



MEMORANDUM

DATE August 1, 2022

TO: Hon. Samantha Schosberg Feuer
 Annette Annmarie Gray
 Michelle McGovern
 Alexandria Ayala
 Aimee Kelley
 Jana Panarites
 Leontyne Brown
 Roseline Docteur-Joseph
 Pamela Dubin
 Krista Basore
 Elizabeth Berkowitz
 Nancy Bourne
 Heidi Schaeffer
 Katrina Long-Robinson
 Dafany Miranda-Zepeda
 Verdenia Baker, County Administrator
CC: Reginald Duren, Assistant County Administrator
 Jean Williams, Assistant County Attorney

FROM: Pamela Guerrier, Director
 Office of Equal Opportunity

RE: COMMISSION ON WOMEN BOARD MEETING

Office of Equal Opportunity
 301 N. Olive Avenue, 10th Floor
 West Palm Beach, FL 33401
 (561) 355-4884
 Fax: (561) 355-4932
www.pbcgov.com/equalopportunity

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**Palm Beach County
 Board of County
 Commissioners**

- Robert S. Weinroth, Mayor
- Gregg K. Weiss, Vice Mayor
- Maria G. Marino
- Dave Kerner
- Maria Sachs
- Melissa McKinlay
- Mack Bernard

County Administrator

Verdenia C. Baker

The next regular Palm Beach County Advisory Commission of Women Board meeting is scheduled for **August 29, 2022 at 6:00 p.m.** in the **McEaddy Conference Room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401.** We must have a quorum of four (4) board members to conduct the meeting.

Please contact Joshua Strubinger at (561) 355-4884 or E-mail (JStrubinger@pbcgov.org) on or before Monday, August 29, 2022 by 10:00 a.m. to confirm your attendance.

Complimentary parking for this meeting is available in the 4th Street parking lot, which is located between Olive Avenue and Dixie Highway.

"An Equal Opportunity
 Affirmative Action Employer"



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
August 29, 2022
6:00 p.m.**

This meeting is being conducted in person on Monday, August 29, 2022 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. It is strongly recommended that anyone entering a County building wear a facial covering, practice social distancing and become vaccinated.

Information for those attending in person:

- It is strongly recommended you wear a mask covering your nose and mouth upon entry into the Government Center.
- You will be met by OEO staff at the elevator on the 12th floor. Please enter the building no earlier than 15 minutes prior to the start of the meeting.
- You will also have your **temperature taken**, which must read below 100.4 degrees.
- Once in the meeting room, there will be chairs set up to accommodate for **social distancing**.
- You will not be allowed to attend the meeting in person if you answer "yes" to any of the following questions:
 - Have you taken any fever-reducing medicine such as Tylenol or Advil for fever in the last 12 hours?
 - Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
 - Have you experienced a loss of taste or smell sensation within the last 14 days?
 - Have you experienced persistent pain or pressure in your chest over the last 14 days?
 - Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
 - Have you had close contact with someone who has–OR–is under investigation for COVID-19 in the past 14 days?
 - Are you currently awaiting COVID-19 test results?

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGEANCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF APRIL 25, 2022
- VI. OLD BUSINESS



Community Discussion
Annual Report – 2021 and 2022?

2022 Meeting Schedule

- VII. NEW BUSINESS**
 - Secretary election
 - Board Vacancies
- VIII. PUBLIC COMMENTS**
- IX. MEMBER COMMENTS**
- X. STAFF COMMENTS**
- XI. MEETING DATE, TIME, AND LOCATION**
- XII. ADJOURNMENT**

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

April 25, 2022

McEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:11 p.m. on Monday April 25, 2022. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Annette Annmarie Gray
Michelle McGovern
Aimee Kelley
Jana Panarites
Pamela Dubin
Krista Basore
Pamela Higer-Polani
Dafany Miranda-Zepeda

Absent:

Hon. Samantha Schosberg Feuer
Alexandria Ayala
Leontyne Brown
Roseline Docteur-Jospeh
Elizabeth Berkowitz
Nancy Bourne
Katrina Long-Robinson

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of March 28, 2022 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Chair indicated they're working on 2nd video and will be ready at the next meeting. Will Coordinate with Dreyfoos student Lexi Critchett and Alison Robert to add 24/7 number to video. Board member Gray will speak with AVDA to discuss video for them. Member Panarites will contact Compass to discuss video for them. Chair McGovern will continue to work with Victim Services and ask Rita Craig to come to a meeting to facilitate guiding board. Member Miranda- Zepeda will check with her school to see if they can assist with any future videos. . Board member Gray mentioned she belongs to a non-profit organization that creates organic digital contact such as QR codes and hashtags. Chair asked board members to suggest any other agencies that can help with the Domestic Violence Program.

VI. New Business

VII. Public Comments

None

VIII. Member Comments

Chair suggested the board to help find a partner/agency to help with Film/Video to accommodate with social media.

IX. Staff Comments

Selection of Secretary for next meeting

X. Meeting date, time, and location

All future meetings will be in person and there will be no virtual option. The next Commission on Women Board meeting is scheduled for Monday August 29, 2022 at 6:00 p.m. in person on the 12th Floor McEaddy Conference Room.

XI. The meeting was adjourned at 7:12 pm.