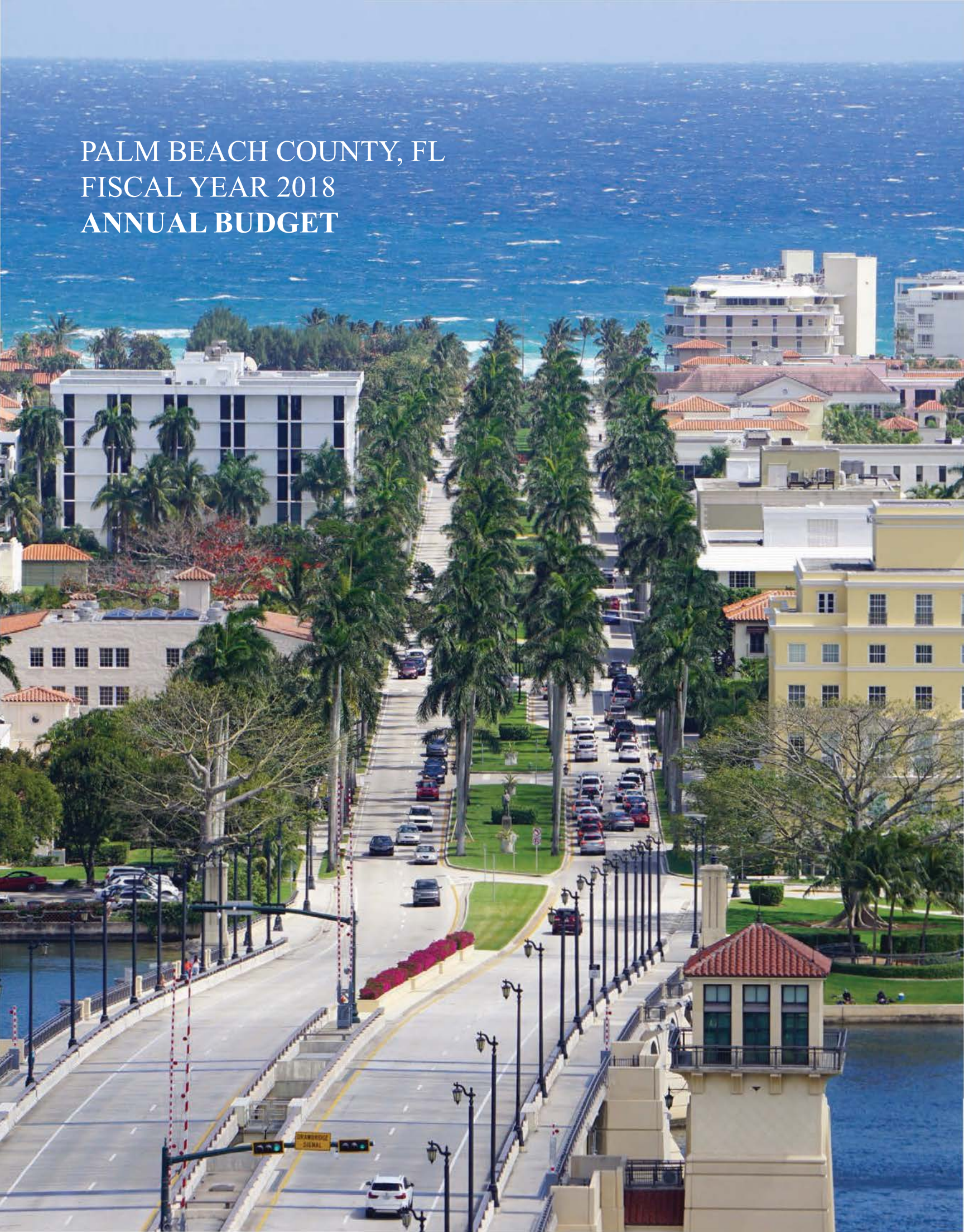


PALM BEACH COUNTY, FL
FISCAL YEAR 2018
ANNUAL BUDGET





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Palm Beach County

Florida

For the Fiscal Year Beginning

October 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Palm Beach County Board of County Commissioners, Florida for its annual budget for the fiscal year beginning October 1, 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:



Top row from left to right: *Dave Kerner (District 3), Hal R. Valeche (District 1), Mary Lou Berger (District 5), and Steven L. Abrams (District 4)*

Bottom row from left to right: *Mack Bernard (Vice Mayor, District 7), Melissa McKinlay (Mayor, District 6), and Paulette Burdick (District 2)*

Constitutional Officers:

*Sharon R. Bock,
Clerk & Comptroller*

*Dorothy Jacks,
Property Appraiser*

*Ric L. Bradshaw,
Sheriff*

*Susan Bucher,
Supervisor of Elections*

*Anne M. Gannon,
Tax Collector*

Appointed Officials:

Verdenia C. Baker, County Administrator

Denise Nieman, County Attorney

Joseph Bergeron, Internal Auditor

Office of Financial Management and Budget:

Sherry Brown, OFMB Director

John Wilson, Budget Director

Lisa Pontius, Assistant Budget Director

ACKNOWLEDGEMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2018 Budget.

Office of Financial Management & Budget

Sherry Brown	OFMB Director
John Wilson	Budget Director
Lisa Pontius	Assistant Budget Director
Mark Braun	County Debt Manager
Amy Karpf	Budget Manager
Jeremy Baker	Grant/Budget Analyst
Valerie Alleyne	Budget Analyst III
Derrek Moore	Budget Analyst III
Marilyn Tincher	Budget Analyst III
Ebony Bruton	Budget Analyst II
Alicia DeAbreu	Budget Analyst II
Kristi Parham	Fiscal Specialist III

Special thanks to:

County Commissioners for their early and continuous involvement in the budget process.

County Administrator, Deputy County Administrator and Assistant County Administrators for their expanded participation in this year's budget process.

Department Heads and Their Staff for their extraordinary effort in formulating the budget.

Mission Statement

To continually improve, in the most cost-effective manner, the services to our customers; protection of the overall public good, as guided by the Board of County Commissioners' policies; and to achieve a recognized high level of public satisfaction on both costs and quality of service.

We will focus continually on our customers' needs and expectations, recognize limitations in resources, explore creative and equitable revenue alternatives and respond capably and swiftly to changing priorities.



HOW TO USE THE BUDGET DOCUMENT

The purpose of this section is to provide the reader with a guide to the document's contents; The following describes each of its major sections:

County Administrator's Budget Message

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction

This section provides general information about the County; its budget philosophy and process; financial policies (which form the foundation of the County's budget development and financial management processes); explanation of fund structure and governmental accounting; the County's long term goals; and Budget assumptions, issues, and the budget calendar.

Budget Summary

This section provides the reader with basic overview of the budget. Included in this section are the budget summary, staffing, revenue sources trends and forecasts, Expenditure Summaries, and a tax millage rate summary.

Board Departments & Agencies

This section presents the budgets of departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers

This section presents the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Capital Improvement Program

This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Service

This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2022.

Appendices

This section contains a glossary and acronyms.

BUDGET MESSAGE

County Administrator's Budget Message	1
---------------------------------------	---

BUDGET DOCUMENT INTRODUCTION

Information about Palm Beach County	11
Organization Chart	19
At A Glance	20
Demographics	22
Governmental Accounting	24
Financial Policies	27
Long Term Goals/Policies	34
Budget Philosophy & Process	39
Budget Calendar	41
Budget Assumptions	42
Budget Issues	44
Organizational Changes	45

BUDGET SUMMARY INFORMATION

Budget Summary Total Comparison	47
Changes in Property (Ad Valorem) Taxes	48
Increase (Decrease) in Millage Over Rolled-Back Rate	49
Description of Revenues by Type	50
Budget Summary - Revenues	51
Description of Expenditures by Activity Type	52
Budget Summary - Expenditures	53
Summary Charts	54
Sources/Uses of Funds	55
Division of Receipts and Expenditures	56
Summary of Revenues by Source	57
Expenditures by Category	58
Appropriations Summary	59
Budgeted Reserves	60
Analysis of Revenue Sources	61
Forecast of Revenues & Expenditures	78
Major Funds	80
Changes in Fund Balance	83
Budget Comparison By Fund	91
Position Summary by Department	98
Employees Per 1,000 Population	100

BOARD DEPARTMENTS & AGENCIES

Understanding Department Budgets	101
County Commission	
County Commission	103
County Attorney	107
Internal Auditor	113

BOARD DEPARTMENTS & AGENCIES (continued)

County Administrator	
County Administration	117
Department of Airports	121
Community Services	127
County Cooperative Extension	133
County Library	139
Department of Housing and Economic Sustainability	145
Engineering and Public Works	151
Environmental Resources Management	157
Facilities Development and Operations	163
Fire Rescue	169
Fleet Management	175
Human Resources	179
Information Systems Services	185
Legislative Affairs	191
Medical Examiner	197
Metropolitan Planning Organization	201
Office of Financial Management & Budget	205
Office of Resilience	211
Palm Tran	213
Parks and Recreation	219
Planning, Zoning & Building	225
Public Affairs	231
Public Safety	237
Purchasing	243
Risk Management	249
Tourist Development Council	255
Water Utilities Department	261
Youth Services	265
Non-Department Agencies	
Commission on Ethics	273
Criminal Justice Commission	279
Office of Community Revitalization	285
Office of Equal Opportunity	291
Office of Inspector General	297
Office of Small Business Assistance	301
Non-Department Operations	
General Government	306
Non-Departmental Specific Reserves	307
Community Redevelopment Agencies Operations	308
Drug Abuse Trust Fund	309
Pollution Recovery Trust Fund	310
Value Adjustment Board	311
Ag Reserve Management Fees	312
Other Non-Departmental Expenses	313
Driver Education Trust Fund	314
Domestic Violence Trust Fund	315
Other County Funded Programs	
Financially Assisted Agencies	318
Health Care District	320
Public Health Department	321
Other County Funded Programs	322

CONSTITUTIONAL OFFICERS

Clerk & Comptroller	323
Judicial	327
Property Appraiser	340
Sheriff	342
Supervisor of Elections	344
Tax Collector	346

CAPITAL IMPROVEMENT

Capital Improvement Program Overview	349
Capital Budget Revenues & Appropriations by Category	354
History Capital Projects by Type	356
FY 2018 Capital Budget Reserves	358
Capital Project Summary	360
Impact of Capital Projects on the Operating Budget	388
Estimated Operating Impact of Capital Projects	389

DEBT SERVICE

Debt Service Overview	391
Summary of Bond Issues & Installment Debt	392
Debt Service Summary by Function FY 2018	396
Future Debt Service Requirements	397
Debt Service Ratios	398
Debt Service Data	400
Debt Service by Fund	401

APPENDICES

Glossary	433
Acronyms	443

INDEX

Index	451
-------	-----

Board of County Commissioners

Melissa McKinlay, Mayor
Mack Bernard, Vice Mayor
Hal R. Valeche
Paulette Burdick
Dave Kerner
Steven L. Abrams
Mary Lou Berger



County Administrator
Verdenia C. Baker

*Office of Financial Management & Budget, 301 North Olive Avenue, West Palm Beach, FL 33401
(561) 355-2580 Fax: (561) 355-2109*

December 29, 2017

The Honorable Melissa McKinlay, Mayor and
Members of the Board of County Commissioners

RE: Adopted Budget – FY 2018

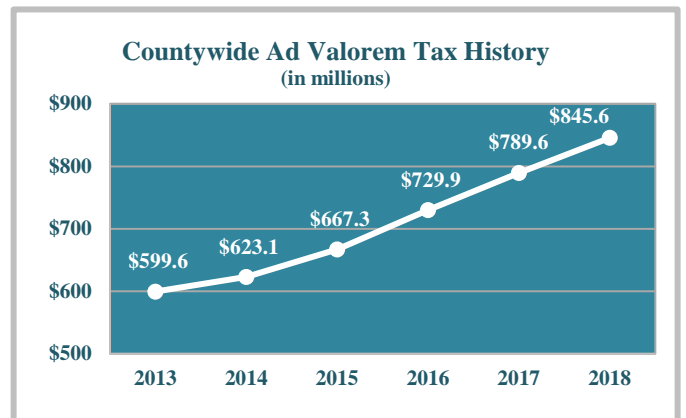
On behalf of the County Departments and Constitutional Officers, I am pleased to present the FY 2018 adopted budget. The budget is balanced at the countywide rate of 4.7815 mills, which is the same as FY 2017. This rate is 5.27% above the roll back rate and will generate \$845.6 million in taxes, \$56 million more than last year. The FY 2018 levied taxes are up 22.8% above the FY 2007 level. During this period, CPI and population is up 31.5%.

The most significant impact on the FY 2018 General Fund budget was the Sheriff’s budget request, which was a net ad valorem increase of \$31.5 million. A few of the other major impacts on the FY 2018 budget include:

- 26 new ad valorem supported positions for BCC departments
- 3% pay increase for employees
- Increase in reserves to maintain policy level of 8%

A list and explanation of impacts on ad valorem requirements can be found on pages 4 -5.

General Fund Undesignated reserves for FY 2018 are 8.2% of the total fund budget. This meets County’s preferred policy level. The availability of reserves for use in a financial emergency is one indication that a government is financially strong. Reserves provide the flexibility to fund special opportunities and emergencies and are a key consideration when rating agencies evaluate future borrowings. The County, one of only 47 in the country, maintains AAA ratings from all three rating agencies.



Melissa McKinlay, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

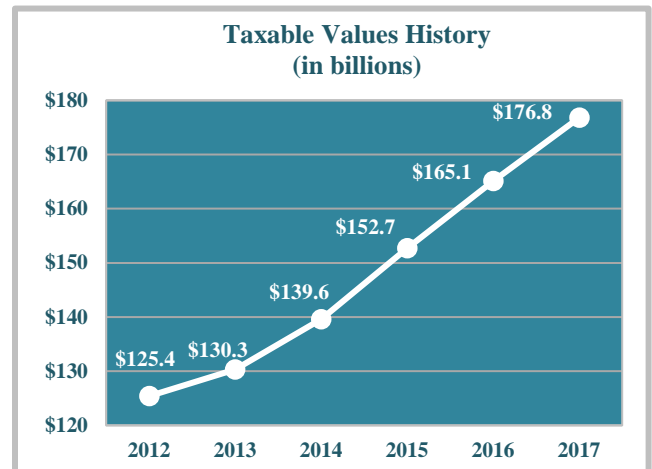
Budget, Millage, and Taxes:

The FY 2018 adopted budget totals \$4.5 billion. The net budget, which excludes internal service charges, interdepartmental charges, and interfund transfers, is \$3.8 billion and is \$145.1 million (4%) greater than the FY 2017 net budget. Taxes, excluding voted debt, in comparison to roll-back and the prior year are summarized in the following table.

Taxing District	FY 2017		FY 2018 Rollback		FY 2018 Adopted	
	Millage	Amount	Millage	Amount	Millage	Amount
Countywide	4.7815	\$789,564,716	4.5421	\$803,255,676	4.7815	\$845,592,790
Library	0.5491	48,446,010	0.5208	49,045,131	0.5491	51,710,218
Fire Rescue						
Main MSTU	3.4581	231,718,738	3.2747	234,728,633	3.4581	247,874,640
Jupiter MSTU	2.0035	19,414,286	1.9065	19,675,792	2.0038	20,679,964
Aggregate	6.5957	\$1,089,143,750	6.3363	\$1,120,554,135	6.5925	\$1,165,857,612

Property Values:

Taxable property values have been rebounding since FY 2013. Last year’s values increased 8.2%. The taxable value as of January 1, 2016 (used in calculating millage rates for FY 2018) is \$176.8 billion, an increase of \$11.7 billion, or 7.1% over last year’s valuation, including new construction of \$2.7 billion and the revaluation of existing property. This is a new record high since the peak back in FY 2008. All property values and rollback calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1. Property values are projected to increase 5% - 7% for the next few years.



Melissa McKinlay, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Budget Preparation Guidelines:

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the Board of County Commissioners (BCC). The budget establishes priorities among competing governmental services and establishes levels of service that are within the fiscal capabilities of the County. The budget development process begins early each year. Instructions for the budget were set forth in the Budget Instruction Manual (BIM), which was distributed to County departments in February 2017. Departments were directed to submit their budgets with service levels status quo, with supplemental requests included only for critical needs.

The BCC held a retreat in February 2017 to provide staff with funding priorities. One key element of the budget development process was the identification of budget strategies that achieved budget reductions with no impact on services to the residents. Administration reviewed these strategies that included relevant information about the effect(s) reduced funding or elimination of program(s) would have on a department's ability to achieve their goals and objectives. These strategies were the basis on which this year's funding decisions were made. Departments were encouraged to give special consideration to:

- Programs that could be reduced, combined, or eliminated;
- Positions vacant for an extended period of time;
- Line-item analysis to maximize efficiency; and
- Procedural improvements that maximized efficiency of operations.

Requests for new funding in the capital budgets were carefully reviewed and prioritized under the leadership of the County Administrator, Office of Financial Management and Budget and the Management Team. Detailed information including current financial status, recommended departmental funding changes, department program objectives and performance measures, and capital projects was presented to the Board during budget workshops held on June 13 and July 11, 2017. Citizen input – a key component of the budget development process – was a significant segment of each workshop and throughout the entire budget development process. After reviewing major assumptions and the impact of proposed budget cuts on the community, the Board voted to advertise the millage rate of 4.7815 on Truth in Millage (TRIM) notifications. This is the same rate as the prior fiscal year. During the two September public hearings, the Board maintained and adopted the initially advertised rate.

Melissa McKinlay, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Major Changes in Countywide Tax Equivalent Funding: 2018 Compared to 2017

The following table provides a summary of changes in funding levels in FY 2018, followed by discussion of the major factors affecting those changes.

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars)	
	Uses	Sources
Increase in Ad Valorem Taxes		56.0
Decrease in Major Revenues (Including Gas Tax)	6.2	
Increase in available one-time funding sources, other revenue, statutory reserves, and balances brought forward		4.1
Appropriations:		
Decrease in Capital Projects		3.6
Increase in Board Departments and Agencies	15.8	
Increase in Non-Departmental Operations	4.5	
Decrease in Debt Service		8.1
Increase in Sheriff	31.5	
Increase in Other Constitutional Officers	5.9	
Increase in Reserves	7.9	

Ad Valorem Taxes: The millage rate of 4.7815, which is 5.27% above the roll back rate of 4.5421, will generate \$56 million more ad valorem taxes than last year.

Increase in Net Tax-Equivalent Revenue: Detailed information, regarding major revenues, can be found on page 5 of this message.

Capital Projects: The FY 2018 budget includes \$30.9 million in new countywide ad valorem equivalent funding. This reflects a \$3.6 million decrease in net ad valorem support compared to FY 2017.

Melissa McKinlay, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Board Departments and Agencies: The main reason for the increase is the addition of 26 ad valorem tax funded new positions, a 3% employee pay increase effective October 1, 2017, and increased health insurance costs.

Non-Departmental Operations: The increase is primarily attributable to funding requirements for Community Redevelopment Agencies.

Sheriff’s Budget: The Sheriff’s budget, representing nearly half of the tax equivalent budget, continues to be the major component in the budget development process.

Other Constitutional Officers/Judicial:

	Net General Fund Ad Valorem			
	FY 2017	FY 2018	Change	%
Judicial	\$ 4,157,718	\$ 5,080,904	\$ 923,186	22.2%
Clerk & Comptroller	\$ 13,494,824	\$ 14,065,674	\$ 570,850	4.2%
Property Appraiser	\$ 18,615,000	\$ 19,480,000	\$ 865,000	4.7%
Supervisor of Elections	\$ 10,469,978	\$ 8,667,598	\$ (1,802,380)	-17.2%
Tax Collector	\$ 9,295,000	\$ 14,585,000	\$ 5,290,000	56.9%
Total	\$ 56,032,520	\$ 61,879,176	\$ 5,846,656	10.4%

Increase in Reserves: Undesignated reserves for the General Fund were increased \$7.9 million to \$107.5 million.

Major Revenues:

The below chart reflects a summary of the major General Fund revenues sources.

Revenue Category	FY 2017 Budget	FY 2018 Budget
Communications Services Tax	\$24,796,000	\$22,123,000
Local Government Sales Tax	92,852,000	92,124,000
State Revenue Sharing	33,850,000	32,096,000
Electric Franchise Fees	36,251,000	32,901,000
Utility Taxes	42,617,000	42,346,000
Total	\$230,366,000	\$221,590,000

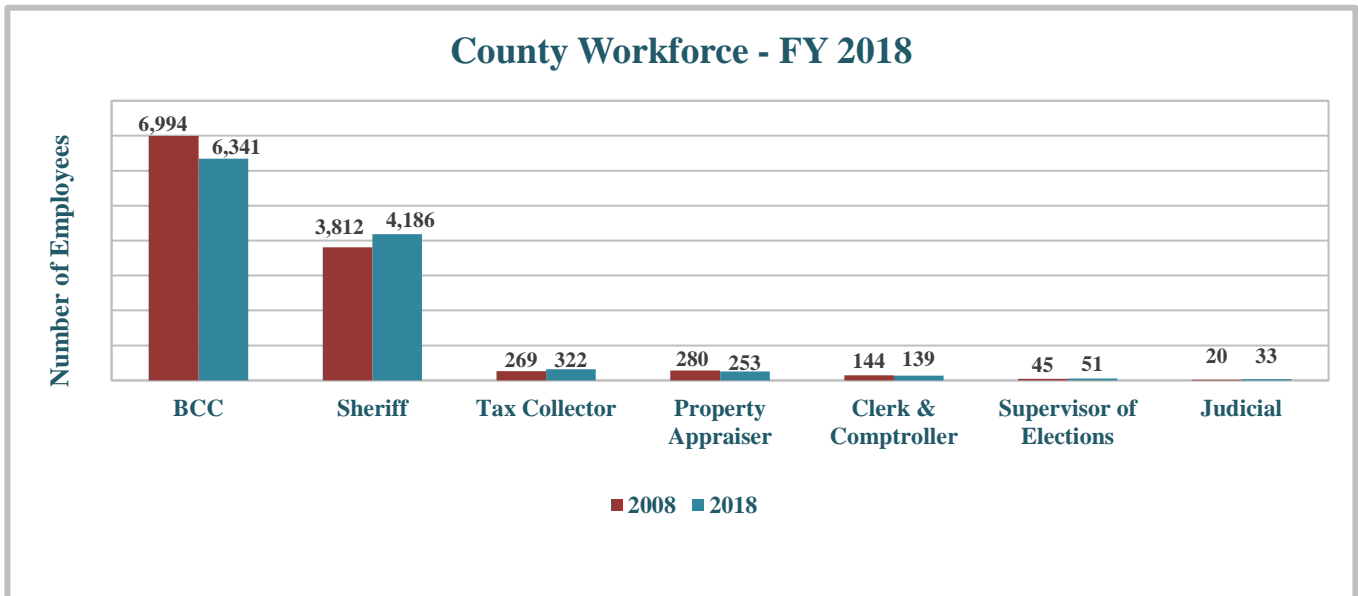
FY 2018 revenue is projected to decrease 3.8% compared to the FY 2017 budget. Actual FY 2017 major revenue collections were \$221.1 million.

Melissa McKinlay, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Size of the Workforce:

The FY 2018 budget provides for 11,325 positions, of which 6,341 are funded in departments controlled by the Board of County Commissioners. The budget includes a net of 52 new BCC positions. The new positions are in PZB (11), Engineering (6), Water Utilities (6), Fire Rescue (7), Facilities Development & Operations (5), and 17 positions in various departments.

Since FY 2008, County departments added 719 positions, primarily for fire rescue mergers, Glades Utility Authority, Inspector General, Ethic Commissions, grant funded programs and eliminated 1,372 positions from other County programs. This included the elimination of 250 positions from the Head Start Program in FY 2014. During this same period, the number of positions for the constitutional officers and judicial increased from 4,570 to 4,984, an increase of 414, primarily for Sheriff related municipal mergers and additional deputies.



A detailed position summary by department can be found in the Budget Summary Information section on pages 98 and 99.

Melissa McKinlay, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Capital Projects: The FY 2018 Capital Improvement Program (CIP), including interfund transfers and debt service, totals \$1.38 billion. Of this, \$1.04 billion is funding carried over from previous years and approximately \$338.5 million is new funding. New funding is primarily for the enterprise departments (Airports and Water Utilities), the Road Program, and General Governmental projects. The revenue sources of this new funding include the following:

Ad Valorem Taxes	\$ 44,268,381
Enterprise Revenues	105,904,099
Interest, Other Revenue, & Assessments	40,410,126
Impact Fees	20,723,987
Gasoline Taxes	6,937,968
Tourist Development Taxes	6,354,713
One Cent Infrastructure Surtax	71,935,487
Grants	<u>41,968,182</u>
Total	\$338,502,943

A detailed list of newly funded projects can be found in the CIP document. The following is a link to this document:

<http://discover.pbcgov.org/ofmb/budget/Pages/Capital-2018.aspx>

New capital projects usually impact the County’s operating budget in future years. This impact is an important consideration in determining the approval of new projects; each department is required to provide estimated operating expenses when requesting capital projects during the budget development process. Further discussion of operating impact can be found in the Capital section of this document and in the CIP document.

Criteria for capital project prioritization are established in the Capital Improvement Element of the Comprehensive Plan (Comp Plan). These criteria address issues such as why the project is needed, what type of service the project will support and the physical location of the proposed project. The Comp Plan is based on an overall goal of maintaining a high quality of life in Palm Beach County. Further discussion of the Comp Plan can be found in the Introduction section of the Budget Document, under Long-Term Goals and Policies.

The County’s five-year CIP is published in a separate document and includes capital and operating costs with funding sources for the current fiscal year plus four years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comp Plan. The Comp Plan is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Melissa McKinlay, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Issues/Priorities:

Criminal Justice and Fire Rescue Issues: Criminal Justice and Fire Rescue services continue to be a driving force on the County budget and a priority of the BCC. The FY 2018 Sheriff and Fire Rescue requested budgets were partially funded by the Board. The Sheriff and Fire Rescue Main MSTU FY 2018 adopted appropriation budgets (net of reserves) are \$630.8 million and \$312.8 million, respectively.

Homelessness: The County's "Ten-Year Plan to End Homelessness" outlines the various strategies and timelines to target homelessness and the lack of affordable housing in our community. The Homeless Advisory Board is responsible for oversight and implementation of the Plan. The Homeless Continuum of Care successfully implemented Coordinated Entry for homeless individuals and families and began utilizing Rapid Re-Housing (RRH) to provide housing stability for homeless persons. To date 80% remain permanently housed as compared to 41% in FY16. Moving forward, resources will be allocated for RRH as this model has proven successful. In addition, the Division implemented the Parks 2 Work program, which provides work and housing opportunities to the homeless residing in county parks. Also implemented was the ACT Team, which consists of a mental health specialist, a substance abuse professional, peer counselors, an employment specialist, a RN, and a social worker. Veteran's Services provides services to over 2,500 veterans annually. During the fifth year of operation, the Homeless Resource Center (the Senator Philip D. Lewis Center) served 513 families and 829 single adults. The Center's budget consists of Ad Valorem funds, federal dollars, grants, and donations. During FY16, the Coalition supervised 2,014 volunteers who worked 8,442 hours for a value of \$194,757. The Coalition also received \$902,148 of in-kind donations for 3,097 clients. The Breaking Bread Breaking Barriers program provided 31,150 meals for a value of \$86,526. The Creating Housing Opportunities program provides initial financial supports for those placed into permanent housing through the Lewis Center. There were 98 households (322 total household members) and 124 individuals rapidly re-housed for a value of \$420,000.

Infrastructure: Like many communities, the County's infrastructure is aging and insufficient to meet the needs of the public. This includes transportation (bridge replacement, culverts, resurfacing, pathways, striping, mast arms, canal improvements, and drainage improvements) and public facilities (Sheriff, General Government, Community Services, Parks and Recreation). During the "Great Recession", in order to reduce taxes, addressing these needs was delayed. This enabled the County to fund the day-to-day operational costs to provide direct services. The County has over \$1 billion of backlogged infrastructure needs. During the November 8, 2016 election, County voters approved the adoption of a one-cent infrastructure surtax, which will enable the County to complete the budgeted backlog of \$700 million in infrastructure, repair, and replacement projects.

Melissa McKinlay, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

Palm Tran: General Fund support for Palm Tran is up \$3.8 million compared to FY 2017, primarily due to pay increases and pension costs. Palm Tran continues to be the largest ad valorem funded department with FY 2018 support of \$63.8 million.

Economic Development: Palm Beach County Department of Housing and Economic Sustainability priorities are established by the Board of County Commissioners and are driven by the specific economic needs of the County including job creation, continued preservation of affordable housing, and infrastructure improvements. Palm Beach County serves as a financial resource for businesses, community redevelopment, and housing initiatives through Federal, State, and County assistance programs including loans, grants, and tax exemptions leveraged by private capital investments. The County's business programs have supported growth in key targeted industry clusters within Palm Beach County including: Aerospace & Aviation; Business & Financial Services; Corporate Headquarters; IT & Telecommunications; Manufacturing; Transportation & Logistics; and Healthcare & Life Sciences as demonstrated by the County's significant investments in Scripps and Max Planck research institutes.

Behavioral Health: Mental Health Services in Palm Beach County and around the Country are experiencing significant additional attention due to multiple shootings and violent crimes attached to suspects with mental health concerns. Palm Beach County has been working with mental health and substance abuse providers to establish a behavioral health system to address the needs of this population. Funding priorities were chosen based on needs and included funding for three categories of care coordination services, treatment options and Acute Care Services. We are currently funding 22 programs which incorporate case management approaches as ways to improve the outcomes for this population. We also continue to work with SEFBHN, Providers, School District, and the community to develop better approaches and practices. Our current investment in Behavioral Health services is \$5.7 million through Financially Assisted Agency funding and \$28 million through SEFBHN. In addition, \$5.5 million is allocated to the Youth Services Department to provide direct services to youth up to the age of 22. These funds provide a comprehensive network of services, but we are looking to identify additional resources to help support the growing needs faced by our community.

