



INTEROFFICE COMMUNICATION

TO: Mary Lou Berger, Mayor
& Members of the Board of County Commissioners

FROM: Verdenia Baker, County Administrator

DATE: June 7, 2016

SUBJECT: FY 2017 Budget Proposal

Attached, please find our FY 2017 budget proposal and supporting information. Our continuing goal is to produce a County budget that delivers necessary services, while minimizing tax requirements.

The countywide budget is balanced at the current rate of 4.7815 mills. The proposed rate will generate \$786.7 million in property taxes, \$56.8 million (7.8%) over the current year and \$98.1 million (14.2%) above the FY 2007 level. During this period, CPI, combined with population, is up 28.2%.

This budget proposal represents an \$8.1 million (2.5%) increase in the Countywide BCC Departments' ad valorem funded budgets. Including \$4.1 million in R&R costs being transferred from the operating budget to capital project funds, the total BCC Departments increased \$12.2 million (3.8%). The net increase for the Sheriff's budget is \$27.9 million (5.7%).

The proposed budget includes the addition of 61 net new BCC positions. Twenty-four, of which, are General Fund ad valorem supported. The Personnel Position Analysis can be found on page 5 of this packet.

Major factors impacting the General Fund proposed budget are:

- Personal services costs
 - ✓ Proposed (COLA) pay increase BCC (3 %) - \$6.3 million
 - ✓ Health Insurance Costs - \$2.3 million
 - ✓ CRA contributions - \$4.1 million

The budget includes the full funding request for the Reentry and Drug Court programs. Also included is supplemental funding for homelessness. A detailed list of supplemental funding requests included in the budget can be found starting on page 6 of the package.

County Administration

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The proposed budget includes new capital funding of \$31.9 million, primarily for R&R projects, of which, \$5 million is in reserves. This does not include projects to be funded with the sales tax, if passed.

In order to submit a budget that maintained the existing tax rate, many Department requests were not included in the proposed budget.

BCC departments' ad valorem funded supplemental operating budget requests were cut \$4.1 million to only \$4 million. A detailed list of the cuts can be found starting on page 18 of the package.

Reserves have been increased from \$85 million to \$99.5 million, or 8%, of the gross General Fund budget. This complies with the County current policy. Appropriated reserves are a key factor in assuring the County maintains sufficient fund balances. The Government Finance Officers Association recommends the following:

"If fund balance falls below a government's policy level, then it is important to have a solid plan to replenish fund balance levels. Rating agencies consider the government's fund balance policy, history of use of fund balance, and policy and practice of replenishment of fund balance when assigning ratings. Thus, a well developed and transparent strategy to replenish fund balance may reduce the cost of borrowing."

During our most recent bond rating agencies reviews, while they acknowledge the economic strength of Palm Beach County, they cautioned us again that declines in our fund balances and reserves could impact our rating.

Final Property values will be available on July 1st and have historically been higher than the June values.

Also included in this package are the FY 2017 Department Program Objectives and Performance Measures. County staff is continuing to review, expand and improve performance measures applicable to their programs.

Consistent with last year, all information presented to the Board is available to the public on the County's website. It will continue to be updated through the conclusion of the budget process in September.

Staff is dedicated to working with you to achieve the best results possible for the well-being of the public.

Thank you.
Attachments

- c. Management Team
- Department Heads
- Constitutional Officers
- Patty Hindle
- Lester Williams

**Board of County Commissioners
Budget Workshop
FY 2017 Proposed Budget
June 14, 2016**

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Roll Call

Prayer

Pledge of Allegiance

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PALM BEACH COUNTY

FY 2017 Major Budget Assumptions and Factors

Ad Valorem Revenue (based on June 1 estimated values)

The budget proposed is balanced at the current rate of 4.7815 mills.

The proposed Countywide Ad Valorem taxes are \$786,739,036 and are:

- \$56.8 million over the current year; and
- Requires a simple majority vote of the BCC

BCC Departments

The net Ad Valorem budgets for BCC departments are up \$8.1 million (2.5%). Including \$4.1 million in R&R costs being transferred from the operating budget to capital projects funds, the total increased \$12.2 million (3.8%). This increase includes funding for a 3% pay increase, increased FRS rates, and an increase in health insurance contributions.

The budget includes the addition of 61 net new BCC positions. Twenty-four, of which, are General Fund ad valorem supported. These 24 new positions are primarily in Engineering, Parks and Recreation, and Planning, Zoning and Building. The budget also includes 37 non-Countywide ad valorem supported positions in Airports, Water Utilities, Fire Rescue, Building Division, Fleet Management, & Library.

The Personnel Position Analysis can be found on page 5 of this packet.

Sheriff

The Sheriff requested a gross budget of \$594.1 million, which is included in this proposed budget. The net ad valorem funded budget is up \$27.9 million (5.7%).

Capital

The proposed budget includes \$31.9 million in ad valorem funding, primarily for R&R projects, of which \$5 million is in reserves. This includes the shift of \$4.1 million in R&R costs from the department operating budgets. This does not include projects to be funded with the sales tax, if passed. The Summary of FY 2017 Capital Projects starts on Page 29 of this package.

Reserves

General Fund Contingency and Reserve for Balances Forward are at \$99.5 million. This is 8% of the gross General Fund budget, which complies with the Count's current policy. Our level of reserves is an important factor in the evaluation of the County's financial strength and to maintain our AAA rating.

Financially Assisted Agencies

The Financially Assisted Agencies (FAAs) are included in the FY 2017 proposed budget at 3% above the current funding level.

Library

The Library Budget is balanced at the current millage rate of 0.5491.

Fire Rescue

The Fire Rescue Main MSTU is balanced at the current millage rate of 3.4581. The Jupiter millage rate is 2.0024, up from 1.9823.

PERCENT INCREASE (DECREASE) IN MILLAGE OVER ROLLED-BACK RATE (1)

BOARD OF COUNTY COMMISSIONERS

	FY 2016 Millage Rates		FY 2017 Rolled-Back Rate		FY 2017 Tentative Taxes		Tentative Increase or Decrease	
	Millage		Millage	Taxes	Millage	Taxes	Millage	Taxes
Countywide (2)	4.7815	\$739,664,679	4.4954	\$45,593,215	4.7815	\$786,739,036	0.2861	\$ 47,074,357
County Library District	0.5491		0.5204	\$217,544,208	0.5491	\$48,107,675	0.0287	2,514,460
Fire-Rescue MSTU	3.4581		3.2601	\$18,068,869	3.4581	\$230,756,611	0.1980	13,212,403
Jupiter Fire-Rescue MSTU	1.9823		1.8636		2.0024	\$19,414,629	0.1388	1,345,760
Aggregate Millage Rate (3)	6.5985		6.2714		6.5943		0.3229	
Total Taxes				<u>\$1,031,884,386</u>		<u>\$1,085,017,951</u>		<u>\$ 53,133,565</u>

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millages for FY 2016 and FY 2017 as shown below:

	FY 2016	FY 2017
Countywide	0.1462	0.1330
County Library	<u>0.0494</u>	<u>0.0444</u>
Total	<u>0.1956</u>	<u>0.1774</u>

(3) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate.

**PALM BEACH COUNTY, FLORIDA
SUMMARY OF DEPARTMENT BUDGET
FY 2017 BUDGET REQUEST**

	FY2016 Appropriation	FY2017 Appropriation	Change in Appropriation	FY2016 Revenue	FY2017 Revenue	Change in Revenue	FY2016 NET Ad Valorem	FY2017 NET Ad Valorem	Change in NET Ad Valorem	% Change
BCC Ad Valorem Funded Departments										
Community Services	34,483,633	34,929,817	446,184	18,399,154	18,261,009	(138,145)	16,084,479	16,668,808	584,329	3.63 %
County Administration	2,124,397	2,328,156	203,759	468,958	483,028	14,070	1,655,439	1,845,128	189,689	11.46 %
County Attorney	5,885,470	5,935,242	49,772	1,982,500	2,171,500	189,000	3,902,970	3,763,742	(139,228)	(3.57%)
County Commissioner	3,368,505	3,386,340	17,835	0	0	0	3,368,505	3,386,340	17,835	0.53 %
County Cooperative Extension	2,698,441	2,790,342	91,901	272,865	297,070	24,205	2,425,576	2,493,272	67,696	2.79 %
Department of Economic Sustainability	58,186,062	66,289,989	8,103,927	54,339,683	61,938,369	7,598,686	3,846,379	4,351,620	505,241	13.14 %
Engineering & Public Works	55,672,122	53,392,042	(2,280,080)	12,448,721	12,015,042	(433,679)	43,223,401	41,377,000	(1,846,401)	(4.27%)
Environmental Resource Mgmt	37,952,429	38,011,682	59,253	26,829,128	26,238,728	(590,400)	11,123,301	11,772,954	649,653	5.84 %
Facilities Development & Ops	41,834,597	42,587,559	752,962	4,668,754	4,687,885	19,131	37,165,843	37,899,674	733,831	1.97 %
Fire Rescue Dispatch/Drowning and Prevention	11,058,205	12,978,647	1,920,442	0	0	0	11,058,205	12,978,647	1,920,442	17.37 %
Fleet Management	56,498,187	44,368,952	(12,129,235)	56,498,187	44,368,952	(12,129,235)	0	0	0	0.00 %
Human Resource	2,964,728	3,085,260	120,532	0	0	0	2,964,728	3,085,260	120,532	4.07 %
Information System Services	31,064,076	32,179,759	1,115,683	8,655,090	9,093,898	438,808	22,408,986	23,085,861	676,875	3.02 %
Internal Audit	1,158,805	1,177,168	18,363	0	0	0	1,158,805	1,177,168	18,363	1.58 %
Legislative Affairs	523,144	455,339	(67,805)	0	0	0	523,144	455,339	(67,805)	(12.96%)
Medical Examiner	2,899,225	3,242,920	343,695	329,000	305,000	(24,000)	2,570,225	2,937,920	367,695	14.31 %
Metropolitan Planning Org.	5,679,677	5,090,074	(589,603)	5,484,555	4,858,733	(625,822)	195,122	231,341	36,219	18.56 %
Office of Financial Management & Budget	3,436,451	3,465,266	28,815	448,981	423,507	(25,474)	2,987,470	3,041,759	54,289	1.82 %
Palm Tran	118,281,636	119,359,867	1,078,231	60,350,160	59,330,687	(1,019,473)	57,931,476	60,029,180	2,097,704	3.62 %
Parks & Recreation	70,963,384	71,976,144	1,012,760	20,039,416	20,723,727	684,311	50,923,968	51,252,417	328,449	0.64 %
Planning & Zoning	16,650,007	17,806,788	1,156,781	7,444,354	8,741,034	1,296,680	9,205,653	9,065,754	(139,899)	(1.52%)
Public Affairs	5,604,417	5,388,795	(215,622)	1,559,620	1,061,233	(498,387)	4,044,797	4,327,562	282,765	6.99 %
Public Safety	34,441,858	37,463,478	3,021,620	18,445,268	20,224,907	1,779,639	15,996,590	17,238,571	1,241,981	7.76 %
Purchasing	3,886,011	3,917,000	30,989	9,500	8,500	(1,000)	3,876,511	3,908,500	31,989	0.83 %
Risk Management	110,320,235	117,100,404	6,780,169	109,936,656	116,708,085	6,771,429	383,579	392,319	8,740	2.28 %
Youth Services	12,790,133	12,924,837	134,704	714,520	748,094	33,574	12,075,613	12,176,743	101,130	0.84 %
Criminal Justice Commission	1,621,983	1,555,433	(66,550)	1,007,478	894,327	(113,151)	614,505	661,106	46,601	7.58 %
Office of Community Revitalization	2,259,264	2,533,462	274,198	1,403,304	1,523,975	120,671	855,960	1,009,487	153,527	17.94 %
Office of Equal Opportunity	1,124,284	1,016,907	(107,377)	357,508	278,293	(79,215)	766,776	738,614	(28,162)	(3.67%)
Office of Small Business Assistance	883,129	921,235	38,106	35,000	35,000	0	848,129	886,235	38,106	4.49 %
BCC Ad Valorem Funded Departments	736,314,495	747,658,904	11,344,409	412,128,360	415,420,583	3,292,223	324,186,135	332,238,321	8,052,186	2.48 %
BCC Non-Ad Valorem Departments										
Airports	79,572,312	83,884,595	4,312,283	79,572,312	83,884,595	4,312,283	0	0	0	0.00 %
PZ&B - Building Division	41,973,601	48,244,083	6,270,482	41,973,601	48,244,083	6,270,482	0	0	0	0.00 %
Tourist Development Board	67,953,247	70,730,361	2,777,114	67,953,247	70,730,361	2,777,114	0	0	0	0.00 %
Water Utilities	160,186,956	169,215,602	9,028,646	160,186,956	169,215,602	9,028,646	0	0	0	0.00 %
BCC Non-Ad Valorem Departments	349,686,116	372,074,641	22,388,525	349,686,116	372,074,641	22,388,525	0	0	0	0.00 %

**PALM BEACH COUNTY, FLORIDA
SUMMARY OF DEPARTMENT BUDGET
FY 2017 BUDGET REQUEST**

	FY2016 Appropriation	FY2017 Appropriation	Change in Appropriation	FY2016 Revenue	FY2017 Revenue	Change in Revenue	FY2016 NET Ad Valorem	FY2017 NET Ad Valorem	Change in NET Ad Valorem	% Change
Dependent Districts	399,189,446	425,648,289	26,458,843	121,800,074	127,369,374	5,569,300	277,389,372	298,278,915	20,889,543	7.53 %
Library	52,760,873	56,599,614	3,838,741	7,800,429	8,491,939	691,510	44,960,444	48,107,675	3,147,231	7.00 %
Fire Rescue - Main MSTU	329,467,564	350,377,556	20,909,992	114,694,234	119,620,945	4,926,711	214,773,330	230,756,611	15,983,281	7.93 %
Jupiter Fire Rescue	16,961,009	18,671,119	1,710,110	(694,589)	(743,510)	(48,921)	17,655,598	19,414,629	1,759,031	9.96 %
Other										
Commission on Ethics	578,227	627,500	49,273	0	0	0	578,227	627,500	49,273	8.52 %
CRA's	29,505,000	33,635,700	4,130,700	0	0	0	29,505,000	33,635,700	4,130,700	14.00 %
Health Department	2,114,162	2,114,162	0	0	0	0	2,114,162	2,114,162	0	0.00 %
Financially Assisted Agencies/Cnty Sponsored	11,653,770	12,003,384	349,614	0	0	0	11,653,770	12,003,384	349,614	3.00 %
General Government	19,334,320	19,544,124	209,804	19,377,242	19,718,235	340,993	(42,922)	(174,111)	(218,111)	(0.97%)
Other County Funded Programs	22,436,745	22,218,634	(218,111)	0	0	0	22,436,745	22,218,634	(218,111)	(0.97%)
Office of Inspector General	2,902,104	3,047,758	145,654	904,233	957,461	53,228	1,997,871	2,090,297	92,426	4.63 %
Value Adjustment Board	600,000	600,000	0	270,000	270,000	0	330,000	330,000	0	0.00 %
Other	89,124,328	93,791,262	4,666,934	20,551,475	20,945,696	394,221	68,572,853	72,845,566	4,272,713	6.23 %
Judicial										
Court Administration	1,646,861	1,723,195	76,334	473,627	510,560	36,933	1,173,234	1,212,635	39,401	3.36 %
Law Library	848,638	820,995	(27,643)	848,638	820,995	(27,643)	0	0	0	0.00 %
Public Defender	269,549	245,367	(24,182)	0	0	0	269,549	245,367	(24,182)	(8.97%)
State Attorney	307,819	291,243	(16,576)	0	0	0	307,819	291,243	(16,576)	(5.38%)
Court Related Information Technology	4,190,785	4,450,973	260,188	2,042,500	2,042,500	0	2,148,285	2,408,473	260,188	12.11 %
Judicial	7,263,652	7,531,773	268,121	3,364,765	3,374,055	9,290	3,898,887	4,157,718	258,831	6.64 %
Constitutional Officers										
Clerk and Comptroller	13,354,306	13,994,824	640,518	500,000	500,000	0	12,854,306	13,494,824	640,518	4.98 %
Property Appraiser	18,203,446	18,615,000	411,554	0	0	0	18,203,446	18,615,000	411,554	2.26 %
Sheriff	555,836,939	594,147,569	38,310,630	70,700,258	83,222,738	12,522,480	485,136,681	510,924,831	25,788,150	5.32 %
Sheriff Grants/Other	3,796,672	3,750,712	(45,960)	3,496,672	3,450,712	(45,960)	300,000	300,000	0	0.00 %
Supervisor of Elections	11,495,110	11,469,978	(25,132)	400,000	1,000,000	600,000	11,095,110	10,469,978	(625,132)	(5.63%)
Tax Collector	8,941,000	9,295,000	354,000	0	0	0	8,941,000	9,295,000	354,000	3.96 %
Constitutional Officers	611,627,473	651,273,083	39,645,610	75,096,930	88,173,450	13,076,520	536,530,543	563,099,633	26,569,090	4.95 %
GRAND TOTALS:	2,193,205,510	2,297,977,952	104,772,442	982,627,720	1,027,357,799	44,730,079	1,210,577,790	1,270,620,153	60,042,363	4.96%

Notes: (1) Net of the prior year equipment carry forward, the Sheriff's net ad valorem funding increased \$27.9 million, or 5.71%.

(2) Including \$4.1 million in R&R costs transferred from Engineering and Park's operating budget to capital, the net ad valorem increase for BCC Departments is \$12.2 million, or 3.8%.

**Palm Beach County
Position Summary By Department**

Department	Adopted	Adopted	FY 2016 Mid Year Adj			Final	Proposed FY 2017			Total
	FY 2008	FY 2016	Additions	Deletions	Transfers	FY 2016	Additions	Deletions	Transfers	FY 2017
Board of County Commissioners										
Community Services	469	157	1			158	1	0	0	159
County Administration	13	12	1			13	0	0	0	13
County Attorney	55	42				42	0	0	0	42
County Commission	28	27				27	0	0	0	27
County Cooperative Extension Service	39	32		(2)		30	0	0	0	30
Economic Sustainability	61	51		(3)		48	2	0	0	50
Engineering & Public Works	499	430				430	4	0	0	434
Environmental Resources Management	151	127			1	128	0	0	0	128
Facilities Development & Operations	386	311			1	312	2	0	0	314
Human Resources	39	32				32	0	0	0	32
Information Systems Services	225	212				212	0	0	0	212
Internal Auditor	12	9				9	0	0	0	9
Legislative Affairs	4	3				3	0	0	0	3
Medical Examiner	22	20				20	1	0	0	21
Metropolitan Planning Organization	10	13				13	0	0	0	13
Office of Financial Mgmt & Budget	43	31				31	0	0	0	31
Palm Tran	570	622				622	0	0	0	622
Parks & Recreation	699	581			(1)	580	7	0	0	587
PZ&B - Planning & Zoning	203	147				147	4	0	0	151
Public Affairs	56	42				42	1	0	0	43
Public Safety	372	257	2			259	2	0	0	261
Purchasing	51	45				45	0	0	0	45
Risk Management	37	30				30	0	0	0	30
Youth Services	0	78				78	0	0	0	78
Non-Departmental:										
Criminal Justice Commission	19	9				9	0	0	0	9
Office of Community Revitalization	9	6				6	0	0	0	6
Office of Equal Opportunity	12	12				12	0	0	0	12
Office of Small Business Assistance	8	7				7	0	0	0	7
Total BCC General Ad Valorem Funded	4,092	3,345	4	-5	1	3,345	24	0	0	3,369
Other Departments and Agencies										
Airports	159	153				153	2	0	0	155
PZ&B - Building Division	197	130				130	11	(1)	0	140
County Library	481	423				423	1	0	0	424
Fire-Rescue	1,471	1,498				1,498	12	0	0	1,510
Fleet Management	72	57			(1)	56	2	0	0	58
Tourist Development	4	5		(1)		4	0	0	0	4
Water Utilities	518	575				575	10	0	0	585
Commission on Ethics	0	5				5	0	0	0	5
Office of Inspector General	0	23				23	0	0	0	23
Total Other Departments and Agencies	2,902	2,869	0	-1	-1	2,867	38	-1	0	2,904
Total BCC	6,994	6,214	4	-6	0	6,212	62	-1	0	6,273
Constitutional Officers										
Clerk & Comptroller	144	137				137	2	0	0	139
15th Judicial Circuit	20	28	1			29	5	(1)	0	33
Property Appraiser	280	257				257	3	0	0	260
Sheriff (1)	3,812	4,032	99			4,131	0	0	0	4,131
Supervisor of Elections	45	46				46	5	0	0	51
Tax Collector	269	315				315		0	0	315
Total Constitutional Officers	4,570	4,815	100	0	0	4,915	15	-1	0	4,929
Grand Total	11,564	11,029	104	-6	0	11,127	77	-2	0	11,202

(1) Includes 81 positions for Greenacres added during FY 2016.

