB Control No.)

PZB Control No. (Petition No.) _____ Resolution No. _____ Condition _____

Site Plan Approval Date _____ Site Plan Exhibit No. _____

Application Fees

Total Amount Due upon Submittal **\$150.00***

***Additional application fees will be necessary for any projects requiring review from the Roadway or Traffic Divisions. See fee schedule for details.**

A fee in excess of the application fee will be due when permit is picked up.

Additional fees will be based on the type of work proposed.

Make Check Payable to PBCBCC (Palm Beach County Board of County Commissioners)

Documents Required

- | | |
|--|---|
| 1. Paving and Drainage Plans | 4 Paper Sets or a File (Submitted Electronically) |
| ** Only submit the sheets directly related to the Right of Way Improvements ** | |
| 2. Compliance w/ Zoning Conditions* | 1 Paper Set or a File |
| 3. Latest Approved Site Plan | 1 Paper Set or a File (County or Municipality project) |
| 4. Drainage Calculations | 1 Paper Set or a File (Only for Projects with Drainage Connections) |
| 5. Cost Estimate for R/W | (If More Than a driveway connection is Proposed) |

- Plans, Calculations, and Cost Estimates need to be signed and sealed by a Florida Registered Professional Engineer.

- Maximum plan size is 24"x 36", folded in eighths. Submittals with more than 12 - 24" x 36" size sheets in each set and sheets that are Sizes 8-1/2" x 11" and 8-1/2" x 14", do not require folding.

- A copy of the approved permit(s) from all other applicable government agencies are required to be submitted before this permit can be released (SFWMD, LWDD, FDOT etc.)

* A letter from the engineer outlining the status of all engineering conditions (including mass transit) in the Resolution and on the site plan.

NOTE: For any projects requiring review by either Roadway or Traffic Divisions will be subject to new plan review fees in accordance with Resolution R-2009-0952 approved June 2, 2009.

OFFICE USE ONLY

Check Number: _____	Check Amount \$ _____	Service Slip # _____
Date _____	Date _____	Date Pink _____
Submitted _____	Called _____	Picked Up _____
Application Number: _____	Returned _____	Tracking Number: _____