Heroin/Opioid Epidemic: The illegal use of the opioid drug heroin and synthetic versions of opioids such as Fentanyl and Carfentanil have reached epidemic proportions across the nation. Palm Beach County saw 549 fatal accidental opioid overdoses in 2016, up 114% from 2015. The creation and increased usage of Fentanyl, which is 100 times more potent than morphine, and Carfentanil, which is 10,000 times more potent than morphine, have contributed greatly to the number of overdoses. A normal dose of the antidote for an opioid overdose, Narcan, was .5 milligrams ten years ago. Today it requires up to 10 milligrams. Communities all across American, like our County, are struggling with the impact of this epidemic on first responders, medical examiners, communities, families, law enforcement, and resources needed to address the issue. The County included \$1 million in FY 2017, and an additional \$2 million in FY 2018, to start addressing this issue.

Melissa McKinlay, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2018
December 29, 2017

For the Future:

The local economy has rebounded and is continuing the trends the County saw for years where corporations are relocating to the County providing high paying jobs and stimulating other aspects of the economy. Palm Beach County has one of the highest average wages in the state. The County's taxable value increased 7.1% for FY 2018 and we expect to see 5%-7% increases for the next few years. Each 1% increase in taxable property values, over the current year, will generate \$8.4 million at the current millage rate.

However, the County will still have budget challenges next year which include the following:

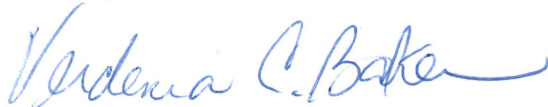
- The Sheriff's gross budget is \$630.7 million and includes no operating capital in FY 2018. Balancing next year's budget, without impacting BCC Departments or others programs, will likely hinge on his budget request.
- The budget includes a 3% pay increase for general County employees. With the improvement of the economy, it is anticipated there will be pressure to provide additional raises in future years.
- Increased Florida Retirement System pension rates estimated to cost approximately \$4.6 million.
- Increased operating costs associated with the heroin/opioid epidemic.
- Lack of affordable and workforce housing.

Conclusion:

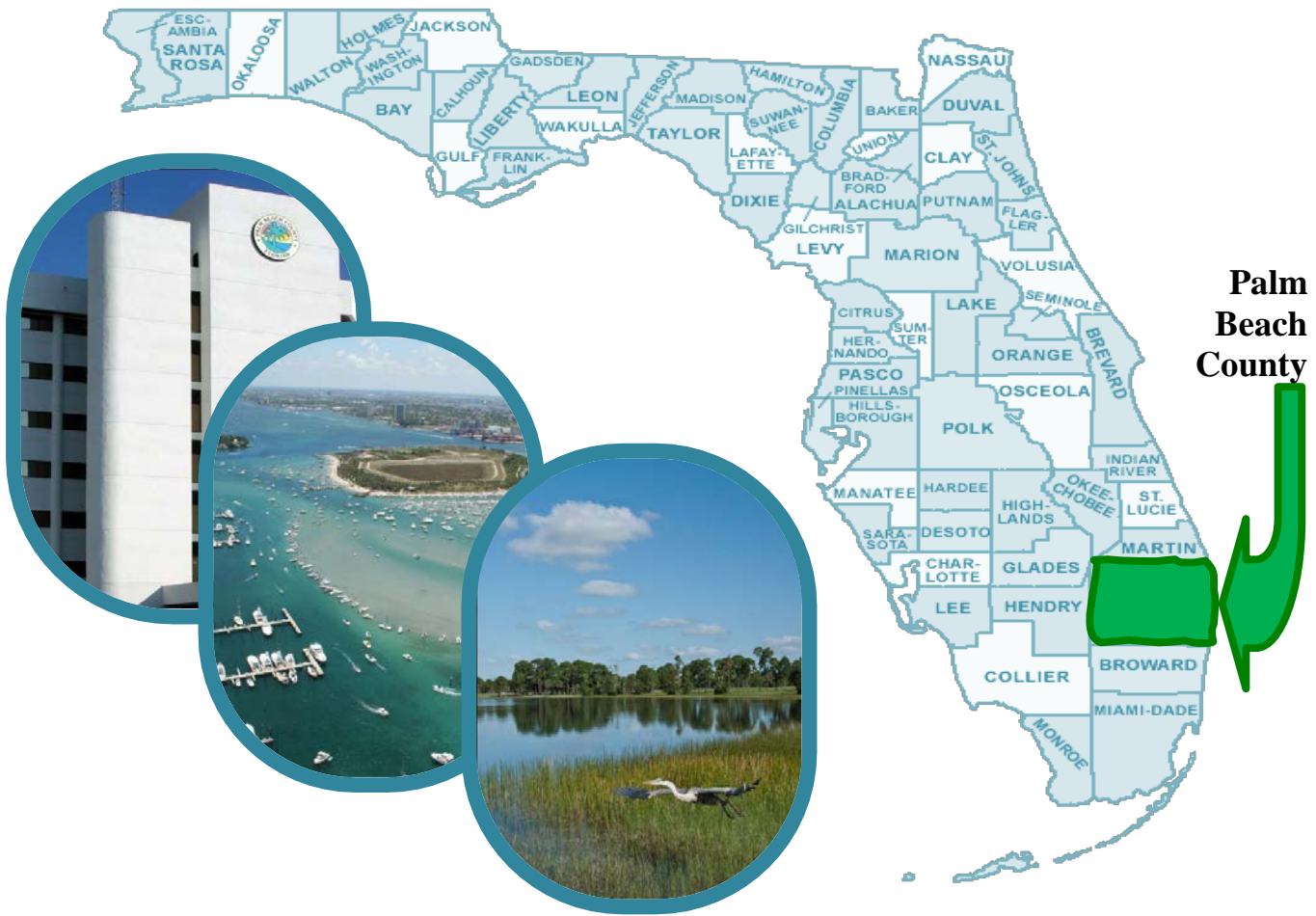
This budget achieves the Board's directive of maintaining service levels with no increase in the millage rate.

Budget preparation is truly a team effort. The work and support of the Management Team, the Office of Financial Management and Budget, and the individual departments is greatly appreciated. Special appreciation is directed to the Board of County Commissioners for their commitment to addressing the difficult policy decisions inherent in the budget process.

Sincerely,



Verdenia C. Baker
County Administrator



LOCATION

Located on the southeast coast, Palm Beach County is the largest of Florida's 67 counties. As part of Florida's Gold Coast, Palm Beach County is bordered on the east by the Atlantic Ocean with 45 miles of shoreline. It is located just 50 miles north of Fort Lauderdale, 70 miles north of Miami and 150 miles south of Orlando. The County's 2,385 square miles include 1,977 square miles of land and 408 square miles of surface water¹, making it one of the largest counties east of the Mississippi River. The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee, which is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 83 degrees in the summer and 67 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches².

There are 39 municipalities within the County encompassing a total of 337 square miles, or approximately 17% of the County's land area. As of FY 2018, an estimated 56% of the County's population resides within the municipalities. The change in population since the FY 2017 reporting reflects an increase in municipal growth of 15,608 and a concurrent increase of approximately 6,795 in the unincorporated area³.

1. Palm Beach County - PZB, Planning Division - Palm Beach County GIS
 2. Business Development Board of Palm Beach County
 3. University of Florida, Bureau of Economic and Business Research

West Palm Beach remains the largest city in population with approximately 110,396 residents within 56.55 square miles. Palm Beach Gardens is the largest city in land area with approximately 52,591 residents within 56.94 miles. Cloud Lake and Briny Breezes are the smallest in land area, with approximately 139 and 422 people respectively, living within 0.06 square miles each. In addition, fourteen municipalities are less than one square mile each.

Population estimates for each of the 39 municipalities, as well as, the mailing addresses for each Town/City Hall can be found at the following link: <http://www.leagueofcities.com/membership/membershipdirectory.htm>

HISTORY

The first settlers, in what is now Palm Beach County, were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean. Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed. In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort. Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909 and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's, large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 3.1% annually⁴. The County's FY 2018 population is estimated to be 1,414,144, a 1.61% increase from FY 2017⁵.

FORM OF GOVERNMENT

As a result of the November 6, 1984 general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include:

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners (BCC), which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the BCC changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Commissioners elect a Mayor to preside over meetings and serve as the ceremonial head of the County. A Vice Mayor is also selected to assume these duties in the absence of the Mayor.

The BCC considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include:

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;

4. Business Development Board of Palm Beach County

5. University of Florida, Bureau of Economic and Business Research

- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review, and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

Additionally, the BCC may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements BCC-approved programs and manages the day-to-day operations of County government. With BCC approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include

- | | |
|---|-------------------------------|
| • Airports | • Medical Examiner |
| • Community Services | • Office of Resilience |
| • County Cooperative Extension Services | • Palm Tran |
| • County Library | • Parks & Recreation |
| • Engineering & Public Works | • Planning, Zoning & Building |
| • Environmental Resources Management | • Public Safety |
| • Fire Rescue | • Water Utilities |
| • Housing and Economic Sustainability | • Youth Services |

Central Services Departments include

- | | |
|---------------------------------------|--------------------------------|
| • County Administration | • Information Systems Services |
| • Facilities Development & Operations | • Public Affairs |
| • Financial Management & Budget | • Purchasing |
| • Human Resources | • Risk Management |

There are also seven Separate Offices that are under the authority of the County Administrator. These are: Criminal Justice Commission, Metropolitan Planning Organization, Office of Equal Opportunity, Tourist Development Council, Office of Small Business Assistance, Office of Community Revitalization, and Legislative Affairs. The County Attorney and Internal Auditor are appointed by the Board of County Commissioners.

In addition to the County Administrator, the BCC appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the BCC to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are County Officials, other than the BCC, who are elected for four-year terms by the voters in general elections. The officers include the Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector.

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board Appointed Superintendent. The BCC has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the BCC.

ECONOMIC TRENDS

Palm Beach County is Florida's largest county in area and third in population. Growth predominantly from immigration, has historically been a major influencing factor in the County. On average, population has increased 1.27% annually from 2002 to 2017 and is estimated to increase through FY 2018.

Current economic indicators for Palm Beach County point to an economy which is increasingly healthy over the past several years. Significant investment made to develop the Biotechnology Industry in the County has spurred growth in that sector, pushing it into a tie with Retail Trade as the second largest industry behind only Educational, Health Care and Social Services. Tourism, construction, and agriculture continue to play a prominent role in the County's economy.

Tourism⁶ - Palm Beach County government is making a concentrated and continuing effort to increase the number of visitors to the County each year, which is expected to generate a 3.5% increase in Tourist Development Tax revenues in FY 2018. There is an estimated 85,300 people employed in Leisure & Hospitality jobs in the County. The economic impact from our visitors is \$4.6 billion in Direct Visitor Spending with a total impact of over \$7 billion annually to the County's economy. During FY 2017, Palm Beach County recorded record Bed Tax collections at \$48.5 million. Bed tax revenues increased 3.1% on room sales across the County of \$835 million.

Construction⁷ - During FY 2017, the total number of permits issued increased by 1.2% as compared to FY 2016. Building Permit revenues increased by 1.7% to \$18,589,505 million as compared to \$18,281,445 million in FY 2016. In residential construction, 415 multi-family and 1,626 single-family unit starts occurred in FY 2017, as compared to 729 multi-family and 1,125 single-family unit starts in FY 2016. The total value of new residential construction was just over \$608 million in FY 2017, as compared to \$588.8 million during FY 2016. However, the total value of all construction permitted decreased slightly from \$1.25 billion in FY 2016 to just over \$1.23 billion in FY 2017. Overall, permitting activity remains consistent.

Agriculture⁸ - Palm Beach County's agricultural acreage has remained stable for the last seven years. Palm Beach County still leads the state of Florida, and all counties east of the Mississippi River, in agricultural proceeds. Palm Beach County leads the nation in the production of sugarcane and fresh sweet corn. It leads the state in the production of sweet bell peppers, rice, lettuce, radishes, Chinese vegetables, specialty leafy crops, celery, eggplant, herbs, and sod.

The 452,242 acres dedicated to agriculture, represent 36% of the total land mass in the county. Palm Beach County is third in the state in nursery production with estimated sales at \$139 million, and leads the state in agricultural wages and salary with over \$348 million. The industry currently uses bagasse, a sugarcane by-product, in conjunction with other waste wood products as the fuel source for the largest agriculturally based biomass co-generation plant in the United States for electricity generation.

Equestrian acreage in Palm Beach County remains stable at 8,314 acres, currently ranking as the 2nd largest equine county in the state, following Marion County.

6. Tourism Economics, Florida Department of Economic Opportunity, VisaVue® Travel, TNS Travel America, PBC Tax Collector, Florida Department of Revenue, PBC Economic Impact Study

7. Electronic Planning, Zoning and Building (ePZB) permitting system

8. Palm Beach County, Cooperative Extension Service

Manufacturing - Primarily electronics and other high tech products manufacturing plays an important role in the County's local economy. The arrival of the Scripps Research Institute continues to provide a boost to the area's technology industry.

Bio Science - Scripps Research Institute and Max Planck Florida Institute are anchors to an eight million square foot Bioscience Cluster in Northern Palm Beach County. A "cluster" of related biotechnology businesses will form a hub to strengthen the County's position as leader in this industry. Smaller bio-related companies have either expanded or moved to the County such as Ocean Ridge Biosciences, LLC and Sancilio & Company, Inc.

UNEMPLOYMENT RATE

The County's average annual wage of \$50,648 is the third highest in Florida and just slightly below the national average. The County's labor force employed is estimated to be 693,098 which is a positive indicator of the decrease in the unemployment rate from 5.3% in August 2016 to 4.4% in August 2017⁹. Additionally, the rate in Palm Beach County is only slightly higher than the state rate and lower than the national rate, which is another indicator of improving labor trends.

PROPERTY TAXES

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an ad valorem tax (a tax based on the assessed value of real or personal property). The three types are:

- **Real Estate** covers land and the improvements thereon;
- **Tangible Personal Property** includes property such as fixtures, equipment, and machinery; and
- **Intangible Personal Property** includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (State tax handled directly by the State of FL).

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first \$25,000 of assessed value of the property from ad valorem taxes. Effective January 1, 2008, a property with an assessed value of \$75,000 or more receives an additional \$25,000 exemption. Additional exemptions are also available to widows/widowers, disabled veterans, totally disabled non-veterans, senior citizens, and others. The November 8th, 2016 Elections passed additional exemptions for totally and permanently disabled first responders and a homestead tax exemption for certain senior, low income, long-term residents.

The BCC levies a Countywide millage that applies to all property owners in the County on the net assessed value of property. Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or \$1.00 of tax for every \$1,000 of net assessed value. The FY 2018 Countywide rate is 4.7815 mills.

9. Florida Research and Economic Information Database Application

Palm Beach County Fire Rescue and the County Library are dependent districts under the control of the BCC. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

In addition to the BCC and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. Some other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

FIRE RESCUE TAXING DISTRICTS (MSTU)

Belle Glade	Lake Clarke Shores	Palm Springs
Cloud Lake	Lake Park	Royal Palm Beach
Glen Ridge	Lake Worth	South Bay
Haverhill	Lantana	South Palm Beach
Juno Beach	Loxahatchee Groves	Wellington
Jupiter	Pahokee	Westlake

Serviced by Fire Rescue
Manalapan

Fire Rescue also has a service agreement for a portion of Martin County

Dispatched by Fire Rescue Outside the Fire Rescue Taxing District

Atlantis	Highland Beach	Palm Beach Gardens
Delray Beach	Jupiter Inlet Colony	Palm Beach Shores
Greenacres	Mangonia Park	Riviera Beach
Gulf Stream	North Palm Beach	Tequesta
	West Palm Beach	

COUNTY LIBRARY TAXING DISTRICTS

Atlantis	Juno Beach	Palm Beach Gardens
Belle Glade	Jupiter	Palm Beach Shores
Briny Breezes	Jupiter Inlet Colony	Royal Palm Beach
Cloud Lake	Lake Clarke Shores	South Bay
Glen Ridge	Loxahatchee Groves	South Palm Beach
Greenacres	Mangonia Park	Tequesta
Haverhill	Ocean Ridge	Wellington
Hypoluxo	Pahokee	Westlake

COUNTYWIDE TAXING DISTRICTS

The School District of PBC
3300 Forest Hill Boulevard
West Palm Beach, FL 33406
Telephone: (561) 434-8000

Children’s Services Council
2300 High Ridge Road
Boynton Beach, FL 33426
Telephone: (561) 740-7000

South Florida Water Management District
South Florida Water Management Basin
Everglades Construction
3301 Gun Club Road
West Palm Beach, FL 33406
Telephone: (561) 686-8800

Health Care District
2601 10th Avenue North, Suite 100
Palm Springs, FL 33461
Telephone: (561) 659-1270

Florida Inland Navigation District
1314 Marcinski Road
Jupiter, FL 33477
Telephone: (561) 627-3386

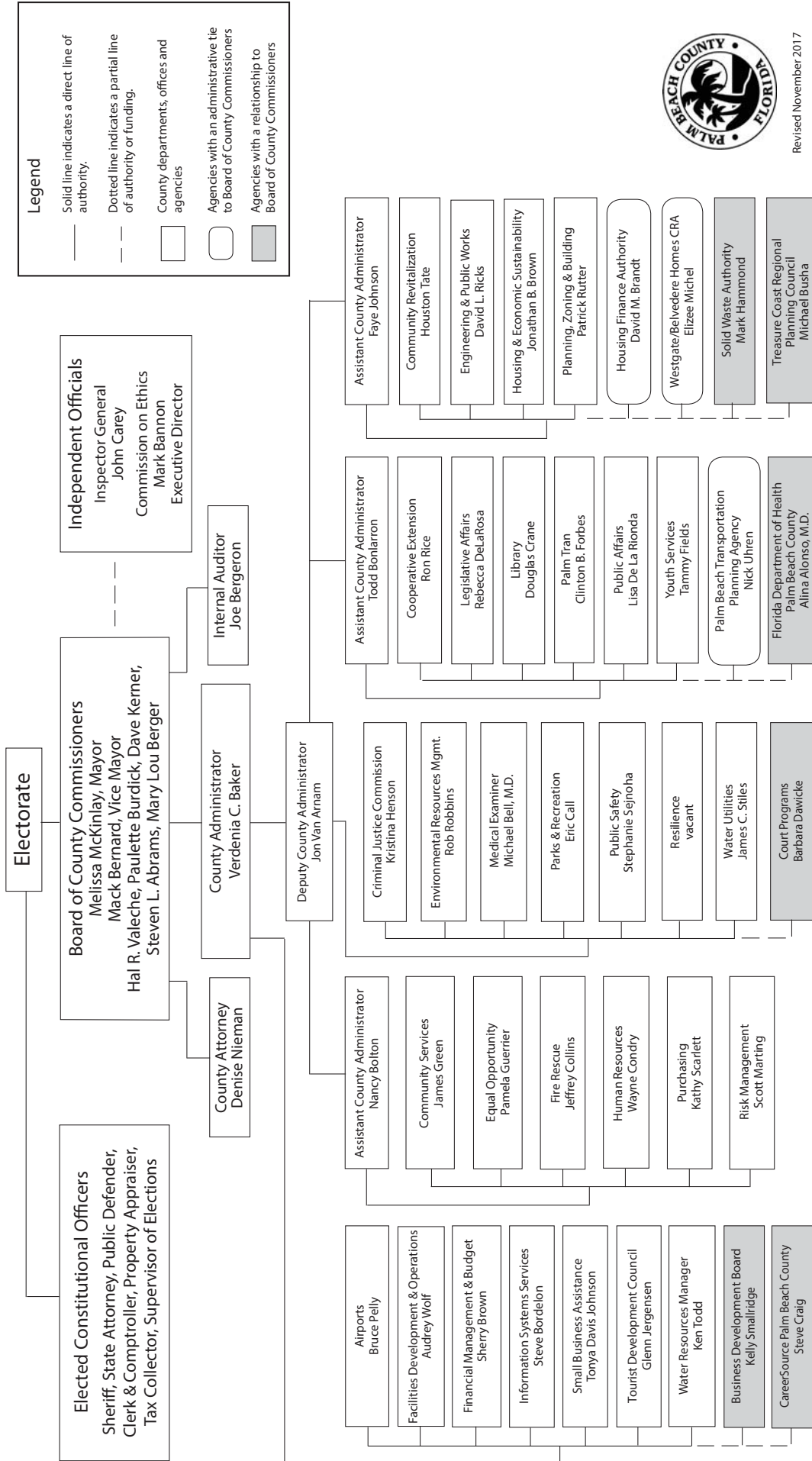
NON-COUNTYWIDE TAXING DISTRICTS

Greater Boca Raton Beach & Park District
300 South Military Trail
Boca Raton, FL 33486
Telephone: (561) 417-4599

Port of Palm Beach District
1 East 11th Street, Suite 600
Riviera Beach, FL 33404
Telephone: (561) 383-4100

Jupiter Inlet District
400 N. Delaware Boulevard
Jupiter, FL 33458
Telephone: (561) 746-2223

Palm Beach County Board of County Commissioners Organizational Structure



Revised November 2017

Date Established
 Form of Government
 Area (Including water)
 Total Adopted Fiscal Year 2018 Budget

County Demographics

Population	1,414,144
Median Age	44.0
Median Household Income*	63,741
Average Household Size	2.55

*Source:www.bdb.org (last updated 12/15)

Palm Beach County Schools

There are 183 schools in Palm Beach County with 193,200 enrollment. See below for the number of schools

Elementary Schools	108
Middle Schools	34
High Schools	23
ESE, Alternative, Dropout Prevention, Virtual	18

Sheriff's Office

Law Enforcement Officers	1,584
Corrections Officers	697
Civilian Staff	1,905



Palm Beach County Sheriff's Office Headquarters

Elections

Registered Voters (as of 10/16/2017) 915,688

Source: <http://pbcelections.org/>

Major Employers

Palm Beach County School Board	21,656
Palm Beach County	11,325
Tenet Healthcare Corporation	4,595
FPL (NextEra Energy) Headquarters	4,005
Hospital Corp. of America *	3,476
Veterans Health Administration	2,700
Florida Atlantic University	2,529
Boca Raton Regional Hospital	2,500
Jupiter Medical Center	2,195
Bethesda Health Inc	2,150

*Source:www.bdb.org (last updated 01/16)

Fire Rescue

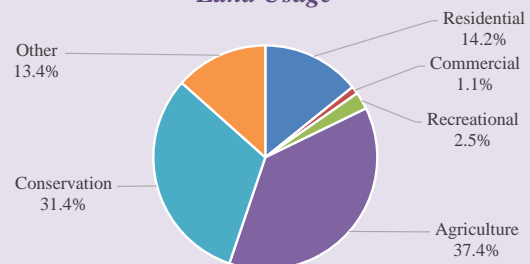


Fire Rescue Headquarters

Fire Protection

Suppression units (including 19 brush trucks)	68
Advanced Life Support Units	103
Fire stations	49
Employees (Certified Firefighters)	1,313
Employees (Non-Certified)	208
FY17 Total Fire Runs	20,012
FY17 Total EMS Runs	119,935
FY17 Average Response Times For Fire/EMS	6:34

Land Usage



Top Ten Principal Property Tax Payers

FPL (NextEra Energy) Headquarters	\$ 98,645,093
Town Center	\$ 8,587,442
Gardens Venture LLC	\$ 5,850,445
Breakers Palm Beach Inc.	\$ 5,466,605
U.S. Sugar Corporation	\$ 5,422,605
TM Wellington Green Mall LP	\$ 5,211,557
Comcast of Florida/Georgia LLC	\$ 4,865,972
Palm Beach Outlets I LLC	\$ 4,278,903
Bellsouth Telecommunications	\$ 4,235,068
Panthers BRHC LTD	\$ 3,941,445

Utility Systems



Southern Regional Water Reclamation Facility

Active accounts	
Water	190,939
Wastewater	172,235
Number of Units Served	
Water	245,176
Wastewater	225,122
Capacity per day (thousand gallons)	
Water (tgd) max.	113,280
Sewer (tgd) max.	67,200
Miles of Water and Sewer Mains	
Water	2,437
Sewer	1,875
Fire Hydrants	18,635
Pump Stations	1,006

Parks and Recreation

The County offers over 8,200 acres of parkland, which are available to discover and explore. Sports, fitness, environmental, and cultural opportunities abound, as well as, restful places for solitude.

<u>County Owned Amenities</u>	<u># of</u>
Golf Courses	5
Exercise/Fitness Trails	11
Marina	1
Playground Sites	103
Parks	85
Water Parks	2
Splash Parks	3
Swimming Pools	6
Dog Parks	4
Museum	1
Community/Civic Centers	4
Recreation Centers	4
Nature Centers	3
Equestrian Parks	5
Beaches	16
Campgrounds	3
Amphitheaters	3



Okeehelie Golf Course



Loggerhead Park



Caloosa Park

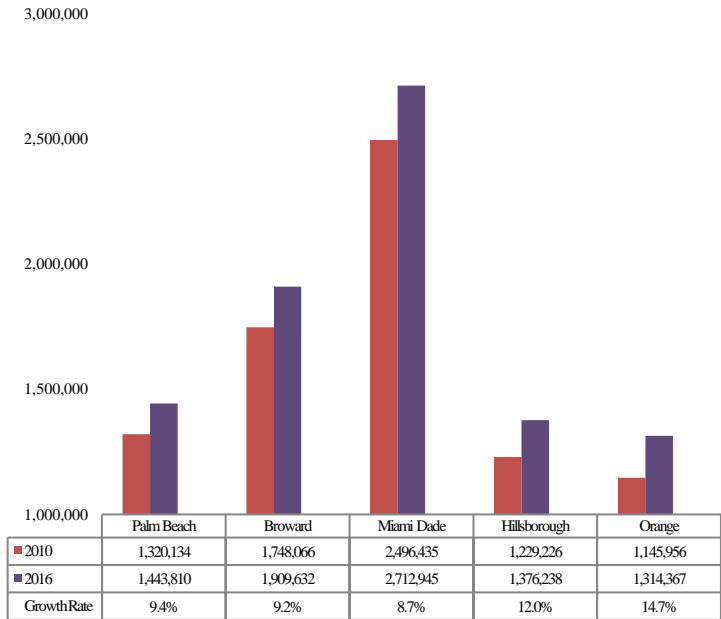
Palm Beach County is the largest county by area and third largest county by population in the State of Florida. To aid in the understanding of the demographics for the County, information on all five Florida counties with populations over one million is provided. Additional information can be found through the US Census Bureau at: <http://www.census.gov/>.

Note: Other sections of this document refer to FY 2017 population estimates derived by University of Florida, Bureau of Economics and Business Research (BEBR). (<http://www.bebr.ufl.edu/data/>)

POPULATION & GROWTH RATE

(Data is based on the 2010 US Census and 2016 US Census Bureau estimates)

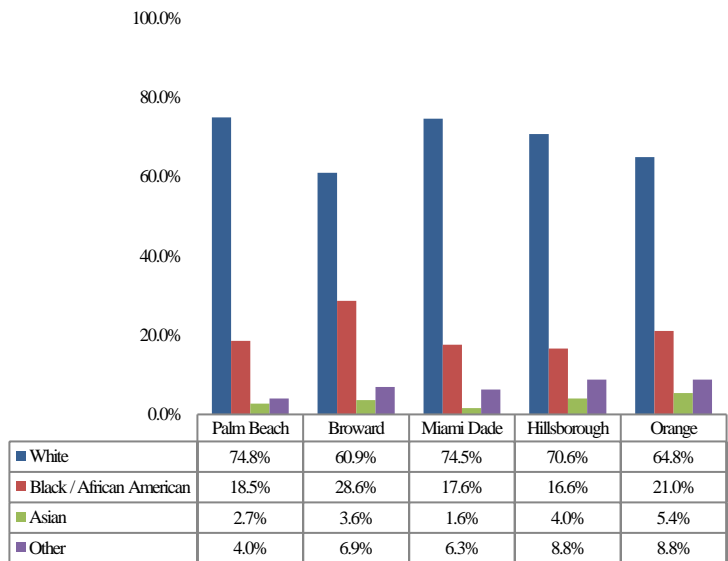
As the chart indicates, despite having the 3rd largest population with the largest land area of any of the counties, Palm Beach County was amongst the slowest population growth over the last five years. While any growth is good, the faster growth rate seen in the other counties is likely an indicator of a stronger/quicker economic recovery. Faster growth should have a positive correlation to an increase in property values and the construction industry.



ETHNICITY

(Data is based on the 2016 US Census Bureau estimates)

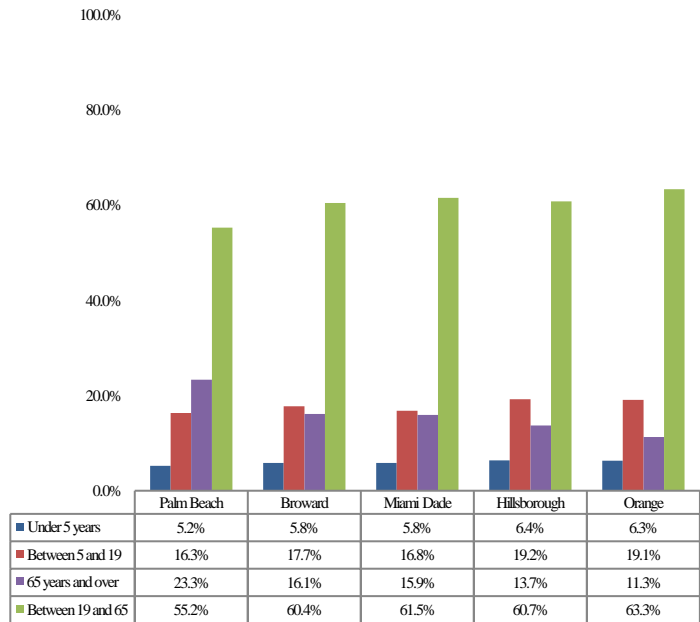
For the most part, the five largest counties in Florida have a comparable ethnic distribution. Across the counties, the largest group of the population is White, followed by Black/African American, then Asian, and finally those in the other category (which includes those who identified themselves as two or more races).



