



July 9th, 2024

Medical Examiner Office
3126 Gun Club Road
West Palm Beach FL 33406-3005
(561) 688-4575
FAX: (561) 688-4588
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marcy Woodward
Sara Baxter
Mack Bernard

County Administrator
Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

To Our Funeral Home Colleagues,

As you are all no doubt aware, the Florida Electronic Death Registration System (EDRS) has been disabled. We are working diligently to process paper cremation requests, and to issue paper death certificates.

We have created a 'cheat sheet' for ease of processing:

1. All cremation approvals and death certificates should be emailed to MERELISE@PBC.GOV
 - a. Included in the email should be:
 - i. Decedent's name (preferably in subject line)
 - ii. Funeral home facility license number
 - iii. Disposition of the decedent
 - iv. Contact information for funeral home
 - b. Attached death certificates should be complete, with Cause of Death and Manner of Death filled in
 - c. We can only approve deaths that occurred in Palm Beach County
 - d. Burial transit permits must include a death certificate

We are grateful for your support and patience in this time of crisis. As always, we are here to offer efficient and accurate death certifications to our funeral home community.

Please do not hesitate to contact our office with questions and/or concerns.

Catherine R Miller MD
District 15 Medical Examiner