



**Department of Engineering
and Public Works**

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**Palm Beach County
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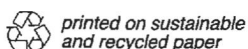
Sara Baxter

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County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*



November 21, 2024

**To: Ardurra Group, Inc.
CSA Central, Inc. (CSA)
GM2 Associates, Inc.
HSQ Group, LLC
Kimley-Horn and Associates, Inc.
Stanley Consultants, Inc.**

**Subj: November 20, 2024, Shortlist Committee Results
Prosperity Farms Road from 800' N. of Northlake Boulevard
to Donald Ross Road
Estimated 5 Miles, Bike Lanes
Project No.: 2024502**

Dear Consultant:

This letter serves to advise you of the results of the November 20, 2024, Short List Committee meeting for the above project. **Kimley-Horn and Associates, Inc., Ardurra Group, Inc. and HSQ Group, LLC** were short listed.

Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055 (Palm Beach County Code 2-351 through 2-358). In addition, it is recommended that all design professionals seeking to provide services to Palm Beach County review Policies and Procedures Manual (PPM) CW-F-067 "Evaluating, Recovering and Recording Errors/Omissions by a Design Professional", which can be found at

<http://www.pbcgov.com/publicaffairs/ppm/pdf/cw-f-067.pdf>

The "Consultant Summary" table and the Short List Committee voting sheets will be posted at:

<https://discover.pbcgov.org/engineering/roadwayproduction/Pages/Roadway-Publications.aspx>

Thank you for your submittal and we encourage you to respond to future RFP's.



**November 20, 2024, Shortlist Committee Results
Prosperity Farms Road from 800' N. of Northlake Boulevard to
Donald Ross Road
Estimated 5 Miles, Bike Lanes
Project No.: 2024502
November 21, 2024**

The Short Listed firms will be notified under separate cover of their presentation time. Should you have any questions or require additional information, please contact me at 561-684-4150 or email me at hknight@pbcgov.org.

Sincerely,

Holly Knight, P.E.
Contracts Section Manager

Attachments:

1. Summary of Shortlist Committee Votes
2. Shortlist Committee Meeting Minutes
3. Shortlist Committee Voting Ballots
4. Shortlist Consultant Summary of Teams
5. OEBO Participation Evaluation Form
6. Sign-in Sheet

ec: with Attachments

Patrick Rutter, Deputy County Administrator
David L. Ricks, P.E., County Engineer, Engineering & Public Works
Joanne M. Keller, P.E., Deputy County Engineer, Engineering & Public Works
Steven B. Carrier, P.E. Assistant County Engineer, Engineering & Public Works
Morton L. Rose, P.E., Director, Roadway Production, Engineering & Public Works
Kathleen O. Farrell, P.E., Asst. Director, Roadway Prod. Div., Eng. & Public Works
Holly B. Knight, P.E., Contracts Mgr., Roadway Prod. Div., Eng. & Public Works
Maroun Azzi, P.E., Thoroughfare Roads Section Manager, Eng. & Public Works
Andrew Basore, E.I., Project Engineer, Engineering & Public Works
JaeAnn Dean, Technical Assistant II, Roadway Prod. Div., Eng. & Public Works
Motasem Al-Turk, P.E., Director, Traffic Division, Engineering & Public Works
Albert Hoffman, Director, Construction Coordination, Engineering & Public Works
Dave West, Chief Construction Coordinator, Construction Coordination,
Engineering & Public Works
Scott Cantor, Director, Land Development Division, Engineering & Public Works
Olive Bailey, Asst. Director, Land Development Div., Engineering & Public Works
Tonya Johnson, Director, Office of Equal Business Opportunity (OEBO)
Allen Gray, Small Business Development Manager, OEBO
Angela Smith, Small Business Development Specialist, OEBO
Tiffany Thomas, Contract Oversight Specialist, Office of the Inspector General
Yelizaveta B. Herman, Assistant County Attorney
Fay Reynolds, Legal Secretary, County Attorney
Ramon Alvarez, Florida Department of Transportation
CCNA File

SHORT LIST COMMITTEE MEETING MINUTES

**Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road
Estimated 5 Miles, Bike Lanes
Project No. 2024502**

Wednesday, November 20, 2024

Call to Order: 2:09 p.m.