Palm Beach County Board of County Commissioners
County Administrator's APPROVED Budget Supplementals

		Amount	Positions
BCC Countywide Ad Valorem Funded			
Community Services			
1006	DOSS-CCE This supplemental budget request in the amount of \$350,000 is for essential services that enhance and improve the health, safety, welfare and quality of life for seniors in need in the County. As the elder population increases and ages, the demand for services continues to grow. Limited funding prevents providing these essential services that affect the County's large and growing number of elders. The additional funding will provide for services in the areas of Companionship, Homemaker, Personal Care, Respite Care, Specialized Equipment and Supplies, and Home Delivered Meals. \$125,000 of \$350,000 request was approved.	125,000	0
0001	Homeless Resource Center The Senator Philip D. Lewis Center (Lewis Center) serves as the main point of access for homeless services in Palm Beach County. This supplemental request represents an additional \$200,000 for the Adopt-A-Family contract. Adopt-A-Family provides family engagement, temporary hotel placement, rapid re-housing placement, ongoing support, and navigation at the Lewis Center. Families with the highest acuities and the greatest number of barriers are provided hotel placement. The scarcity of affordable housing and the barriers families are encountering has lengthened the time from hotel placement to permanent housing. Adopt-A-Family has not had enough funds to cover a full year of emergency hotel and housing placement and this funding increase is needed to cover these costs.	200,000	0
0001	Human Services Admin Housing Specialist (1) (annual cost \$58,416) The goal of the Division is to remove clients from a waiting list based on acuity and place them in housing units. Our largest barrier to this task is finding affordable units. Currently, Case Managers are attempting to recruit landlords in addition to their duties as a Case Manager. They do not have the expertise nor background to effectively recruit landlords. Nationally, research has shown that Housing Specialists, with backgrounds in real estate and/or property management, are best suited to negotiate rates and address barriers that clients present including eviction history, low or no income, criminal background, and poor credit history. The Division has implemented programs to house individuals utilizing evidence based models of Housing First (HF) and Rapid Re-Housing (RRH). A core component of these interventions is housing identification through a Housing Specialist Inspection, which is required for State Housing Initiative Program (SHIP) funds and federal Home Investment Partnership Program (HOME) funds. The inspections are required at move-in and annually as long as these funds are expended. The Division has also instituted this practice when local funds are utilized for HF and RRH. The Housing Specialist will conduct these inspections.	43,713	1
Total Community Services		368,713	1
Department of Economic Sustainability			
1539	Economic Development Co-Ordin. Two (2) Economic Development Specialists (positions each \$77,436, annual cost \$154,872). Due to a significant increase in economic development incentive activities, these positions are required to provide additional technical assistance, contract compliance, financial statement analyses, underwriting and monitoring of incentives/programs. In addition, the business community is becoming increasingly aware of the availability of County incentives/programs and this has resulted in an increased number of requests for consultations and meetings with staff. These positions will enhance and improve our ability to effectively serve this community while maintaining and managing the workload. One of two positions requested was approved.	58,077	1
1539	Economic Development Co-Ordin. No Ad Valorem funds required. One Planner II (annual cost \$75,576) is requested to assist the Mortgage and Housing Investment division in planning and implementation of community housing development; specifically, risk analysis, market study, solicitation, processing, file management, compliance and ongoing oversight of housing development and preservation. This position will be entirely funded by State Housing Initiatives Partnership (SHIP) dollars.	0	1
1539	Economic Development Co-Ordin. Non-permanent Temporary Professionals (3) (annual cost \$107,164) . The department has significantly reduced staff over the past 4 years; however, the volume of work has increased so that current staffing levels are inadequate to meet the numerous federal and state deadlines that are a requirement of grants under management, as well as related audits. The positions are needed to perform daily routine duties to maintain timely responses to County agencies, County management, and the public and to cover for absences.	107,164	0
Total Department of Economic Sustainability		165,241	2
Engineering & Public Works			
1201	Road Section Maintenance Worker II (15) (annual cost \$708,120). Road Maintenance District personnel are tasked with maintaining an ever expanding road maintenance responsibility, public requests, and various emergency responses within Palm Beach County. Due to the past recent budget cuts which occurred in FY 2009 and FY 2010 it has become very exhaustive to keep up with the growth and expansion of the roads and infrastructure. In particular, the hand mowing maintenance required throughout the County has tripled in size and quantity due to the restructuring and expansion of roads, curbs, and sidewalks. The roads that were once mowed by tractor are now required to be maintained by the hand mowing crew due to the reduced grass shoulder area and now have curb and gutter with adjoining sidewalks that require crews to utilize an edger and weed eater.	141,624	4

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		Amount	Positions
	<p>Currently, Palm Beach County Road & Bridge (R&B) has one hand mowing crew that maintains the entire county. This crew typically completes the entire County twice a year. This required task is laborious in nature and given the size of the County coupled with the small crew, has proven to cause extensive injuries and lost work time due to the increased work load assigned to this crew. With the additional requested personnel, R&B would be able to increase productivity throughout the County while providing an increase in service to the tax payers of Palm Beach County with minimal fiscal budget impact. Along with an increase in service, the additional personnel would be advantageous in promoting a safer work environment for R&B personnel through workload redistribution. This workload redistribution would assist personnel from becoming exhausted, given the roadside adverse weather conditions they are required to work in while completing their tasks. Furthermore, it should be effective with reducing injuries and lost time.</p> <p>Palm Beach County's road system has also been the unfortunate recipient of budget cuts resulting from the decrease in fiscal funding for the roadway resurfacing program and drainage repairs (Culvert Replacement). The lack of roadway and culvert replacement funding has increased the Road's work load. This has become most apparent in the last few years by the individual Road Maintenance district crews through an increase in pothole repair requests and failed drainage systems. As our infrastructure ages we project to see our requests for maintenance increase demanding more from our personnel and service response time.</p> <p>In closing, Road & Bridge requests 15 additional positions. R&B intentions are to add an additional hand mowing crew consisting of five Maintenance Worker II to the current hand mowing crew utilizing our current Crew Chief. The remaining ten Maintenance Worker II positions would be distributed between the five Road Maintenance Districts in order to supplement Road's existing forces. Four of fifteen requested positions were approved.</p>		
1201	Streetscape Operations & Maintenance	132,600	0
	<p>The line item for maintenance (Object Code 3401) done by an outside vendor has gone over the \$400,000 budget by 10% for several years. There has been no increase in the level of service. Recently, the contract was put out to bid and there was an increase to the line item costs even for the lowest bidder. We can anticipate a potential budget item shortfall of \$20,000 due to the increase in line item prices. Without decreasing the number of maintenance events each year, this is an uncontrollable cost.</p> <p>10% Roadway extensions coupled with road improvement and widening projects have resulted in a 17% increased outside contractual landscape mowing and maintenance costs. Related expansions to the irrigation systems and replacement of off warranty irrigation components present an additional cost to operate. Pump stations replacement cost increases (5%) due to aging pumps and motors. The Countywide irrigation system master controller communicates with 72 pump stations utilizing computer chips which are no longer supported by the vendor and need to be upgraded by the manufacturer as surplus older chips are unavailable. Increased funding is required in order to maintain the present level of service (Object Code 6401).</p>		
	Total Engineering & Public Works	274,224	4
	Climate Change & Resiliency		
1227	Climate Change & Resiliency	0	0
	<p>Non-Ad Valorem Impact: Entire request of \$200,000 will be funded from the Pollution Recovery Trust Fund. On December 15, 2009, the BCC adopted the Southeast Florida Regional Climate Change Compact providing for a coordinated climate change strategy with Broward, Miami-Dade, and Monroe Counties. Through the Compact, Palm Beach County committed staff and resources and expertise to participate as a Regional Climate Team with other counties party to the Compact and to the development of a regional climate action plan. On May 15, 2012, the BCC approved the use of Pollution Recovery Trust Fund dollars to provide funding for a professional staff position for climate change action planning and environmental sustainability coordination. Miscellaneous expenses associated with the position were also authorized. The initial disbursement of \$200,000 is projected to run out early in FY 2017. This supplemental request allows for funding of the position for an additional year as well as funding for the Compact in FY 2017. Prior to adoption of the FY 2017 budget, staff will be submitting an agenda item to adopt a resolution authorizing the use of Pollution Recovery Trust Fund dollars.</p>		
	Environmental Resource Management		
1226	Natural Areas Management	250,000	0
	<p>This fiscal year, ERM will not request \$500,000 in ad valorem support in the Capital Projects Fund for environmental restoration. The County's Natural Areas Program oversees 37 separate natural areas (approximately 31,400 acres). Each year, as more natural areas are opened for public use, additional resources are needed to manage and monitor these areas to ensure their long-term success. The natural areas are to be managed by ERM in perpetuity, so a secure funding source for their upkeep is needed. The most costly expense in managing the natural areas is keeping them free from invasive or non-native exotics (both plants and animals). In FY16, we identified the annual need for increased funding in the Capital Projects Fund not only for FY16 but to include the subsequent years, as well. In an effort to stress the higher importance of natural areas management, ERM will move the request for \$500,000, approved in FY16 for Environmental Restoration in the Capital Projects Fund, to the Natural Areas fund. Having an approved annual funding source in the Natural Areas Fund will greatly improve our efforts to continue the management of the County's natural areas. This supplemental request should be considered as a minimum annual request. \$250,000 of \$1 million request was approved.</p>		
0001	Mosquito Control	200,000	0
	<p>Over the last ten years, Mosquito Control has performed aerial spraying approximately 6 times per year. At a cost of approximately \$50,000 per spray, the requested supplemental, along with the current base budget and State funding, would allow for 6 spray events in 2017.</p>		
	Total Environmental Resource Management	450,000	0
	Facilities Development & Operations		
0001	Electronic Services Division	67,436	1
	<p>Electronics Systems Analyst (1) (annual cost \$87,779) An Electronics Systems Analyst position is being requested to centralize the plan review within the Electronic Services and Security (ESS) planning section and alleviate the workload of the current Fire and Intrusion Manager.</p>		

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		Amount	Positions
	<p>Currently, the Fire and Intrusion Manager oversees eight technicians, the Criminal Justice Center (CJC) site Leadworker and manages approximately 541 accounts (fire, intrusion, and generator) throughout the County. In addition to the administrative duties associated with this management position, this position is also the only subject matter expert for life safety systems. This includes the responsibility for plan review during new construction, renovations to existing systems or existing system replacements for fire and intrusion, which are all labor intensive processes.</p> <p>Plan review related to life safety systems is a specialized skill set due to the need to understand, interpret, and apply life safety code, building code, Underwriters Laboratories (U.L.) requirements, and National Fire Protection Association (NFPA) regulations, as well as understanding what is expected from various Authority Having Jurisdiction (AHJ) representatives throughout the County. The proposed position would take the primary responsibility for plan review from the manager thus, allowing the manager to focus efforts on operational concerns such as strategic planning for the section, administrative efforts associated with the position, and team development, etc.</p> <p>Presently, the Fire and Intrusion Manager is the only section manager in ESS responsible for the day-to-day operations and plan review; it is also the only section without a dedicated supervisor to assist with day-to-day operations. The other sections have supervisors and serve as the plan review double check after the Planning Section completes the initial plan review.</p> <p>Having this new Electronic Systems Analyst position will provide a more focused plan review of life safety systems, allow a secondary subject matter expert to be in place, and have the opportunity to cross-train the other analysts for life safety plan review in the Planning Section.</p>		
0001	Security	49,110	1
	Community services is requesting a security guard to work during normal business hours at the main department facility at 810 Datura St. We have high foot traffic of visitors and clients, some of whom can be agitated about their situations and are coming to us for help. Sometimes, these people can get angry and aggressive and we have had several incidents in the past year or two that have put our employees at risk. We feel having security guards would help mitigate these situations.		
0001	Facilities Mgmt-Gov Center	29,290	0
	A scissor lift is being requested which will be useful in maintaining all of the lighting in the three Parking Garages located at the Government Center Complex. Typically, the second shift performs monthly preventative maintenance work orders as well as weekly checks to ensure that nothing has been missed. It will also assist with the response to reported outages in the garages which sometimes take place daily.		
	Total Facilities Development & Operations	145,836	2
General Government			
0001	FEMA Mapping	250,000	0
	<p>This funding is needed to perform Hydraulic studies within certain portions of the County as part of the FEMA mapping program which was initiated and approved by the Board of County Commissioners (BCC) in FY 2016. The program is in three phases with this request being for the second phase of the program.</p> <p>In FY 2016 money was budgeted for the new LiDAR and the contract was approved by BCC and it is anticipated that the new LiDAR topo will be flown in the coming months. The third phase will be requested in FY 2018. Funding will allow for increased accuracy of flood maps which when revised will identify flood zone areas in the county.</p>		
	Total General Government	250,000	0
Human Resources			
0001	Human Resources Information Technology	15,000	0
	<p>The Recruitment, Testing & Assessment unit is requesting the following to continue its clerical testing function:</p> <p>1) One (1) Clerical Testing Software Suite, at \$15,000 annually (Windows 7/8/10 compatibility, CD - or web-based, customize test options, upgrade path to assess additional Microsoft Office software skills, unlimited amount of installations), depending on product selected (current price range is \$9,000 to \$15,000 annually, the total cost request is based on the maximum of the range);</p> <p>A number of issues have been experienced with the current clerical testing software and hardware that are collectively hampering the ability to assess candidates effectively. Testing staff advocates procuring new software and upgraded hardware.</p> <p>Human Resources' Testing and Assessment unit administers, computer-based pre-employment testing to several office support positions, including the Secretary and Fiscal Specialist job series, as well as several others (Senior Clerk Typist, Data Entry Clerk, etc.). On average, approximately 200 candidates are tested annually.</p> <p>The unit has nine workstations available to administer testing. These workstations are a mix of older Windows XP and newer Windows 7 installations.</p> <p>The current software testing suite used to administer and evaluate candidate testing is Kenexa's (IBM) "Prove It!" software. The County owns six workstation licenses for "Prove It!". This is a CD-based, network installed product. "Prove it" allows for customized testing based on its pre-installed item bank. Over the past several years, three significant problems have developed in relation to the "Prove It!" software: hardware incompatibility, lack of a software upgrade path, and increasing "glitchiness" of the software coupled with reduced technical support from Kenexa.</p> <p>Staff believes that a delay in moving forward with a solution to the current issues facing clerical testing will eventually negatively impact staffing of clerical positions, and place the County at risk of legal challenges in fair testing. Going forward, it would be beneficial for the Testing Unit to have the ability to administer Fire Rescue and other exams using the Testing Room where the volume of test-takers is maximized.</p>		
	Total Human Resources	15,000	0

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		Amount	Positions
Information Systems Services			
0001	Network Administrative Services This supplemental request increases Software Maintenance in the Network Administration group of ISS. This will pay for maintenance on numerous existing third party software tools that are essential to the day-to-day management of the County's Enterprise Network which provides continuous connectivity and communications between County agencies and facilities and to the outside world. Not approving this supplemental request would severely impact the Network Administration Division's ability to provide seamless network services to the County.	177,020	0
0001	Quality Assurance This request will allow for the purchase of Microsoft Visual Studio Test Manager software for the staff of the ISS Quality Assurance (QA) group. The software will help this group to perform their quality assurance function with greater speed and accuracy than they are currently able to accomplish. The QA group provides services to all Applications Development and Maintenance projects and to the various technical systems that are managed by ISS. Failure to fund this supplemental request could impact applications development and technical operations throughout ISS and the County.	20,000	0
0001	Security This request is for a Proofpoint Targeted Access Protection (TAP) software subscription. This software subscription will assist the Security Section in providing security to the County's email system. The TAP software analyzes and blocks, in real-time, malicious URL's and attachments that can evade other antivirus filters. This important function is currently not present in our other network security systems.	80,000	0
0001	Network Administrative Services This supplemental request was previously unbudgeted but absorbed within the communications services budget line. Suncom/MFN (My Florida Net) is the name for the State of Florida contracted AT&T services. ISS utilizes this service primarily for it's backup internet service. The SUNCOM portion of this request is approximately \$60,000 per year. Florida LambdaRail (FLR) is also a separately annotated service under the communications services budget line and has been our primary Internet Service Provider (ISP) for several years. ISS is expanding it's service from FLR by approximately \$126,000 per year due to increased capacity requirements for the County as well as a separate increase to accommodate business recovery connectivity to Jacksonville for the City of Delray Beach. A portion of this increase (\$60,000 of the \$126,000) will be recovered as external revenue from the City of Delray Beach as part of the BCC approved Interlocal agreement. This revenue has been included in the FY 2017 revenue budget.	186,000	0
0001	Desktop Services This request is for the purchase of new personal computing (PC) equipment for the Desktop Administration Section. Many of the PC's currently in service in this ISS workgroup are insufficiently powerful to test and use the latest County and commercial applications being utilized by County employees. Not approving this supplemental request would severely impact this Section's ability to provide timely service to other County agencies.	15,000	0
0001	Security This request is to enhance the County's ability to provide security services within the ISS Security group. These increases are new initiatives within the Security Section and are in keeping with an increased Countywide emphasis on the detection and prevention of cyber security incidents. Failure to keep abreast of security threats and prevent intrusion could compromise ISS ability to protect the security of the County's IT systems and infrastructure. \$7,500 of \$34,700 request was approved.	7,500	0
	Total Information Systems Services	485,520	0
Medical Examiner			
0001	Medical Examiner Associate Medical Examiner (1) (annual cost \$263,451) - In 2015, the Palm Beach Medical Examiner office saw a 23% increase in cases compared to 2014. The office currently has 4 forensic pathologists (including medical examiner) who share the work load equally. The 2015 workload increase is equivalent to that which would be done by 1 pathologist (or 1 FTE). In 2014, the average case load was 360 cases for each associate medical examiner. This was the 2nd highest case load of the 5 largest medical examiner jurisdictions in Florida. Orlando had the highest average case load in 2014 and as a result, they are adding another associate medical examiner this year. The office is currently accredited by the National Association of Medical Examiners (NAME) and will be inspected this year. In 2015, the average number of autopsies per pathologist was 288. According to the NAME accreditation checklist, a phase I deficiency is accorded if the pathologists average more than 250 autopsies per year. If the current trend continues, we will average 305 autopsies for 2016. According to 2010 Practice Guidelines for Florida Medical Examiners article 27(2), "the average yearly autopsy workload for each full-time associate medical examiner should fall in the range of 225 plus or minus 50." Without an additional associate medical examiner, we will be in non-compliance with this guideline. Therefore an additional board-certified associate medical examiner position with annual salary of \$191,000 is being requested. This would add an additional \$251,473 (using FY2016's rates) in expense to the budget plus 3 % increase if approved for FY2017.	199,425	1
0001	Medical Examiner \$85,000 for additional operating costs - The total number of medical examiner cases has dramatically increased between FY2014 and FY2015 from 1390 to 1704 (23% increase) and is expected to rise to an estimated 1,857 (estimated 9% increase) in FY2016. This increase is fueled by an increase in drug overdoses (specifically heroin/Fentanyl) and other accidental deaths. We will therefore be faced with cost increases in body removal, toxicology testing and autopsy supplies. The additional \$85,000 budget increase in operating costs is required to meet the demand of this workload increase.	85,000	0