POPULATION BY AGE

(Data is based on the 2016 US Census Bureau estimates)

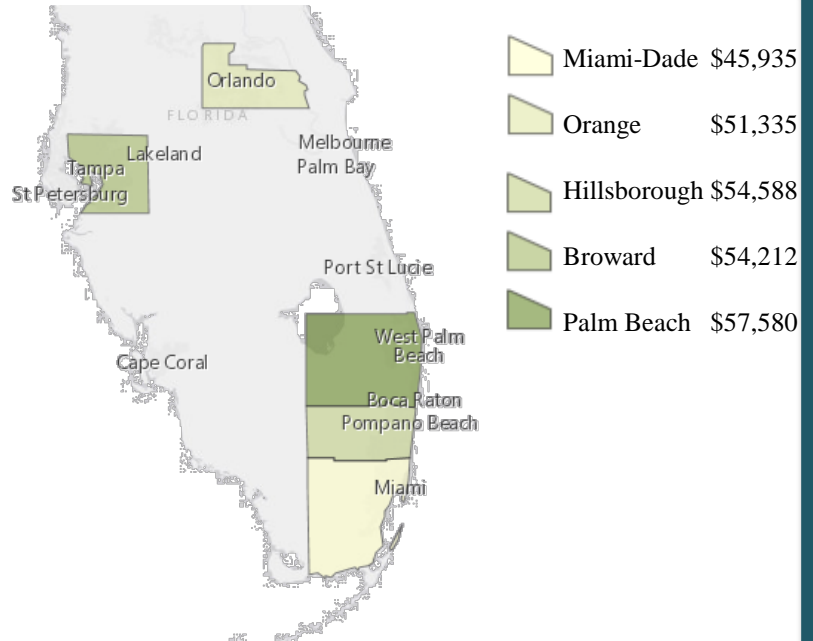
Palm Beach County has the oldest population of the five largest counties in Florida. With an average growth rate, this trend may be stable into the future. Population aging is a worldwide occurrence. The economic impact of this trend is that older populations tend to save more thereby having a positive impact on interest rates. Additionally, decreased educational expenditures are also a benefit that is associated with regions that have an older population.



MEDIAN HOUSEHOLD INCOME

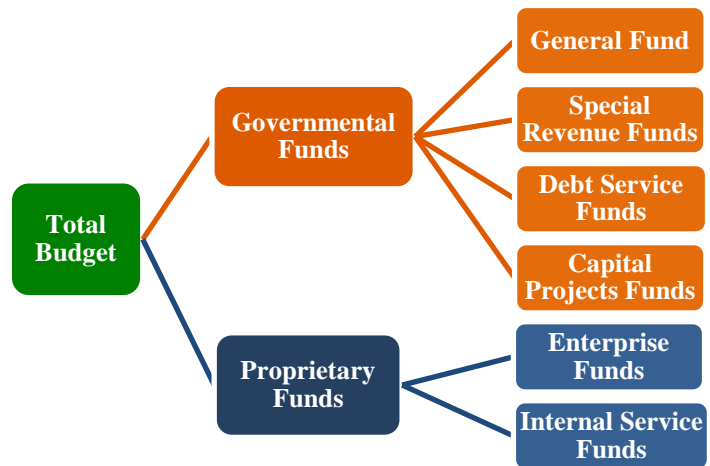
(Data is based on the 2016 American FactFinder 1 year estimates, a service feature of the US Census Bureau)

There has been an overall increase in the median household income across all of the large counties in Florida with Palm Beach County having a 1.6% increase this year. When compared to the other large counties in Florida, Palm Beach County has the highest median household income. These estimates, which include year over year growth, are a further indicator that the economic recovery is underway.



Fund Types

The financial accountability of Palm Beach County is measured on a "fund" basis in accordance with generally accepted accounting principles (GAAP). A "fund" is a separate fiscal and budgetary entity. Revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements.



Governmental Funds

General Fund (0001)

This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety, and Sheriff. Countywide Administration, County Attorney, Financial Management and Budget, Human Resources, and Purchasing are also included in the fund.

Special Revenue Funds (1000-1999)

These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The restricted or committed proceeds or specific revenue sources should be expected to continue to comprise a substantial portion of the inflows reported in the fund. The County uses a minimum of 50% as its definition of substantial. Some of the funds in this grouping are County Transportation Trust, Fire Rescue, Municipal Services Taxing District, County Library, and Tourist Development.

Debt Service Funds (2000-2999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for debt service.

Capital Projects Funds (3000-3999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facility and other capital assets. Capital project funds exclude those types of capital related outflows financed by proprietary funds.

Proprietary Funds

Enterprise Funds (4000-4999)

These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Airports and Water Utilities are considered Enterprise funds.

Internal Service Funds (5000-5999)

These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost reimbursement basis. Fleet and Risk Management are Internal Service Funds.

Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the current financial resources and the modified accrual basis of accounting. With this measurement focus, only current assets and deferred outflows, and liabilities and deferred inflows are generally included on the balance sheet. Under the modified accrual basis, revenues are recognized if they are measurable and available for use during the year. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures are recognized in the period the liabilities are incurred; however, debt service, as well as expenditures related to compensated absences, claims and judgments, and other post employment benefits are recorded only when payment is due.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring, and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called the fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses), and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in net position.

The government-wide financial statements presentation distinguishes between activities that are supported primarily by taxes and intergovernmental revenues (governmental activities) and activities that are intended to recover all or most of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, public safety, physical environment, transportation, economic environment, human services, and culture and recreation. The business-type activities of the County include the Water Utilities Department and the Department of Airports.

Fund Balance Reporting

Governmental fund balances are classified as nonspendable and spendable as follows:

Nonspendable Fund Balance includes amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (e.g. inventory, prepaids).

Spendable Fund Balance includes amounts in the following four categories:

- **Restricted Fund Balance** includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.
- **Committed Fund Balance** includes amounts that are constrained for specific purposes, that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC). Formal action must be taken by the BCC prior to the end of the fiscal year. The same formal action must be taken by the BCC to remove or change the limitations placed on the funds.
- **Assigned Fund Balance** includes amounts that are intended to be used for specific purposes that are neither restricted or committed. Fund Balance may be assigned by the BCC, the County Administrator, the Director of OFMB, or the Budget Director.
- **Unassigned Fund Balance** includes amounts in the general fund that have not been classified in the previous four categories. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed, or assigned. Deficit amounts cannot be reported for restricted, committed, or assigned fund balances in any fund.

Order of Use of Restricted and Unrestricted Funds

When both restricted and unrestricted funds are available for expenditure, restricted funds will be used first.

When committed, assigned, and unassigned funds are available for expenditure, committed funds should be spent first, assigned funds second, and unassigned funds last.

Palm Beach County's FY 2018 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions, as well as, to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following benefits:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- BUDGET POLICIES
- REVENUE POLICIES
- EXPENDITURE POLICIES
- RESERVE POLICIES
- DEBT POLICIES
- CAPITAL IMPROVEMENT POLICIES
- OTHER - ROTATION OF EXTERNAL AUDITORS

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total estimated receipts, including balances brought forward, shall equal the total appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at the fund level.

I.3 Estimates of Receipts

The budgeted receipts shall include 95% of all receipts reasonably anticipated from all sources, including taxes to be levied, and 100% of balances brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund up to 10% of the total fund budget. The Board of County Commissioners may reallocate these reserves to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV.1 - OPERATING RESERVES)

I.6 Budget Transfers

The Director of the Office of Financial Management & Budget has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) must be approved by the Board of County Commissioners.

II. REVENUE POLICIES

II.1 General Revenue Policy

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- Legislative Constraints Fee policies applicable to each fund or activity
- The related cost of the service provided
- The impact of inflation on the provision of services
- Equity of comparable fees
- Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will generally be limited to the following funds:

Countywide:

- General*
- Debt Service*

Dependent Districts:

- County Library and Library Debt Service*
- Fire Rescue MSTU s (Jupiter and Main Fire Rescue MSTU)*

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas Tax revenues will generally be limited to the following funds:

- County Transportation Trust*
- Transportation Improvement*
- Mass Transit*
- Debt Service*

II.5 Sales Taxes

The use of Sales tax revenue will generally be limited to the following funds:

General

Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay impact fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Funds and the Beach Improvement Fund.

II.9 Grants

Only grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and will conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies).

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "Quality of Life" in nature; such as, various community services, cultural, and recreational activities.

II.14 Infrastructure Surtax

On November 8, 2016 the County's one cent infrastructure surtax referendum was passed. The purpose of this surtax is to enable the County to complete the backlog of infrastructure, repair, and replacement projects that have occurred during the last several years of budget reductions.

III. EXPENDITURE POLICIES

III.1 Administrative Charges

The County has a federally approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of vacation and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate activities could be provided most cost effectively by outsiders, outsourcing of such activities will be considered. Likewise, services currently outsourced will be considered to be provided directly if there is a cost benefit to the County.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

IV. RESERVE POLICIES

A reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

The adopted budget for the General Fund will include unassigned reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve, is between 10% and 15% of net budgeted expenditures and transfers for this fund. The FY 2018 budget is 14.01%.

The adopted unassigned reserves in the General Fund shall not be less than 8% of the total General Fund budget. The FY 2018 budget is 8.24%, in line with the policy.

The County shall maintain year-end General Fund unassigned fund balance at an amount which is between 15% and 20% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy. As of September 30, 2016, unassigned fund balance was 15.80%.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Assigned fund balance in capital project funds include amounts which are being held for specific projects.

Amounts in bond construction funds for which the bonds were issued will be reflected as restricted fund balance.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves may be needed to maintain good bond ratings and the marketability of bonds. The amount of debt reserves may be established with each bond issue.

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies, may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate, which will be implemented through procedures provided in county policy CW-F-074. It will be judged appropriate only when the following conditions exist:

- When non continuous capital improvements are desired, and;
- When it can be determined that current and/or future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

- Where practical, the County will issue general obligation bonds instead of non-self supporting revenue bonds.
- Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- Palm Beach County maintains overall outstanding debt less than \$1,200 per capita.
- Debt service payments, exclusive of general obligation and self-supporting debts, will be no more than 10% of actual general governmental expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that pledged non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES

VI.1 Five-Year Program

The County will develop a five-year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of capital facilities.

VII. OTHER - ROTATION OF EXTERNAL AUDITORS

In December 1991, the Board approved a mandatory rotation policy for external auditors that prevented the current auditors from competing for the next contract. Auditing contracts have historically lasted seven years (an initial term of three years followed by up to four years of extensions). In September 2012, the Board removed the mandatory rotation requirement. The current firm can compete for the contract, but the principle must change if the same firm is used.

Long Term Goals/Policies

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were as a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents, and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction throughout the planning stages of this document have created a plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame. Additional reporting requirements were statutorily mandated during the 2006 and 2007 Florida Legislative sessions. These changes help to strengthen the connection and inter-relationship between the planning and budget development processes by identifying specific funding sources for future services required to maintain established levels of services.

House Bill (HB 7207), the Community Planning Act, was signed by the Governor on June 2, 2011, amending multiple sections of the Florida Statutes, Chapter 163, and providing significant change to growth management in Florida. This legislation changed the name of the 'Local Government Comprehensive Planning and Land Development Regulation Act' to the 'Community Planning Act'. The legislation also revised the duties of local governments and municipalities relating to comprehensive plans; reduced state oversight of land use planning and relaxed review processes; encouraged local governments to apply for certain innovative planning tools; eliminated the state mandate for transportation, schools, and parks and recreation concurrency; and authorized the state land planning agency and other appropriate state and regional agencies to provide technical assistance to local governments.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, fire-rescue, utility, coastal management, health and human services, and capital improvements. The following is a link to the Plan:

[http://discover.pbcgov.org/pzb/planning/Comprehensive Plan](http://discover.pbcgov.org/pzb/planning/Comprehensive%20Plan)

The Goals, Objectives, and Policies presented in the Plan reflect the directives of the citizenry and the Board of County Commissioners. The following are some of the Goals (in no particular order) and what is being done in FY 2018 to accomplish them:

GOAL Accommodate the increased demand for emergency services in a comprehensive and organized fashion

The County has undergone significant changes in the concentration of its growth, namely into the western portions of the County. Much of this area is either unincorporated or contains municipalities who rely on County Fire-Rescue and Sheriff's Office services. The FY 2018 Sheriff's budget reflects the funding required to continue to provide quality service at an acceptable level.

The Fire Rescue Department continues to provide quality service. The County's service area encompasses 1,762 square miles, serving approximately 902,650 people. The County currently provides full service to 19 municipalities and dispatches for an additional 13 municipalities.

GOAL Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects

The County has a policy of maintaining a five-year Capital Improvement Program to identify and fund projects required to maintain minimum acceptable levels of service. Capital project proposals are ranked as either essential, necessary, or desirable when submitted to the Budget Office during the budget development process. The projects are prioritized during meetings with the County's Management Team. Each of the major departments involved in the process; Facilities Development and Operations, Engineering, Parks and Recreation, etc.; maintain their own individual objectives and performance measures to assure the success of each project.

GOAL Preserve, protect and enhance coastal resources, and to discourage development activities that would damage or destroy coastal resources

Palm Beach County has a proactive program promoting inlet management, dune restoration, and beach nourishment to strengthen the natural defenses against storms and erosion. The County works closely with federal, state, and municipal partners to ensure a quick response, if necessary, following a storm event and to help fund restoration. Annual contracts are in place to allow for quick mobilization of a dune restoration should a coastal emergency be declared by the Governor.

GOAL Ensure that potable water and wastewater service in the County Water Utilities Department area is provided

The Palm Beach County Water Utilities Department (WUD) is committed to providing the best potable water and wastewater services to its customers. To improve this effort, WUD is working on finalizing its asset management plan for FY 2018. This will allow WUD to best plan for and manage its repair and replacement schedule for over \$1 billion in County assets. Additionally, WUD's asset management program will allow WUD to better prioritize its Capital Improvement Plan and prepare for future capacity and service needs.

In addition to providing potable water and wastewater services, WUD also provides reclaimed water service in limited regions of its service area. Currently, the Department produces approximately 22 million gallons of reclaimed water each day. The use of reclaimed water for irrigation serves the environment by offsetting the amount of potable water utilized for irrigation.

GOAL **Facilitate the provision of an adequate supply of safe, sanitary, and affordable housing to meet the needs of the County's residents**

Affordable housing in Palm Beach County is a significant budget issue. A large portion of total households live in cost burdened and overcrowded conditions, with the greatest negative effects to County residents at the very-low and low-income levels. The Department of Housing and Economic Sustainability (HES) developed a five-year plan identifying needs and setting goals and objectives for the allocation of federal, state, and County funds to support affordable housing, allowing HES to make millions of federal, state, and local funds available to serve the County's affordable housing goal. Performance measures employed by HES track housing first-mortgage financing, gap financing, foreclosure prevention (mortgage assistance), housing preservation, construction, and rehabilitation. HES has a commitment to special targeted populations which insures expedited processing for returning veterans, elderly, physically disabled as well as those residents living in the Glades Region of the County. Current programs focus on expanding access to homeownership financing, preserving existing homeownership, and creating new affordable rental opportunities through redevelopment and new construction.

GOAL **Provide an interconnected multimodal transportation system which moves people, goods and services safely, efficiently with minimal impact to the environment**

The County continues to maintain and implement a safe, convenient, and efficient transportation system through Palm Tran, Department of Airports (DOA), Engineering Department, and Metropolitan Planning Organization (MPO).

The Palm Tran Intermodal Center located in the West Palm Beach Central Business District (CBD) is oriented land use with interconnected transportation modes including County Palm Tran bus, Regional Tri-Rail, Amtrak, Greyhound, and Local West Palm Beach Trolley.

The MPO Board collaboratively plans, prioritizes, and funds short range (5-year) transportation investments totaling over \$3 billion within an urbanized area over 39 municipalities and the unincorporated County. The MPO Board also adopts a Long Range Transportation Plan (25-year) of projects and programs to support the MPO vision of a safe, efficient, connected, and multimodal transportation system.

The DOA maintains a self sustaining business model, which provides for resources to insure these goals can be supported. This is achieved by user fees to corporate partners (airlines, car rental companies, etc.) and travelers using the airport. Additional funding is received in the form of capital grants from federal and state governments. Policy and strategic decisions are implemented through the annual budget, capital budget, and Airport's Master planning process. The DOA takes policy direction and input from the Board of County Commissioners, the Airports and Aviation Advisory Board, Department of Homeland Security, federal and state agencies, as well as input from our customers to achieve a balanced approach to service delivery.

GOAL Create a balanced and diversified economy

HES continues its focus on economic sustainability in Palm Beach County. Significant resources have been secured to support expansion and revitalization of the economy in the Western Communities. Since HES was formed in January 2012 it has provided business, community redevelopment and housing initiatives resulting in a projected five year economic impact on closed or prospective projects in excess of \$15.4 billion.

New Initiatives:

1. The Economic Development Ad Valorem Tax Exemption Program continues to provide additional financial resources to businesses and is being utilized with greater frequency to meet the local match requirement to State incentive contracts.
2. HES is partnering with the County's Planning, Zoning & Building Department to utilize funds generated through the Palm Beach County Workforce Housing Program for new initiatives serving households with incomes between 60% and 140% Area Median Income.
3. HES continues to expand search capabilities and data mining features of PBC Interactive, the County's first and only real-time business web platform.
4. HES secured a \$1 million allocation from the U.S. Department of Agriculture Intermediary Re-Lending Program. The funds will capitalize a revolving loan fund financing businesses creating jobs in the rural areas of the County, including the Glades Region.

GOAL Provide a Library System that serves the informational, educational, and recreational reading needs of residents

To accomplish the Library's mission to "Connect Communities, Inspire Thought and Enrich Lives," the Library provides the public with free access to an ever changing and growing collection of library materials in a variety of formats. Librarians help people of all ages find information that meets their diverse educational, professional, and recreational needs. Inquiries submitted in person, by telephone, through email, or live chat are answered promptly and accurately. Story time classes, the Summer Reading Program, and special events are provided to build children's confidence, reading skills, and sense of community. Outreach services to day care centers include story time classes for preschoolers and instruction for day care providers on how to share books with children. The Library promotes economic vitality and individual achievement by planning and presenting technology instructional activities for all ages, by offering opportunities for adults to improve their basic literacy skills, and by designing events and activities that will allow the community to learn and develop new skills. As required by the State, the Library reviews its long range plan of service annually.

GOAL Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment to meet the long term needs of the County

The Office of Community Revitalization (OCR) is committed to strengthening and improving Palm Beach County neighborhoods by engaging citizens' participation; enhancing governmental response to community needs; and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

The OCR facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. These initiatives are undertaken in partnership with other County departments and external agencies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals.

Designed to provide neighborhoods with a link to County government, the OCR offers a wide variety of programs and services to assist residents in effectively accessing and utilizing County services and resources. These programs and services are intended to enable residents to manage community related issues, reverse community decline, and enhance the quality of life in Palm Beach County’s neighborhoods.

GOAL Provide a Countywide system of parks, beaches, open space, and recreational and cultural facilities to serve current and future needs of the County’s population

The Parks & Recreation Department strives to meet the recreation and open space needs of Countywide residents and visitors to Palm Beach County, through its 107* regional, district, special facility, community, beach, and neighborhood parks encompassing 8,697 acres. The County currently exceeds the Comprehensive Plan adopted Levels of Service (LOS) for regional and beach parks, but needs to further develop LOS for district parks. As the population continues to grow, the Parks & Recreation Department will need to expand recreational facilities and opportunities to meet the future demands of our residents and visitors. The Department has a five-year capital improvement plan that identifies and funds projects required to maintain minimum acceptable levels of service and for renewal and replacement of older facilities. Capital improvement projects are primarily funded from Park Impact Fees, Grants, General Fund, and Bonds.

*Includes leased and undeveloped properties

Short Term Goals

As part of the FY 2018 Budget process, the Board of County Commissioners held two Budget Workshops. The Board discussed and prioritized various areas of interest. In addition, each department has identified their objectives to meet the overall direction of the Board. Department objectives can be found under the Departmental Section. Although not exclusive, the following is a list of priorities for FY 2018.

- *Jobs*
- *Water Quality*
- *Agricultural Protection*
- *Environmental Protection*
- *Public Safety*
- *Maintaining Infrastructure*
- *Infrastructure Surtax*
- *Funding Road Repair*
- *Housing in the Glades*
- *Poverty*
- *Measure Program Effectiveness*
- *Homelessness*
- *Transportation (Palm Tran)*
- *Opioid Abuse*

Palm Beach County is committed to providing quality service to its residents at the lowest possible cost, in order to optimize taxpayer dollars. In developing the County's financial plan, or budget, attention is first given to assure the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

Fiscal Year

Palm Beach County's Budget is based on a fiscal, rather than calendar year. The year begins on October 1st and ends on September 30th. Thus, FY 2018 is from October 1, 2017 through September 30, 2018.

Statutory Requirements

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget" specifically directs that (among other requirements) a budget be prepared annually and it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included

The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense on proprietary funds which is budgeted on the accrual basis.

Budget Development

The FY 2018 budget was developed based on department and countywide strategies mandated by Administration. Supplemental requests were included for only critical needs. County departments maintained the same service levels as last year while attempting not to increase expenses through the implementation of efficiencies and privatization efforts.

All Department requests were due March 27th, with Constitutional Officers' proposed budgets due May 1st or as specified by State Statute.

A Workshop was held with the Management Team in May. Workshops with the Board of County Commissioners were held on June 13th and July 11th and included input from the public. Based on Board direction at these workshops, changes were made and a tentative budget was finalized.

Public Hearings were held on September 5th and 18th to receive final public comments on the Tentative Budget and to adopt a Final FY 2018 Budget. The Board of County Commissioners adopted a millage rate of 4.7815 mills for FY 2018, which is 5.27% above the rolled-back rate. The rolled-back rate is the millage which, exclusive of new construction, provides the same ad valorem tax revenue as was levied during the prior year. The Adopted budget became effective on October 1, 2017.

**Amendments
After
Adoption**

Florida Statutes specifically direct that, upon final adoption, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners, at any time within a fiscal year, may amend a budget as follows:

- Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board provided the total appropriations of the fund are not changed.

- Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose. Expenditures can not be charged directly to the reserve for contingencies.

- The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.

- A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund.

- Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose.

Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as appropriations from one line item to another within a department, transfers from designated capital reserves to establish budgets for projects previously approved, transfers between school impact fee reserves and appropriation units within the same fund, and transfers from reserves for donations for a specific purpose.

**Departmental
Performance**

Annually, the Departments include a mission statement, program/service descriptions, highlights and accomplishments, the budget year's goals (objectives), and performance measures in the Budget Document. These functions help Administration and the County Commission evaluate the performance of each Department. The Office of Financial Management and Budget has helped to establish more effective performance measures and objectives.

The over-all objective is to verify Palm Beach County performance measures are:

- A positive tool in gauging organizational achievements;

- To increase the meaningfulness (value) to all;

- An important management tool to aid decision making;

- An accurate source of justification for resource requests; and

- A way to connect staff level activities to higher level organizational missions and objectives.

Jan-17							Feb-17							Mar-17							Apr-17							May-17							Jun-17													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
1	2	3	4	5	6	7	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8	1	2	3	4	5	6	7	1	2	3	4	5	6	7	4	5	6	7	8	9	10
8	9	10	11	12	13	14	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15	16	17	18	19	20	21	22	14	15	16	17	18	19	20	11	12	13	14	15	16	17
15	16	17	18	19	20	21	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
22	23	24	25	26	27	28	26	27	28					26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		25	26	27	28	29	30		
29	30	31																			30																											

Jul-17							Aug-17							Sep-17							Oct-17							Nov-17							Dec-17												
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
						1		1	2	3	4	5						1	2	1	2	3	4	5	6	7																					
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23						
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30						
30	31																																		31												

January - February

- Development of **Departmental** and **Non-Departmental** estimates for current year and budget requests for subsequent year
- 6 February - Distribution of Budget Instructions Manual covering operating and capital budgets
- 21 Budget Retreat
- 22-24 Performance Budgeting (PB) training sessions (as needed)
- 27 PB\CIP app\ Budget Book app systems opens to departments for entry of estimates and budget requests

March

- 14 Balance Brought Forward agenda item
- 27 Submission of departmental budget requests (PB will be locked at day's end)

April

- 21 Calculations of tax requirements and gross budget and completion of overall budget review

May

- 1 Submission of Constitutional Officers' budget requests
- 10-11 Management Team Meeting

June

- 1 Property Appraiser - Estimate of assessed property value to the BCC (F.S. 200.065(7)) and submission of budget request to the State Department of Revenue (DOR) and the BCC (F.S. 195.087(1)(a))
- 13 BCC Budget Workshop (6:00 p.m.)

July

- 1 Property Appraiser - Certification of taxable property values to the BCC (F.S. 193.023(1); 200.065(11))
- 11 Regular BCC Meeting (9:30 a.m. - 5:00 p.m.) - Authorize submittal of proposed millage rate
- 15 Notification to Property Appraiser of proposed millage rate, roll back rate, and date, time, and place of 1st Public Hearing (form DR-420) (F.S. 200.065(2)(b))

August

- 1 Submission of Tax Collector's budget request to the State DOR and the BCC (F.S. 195.087(2))
- 15 Property Appraiser's - Final budget amendments from DOR (F.S. 195.087(1)(a))
- 15 Board meeting to approve requests of Tax Collector to order tax roll to be extended

September

- 5 First Public Hearing (6:00 p.m.) - Adopt proposed millage and amended tentative budget (F.S. 200.065(2)(c))
- 14 Publication of newspaper advertisements of Second Public Hearing and Budget Summary Statement (F.S. 129.03(3)(b); 200.065(2)(d) and (3(1))
- 18 Second Public Hearing (6:00 p.m.) - Adopt final millage and budget (F.S. 200.065(2)(d))
- 21 Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and DOR (F.S. 200.065(4)) and Certification of Compliance submitted to DOR (F.S. 200.068 DR-487)
- Post budget to County's website at least 2 days before hearing and within 30 days after adoption.

October - December

- 1 October - Beginning of new fiscal year
- 16 October - Submission of department narratives
- 15 December - Submission of Budget Documents to the Government Finance Officers Association Distinguished Budget Presentation Award Program

Note: After the completion of Value Adjustment Board (VAB) Hearings, final taxable values will be certified (form DR-422) (F.S. 200.065(5))

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2018 budget and FY 2019-2022 forecast.

Factors Outside County Control

- The County's FY 2018 population estimate is 1,414,144 a 1.6% increase from the previous year.
- Property values continue to rise for the sixth consecutive year (7.10 % for FY 2018) and have surpassed the peak in FY 2008 for the first time (4.13% above).
- Palm Beach County's unemployment rate is 4.4% (as of August 2017), which is slightly above the State level and lower than the National level.
- Rates for interest income are estimated at 1.00 % for FY 2017 and FY 2018.

Factors Within County Control

Financial

- Budgeted contingency amounts were analyzed on an individual basis.
- Budgeted cash reserve levels are adequate to provide for cash flow requirements.
- Savings from operational efficiencies and all revenues are projected through FY 2022.
- Bond issues are preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2018 Budget submission incorporated
 - a) An approach which matches spending levels to services performed;
 - b) A 3% increase for all employees of the Board of County Commissioners while special bargaining units' employees may have different salary adjustments; and
 - c) A maximization of resources to reduce the impact on existing service levels.
- Detailed analysis and justification was submitted for approval of new positions. If a new facility is scheduled to open, new positions were budgeted only for the period the new facility will be operational.
- Budget requests should be adequate to assure safety standards are met.
- Budget requests should be adequate to maintain service levels status quo.
- Contracting services were considered as a cost effective alternative, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment were accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.
- Equipment replaced due to age, mileage, or condition will be disposed of as trade-in or at auction. Therefore, the level of equipment inventory should not increase. In fact, it may decrease due to more efficient equipment.

General

- New facilities, becoming operational in FY 2018, impact the budget for operations and maintenance.
- Budgeted construction management costs were shown as a component of the related project cost.
- Capital Improvement Program budget requests required identification of associated operations and maintenance costs.
- Five-year projections were developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.
- Departments submitted the narrative budget with updated objectives and performance measures.

Payroll Related Assumptions

- The amount of wages subject to **Social Security** tax was reported as \$127,200 for FY 2018 when the budget was prepared. Tax rates for **Social Security and Medicare** continue at 6.2% and 1.45%, respectively.
- **Life and health insurance** rates are \$14,200 per employee, but are subject to adjustment by Risk Management.
- **Retirement rates** used for budget estimations, before the July 1, 2017 rates were approved, are listed below:

Regular	7.91%
Special Risk	23.10%
Senior Management	22.70%
Elected Official	45.44%
DROP	13.26%

Revised rates for FY 2018 after the approval of rates effective July 1, 2017 are as follows:

Regular	7.92%
Special Risk	23.27%
Senior Management	22.71%
Elected Official	45.50%
DROP	13.26%

Note: The adopted budget was not amended to reflect the revised rates due to immaterial impact.