Adjourn: 3:07 p.m.

Engineering & Public Works Dept., 2300 N. Jog Road, Vista Center, 3rd Fl. Conf. Rm. #3W-12

MEMBERS PRESENT:

Morton Rose, P.E.*	- Director, Roadway Production, Engineering & Public Works
Kathleen Farrell, P.E.**	- Asst. Director, Roadway Production, Engineering & Public Works
Motasem Al-Turk, P.E.	- Director, Traffic, Engineering & Public Works
Olive Bailey, P.E.***	- Asst. Director, Land Development, Engineering & Public Works
Holly Knight, P.E.	- Contracts Manager, Engineering & Public Works
Albert Hoffman	- Director, Construction Coordination, Eng. & Public Works
Maroun Azzi, P.E.	- Thoroughfare Roads Section Manager, Roadway Production, Engineering & Public Works
Angela Smith****	- Small Business Development Specialist III, Office of Equal Business Opportunity

* denote any delegated votes here:

*Steven Carrier, P.E.	- Assistant County Engineer, Engineering & Public Works
**Morton Rose, P.E.	- Director, Roadway Production, Engineering & Public Works
***Scott Cantor, P.E.	- Director, Land Development, Engineering & Public Works
****Tonya Johnson	- Director, Office of Equal Business Opportunity

DISCUSSION:

Quorum was present and represented by a minimum of five members.

The Short List Committee was called to order by Morton Rose, P.E., Director, Roadway Production Division. It was stated that the committee would be discussing the firms for professional engineering consulting services for Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road.

The meeting was opened up the meeting for public comments, public was present but none had questions or comments.

Shortlist Committee Meeting Minutes (cont.)

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

#2024502

November 21, 2024

Opening discussion identifying and outlining the project requirements was given by Maroun Azzi, P.E., Thoroughfare Roads Section Manager. The outline stated what the work entailed, and what the committee should be looking for in the letters of interest from the firms.

The order of business was to shortlist a minimum of three consultants.

The shortlist consultant summary was discussed and any notes explained. Each team's proposal was then discussed by the committee.

RESULTS:

The Short List Committee voting resulted in the following ranking order of the consultants:

1. **Kimley-Horn & Associates, Inc.** *(Shortlisted Consultant)*
2. **Ardurra Group, Inc.** *(Shortlisted Consultant)*
3. **HSQ Group, LLC** *(Shortlisted Consultant)*
4. Stanley Consultants, Inc.
5. GM2 Associates, Inc.
6. CSA Central, Inc. (CSA)

SHORT LIST COMMITTEE TALLY SHEET

ONE (1) FIRM TO PROVIDE:	All Engineering Services Required for:
	Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road
PROJECT NO:	2024502
SHORT LIST MEETING DATE:	Wednesday, November 20, 2024
SHORT LIST MEETING TIME:	2:00 P.M.

Shortlist Committee			Ardurra Group, Inc.	CSA Central, Inc. (CSA)	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Director Roadway Production	*	Morton Rose	4	6	5	2	1	3
Asst. Director Roadway Production	*	Kathleen Farrell	3	6	4	2	1	5
Director Traffic		Motasem Al-Turk	3	6	5	1	1	3
Asst. Director Land Development	*	Olive Bailey	2	6	5	3	4	1
Contracts Manager		Holly Knight	3	6	4	5	1	2
Director Construction Coordination		Albert Hoffman	2	6	4	3	1	5
Thoroughfare Roads Section Mgr.		Maroun Azzi	1	6	4	3	2	5
Small Buesiness Dev. Specialist III	*	Angela Smith	3	6	1	5	4	2
Total			21	48	32	24	15	26
Rank			2	6	5	3	1	4

JaeAnn Dean
Secretary Printed Name


Secretary Signature

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	40	30	35	50	48	43
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	18	12	15	20	18	18
Subtotal	70	58	42	50	70	66	61
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	82	61	77	85	86	84
Rank		4	6	5	2	1	3

Member's Name:

MORTON ROSE

Member's Signature:

Morton Rose

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	42	20	40	50	48	40
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	18	8	15	20	18	16
Subtotal	70	60	28	55	70	66	56
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	84	47	82	85	86	79
Rank		3	6	4	2	1	5

Member's Name: **Kathleen O. Farrell**

Member's Signature: **Kathleen O. Farrell**



SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: 2024502

SHORT LIST MEETING DATE: Wednesday, November 20, 2024

SHORT LIST MEETING TIME: 2:00 P.M.