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		Amount	Positions
0001	Medical Examiner	10,000	0
	<p>\$10,000 for required staff training - Florida medical examiners are physicians that require their medical license to be renewed every two years. Part of that renewal process is a required 40 continued medical education (CME) hours every two years. One five day annual forensic pathology conference (NAME or AAFS meetings) provides almost 40 CME hours. This budget increase is to pay for five medical examiners to attend one five day annual forensic pathology every two years to obtain the required CME hours.</p>		
	Total Medical Examiner	294,425	1

Office of Community Revitalization

0001	Community Revitalization	10,000	0
	<p>Assorted operating line increases. Object-4801-Increase for conducting community workshops and purchase promotional items to hand out at community events. Object 4941-OCR staff training and associated expenses. Object 5101-Increase due to rising cost of supplies and frequent community meetings. Object 4007- Increase to adjust line history. Object 5121 Data software increase due to computers getting to end of life currently four to five years old. Object 4001-For associated expenses with registration fees. \$10,000 of \$26,350 request was approved.</p>		

1401	Putting Kids First	100,000	0
	<p>Putting Kids First Program - Funding in the amount of \$100,000 is needed to continue the implementation of the Bash, which is undertaken in partnership with the Friends of Foster Children of Palm Beach County and over 100 nonprofit agencies that serve children in need throughout Palm Beach County. OCR staff will be reaching out to all the schools located in CCRT areas to ensure that all children in need are given the opportunity to register for the Bash.</p>		

1401	REAP/Community Connect Initiatives	226,000	0
	<p>Ad Valorem funding in the amount of \$226,000 is needed for Fiscal Year 2017 for the following:</p> <ol style="list-style-type: none"> 1. 2017 America's Next Top Neighborhood (ANTN) Grant program cycle, which is part of OCR's Resident Education to Action Program (REAP). REAP starts in February of 2017, with grants recommended for funding to the BCC around July of 2017, and projects implemented through September of 2018 (\$150,000); 2. Costs associated with the actual implementation of the 2017 Resident Education to Action Program (REAP), scheduled to begin in February of 2017 (estimated budget approximately \$10,000). 3. Continued Implementation of the Abundant Community Initiative (ACI) to cover expenses associated with the implementation of the ACI Pilot Project, including but not limited to: contracts extensions, grant program, training/consultant work, and other expenses (\$40,000). 4. Other OCR Community Connect Initiatives (CCI) (\$26,000). This funding will be used for the following line items: a) OCR Staff Training, including Leadership Palm Beach County and National ABCD Leadership Group, and associated expenses (\$10,000); b)Travel/Mileage (\$5,000); c) Community workshops and CCRT/GTAC meetings (\$5,000); d) Purchasing of County promotional items for community events (\$3,000); and e)Office supplies including computers, software, cartridges, and other general supplies (\$3,000). 		

Please note that this amount is in addition to the entire balance which currently appears in this account (or any remaining balance after September 30th). The existing funding is needed for the following reasons: a) REAP Grant projects approved by the BCC in 2016- \$30,000 (committed funds to be spent this year); b)Current Cycle of the America's Next Top Neighborhood Grant Program - \$150,000. These funds should already be in our budget. Grant applications have been received (53). Projects to be recommended for funding will be brought to the Board in August; c) The BCC approved \$20,000 for the contracting of neighborhood connectors in the selected pilot communities. Only one payment of \$1,500 has been made. These funds should be currently in OCR's budget. Some of the remaining funds will be spent this year, and what is remaining should be rolled over into next year to continue with this initiative.

As stated in the agenda item, however, any remaining funds from previous years would be carried forward to implement projects for the following years. This carry forward process has occurred due to the overlapping of the program and grant implementation period and fiscal years.

As it is customary, as of September 30, 2016, any remaining balances will be transferred to our recouped account.

	Total Office of Community Revitalization	336,000	0
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Parks & Recreation

0001	Concession/Service Partners	(2,876)	1
	<p>One (1) Manager, Support Services (annual cost \$81,365) position is being requested. This position will be responsible for managing development and monitoring operations of new and existing revenue generating concession operations. Concession operations have expanded over the last several years and there are currently 13 concession operations when combined generate over \$100,000 annually. Management of these concessions is currently spread out among multiple staff throughout the Department. Creating one position to manage these operations will provide better Department wide coordination of contracted operations; reduce dependence on ad valorem taxes and increase alternative funding of facilities and programs; improve safety and security at contracted facilities; and meet the public's demand for more nontraditional recreational facilities and programs. An example of these types of facilities is the Okecheelee Wake Board Cable Complex and Adventure Park with a potential opening in 2017. Revenues paid to the County from the Wake Board Cable Complex in its first full year of operation are expected to be in excess of \$150,000. New revenue is expected to fully fund this position in FY18 and beyond. FY 2017 partial revenue offset is estimated at \$30,000.</p>		

0001	Parks Security	40,000	0
	<p>This funding is needed to expand service coverage for contracted law enforcement personnel. PBSO hourly rates have increased and the Towns of Manalapan, Ocean Ridge, and Gulfstream have requested payment for contracted law enforcement services at Ocean Inlet, Ocean Ridge Hammock, and Gulfstream Park during holiday periods.</p>		

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0001	Parks Security Due to budget reduction strategies, three Ranger vehicles were eliminated with the anticipation of a reduction in Ranger staffing. The staffing reduction did not take place; however, the elimination of the three vehicles from the Ranger fleet did occur. The required Preventive Maintenance (PM) services and vehicle breakdowns means Ranger staffing levels are subject to vehicle availability on Saturdays and Sundays, which are the highest use days in the parks. The vehicles will help alleviate this restriction on Saturday and Sundays. Furthermore, by rotating vehicles, mileage per vehicle will be reduced, which will reduce the frequency of scheduled PM and non-scheduled repairs.	79,092	0
0001	Parks Security Three (3) Park Ranger positions (annual cost \$163,330) are requested for daytime hours to patrol parks countywide. Due to increased demand for night time staffing, existing staff are not able to provide enough daytime coverage in the north, central, and south district parks. Accordingly, response times can be longer than one hour in these areas which makes it challenging to respond to a park patron's concern in a timely manner. If approved, these three positions will allow for seven day per week coverage in these park areas. One of the three requested positions was approved.	43,004	1
0001	Special Events Admin. Fees One (1) Recreation Specialist III (annual cost \$59,632) position is necessary to address changes in the community/corporate event and concert marketplace; provide better Department wide coordination of events; meet strategic objectives of increasing sponsorship and alternative funding of events; improve safety and security at events; and meet the public's demand for more events and concerts. Growth of events has increased by 20% since 2012 and a recent survey of residents found that special events and concerts ranked second in the questionnaires based upon community interests and requested activities. This position will focus on increasing existing and securing new sponsorships. This supplemental will be offset by revenue generated from additional sponsorships of \$46,000.	(1,207)	1
0001	Parks Operations Replacement of six (6) Parking Pay Stations is necessary at Kreusler and South Inlet Parks in order to be in compliance with the new Europay, Mastercard, and Visa (EMV) requirements for credit card processing. Due to the age of the existing kiosks, it is not cost effective to retrofit with new hardware. Kiosk transactions generate approximately \$1 million dollars in revenue annually. Cost recovery on the \$85,000 will be approximately 1 month.	85,000	0
0001	Morikami Museum One (1) Morikami Museum Curator (annual cost \$77,447) position is being requested. The Japanese Gardens at the Morikami Museum are an asset that is integral to the success of the facility and has been the most important feature in increasing public attendance at the facility and increasing visitation revenues. The addition of a Curator is necessary to ensure that standards that the public expects in the gardens are maintained as the garden ages and as wear and tear from greater attendance increases; that educational programs, special tours, Bonsai and artifact displays, and demonstrations are conducted to increase attendance; and that the development of multi million dollar projects such as the proposed garden expansion and Bonsai exhibit are properly planned and coordinated. This position will be completely funded by the County's non-profit partner, Morikami, Inc.	0	1
0001	Morikami Museum One (1) Lead Clerk (annual cost \$50,950) position is needed to oversee four (4) Cash Accounting Clerk Positions, act as the staff member on duty during weekends and holidays, resolve customer service issues, and prepare requisitions. The Morikami Museum generates over \$1 million dollars in annual revenue. The Museum Administrator has been directed to offset this position by increasing admissions revenue at this facility by \$50,000.	(11,525)	1
0001	Recreation-Aquatics Two (2) Ocean Lifeguard positions (annual cost \$104,154) are being requested. With over 6 million visitors in 2015, Palm Beach County's 14 guarded oceanfront and inlet parks are prime destinations for tourists and residents alike. Ocean Rescue staff guards these beaches year-round, seven days a week, with the exception of DuBois Park and Peanut Island, which are guarded seven days a week during Palm Beach County public schools' summer break and on weekends only during the public school year. Ocean Rescue's staff is made up of 57.5 permanent and 31 non-permanent lifeguards. The permanent staff can cover 87% of the hours needed to protect beach goers. The remaining 13% must be covered by the non-permanent guards, who are not always available when needed. As a result, lifeguard staff is stretched thin on many occasions and in some cases due to staffing availability for that day management has had to make the tough decision of not guarding a beach. The addition of 2 full-time guards will help alleviate the reliance on seasonal staff and better ensure that all beaches can be opened according to schedule. One of two positions requested was approved.	31,627	1
0001	Recreation-Aquatics The beach at Ocean Cay Park is re-opening as a Lifeguarded Beach on April 2, 2016. It will operate without an ATV initially but one will need to be ordered during FY 2017 to complete the equipment needed for efficient and quick rescues.	9,653	0
0001	Recreation-Aquatics One (1) Ocean Lifeguard position (annual cost \$52,077) is being requested to safeguard the area at Phil Foster due to increased usage of the snorkel trail. Even though the snorkel trail is outside of the guarded area, lifeguards are called upon daily to rescue those using the trail when they get caught in the current and are swept to the west end of the park. During the time conditions are right for using the trail, the area is overwhelmed with scuba divers and snorkelers requiring crowd control efforts on the beach by the guards. The average daily attendance at Phil Foster from Feb 2015 through Jan 2016 has been 1,056.	39,894	1
Total Parks & Recreation		312,662	7

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		Amount	Positions
Planning, Zoning, & Building			
0001	Zoning	44,793	1
	<p>Our reasons for our request for an additional Site Plan Technician (annual cost \$59,632) are as follows:</p> <p>1. The Community Development (CD) Section mainly handles two different processes: a) The Public Hearing process that require the Zoning Commission (ZC) or BCC's approval, and b) the Development Review Officer (DRO) process that handles the higher level of review and administrative approvals.</p> <p>2. Increase in applications creates a backlog in the application intake and re-submittal activities. The anticipated increase of applications will mainly generate from those large scale land developments such as the Minto West Traditional Town Development and the Indian Trail Planned Unit Development. These large scale developments have numerous subsequent applications that need to be processed either through a Public Hearing approval or Administrative approval.</p> <p>3. Borrowing Technicians from other Sections creates an impact to their staff's workload as well.</p> <p>4. The Planners are currently responsible to review resolutions and attach the correct legal descriptions for each BCC or ZC Development Order. The Technician would be able to assist and take over this task, and allow the Planners to focus on their application review and preparation of staff reports.</p>		
0001	Zoning	95,000	0
	<p>Electronic sign study requested by Board. Planning, Zoning, and Building will hire consultants to prepare code amendments on Adult Entertainment and Electronic Signs/Billboards per BCC direction.</p>		
0001	Planning	50,395	1
	<p>The Planning Division has identified the addition of a Planner I (annual cost \$67,022) and Planner Tech (annual cost \$56,970) position as necessary to address increasing responsibilities in a number of areas. The greatest need these positions would serve is to assist primary senior staff in support of an increasing workload in a number of specific tasks. We would anticipate assigning these positions to one or more of the areas based on the greatest need at that time. Much of the work performed in the Division is difficult to quantify in terms of person hours or relatable product. A great portion of time is spent in research and meetings which might result in the creation of one Comprehensive Plan amendment. Aside from the Development Review task identified below the output of months/years of work for the other functions might be nothing more than a single report or agenda item. Planner I position approved and Planner Tech position denied.</p>		
0001	Administration PZB	0	2
	<p>Two Clerical Specialist (annual cost \$45,778 each) positions in the Records Sections are being requested to meet the daily workload of this Section. The Records Section is responsible for researching, filing, ordering, and copying permit records for internal and external customers, as well as performing high volumes of permit searches daily. There has been a significant increase in the complexity of records requests received that require additional in-depth research. There has also been an increase in the amount of customers requesting copies of their existing plans to close out open permits requiring staff to order, copy, and return records to off-site storage. Not filling this position would delay customer response time and efficiency within the Section. These two (2) positions are needed to assist with increased number of complex record requests (condos, commercial property, etc.). Positions will be offset by PZB Admin indirect cost to Building Division (object 9515).</p>		
0001	Code Enforcement	50,000	0
	<p>Two (2) officers were approved very late in FY2016 budget process. When positions were added to budget, the two (2) vehicles were not. Officers are now on board and in need of vehicles. In the meantime, we are renting vehicles from Fleet.</p>		
	Total	240,188	4
Public Affairs			
0001	Digital Marketing and Communications	41,922	1
	<p>Website Specialist (1) (annual cost \$55,896). The requested employee will assist with the increasing workload of the web team. This will allow for a dedicated employee to manage social media and new website postings. This will allow current staff to focus on research and implementation of new technologies to keep up with the ever changing digital engagement. Digital engagement increased over 70% between FY 2015 to FY 2017.</p>		
	Total	41,922	1
Public Safety			
0001	ACC-Administration	51,471	1
	<p>Information Management System Specialist (1) -(annual cost \$68,628) Animal Care and Control (ACC) operates with a software product (Chameleon) specific to animal control agencies. Chameleon stores and updates critical information in all of ACC's operations: enforcement (30,000+ responses annually), sheltering (17,000 animals annually), clinic operations (40,000 animals serviced annually), and rabies tag tracking (125,000 renewals annually). Although the division works closely with ISS, it has been recommended that we add an Information Management System Specialist position to develop and analyze data reports necessary to improve services or programs, coordinate updates and training, troubleshoot, and to act as liaison with ISS.</p>		
0001	Animal Care & Control-Field Operations	42,858	1
	<p>Animal Control Officer I (3) - (annual cost \$171,432) The Field Services section of Animal Care and Control responds to more than 30,000 unique calls for assistance each year, many of which require multiple visits to reach a satisfactory resolution. Animal Care and Control is responsible for providing services to unincorporated Palm Beach County and 38 municipalities. The division's animal control officers handle and respond to emergency calls 24/7. Current staffing levels consists of 17 Animal Control Officer I positions assigned to work in the field. However, due to the high volume of service requests that we receive and the limited resources that we currently have available to respond, our daily carryover of unresolved requests averages 300-400 open calls left from the previous day. Initial response time to Priority 1 (injured animals or dogs currently threatening) emergency calls is generally within one hour. However, response time to non-emergency calls (neglected animals, aggressive but not currently threatening dogs, chained dogs, etc.) currently averages 4 to 5 weeks. One of the three positions requested was approved.</p>		

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		Amount	Positions
0001	Animal Care & Control-Field Operations Safety Equipment- \$31,000 Following recommendations from PBC's Risk Management Department, it is necessary to procure advanced respiratory protection for investigative and clinic staff. This equipment will be utilized when responding to animal hoarder situations where potentially harmful or hazardous conditions exist. These investigations and subsequent seizures of animals generally involve significant animal waste, diseased and contagious animals, toxic levels of ammonia, and zoonotic diseases. This equipment is necessary to protect staff. This is a one time purchase.	31,000	0
0001	Victim Services-Advocacy The Division of Victim Services seeks a supplemental budget request for FY 2017 of \$5,000 for the 211/Treasure coast contract. The 211 Palm Beach / Treasure Coast call center provides immediate telephone rape crisis intervention 24 hours per day, 7 days per week. They are requesting an increase of \$5,000 to help offset increasing operational costs of operating the hotline.	5,000	0
1436	Drug Court This request is to offset a loss in funding from the Crime Prevention Trust Fund to fully fund the needs of the Drug Court to continue best practices in the areas of drug testing and counseling. The Crime Prevention Fund transfer that funds the Drug Court was reduced by \$100,000 in order to fund new initiatives under the Criminal Justice Commission.	100,000	0
Total Public Safety		230,329	2

BCC Countywide Ad Valorem Funded **Total 3,610,060 24**

Other Countywide Ad Valorem Funded

1483	Inspector General-Audit In an effort to improve the OIG Audit Division's efficiency and effectiveness, the OIG Audit Division has determined that use of a comprehensive audit management system would be the most efficient and effective way by which to execute our annual audit plans. Audit management systems are designed to assist auditors and audit department leadership to perform and manage all aspects of the audit process. Overview: Since inception, the Audit Division has created and maintained audit work papers using Microsoft Office Suite products on a shared network directory. In addition, the OIG has an internally created document storage system (IGIMS). The current process has inefficiencies and limitations including: Lack of functionality in IGIMS; Manual preparation of the annual risk assessment and audit plan; Cumbersome process of work paper review; Audit work papers maintained in two locations; Unsecured work papers (access not completely restricted in the shared network); No audit trail for access and changes documents; Manual referencing of work papers; Manual preparation of Draft and Final Audit Reports; Manual documentation of supervision of work; and, Manual follow up on audit recommendations. Benefits: Utilizing an electronic audit management system would allow the Audit Division to standardize and improve audit processes by increasing security and integrity of audit work, increasing efficiency/productivity, and helping to ensure compliance with Government Auditing Standards (Yellow Book). More specifically, an electronic audit management system will provide: Staff with complete access to the audit and related work papers at any time from any location (cloud based). Team members working on the same assignment can review work papers from remote locations; Restricted Access to an audit project and its work papers; Ability to lock down audits after completed; An audit trail of who accessed or edited the documents; Automatic cross referencing, with hyper-links; Automatic notifications when documents are complete and ready to be reviewed; Electronically documented review and supervision of audit work; Streamlined process for drafting audit reports; Automated tracking of time, risks, recommendations, and responses. Increased efficiency and effectiveness of our quarterly recommendation follow-up process; A centralized storage location for all audit work; Efficiencies in fulfilling public records requests, and, Streamline development of the annual risk assessment and the annual audit plan. Training: Audit management system vendors provide implementation support and training. Those costs are included in the amount requested. Again, we request approval to purchase and implement an audit management system in order to streamline audit processes, create efficiencies and increase productivity, resulting in delivering high quality audits that conform to Government Auditing Standards.	54,000	0
Total Office of Inspector General		54,000	0