Budgetary Issues

- Maximize efficiency to minimize annual increases in operating costs
- Maximize available resources to increase Community Revitalization efforts
- Public Safety, including Sheriff operations, and funding for programs/services to combat gang violence, pill mills, and crimes against the elderly and children
- Funding for the Office of Inspector General and Internal Auditor
- Potential funding shortfall due to the impending passage of the Additional Homestead Exemption
- Funding Mental Health issues
- Funding to provide support to the increasing Homeless Population

Trends

- Increase in construction industry
- Increase in residential and commercial property values
- Increased cost for Public Safety (Police Services, Jails, Fire Rescue, and Emergency Management)
- Increased cost to combat the Opioid Crisis/Epidemic
- Geographic centralization of County departments to reduce overhead and administration costs
- Increase in Impact Fees and Tourist Development Taxes collected
- The unemployment rate for Palm Beach County is slightly higher than the state level (4.2%) and slightly lower than the national level (4.5%); however, the County's unemployment rate has decreased from 5.3% in 2016 to 4.4% in 2017 (as of August).

Resource Choices

- Maintenance of adequate reserves while reducing ad valorem revenue
- Consideration of alternate gas tax uses to support reduction in ad valorem tax
- Implementation of efficiencies and privatization efforts
- Reduction to various capital projects to decrease ad valorem funding
- One-Cent Sales Surtax was approved during the November 2016 election. The proceeds are being used to fund the back log of infrastructure repairs, restoration, and replacements and maintain current levels of service provided by the School District, County, and Cities. The surtax funds are included as part of this document.

Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2018 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2017 budget. The following organizational changes are incorporated into the FY 2018 Budget Document. Also included in this section is information relating to changes in the location of various Operating Budgets within the budget document.

YOUTH SERVICES

Guardian Ad Litem (GAL) is a state operated and funded program. Per F.S. 29.008, Counties are required by s. 14, Art. V of the State Constitution to fund the Guardian Ad Litem offices. The county's FY 2018 budget is \$246,909 and includes \$124,287 in personal services for one case manager position and one secretary position and \$122,622 for operating/capital expenditures. Positions are managed by GAL state funded staff. Effective October 1, 2017, all fiscal and operating responsibilities have been transferred from Public Safety's Justice Services Division to the Youth Services Department. For FY 2018, the BCC approved the addition of \$100,000 to the Youth Services budget to fund two contracted positions to support the GAL program.

Family Violence Intervention Program (FVIP) program was developed as a diversion program to focus on the unique problems of each family whose child has committed domestic violence. The FVIP program is fully funded from a percentage of revenue collected from the assessment of additional court cost in accordance with F.S.939.185 which is to be used to support teen court programs, juvenile assessment centers, and other juvenile alternative programs. The County FY 2018 budget is \$256,950 and includes \$218,644 in personal services for two Court Case Advisor positions and one Juvenile Domestic Violence Mediation Program Coordinator position and \$38,306 for operating/capital expenditures. Effective October 1, 2016, all fiscal and operating responsibilities for the program have been transferred from Public Safety's Justice Services Division to the Youth Services Department.

OFFICE OF RESILIENCE

On June 20th, 2017, the Board approved the creation of the Office of Resilience. The office will serve as a resource, catalyst, and advocate for Palm Beach County's climate resilience planning, implementation activities, and sustainability efforts. This Office will collaborate with County agencies, business groups, nonprofit organizations, and stakeholders to effectively integrate resilience into programs, operations, and policies.

These activities have been recorded in the Pollution Recovery Trust Fund since FY 2013. At this time, the Pollution Recovery Trust Fund will continue to provide the funding for a portion of this department's expenses via a transfer to the General Fund.



**BUDGET SUMMARY TOTAL COMPARISON
FY 2017 Adopted to FY 2018 Adopted Budget**

What is the Budget?

The budget is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation and the number of positions estimated to fulfill the level of service represented by workload measures. In practice, the "budget" may be the plan presented to the appropriating body for adoption, labeled adopted, or the adopted budget, which is the legal authorization to expend County funds during the fiscal year. The budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law and/or administrative order.

Total Budget

The Total Budget includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The Net Budget subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

	<u>FY 2017 Adopted Budget</u>	<u>FY 2017 Modified Budget</u>	<u>FY 2018 Adopted Budget</u>
Total Budget	\$4,342,128,707	\$4,449,354,107	\$4,484,194,456
Less: Internal Service Charges	(\$133,103,452)	(\$133,103,452)	(\$139,229,584)
Interfund Transfers	(\$534,470,962)	(\$560,258,858)	(\$523,755,207)
Interdepartmental Charges	(\$24,070,278)	(\$24,340,278)	(\$25,643,136)
Net Budget	<u>\$3,650,484,015</u>	<u>\$3,731,651,519</u>	<u>\$3,795,566,529</u>
 Budgeted Reserves	 \$834,994,416	 \$769,539,129	 \$828,517,525
Budgeted Expenditures	\$2,815,489,599	\$2,962,112,390	\$2,967,049,004
Net Budget	<u>\$3,650,484,015</u>	<u>\$3,731,651,519</u>	<u>\$3,795,566,529</u>

	FY 2017 Budget		FY 2018 Budget		Increase / (Decrease)	
	Millage	Amount	Millage	Amount	Amount	Percent
General Fund	4.7815	\$789,564,716	4.7815	\$845,592,790	\$56,028,074	7.10%
Voted Debt Service	0.1327	\$21,928,020	0.1208	\$21,379,848	(\$548,172)	-2.50%
Sub-Total Countywide	4.9142	\$811,492,736	4.9023	\$866,972,638	\$55,479,902	6.84%
Dependent Districts						
County Library	0.5933	\$52,345,689	0.5891	\$55,477,125	3,131,436	5.98%
Fire-Rescue Countywide MSTU	3.4581	231,718,738	3.4581	247,874,640	16,155,902	6.97%
Jupiter Fire MSTU	2.0035	19,414,286	2.0038	20,679,964	1,265,678	6.52%
Sub-Total Dependent Districts		\$303,478,713		\$324,031,729	\$20,553,016	6.77%
Total Property Taxes		\$1,114,971,449		\$1,191,004,367	\$76,032,918	6.82%

Use of Property Taxes	FY 2017	FY 2018	Increase / (Decrease)	
	Budget	Budget	Amount	Percent
County Commission - Countywide	\$284,341,532	\$297,538,038	\$13,196,506	4.64%
County Commission - Voted Debt Service	21,928,020	21,379,848	(548,172)	-2.50%
County Library	52,345,689	55,477,125	3,131,436	5.98%
Fire-Rescue	251,133,024	268,554,604	17,421,580	6.94%
Sheriff	449,190,664	486,175,576	36,984,912	8.23%
Property Appraiser	18,615,000	19,480,000	865,000	4.65%
Judicial System	4,157,718	5,080,904	923,186	22.20%
Clerk & Comptroller	13,494,824	14,065,674	570,850	4.23%
Supervisor of Elections	10,469,978	8,667,598	(1,802,380)	-17.21%
Tax Collector	9,295,000	14,585,000	5,290,000	56.91%
Total	\$1,114,971,449	\$1,191,004,367		

**PERCENT INCREASE (DECREASE) IN MILLAGE
OVER ROLLED-BACK RATE ⁽¹⁾**

	FY 2018 Rolled-Back Rate		FY 2018 Adopted Taxes		Adopted Increase or Decrease		
	<i>Millage</i>	<i>Taxes</i>	<i>Millage</i>	<i>Taxes</i>	<i>Millage</i>	<i>Taxes</i>	<i>% Increase Or (Decrease) From Rolled-Back Rate</i>
Countywide ⁽²⁾	4.5421	\$803,255,676	4.7815	\$845,592,790	0.2394	\$42,337,114	5.27 %
County Library District ⁽³⁾	0.5208	49,045,131	0.5491	51,710,218	0.0283	2,665,087	5.43 %
Fire-Rescue MSTU	3.2747	234,728,633	3.4581	247,874,640	0.1834	13,146,007	5.60 %
Jupiter Fire-Rescue MSTU	1.9065	19,675,792	2.0038	20,679,964	0.0973	1,004,172	5.10 %
Aggregate Millage Rate ⁽⁴⁾	6.3363		6.5925		0.2562		4.04 %
Total Taxes		\$1,120,554,135		\$1,165,857,612			

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millage of 0.1208 mills Countywide down from 0.1327 mills in FY 2017.

(3) Exclusive of voted debt millage of 0.0400 mills County Library down from 0.0442 mills in FY 2017.

(4) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. The aggregate millage rate is not the sum of the individual millage rates levied for countywide and dependent districts.

Current Property Taxes

Computed as a percentage of the taxable value of real property and personal property. Each year Countywide and Dependent Taxing Districts millage rates are established. A "mill" is one tenth of a penny, or \$1.00 of ad valorem tax for each \$1,000 of certified taxable value.

A property owner with property assessed at \$150,000 and a homestead exemption of \$50,000 will pay the Countywide millage on \$100,000 of taxable value, calculated by the following formula:

$$\text{(Assessed Value - Homestead Exemption) divided by 1,000 x Millage Rate = Property Tax}$$

$$(\$150,000 - 50,000) / 1,000 \times 4.9023 = \$490.23$$

Note the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

Licenses, Permits, and Other Taxes

Licenses include both professional and occupational licenses; permits consist of building and various other permits; and other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent property taxes.

Intergovernmental Revenues

Includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments-in-lieu-of-taxes.

Charges for Services

Includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Interest Earnings & Other Misc.

Includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources. Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories.

Interfund Transfers

Amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements (except the receipts of an internal service fund).

Debt Proceeds

Includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Brought Forward

Includes fund balances carried over from the previous year.

FY 2018 Budgeted Revenues

	General Fund (0001)	Special Revenue Funds (1000-1999)	Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
Current Property Taxes	\$845,592,790	\$320,264,822	\$25,146,755	\$0	\$0	\$0	\$1,191,004,367
Licenses, Permits, & Other Taxes	105,661,621	119,592,657	0	50,037,776	682,025	0	275,974,079
Intergovernmental Revenues	127,724,825	143,730,608	2,000,000	81,133,175	35,869,857	0	390,458,465
Charges For Services	110,215,870	77,878,732	0	3,770,950	276,066,284	139,229,584	607,161,420
Interest Earnings & Other Misc.	(45,838,197)	(6,540,880)	(1,144,401)	5,798,285	27,482,400	3,282,150	(16,960,643)
Interfund Transfers	3,501,506	110,077,189	80,186,372	58,029,833	271,960,307	0	523,755,207
Total Revenues	\$1,146,858,415	\$765,003,128	\$106,188,726	\$198,770,019	\$612,060,873	\$142,511,734	\$2,971,392,895
Debt Proceeds	0	11,470,896	0	0	0	0	11,470,896
Total Revenues and Other Financing Sources	\$1,146,858,415	\$776,474,024	\$106,188,726	\$198,770,019	\$612,060,873	\$142,511,734	\$2,982,863,791
Balances Brought Forward (BBF)	158,138,101	221,923,444	15,854,681	702,254,002	364,887,380	38,273,057	1,501,330,665
Total Budgeted Revenues, Financing Sources, and BBF	\$1,304,996,516	\$998,397,468	\$122,043,407	\$901,024,021	\$976,948,253	\$180,784,791	\$4,484,194,456

Note: Changes in Fund Balance can be found on page 83 through 90; Budget Comparison by Fund can be found on pages 91 through 97

General Government	A major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, Administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervisor of Elections, and various other general government services.
Public Safety	A major service provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.
Physical Environment	Consists of the cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.
Transportation	Includes the costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the Engineering County Transportation Trust Fund, Palm Tran, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.
Economic Environment	Consists of the cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to the economic environment.
Human Services	Consists of the cost of providing services for the care, treatment, and control of human illness, injury, or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation, and other human services.
Culture and Recreation	Includes the cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.
Interfund Transfers	Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."
Reserves	Specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.
Internal Services	Expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self insurance, and workers' compensation.
Non-Departmental	Costs of government services which are not directly attributable to a specific County program or operation. Examples of non-departmental expenditures include debt service obligations and contributions to Human Service organizations.

FY 2018 Budgeted Expenditures

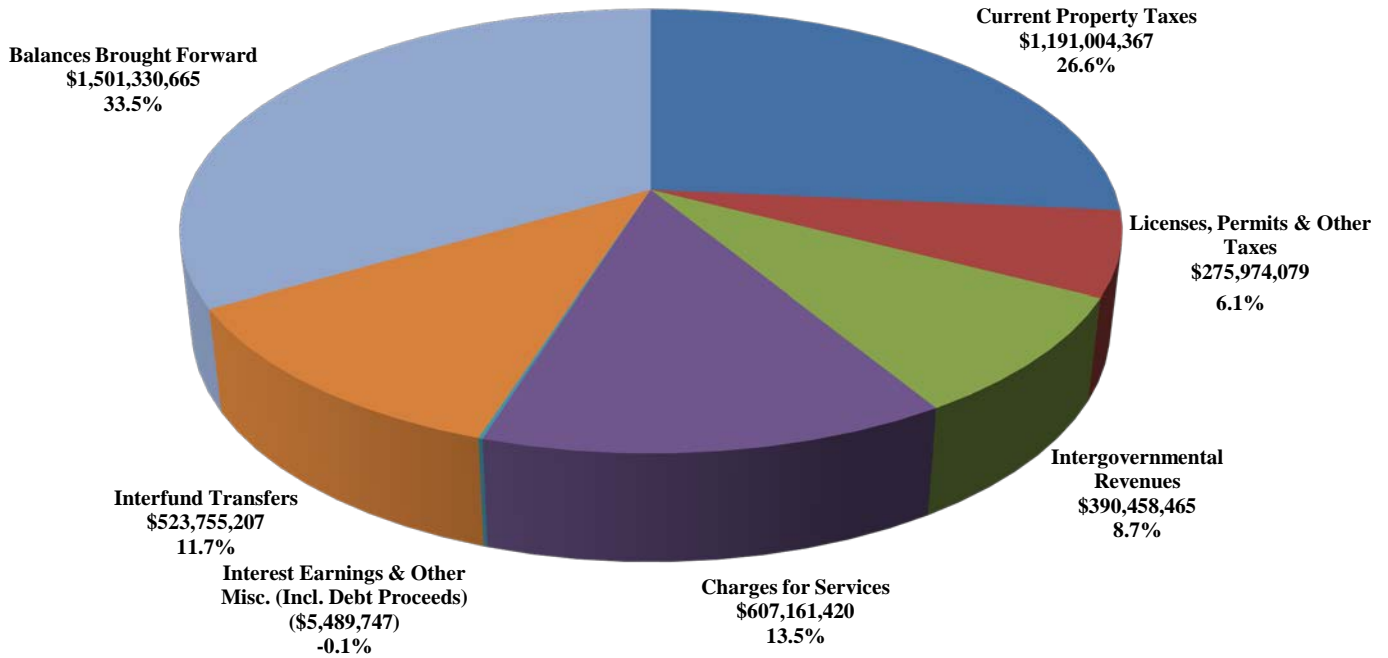
	General Fund (0001)	Special Revenue Funds (1000-1999)	Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
General Governmental	\$201,989,558	\$11,442,192	\$0	\$189,144,077	\$0	\$0	\$402,575,827
Public Safety	656,927,006	351,004,218	-	50,202,732	-	-	1,058,133,956
Physical Environment	14,056,499	17,701,850	-	30,814,231	392,862,081	-	455,434,661
Transportation	4,235,000	180,818,381	-	166,059,364	198,705,423	-	549,818,168
Economic Environment	40,548,458	101,102,270	-	2,912,609	-	-	144,563,337
Human Services	72,240,493	22,303,855	-	5,097,171	-	-	99,641,519
Culture and Recreation	62,548,292	60,629,270	-	49,132,174	-	-	172,309,736
Interfund Transfers	166,260,059	78,262,789	4,682,531	2,379,171	272,163,045	7,612	523,755,207
Reserves	107,497,943	174,369,540	10,194,560	405,696,401	98,749,499	32,009,582	828,517,525
Internal Services	0	-	-	-	-	148,767,597	148,767,597
Non-Departmental	(21,306,792)	763,103	107,166,316	(413,909)	14,468,205	-	100,676,923
Total Expenditures	\$1,304,996,516	\$998,397,468	\$122,043,407	\$901,024,021	\$976,948,253	\$180,784,791	\$4,484,194,456

Note: Changes in Fund Balance can be found on page 83 through 90; Budget Comparison by Fund can be found on pages 91 through 97

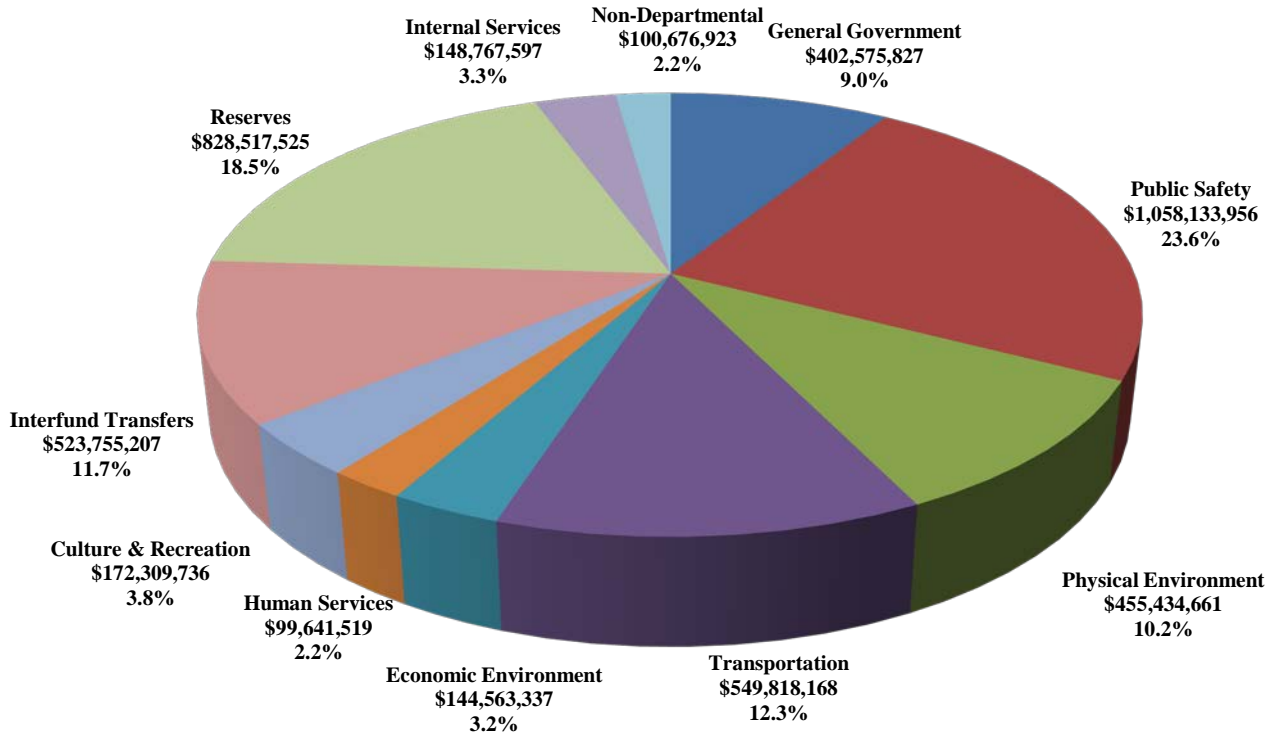
BUDGET SUMMARY

\$4,484,194,456

Revenues by Type



Expenditures by Activity Type



FISCAL YEAR 2014-2018

<u>Revenue Source</u>	<u>Actual FY2014</u>	<u>Actual FY2015</u>	<u>Actual FY2016</u>	<u>Estimated FY2017</u>	<u>Budget FY2018</u>
Current Property Taxes	\$ 854,253,133	\$ 915,225,780	\$ 994,096,012	\$ 1,067,651,974	\$ 1,191,004,367
Licenses, Permits & Other Taxes	\$ 243,414,715	263,901,585	279,546,833	264,764,319	275,974,079
Intergovernmental Revenues	\$ 228,700,639	237,570,513	233,519,986	285,525,643	390,458,465
Charges for Services	\$ 534,917,522	541,664,939	563,253,529	577,254,421	607,161,420
Interest Earnings & Other Misc (Incl Debt Proceeds)	\$ 246,473,619	355,062,567	415,342,447	84,068,632	-5,489,747
Interfund Transfers	\$ 450,823,998	475,768,380	483,305,048	508,968,066	523,755,207
Balances Brought Forward	\$ 1,348,698,092	1,387,468,761	1,429,390,809	1,498,750,952	1,501,330,665
Total	\$ 3,907,281,718	\$ 4,176,662,525	\$ 4,398,454,664	\$ 4,286,984,007	\$ 4,484,194,456

Uses of Funds

General Government	\$ 227,130,649	\$ 244,847,414	\$ 360,743,199	\$ 301,389,497	\$ 402,575,827
Public Safety	837,213,368	847,001,000	883,314,170	940,134,503	1,058,133,956
Physical Environment	184,116,557	209,425,852	212,328,467	239,740,404	455,434,661
Transportation	225,661,885	270,789,203	266,245,693	238,110,551	549,818,168
Economic Environment	69,679,214	75,196,764	81,618,407	96,855,355	144,563,337
Human Services	90,243,263	83,108,217	82,359,025	91,814,244	99,641,519
Culture/ Recreation	110,879,421	111,848,441	117,948,172	124,223,299	172,309,736
Interfund Transfers	450,823,998	475,768,380	483,305,048	508,968,066	523,755,207
Reserves	0	0	0	0	828,517,525
Internal Services	120,625,406	116,425,428	125,199,877	132,820,862	148,767,597
Non-Departmental	169,970,346	279,835,121	244,070,362	111,596,561	100,676,923
Total	\$ 2,486,344,107	\$ 2,714,245,820	\$ 2,857,132,420	\$ 2,785,653,342	\$ 4,484,194,456

(Per Florida Statute 129.01(2)(b))

<u>Budgeted Revenues</u>	Total	Countywide	Non-Countywide
Current Property Taxes	\$ 1,191,004,367	\$ 866,972,638	\$ 324,031,729
Licenses, Permits & Other Taxes	275,974,079	256,496,952	19,477,127
Intergovernmental Revenues	390,458,465	388,762,321	1,696,144
Charges for Services	607,161,420	564,224,878	42,936,542
Interest Earnings & Other Misc.	79,012,232	73,334,872	5,677,360
Interfund Transfers	523,755,207	477,440,025	46,315,182
Debt Proceeds	11,470,896	11,470,896	-
Statutory Reserves	(95,972,875)	(76,647,677)	(19,325,198)
Balances Brought Forward	1,501,330,665	1,317,022,693	184,307,972
Total Revenues	<u>\$ 4,484,194,456</u>	<u>\$ 3,879,077,598</u>	<u>\$ 605,116,858</u>

<u>Budgeted Expenditures</u>	Total	Countywide	Non-Countywide
General Government	\$ 402,575,827	\$ 402,575,827	\$ -
Public Safety	1,058,133,956	704,602,162	353,531,794
Physical Environment	455,434,661	455,434,661	-
Transportation	549,818,168	548,898,759	919,409
Economic Environment	144,563,337	143,587,383	975,954
Human Services	99,641,519	99,641,519	-
Culture & Recreation	172,309,736	116,462,901	55,846,835
Interfund Transfers	523,755,207	490,449,556	33,305,651
Reserves	828,517,525	672,267,263	156,250,262
Internal Services	148,767,597	148,767,597	-
Non-Departmental	100,676,923	96,389,970	4,286,953
Total Expenditures	<u>\$ 4,484,194,456</u>	<u>\$ 3,879,077,598</u>	<u>\$ 605,116,858</u>

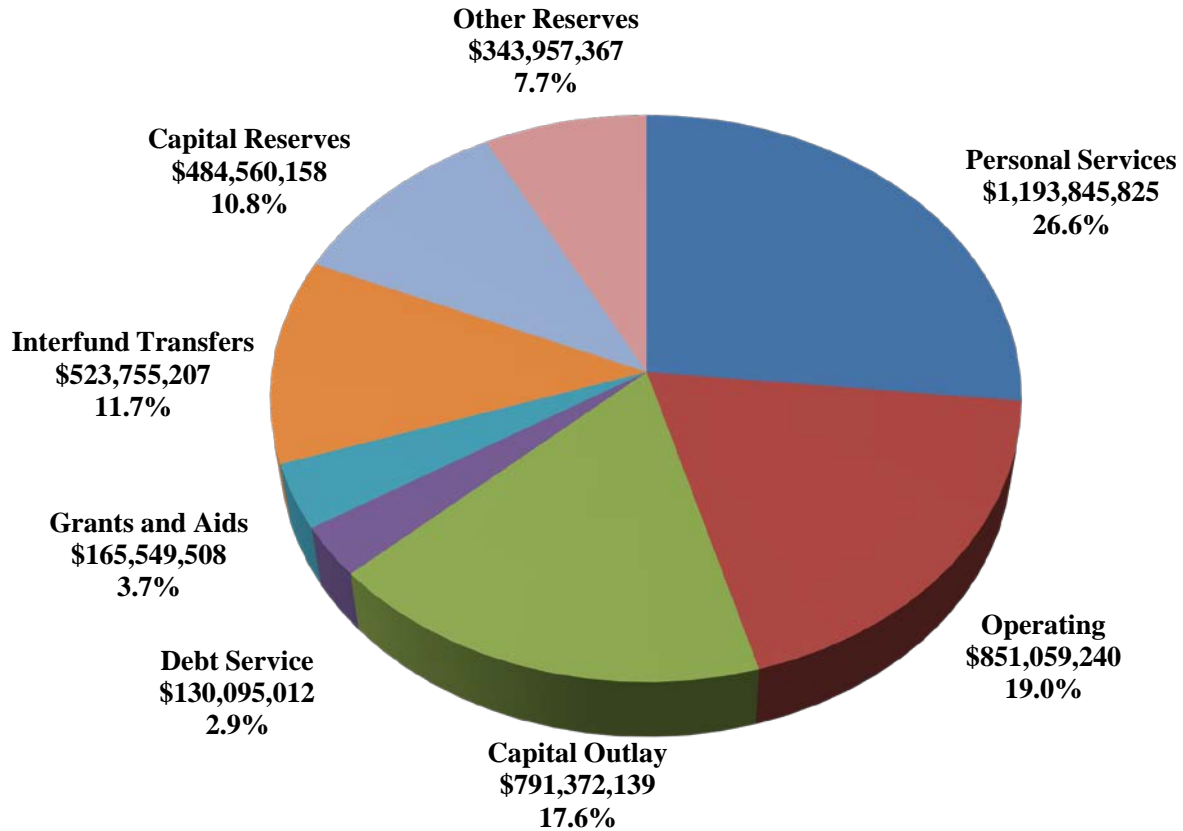
*Note: Please refer to page 97 for a listing of Non-Countywide funds.

SUMMARY OF REVENUES BY SOURCE

Palm Beach County, FL

	FY 2016	FY 2017	FY 2018	%
	Actual	Estimate	Budget	Change
Current Property Taxes	\$ 994,096,012	\$ 1,067,651,974	\$ 1,191,004,367	11.6%
Licenses, Permits & Other Taxes				
Franchise Fee	\$ 33,824,684	\$ 32,081,000	\$ 32,901,000	2.6%
Utility Service Tax	41,192,920	41,307,000	42,346,000	2.5%
Local Option Gas Taxes	50,877,975	52,772,000	53,827,000	2.0%
Tourist Development Tax	47,118,185	49,002,912	50,963,030	4.0%
Communication Services Tax	23,603,275	23,605,000	22,123,000	-6.3%
Developer Contributions & Impact Fees	46,813,439	38,596,611	45,016,103	16.6%
Building Permits	18,281,445	16,000,000	16,500,000	3.1%
Other Licenses, Permits & Other Taxes	17,845,334	11,399,796	12,297,946	7.9%
Licenses, Permits & Other Taxes	\$ 279,557,258	\$ 264,764,319	\$ 275,974,079	4.2%
Intergovernmental Revenues				
State Shared Revenues	\$ 30,710,523	\$ 31,416,000	\$ 32,096,000	2.2%
State Grants	38,689,294	30,203,581	60,749,859	101.1%
One-Half Cent Sales Tax	87,782,242	88,741,779	92,124,000	3.8%
Other Local Government Revenue	1,491,142	4,424,837	4,614,294	4.3%
Federal Grants	50,803,455	53,789,099	102,316,665	90.2%
Constitutional Gas Tax	17,713,382	18,262,000	18,628,000	2.0%
Other Intergovernmental Revenues	6,329,948	58,688,347	79,929,647	36.2%
Intergovernmental Revenues	\$ 233,519,986	\$ 285,525,643	\$ 390,458,465	36.8%
Charges for Services				
Water and Wastewater	\$ 186,851,127	\$ 190,706,000	\$ 195,586,000	2.6%
Airport	77,582,781	79,436,459	80,480,284	1.3%
Sheriff	70,005,535	74,190,738	74,190,738	0.0%
Fire Rescue	32,067,188	33,151,196	35,389,091	6.8%
Parks and Recreation	18,359,468	19,309,542	19,708,159	2.1%
Palm Tran	13,403,121	12,746,907	12,772,766	0.2%
Interdepartmental	145,830,554	148,895,664	164,872,720	10.7%
Other Charges for Services	19,143,331	18,817,915	24,161,662	28.4%
Charges for Services	\$ 563,243,104	\$ 577,254,421	\$ 607,161,420	5.2%
Interest	\$ 23,501,445	\$ 22,380,654	\$ 18,881,162	-15.6%
Miscellaneous	89,957,167	59,891,609	60,131,070	0.4%
Interfund Transfers	483,305,047	508,968,066	523,755,207	2.9%
Debt Proceeds	301,883,835	1,796,369	11,470,896	538.6%
Statutory Reserves	-	-	(95,972,875)	0.0%
Balance Brought Forward	1,429,390,809	1,498,750,952	1,501,330,665	0.2%
Total	\$ 4,398,454,664	\$ 4,286,984,007	\$ 4,484,194,456	4.6%

Total of All Funds \$4,484,194,456



The above graph reflects how funds for the total County budget are allocated.