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	45	40	45	50	45	45
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	14	10	10	20 <i>ma</i>	20	15
Subtotal	70						
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	83	69	82	85	85	83
Rank		3	6	5 <i>ma</i>	1	1	3

Member's Name: Mo Al-Turk

Member's Signature: *Mo Al-Turk*

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	45	30	40	50	45	49
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	20	10	15	20	20/18	18
Subtotal	70	65	40	55	70	63	67
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	89	59	82	85	83	90
Rank		2	6	5	3	4	1

Member's Name:

Olive Bailey, PE

Member's Signature:

Olive Bailey

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

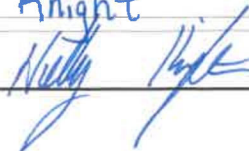
SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	38	33	35	42	45	40
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	17	15	16	18	20	18
Subtotal	70	55	48	51	60	65	58
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	79	67	78	75	85	81
Rank		3	6	4	5	1	2

Member's Name:

Holly Knight

Member's Signature:



SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	43	27	30	40	45	33
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	15	10	12	15	18	12
Subtotal	70						
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	92	56	69	70	83	68
Rank		2	6	4	3	1	5

Member's Name: **ALBERT HOFFMAN**

Member's Signature: 

SHORT LIST EVALUATION FORM

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ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:
Prosperity Farms Road from 800' N. of Northlake Boulevard to
Donald Ross Road**

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	45	40	42	50	49	45
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	19	15	15	20	17	15
Subtotal	70						
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	88	74	84	85	86	83
Rank		1	6	4	3	2	5

Member's Name: **MAROUN AZZI**

Member's Signature: 

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**

Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road

PROJECT NO: **2024502**

SHORT LIST MEETING DATE: **Wednesday, November 20, 2024**

SHORT LIST MEETING TIME: **2:00 P.M.**

Criteria	Max Score	Ardurra Group, Inc.	CSA Central, Inc.	GM2 Associates, Inc.	HSQ Group, LLC	Kimley-Horn and Associates, Inc.	Stanley Consultants, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	47	42	47 ¹⁸	48	48	49
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	18	16	18	19	18	19
Subtotal	70	65	58	65 ¹⁸	67	66	68
Location of the firm's offices where work will be accomplished.	3	3	1	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference. Ord. Ref.: 2-80.27(3)(e), 2-80.27(4)(c), & 2-80.27(3)(d) Option 2.	15	10	8	15	7	13	11
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	9	8	7	3	2	7
Subtotal	30	24	19	27	15	20	23
Total	100	89	77	92	87	86	91
Rank		3	6	1	5	4	2

Member's Name:

Angela Smith

Member's Signature:



SHORTLIST CONSULTANT SUMMARY

One (1) Firm to Provide:	Professional Engineering Consulting Services for
	Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road
	Estimated 5 Miles, Bike Lanes
Project No:	2024502
EBO API's:	SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference.
Meeting Date:	Wednesday, November 20, 2024
Meeting Time:	2:00 P.M.