JUDICIAL

State Attorney

1327	State Attorney As a priority 1 request, we are requesting an additional \$130,000.00 to replace the State Attorney's Office (SAO) Cisco 6500 core switch. This switch is currently at end of life. Upgrading the core switch will provide the SAO with equipment that will be serviceable, reliable, and provide a stable mission critical infrastructure. The upgrade will also allow us to use the full functionality of the new network switches installed on floors 1 thru 4 of the SAO building. The trade in value of our current switch will decrease significantly in the next 9 - 12 months, thus increasing the actual cost of the upgrade. This being a vital and indispensable part of our network, we must proceed with the replacement of these items in an expedient manner. With the upgrade of the Cisco core switch, the network switch upgrade for our office will be completed.	130,000	0
1327	State Attorney With the budget reduction over the past years, the SAO was forced to spread the lifecycle replacement costs over multiple years. Leasing is the only option to do this. We are leasing network multifunction and line-matrix printers as well a workstations and servers.	78,612	0

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		Amount	Positions
<p>As a priority 2 request, we are requesting our lease line item budget be increased for the 2016 - 2017 fiscal year by \$78,612.00. This will cover the lease expenses for new workstations and laptops for our attorneys. In an effort to be cost efficient, we will only be replacing the workstations. The monitors and keyboards will not be replaced. We will have several leases expire in fiscal year 2017 - 2018 and only require the additional funding for the fiscal year 2016 - 2017.</p> <p>Our main office HP workstations and attorney laptops are at end of life and end of support. Internal and external components are continuing to fail. Current equipment is not able to support the mission critical functions of this office. The most economical method of replacement is to lease the new equipment.</p>			
	Total State Attorney	208,612	0
Court Administration			
1321	Law Library	0	1
<p>Law Library Associate II (1 PT) (annual cost \$20,112). The Law Library currently has four full-time County positions. The Law Library Associate II part time position is needed to establish support services within the North County Courthouse for pro se litigants, attorneys, and the public. The services provided will be similar to those provided in the Main Judicial Center and the South County Courthouses. Currently, the North county attorneys and litigants do not have a space to work, conduct research, or the materials to do so. The approval of this part time position will allow the Law Library to fulfill its goal of providing qualified, trained, and experienced staff to assist pro se litigants, attorneys, and the public who utilize the North County Courthouse.</p> <p>The use of temporary employees has been tried and has proven not to be feasible due to the inability to retain trained temporary employees; inability to recruit candidates with the appropriate skills, and the expenditure of resources (staff training hours) that will be wasted due to the high turn-over rate associated with temporary law library employees.</p> <p>The Law Library continues to be self-supporting using special revenues, collections from services provided, and donations. There are sufficient funds within FUND 1321 to cover the cost of this part-time position.</p>			
0001	Court Innovations Judicial Law Clerk (-1) (Annual Savings - \$67,020). This position was added in FY 2016 for a one year period.	(3,048)	1
<p>Judicial Law Clerk (1 PT) (Annual Cost - \$26,881). The 15th Judicial Circuit of Palm Beach County requires a Part-Time Law Clerk to handle the specialized caseload of post conviction filings. The Part-Time Law Clerk will review and take action on post-conviction motions within six months of the inmate filings, prepare proposed orders for the post-conviction motions, respond to requests by Judges for trial and pre-trial assistance, and respond to requests from the Chief Judge. The funding source for the position is the Court Innovations Fund. This is a part-time position (twenty hour work week).</p> <p>The Circuit lost 2.5 Law Clerk positions in 2008 due to a mandatory reduction in force. The Legislature has not approved the reinstatement of the positions nor funded additional Law Clerks. The ever increasing complex filings by incarcerated individuals require the Circuit to create a one year position, using the Courts innovations funds, to address this unique and specialized caseload. Without the post conviction part-time Law Clerk, the Circuit will continue to struggle in its attempt to cover the caseload with a worst case scenario being that deadlines are missed, justifiable claims are overlooked, and orders to show cause are issued by the appellate court.</p> <p>County Court Case Manager (1) (Annual Cost - \$58,283). The Fifteenth Circuit requests a County Court Case Manager position for one year to track Marchman Act cases and ensure that litigants are properly assessed. This position will track assessments to ensure that the treating facility returns the assessment to the Court. The position will also be responsible for ensuring that treatment hearings are scheduled and timely. The position will also be responsible for locating facilities for the litigants, including special needs, such as medical and mental health as well as responding to inquiries from the litigants. The position would also assist with the Unified Family Court Screenings.</p>			
1327	Court Administration Senior Programmer (1) (Annual Cost - \$99,638). The Court's top priority is to secure a Senior Programmer FTE to provide succession planning for the Courts current (single) programmer and to assist in the development of the backlog of essential applications and the support/modification of existing ones. Court Technology has demonstrated tremendous success in developing cost effective specialized software applications that meet the needs of the Court system at a significant savings to Palm Beach County.	76,121	1
<p>Background: Court Technology develops applications using the Perl programming language in an open source (Linux) environment. Only vendors/developers that have been certified by the Supreme Court are permitted to deploy software solutions to the Courts. As of Q1 2016, only 2 vendors and 2 developers have been certified. In Q4 2015, Court Technology became the first vendor/developer to certify with a perfect score on the first attempt, certifying the Judicial Viewer System; Online Scheduling System; Virtual Red Book; and Outage Image Viewer. Support alternatives include procuring solutions from an approved vendor, or ISS rewriting Court applications in a programming language supported by the County, and then submitting for vendor/developer certification before the Supreme Court's certification committee. Either solution ignores the effectiveness the Court has demonstrated in developing its own applications, while incurring significant expense and delay to Palm Beach County. For example, the cost to procure the less expensive viewer software is over \$820,000 up front, and over \$100,000 in annual maintenance and support for the life of the software. This cost does not include hardware, server licensing, or support.</p> <p>REQUEST TO HIRE ABOVE MINIMUM SALARY: The Circuit requests that the position be funded at \$75,000. County Administration has previously agreed to fund, and has funded our last two programmers at this rate; our current programmer was hired at \$78,000 due to her skills. The higher rate is necessary due to the additional design and development requirements, coupled with the difficulty recruiting and retaining programmers in the necessary programming languages.</p>			

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		Amount	Positions
1327	Court Administration Associate Desktop Administrator (1) (Annual Cost - \$72,006). This position will manage the specialty of courtroom services in the 77 courtrooms/hearing rooms in five courthouses. Courtrooms require zero downtime support levels and integration with Clerk, State Attorney, Public Defender, School Board, and members of the Palm Beach County Bar Association. Innovations in e-courts have significantly increased the devices under management, as well as the scope and type of services requested. Digital court access requires greater stratification for document security, PC availability, print services, digital evidence presentation, video appearance, remote interpreting support, and digital audio playback. Many judicial partners require their custom software packages be available in court, resulting in testing, configuration, and deployment by court technology. This position will manage the planning and services in the courtroom, coordinate with ISS/ESS, justice partners, and the Palm Beach County Bar Association to provide consistent services and support in all courtrooms.	54,018	1
	Total Court Administration	127,091	4
Other Countywide Ad Valorem Funded		Total	4
		389,703	4

BCC - Not Supported by Countywide Ad Valorem

Airports

4100	Airports Info Tech Non-Ad Valorem \$59,526 System Administrator II (1) - Annual cost \$79,368. This position is needed due to increased work load.	59,526	1
4100	New Terminal Operations Non-Ad Valorem \$38,475 Airports Communications Specialist (1) - Annual cost \$51,300. This position is needed due to increased work load.	38,475	1
4100	New Terminal Operations \$23,000 is required for Wildlife Symposium and hosting American Association of Airport Executives (AAAE) Advanced Airport Safety and Operations Specialist (ASOS) at PBIA.	23,000	0
4100	Airside Maintenance \$30,000 is required for airfield runway lights and sign panels.	30,000	0
4100	New Terminal Maintenance \$575,000 total includes \$340,000 for ceiling tiles, pressure cleaning, AC diffusers, and fire sprinkler piping; \$200,000 for FDO project air handler duct work cleaning; and \$35,000 for AC filters and security programming FMS.	575,000	0
	Total Airports	726,001	2

Fire Rescue

1300	Support Serv-Veh & Bldg Maint Request is for 2 Bargaining Unit Positions of Fire Apparatus Technician II. The Fleet Division currently has maintenance contracts with six agencies. Due to the downturn in the economy, many of these agencies have cut back on replacing vehicles which has substantially increased our workload with vehicle maintenance. We have also experienced a budget reduction in our capital replacement equipment program adding to our fleet maintenance repairs. These positions are needed to keep up with all our vehicle maintenance needs. We will review the need of these additional positions in future budget years. If we experience a decrease in vehicle maintenance, staff will be adjusted as needed through attrition. The increased revenues from the contracted agencies are estimated to generate an additional \$60,000. This request also includes \$84,000 for a one-time cost for two mobile column lifts. Other applicable costs are computers, software, and uniforms. One of two requested positions and related equipment was approved.	132,273	1
1300	Fiscal & Planning This request is for an Information Management System Specialist position. With the timeserver software being eliminated, the department had to find another software package that would interface with both the employee scheduling software and the county payroll software. The department contracted and has almost completed the installation of Kronos Workforce Software. Due to the complexity of the CBA agreement and the number of employees utilizing the software, it is necessary to have a position who is familiar with the CBA, the Kronos software, and the employee scheduling software. This position will be the administrator for the software, they will take care of all additions, deletions and changes, training and any issues that arise. Along with the salary and benefits, the cost includes furniture and a computer.	71,401	1
1300	Technology Services This request is for the purchase of 4 Virtual Machine Host Servers that are needed for redundancy. The department continues to virtualize servers for improved efficiencies.	60,000	0
1300	Technology Services This request is for the purchase of 10 Mobile Data Computer Laptops. These are necessary for vehicles added by cities that are part of our dispatch.	46,000	0
1300	Technology Services This request is to purchase the Wearable Advanced Sensor Platform (WASP) Physiology Monitoring System and an ECHO Multicharger Case System. This system provides real-time awareness of the physiological status of firefighters and what they experience during the course of their duties and training. Some of the components measured are heart rate, respiratory rate, estimated core body temperature, VO2 max, and position. The capability of measuring these components will allow incident commanders and instructors to monitor these components so that they have the firefighters perform their job functions in the safest and most effective manner available. This also gives the commanders and instructors the ability to track the location of the team members to improve situational awareness. The system would include the OmniSense SW, a 50 slot multicharger, accessory case, ECHO gateway, ECHO reneater. cables. and docks.	40,375	0

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		Amount	Positions
1300	Electronics Repair This request is for a Bargaining Unit position of an Electronics Technician. Since Fire Rescue has assumed the dispatching functions for almost all of the municipalities within Palm Beach County in 2006, the number of radios and stations the Electronics Repair section of Fire Rescue has serviced has gone from 525 radios and 39 stations to 1570 radios and 76 stations. This position is required for the department to keep up with the installations, corrective, and preventive maintenance necessary for the dispatch system. Along with salary and benefits, the cost includes training, tools and equipment, furniture, a computer, uniforms, and a truck.	130,702	1
1300	Central Operations This request is for the purchase of two LifePak 15 monitor defibrillators. This is to allow for spares when a unit is down for repairs.	80,000	0
1300	Central Operations This request is for the purchase of 16 Thermal Imaging Cameras (TIC) to be placed on Rescues. This will allow for first on scene to conduct search and rescue.	160,000	0
1300	Central Operations This request is for the purchase of seven Fuel Focus Controllers for the continuation of the program to track fuel dispersment at the stations. Thus far, controllers have been installed at 15 of 49 stations.	140,000	0
1300	Central Operations This request is for the purchase of two commercial grade Treadmills and 11 Rowing machines. This is to comply with the Fitness Training Policy.	25,050	0
1300	Battalion 4 This request is for nine Bargaining Unit Positions of Firefighter EMTs. These positions have become necessary due to the substantial increase in requests for emergency response and the recent surge in housing development. Both of these factors have put a strain on the current staffing model that can only be relieved with an increase in the number of on duty firefighters. Along with salary and benefits, the cost includes furniture (beds), bunker gear and uniforms.	729,086	9
1300	Battalion 5 This request is for the purchase of eight Haz Tech Dry Dive suits. This is new equipment for Truck 57 which will increase the safety of divers when diving in contaminated/dark water.	16,000	0
1300	Battalion 7 This request is for the purchase of eight Haz Tech Dry Dive Suits. This is new equipment for Battalion 7 which will increase safety of divers when diving in contaminated/dark water.	16,000	0
1300	Battalion 7 This request is for the purchase of a Dive Rescue Manikin for use as a training prop for dive rescue.	1,500	0
Total Fire Rescue		1,648,387	12
Fleet Management			
5000	Fleet Management Direct Fleet Operations Supervisor (1) (annual cost \$78,725) As part of past budget cuts, the Fleet Operation Supervisor assigned to the Pahokee Shop was eliminated. This location does not have daily supervision on site and is run by an Equipment Analyst. It is a great concern since the county took over responsibility for the West County Cities Water Utilities Services which resulted in an additional 75 vehicles being maintained by the Pahokee Shop in addition to other activity. The shop is in dire need of full-time Supervision.	59,366	1
5000	Fleet Management Direct Automotive Technician II (1) (annual cost \$62,212 with offsetting revenue of \$104,000 for a net cost of (\$41,788)). Fleet is requesting a technician for the Heavy Equipment Shop due to the increase in replacement cycles time frames and the corresponding downtime needed to repair vehicles and return them for the department's use. In FY 14, the average downtime for a vehicle was 7.58 days; in FY15, the average downtime was 6.94 days; and in FY 16, it is anticipated to be 6.65 days. Fleet Management goal is to reduce downtime at least by another day. The new position will focus on completing preventive maintenance which will help reduce the percentage of vehicles and equipment past due for preventive maintenance. The offsetting revenue is due to billable hours estimated at 1,200 hours per technician for FY 2017.	(78,000) 46,948	0 1
Total Fleet Management		28,314	2
Library			
1180	County Library Information Technology System Administrator III (1) (annual cost \$81,372) This position would take control of the day-to day management/coordination of the technology aspects of Library Information Technology, allowing the Director of Information Technology to seek new technological solutions to improve the efficiency of Library Circulation functions and access to electronic resources and services. Adding this position will allow Library Information Technology to support initiatives such as system-wide Open Source self-checkout, staff and public Active Directory and SharePoint, and will support the increasing demands for custom programming and application development. Without this position, projects may need to be delayed which may have negative impacts on public service.	67,810	1
Total Library		67,810	1

Palm Beach County Board of County Commissioners
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		Amount	Positions
Building Division			
1400	Building	369,064	10
	<p>Non-Ad Valorem request total \$759,682: Clerical Specialist \$208,224 (6) (Annual Cost \$274,667), \$85,716 Building Permit Technician II (2)(Annual Cost \$113,940), \$46,854 Building Permit Technician III (1) (Annual Cost \$62,462), \$105,426 Construction Plans Examiner I (2) (Annual Cost \$140,573), \$158,139 Building Construction Inspector (3) (Annual Cost \$210,860), and \$ 55,323 Building Construction Inspector III (1) (Annual Cost \$77,447). With the anticipation of hiring four (4) new Building Construction Inspectors, \$100,000 for four (4) new vehicles will be needed to accomadate the Inspectors. Included in the proposed Building Division budget for 2016-2017 are requests for additional staffing to manage the currently existing workload more effectively. Each position type being requested is based upon operational analysis. Request was reduced to \$369,064, which includes 11 of the 15 requested positions and eliminates an existing position.</p>		
1400	Building	180,000	0
	<p>Non-Ad Valorem rquest- \$180,000: Object 3401 (\$100,000)-increase for outside contractor services to handle current workload and potential storms. Object 5101 (\$40,000)-increase due to new hires of the last few years and business increase. Object 5121 (\$40,000)-increase due to implementation of electronic plan review for FY 2017.</p>		
	Total	549,064	10
Water Utilities			
4001	Water Utilities Administration	102,108	2
	<p>Non-Ad Valorem \$102,108 Director Finance and Administration (1) (annual cost \$136,144) and \$81,981 Community Liaison (1) (annual cost \$109,308) The Assistant Director position will overlap the current Assistant Director of Water Utilities who oversees the Finance, Accounting, Customer Service, Procurement, Asset Management and Applications Management Sections of the Department. This is part of the Department's succession plan to address the issue of key employees who will be retiring in the immediate future. The Water Supply Policy and Legislative Manager will provide an advocate role for Department with Regulatory and State Agencies on policy matters which could potentially impact the Department.</p>		
4001	Materials Management	50,232	2
	<p>Non-Ad Valorem \$50,232 Materials Manager (1) (annual cost (\$66,976), \$47,952 Storekeeper (1) (annual cost \$63,936) These positions will staff the new warehouse facility which is part of the new operations center in the Glades Region. The facility will support the water utility service provided to the residents of Belle Glade, South Bay and Pahokee.</p>		
4001	Wud Capital Proj Engineering	74,646	2
	<p>Non-Ad Valorem \$74,646 Professional Engineer (1) (annual cost \$99,528), \$62,559 Project Coordinator II (1) (annual cost \$83,412). These positions will assistant in alleviating the backlog in capital projects currently being experienced by the Department.</p>		
4001	Wud Asset Management	51,471	1
	<p>Non-Ad Valorem \$51,471 Planner/Scheduler (1) (annual cost (\$68,628). This position will assist the Department with the implementation of the Asset Managment Program. As the Department continues to move toward becoming a sustainable utility from a growth utility, the need for an effective program increases. An effective program provides a systematic method of minimizing the life cycle costs of utility assets, meeting desired service levels, and controlling risk in the most efficient manner.</p>		
4001	Lift Stations-South	54,018	1
	<p>Non-Ad Valorem \$54,018 Instrumentation Technician (1) (annual cost \$72,024). This position will be utilized to help alleviate the backlog in work orders to be completed by the Water Utility Department's Lift Station crews. The Department maintains over 900 lift stations and a continuing increase in the number of stations to be maintained has created the need for additional staffing.</p>		
4001	WUD Facilities Maintenance	54,018	1
	<p>Non-Ad Valorem \$54,018 Instrumentation Technician (1) (annual cost \$72,024). This position will help alleviate the backlog in work orders currently being experienced by The Water Utilities Facility Maintenance section.</p>		
4001	Water Utilities Information Technology	61,029	1
	<p>Non-Ad Valorem \$61,029 Systems Administrator 3 (1) (annual cost \$81,372). This position will oversee the Network Security and Data Administration Sections of Water Utility Information Management Systems.</p>		
	Total	447,522	10
BCC - Not Supported by Countywide Ad Valorem		Total	37
		3,467,098	

Palm Beach County Board of County Commissioners
County Administrator's DENIED Budget Supplementals