Personal Services - includes expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating - includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay - used for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service - expenditures that include debt for all funds, including principal, interest, and other debt service costs, but do not include reserves for debt (\$15,978,961) which are part of Other Reserves.

Grants and Aids - includes all grants, subsidies, and contributions to other governmental agencies and private organizations, excluding transfers to agencies within the same governmental entity.

Interfund Transfers - amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - a specified amount of funds set aside for the purpose of meeting future expenses for Capital Projects.

Other Reserves - reserves for cash carry forward, contingencies, specific operations, and debt service.

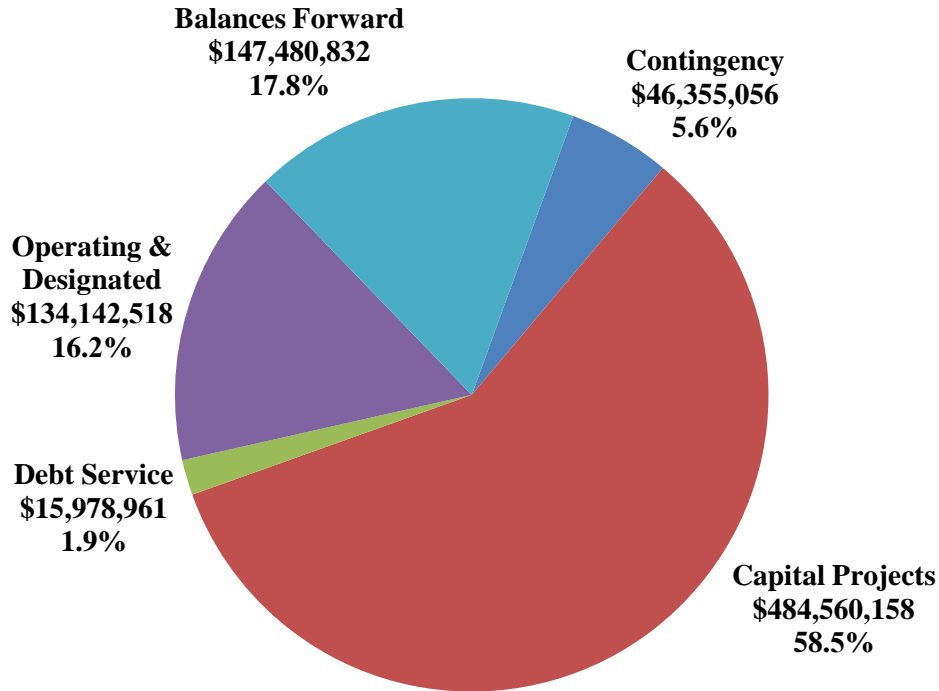
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
	Actual	Actual	Actual	Estimate	Budget
Personal Services	\$ 988,470,065	\$ 1,019,077,239	\$ 1,052,566,163	\$ 1,128,924,276	\$ 1,193,845,825
Operating Expenses	579,271,746	597,105,595	634,819,183	667,919,711	851,059,240
Capital Outlay (1)	139,554,850	190,723,499	278,690,171	214,401,190	791,372,139
Debt Service (2)	196,851,444	309,416,418	274,077,488	138,214,630	130,095,012
Grants & Aids	131,372,004	122,154,689	133,674,367	127,225,469	165,549,508
Capital Reserves	0	0	0	0	484,560,158
Other Reserves	0	0	0	0	343,957,367
Interfund Transfers	450,823,998	475,768,380	483,305,048	508,968,066	523,755,207
Total Gross Budget	\$ 2,486,344,107	\$ 2,714,245,820	\$ 2,857,132,420	\$ 2,785,653,342	\$ 4,484,194,456

(1) Capital Outlay includes capital projects as well as operating capital expenses.

(2) Debt Service includes lease purchases and excludes PBSO debt service budget.

Note: Constitutional Officers' expenses are not offset by excess fees.

FY 2018 Budgeted Reserves by Type
\$828,517,525



	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total FY 2018
General Fund (0001)	\$ 20,000,000	\$ -	\$ -	\$ -	\$ 87,497,943	\$ 107,497,943
Special Revenue Funds (1000-1999)	12,253,715	-	-	102,132,936	59,982,889	174,369,540
Debt Service Funds (2000-2999)	-	-	10,194,560	-	-	10,194,560
Capital Projects Funds (3000-3999)	617,405	403,739,696	1,339,300	-	-	405,696,401
Enterprise Funds (4000-4999)	13,483,936	80,820,462	4,445,101	-	-	98,749,499
Internal Service Funds (5000-5999)	-	-	-	32,009,582	-	32,009,582
Total FY 2018	\$ 46,355,056	\$ 484,560,158	\$ 15,978,961	\$ 134,142,518	\$ 147,480,832	\$ 828,517,525

Contingency represents amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects represents amounts set aside for capital improvement projects.

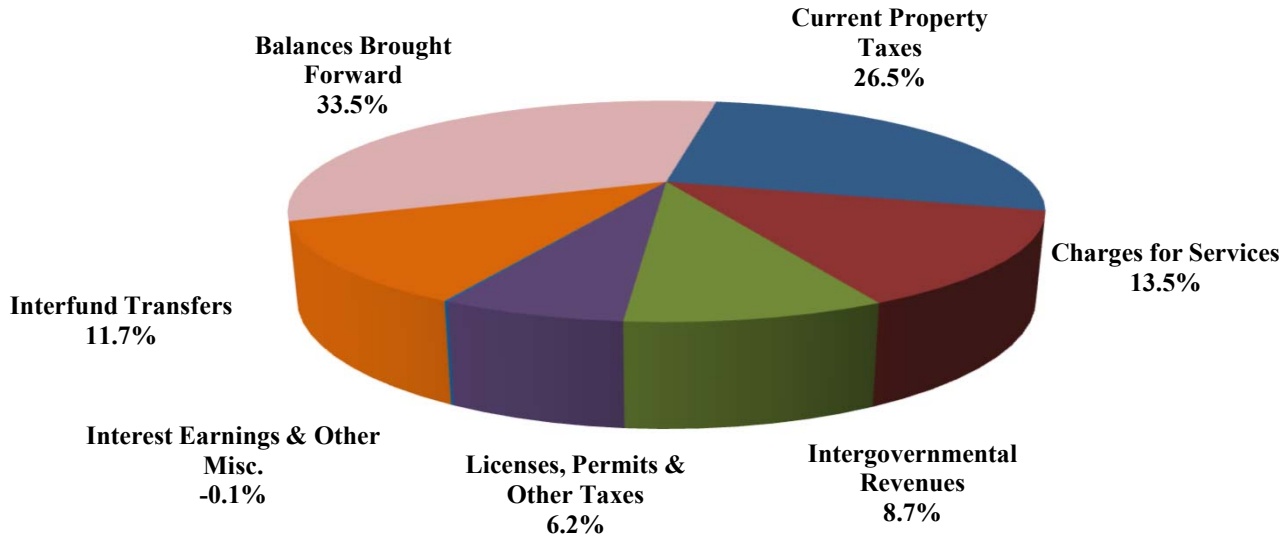
Debt Service represents funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves provides funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Balances Forward represents funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

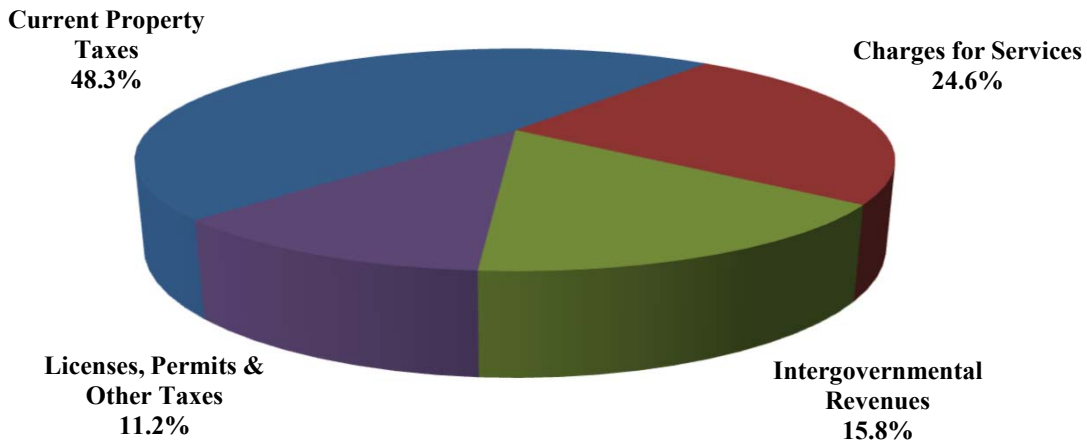
TRENDS AND FORECASTS

The graph below represents FY 2018 budgeted revenues totaling \$4,484,194,456



The use of fund balances and interfund transfers comprise 45.2% of total budgeted revenues in Palm Beach County. When you exclude these two categories, the major revenue sources for Palm Beach County are property taxes, charges for services, intergovernmental revenues, and licenses, permits and other taxes. These major current revenue sources account for 54.9% of overall FY 2018 budgeted revenue, or 100% of FY 2018 budgeted revenue not including fund balance and interfund transfers.

FY 2018 Major Revenue Sources



The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

TRENDS AND FORECASTS

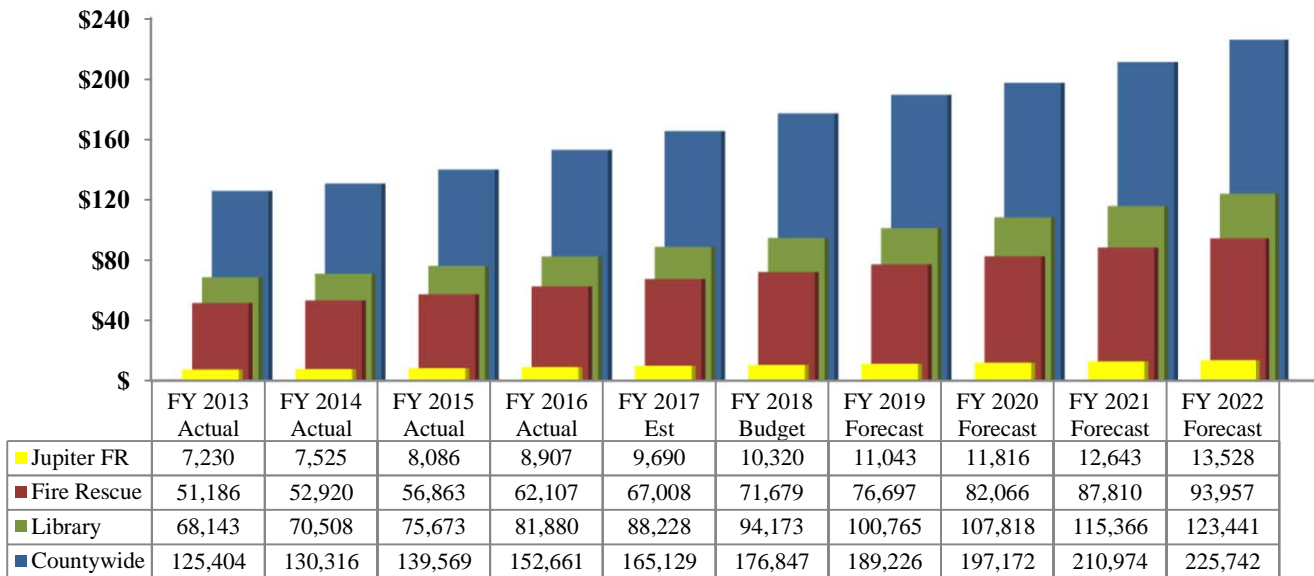
Current Property Taxes

The major revenue source funding Palm Beach County's general operations continues to be property taxes. The following graphs present the history of the taxable property values and the operating property tax revenues for the County, the Fire district, and the Library district. The FY 2018 budget is based on the County experiencing an increase in taxable property values of \$11.7 billion (7.1%), with existing property values up \$9.0 billion, and the addition of new construction of approximately \$2.7 billion. The County anticipates the taxable property values to increase by 7% in FY 2019. Thereafter, property values are projected to increase 7% annually.

In FY 2018, current property taxes total \$1.191 billion. Of this amount, \$845.6 million or 71.0% is attributable to the Countywide millage rate excluding voted debt. The Fire Rescue taxes comprise \$268.6 million or 22.5% of the total. The remaining property tax revenue is related to millages for the County Library (\$51.7 million or 4.4%) and the general obligation debt (\$25.1 million or 2.1%).

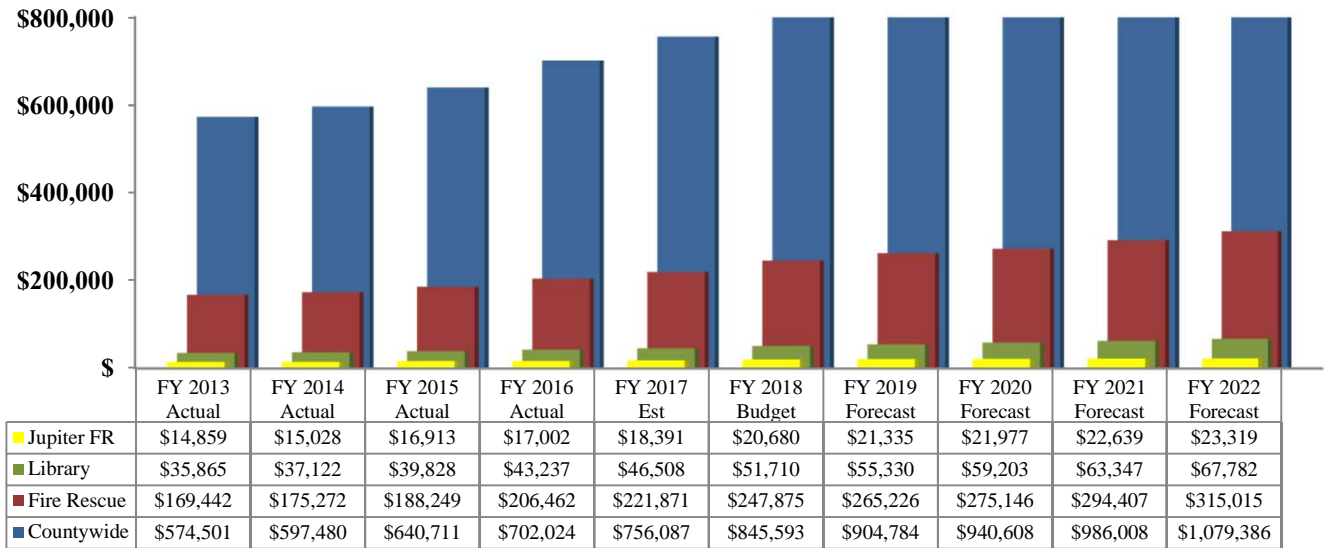
The Countywide operating tax rate is 4.7815; no increase from FY 2017. The rollback rate is the millage rate that generates the same tax revenue from the same assessed properties. Therefore, new construction is not calculated in the roll-back rate. FY 2018 new construction is valued at approximately \$2.7 billion, which equates to Countywide property tax revenue of approximately \$12.8 million.

Taxable Property Values (\$000,000)



TRENDS AND FORECASTS

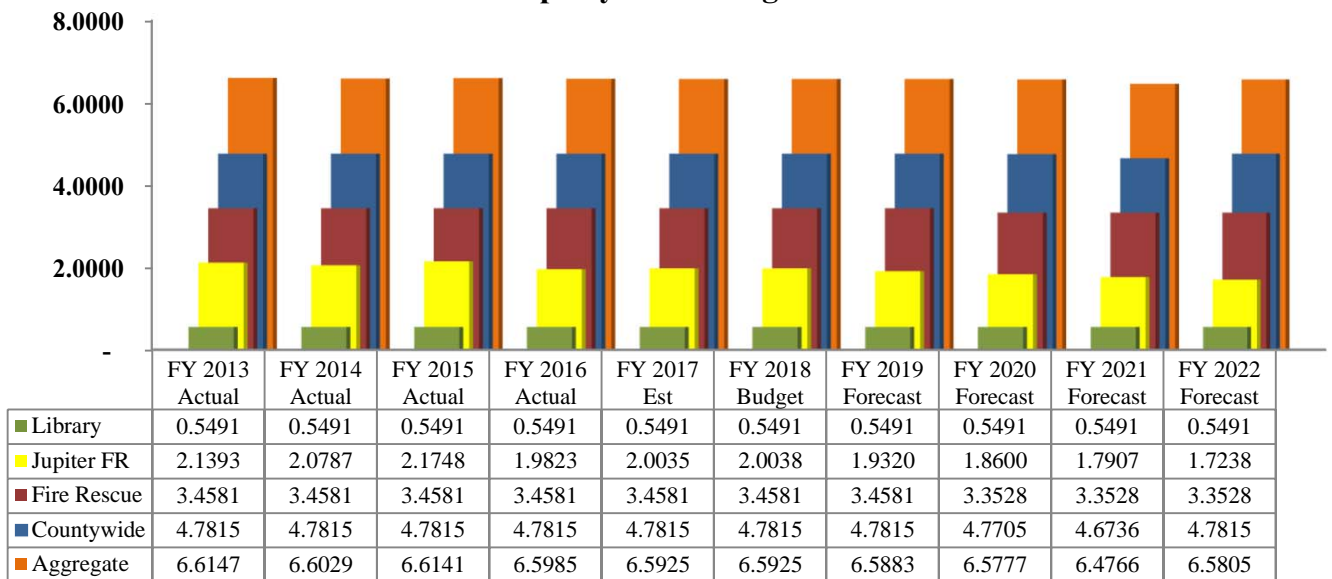
Property Tax (Operating) Revenues (\$000)



Excludes voted debt

The graph below illustrates the history of the Countywide, Library, Fire Rescue and Jupiter Fire Rescue operating millage rates, as well as the aggregate millage rate.

Property Tax Millage Rates



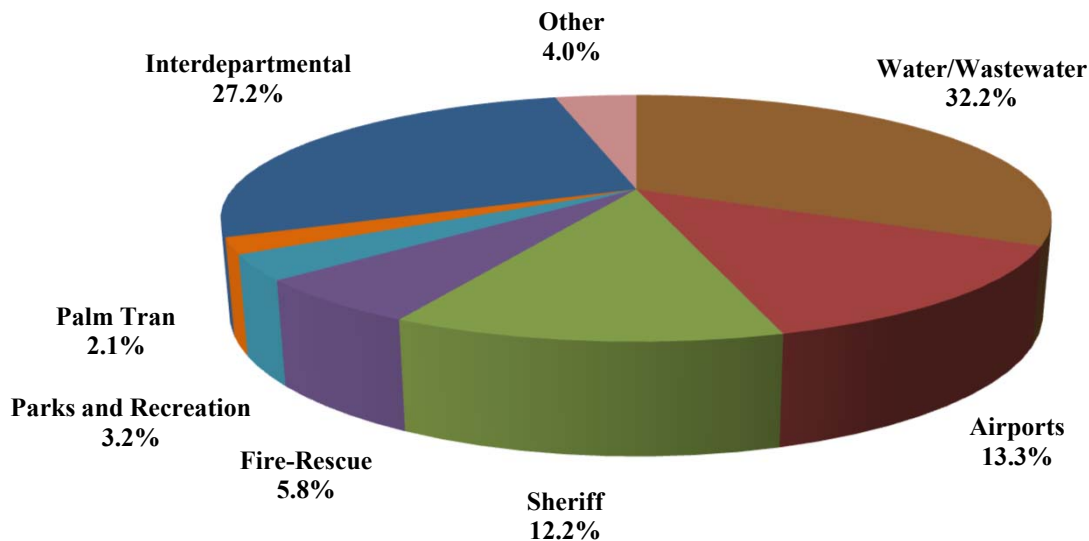
TRENDS AND FORECASTS

Charges for Services

Charges for Services represents fees charged as a result of direct benefit or in lieu of other charges. As shown in the graph below, Interdepartmental Charges and Water/Wastewater Utilities Charges account for a majority of the revenues in the charges for services category. The other major revenues in this category include Airport, Sheriff, and Fire Rescue charges. The remaining balance in charges for services include Parks and Recreation fees, Palm Tran fares, and other miscellaneous fees.

The graph below illustrates the percentage of each charge for services type against the total of all charges for services (\$607,161,420).

FY 2018 Charges for Services

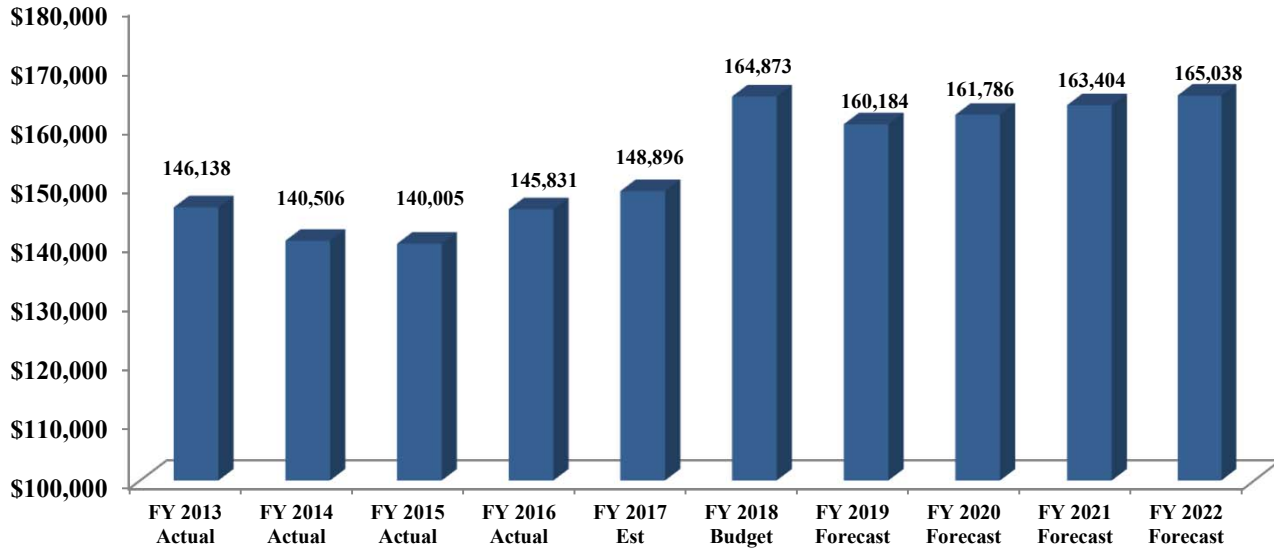


Charges for Services - Interdepartmental Charges

Interdepartmental Charges total \$164,872,720 in FY 2018, or 27.2% of the FY 2018 Charges for Services Category. Interdepartmental Charges represent charges for goods and services exchanged between County departments. The majority of revenues in this category are related to Risk Management charges for insurance, including health, property and casualty, and workers compensation, which amounts to \$101.7 million or 61.7% of the total. The other major source of revenue is Fleet Management charges (\$37.5 million). Combined, Risk Management and Fleet Management charges comprise over 84.4% of the Interdepartmental Charges category. These revenues are based on a cost allocation method supported to recover costs to support the operations. Internal Service charges are projected to decrease by 2.8% in 2019 and then increase 1.0% annually. This is determined based on potential increase in the service departments budgets related to personnel retirement cost increases and maintenance contract increases.

TRENDS AND FORECASTS

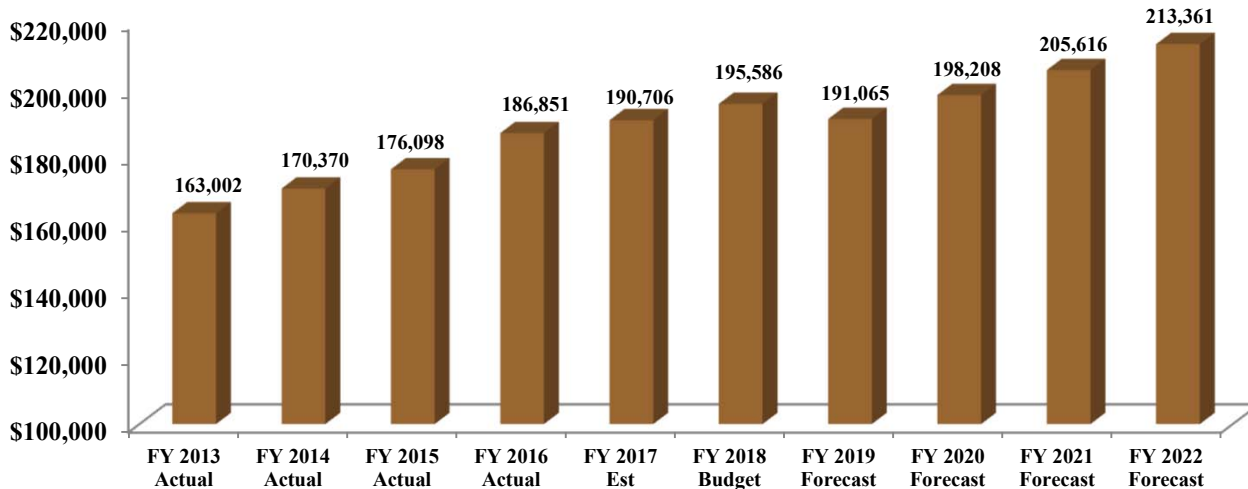
Interdepartmental Charges (\$000)



Charges for Services - Water/Wastewater Utilities Charges

Water/Wastewater Utilities charges total \$195,586,000 in FY 2018, or 32.2% of the FY 2018 Charges for Services Category. These revenues represent fees paid to the Water Utilities Department for providing potable water, reclaimed water, and wastewater service to approximately 576,000 residents in the central and south-central unincorporated areas of the County and the western communities. Effective October 1, 2015 fees for potable water, wastewater, and reclaimed water were increased by 3.1% as part of the annual Consumer Price Index adjustment for water and sewer maintenance. The revenue from the fee increase in FY 2018 is offset by conservation efforts resulting in a decrease in gallons per household.

Water/Wastewater Utilities Charges (\$000)

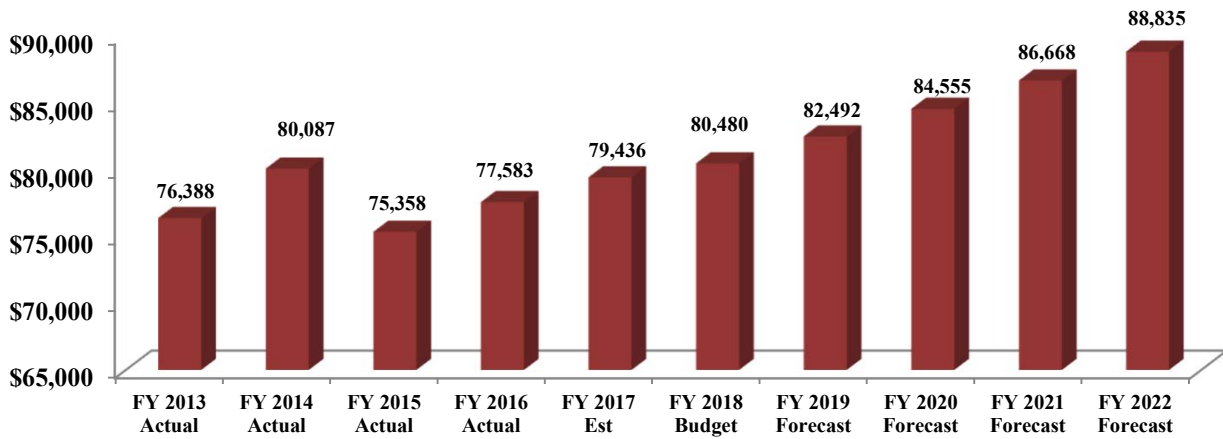


TRENDS AND FORECASTS

Charges for Services - Airport Charges

Airport charges total \$80,480,284 in FY 2018, or 13.3% of the FY 2018 Charges for Services Category. This category includes revenues associated with the operation of Palm Beach International Airport, as well as three general aviation airports. Approximately 60.9% of total revenue is attributable to fees for parking and rental cars, rental space for airlines, and passenger facility charges. The remaining balance of revenue includes items such as landing fees, concession charges, and other rental charges. The decrease in charges for services is primarily due to the reduction of airline rates and fees as a result of lower debt service cost. Future estimates are based on historical trend analysis and current and projected economic conditions.

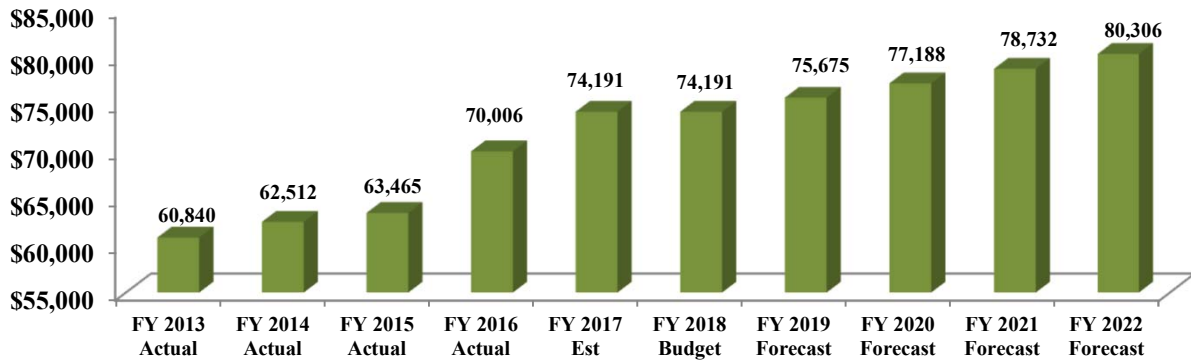
Airport Charges (\$000)



Charges for Services - Sheriff Charges

Fees charged by the Palm Beach County Sheriff's Office total \$74,190,738 in FY 2018, or 12.2% of the FY 2018 Charges for Services Category. The majority of this amount are charges for police services provided to specific fee-for-service areas, which comprise \$64.6 million or 87.0% of total Sheriff charges. Currently, the Sheriff's department provides police services to 10 cities. The other major fee collected by the Sheriff's Office is for room and board charges at correctional and detention facilities paid by the Federal government. This charge totals \$6.5 million or 8.8% of total Sheriff charges. Future estimates are based on contractual annual increases with the cities.