<u>TEAM</u>				<u>LOCATION</u>		<u>EBO</u>			<u>VOLUME OF PREVIOUS WORK</u>			
Team Members	Services Provided (FDOT Categories)	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE AA	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee *	Points (10 max)
<u>Ardurra Group, Inc.</u>	2.0, 3.1, 4.1.2, 7.1	70%	7, 10	66.5%	<u>3</u>				<u>12</u>	\$0	\$0	<u>9</u>
Constructive Engineering, Inc.	7.3	15%	7, 10	15%		15.0				\$163,724	\$24,559	
Ritzel-Mason, Inc.	8.2	5%		5%		5.0				\$254,418	\$12,721	
Pacifica Engineering Services, LLC	9.1	10%	10	5%		10.0	10.0	5.0		\$1,101,719	\$110,172	
		100%		91.5%		30.0%	10.0%	5.0%			\$147,451	
						10		2				
<u>CSA Central, Inc. (CSA)</u>	3.1, 7.1, (7.3)	60%		0%	<u>1</u>				<u>10</u>	\$0	\$0	<u>8</u>
GOAL Associates, Inc.	2.0, 7.3	15%		15%				15.0		\$0	\$0	
Lakdas/Yohalem Engineering, Inc.	4.1.2	5%		5%		5.0		5.0		\$547,481	\$27,374	
Ritzel-Mason, Inc.	8.2	5%	7	5%		5.0				\$254,418	\$12,721	
Pacifica Engineering Services, LLC	9.1	15%	7	15%		15.0	15.0	15.0		\$1,101,719	\$165,258	
		100%		40%		25.0%	15.0%	35.0%		\$205,353		
						8		2				
<u>GM2 Associates, Inc.</u>	3.1, 7.1	55%		55%	<u>3</u>				<u>17</u>	\$0	\$0	<u>7</u>
HBC Engineering Company	2.0, 3.1, 4.1.2, 7.3	25%		25%		25.0	25.0	25.0		\$1,463,307	\$365,827	
Craig A. Smith & Associates, LLC	8.2	15%		15%		15.0				\$8,881	\$1,332	
Pacifica Engineering Services, LLC	9.1	5%		5%		5.0	5.0	5.0		\$1,101,719	\$55,086	
		100%		100%		45.0%	30.0%	30.0%			\$422,245	
						15		2				

SHORTLIST CONSULTANT SUMMARY

One (1) Firm to Provide:		Professional Engineering Consulting Services for										
		Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road										
		Estimated 5 Miles, Bike Lanes										
Project No:		2024502										
EBO API's:		SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference.										
Meeting Date:		Wednesday, November 20, 2024										
Meeting Time:		2:00 P.M.										
<u>TEAM</u>				<u>LOCATION</u>		<u>EBO</u>				<u>VOLUME OF PREVIOUS WORK</u>		
Team Members	Services Provided (FDOT Categories)	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE AA	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee *	Points (10 max)
HSQ Group, LLC												
	3.1, 7.1	70%	7	70%	<u>3</u>				<u>9</u>	\$1,846,792	\$1,292,754	<u>3</u>
Ritzel-Mason, Inc.	8.2	8%	10	8%		8.0				\$254,418	\$20,353	
Zeman Consulting Group, LLC	8.2	7%	10	7%		7.0				\$149,586	\$10,471	
Pacifica Engineering Services, LLC	9.1	6%	10	6%		6.0	6.0	6.0		\$1,101,719	\$66,103	
ASA Consultants, Inc.	4.1.2	2%	7, 10	0%				2.0		\$0	\$0	
GOAL Associates, Inc.	2.0, 7.3	7%	10	7%				7.0		\$0	\$0	
* - No Palm Beach County office found for ASA Consultants, Inc.		100%		98%		21.0%	6.0%	15.0%		\$1,389,682		
						<u>7</u>		<u>2</u>				
Kimley-Horn and Associates, Inc.												
	3.1, 2.0, 4.1.2, 7.1, 7.3	60%		58%	<u>3</u>				<u>15</u>	\$2,785,512	\$1,671,307	<u>2</u>
Constructive Engineering, Inc.	3.1, 7.1, 7.3	20%		20%		20.0				\$163,724	\$32,745	
WIRX Engineering, LLC	9.1	5%		5%		5.0	5.0	5.0		\$0	\$0	
Zeman Consulting Group, LLC	8.2	15%		15%		15.0				\$149,586	\$22,438	
		100%		98%		40.0%	5.0%	5.0%		\$1,726,490		
						<u>13</u>		<u>2</u>				
Stanley Consultants, Inc.												
	2.0, 3.1, 4.1.2, 7.3	65.5%	7	65.5%	<u>3</u>				<u>13</u>	\$145,967	\$95,608	<u>7</u>
Masse Consulting Services, LLC	3.1, 7.1	12%	10	12%		12.0	12.0	12.0		\$1,273,875	\$152,865	
Ritzel-Mason, Inc.	8.2	10%		10%		10.0				\$254,418	\$25,442	
Pacifica Engineering Services, LLC	9.1	10%	10	10%		10.0	10.0	10.0		\$1,101,719	\$110,172	
Cyriacks Environmental Consulting Services, Inc. (CECOS)	Unrequested Service	2%	2, 7, 10									
Southeastern Archaeological Research, LLC (SEARCH)	Unrequested Service	0.5%	2, 7, 10									
		100%		97.5%	32.0%	22.0%	22.0%	\$384,087				
						<u>11</u>		<u>2</u>				