		Amount	Positions
BCC Countywide Ad Valorem Funded			
Community Services			
1006	DOSS-CCE	225,000	0
	<p>This supplemental budget request in the amount of \$350,000 is for essential services that enhance and improve the health, safety, welfare and quality of life for seniors in need in the County. As the elder population increases and ages, the demand for services continues to grow. Limited funding prevents providing these essential services that affect the County's large and growing number of elders. The additional funding will provide for services in the areas of Companionship, Homemaker, Personal Care, Respite Care, Specialized Equipment and Supplies, and Home Delivered Meals. \$125,000 of \$350,000 request was approved.</p>		
	Total	225,000	0
County Cooperative Extension			
0001	Administration-Cty Co-Op Ext	4,744	0
	<p>The Cooperative Extension Service delivers research based education from the University of Florida/IFAS and similarly trusted institutions to Palm Beach County citizens, organizations, and businesses engaged in agriculture, horticulture, human sciences, and youth development. The design, development and delivery of these educational events require the use of robust computer technologies and software. Three laptops (\$950 each) are needed so that Extension agents can deliver off-site programs throughout the county. Two desktop computers (\$947 each) will replace the last remaining Dell Optiplex computers, which are limited by outdated hardware that cannot accommodate the demands of current efforts. These computers will greatly increase the efficiencies of our Extension Department, and enhance the delivery of our educational programs to county clientele.</p>		
0001	Family And Consumer Sciences	51,471	1
	<p>County Extension Agent (1) (annual cost \$68,628). The Family & Consumer Sciences (FCS) program is understaffed, and desperately requires another extension agent to meet clientele expectations generated by our ever expanding mission. In August 2008, an FCS agent (conducted financial, housing, and personal resource management education) departed and this position was never replaced due to budget cutbacks. To ensure continuity of service delivery, the FCS Program Leader assumed these duties (limited) in addition to her own responsibilities (family stability, workplace wellness, child care, intergenerational, parenting, and relationship issues). This difficult situation is no longer sustainable, given that the Program Leader currently manages three Federal grants (current year \$784,482; requiring oversight of 13 grant funded personnel) in addition to supervising her FCS staff and delivering her own educational programs. The FCS position lost in 2008 needs to be reinstated otherwise specific educational/support services will remain inactive, which compromises the quality of life for our socioeconomic challenged families/communities.</p>		
0001	4-H	37,674	1
	<p>Secretary (1) (annual cost \$50,232). The 4-H Youth Development Program annually delivers science, technology, engineering and math (STEM) education and leadership development training to over 7,500 youth. The 4-H office is often understaffed since the single 4-H agent and two program assistants deliver these programs throughout the county. A full-time secretary position (lost during the budget cutbacks) is required to provide front door customer service, data management, program/event registrations, volunteer background screening, general clerical support, and coordination with 150+ adult volunteers. Our 4-H program cannot expand or maximize desired impacts on youth since staff is overly burdened with secretarial duties.</p>		
0001	Mounts Botanical Garden	34,704	1
	<p>Program Assistant (1) (annual cost \$46,272). The understaffed Master Gardener (MG) program includes a single Coordinator and an overburdened 1/2 FTE secretarial position that suffers frequent turnover. This team trains/manages more than 250 adult volunteers who donated 13,722 outreach hours (equal to 7 full-time employees) in 2015, delivering critical education to county citizens regarding eco-friendly home landscape designs, fertilizer/pest management BMPs (Best Management Practices), and water conservation and natural resource protection practices. Annually, the MG Coordinator recruits/educates volunteers with 90- hour training modules and monthly symposiums. Secretarial overuse would be relieved by a Program Assistant (PBC Human Resources recommendation) who would maintain volunteer work calendars, a horticultural reference library, and countywide MG program impact data; organize class supplies/logistics and support programs benefitting garden/plant societies and community/school gardens; assist with youth leadership development (4-H Junior Master Gardener program); prepare newsletter articles; and develop/staff educational exhibits in public venues.</p>		
	Total	128,593	3
Department of Economic Sustainability			
1539	Economic Development Co-Ordin.	58,077	1
	<p>Two (2) Economic Development Specialists (positions each \$77,436, annual cost \$154,872). Due to a significant increase in economic development incentive activities, these positions are required to provide additional technical assistance, contract compliance, financial statement analyses, underwriting and monitoring of incentives/programs. In addition, the business community is becoming increasingly aware of the availability of County incentives/programs and this has resulted in an increased number of requests for consultations and meetings with staff. These positions will enhance and improve our ability to effectively serve this community while maintaining and managing the workload. One of two requested positions was approved.</p>		
	Total	58,077	1

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		Amount	Positions
Engineering & Public Works			
1201	Road Section	389,466	11
	<p>Maintenance Worker II (15) (annual cost \$708,120). Road Maintenance District personnel are tasked with maintaining an ever expanding road maintenance responsibility, public requests, and various emergency responses within Palm Beach County. Due to the past recent budget cuts which occurred in FY 2009 and FY 2010 it has become very exhaustive to keep up with the growth and expansion of the roads and infrastructure.</p> <p>In particular, the hand mowing maintenance required throughout the County has tripled in size and quantity due to the restructuring and expansion of roads, curbs, and sidewalks. The roads that were once mowed by tractor are now required to be maintained by the hand mowing crew due to the reduced grass shoulder area and now have curb and gutter with adjoining sidewalks that require crews to utilize an edger and weed eater.</p> <p>Currently, Palm Beach County Road & Bridge (R&B) has one hand mowing crew that maintains the entire county. This crew typically completes the entire County twice a year. This required task is laborious in nature and given the size of the County coupled with the small crew, has proven to cause extensive injuries and lost work time due to the increased work load assigned to this crew. With the additional requested personnel, R&B would be able to increase productivity throughout the County while providing an increase in service to the tax payers of Palm Beach County with minimal fiscal budget impact. Along with an increase in service, the additional personnel would be advantageous in promoting a safer work environment for R&B personnel through workload redistribution. This workload redistribution would assist personnel from becoming exhausted, given the roadside adverse weather conditions they are required to work in while completing their tasks. Furthermore, it should be effective with reducing injuries and lost time.</p> <p>Palm Beach County's road system has also been the unfortunate recipient of budget cuts resulting from the decrease in fiscal funding for the roadway resurfacing program and drainage repairs (Culvert Replacement). The lack of roadway and culvert replacement funding has increased the Road's work load. This has become most apparent in the last few years by the individual Road Maintenance district crews through an increase in pothole repair requests and failed drainage systems. As our infrastructure ages we project to see our requests for maintenance increase demanding more from our personnel and service response time.</p> <p>In closing, Road & Bridge requests 15 additional positions. R&B intentions are to add an additional hand mowing crew consisting of five Maintenance Worker II to the current hand mowing crew utilizing our current Crew Chief. The remaining ten Maintenance Worker II positions would be distributed between the five Road Maintenance Districts in order to supplement Road's existing forces. Four of fifteen requested positions were approved.</p>		
1201	Traffic Operations	49,200	1
	<p>Fiscal Specialist I (1) (annual cost \$49,200) for Traffic Operations. This position will keep track of the construction and signal staff's daily timesheets on the newly upgraded Intersection Maintenance System database for the work done on knockdowns, engineering work orders with account numbers, streetlight and illuminated street name sign repair/replacement and inspection. This entails entering locations, sku numbers for all materials, job codes, vehicles, and hours. This position will use Advantage to pay Traffic invoices, One Call Sunshine, etc. Manually prepare cost sheet for Sign and Striping Shops using our fee schedule for materials and personnel. Follow up with insurance claims with Risk Management and compute invoicing for any unpaid invoices (materials only) for Gallagher Bassett.</p> <p>This position will also assist in gathering all information necessary to charge back all knockdown and billable work. Also, take calls and write up trouble tickets. From October 2014 to September 2015 we wrote 12,594 trouble tickets which had to be documented in our Intersection Management System (IMS) program. This does not include the numerous double and triple calls we receive for the same problem.</p> <p>Traffic Operations had another office person who used to do these functions. But the vacancy was eliminated due to budget constraints. Since that time we've added more staff in other sections and started to track more functions, but not added the administrative staff to keep up with the workload.</p>		
1201	Traffic Operations	100,000	0
	<p>Roadway widening projects and resurfacing projects, where pavement markings are replaced, have been reduced. This has increased the need for refurbishing pavement markings on existing roads. This supplemental covers striping of roads throughout the County which are not scheduled for resurfacing, but are in need of restriping in order to maintain safely navigated roadways.</p>		
0001	Land Development	39,294	1
	<p>Senior Secretary (1) (annual cost \$52,392). A Senior Secretary was eliminated from the budget during the FY 2008 budget cuts. Since that time, the Technical Assistant II position has assumed most of the responsibilities. However, the person in this position will be retiring and it is not expected that a new person will be able to complete all of the work associated with the Technical Assistant II position as well as all of the general office duties such as travel requests, meeting planning, reimbursements, board items, revenue reconciliation, Advantage ordering, monthly and annual reports, fixed assets inventory, statutory records retention and payroll. The only other administrative position in the division is a Senior Clerk Typist (PG 12) who is not able to take on additional responsibilities. The division is in need of a position which can fulfill these responsibilities.</p>		
Total Engineering & Public Works		577,960	13

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		Amount	Positions
Environmental Resource Management			
1226	Natural Areas Management	750,000	0
	<p>This fiscal year, ERM will not request \$500,000 in ad valorem support in the Capital Projects Fund for environmental restoration. The County's Natural Areas Program oversees 37 separate natural areas (approximately 31,400 acres). Each year, as more natural areas are opened for public use, additional resources are needed to manage and monitor these areas to ensure their long-term success. The natural areas are to be managed by ERM in perpetuity, so a secure funding source for their upkeep is needed. The most costly expense in managing the natural areas is keeping them free from invasive or non-native exotics (both plants and animals). In FY16, we identified the annual need for increased funding in the Capital Projects Fund not only for FY16 but to include the subsequent years, as well. In an effort to stress the higher importance of natural areas management, ERM will move the request for \$500,000, approved in FY16 for Environmental Restoration in the Capital Projects Fund, to the Natural Areas fund. Having an approved annual funding source in the Natural Areas Fund will greatly improve our efforts to continue the management of the County's natural areas. This supplemental request should be considered as a minimum annual request. \$250,000 of \$1 million request was approved.</p>		
	Total Environmental Resource Management	750,000	0
Facilities Development & Operations			
0001	Facilities Mgmt-Administration	41,240	1
	<p>Procurement Specialist (1) (annual cost \$54,620). The Procurement Specialist position would be responsible for, but not limited to ordering materials and parts relating to work orders, processing material orders (MRs), assisting the Trades Crew Chiefs (TCC) with getting list prices (MSRP) for items on contracts, following up on orders with the vendors on term contracts, obtaining receivers and invoices, ensuring the invoices and service tickets match up with the contract prices, tracking and filing of purchase orders, entering vendor services into Advantage/Maximo, and accurate closing of work orders when all materials, parts and service invoices are received and attached to the work order. Facilities Management Division (FMD) recently completed an internal audit, where improvement with inventory management and controls, and better accuracy with recording of labor and materials were identified. The Procurement and Stores Manager was re-assigned to FMD in October 2015, to assist the regions with the issues mentioned above as a result of the audit, and to provide guidance with Purchasing's service contracts. The Manager also provides direction and daily operational oversight of the functions of the Storekeepers and the Contract Evaluators. However, additional staff is necessary to assist the Manager with the additional tasks as described above. This request is for one (1) Procurement Specialist position, Pay Grade 19, to be assigned under the direction of the Procurement and Stores Manager.</p>		
	Total Facilities Development & Operations	41,240	1
Financial Management & Budget			
0001	Fixed Assets	65,763	1
	<p>Financial Analyst III (1) (annual cost \$87,684). This position will provide for succession planning for the FAMO Manager. The skill level necessary for succession planning of the FAMO Manager does not currently exist in FAMO. In addition, the full time staffing complement in FAMO was decreased by three (3) positions (1-Fiscal Specialist III and 2-Fixed Asset Specialists) due to budget reduction measures undertaken several years ago significantly limiting flexibility and the ability to take on special projects like replacing the Fixed Asset Inventory System.</p> <p>The importance of succession planning for the FAMO Manager became very apparent with the recent extended leave taken by the manager. This required the Division Director to be involved in the day to day operations. While the staff did a good job, there is a need for a higher skill set of accounting; and financial and management principles, practices, and techniques. This position will provide improved accounting oversight of Construction Work In Progress (CWIP) and Fixed Asset Countywide PPMs, evaluation of aging systems in particular the Fixed Asset Inventory System and a renewed focus on budget planning and performance measures. The Financial Analyst III will supervise the Inventory Management & Control Staff (1-Physical Inventory Coordinator and 2-Fixed Asset Specialists) who currently report to the FAMO Manager. The Financial Analyst III would report to the FAMO Manager.</p>		
	Total Financial Management & Budget	65,763	1
Information Systems Services			
0001	Network Administrative Services	200,000	0
	<p>This request is necessary to provide additional Network Administrators on a limited time basis through the ISS Professional Services contract to meet the increased need for Network services to the County. Many factors, including the implementation of the Unified Communications (UC) telephone system, external network customers, and ever changing technology and network architectures, have taxed current resources past acceptable limits of workload. Not approving this supplemental request may result in a degraded level of Network services for the County.</p>		

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		Amount	Positions
0001	Database Adm Services This request is to enhance the services provided by the ISS Database Administration Section. The design, implementation, and maintenance of databases are critical to virtually all application programs developed by ISS and used by the County. These software products and consulting services will enable the Database Administration group to continue to deliver advanced database services to the County. If this supplemental is not funded, County users could experience longer than anticipated database development times and slower application response times through less efficient databases.	41,000	0
0001	Desktop Services This request to increase ISS vehicle fleet by one (1) small SUV for ISS Desktop Administration. The additional vehicle is necessary to accommodate desktop computing equipment service calls by ISS staff working out of Vista Center. ISS ability to meet customer demand for desktop services, which in turn impacts County departments' ability to work efficiently, will be negatively impacted if this supplemental request is not approved.	27,364	0
0001	GIS This request is for the purchase of a Large Format plotter to enable the ISS Geographic Information Systems (GIS) Section to print maps of County properties which are becoming increasingly detailed and require greater resolution from our printing devices. Not funding this supplemental request could impact the ability of the GIS Section to provide high-quality GIS information to County requestors.	15,000	0
0001	Strategic Planning This request is to add a subscription to Gartner Technical Research services for ISS. The research service provides invaluable reference materials and research services in the field of information technology. This service assists ISS in making informed decisions about IT strategies, architecture, and purchasing options to help keep the County in step with the latest trends in IT management and cost containment. Not funding this supplemental request would take away a valuable source of independent, 3rd party knowledge and consultation.	50,000	0
0001	Security This request is to enhance the County's ability to provide security services within the ISS Security group. These increases are new initiatives within the Security Section and are in keeping with an increased Countywide emphasis on the detection and prevention of cyber security incidents. Failure to keep abreast of security threats and prevent intrusion could compromise ISS ability to protect the security of the County's IT systems and infrastructure. \$7,500 of \$34,700 request was approved.	27,200	0
0001	Crime Mapping/GIS This request is to support the implementation of the "SOLR" search software application in the Law Enforcement Exchange (LEX) program and the Medical Examiner's Office (MEO). The SOLR program provides search services for both Internet and internal data sources. Not approving this supplemental request will impact the ability of users of the LEX system and MEO system to quickly and easily search for and locate specialized information through the powerful "SOLR" search engine.	37,500	0
Total Information Systems Services		398,064	0

Legislative Affairs

0001 Legislative Affairs 80,059 1
Federal Legislative Advocate (1) (annual cost \$80,059). The requested employee will assist the Legislative Affairs team in managing federal legislative and regulatory policies. The employee will assist with both current workload in the department and increased workload created by a heightened emphasis on federal advocacy for pending congressional and executive agency policy and appropriation items. The position will report to the Director of Legislative Affairs.

Role and Responsibilities: Develop the County's Federal Legislative Agenda, monitor and influence legislative and regulatory policy in Washington D.C., advance Palm Beach County's objectives and priorities through direct advocacy, and represent Palm Beach County in national associations.

Performance Measurement for this new position: Amount of funding secured from the federal government to assist Palm Beach County government and supported organizations (Type: Output), number of competitive federal grant solicitations received (Type: Output), and number of opportunities created to advocate for County issues before members of Congress and federal agencies (Type: Input).

Structure and Organizational Proposals: The following structure expands Legislative Affairs (LAD) by creating this new position, realigning an existing position, and enhancing an existing position.

Advocacy Team: Director of Legislative Affairs/State Legislative Advocate will oversee LAD and be responsible for advocacy before the State House, Senate, Governor, Cabinet, and agencies; Federal Legislative Advocate (New Position) will be responsible for advocacy before the U.S. House and Senate, White House, and Federal Agencies; and Utility/Environmental Affairs Advocate (Realigned Position) will assist in State and Federal advocacy for LAD, Water Utilities Department (WUD), Environmental Resource Management, and Climate Compact (this position is currently in WUD and WUD will continue to fund this position).

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		Amount	Positions
<p>Create Countywide Grant Manager (Enhanced Position) who will coordinate grant writing and resource sharing amongst the almost two dozen grant writers in the County. Use funding currently budgeted for grant consultants that has been underutilized for the past two years and apply it to enhance a current position of one of our County grant writers to fill this role.</p>			
<p>Coordinate the development of a central hub through our eCivis contract that all departments could use to apply for and track grants. This would enable any staff to see pending grants applied for by the county and it would enable coordinated updates for our County Commissioners and staff so they may utilize their personal resources to secure awards for grants.</p>			
<p>This supplemental will be offset by a savings of \$80,128 with restating the salary of the Legislative Affairs Director.</p>			
Total	Legislative Affairs	80,059	1
Medical Examiner			
0001	Medical Examiner	46,993	1
<p>Forensic Technician (1) (annual cost \$62,462) - The forensic technician workload has increased sufficiently to justify an additional position. This is documented by a workload survey of other similar sized medical examiner offices in the state. The average number of cases per forensic technician in 2015 was 341, 2nd highest among the 5 medical examiner jurisdictions. An additional forensic technician will decrease the average case load to 284.</p>			
Total	Medical Examiner	46,993	1
Office of Community Revitalization			
0001	Community Revitalization	16,350	0
<p>Assorted operating line increases. Object-4801-Increase for conducting community workshops and purchase promotional items to hand out at community events. Object 4941-OCR staff training and associated expenses. Object 5101-Increase due to rising cost of supplies and frequent community meetings. Object 4007- Increase to adjust line history. Object 5121 Data software increase due to computers getting to end of life currently four to five years old. Object 4001-For associated expenses with registration fees. \$10,000 of \$26,350 request was approved.</p>			
0001	Community Revitalization	37,674	1
<p>The need for a Secretary (annual cost \$49,852) is becoming more and more imperative. OCR had to eliminate expenditures in various areas back in 2009, and was faced at that time with the need to eliminate not only one filled secretary position but also one filled Planner II position. This was a time when the demand of training, leadership building, and needing to mobilize grant resources were at an all time high. Staffing has contracted substantially: we were 8, but have been 6 since then, a 25% reduction. Our workload, however, never decreased. On the contrary, it has increased as a result of an increasing demand for OCR services. The Board made a priority for us to assist these communities in need, and OCR has responded and will continue to respond to this challenge by absorbing the duties of the eliminated planner position by our remaining staff and by continuously researching, defining, and implementing successful strategies, as well as finding innovative ways to continue to provide the best service possible to the communities we serve.</p>			
Total	Office of Community Revitalization	54,024	1
Office of Equal Opportunity			
0001	Fair Housing	60,000	0
<p>Due to changes made to the County's Housing and Places of Public Accomodation ordinance in 2014 and 2015, the County is required to file and maintain a civil action on behalf of aggrieved persons who elect to have their claims decided in a civil action. Based on a comparison with peer counties, the amount requested is the expected increase in costs related to these civil actions.</p>			
Total	Office of Equal Opportunity	60,000	0
Palm Tran			
1340	Vehicle Operations	36,900	1
1340	Maintenance	103,059	0
<p>Bus Operator (1) (annual cost \$49,200) This request is for the additional service to Route 4 by extending the route north from its current terminus at Okeechobee Blvd. and Military Trail to Haverhill Road and 45th Street to serve the Ball Park of the Palm Beaches. The Ball Park of the Palm Beaches is located south of 45th Street between Haverhill Road and Military Trail. This Route 4 extension would require one additional bus operator, and will add 31 minutes of running time and 8.36 miles per trip to the existing schedule, resulting in one additional bus that would need to be put into base service. The total annual operating cost of this service will be \$152,259.</p>			
Total	Palm Tran	139,959	1