Sheriff Charges (\$000)

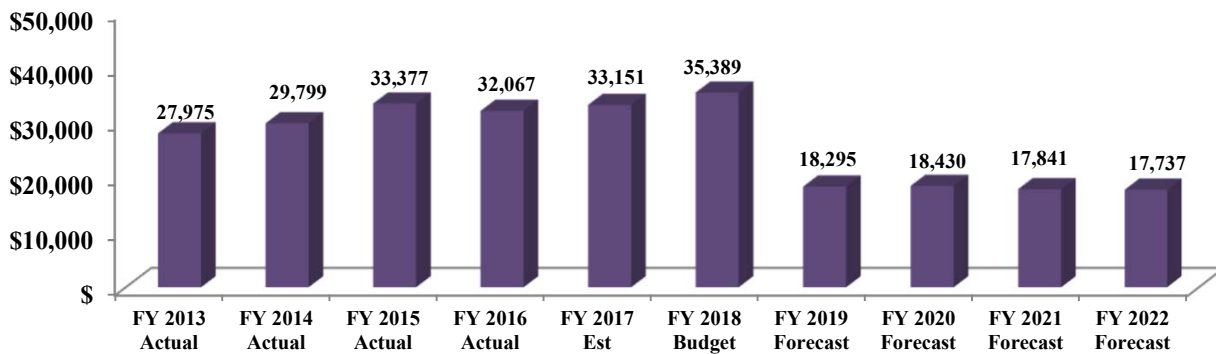


TRENDS AND FORECASTS

Charges for Services - Fire Rescue Charges

Fire Rescue charges total \$35,389,091 in FY 2018, or 5.8% of the FY 2018 Charges for Services Category. This category includes fees charged by Palm Beach Fire Rescue. The largest source of revenue in this category is for Ambulance Transport Fees, which represent \$26.1 million or 73.6% of total Fire Rescue Charges. The other major revenue source is charges for fire protection services provided to specific fee-for-service areas, which totals \$1.1 million or 3.2% of total Fire Rescue Charges. Future estimates are based on annual increases with the cities and a projected increase in ambulance trips.

Fire Rescue Charges (\$000)



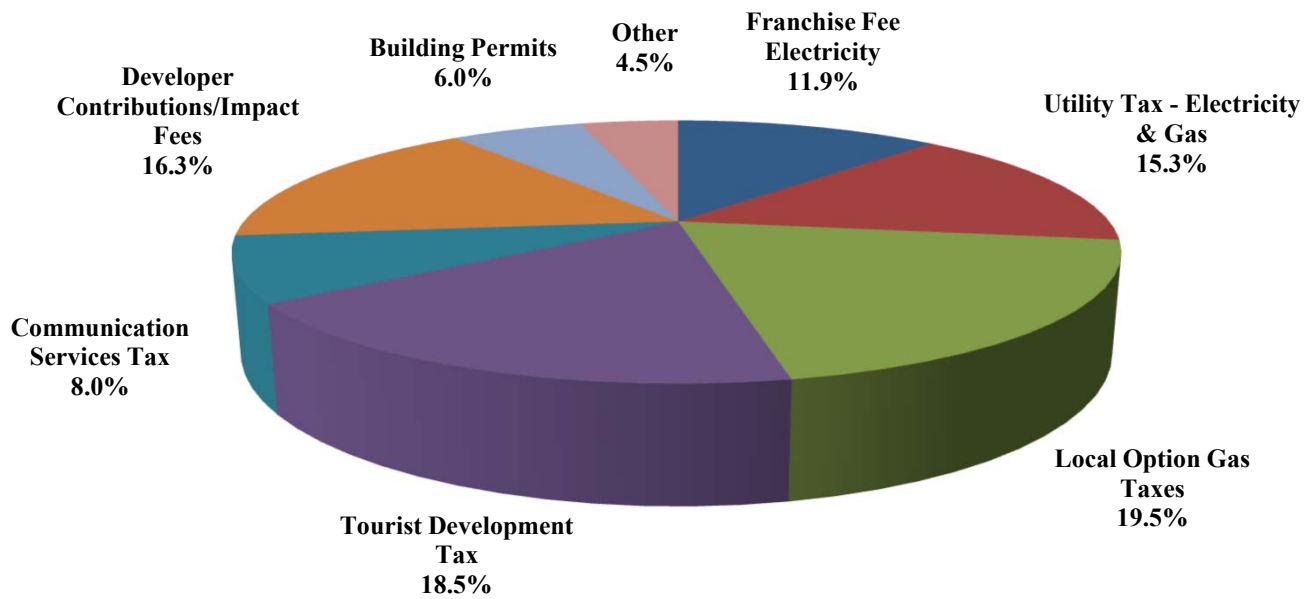
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes

This category reflects multiple revenue types, the largest of which are local option gas taxes totaling \$53.8 million or 19.5% of revenue in this category. The next largest revenue type includes Tourist Development Tax (\$50.9 million or 18.5%), developer contributions and impact fees (\$45.0 million or 16.3%), electricity and natural gas utility taxes (\$42.3 million or 15.3%), fees and taxes on public utilities, including the electricity franchise fee (\$32.9 million or 11.9%), and the communications services tax (\$22.1 million or 8.0%). Other revenue types in this category include Building Permits, and fees paid for professional and occupational licenses.

The graph below illustrates the percentage of each charges for services type against the total of all licenses, permits, and other taxes (\$275,974,079).

FY 2018 Licenses, Permits, and Other Taxes

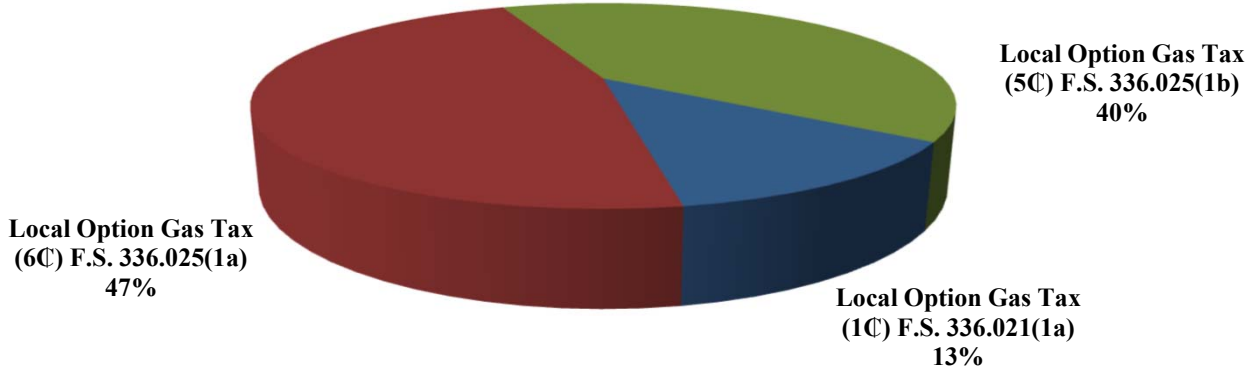


TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Local Option Gas Taxes

Palm Beach County levies three local option gas taxes totaling \$53,827,000 in FY 2018. The graph below illustrates the percentage of each local option gas tax against the total of all local option gas taxes.

FY 2018 Local Option Gas Taxes

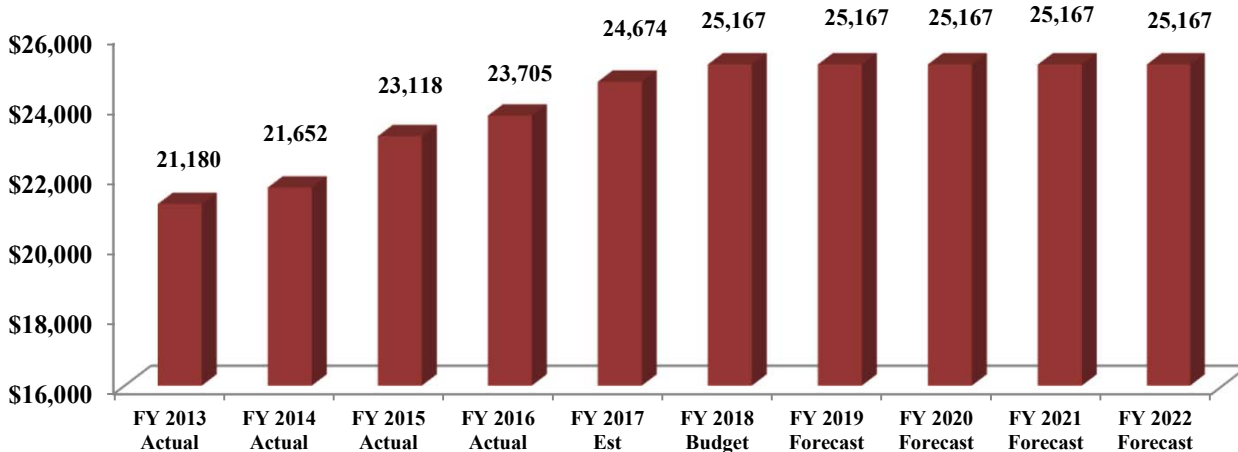


The County receives estimates each year for the local option gas taxes. Revenue forecasts are based on historical trend analysis of fuel prices. Typically, when fuel prices increase, there is an overall decrease in discretionary driving, thus less gallons of fuel purchased, negatively impacting the County's revenue. Recent fuel prices have seen a modest increase over the last year, averaging approximately \$2.57/gallon* vs. \$2.27/gallon* compared to the same time period last year. There is also a nationwide emphasis on utilizing fuel efficient cars.

* Average of first three quarters from US Energy Information Administration for Miami Area

A **6-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(a) on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995 and was extended for an additional thirty years. Use of the proceeds is restricted to transportation expenditures. The proceeds of the tax are distributed by the Department of Revenue and the County receives approximately two-thirds of the allocation.

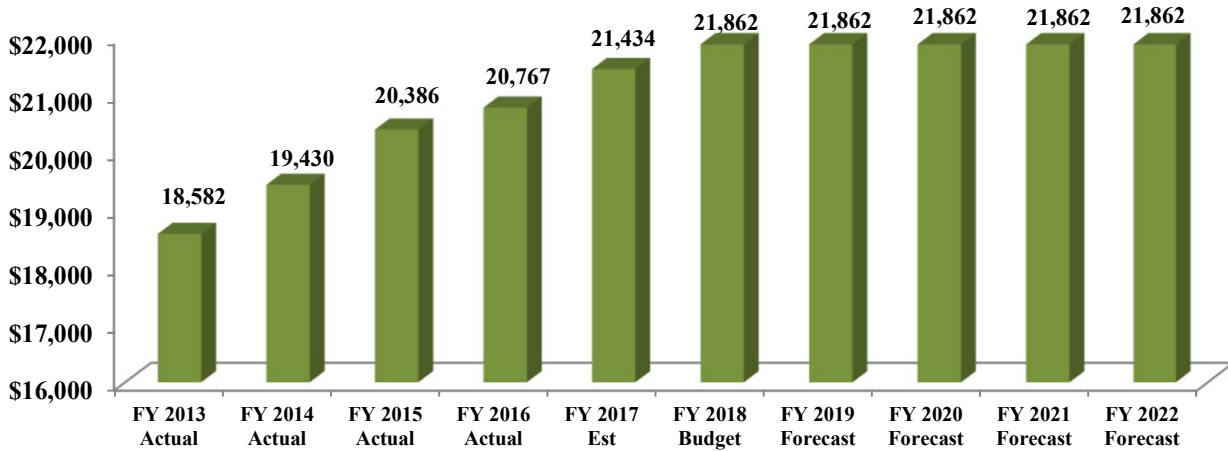
Local Option 6-Cent Gas Tax (\$000)



TRENDS AND FORECASTS

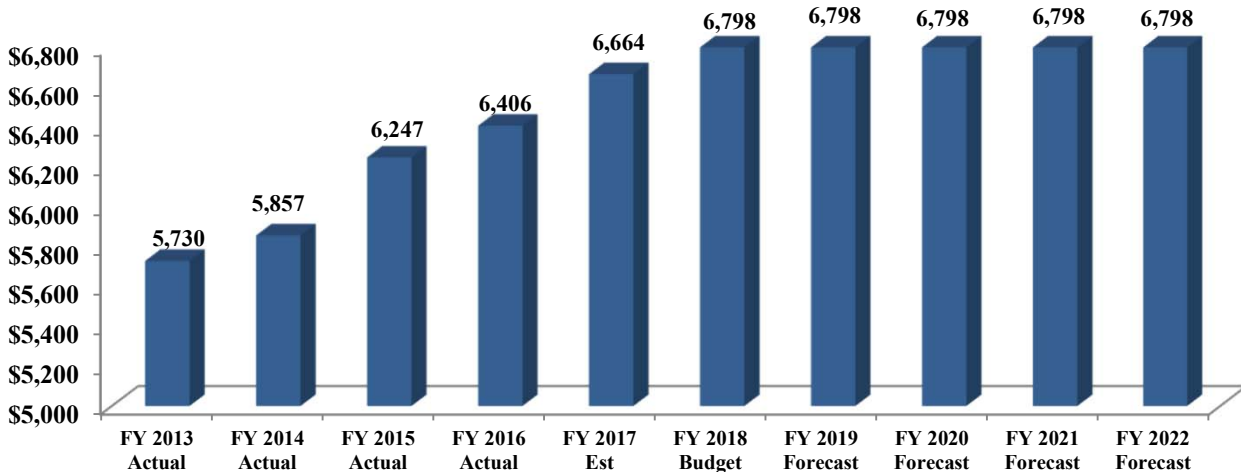
A **5-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(b) on motor fuel only. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures needed to meet the requirements of the capital improvement element of the adopted comprehensive plan. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares proceeds of this tax with local municipalities through interlocal agreements. The proceeds of the tax are distributed by the Department of Revenue and the County receives 78.92% of the allocation.

Local Option 5-Cent Gas Tax (\$000)



A **1-Cent Gas Tax (Ninth Cent)** is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The proceeds of the tax are distributed by the Department of Revenue to the County and this tax is not shared with municipalities.

Local Option 1-Cent (Ninth Cent) Gas Tax (\$000)



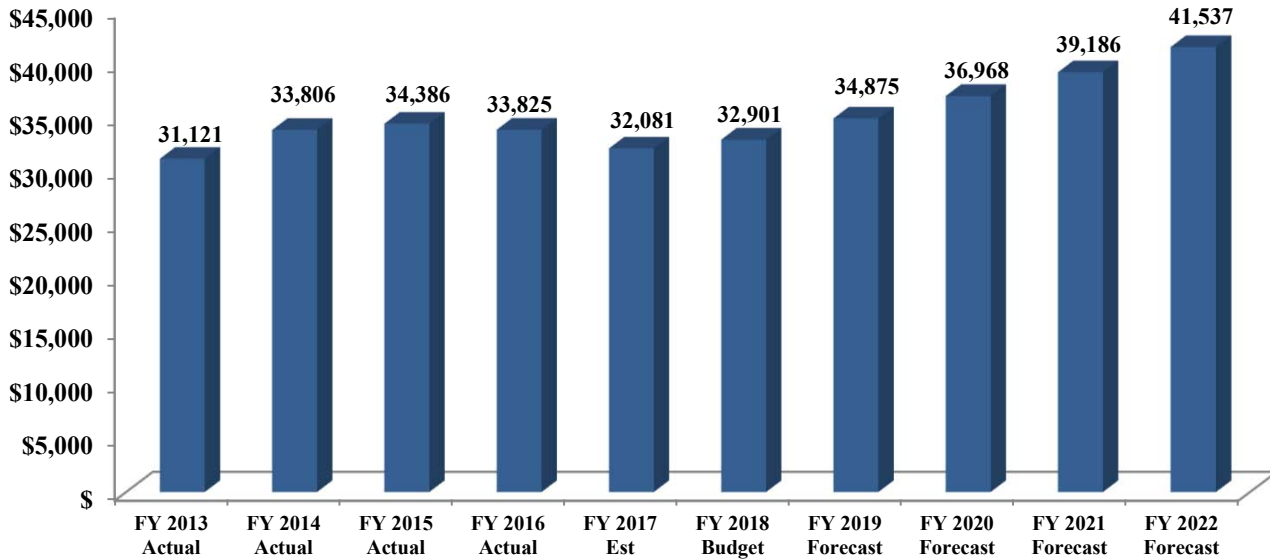
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Franchise Fee - Electricity

The County's largest franchise agreement is for electricity. The franchise fee is imposed on the sale of electricity to customers within unincorporated areas of Palm Beach County. This fee is charged for the privilege, granted to Florida Power and Light (FPL), to use the right-of-way in the unincorporated area of Palm Beach County.

In FY 2009, the County entered into a new franchise agreement with FPL where the franchise fee decreased from 6% to 5.9% while changing the method of calculation by eliminating the consideration given for taxes FPL pays to the County and other taxing authorities. Under the prior agreement's method of calculation, the effective rate was 4.2%. Future estimates are based on trend analysis considering a slight upturn in population, a flat FPL rate, and conservative consumption.

Franchise Fee - Electricity (\$000)



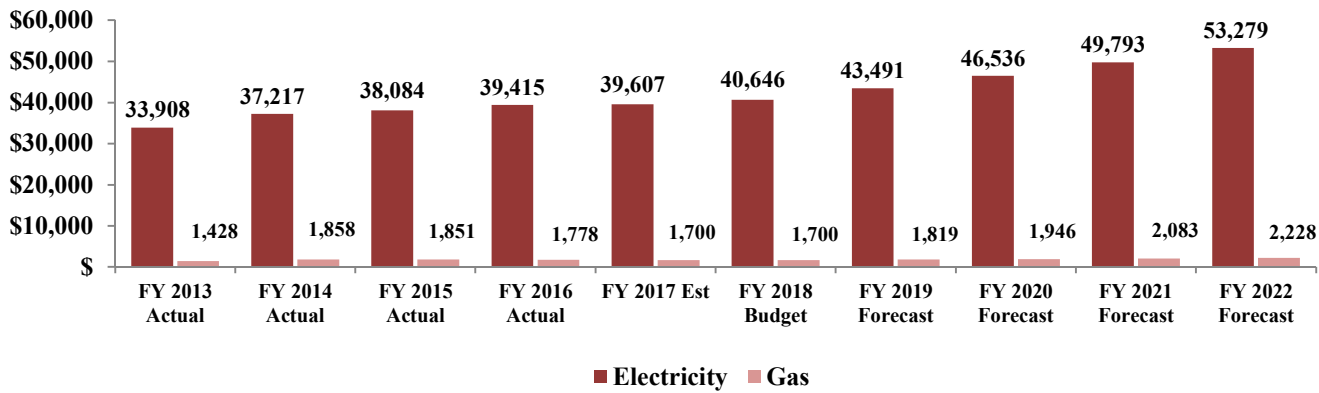
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Utility Taxes - Electricity and Gas

The County imposes Utility Taxes on the purchase of both electricity and metered or bottled gas within the unincorporated areas of Palm Beach County. These taxes are authorized under the Palm Beach County Public Service Tax Ordinance, which requires sellers of these utilities to collect the tax from its customers and remit to the County. For FY 2018, Electricity Utility Taxes total \$40.6 million, while Gas Utility Taxes total \$1.7 million.

Utility taxes are assessed at 10% of the first \$4,000 purchased in a monthly period, 2% of the next \$2,000 purchased, and 1% of any amount in excess of \$6,000. For billings other than monthly, the tax rate is 10%. Future estimates are based on trend analysis considering a slight upturn in population, flat utilities rates, and conservative consumption.

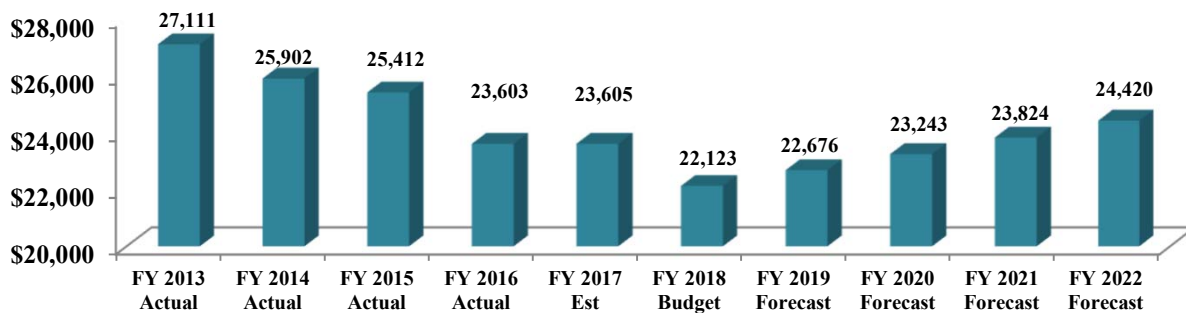
Utility Taxes - Electricity and Gas (\$000)



Licenses, Permits, and Other Taxes - Communications Services Tax

As of 2001, the Communications Services Tax (CST) replaced the Telecommunications Service Utility Tax, Telecommunication Franchise Fees, and the Cable TV Franchise Fees with a single levy. The CST is collected and distributed by the State. Palm Beach County's rate is 5.72% and FY 2018 revenue totals \$22.1 million. Revenue estimates are projected by the State to be used by local agencies during budget preparations and projections are based on historical trend analysis.

Communications Services Tax (\$000)



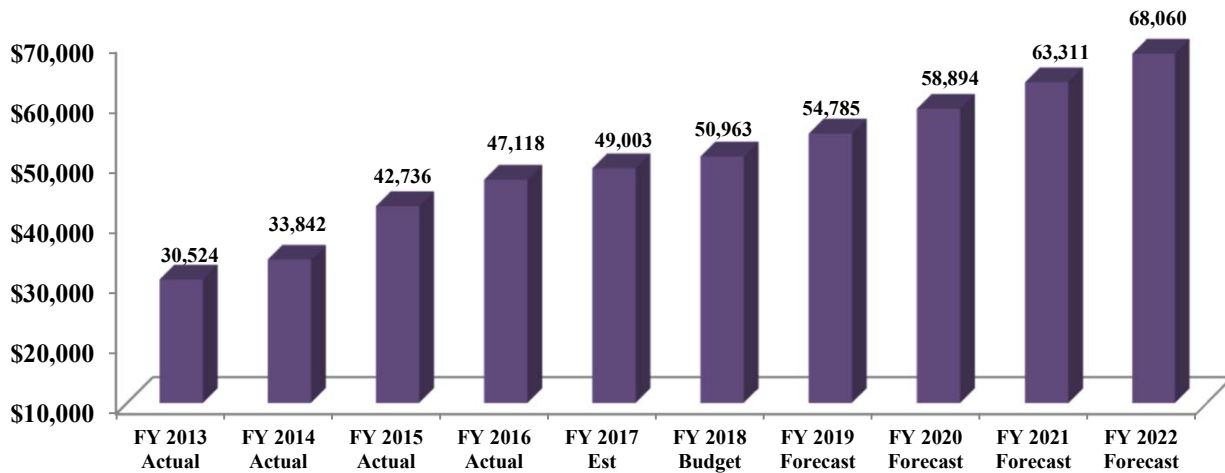
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Tourist Development Tax

Tourist Development Taxes are derived from a 6% tax on the renting of any living accommodation for a term of six months or less. Each year, the first cent is reserved for convention center improvements. The first \$250,000 of the 2nd, 3rd, 5th, and 6th cents is reserved for the operation and maintenance costs of the convention center, and the next \$150,000 is reserved for special major projects. The remaining balance of the 2nd, 3rd, and 5th cents of this tax are distributed as follows: 48.32% for tourism promotion, 20.72% for cultural and fine arts, 18.49% for beach restoration, 4.31% for promotion of film/television production, and 8.16% for promotion of sporting events/activities. The 4th cent was adopted by the Board of County Commissioners in 1994 for debt service on bonds issued to finance the construction of a professional sports franchise facility (Roger Dean Stadium) and the convention center.

Revenues are slowly increasing, primarily due to tourism marketing efforts. Future estimates are based on historical trend analysis hedged with current economic conditions. FY 2012 actual includes a \$1,335,482 one time settlement with online travel companies.

Tourist Development Tax (\$000)



Palm Beach County bed tax collections for FY 2013 met the requirements per F.S. 125.0104 of a high tourism impact County. An approved certification letter was received from the Department of Revenue providing authorization to levy an additional 6th Cent. The 6th cent was collected beginning February 1, 2015.

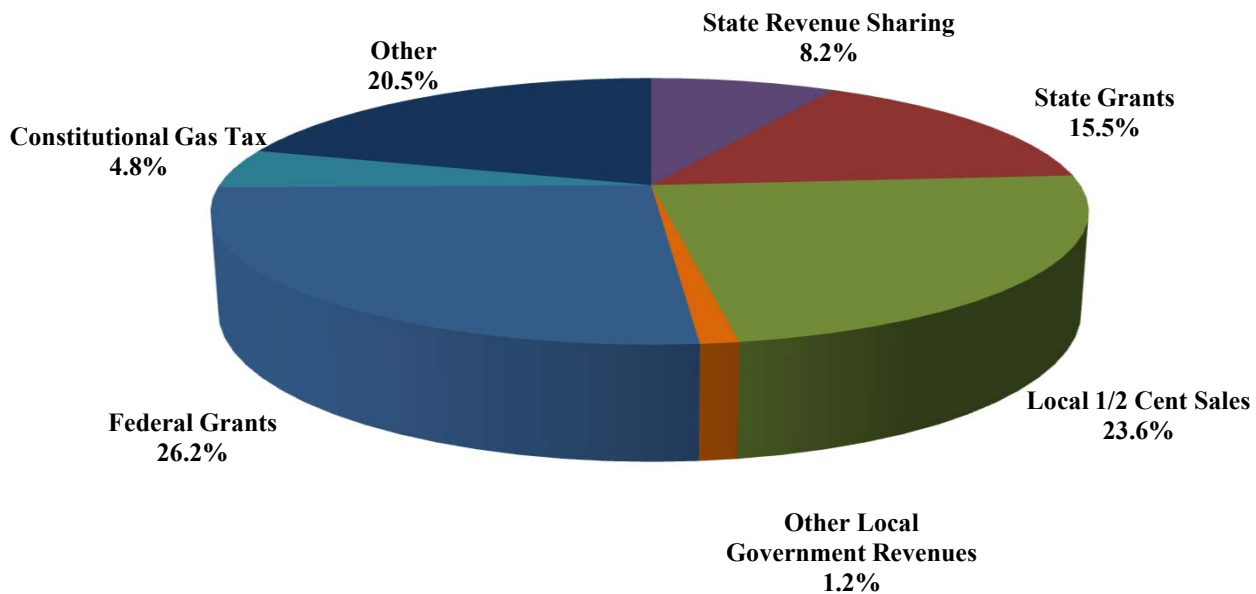
TRENDS AND FORECASTS

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of Federal Grants, State Grants, and the local share of the State Sales Tax, which when combined represent 78.2% of Intergovernmental Revenues. Other revenues in this category consist of Constitutional Gas Taxes, Local Grants, and State Revenue sharing.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$390,458,465).

FY 2018 Intergovernmental Revenues



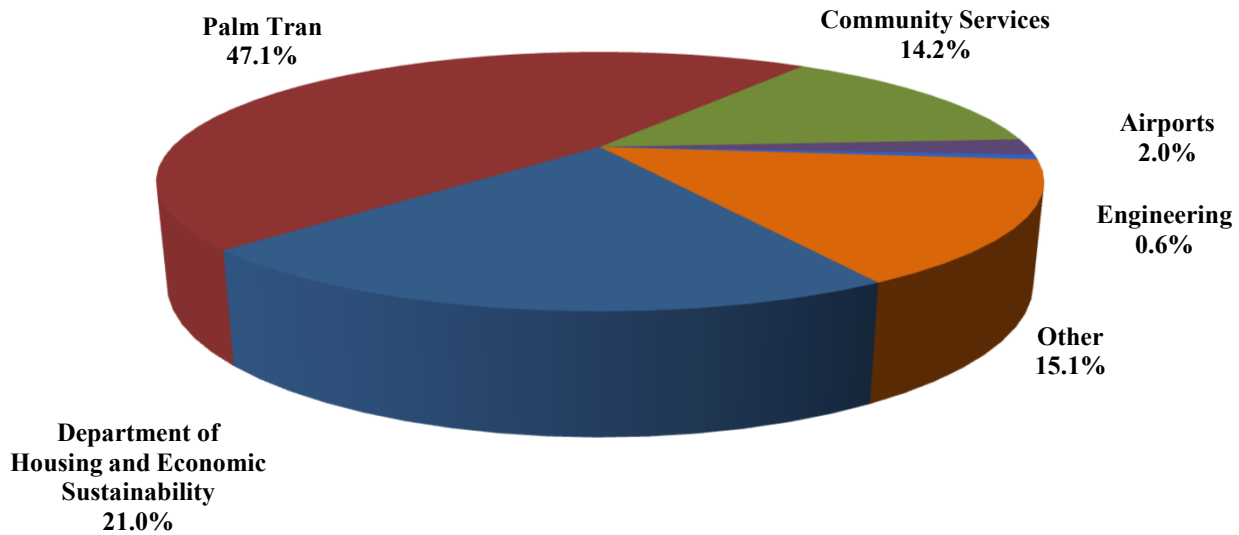
TRENDS AND FORECASTS

Intergovernmental Revenues - Federal Grants

Grant funding from the Federal Government includes formula grants, block grants, and competitive allocations. FY 2018 federal grants total \$102.3 million, of which 82.3% is attributable to funds awarded to the Department of Housing and Economic Sustainability, Palm Tran, and Community Services.