SHORTLIST CONSULTANT SUMMARY

One (1) Firm to Provide:	Professional Engineering Consulting Services for Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road Estimated 5 Miles, Bike Lanes
Project No:	2024502
EBO API's:	SBE Subcontracting of Minimum Mandatory of 20% of which 5% is for African American owned firms and SBE Evaluation Preference.
Meeting Date:	Wednesday, November 20, 2024
Meeting Time:	2:00 P.M.

<u>TEAM</u>	<u>LOCATION</u>	<u>EBO</u>				<u>VOLUME OF PREVIOUS WORK</u>			
Team Members	% Work in PBC	Points (3 max)	SBE	PBC M/WBE AA	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee *	Points (10 max)

<u>Prime Categories</u>	<u>Subcategories</u>	<u>Notes</u>
(FDOT Prequalification in these Categories is required)		* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project
		1 - Prime and Sub on different teams
3.1 (Minor Highway Design)	2.0 (Project Development and Environmental (PD&E) Studies)	2 - Unrequested Service
	4.1.2 (Minor Bridge Design)	3 - Incomplete Team
	7.1 (Signing, Pavement Marking, and Channelization)	4 - Did not meet mandatory EBO requirement
	7.3 (Signalization)	5 - Prime is doing less than 50% of the work
	8.2 (Design, Right of Way, and Construction Surveying)	6 - Prime does not have at least one prime category
	9.1 (Soil Exploration)	7 - Errors or Blanks on Questionnaires or Forms Missing
		8 - Not registered in VSS
		9 - SF 330 Missing or Incomplete
		10 - Errors on Summary Chart at End of Letter (i.e. blanks, TBD instead of value, incorrect company name)
		11 - Not CCNA Certified in a category they propose to provide
		12 - Firm has provided a disclosure of a conflict

OEBO PARTICIPATION EVALUATION FORM

DATE SENT: October 31, 2024	CONTRACTS MANAGER: Holly B. Knight, P.E.
PROJECT #: 2024502	PROJECT NAME: 2024502 – Prosperity Farms Road from 800° N. of Northlake Blvd. to Donald Ross Road
USER DEPARTMENT: Engineering	SOLICITATION OPENING DATE: October 22, 2024
OEBO ESTABLISHED API: <u>The API set for this project are SBE Subcontracting 20% (min. mandatory), of which 5% is for African American owned firms and SBE Evaluation Preference. (Ord. ref.: 2-80.27(3) (e), 2-80.27(4) (c), & 2-80.27(3)(d), Option 2.</u>	

SOLICITATION EVALUATION INFORMATION

RESPONDENT	PRIME IS A CERTIFIED S/M/WBE	IS PRIME BIDDER RESPONSIVE	PERCENTAGE OF S/M/WBE UTILIZATION	PERCENTAGE OF M/W/BE (AA)	SBE EVALUATION POINTS
Ardurra Group, Inc.	2	1	30%	10%	10
CSA Central, Inc.	2	1	25%	15%	8
GM2 Associates, Inc.	2	1	45%	30%	15
HSQ Group, LLC	2	1	21%	6%	7
Kimley-Horn and Associates, Inc.	2	1	40%	5%	13
Stanley Consultants, Inc.	2	1	32%	22%	11

KEYS FOR DETERMINATION (NOTED IN THE SOLICITATION EVALUATION INFORMATION TABLE)

- (1) YES
- (2) NO
- (3) N/A

EVALUATION NOTES:


Comments are included for each Respondent/Proposer on the attached OEBO Compliance Form J-v.5.