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	Amount	Positions
Parks & Recreation		
0001 Planning And Design	54,018	1
<p>One (1) Grants/Contracts Coordinator (annual cost \$72,006) position is necessary to create a centralized individual responsible for researching, applying, and managing Department grants. This position would work with all Divisions in the Department to coordinate all grant related activity. There is currently no dedicated position in the Department for researching for and applying for grants, with grant related work being performed sporadically by multiple staff throughout the Department. Our Department is missing many opportunities for grant underwriting since we do not have a dedicated staff member to perform this function. The first goal for this position will be to seek alternative funding to cover the salary for this position.</p>		
0001 Parks Security	86,008	2
<p>Three (3) Park Ranger positions (annual cost \$163,330) are requested for daytime hours to patrol parks countywide. Due to increased demand for night time staffing, existing staff are not able to provide enough daytime coverage in the north, central, and south district parks. Accordingly, response times can be longer than one hour in these areas which makes it challenging to respond to a park patron's concern in a timely manner. If approved, these three positions will allow for seven day per week coverage in these park areas. One of three positions requested was approved.</p>		
0001 Special Events Admin. Fees	18,396	1
<p>One (1) Clerical Specialist (annual cost \$45,778) is being requested. The Special Events and Amphitheaters Section currently share a non-permanent 1,000 hour clerical position. This seasonal position currently supports five full-time employees and the workload currently exceeds the hours allotted. Additional support is needed to assist with customer service, revenue collection, fiscal billing, event documentation, calendar management, and report preparation. Special events and Amphitheaters experienced a 20% increase in events and our goal is to continue to grow events through increased marketing and sponsorships. Professional staff have been required to cover some of the clerical duties taking time and focus away from program development and expansion. This position will assume added duties to support the Special Facilities Supervisor. With the approval of this request, the non-permanent 1,000 hour position will be eliminated reducing the annual costs by \$16,308.</p>		
0001 Maintenance	40,140	1
<p>One (1) Tree Trimmer position (annual cost \$53,244) is being requested. This position provides assistance to five Parks District Managers countywide and responds to public safety hazards in addition to performing specialized maintenance of trees, tree trimming and pruning, tree removal, and routine maintenance of trees.</p>		
0001 Maintenance	175,824	0
<p>One (1) Trash Truck is needed to transport staff and collect, haul and deposit debris from five countywide park districts. The Department currently has one trash truck in our inventory and as a result staff are sometimes not able to get to piles of trash for one to two days. We have received numerous public complaints regarding the trash in the parks and are unable to respond as quickly as we would like due to the lack of proper equipment. The Department used to have two trash trucks, but one was cut during prior year budget cuts.</p>		
0001 West Jupiter Community Center	35,406	1
<p>One (1) Registration Clerk position (annual cost \$46,740) is being requested. In 2010, the Secretary position at West Jupiter Recreation Center was eliminated due to budget cuts. Existing staff are unable to consistently provide coverage for the front desk and as a result customers often have to roam the building to find someone to assist them. This has become a safety concern for both the staff and the patrons using the facility. The center offers a licensed afterschool program, summer camp, sports programs, and facility rentals and is the only recreation center without coverage for the front desk.</p>		
0001 Recreation-Programming	55,323	1
<p>One (1) Recreation Programs Coordinator position (annual cost \$73,773) is necessary to manage, market, and provide programming for the historical and cultural resources within the Parks and Recreation Department. County properties such as Loxahatchee River Battlefield Park, Riverbend Park, and DuBois Pioneer Home have the potential to be major attractions to visitors of Palm Beach County who participate in cultural activities. According to the Cultural Council of Palm Beach County, more than 3 million people attended cultural activities in Palm Beach County in 2013. Cultural tourism is the fastest growing sector of the travel industry. Cultural tourists spend more per day and more per trip than other travelers, include multiple destinations during a visit, and stay longer at each destination. Creation of this position will allow the Department to provide direct programming and educational opportunities to these visitors and thereby increase the economic impact to our County.</p>		
0001 Recreation-Aquatics	31,627	1
<p>Two (2) Ocean Lifeguard positions (annual cost \$104,154) are being requested. With over 6 million visitors in 2015, Palm Beach County's 14 guarded oceanfront and inlet parks are prime destinations for tourists and residents alike. Ocean Rescue staff guards these beaches year-round, seven days a week, with the exception of DuBois Park and Peanut Island, which are guarded seven days a week during Palm Beach County public schools' summer break and on weekends only during the public school year. Ocean Rescue's staff is made up of 57.5 permanent and 31 non-permanent lifeguards. The permanent staff can cover 87% of the hours needed to protect beach goers. The remaining 13% must be covered by the non-permanent guards, who are not always available when needed. As a result, lifeguard staff is stretched thin on many occasions and in some cases due to staffing availability for that day management has had to make the tough decision of not guarding a beach. The addition of 2 full-time guards will help alleviate the reliance on seasonal staff and better ensure that all beaches can be opened according to schedule. One of two positions requested was approved.</p>		

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		Amount	Positions
0001	South County Civic Center One (1) Recreation Specialist III (annual cost \$59,632) is necessary to assist in the management of the South County Civic Center. This is a year round, 7 day a week rental facility with operating hours Sunday thru Thursday 8:30am - 10:00pm and Friday and Saturday until Midnight. In addition, staff spend up to 3 hours after the rental is over cleaning up the facility and preparing it for next day use. Rentals include general meetings, HOA board meetings, local political gatherings, civic meeting and events, weddings, trainings and conferences, community educational and social events. The addition of this position will provide adequate facility coverage and supervision during the evenings and weekend events when the Facility Manager is not on duty. Additionally, during weekdays, this position would support the facility by supervising simultaneously multiple room rental events, meet with potential rental customers to provide facility tours, create rental permits, develop and implement room layouts, and provide customer service as needed and expected at this facility. When the manager is not scheduled, the duties are being handled by maintenance staff.	44,793	1
Total Parks & Recreation		541,535	9
Planning, Zoning, & Building			
0001	Contractors Licensing As a result of the improved economy and increase in building construction within the County, an increase in contractor's regulation and oversight is necessary. One (1) additional Contractors Certification Field Investigator (annual cost \$65,450) is crucial to meet the Division's statutory and County ordinance mandated workload. More municipalities are entering into interlocal agreements with the Division to perform contractors oversight, also the Division has began to provide contractors oversight to other County departments.	49,086	1
0001	Contractors Licensing Senior Clerk Typist (1) (annual cost \$45,778) is critical to meet the Division's licensing intake and application workload. As a result of the improved economy and increase in building construction within the County, the Division has seen an increase in contractor's licensing workload. The Division is currently processing over 3,000 licensed County Contractors and 6,000 registered State contractors on trade license renewals and record keeping maintenance of their continuous general liability insurance, workers compensation coverage, bond certifications, re-enrollments, reciprocity letters, authorized agents approvals, credit scores and reports, background checks, and general contractors contact and identification documentation. Currently two (2) staff members, a Senior Clerk Typist and a Secretary, perform these tasks.	34,704	1
0001	Contractors Licensing With the anticipation of hiring a new Contractors Certification Field Investigator, a new vehicle will be needed to accommodate the investigator position.	25,000	0
0001	Planning The Planning Division has identified the addition of a Planner I (annual cost \$67,022) and Planner Tech (annual cost \$56,970) position as necessary to address increasing responsibilities in a number of areas. The greatest need these positions would serve is to assist primary senior staff in support of an increasing workload in a number of specific tasks. We would anticipate assigning these positions to one or more of the areas based on the greatest need at that time. Much of the work performed in the Division is difficult to quantify in terms of person hours or relatable product. A great portion of time is spent in research and meetings which might result in the creation of one Comprehensive Plan amendment. Aside from the Development Review task identified below the output of months/years of work for the other functions might be nothing more than a single report or agenda item. Planner Tech position was denied and Planner I position approved.	42,728	1
Total Planning, Zoning, & Building		151,518	3
Public Affairs			
0001	Education & Government TV Production Specialist I (1) (annual cost \$49,200). This position is necessary to relieve the demand on the one remaining Production Specialist II assigned to master control. Two positions were eliminated from this workgroup due to budget reductions. There are required manual duties in master control that exceed one staff being able to handle in a timely manner. Channel 20 staff is tasked with live meeting programming on cable and online that carry into the evening, BCC replays, School Board, elections and evening events. This position would also provide sick and vacation relief for the one staff member currently assigned to perform all master control tasks. Without the addition of this position, Channel 20 will need to continue covering evening master control duties and BCC replies with one staff on overtime and no relief staff.	36,900	1
Total Public Affairs		36,900	1
Public Safety			
0001	Animal Care & Control-Field Operations Animal Control Officer I (3) - (annual cost \$171,432) The Field Services section of Animal Care and Control responds to more than 30,000 unique calls for assistance each year, many of which require multiple visits to reach a satisfactory resolution. Animal Care and Control is responsible for providing services to unincorporated Palm Beach County and 38 municipalities. The division's animal control officers handle and respond to emergency calls 24/7. Current staffing levels consists of 17 Animal Control Officer I positions assigned to work in the field. However, due to the high volume of service requests that we receive and the limited resources that we currently have available to respond, our daily carryover of unresolved requests averages 300-400 open calls left from the previous day. Initial response time to Priority 1 (injured animals or dogs currently threatening) emergency calls is generally within one hour. However, response time to non-emergency calls (neglected animals, aggressive but not currently threatening dogs, chained dogs, etc.) currently averages 4 to 5 weeks. One of the three positions requested was approved.	85,716	2

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		Amount	Positions
0001	Animal Care & Control-Field Operations Stray Shuttle Driver (1) - (annual cost \$49,200) The Field Services section responds to approximately 30,000 unique service requests each year. We currently have one (1) Stray Shuttle Driver position to handle the routine pickup of stray animals, which allows the Animal Control Officers (ACO) to stay in the field and focus on the more complex investigations. This position is assigned to an eight hour shift, five days per week. An audit of response time for confined animal pick-up averages six hours minimum to 90 hours maximum. A second position is necessary in order for this service to be provided seven days per week. This second position will also help reduce the lengthy ACO response time to non-emergency calls for assistance (currently three to four weeks) as ACO's would no longer have to be reassigned to cover confined animal pick-ups on the two days per week that the Stray Shuttle Driver is off.	36,900	1
0001	Animal Care & Control-Field Operations Communicator Lead (1) - (annual cost \$51,300) The Communications section of Animal Care and Control operates seven days per week and on holidays. The Chief Communicator is a management position, assigned five days per week, leaving two days in which there is no lead. The communications section currently handles a high volume of complex calls, many of which involve unique circumstances. Greater oversight and guidance is needed to effectively manage our communication needs. Additionally, current staffing levels make it difficult to provide consistent quality. This position will help provide oversight to this section as well as improve quality in service.	38,475	1
0001	Animal Care & Control-Field Operations Animal Care Veterinary Assistant (1) - (Annual cost \$54,672) Animal Care and Control medically treats approximately 16,000 animals annually and offers public services to another 26,000. Current staffing levels for the clinic consist of 13 full-time Veterinary Assistant positions assigned seven days per week. Daily coverage averages seven vet assistants covering from 7:00am to 7:00pm on weekdays and 6 vet assistants on weekends 7:00am to 5:00pm. Veterinary Assistants are assigned to surgical rotation, daily treatments for sick and injured animals, medical processing of new arrivals, euthanasia, foster rechecks, and triage of emergencies. New programs to save lives have dramatically impacted the work load of the Veterinary Assistants, specifically the Neonate Foster Program. Historically, kittens deemed "too young to survive without their mother" were euthanized. Average annual intake for neonates is more than 2,000 kittens each breeding season. In 2015, the division successfully initiated an effort to save these lives by enlisting the help of volunteers to bottle feed. While the program has been successful, the average neonate in foster care requires a minimum of four Veterinary Assistant rechecks. At any time, there are approximately 200 neonates in foster care.	39,933	1
0001	Guardian Ad-Litem for Children Laptops (5) - \$5,850 Due to medical reasons, we have several employees that are permitted to work from home several hours/days a week. Most of the time, due to limited resources, they are unable to do their duties from home; although they can make phone calls and check their e-mails at home with their own personal cellphone and computer, it would be beneficial for their employment that they be able to have access to their files/cases electronically offsite.	5,850	0
0001	Guardian Ad-Litem for Children Cell phones (17) - \$4,777 Currently, the majority of our employees are using their personal phones to conduct business. Due to the sensitivity of our work, some of our employees are hesitant to give out their personal phone numbers to the public but this causes unnecessary delays in work flow. Please note that our employees are not receiving any reimbursement for their cellphone usage.	4,777	0
0001	Guardian Ad-Litem for Children (GAL) Child Advocate Coordinator (1) (annual cost \$49,568) - It would be beneficial to the program to increase county paid staff to include another full time Child Advocate Manager (CAM) position. As dependency cases in Palm Beach County increased dramatically and has now leveled off with approximately 1683 children within the dependency system and approximately 1197 children appointed to the GAL program it would be appropriate for another CAM position to be hired to allow for additional volunteers to be assigned to the CAM increasing the ability to advocate properly within the Judicial setting.	37,180	1
	Total Public Safety	248,831	6
BCC Countywide Ad Valorem Funded	Total	3,604,516	42

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		Amount	Positions
Other Countywide Ad Valorem Funded			
Financially Assisted Agencies			
0001	FAA TBA	233,076	0
<p>FAA agencies have received minimal increases since 2009, while the demand for services continues to increase. Agencies have had to absorb cost of operations increases and significant fluctuations in State and Federal funding. Each agency has a set of outcomes associated with the performance measures of their contract and we have been moving them towards evidence based programming which is more effective and usually more expensive to implement. It will be extremely hard for them to maintain their current level of outcomes without increased funding, however, we will negotiate an increase in the performance measures that reflects additional funding and takes into account the unit cost of the services delivered. We are requesting a 5% increase in FAA funding for FY17, of which 3% is included in the base budget. Each year during the request for proposal process we hear from the community of the extensive unmet health and human services needs in Palm Beach County. The currently funded programs are highly utilized and effective. With a 5% increase in funding we would address the typical cost of living increases for the existing programs, and increase the capacity of new and existing highly performing programs.</p>			
	Total Financially Assisted Agencies	233,076	0
Health Department			
0001	Health Department	63,425	0
<p>The requested 3% increase is needed to continue the upgrade of the Environmental Public Health (EPH) Information Technology capabilities and to continue streamlining the EPH Division. The evolving paperless technology will be further expanded into County authorized programs, through the purchase of additional portable computer tablets. EPH will also continue the upgrade of older costly vehicles with newer more efficient vehicles.</p>			
	Total Health Department	63,425	0
JUDICIAL			
Court Administration			
1327	Court Administration	59,526	1
<p>Systems Administrator II (1) (Annual Cost - \$79,367). This position will support the following services: server and software support for the 100 plus terabyte digital warehouse storage area network for the courts digital recording system; support, maintenance and management of the Mobile Device Management (MDM) system and software for the court's nearly 200 mobile devices; maintenance and configuration of the courtroom live monitoring/playback system, including user interface (UI) customization and Quilter Sound Company (QSC) audio server hardware management/configuration; management and support of the court's wireless (Apple) print server solutions for all courtrooms wireless printers; and extranet/intranet server support for court transcription file transfer related services.</p>			
1327	Court Administration	100,000	0
<p>Court Administration requests an increase in contractual services budget of \$100,000 to provide for temporary staffing for critical support FTE vacancies. Due to a highly competitive IT hiring environment in Florida, and the comparatively low salaries of government positions to high demand private sector ones, key vacancies remained unfilled for months at a time while qualified candidates are sought. These contractual funds will be largely offset by lapse salary dollars accruing in the vacant FTE positions.</p>			
	Total Court Administration	159,526	1
Other Countywide Ad Valorem Funded		Total 456,027	1
BCC - Not Supported by Countywide Ad Valorem			
Fire Rescue			
1300	Support Serv-Veh & Bldg Maint	65,044	1
<p>Request is for Bargaining Unit position of Inventory Specialist. The position is requested due to growth and the addition of the responsibility of uniform contract and all that applies. The position will assist with Fixed Asset Inventory and will assist in all other aspects of warehousing. In addition to salaries and benefits, furniture, a computer and uniforms will be required for this position.</p>			
1300	Support Serv-Veh & Bldg Maint	132,272	1
<p>Request is for 2 Bargaining Unit Positions of Fire Apparatus Technician II. The Fleet Division currently has maintenance contracts with six agencies. Due to the downturn in the economy, many of these agencies have cut back on replacing vehicles which has substantially increased our workload with vehicle maintenance. We have also experienced a budget reduction in our capital replacement equipment program adding to our fleet maintenance repairs. These positions are needed to keep up with all our vehicle maintenance needs. We will review the need of these additional positions in future budget years. If we experience a decrease in vehicle maintenance, staff will be adjusted as needed through attrition. The increased revenues from the contracted agencies are estimated to generate an additional \$60,000. This request also includes \$84,000 for a one-time cost for two mobile column lifts. Other applicable costs are computers, software, and uniforms. One of two requested positions and related equipment was approved.</p>			