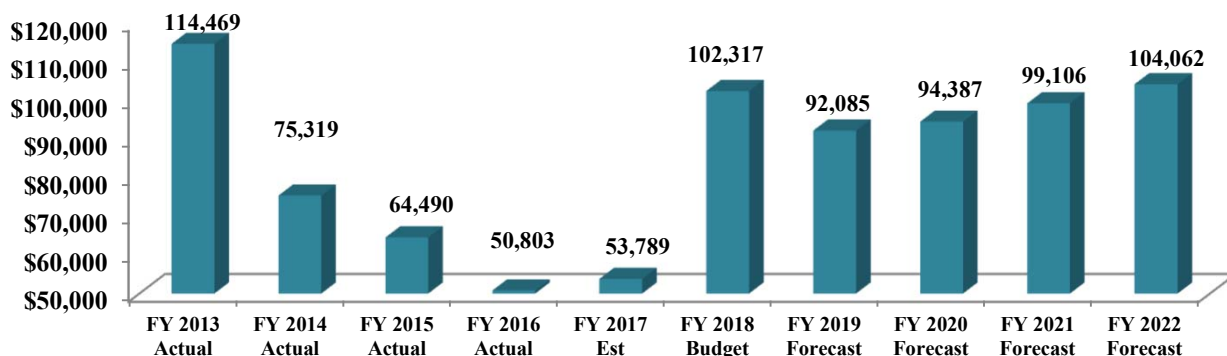
The graph below illustrates the percentage of total FY 2018 Federal Grant revenue by department:

FY 2018 Federal Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants can fluctuate dramatically from year to year. In July of 2014, control of Head Start was turned over to Lutheran Family Services, and they assumed this grant revenue. This accounts for the decrease shown in FY 2014 - 2015. Future estimates are based on historical trends of budgeted amounts, but these estimates can vary significantly due to the nature of the Federal appropriations process.

Federal Grants (\$000)



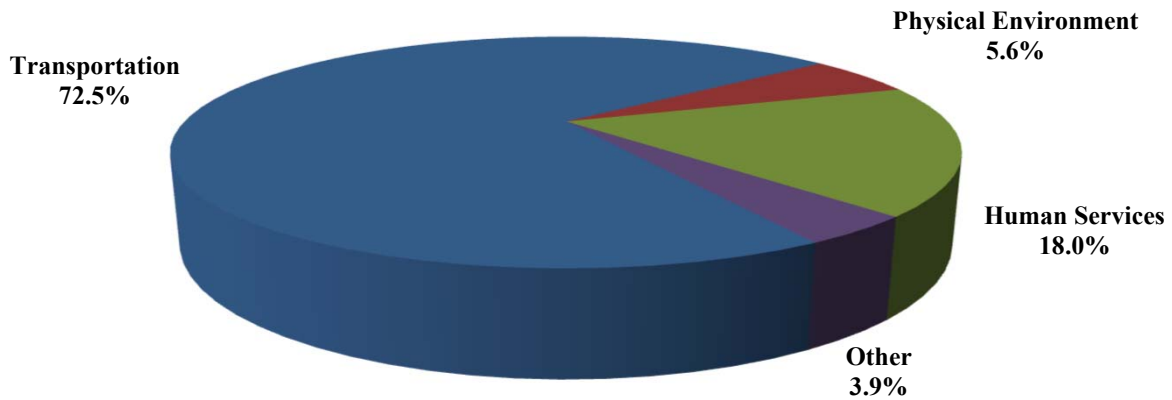
TRENDS AND FORECASTS

Intergovernmental Revenues - State Grants

Grant funding from the State Government include formula grants, block grants, and competitive allocations. The majority of FY 2018 state grants is attributable to funding for transportation related activities, including capital funding for Engineering, Palm Tran, and Airports. The next largest category is funding for the Human Services, primarily for the Department of Housing and Economic Sustainability.

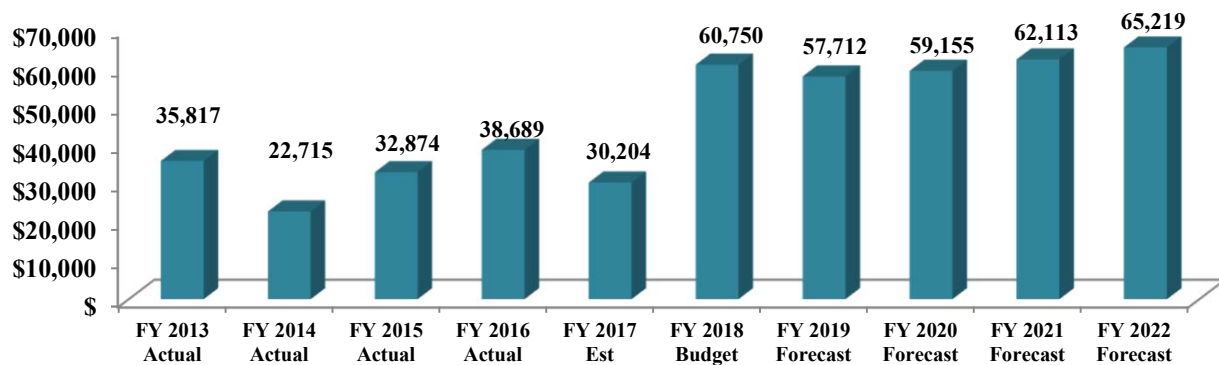
The graph below illustrates the percentage of total FY 2018 State Grant revenue by department:

FY 2018 State Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Future estimates are based on historical trends of budgeted amounts, but may vary significantly since funding is dependent upon the State appropriations process.

State Grants (\$000)

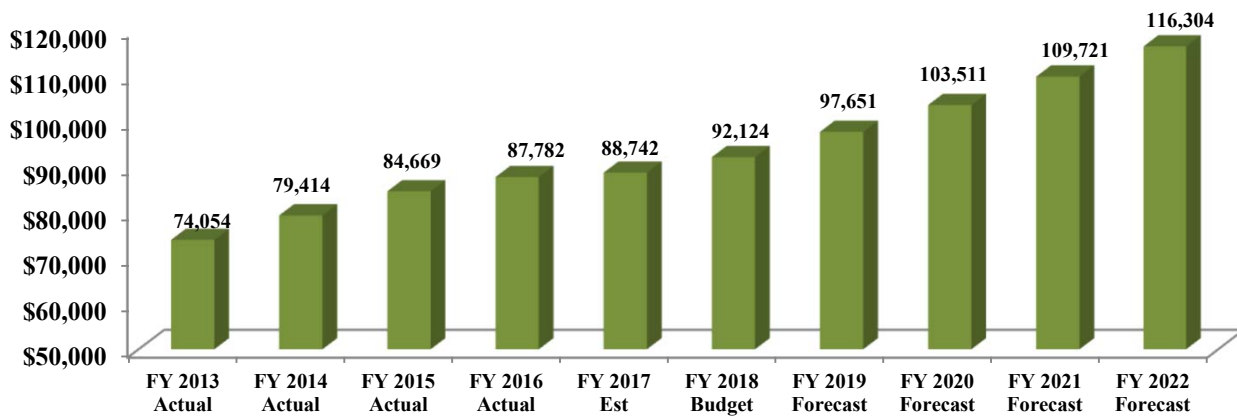


TRENDS AND FORECASTS

Intergovernmental Revenues - Local Government Half-Cent Tax

The State of Florida collects and distributes net sales tax to eligible county and municipal governments. The County and its municipalities share the total Palm Beach County distribution in accordance with a statutorily determined formula. The County's share includes both a countywide component (based on two-thirds of the County's incorporated population), and an unincorporated component (based on the unincorporated population). In total, the County receives approximately 59.2% of the proceeds and the municipalities share the remaining 40.8%. Revenue estimates are provided by the State each year. Revenue forecasts are based on a historical trend analysis hedged against current economic conditions.

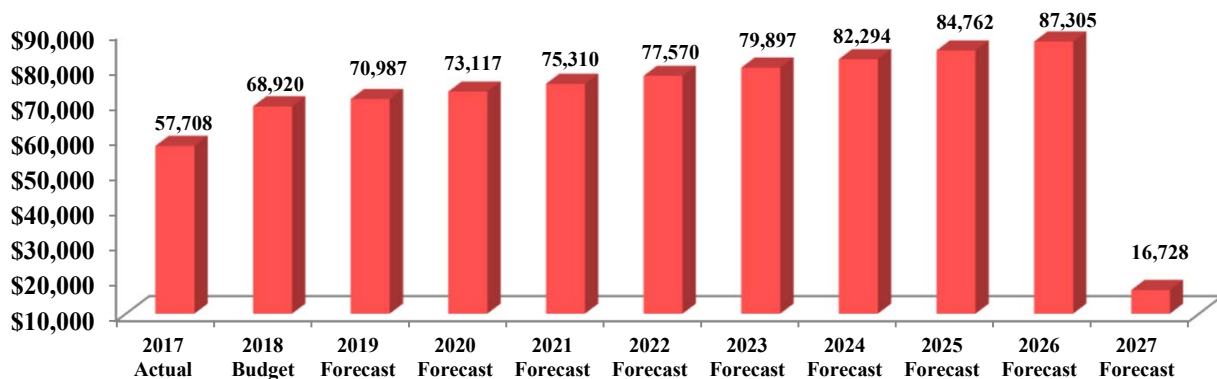
Local Government Half-Cent Tax (\$000)



Infrastructure Surtax (Non-Operating Capital Project Funding)

On November 8, 2016, the voters of Palm Beach County approved an Infrastructure Surtax. This one-cent sales surtax will last for a maximum 10 years (beginning January 1, 2017) or until total proceeds of \$2.7 billion (before September 1st of any year). The proceeds of the sales surtax will finance the renewal and replacement of existing capital investments including roadway surfaces, bridges, drainage improvements, canals, park amenities, and government buildings, all of which were deferred during the recent recession and remain outstanding, and projects to maintain levels of service.

Infrastructure Surtax (\$000)



	Adopted	Forecast			
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
REVENUES					
Property Taxes - Current	\$ 1,191,004,367	\$ 1,240,889,523	\$ 1,295,205,362	\$ 1,355,249,475	\$ 1,487,152,296
Licenses, Permits and Other Taxes					
Franchise Fees	\$ 32,901,000	\$ 34,875,060	\$ 36,967,564	\$ 39,185,617	\$ 41,536,754
Utility Service Tax	42,346,000	45,310,220	48,481,935	51,875,671	55,506,968
Local Option Gas Taxes	53,827,000	53,827,000	53,827,000	53,827,000	53,827,000
Tourist Development Tax	50,963,030	54,785,257	58,894,152	63,311,213	68,059,554
Communication Service Taxes	22,123,000	22,676,075	23,242,977	23,824,051	24,419,653
Developer Contributions& Impact Fees	45,016,103	44,638,421	44,638,421	44,638,421	44,638,421
Building Permits	16,500,000	18,150,000	19,965,000	21,961,500	24,157,650
Other Licenses, Permits and Taxes	12,297,946	12,482,415	12,732,063	12,986,705	13,246,439
Licenses, Permits and Other Taxes	\$ 275,974,079	\$ 286,744,448	\$ 298,749,112	\$ 311,610,178	\$ 325,392,439
Intergovernmental Revenue					
State Shared Revenues	\$ 32,096,000	\$ 34,021,760	\$ 36,063,066	\$ 38,226,850	\$ 40,520,461
State Grants	60,749,859	57,712,366	59,155,175	62,112,934	65,218,581
One-Half Cent Sales Tax	92,124,000	97,651,440	103,510,526	109,721,158	116,304,427
Other Local Government Revenue	4,614,294	4,383,579	4,471,251	4,560,676	4,651,889
Federal Grants	102,316,665	92,084,999	94,387,123	99,106,480	104,061,804
Constitutional Gas Tax	18,628,000	18,628,000	18,628,000	18,628,000	18,628,000
Other Intergovernmental Revenue	79,929,647	80,728,943	81,939,878	83,168,976	84,416,510
Intergovernmental Revenue	\$ 390,458,465	\$ 385,211,087	\$ 398,155,019	\$ 415,525,073	\$ 433,801,672
Charges for Services					
Water and Wastewater	\$ 195,586,000	\$ 191,065,000	\$ 198,208,000	\$ 205,616,000	\$ 213,361,000
Airport	80,480,284	82,492,291	84,554,598	86,668,463	88,835,175
Sheriff	74,190,738	75,674,553	77,188,044	78,731,805	80,306,441
Fire Rescue	35,389,091	18,295,123	18,430,223	17,840,962	17,737,163
Parks and Recreation	19,708,159	20,003,781	20,303,838	20,608,396	20,917,522
Palm Tran	12,772,766	13,155,949	13,550,627	13,957,146	14,375,861
Interdepartmental	164,872,720	166,521,447	168,186,662	169,868,528	171,567,214
Other Charges for Services	24,161,662	24,524,087	24,891,948	25,265,327	25,644,307
Charges for Services	\$ 607,161,420	\$ 591,732,231	\$ 605,313,941	\$ 618,556,628	\$ 632,744,682

	Adopted		Forecast		
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
REVENUES					
Miscellaneous	\$ 60,131,070	\$ 63,137,624	\$ 66,294,505	\$ 69,609,230	\$ 73,089,691
Interest	18,881,162	19,542,003	20,225,973	20,933,882	21,666,568
Debt Proceeds	11,470,896	11,642,959	11,817,604	11,994,868	12,174,791
Statutory Reserves	(95,972,875)	(100,771,519)	(105,810,095)	(111,100,599)	(116,655,629)
Balance Brought Forward	1,501,330,665	1,553,550,599	1,603,125,117	1,630,974,399	1,616,008,198
Interfund Transfers	523,755,207	536,849,087	550,270,314	564,027,072	578,127,749
Total	\$ 4,484,194,456	\$ 4,588,528,044	\$ 4,743,346,852	\$ 4,887,380,205	\$ 5,063,502,456

EXPENDITURES

Personal Services	\$ 1,193,845,825	\$ 1,253,538,116	\$ 1,316,215,022	\$ 1,382,025,773	\$ 1,451,127,062
Operating Expenses	851,059,240	868,080,425	885,442,033	903,150,874	921,213,891
Equipment & Capital	791,372,139	803,256,525	820,220,959	831,811,630	843,981,835
Debt Service	130,095,012	127,264,217	114,570,512	102,600,815	101,366,625
Grants and Aids	165,549,508	177,137,974	189,537,632	202,805,266	217,001,635
Reserves	828,517,525	853,373,051	887,507,973	923,008,292	959,928,623
Transfers	523,755,207	536,849,087	550,270,314	564,027,072	578,127,749
Total	\$ 4,484,194,456	\$ 4,619,499,395	\$ 4,763,764,446	\$ 4,909,429,722	\$ 5,072,747,420

Financial operations of the County are managed through the use of approximately 250 funds. However, only four governmental fund categories and two proprietary funds are considered major funds. Major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or proprietary funds and at least 5% of the aggregate amount for all governmental and proprietary funds.

Per the September 30, 2016 Comprehensive Annual Financial Report (CAFR), the following is a description and listing of the County's major funds.

GOVERNMENTAL FUNDS

General Fund

This is the primary operating fund for the general County government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds.

0001 General Fund

Fire Rescue Special Revenue Funds

Six special revenue funds account for Ad Valorem taxes and other revenues designated for the operations of the County Fire Rescue service. Service is provided throughout the unincorporated area and 19 of the County's municipalities through a combination of contracted services and participation in the taxing districts.

1300 Fire Rescue MSTU
 1301 Fire Rescue Jupiter MSTU
 1303 Aviation Battalion
 1304 F/R Long-Term Disability Plan
 1305 MSBU-Hydrant Rental Boca Raton
 1306 MSBU-Hydrant Rental-Riviera Beach

Road Program Capital Projects

The Road Program Capital Project Funds are comprised of 13 capital funds that are used to account for costs related to the design, acquisition of rights-of-way, and construction of improvements to the County's major thoroughfare road system, primarily represented by the County's Five Year Road Program. Included are the Transportation Improvement Fund and five Road Impact Fee Funds. The County is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Primary funding sources also include gasoline taxes, grants, miscellaneous revenues, and balances forward.

3500 Transportation Improvement Fund
 3501 Road Impact Fee Zone 1
 3502 Road Impact Fee Zone 2
 3503 Road Impact Fee Zone 3
 3504 Road Impact Fee Zone 4
 3505 Road Impact Fee Zone 5
 3515 Abacoa Impact Fee Account
 3516 Abacoa Trust Sub Account
 3519 Northlake Blvd. Agr W/NPBCID
 3523 Proportionate Share Trust Fund
 3542 Proportionate Share Fund - Zone 2

Road Program Capital Projects (continued)

3543	Proportionate Share Fund - Zone 3
3545	Proportionate Share Fund - Zone 5

General Government Capital Project Funds

General Government Capital Project Funds are comprised of 26 capital funds that are used to account for costs of capital improvements not included in any other category. Projects include the Convention Center & Convention Center Hotel Site, Impact Fee Assistance Program, and facility and technology improvements. Primary funding sources are bonds, grants, and transfers from the General Fund.

3014	80.7M NAV 01, Convention Center
3071	10.0M NAV 13 CP, ISS VOIP
3074	27.8M NAV Tax 13 CP, Convention Center Hotel
3075	17.9M NAV 14 CP, Palm Tran Connection Equipment
3076	68M NAV 15A CP, Pub Imp Rev Bond, Convention Center
3077	18.8M NAV Public Imp Tax Rev Bond 15B CP, Max Planck
3078	65.360M NAV Pub Imp Tax Rev Bond 15C CP, Prof Sports Fac Pr
3079	56.645M NAV Pub Imp Rev Bonds, 15D CP, Prof Sports Fac Proj
3531	Impact Fee Assistance Program - Roads Zone 1
3532	Impact Fee Assistance Program - Roads Zone 2
3533	Impact Fee Assistance Program - Roads Zone 3
3534	Impact Fee Assistance Program - Roads Zone 4
3535	Impact Fee Assistance Program - Roads Zone 5
3621	Impact Fee Assistance Program - Parks Zone 1
3622	Impact Fee Assistance Program - Parks Zone 2
3623	Impact Fee Assistance Program - Parks Zone 3
3800	Pud Civic Site Cash Out
3801	800 Mhz RR+I Fund
3804	Public Building Improvement Fund
3805	Public Building Impact Fees
3807	TDC - Building Renewal and Replacement
3815	Impact Fee Assistance Program - Public Building
3900	Capital Outlay
3901	Information Technology Capital Improvements
3905	E911 Carry Forward Capital
3950	Local Government One-Cent Infrastructure Surtax

PROPRIETARY FUNDS

Airports

These enterprise funds are used to finance the operating activities of the County's airport system which includes four County-owned airports. The primary funding sources for these funds are landing fees, rental fees, concessions, and transfers from the Airport Improvement and Development Fund.

4100	Airport Operations
4110	Airport Capital Projects
4111	Airports Improvement & Development Fund
4112	Airport Passenger Facility Charges
4113	Noise Abatement & Mitigation
4114	Airports Restricted Assets Fund
4115	Airports Facilities, Property Plant & Equipment
4130	Debt Service 60M PBIA Rev Ref 2002
4131	Debt Service 83M PBIA Rev Ref 2001
4137	Debt Service 69M PBIA Rev Bonds 2006A
4138	Debt Service 16M PBIA Tax Rev Ref 2006B
4139	Debt Service 57M PBIA Rev Ref Bonds 2016

Water Utilities

These enterprise funds are used to finance the operating activities of the County's water and sewer utility operations. The revenues used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments.

4000	WUD Revenue
4001	Operation & Maintenance
4010	Renewal & Replacement
4011	Capital Improvements
4012	Connection Charge Account
4013	Special Assessment Program WUD
4015	WUD FPL Reclaimed Water Renewal & Replacement
4034	Debt Service Reserve WUD All
4039	Debt Service WUD 2006
4041	Construction Trust Fund WUD 2009
4042	Debt Service WUD 2009
4043	WUD FPL Debt Service Coverage Fund
4044	GUA Debt Service
4045	GUA01 Wachovia 2009 Loan
4046	GUA09 Bank of NY 2004 Loan
4047	Debt Service WUD 2013 Ref
4048	24.97M Water & Sewer Refunding Series 2015

The change in fund balance is projected for the major funds; General Fund, Fire Rescue Funds, Road Program Funds, General Government Capital Project Funds, Airport Funds, and Water Utilities Funds; and all other (non-major) governmental funds. This analysis has been completed using the County's major funds per the September 30, 2016 Comprehensive Annual Financial Report.

	General Fund	Fire Rescue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
FY18 Budgeted Revenue and Other Sources	\$1,146,858,415	\$333,018,107	\$50,922,595	\$111,727,523	\$170,792,573	\$441,268,300	\$728,276,278
FY18 Budgeted Expenditures and Other Uses	(1,197,498,573)	(340,262,007)	(128,677,512)	(284,243,003)	(259,315,129)	(618,883,625)	(826,797,082)
Net Adjustment to FY 18 Revenues/Expenditures	50,698,789	13,610,480	5,147,100	11,369,720	10,372,605	24,755,345	0
Net Change in Fund Balance	58,631	6,366,580	(72,607,817)	(161,145,760)	(78,149,951)	(152,859,980)	(98,520,804)
FY 17 Projected Ending Fund Balance	158,138,101	87,438,826	409,916,250	121,128,135	155,489,119	209,398,261	359,821,973
Adjustment to FY 17 Projected Fund Balance	25,537,592	(9,972,411)	(43,109,399)	69,074,864	0	0	0
FY18 Projected Ending Fund Balance	\$183,734,324	\$83,832,995	\$294,199,034	\$29,057,239	\$77,339,168	\$56,538,281	\$261,301,169

Palm Beach County has adhered to a Fund Balance Policy that establishes an acceptable minimum range (15%-20%) in which General Fund's fund balance (including statutory reserve) should fall. The purpose of the Fund Balance Policy is to provide financial stability, by ensuring the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.

In light of the economy, the County has utilized some of its fund balance to get through these recent years. As a result, the fund balance in the General Fund reflects an increase of 6.8% from the prior year. At 16.6% of budgeted expenditures, the General Fund's projected FY18 ending fund balance does fall within the 15%-20% range, showing that corrective action was taken to bring the balance into conformity with the Fund Balance Policy.

	General Fund	Fire Rescue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
FY18 Ending Fund Balance	\$183,734,324	\$83,832,995	\$294,199,034	\$29,057,239	\$77,339,168	\$56,538,281	\$261,301,169
% Change in Adjusted Fund Balance	0.0%	8.2%	19.8%	84.7%	50.3%	73.0%	27.4%
% of Budgeted Expenditures	16.0%	25.7%	238.2%	10.6%	31.1%	9.5%	31.6%

The General Fund balance is projected to be flat over the actual FY 17 ending fund balance. The FY 18 total projected expenditures have been adjusted due to position vacancies, cost savings, and expected residual dollars left in each department. In addition, the FY 17 projected fund balance has been adjusted to reflect variances from original revenue and expenditure projections.

Detailed projections for each major fund and the aggregate of the non-major governmental funds are shown on the following pages.

FISCAL YEARS 2016-2018

General Fund (Major Fund)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Ad Valorem Taxes	\$702,023,861	\$789,564,716	\$756,087,172	\$845,592,790
Charges for Services	102,171,928	107,983,202	107,619,568	110,215,870
Communication Tax	23,603,275	24,796,000	23,605,000	22,123,000
Excess Fees	3,158,139	1,500,000	2,369,566	1,500,000
Fines & Forfeitures	1,346,982	1,314,000	1,264,060	1,314,000
Franchise Fees	33,824,684	36,251,000	32,081,000	32,901,000
Intergovernmental Revenue	120,809,371	129,312,499	122,944,858	127,307,825
Investment Income	4,057,859	3,235,115	3,491,581	3,489,000
License, Permits & Other Fees	4,423,516	3,745,800	4,141,865	5,791,621
Operating Transfers In	8,404,763	2,959,892	11,169,625	3,501,506
Rent & Royalties	422,016	479,005	429,247	422,005
Utility Services Tax	41,192,920	42,617,000	41,307,000	42,346,000
Statutory Reserves	-	(57,763,089)	-	(60,323,049)
Miscellaneous Revenues*	19,806,383	14,463,441	18,529,153	10,676,847
Total Revenues	\$1,065,245,698	\$1,100,458,581	\$1,125,039,695	\$1,146,858,415
Expenditures				
Personal Services	\$166,793,364	\$179,210,970	\$174,102,709	\$187,670,328
Operating Expenses	89,964,166	97,794,968	96,124,681	104,986,718
Capital Outlay	636,375	573,602	657,913	766,670
Debt Service	-	-	-	-
Grants and Aids	71,093,809	75,745,779	74,899,345	84,095,318
Non-Operating	734,258,895	797,480,083	789,030,992	819,979,539
Total Expenditures	\$1,062,746,609	\$1,150,805,402	\$1,134,815,640	\$1,197,498,573
Net Change in Fund Balance	\$2,499,088	(\$50,346,821)	(\$9,775,945)	(\$50,640,158)
Fund Balance - Beginning	\$165,414,957	149,901,821	167,914,046	158,138,101
Fund Balance - Ending	\$167,914,045	\$99,555,000	\$158,138,101	\$107,497,943

*Includes delinquent taxes

**FY 2017 ending fund balance assumes revenues and expenditures at 100%. FY 2017 ending fund balance on page 83 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2016-2018

Fire Rescue Funds (Major Funds)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Ad Valorem Taxes	\$223,464,653	\$251,133,024	\$240,262,041	\$268,554,604
Charges for Services	37,538,521	39,158,258	39,096,653	41,663,742
Intergovernmental Revenue	467,104	422,200	1,037,104	470,481
Investment Income	1,722,749	1,040,998	1,444,050	1,554,787
License, Permits & Other Fees	16,335	19,500	18,703	18,800
Operating Transfers In	25,706,515	32,234,567	28,424,385	33,300,182
Special Assessment/Impact Fees	272,294	281,327	270,074	281,327
Statutory Reserves	-	(14,334,706)	-	(15,450,589)
Miscellaneous Revenues*	2,451,310	524,500	1,777,670	2,624,773
Total Revenues	\$291,639,482	\$310,479,668	\$312,330,680	\$333,018,107
Expenditures				
Personal Services	\$226,425,431	\$243,887,448	\$240,194,307	\$256,681,932
Operating Expenses	32,443,783	39,021,171	36,138,876	39,899,684
Capital Outlay	5,637,029	17,229,383	9,713,887	16,472,329
Debt Service	-	-	-	-
Grants and Aids	1,700,849	1,860,784	1,861,378	2,005,842
Non-Operating	19,014,602	20,883,466	20,867,609	25,202,220
Total Expenditures	\$285,221,694	\$322,882,252	\$308,776,057	\$340,262,007
Net Change in Fund Balance	\$6,417,788	(\$12,402,584)	\$3,554,623	(\$7,243,900)
Fund Balance - Beginning	\$77,466,415	72,479,699	83,884,203	87,438,826
Fund Balance - Ending	\$83,884,203	\$60,077,115	\$87,438,826	\$80,194,926 ^{**}

*Includes delinquent taxes

**FY 2017 ending fund balance assumes revenues and expenditures at 100%. FY 2017 ending fund balance on page 83 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2016-2018

Road Program Funds (Major Funds)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Charges for Services	\$750	\$0	\$0	\$0
Intergovernmental Revenue	1,703,185	4,521,877	202,785	3,834,009
Investment Income	4,630,299	3,938,000	5,501,154	4,093,000
Local Option Gas Tax	10,383,356	10,434,000	10,717,000	10,931,000
Operating Transfers In	3,698,509	-	1,672,987	-
Special Assessment/Impact Fees	32,398,793	31,222,564	25,377,711	31,862,776
Statutory Reserves	-	(2,279,728)	-	(2,344,289)
Miscellaneous Revenues	974,447	2,205,667	652,272	2,546,099
Total Revenues	\$53,789,338	\$50,042,380	\$44,123,909	\$50,922,595
Expenditures				
Personal Services	\$3,177,774	\$3,631,130	\$3,548,297	\$3,939,701
Operating Expenses	2,313,872	6,502,640	1,243,687	5,357,800
Capital Outlay	23,884,280	75,186,251	16,233,157	116,256,783
Debt Service	-	-	-	-
Grants and Aids	10,168	738,740	127,454	2,095,853
Non-Operating	2,042,574	1,027,375	2,222,588	1,027,375
Total Expenditures	\$31,428,668	\$87,086,136	\$23,375,183	\$128,677,512
Net Change in Fund Balance	\$22,360,671	(\$37,043,756)	\$20,748,726	(\$77,754,917)
Fund Balance - Beginning	\$366,806,851	394,421,288	389,167,524	409,916,250
Fund Balance - Ending	\$389,167,522	\$357,377,532	\$409,916,250	\$332,161,333