Evaluated by: Angela Smith, SBDS III

Signature: 

Date: 10/31/2024

Reviewed by: Allen Gray, Manager

Signature: 

Date: 11/5/2024

2024502-Prosperity Farms-RFP CCNA

	Certification Status	Expiration Date	Percentage of Work	
Prime Respondent: Ardurra Group, Inc.	<i>Non-SBE</i>	N/A	70%	
Sub-Consultant Name				Points
Constructive Engineering	<i>MBE</i>	7/29/2025	15%	<input checked="" type="checkbox"/>
Ritzel-Mason, Inc.	<i>SBE</i>	4/9/2025	5%	<input checked="" type="checkbox"/>
Pacifica Engineering	<i>MBE-BL</i>	10/24/2027	10%	<input checked="" type="checkbox"/>
TOTAL SBE PARTICIPATION			30%	
TOTAL MBE-BL			10%	
EVALUATION POINTS			10	

Evaluation Comments:

Ardurra Group, Inc. is responsive to the API and EBO requirements. Ardura Group, Inc received ten (10) SBE Evaluation points.

	Certification Status	Expiration Date	Percentage of Work	
Prime Respondent: CSA Central, Inc.	<i>Non-SBE</i>	N/A	60%	
Sub-Consultant Name				POINTS
Goal Associates, Inc.	<i>Non-SBE</i>	N/A	15%	<input type="checkbox"/>
Lakdas/Yohalem Engineering, Inc.	<i>MBE</i>	10/28/2025	5%	<input checked="" type="checkbox"/>
Ritzel-Mason, Inc.	<i>SBE</i>	4/9/2025	5%	<input checked="" type="checkbox"/>
Pacifica Engineering Services, LLC	<i>MBE - BL</i>	10/24/2027	15%	<input checked="" type="checkbox"/>
TOTAL SBE PARTICIPATION			25%	
TOTAL MBE-BL			15%	
EVALUATION POINTS			8	

Evaluation Comments:

CSA Central, Inc. is responsive to the API and EBO requirements. CSA Central, Inc. received eight (8) evaluation points.

	Certification Status	Expiration Date	Percentage of Work	
Prime Respondent: GM2 Associates, Inc.	<i>Non-SBE</i>	N/A	55%	
Sub-Consultant Name				POINTS
HBC Engineering Company	<i>MBE - BL</i>	5/23/2025	25%	<input checked="" type="checkbox"/>
Craig A. Smith & Associates, LLC	<i>MBE</i>	2/6/2025	15%	<input checked="" type="checkbox"/>
Pacifica Engineering Services, LLC	<i>MBE - BL</i>	10/24/2027	5%	<input checked="" type="checkbox"/>
TOTAL SBE PARTICIPATION			45%	
TOTAL MBE-BL			30%	
EVALUATION POINTS			15	

Evaluation Comments:

GM2 Associates, Inc. is responsive to the API and EBO requirements. GM2 Associates, Inc. proposed the highest SBE participation and receives maximum preference points, which is fifteen (15).

	Certification Status	Expiration Date	Percentage of Work	
Prime Respondent: HSQ Group, LLC	<i>Non-SBE</i>	N/A	70%	
Sub-Consultant Name				POINTS
Ritzel Mason, Inc.	<i>SBE</i>	4/9/2025	8%	<input checked="" type="checkbox"/>
Zeman Consulting Group, Inc.	<i>SBE</i>	9/15/2027	7%	<input checked="" type="checkbox"/>
Pacifica Engineering Services, LLC	<i>MBE - BL</i>	10/24/2027	6%	<input checked="" type="checkbox"/>
ASA Consultants, Inc.	<i>Non-SBE</i>	N/A	2%	<input type="checkbox"/>
Goal Associates, Inc.	<i>Non-SBE</i>	N/A	7%	<input type="checkbox"/>
TOTAL SBE PARTICIPATION			21%	
TOTAL MBE-BL			6%	
EVALUATION POINTS			7	

Evaluation Comments:

HSQ Group, Inc is responsive to the API and EBO requirements. HSQ Group, Inc. received seven (7) evaluation points.