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		Amount	Positions
1300	Facilities This request is for a Bargaining Unit position of Facility Technician. Since FY2008 the department has either merged or added five new stations. The additional position is required to assure facilities maintenance meets the customers' goals, assure operational readiness, and building standards. Adding the position will also reduce the dependence upon outside vendors. Along with salary and benefits, the cost includes furniture, computer, uniforms, and a truck.	116,532	1
1300	Fiscal & Planning This position request is for a Fiscal Manager II. The duties of the Finance Director have been increasing substantially within the past several years. When the Deputy Chief of Administrative Services retired, the position was not filled. The Finance Director became a direct report to the Department Administrator and assumed many of the duties associated with the Deputy Chief. It is necessary to have a position to oversee the day to day tasks of the Finance Section of Fire Rescue. Along with salary and benefits, the cost includes furniture and a computer.	106,381	1
1300	Technology Services This request is for the purchase of 2 iSCSI network switches. These are necessary for setting up the Storage Area Network at the Vista Center's new datacenter.	2,800	0
1300	Technology Services This request is for the purchase of 12 Smart TVs for training classrooms. The existing monitors in the five classrooms are too small for the participants attending classes to see. These units were acquired in a technology swap necessitated by the systematic failure of the projection systems in these areas. The new units currently assigned will be repurposed as satellite monitors on the rooms' adjoining walls.	54,000	0
1300	Technology Services This request is for the purchase of a Redundant Computer Aided Dispatch (CAD) System to be located at Vista Center. The 911 CAD system is not fully redundant. To ensure continuity of operations, a secondary site should be established as a backup for the Emergency Operations Center.	500,000	0
1300	Training This request is for the purchase of four Sim Pads for the replacement manikins. These Sim pads are the control devices for scenario management when using the manikins.	6,800	0
1300	Battalion 1 This request is for the purchase of an Enclosed Trailer for the off road vehicle. It is to be used for the storage and transport of the off road vehicle which provides patient retrieval in natural areas.	8,500	0
1300	Fire Prevention This position request is for a Community Assistance Team Coordinator. This position will manage the Community Assistance Team (CAT), which is made up of volunteers and interns within the Fire Rescue Department. This position will facilitate mitigation assistance for individuals or families experiencing a crisis. Other responsibilities will include responding to calls from Dispatch and referrals from field personnel, assessing client needs, facilitating fulfillment of these needs, and providing follow up services. This position will train all members of CAT, develop new programs and establish program guidelines, as well as evaluate existing programs, make recommendations and implement changes. Along with salary and benefits, the cost includes furniture and a computer.	90,584	1
	Total Fire Rescue	1,082,913	5
Fleet Management			
5000	Fleet Management Direct Automotive Technician II (1) (annual cost \$62,212 with revenue of \$104,000 for a net cost of (\$41,788)). Fleet is requesting a technician for the Light Vehicle Shop. Due to a very high volume of work, many of the vans and service trucks assigned to the shop have other departments' tools and supplies located in them. It is quite time consuming for other departments to transfer all these items that the employee needs to complete the job. In addition to decreasing downtime for other departments, the new position will focus on completing preventive maintenance which will help reduce the percentage of vehicles and equipment, past due for preventive maintenance. The offsetting revenue is due to billable hours estimated at 1,200 hours per technician for FY 2017.	(78,000) 46,947	0 1
	Total Fleet Management	(31,053)	1
Building Division			
1400	Building Non-Ad Valorem request total \$759,682: Clerical Specialist \$208,224 (6) (Annual Cost \$274,667), \$85,716 Building Permit Technician II (2)(Annual Cost \$113,940), \$46,854 Building Permit Technician III (1) (Annual Cost \$62,462), \$105,426 Construction Plans Examiner I (2) (Annual Cost \$140,573), \$158,139 Building Construction Inspector (3) (Annual Cost \$210,860), and \$ 55,323 Building Construction Inspector III (1) (Annual Cost \$77,447). With the anticipation of hiring four (4) new Building Construction Inspectors, \$100,000 for four (4) new vehicles will be needed to accommodate the Inspectors. Included in the proposed Building Division budget for 2016-2017 are requests for additional staffing to manage the currently existing workload more effectively. Each position type being requested is based upon operational analysis. Request was reduced to \$369,064, which includes 11 of the 15 requested positions and eliminates an existing position.	390,618	5
	Total Planning, Zoning, & Building	390,618	5

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		Amount	Positions
Tourist Development Council			
1454	Tdc Administrative Expense	14,984	1
	<p>Non-Ad Valorem \$14,984 Research and Planning Manager (1) (annual cost \$89,904). The Tourist Development Council (TDC) Executive Director uses and reports out continuous research data to meetings, groups, and board meetings. Data includes hotel occupancy, average daily rates, revenue per available rooms, return on investments, and economic impacts. This position reports directly to the TDC Executive Director and closely provides research to assist the Director in reporting out this data. They will also help provide key economic indicators to assess the health of tourism in Palm Beach County. Position is projected to be filled beginning August 1 2017.</p>		
1454	Tdc Administrative Expense	9,524	1
	<p>Non-Ad Valorem \$9,524 Communication Specialist (1) (annual cost \$57,144). The requested employee will maintain, monitor, and update social media platforms for the Tourist Development Council (TDC). They will manage the TDC web site and distribution of TDC newsletter. Also responsible for all special projects and will maintain all back-up files on social media, website, and special projects. This position is projected to be filled beginning August 1, 2017.</p>		
	Total Tourist Development Council	24,508	2
BCC - Not Supported by Countywide Ad Valorem		Total 1,466,986	13

Funding Request

FY 2018- FY 2021 Projections

Dept	Priority No.	Project Title	Funding Prior FY's	County Administrator's Cut	Ad Valorem	Revised Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total
Countywide Ad Valorem Projects													
Engineering	0	Pavement/Roadway Striping	-	-	6,500,000	6,500,000	-	-	-	-	-	-	6,500,000
					\$ 6,500,000	\$ 6,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500,000
ERM	0	Environmental Restoration FY 2017	-	-	250,000	250,000	-	-	-	-	-	-	250,000
					\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
FD&O	0	Countywide Building Renewal & Replacement FY 17	-	-	7,500,000	7,500,000	-	-	-	-	-	-	7,500,000
FD&O	0	Countywide Parks Facility Renewal & Replacement FY 17	-	-	1,700,000	1,700,000	-	-	-	-	-	-	1,700,000
FD&O	0	Countywide Electronic Systems Renewal & Replacement FY 17	-	-	1,300,000	1,300,000	-	-	-	-	-	-	1,300,000
FD&O	0	Countywide Various Facility Improvements FY 17	-	-	250,000	250,000	-	-	-	-	-	-	250,000
FD&O	0	Land Due Diligence FY 16	-	-	250,000	250,000	-	-	-	-	-	-	250,000
FD&O	0	Public Defender Main 5th & 6th Floor Renovations	-	(319,000)	319,000	-	-	-	-	-	-	-	319,000
FD&O	0	Courthouse Video Remote Interpretation	-	(256,000)	256,000	-	-	-	-	-	-	-	256,000
FD&O	0	Clerk Main Judicial Courthouse Self Service	-	(105,000)	105,000	-	-	-	-	-	-	-	105,000
FD&O	0	Courthouse Replace Article 5 Furniture	-	(105,000)	105,000	-	-	-	-	-	-	-	105,000
FD&O	0	Gun Club Courthouse Secure Parking	-	(101,000)	101,000	-	-	-	-	-	-	-	101,000
FD&O	0	PBSO Court Services Renovations	-	(83,000)	83,000	-	-	-	-	-	-	-	83,000
FD&O	0	Courthouse Screening Improvements	-	(53,000)	53,000	-	-	-	-	-	-	-	53,000
FD&O	0	Clerk Foreclosure Area Modifications	-	(38,000)	38,000	-	-	-	-	-	-	-	38,000
					\$ 12,060,000	\$ 11,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000,000
ISS	0	CITRIX Expansion	75,000	(350,000)	500,000	150,000	-	-	-	-	-	-	150,000
ISS	0	Digital Agenda Tracking Application	-	-	40,000	40,000	-	-	-	-	-	-	40,000
ISS	1	Storage Director Hardware Replacement	-	-	280,000	280,000	-	-	-	-	-	-	280,000
ISS	2	Core Network Upgrades FY17	200,000	(395,000)	900,000	505,000	-	-	-	-	-	-	505,000
ISS	3	Network Equipment and Vendor Support FY17	830,000	(250,000)	750,000	500,000	-	-	-	-	-	-	500,000
ISS	4	Wintel/UNIX Storage Consolidation FY17	450,000	(250,000)	450,000	200,000	-	-	-	-	-	-	200,000
ISS	5	Enterprise Security/Threat Management FY17	670,000	(1,975,000)	2,650,000	675,000	-	-	-	-	-	-	675,000
ISS	7	Microsoft Office Suite Update	1,286,000	-	500,000	500,000	-	-	-	-	-	-	500,000
ISS	8	Belle Glade Fiber Run FY17	400,000	-	400,000	400,000	-	-	-	-	-	-	400,000
ISS	10	Geographic Information System (GIS) FY17	-	(392,000)	392,000	-	-	-	-	-	-	-	-
ISS	11	Enterprise Storage Backup Growth and Replacement FY17	200,000	(50,000)	400,000	400,000	-	-	-	-	-	-	400,000
ISS	12	Fiber Build-out of Enterprise Network FY17	500,000	(200,000)	500,000	300,000	-	-	-	-	-	-	300,000
ISS	13	Wireless Connectivity FY17	150,000	(100,000)	250,000	150,000	-	-	-	-	-	-	150,000
ISS	14	Wintel/UNIX Server Growth RR&I FY17	225,000	(150,000)	250,000	100,000	-	-	-	-	-	-	100,000
ISS	16	WAN In-Building Cabling FY17	-	-	100,000	100,000	-	-	-	-	-	-	100,000
ISS	17	Enhanced E-911 for New County Telephone System	-	(150,000)	300,000	150,000	-	-	-	-	-	-	150,000
ISS	20	Advantage Performance Budgeting Systems, Phase 2	-	-	450,000	450,000	-	-	-	-	-	-	450,000
ISS	21	LEX Server and Storage Hardware Refresh	-	(75,000)	75,000	-	-	-	-	-	-	-	-
ISS	22	Enterprise Center Equipment Refresh	-	(75,000)	75,000	-	-	-	-	-	-	-	-
ISS	23	UPS Battery Replacement (EOC & Enterprise Computing Center)	-	(50,000)	50,000	-	-	-	-	-	-	-	-
ISS	25	EOC Vault Room HVAC Remediation FY17	350,000	(150,000)	250,000	100,000	-	-	-	-	-	-	100,000
ISS	26	Image and Video Archive System	100,000	(100,000)	100,000	-	-	-	-	-	-	-	-
ISS	27	Video Service Delivery FY17	-	(25,000)	25,000	-	-	-	-	-	-	-	-
ISS	28	Disaster Recovery & Business Continuity Services	-	(1,100,000)	1,100,000	-	-	-	-	-	-	-	-
ISS	30	Vista Center Data Relocation Equipment	-	(50,000)	50,000	-	-	-	-	-	-	-	-
					\$ 10,887,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
Misc	0	Renovation of Cooperative Extension Office - Belle Glade	-	(33,453)	33,453	-	-	-	-	-	-	-	-
Misc	1	OCR and Countywide Community Revitalization Team Initiatives	100,000	(1,750,000)	2,000,000	250,000	-	-	-	-	-	-	250,000
					\$ 2,033,453	\$ (1,783,453)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
					\$ 10,887,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
					\$ 33,453	\$ (33,453)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$ 9,750,000	\$ 9,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,750,000

Dept	Priority No.	Project Title	Funding Prior FYs	County Administrator's Cut	Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total	FY 2018- FY 2021 Projections
Countywide Ad Valorem Projects													
Parks	1	General Park Repair and Renovation	-	(1,100,000)	3,500,000	-	-	-	-	-	-	2,400,000	15,100,000
Parks	2	Aquatic Facilities and Beach Repair and Renovations	-	(300,000)	850,000	-	-	-	-	-	-	550,000	3,700,000
Parks	3	Special Recreation Facilities & Museums Repair & Renovation	-	(325,000)	550,000	-	-	-	-	-	-	225,000	2,525,000
Parks	4	General Recreation Facility Repair and Renovation	-	(25,000)	100,000	-	-	-	-	-	-	75,000	425,000
Parks	5	ADA Compliance Measures	-	(200,000)	300,000	-	-	-	-	-	-	100,000	400,000
Parks	6	Information Technology Equipment Expansion and Replacement	-	-	50,000	-	-	-	-	-	-	50,000	120,000
Parks	7	Administration Building Carpet Replacement	-	-	150,000	-	-	-	-	-	-	150,000	0
Parks	8	Glades Pioneer Park Fitness Zone	-	(100,000)	100,000	-	-	-	-	-	-	-	100,000
Parks	9	John Prince Park Campground Caretaker's Residence	-	-	150,000	-	-	-	-	-	-	150,000	0
Parks	10	Haverhill Park Basketball Court Construction	-	-	200,000	-	-	-	-	-	-	200,000	0
Parks	11	Jupiter Farms Park Improvements	-	(50,000)	50,000	-	-	-	-	-	-	-	50,000
		Parks		(2,100,000)	\$ 6,000,000	\$	\$	\$	\$	\$	\$	\$ 3,900,000	\$ 3,900,000
Other		R & R Capital Reserves			\$ 5,000,000							\$ 5,000,000	
		Total Countywide Ad Valorem Projects		(10,830,453)	\$ 42,730,453	\$	\$	\$	\$	\$	\$	\$ 31,900,000	\$ 31,900,000

Funding Request

Dept	Priority No.	Project Title	Funding Prior FY's	County Administrator's Cut	Ad Valorem	Revised Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total	FY 2018- FY 2021 Projections
Countywide Non Ad Valorem Funded														
ERM	0	Cypress Creek Natural Area Trails Facilities	78,483,000	-	-	-	-	-	-	-	-	-	-	600,000
ERM	0	Hungryland Slough Natural Area Trails & Facilities	4,681,000	-	-	-	-	-	-	-	-	-	-	1,550,000
ERM	0	Juno Beach Shore Protection	32,094,000	-	-	-	-	-	-	-	2,150,000	-	2,150,000	3,281,000
ERM	0	Jupiter Carlin Shore Protection	20,683,000	-	-	-	-	-	-	-	1,181,000	-	1,181,000	2,671,000
ERM	0	Lake Park Scrub Natural Area Trails & Facilities	-	-	-	-	-	-	-	-	-	-	-	450,000
ERM	0	Lantana Scrub Natural Area Trail & Facilities	-	-	-	-	-	-	-	-	-	-	-	135,000
ERM	0	Loxahatchee Slough Natural Area Trails & Facilities	45,036,000	-	-	-	-	-	-	-	-	-	-	1,170,000
ERM	0	Ocean Ridge Shore Protection	20,776,000	-	-	-	-	-	-	-	150,000	-	150,000	3,029,000
ERM	0	Pond Cypress Natural Area Trails & Facilities	-	-	-	-	-	-	-	-	-	-	-	760,000
ERM	0	Central Boca Shore Protection	-	-	-	-	-	-	-	-	1,100,000	-	1,100,000	450,000
ERM	0	Coral Cove Dune Restoration	-	-	-	-	-	-	-	-	300,000	-	300,000	550,000
ERM	0	Delray Beach Shore Protection	-	-	-	-	-	-	-	-	-	-	-	550,000
ERM	0	Emergency Beach Responses	-	-	-	-	-	-	-	-	150,000	-	150,000	650,000
ERM	0	North Boca Shore Protection	-	-	-	-	-	-	-	-	-	-	-	1,000,000
ERM	0	Palm Beach Midtown	-	-	-	-	-	-	-	-	300,000	-	300,000	1,210,000
ERM	0	Palm Beach Phipps Shore Protection	-	-	-	-	-	-	-	-	-	-	-	662,000
ERM	0	Shoreline Protection Activities	-	-	-	-	-	-	-	-	100,000	-	100,000	200,000
ERM	0	Singer Island Dune Restoration	-	-	-	-	-	-	-	-	100,000	-	100,000	950,000
ERM	0	South Boca Shore Protection	-	-	-	-	-	-	-	-	-	-	-	950,000
ERM	0	South Lake Worth Inlet Management	-	-	-	-	-	-	-	-	150,000	-	150,000	600,000
ERM	0	South Palm Beach Shore Protection	-	-	-	-	-	-	-	-	2,000,000	-	2,000,000	3,250,000
				ERM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,681,000	\$ -	\$ 7,681,000	
FD&O	0	Airport Center Renovation	14,507,000	-	-	-	-	-	-	-	565,000	-	565,000	0
FD&O	0	Constitutional Facility Improvements FY 17	-	-	-	-	-	-	-	-	1,000,000	-	1,000,000	4,000,000
FD&O	0	Courthouse Build-Out Phase 2	150,000	-	-	-	-	-	-	-	-	-	-	15,000,000
FD&O	0	Courthouse Build-Out Phase 3	-	-	-	-	-	-	-	-	-	-	-	3,000,000
FD&O	0	Government Center Upgrades/Renovations	-	-	-	-	-	-	-	-	-	-	-	26,000,000
FD&O	0	PBSO Acreage Substation	-	-	-	-	-	-	-	-	-	-	-	3,350,000
FD&O	0	PBSO North County Substation	-	-	-	-	-	-	-	-	-	-	-	2,800,000
FD&O	0	Clerk Marriage Room 3.21 Renovations	-	-	-	-	-	-	-	-	-	-	-	74,000
FD&O	0	Convention Center Renewal & Replacement	-	-	-	-	-	-	-	-	2,480,000	-	2,480,000	5,964,700
FD&O	0	Courthouse Chief Judge CATV	-	-	-	-	-	-	-	-	-	-	-	11,400
FD&O	0	Courthouse 5th Floor Breakrooms	-	-	-	-	-	-	-	-	-	-	-	124,000
FD&O	0	Courthouse Additional Deposition Room	-	-	-	-	-	-	-	-	-	-	-	12,600
FD&O	0	Courthouse Card Access Expansion	-	-	-	-	-	-	-	-	-	-	-	200,000
FD&O	0	Courthouse Central Recording Fire System Mods	-	-	-	-	-	-	-	-	-	-	-	56,500
FD&O	0	Courthouse Closed Circuit Television (CCTV) Expansion	-	-	-	-	-	-	-	-	-	-	-	152,000
FD&O	0	Courthouse Criminal Court Screen Mounts	-	-	-	-	-	-	-	-	-	-	-	106,000
FD&O	0	Courthouse Facial Recognition	-	-	-	-	-	-	-	-	-	-	-	621,000
FD&O	0	Courthouse Family Monitors/TV	-	-	-	-	-	-	-	-	-	-	-	26,000
FD&O	0	Courthouse Judicial Conference Audio and Visual (AV)	-	-	-	-	-	-	-	-	-	-	-	80,000
FD&O	0	Courthouse Judicial Corridor Doors	-	-	-	-	-	-	-	-	-	-	-	350,000
FD&O	0	Courthouse License Plate Reader	-	-	-	-	-	-	-	-	-	-	-	138,000
FD&O	0	Courthouse Media Room	-	-	-	-	-	-	-	-	-	-	-	206,000
FD&O	0	Courthouse Telephonic Integration	-	-	-	-	-	-	-	-	-	-	-	130,000
FD&O	0	Courthouse UPS for Courtroom Mixers	-	-	-	-	-	-	-	-	-	-	-	23,000
FD&O	0	Courthouse Wireless Microphone	-	-	-	-	-	-	-	-	-	-	-	949,200
FD&O	0	High Ridge Athletic Facilities	-	-	-	-	-	-	-	-	-	-	-	500,000
FD&O	0	Housing Resource Center South	-	-	-	-	-	-	-	-	-	-	-	5,100,000
FD&O	0	Mosquito Control Consolidation	-	-	-	-	-	-	-	-	-	-	-	1,500,000
FD&O	0	North County Courtroom #2 Build-Out & Public Seating	-	-	-	-	-	-	-	-	-	-	-	215,000
FD&O	0	PBSO District 4/WAA Generator	-	-	-	-	-	-	-	-	-	-	-	360,000
FD&O	0	PBSO John Prince Park Boat Dock	-	-	-	-	-	-	-	-	-	-	-	191,000
FD&O	0	PBSO EOD Special Operations	-	-	-	-	-	-	-	-	-	-	-	4,200,000
FD&O	0	Public Affairs Channel 20 CCTV	-	-	-	-	-	-	-	-	-	-	-	96,000