	Certification Status	Expiration Date	Percentage of Work	
Prime Respondent: Kimley-Horn and Associates, Inc.	<i>Non-SBE</i>	N/A	60%	
Sub-Consultant Name				POINTS
Constructive Engineering, Inc.	<i>MBE</i>	7/29/2025	20%	<input checked="" type="checkbox"/>
WIRX Engineering, LLC	<i>MBE - BL</i>	4/16/2026	5%	<input checked="" type="checkbox"/>
Zeman Consulting Group, LLC	<i>SBE</i>	9/15/2027	15%	<input checked="" type="checkbox"/>
TOTAL SBE PARTICIPATION			40%	
TOTAL MBE-BL			5%	
EVALUATION POINTS			13	

Evaluation Comments:

Kimley-Horn and Associates, Inc. *is responsive to the API and EBO requirements. Kimley-Horn and Associates, Inc. received thirteen (13) evaluation points.*

	Certification Status	Expiration Date	Percentage of Work	
Prime Respondent: Stanley Consultants, Inc.	<i>Non-SBE</i>	N/A	65.5%	
Sub-Consultant Name				POINTS
Masse Consulting, LLC	<i>MBE - BL</i>	3/10/2027	12%	<input checked="" type="checkbox"/>
Ritzel-Mason, Inc.	<i>SBE</i>	4/9/2025	10%	<input checked="" type="checkbox"/>
Pacifica Engineering Services	<i>MBE - BL</i>	10/24/2027	10%	<input checked="" type="checkbox"/>
Cyriacks Environmental Consulting Services (CECOS), Inc.	<i>Non-SBE</i>	N/A	2%	<input type="checkbox"/>
Southeastern Archaeological Research, LLC (SEARCH), Inc.	<i>Non-SBE</i>	N/A	0.5%	<input type="checkbox"/>
TOTAL SBE PARTICIPATION			32%	
TOTAL MBE-BL			22%	
EVALUATION POINTS			11	

Evaluation Comments:

Stanley Consultants, Inc is responsive to the API and EBO requirements. Stanley Consultants, Inc. received eleven (11) points.

**COMMITTEE
MEMBERS**

SHORT LIST COMMITTEE MEETING

Palm Beach County Engineering Department

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and bidding for the construction of:

**Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road
Estimated 5 miles, Bike Lanes
Project No. 2024502**

November 20, 2024

Name	Organization	Phone	Email
JaeAnn Dean	Eng. / Roadway	561/684-4154	jadean@pbc.gov
Angela Smith	OEBD (PBC)	561-616-6840	asmith2@pbc.gov
Holly Knight	PBC Eng Rdwy	561-684-4150	hknight@pbc.gov
Olive Bailey	PBC LD	561-478-5709	obaily@pbc.gov
MAROUN AZZI	PBC Rdwy	561-684-4150	MAZZIE@PBC.GOV
Kathleen Farrell	PBC Rdwy Production	561-684-4150	KFarrelle@pbc.gov
MORTON ROSE	" " "	" " "	mrose@ " "
MO AL-TURK	PBC Traf.	561-684-4030	mal Turk@Pbc.gov.
ALBERT HOFFMAN	PBC ENG	561-684-4180	AWHOFFMAN@PBC.GOV.

SHORT LIST COMMITTEE MEETING

Palm Beach County Engineering Department

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and bidding for the construction of:

**Prosperity Farms Road from 800' N. of Northlake Boulevard to Donald Ross Road
Estimated 5 miles, Bike Lanes
Project No. 2024502**

November 20, 2024

Name	Organization	Phone	Email
Brandon Kern	Kimley-Horn	561-486-1853	brandon.kern@kimley-horn.com
Nour Shehadeh	HSG Group	561-392-0221	nour@hsggroup.net
Hank Deibel	HSG Group	561-392-0221	hank@hsggroup.net
Cynthia Kendrick	Stanley Consultants	561-584-8768	Kendrickcynthia@stanleygroup.com
MARTIN MARQUEZ	Kimley-Horn	561-847-0231	martin.marquezpe@kimley-horn.com
Rosana Cordova	CSA Group	954-655-4573	rdcordova@CSAgroup.com
Roberto Jimenez	Stanley Consultants	561-584-8721	jimenez.roberto@stanleygroup.com
Ross Shillingford	GMA	561-718-0841	rshillingford@gma2inc.com
Rick JOSEPH	GMA	561-951-1560	rjoseph@gma2inc.com
Eric Regueiro	KHA		hradcliffe@ardurra.com
Harold A. Radcliffe	Ardurra Group	561-295-8209	