Funding Request

Dept	Priority No.	Project Title	Funding Prior FY's	County Administrator's Cut	Ad Valorem	Revised Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total	FY 2018- FY 2021 Projections
Countywide Non Ad Valorem Funded														
FD&O	0	Radio System Repair & Replace	-	-	-	-	-	-	-	-	-	-	-	21,988,000
FD&O	0	Roger Dean Stadium Renewal & Replacement	-	-	-	-	-	-	-	-	1,340,000	-	1,340,000	3,574,000
FD&O	0	South County Courthouse Judges Parking Awning	-	-	-	-	-	-	-	-	-	-	-	85,000
FD&O	0	South County Courthouse Judicial Corridor Breakroom	-	-	-	-	-	-	-	-	-	-	-	168,000
FD&O	0	South County Courthouse Public Seating	-	-	-	-	-	-	-	-	-	-	-	40,000
FD&O	0	Special Needs Shelter	-	-	-	-	-	-	-	-	-	-	-	1,252,000
FD&O	0	State Attorney Main 1st Floor Shell	-	-	-	-	-	-	-	-	-	-	-	146,000
FD&O	0	Video Court Expansion	-	-	-	-	-	-	-	-	-	-	-	411,000
FD&O	0	West County Administration Building Modifications	-	-	-	-	-	-	-	-	-	-	-	700,000
				FD&O							\$ 5,385,000		\$ 5,385,000	
Misc	0	Electrical Grid for The Mounts Botanical Garden of PBC	-	-	-	-	-	-	-	-	-	-	-	444,000
Misc	0	Mounts Botanical Garden (MBG) Master Plan	130,000	-	-	-	-	-	-	-	-	-	-	3,768,000
Misc	0	Renovation of Mounts Building	-	-	-	-	-	-	-	-	-	-	-	345,000
Misc	2	NG 911 Renewal and Replacement (Public Safety)	-	-	-	-	-	-	-	-	700,000	-	700,000	0
				Misc							\$ 700,000		\$ 700,000	
Palm Tran	0	Bus Infrastructure - Bus Stop ADA Retrofit Program	-	-	-	-	-	1,400,000	-	-	-	-	-	5,600,000
Palm Tran	0	South County Expansion	-	-	-	-	-	3,926,000	-	-	-	-	-	7,627,000
Palm Tran	0	Vehicle Replacement - Admin & Maintenance Support	-	-	-	-	-	350,000	-	-	-	-	-	350,000
Palm Tran	0	Vehicle Replacement - Fixed Route Buses	-	-	-	-	-	6,000,000	-	-	-	-	-	35,000,000
				Palm Tran				\$ 11,676,000					\$ 11,676,000	
Parks	12	Loxahatchee River Battlefield Park Improvements	-	-	-	-	-	-	478,000	-	-	-	-	0
Parks	13	John Prince Park Improvements Phase IV	3,452,000	-	-	-	-	-	480,000	-	-	-	-	1,000,000
Parks	14	Okeehelée Park South Boating Center	1,450,000	-	-	-	-	-	250,000	-	-	-	-	0
Parks	15	Burt Aaronson South County Regional Park Phase III	4,625,000	-	-	-	-	-	1,000,000	-	-	-	-	1,526,000
Parks	16	Canyon District Park Design and Development	1,500,000	-	-	-	-	-	607,000	-	-	-	-	400,000
Parks	17	Boat Ramp Renovation	-	-	-	-	-	-	-	-	360,000	-	360,000	0
Parks	18	Bert Winters Park Expansion	100,000	-	-	-	-	-	-	-	-	-	-	990,000
Parks	19	John Prince Park Campground Phase III	1,500,000	-	-	-	-	-	-	-	-	-	-	1,404,000
Parks	20	West Delray Regional Park Improvements	-	-	-	-	-	-	-	-	-	-	-	990,000
Parks	21	Morikami Park East Side Development	-	-	-	-	-	-	-	-	-	-	-	400,000
Parks	22	Lake Lytal Park West Side Expansion	-	-	-	-	-	-	-	-	-	-	-	752,000
Parks	23	Loxahatchee Groves Park Sewer Expansion	-	-	-	-	-	-	-	-	-	-	-	200,000
Parks	24	South Inlet Park Expansion	-	-	-	-	-	-	-	-	-	-	-	796,000
Parks	25	Riverbend/Reese Grove Park Phase III	6,252,000	-	-	-	-	-	-	-	-	-	-	165,000
Parks	26	Karen Marcus Park Design and Development	-	-	-	-	-	-	-	-	-	-	-	165,000
Parks	27	Sansbury Way Park Design and Development	-	-	-	-	-	-	-	-	-	-	-	452,000
				Parks										
				Countywide Non Ad Valorem Funded							\$ 360,000		\$ 3,175,000	
											\$ 14,126,000		\$ 28,617,000	

Funding Request

Dept	Priority No.	Project Title	Funding Prior FY's	Ad Valorem	County Administrator's Cut	Revised Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total	FY 2018- FY 2021 Projections
Dependent Districts														
Fire	0	Fire Station #41 North	-	1,400,000	-	1,400,000	-	-	2,000,000	-	-	-	3,400,000	0
Fire	0	Agriculture Reserve Central	-	-	-	-	-	-	-	-	-	-	-	3,100,000
Fire	0	Agriculture Reserve North	-	-	-	-	-	-	-	-	-	-	-	3,700,000
Fire	0	Agriculture Reserve South	-	-	-	-	-	-	-	-	-	-	-	3,000,000
Fire	0	Southern Blvd 20 Mile Bend Station	-	-	-	-	-	-	-	-	-	-	-	2,600,000
Fire Rescue														
Library	0	Main Library - Roof Repairs	-	530,000	-	530,000	-	-	-	-	-	-	530,000	0
Library	0	Glades Road Library - Air Conditioner	-	130,000	-	130,000	-	-	-	-	-	-	130,000	0
Library	0	Systemwide signage upgrade	-	100,000	-	100,000	-	-	-	-	-	-	100,000	0
Library	0	Main Library - Air Conditioner	-	80,000	-	80,000	-	-	-	-	-	-	80,000	0
Library	0	Loula V. York (Pahokee) Library - Fire Alarm Replacement	-	70,000	-	70,000	-	-	-	-	-	-	70,000	0
Library	0	Main Library - Parking Lot	-	60,000	-	60,000	-	-	-	-	-	-	60,000	0
Library	0	Main Library - Weatherproofing	-	60,000	-	60,000	-	-	-	-	-	-	60,000	0
Library	0	Okeechobee Blvd. Library - Painting Exterior and Interior	-	52,500	-	52,500	-	-	-	-	-	-	52,500	0
Library	0	Hagen Ranch Road Parking Lot Restriping	-	50,000	-	50,000	-	-	-	-	-	-	50,000	0
Library	0	South Bay Library - Fire and Intrusion Alarm Replacement	-	45,000	-	45,000	-	-	-	-	-	-	45,000	0
Library	0	Gardens Library - Parking Lot	-	44,950	-	44,950	-	-	-	-	-	-	44,950	0
Library	0	Wellington Library - Parking Lot	-	39,150	-	39,150	-	-	-	-	-	-	39,150	0
Library	0	Main Library - Generator	-	26,177	-	26,177	-	-	-	-	-	-	26,177	0
Library	0	Wellington Library - Intrusion Alarm Replacement	-	25,000	-	25,000	-	-	-	-	-	-	25,000	0
Library	0	West Boca Library - Intrusion Alarm Panel Replacement	-	25,000	-	25,000	-	-	-	-	-	-	25,000	0
Library	0	Clarence E. Anthony Library (South Bay) - Flooring	-	20,000	-	20,000	-	-	-	-	-	-	20,000	0
Library	0	Wellington Library - Fire System	-	20,000	-	20,000	-	-	-	-	-	-	20,000	0
Library	0	West Boynton Beach Library - Fire Alarm Replacement	-	20,000	-	20,000	-	-	-	-	-	-	20,000	0
Library	1	Main Library - A/C Replacement	-	36,000	-	36,000	-	-	-	-	-	-	36,000	0
Library														
				\$ 1,433,777	\$ -	\$ 1,433,777	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,433,777	\$ -
				\$ 2,833,777	\$ -	\$ 2,833,777	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 4,833,777	\$ -
Dependent Districts														

Funding Request

Dept	Priority No.	Project Title	Funding Prior FY's	Ad Valorem	County Administrator's Cut	Revised Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total	FY 2018- FY 2021 Projections										
Enterprise Funds																								
Airports	0	Gate B1 to International Gate	-	-	-	-	-	-	-	-	-	-	-	5,000,000										
Airports	0	Golfview West Canal Culvert	-	-	-	-	-	-	-	-	-	-	-	5,200,000										
Airports	0	Lantana 9-27 Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	750,000										
Airports	0	Lantana Airport - Perimeter Fence Phase 1	-	-	-	-	-	-	-	-	-	-	-	750,000										
Airports	0	Lantana Airport - Runway Rehabilitation 3-21	-	-	-	-	-	-	-	-	-	-	-	1,000,000										
Airports	0	Lantana Construct Hangars	-	-	-	-	-	-	-	-	-	-	-	4,500,000										
Airports	0	North County 13/31 Expansion	-	-	-	-	-	-	-	-	-	-	-	10,000,000										
Airports	0	North County Airport - Additional Hangars	-	-	-	-	-	-	-	-	-	-	-	4,000,000										
Airports	0	North County Airport - Additional Tie Down Apron	-	-	-	-	-	-	-	-	-	-	-	3,900,000										
Airports	0	North County Industrial Park Phase I	-	-	-	-	-	-	-	-	-	-	-	5,000,000										
Airports	0	P-Taxiway Connectors to Maintenance Area	-	-	-	-	-	-	-	-	-	-	-	2,000,000										
Airports	0	P-Taxiway to 10L West Development	-	-	-	-	-	-	-	-	-	-	-	5,000,000										
Airports	0	Pahokee Airport - Hangar Construction	-	-	-	-	-	-	-	-	-	-	-	2,000,000										
Airports	0	Pahokee expand Aircraft Parking	-	-	-	-	-	-	-	-	-	-	-	1,500,000										
Airports	0	Pahokee Hangars And Infrastructure	-	-	-	-	-	-	-	-	-	-	-	625,000										
Airports	0	Pahokee Site Development	-	-	-	-	-	-	-	-	-	-	-	2,000,000										
Airports	0	PBIA - General Aviation Federal Inspection Service Facility	-	-	-	-	-	-	-	-	-	-	-	10,000,000										
Airports	0	PBIA - Golfview Commercial Property Acquisitions	-	-	-	-	-	-	-	-	-	-	-	9,410,000										
Airports	0	PBIA - Maintenance Compound Redevelopment	-	-	-	-	-	-	-	-	-	-	-	9,000,000										
Airports	0	PBIA - Terminal Switchgears	1,500,000	-	-	-	-	-	-	1,000,000	-	-	1,000,000	0										
Airports	0	PBIA Building 1475 Air Cargo Roof Imp	400,000	-	-	-	-	-	-	2,250,000	-	-	2,250,000	0										
Airports	0	Terminal Escalator Replacement PH I / PH II	-	-	-	-	-	-	-	2,000,000	-	-	2,000,000	2,000,000										
Airports	0	All Airports - Design and Engineering	-	-	-	-	-	-	-	2,000,000	-	-	2,000,000	8,000,000										
Airports	0	Lantana Airport - Miscellaneous Projects	-	-	-	-	-	-	-	-	-	-	-	80,000										
Airports	0	North County Airport - Miscellaneous Projects	-	-	-	-	-	-	-	-	-	-	-	260,000										
Airports	0	Pahokee Airport - Miscellaneous Projects	-	-	-	-	-	-	-	-	-	-	-	40,000										
Airports	0	PBIA - Airside Projects	-	-	-	-	-	-	-	160,000	-	-	160,000	80,000										
Airports	0	PBIA - Demolition	-	-	-	-	-	-	-	-	-	-	-	200,000										
Airports	0	PBIA - Environmental Projects	-	-	-	-	-	-	-	-	-	-	-	200,000										
Airports	0	PBIA - Equipment Airport Administration	-	-	-	-	-	-	-	1,750,000	-	-	1,750,000	200,000										
Airports	0	PBIA - Equipment Grounds Maintenance	-	-	-	-	-	-	-	238,000	-	-	238,000	800,000										
Airports	0	PBIA - Fire Rescue Improvement	-	-	-	-	-	-	-	39,000	-	-	39,000	40,000										
Airports	0	PBIA - Permits and Fees	-	-	-	-	-	-	-	-	-	-	-	40,000										
Airports	0	PBIA - Project Inspection and Administration	-	-	-	-	-	-	-	-	-	-	-	80,000										
Airports	0	PBIA - Replace Cabin Air Control System	-	-	-	-	-	-	-	-	-	-	-	60,000										
Airports	0	PBIA - Terminal Improvements	-	-	-	-	-	-	-	630,000	-	-	630,000	2,000,000										
Airports	0	PBIA - Terminal Maintenance Equipment	-	-	-	-	-	-	-	570,500	-	-	570,500	400,000										
Airports	0	PBIA - Testing and Miscellaneous Engineering	-	-	-	-	-	-	-	-	-	-	-	80,000										
Airports	0	PBIA-Operations Equipment	-	-	-	-	-	-	-	65,000	-	-	65,000	100,000										
													Airports											
													\$	-	\$	-	\$	-	\$	-	\$	-	\$	10,702,500

Priority No.	Dept	Project Title	Funding Prior FYs	County Administrator's Cut	Ad Valorem	Revised Ad Valorem	Bonds	Grants	Impact Fees	Operating	Other	PropShare Share	Total	FY 2018- FY 2021 Projections
Enterprise Funds														
1	WUD	Water Treatment Plant #2 Renewal and Replacement	-	-	-	-	-	-	-	-	-	-	-	15,021,000
2	WUD	System Wide Wellfield Rehabilitation and Replacement	-	-	-	-	-	-	-	1,563,000	-	-	1,563,000	22,002,000
3	WUD	Water Treatment Plant #9 Renewal and Replacement	-	-	-	-	-	-	-	-	-	-	-	19,059,000
4	WUD	System Wide Buildings and Other Improvements	-	-	-	-	-	-	-	1,984,000	-	-	1,984,000	0
5	WUD	System Wide Water Treatment Plant Improvements	-	-	-	-	-	-	-	933,000	-	-	933,000	0
6	WUD	Reclaimed Water System Improvements	-	-	-	-	-	-	-	541,000	-	-	541,000	3,992,000
7	WUD	Southern Region Water Reclamation Facility R&R	-	-	-	-	-	-	-	-	-	-	-	22,186,000
8	WUD	Telemetry Information Management System Improvements	-	-	-	-	-	-	-	-	-	-	-	7,000,000
9	WUD	Wastewater Collection System Extension	-	-	-	-	-	-	-	159,000	-	-	159,000	24,653,000
10	WUD	Water Treatment Plant #11 Improvements	-	-	-	-	-	-	-	1,101,000	-	-	1,101,000	0
11	WUD	Western Region Wastewater Treatment Plant Improvements	-	-	-	-	-	-	-	-	-	-	-	8,396,000
12	WUD	Western Region Wastewater System Lift Station Rehabilitation	-	-	-	-	-	-	-	1,931,000	-	-	1,931,000	0
13	WUD	Western Region Collection System Rehab	-	-	-	-	-	-	-	7,833,000	-	-	7,833,000	5,794,000
14	WUD	Water Distribution System Pipe Renewal and Replacement	-	-	-	-	-	-	-	-	-	-	-	22,642,000
15	WUD	Wastewater Collection System Lift Station Rehabilitation	-	-	-	-	-	-	-	4,963,000	-	-	4,963,000	26,941,000
16	WUD	Wastewater Collection System Pipe Rehabilitation	-	-	-	-	-	-	-	2,798,000	-	-	2,798,000	22,701,000
17	WUD	East Central Regional Water Reclamation Facility	-	-	-	-	-	-	-	1,900,000	-	-	1,900,000	0
18	WUD	Western Region Water Distribution System Rehabilitation	-	-	-	-	-	-	-	11,954,000	-	-	11,954,000	0
19	WUD	Western Region Operations Center	-	-	-	-	-	-	-	1,226,000	-	-	1,226,000	0
20	WUD	Broward Reclaimed Water Distribution Main	-	-	-	-	-	-	-	4,100,000	-	-	4,100,000	43,153,000
														42,986,000
														53,688,500
														WUD Enterprise Funds

Palm Beach County's FY 2017 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions, as well as, to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following benefits:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- ◆ **BUDGET POLICIES**
- ◆ **REVENUE POLICIES**
- ◆ **EXPENDITURE POLICIES**
- ◆ **RESERVE POLICIES**
- ◆ **DEBT POLICIES**
- ◆ **CAPITAL IMPROVEMENT POLICIES**
- ◆ **OTHER - ROTATION OF EXTERNAL AUDITORS**

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total estimated receipts, including balances brought forward, shall equal the total appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at the fund level.

I.3 Estimates of Receipts

The budgeted receipts shall include 95% of all receipts reasonably anticipated from all sources, including taxes to be levied, and 100% of balances brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund up to 10% of the total fund budget. The Board of County Commissioners may reallocate these reserves to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV.1 - OPERATING RESERVES)

I.6 Budget Transfers

The Director of the Office of Financial Management & Budget has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) must be approved by the Board of County Commissioners.

II. REVENUE POLICIES

II.1 General Revenue Policy

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- ◆ Legislative Constraints Fee policies applicable to each fund or activity
- ◆ The related cost of the service provided
- ◆ The impact of inflation on the provision of services
- ◆ Equity of comparable fees
- ◆ Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- ◆ Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will generally be limited to the following funds:

Countywide:

- General
- Debt Service

Dependent Districts:

- County Library and Library Debt Service
- Fire Rescue MSTUs (Jupiter and Main Fire Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas Tax revenues will generally be limited to the following funds:

- County Transportation Trust
- Transportation Improvement
- Mass Transit
- Debt Service

II.5 Sales Taxes

The use of Sales tax revenue will generally be limited to the following funds:

- General
- County Transportation Trust
- Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay impact fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Trust Fund and the Beach Improvement Fund.

II.9 Grants

Only grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and will conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies).

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "Quality of Life" in nature; such as, various community services, cultural, and recreational activities.

III. EXPENDITURE POLICIES**III.1 Administrative Charges**

The County has a federally approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of vacation and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate activities could be provided most cost effectively by outsiders, outsourcing of such activities will be considered. Likewise, services currently outsourced will be considered to be provided directly if there is a cost benefit to the County.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

IV. RESERVE POLICIES

A reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

The adopted budget for the General Fund will include unassigned reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve, is between 10% and 15% of net budgeted expenditures and transfers for this fund. The proposed FY 2017 budget is **13.8%**.

The adopted unassigned reserves in the General Fund shall not be less than 8% of the total General Fund budget. The proposed FY 2017 budget is **8%**.

The County shall maintain year-end General Fund unassigned fund balance at an amount which is between 15% and 20% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy. As of September 30, 2015, unassigned fund balance was 16.43%.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Assigned fund balance in capital project funds include amounts which are being held for specific projects.

Amounts in bond construction funds for which the bonds were issued will be reflected as restricted fund balance.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves may be needed to maintain good bond ratings and the marketability of bonds. The amount of debt reserves may be established with each bond issue.

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies, may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate, which will be implemented through procedures provided in county policy CW-F-074. It will be judged appropriate only when the following conditions exist:

- ◆ When non continuous capital improvements are desired, and;
- ◆ When it can be determined that current and/or future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- ◆ Conservatively projecting the revenue sources that will be utilized to pay the debt.
- ◆ Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

- ◆ Where practical, the County will issue general obligation bonds instead of non-self supporting revenue bonds.
- ◆ Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- ◆ Palm Beach County maintains overall outstanding debt less than \$1,200 per capita.
- ◆ Debt service payments, exclusive of general obligation and self-supporting debts, will be no more than 10% of actual general governmental expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that pledged non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES**VI.1 Five-Year Program**

The County will develop a five-year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of capital facilities.

VII. OTHER - ROTATION OF EXTERNAL AUDITORS

In December 1991, the Board approved a mandatory rotation policy for external auditors that prevented the current auditors from competing for the next contract. Auditing contracts have historically lasted seven years (an initial term of three years followed by up to four years of extensions). In September 2012, the Board removed the mandatory rotation requirement. The current firm can compete for the contract, but the principle must change if the same firm is used.