FISCAL YEARS 2016-2018

General Government Funds (Major Funds)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Charges for Services	\$377,138	\$2,933,516	\$491,004	\$3,568,633
Debt Proceeds	-	-	-	-
Fines & Forfeitures	1,168,217	1,200,000	1,200,000	1,200,000
Intergovernmental Revenue	652	1,811,068	5,481	1,313,329
Investment Income	2,029,563	1,372,227	1,590,284	1,119,000
Operating Transfers In	27,437,882	35,152,929	42,078,715	33,193,769
Special Assessment/Impact Fees	1,398,516	1,400,000	2,604,500	1,400,000
Statutory Reserves	-	(138,611)	-	(3,797,724)
Miscellaneous Revenues	3,216,503	1,922,722	50,729,603	73,730,516
Total Revenues	\$35,628,472	\$45,653,851	\$98,699,587	\$111,727,523
Expenditures				
Personal Services	\$0	\$0	\$0	\$0
Operating Expenses	34,673,219	79,490,088	22,478,405	115,219,776
Capital Outlay	102,734,591	169,354,350	68,700,076	139,861,346
Debt Service	766,371	86,801	2,200	9,532
Grants and Aids	21,868,474	10,865,004	3,149,669	6,233,089
Non-Operating	11,910,431	9,236,377	14,619,132	22,919,260
Total Expenditures	\$171,953,086	\$269,032,620	\$108,949,482	\$284,243,003
Net Change in Fund Balance	(\$136,324,615)	(\$223,378,769)	(\$10,249,895)	(\$172,515,480)
Fund Balance - Beginning	\$190,202,999	150,139,583	131,378,030	173,527,742
Fund Balance - Ending	\$53,878,385	(\$73,239,186)	\$121,128,135	\$1,012,262

FISCAL YEARS 2016-2018

Airport Funds (Major Funds)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Charges for Services	\$77,582,781	\$79,413,137	\$79,436,459	\$80,480,284
Fines & Forfeitures	-	-	-	-
Intergovernmental Revenue	10,694,899	30,098,779	10,001,494	33,884,857
Investment Income	1,200,485	1,116,190	1,712,100	1,597,100
License, Permits & Other Fees	180,750	81,275	97,025	87,025
Operating Transfers In	48,948,632	64,769,622	37,612,923	54,394,307
Miscellaneous Revenues	10,890,356	1,896,180	348,800	349,000
Total Revenues	\$149,497,902	\$177,375,183	\$129,208,801	\$170,792,573
Expenditures				
Personal Services	\$12,666,678	\$12,962,981	\$12,355,797	\$13,392,657
Operating Expenses	32,377,701	36,896,349	35,924,300	39,707,048
Capital Outlay	56,001,617	151,164,811	24,867,348	145,365,715
Debt Service	3,910,626	6,395,128	6,378,628	6,396,808
Non-Operating	49,005,537	64,826,742	37,670,043	54,452,901
Total Expenditures	\$153,962,159	\$272,246,011	\$117,196,116	\$259,315,129
Net Change in Fund Balance	(\$4,464,256)	(\$94,870,828)	\$12,012,685	(\$88,522,556)
Fund Balance - Beginning	\$149,699,215	158,850,634	143,476,434	155,489,119
Fund Balance - Ending	\$145,234,959	\$63,979,806	\$155,489,119	\$66,966,563

FISCAL YEARS 2016-2018

Water Utilities Funds (Major Funds)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Charges for Services	\$186,851,127	\$190,086,000	\$190,706,000	\$195,586,000
Intergovernmental Revenue	46,150	-	-	1,985,000
Investment Income	3,281,218	2,493,000	3,102,864	2,478,000
Operating Transfers In	203,327,345	212,661,000	213,044,000	217,566,000
Rent & Royalties	44,056	31,000	31,000	31,000
Special Assessment/Impact Fees	568,982	595,000	644,000	595,000
Statutory Reserves	-	(112,000)	-	(111,250)
Miscellaneous Revenue	33,108,559	23,668,000	18,628,974	23,138,550
Total Revenues	\$427,227,437	\$429,422,000	\$426,156,838	\$441,268,300
Expenditures				
Personal Services	\$44,554,843	\$49,197,564	\$47,388,764	\$50,471,099
Operating Expenses	81,022,023	105,872,906	107,100,053	111,656,812
Capital Outlay	51,792,074	218,330,528	53,570,080	226,089,970
Debt Service	5,371,338	17,807,800	16,617,708	12,955,600
Non-Operating	203,438,729	212,772,380	213,155,380	217,710,144
Total Expenditures	\$386,179,008	\$603,981,178	\$437,831,985	\$618,883,625
Net Change in Fund Balance	\$41,048,429	(\$174,559,178)	(\$11,675,147)	(\$177,615,325)
Fund Balance - Beginning	\$215,772,111	224,242,563	221,073,408	209,398,261
Fund Balance - Ending	\$256,820,540	\$49,683,385	\$209,398,261	\$31,782,936

FISCAL YEARS 2016-2018

Non-Major Governmental Funds (Aggregate)

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Revenues				
Ad Valorem Taxes	\$68,607,498	\$74,273,709	\$71,302,761	\$76,856,973
Charges for Services	124,101,803	31,139,208	31,128,488	33,317,133
Debt Proceeds	297,072,793	8,879,000	-	8,879,000
Fines & Forfeitures	4,947,722	1,733,329	1,625,101	1,585,000
Inspector General Fees	2,551,309	3,041,658	2,701,678	3,100,174
Intergovernmental Revenue	102,213,399	133,165,323	97,034,064	145,203,504
Investment Income	6,853,336	4,803,657	5,538,621	4,550,275
License, Permits & Other Fees	20,572,092	17,990,700	17,416,175	18,100,500
Local Option Gas Tax	40,494,620	41,012,000	42,055,000	42,896,000
Operating Transfers In	763,411,526	189,284,848	176,761,800	184,391,339
Rent & Royalties	1,804,890	1,636,200	1,703,501	1,638,200
Special Assessment/Impact Fees	12,231,117	9,434,300	10,054,190	10,877,000
Tourist Development Tax	47,118,185	46,886,116	49,002,912	50,963,030
Statutory Reserves	-	(13,057,836)	-	(13,945,974)
Miscellaneous Revenues	155,094,291	155,329,637	146,349,254	159,864,124
Total Revenues	\$1,647,074,581	\$705,551,849	\$652,673,545	\$728,276,278
Expenditures				
Personal Services	\$679,853,681	\$142,217,570	\$142,056,840	\$149,395,210
Operating Expenses	367,240,397	300,967,682	252,314,953	313,869,407
Capital Outlay	54,189,535	105,609,365	40,575,729	115,912,585
Debt Service	108,166,341	116,869,695	115,216,094	110,733,072
Grants and Aids	40,243,150	73,916,450	47,187,623	71,119,406
Non-Operating	221,608,545	61,519,930	57,357,640	65,767,402
Total Expenditures	\$1,471,301,650	\$801,100,692	\$654,708,879	\$826,797,082
Net Change in Fund Balance	\$175,772,931	(\$95,548,843)	(\$2,035,334)	(\$98,520,804)
Fund Balance - Beginning	\$228,253,615	373,109,607	361,857,307	307,422,366
Fund Balance - Ending	\$404,026,546	\$277,560,764	\$359,821,973	\$208,901,562

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

Fund	Fund Name	2017 Adopted				2018 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
0001	General Fund	4.7815	789,564,716	460,795,686	1,250,360,402	4.7815	845,592,790	459,403,726	1,304,996,516
	Operating Ad Valorem Tax Funds - Countywide	4.7815	789,564,716	460,795,686	1,250,360,402	4.7815	845,592,790	459,403,726	1,304,996,516
2513	16.0M GO 05A DS, Ref 25M Rec Fac 99A	0.0126	2,082,088	(64,427)	2,017,661	0.0115	2,035,333	(24,883)	2,010,450
2518	115.8M GO Tax 06 DS, Ref 75M Land Acq 99B & 01A	0.0751	12,409,904	(326,728)	12,083,176	0.0696	12,318,191	(232,187)	12,086,004
2525	28.7M GO 10 DS, Ref Part 25M Parks GO 03 & 05	0.0231	3,817,161	(130,161)	3,687,000	0.0211	3,734,394	(57,144)	3,677,250
2532	28.0M GO 14 DS, Ref Part 50M Waterfront GO 06	0.0219	3,618,867	(165,967)	3,452,900	0.0186	3,291,930	158,720	3,450,650
	Voted Debt Service Ad Valorem Tax - Countywide	0.1327	21,928,020	(687,283)	21,240,737	0.1208	21,379,848	(155,494)	21,224,354
	Total Ad Valorem Tax Funds - Countywide	4.9142	811,492,736	460,108,403	1,271,601,139	4.9023	866,972,638	459,248,232	1,326,220,870
1001	HUD- Housing and Urban Development		0	171,708	171,708		0	270,121	270,121
1003	Community Action Program		0	1,348,878	1,348,878		0	1,454,652	1,454,652
1004	Farmworker Career Development Program (FCDDP)		0	276,807	276,807		0	285,255	285,255
1006	DOSS - Administration		0	8,961,940	8,961,940		0	9,297,554	9,297,554
1009	Low Income Home Energy Assistance Program Fund		0	3,153,283	3,153,283		0	2,982,989	2,982,989
1010	Ryan White Care Program		0	7,697,488	7,697,488		0	7,507,879	7,507,879
1100	Affordable Housing Trust Fund (SHIP)		0	17,107,610	17,107,610		0	15,198,482	15,198,482
1101	Housing & Community Devlpmt		0	12,467,419	12,467,419		0	13,766,518	13,766,518
1103	Home Investmnt Partnership Act		0	6,082,627	6,082,627		0	4,891,682	4,891,682
1104	Section 108 Loan Fund		0	175,044	175,044		0	174,285	174,285
1106	Disaster Recovery Initiative		0	100,000	100,000		0	0	0
1109	Neighborhood Stabilization Program		0	4,138,464	4,138,464		0	4,480,180	4,480,180
1112	Neighborhood Stabilization Program 2		0	1,271,122	1,271,122		0	1,550,352	1,550,352
1113	Neighborhood Stabilization Program 3		0	369,636	369,636		0	641,314	641,314
1114	Workforce Housing Trust Fund		0	834,234	834,234		0	1,354,555	1,354,555
1151	Law Enforcement Trust Fund		0	2,575,972	2,575,972		0	2,689,268	2,689,268
1152	Sheriff's Grants		0	874,740	874,740		0	5,879,786	5,879,786
1200	Beautification Maintenance		0	1,342,573	1,342,573		0	1,647,048	1,647,048
1201	County Transport Trust		0	43,646,048	43,646,048		0	45,906,487	45,906,487
1203	Red Light Camera Fund		0	17,566	17,566		0	21,193	21,193
1220	Natural Areas Stwrdsip Endwmt		0	4,907,759	4,907,759		0	4,911,841	4,911,841
1222	Ag Reserve Land Management		0	1,440,076	1,440,076		0	1,569,772	1,569,772

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

Fund	Fund Name	2017 Adopted			2018 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1223	Environmental Enhance-Freshwtr		0	535,388	535,388		0	562,068	562,068
1224	Environmental Enhance-Saltwtr		0	1,024,239	1,024,239		0	868,259	868,259
1225	Environmental Enhance-Nonspec		0	5,173,498	5,173,498		0	4,426,313	4,426,313
1226	Natural Areas Fund		0	11,148,615	11,148,615		0	9,625,432	9,625,432
1227	Pollution Recovery Trust Fund		0	1,873,886	1,873,886		0	1,600,307	1,600,307
1228	State Mosquito		0	81,180	81,180		0	43,009	43,009
1229	FDEP Lake Worth Lagoon Ecosyst		0	866,352	866,352		0	2,318,059	2,318,059
1230	Petroleum Storage Tank Program		0	805,647	805,647		0	1,207,044	1,207,044
1231	Petrol Store Tank Compliance		0	895,331	895,331		0	845,928	845,928
1250	Handicapped Parking Enforcemnt		0	98,293	98,293		0	45,473	45,473
1252	HUD - Fair Housing		0	100,000	100,000		0	0	0
1261	Bond Waiver Program R89-1178		0	691,436	691,436		0	699,888	699,888
1263	School Impact Fees Zone 1		0	1,226,051	1,226,051		0	827,729	827,729
1264	School Impact Fees Zone 2		0	4,396,926	4,396,926		0	3,289,471	3,289,471
1265	School Impact Fees Zone 3		0	3,680,728	3,680,728		0	1,999,813	1,999,813
1266	School Impact Fees Zone 4		0	1,469,489	1,469,489		0	385,196	385,196
1267	School Concurrency		0	2,000	2,000		0	3,000	3,000
1321	Law Library		0	820,995	820,995		0	753,802	753,802
1323	Criminal Justice Trust Fund		0	512,610	512,610		0	692,814	692,814
1324	Local Requirements & Innovations Fund (F.S.29.004& 0082a2)		0	444,007	444,007		0	453,921	453,921
1325	Legal Aid Programs Fund (F.S.29.008)		0	275,000	275,000		0	256,950	256,950
1326	JAC Juvenile Programs Fund		0	275,000	275,000		0	256,950	256,950
1327	Court Information Technology Fund (F.S. 28.2412e1)		0	4,450,973	4,450,973		0	4,731,621	4,731,621
1340	Palm Tran Operations		0	86,677,884	86,677,884		0	91,732,864	91,732,864
1341	Palm Tran Grants		0	44,996,300	44,996,300		0	56,658,323	56,658,323
1360	Metro Planning Organization		0	5,090,074	5,090,074		0	3,795,901	3,795,901
1384	Golf Course Operations		0	11,818,122	11,818,122		0	13,963,375	13,963,375
1401	OCR Special Projects and Initiatives		0	1,849,975	1,849,975		0	1,940,267	1,940,267
1402	Nuisance Abatement		0	4,594,784	4,594,784		0	5,272,064	5,272,064
1420	ACC Mobile Spay/Neuter Prgm		0	714,139	714,139		0	687,894	687,894
1423	Victims Of Crime Emergency Support Fund		0	436,013	436,013		0	529,355	529,355
1425	EMS Award-Grant Program		0	205,012	205,012		0	193,474	193,474
1426	Public Safety Grants		0	1,592,831	1,592,831		0	2,757,891	2,757,891
1427	Emergency Management		0	99,066	99,066		0	111,997	111,997
1428	Em Preparedness & Assistance		0	428,028	428,028		0	432,182	432,182
1429	Regulation Of Towing Business		0	492,630	492,630		0	529,930	529,930

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

Fund	Fund Name	2017 Adopted			2018 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1430	Vehicle For Hire Ordinance		0	1,569,387	1,569,387		0	1,134,988	1,134,988
1432	Moving Ordinance		0	125,953	125,953		0	110,521	110,521
1434	Emergency Communications Number "E-911" FS365.172		0	10,041,517	10,041,517		0	10,809,972	10,809,972
1436	Justice Service Grant Fund		0	1,326,167	1,326,167		0	1,380,315	1,380,315
1438	Urban Areas Security Initiative Grant		0	0	0		0	132,608	132,608
1439	Radiological Emergency Preparedness-FPL		0	100,000	100,000		0	125,660	125,660
1440	Highridge Activity Fund		0	53,196	53,196		0	59,757	59,757
1450	TDC-Convention Center Oper		0	7,113,067	7,113,067		0	7,444,862	7,444,862
1451	TDC-Film Commission		0	2,236,590	2,236,590		0	2,578,512	2,578,512
1452	TDC-Special Projects		0	1,896,314	1,896,314		0	2,376,365	2,376,365
1453	TDC-4th Cent Local Option Tax		0	9,817,415	9,817,415		0	9,440,824	9,440,824
1454	TDC-Tourism		0	17,850,336	17,850,336		0	18,778,394	18,778,394
1455	TDC-Cultural Arts		0	7,363,583	7,363,583		0	8,362,671	8,362,671
1456	TDC-Beaches		0	5,559,218	5,559,218		0	6,554,798	6,554,798
1457	TDC-Sports Commission		0	3,862,265	3,862,265		0	4,346,682	4,346,682
1458	TDC-1st Cent Tourist Local Option Tax		0	16,681,573	16,681,573		0	17,247,654	17,247,654
1470	Drug Abuse Trust Fund		0	132,399	132,399		0	104,694	104,694
1480	Driver Ed Trust FS318.121		0	1,819,459	1,819,459		0	1,791,851	1,791,851
1482	Cooperative Extension Rev fund		0	343,365	343,365		0	382,978	382,978
1483	PBC Office of Inspector General (IG)		0	3,047,758	3,047,758		0	3,106,174	3,106,174
1500	Crime Prevention Fund		0	443,571	443,571		0	641,592	641,592
1501	Domestic Violence Fund		0	323,896	323,896		0	389,602	389,602
1507	Criminal Justice Grant Fund		0	445,756	445,756		0	501,831	501,831
1521	Public Affairs Replacement Frequency		0	612,533	612,533		0	412,465	412,465
1539	Economic Development		0	6,525,839	6,525,839		0	6,884,616	6,884,616
1540	HUD Loan Repayment Account		0	15,902,296	15,902,296		0	15,870,251	15,870,251
1541	Energy Efficiency & Consvr Blk Grnt		0	61,674	61,674		0	91,907	91,907
1543	USDA Intermediary Relending Loan Program		0	72,371	72,371		0	148,941	148,941
1544	USEPA Revolving Loan Fund Program		0	900,042	900,042		0	602,385	602,385
2040	14.6M NAV 06 DS, Parking Facilities Expansion		0	709,850	709,850		0	0	0
2052	98.0M NAV 07C DS, Scripps/Briger		0	4,703,263	4,703,263		0	4,675,500	4,675,500
2053	176.5M NAV 08 DS, Jail Expand/Pub Bldg		0	4,479,300	4,479,300		0	4,486,960	4,486,960
2054	176.5M NAV 08 DSR, Jail Expand/Pub Bldg		0	4,521,800	4,521,800		0	4,486,960	4,486,960
2061	11.6M Note Payable 08 DS, ESL Jupiter		0	803,163	803,163		0	784,973	784,973
2067	94.2M NAV 08-2 DS, Max Planck & SS Refunding		0	4,497,025	4,497,025		0	4,489,650	4,489,650
2068	94.2M NAV 08-2 DSR, Max Planck & SS Refunding		0	4,539,525	4,539,525		0	4,549,694	4,549,694

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

Fund	Fund Name	2017 Adopted			2018 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
2069	30.6M NAV 11 DS, Ocean Ave Bridge & Max Planck2		0	2,096,683	2,096,683		0	2,096,683	2,096,683
2071	10.0M NAV 13 DS, ISS VOIP		0	1,492,183	1,492,183		0	1,492,066	1,492,066
2072	13.1M NAV 13 DS, Max Planck3		0	1,065,924	1,065,924		0	1,065,924	1,065,924
2073	10.7M NAV 13 DS, Sheriff Equipment		0	2,199,533	2,199,533		0	2,199,384	2,199,384
2074	27.8M NAV Tax 13 DS, Convention Center Hotel		0	1,791,363	1,791,363		0	1,787,213	1,787,213
2075	17.9M NAV 14 DS, Palm Tran Connection Equipment		0	3,692,243	3,692,243		0	3,693,693	3,693,693
2076	68.M NAV 15 DS, Pub Imp Rev Bd, Conv Ctr Gar & Airport Ctr		0	4,403,431	4,403,431		0	4,390,831	4,390,831
2077	18.8M NAV Public Imp Tax Rev Bond 15B DS, MAX Planck		0	2,150,718	2,150,718		0	2,149,786	2,149,786
2078	65.360M NAV Pub Imp Tax Rev Bond 15C DS, Prof Sports Fac Pr		0	2,547,882	2,547,882		0	2,965,140	2,965,140
2079	56.645M NAV Pub Imp Rev Bond 15D DS, Prof Sports Fac Proj		0	2,833,750	2,833,750		0	2,833,750	2,833,750
2514	17.4M NAV 05 DS, Ref 26M Parks & Rec Fac 96		0	2,046,250	2,046,250		0	0	0
2515	13.4M NAV 05 DS, Ref 22M N.C Court & PBSO MP 97		0	1,644,625	1,644,625		0	1,646,375	1,646,375
2517	20.0M NAV 05 DS, Ref 28M Stadium Fac 96		0	2,143,499	2,143,499		0	0	0
2519	115.8M GO Tax Coupon 06 DS, Ref 75M Land Acq 99B & 01A		0	396,845	396,845		0	396,845	396,845
2523	11.5M NAV Tax 10 DS, Ref 11M Conv Hotel BAN 07		0	1,105,663	1,105,663		0	1,104,617	1,104,617
2526	62.7M NAV 11 DS, Ref Part 81M Conv Cntr 04		0	5,700,300	5,700,300		0	5,703,675	5,703,675
2527	62.7M NAV 11 DSR, Ref Part 81M Conv Cntr 04		0	5,701,875	5,701,875		0	5,827,642	5,827,642
2528	16.1M NAV 12 DS, Ref 16M 4 Pts BAN 09		0	1,331,460	1,331,460		0	1,318,217	1,318,217
2529	147.0M NAV 12 DS, Ref 94M 04/38M 04A/133M 05A		0	19,484,750	19,484,750		0	19,477,800	19,477,800
2533	72.4M NAV 14A DS, Ref 14M 06/2M 07A/5M 07B/98M 07C		0	3,701,400	3,701,400		0	3,699,025	3,699,025
2534	63.64M Public Improvement Revenue Refunding Bonds, Srs. 2015		0	5,131,300	5,131,300		0	3,679,550	3,679,550
2535	121.035M NAV 16 DS, Ref 141.45M 08 Jail Expand/Pub Bldg		0	6,120,492	6,120,492		0	6,053,250	6,053,250
3014	80.7M NAV 01, Convention Center		0	5,516,573	5,516,573		0	0	0
3019	25.0M GO 03, Recreational & Cultural Facilities		0	885,510	885,510		0	808,346	808,346
3020	25.0M GO 05, Recreational & Cultural Facilities		0	1,485,827	1,485,827		0	1,052,945	1,052,945
3038	50.0M GO 06, Waterfront Access		0	2,266,021	2,266,021		0	2,036,669	2,036,669
3040	14.6M NAV 06, Parking Facilities Expansion		0	565,231	565,231		0	0	0
3043	6.1M Sunshine#8 06, Park & Marina Improv		0	14,764	14,764		0	12,970	12,970
3046	8.1M Sunshine#9 06, So County Golf Course CTF		0	5,949	5,949		0	0	0
3053	176.5M NAV 08 CTF, Jail Expand/Pub Bldg		0	2,856,641	2,856,641		0	1,456,081	1,456,081
3061	11.6M Note Payable 08 CP, ESL Jupiter		0	1,051,541	1,051,541		0	302,688	302,688
3071	10.0M NAV 13 CP, ISS VOIP		0	3,067,769	3,067,769		0	1,106,492	1,106,492
3074	27.8M NAV Tax 13 CP, Convention Center Hotel		0	1,466,713	1,466,713		0	252,737	252,737
3075	17.9M NAV 14 CP, Palm Tran Connection Equipment		0	134,190	134,190		0	133,547	133,547
3076	68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct		0	39,113,706	39,113,706		0	13,033,775	13,033,775
3077	18.8M NAV Public Imp Tax Rev Bond 15B CP, Max Planck		0	8,540,281	8,540,281		0	5,407,428	5,407,428

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

Fund	Fund Name	2017 Adopted			2018 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3078	65.360M NAV Pub Imp Tax Rev Bond 15C CP, Prof Sports Fac Pr		0	37,776,289	37,776,289		0	6,539,184	6,539,184
3079	56.645M NAV Pub Imp Rev Bonds, 15D CP, Prof Sports Fac Proj		0	59,835,221	59,835,221		0	9,645,207	9,645,207
3500	Transportation Improvmt Fund		0	198,667,345	198,667,345		0	198,270,299	198,270,299
3501	Road Impact Fee Zone 1		0	58,450,672	58,450,672		0	61,451,769	61,451,769
3502	Road Impact Fee Zone 2		0	46,768,887	46,768,887		0	52,103,029	52,103,029
3503	Road Impact Fee Zone 3		0	25,095,836	25,095,836		0	26,810,409	26,810,409
3504	Road Impact Fee Zone 4		0	28,836,046	28,836,046		0	28,309,282	28,309,282
3505	Road Impact Fee Zone 5		0	56,223,917	56,223,917		0	62,365,674	62,365,674
3516	Abacoa Trust Sub Account		0	5,655,613	5,655,613		0	5,982,090	5,982,090
3519	Northlake Blvd Agr W/Npbcid		0	252,900	252,900		0	278,727	278,727
3523	Proportionate Share Trust Fund-Briger		0	22,287,172	22,287,172		0	22,374,145	22,374,145
3531	Impact Fee Assistance Program - Roads Zone 1		0	542,899	542,899		0	594,824	594,824
3532	Impact Fee Assistance Program - Roads Zone 2		0	423,446	423,446		0	674,240	674,240
3533	Impact Fee Assistance Program - Roads Zone 3		0	299,557	299,557		0	301,207	301,207
3534	Impact Fee Assistance Program - Roads Zone 4		0	249,279	249,279		0	290,660	290,660
3535	Impact Fee Assistance Program - Roads Zone 5		0	488,372	488,372		0	570,032	570,032
3542	Proportionate Share Fund - Zone 2		0	134,338	134,338		0	519,510	519,510
3543	Proportionate Share Fund - Zone 3		0	1,753,358	1,753,358		0	1,777,689	1,777,689
3545	Proportionate Share Fund - Zone 5		0	337,584	337,584		0	596,222	596,222
3600	Park Improvement Fund		0	14,018,497	14,018,497		0	12,721,784	12,721,784
3601	Park Impact Fees Z-1		0	4,021,819	4,021,819		0	2,800,143	2,800,143
3602	Park Impact Fees Z-2		0	4,591,055	4,591,055		0	4,396,914	4,396,914
3603	Park Impact Fees Z-3		0	9,477,811	9,477,811		0	9,123,757	9,123,757
3621	Impact Fee Assistance Program - Parks Zone 1		0	37,691	37,691		0	43,586	43,586
3622	Impact Fee Assistance Program - Parks Zone 2		0	43,025	43,025		0	64,440	64,440
3623	Impact Fee Assistance Program - Parks Zone 3		0	83,869	83,869		0	94,395	94,395
3650	Unit 11 Acquisition/Enhancemnt		0	1,551,177	1,551,177		0	1,284,034	1,284,034
3651	South Lox Sl Wetland Restoratn		0	250,354	250,354		0	254,670	254,670
3652	Beach Improvement		0	20,582,273	20,582,273		0	23,160,669	23,160,669
3653	South Lake Worth Inlet		0	1,353,821	1,353,821		0	650,952	650,952
3654	Environmental Resources Capital Projects		0	4,685,300	4,685,300		0	4,277,223	4,277,223
3800	Pud Civic Site Cash Out		0	1,045,426	1,045,426		0	2,322,655	2,322,655
3801	RR&I for 800 Mhz Sys		0	30,547,331	30,547,331		0	24,567,941	24,567,941
3803	Law Enfrc/Impct Fees Z2 Rd Patl		0	2,945,418	2,945,418		0	3,249,060	3,249,060
3804	Public Building Impr Fund		0	57,486,333	57,486,333		0	53,328,323	53,328,323
3805	Public Building Impact Fees		0	9,244,743	9,244,743		0	10,589,427	10,589,427

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

Fund	Fund Name	2017 Adopted			2018 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3807	TDC- Bldg Renewal & Replacement		0	10,242,301	10,242,301		0	15,059,424	15,059,424
3815	Impact Fee Assistance Program - Public Building		0	63,144	63,144		0	86,853	86,853
3900	Capital Outlay		0	21,144,983	21,144,983		0	29,513,574	29,513,574
3901	Information Technology Capital Improvements		0	12,659,497	12,659,497		0	11,843,284	11,843,284
3905	E911 Carry Forward Capital		0	1,892,587	1,892,587		0	4,584,205	4,584,205
3906	Palm Tran Capital		0	11,676,323	11,676,323		0	0	0
3950	Local Government One-Cent Infrastructure Surtax		0	0	0		0	116,199,644	116,199,644
4000	Wud Revenue		0	201,945,000	201,945,000		0	207,581,000	207,581,000
4001	WUD Operation & Maintenance		0	169,215,602	169,215,602		0	175,444,620	175,444,620
4010	Renewal & Replacement		0	1,000,000	1,000,000		0	1,000,000	1,000,000
4011	Capital Improvements		0	242,644,312	242,644,312		0	232,906,042	232,906,042
4012	Connection Charge Account		0	9,026,000	9,026,000		0	8,295,000	8,295,000
4013	Special Assessment Prgrm Wud		0	1,690,000	1,690,000		0	1,690,000	1,690,000
4015	WUD FPL Reclaimed Water Renewal & Replacement		0	4,016,452	4,016,452		0	5,133,549	5,133,549
4034	Debt Service Reserve Wud All		0	4,437,863	4,437,863		0	4,437,863	4,437,863
4039	Debt Service WUD 2006		0	2,354,200	2,354,200		0	0	0
4041	Construction Trust Fund WUD 2009		0	341,200	341,200		0	0	0
4042	Debt Service WUD 2009		0	3,961,200	3,961,200		0	3,921,200	3,921,200
4043	WUD FPL Debt Service Coverage Fund		0	1,540,334	1,540,334		0	1,222,887	1,222,887
4044	GUA Debt Service		0	725,000	725,000		0	723,000	723,000
4045	GUA01 Wachovia 2009 Loan		0	1,185,000	1,185,000		0	1,180,000	1,180,000
4046	GUA09 Bank of NY 2004 Loan		0	798,800	798,800		0	132,800	132,800
4047	Debt Service WUD 2013 Ref		0	4,204,800	4,204,800		0	6,182,800	6,182,800
4048	WUD 26.9M Water & Sewer Refunding Series 2015		0	4,578,800	4,578,800		0	815,800	815,800
4100	Airport Operations		0	83,884,595	83,884,595		0	84,162,478	84,162,478
4110	Airport Capital Projects		0	9,065,759	9,065,759		0	10,549,269	10,549,269
4111	Airports Imp & Dev Fund		0	172,449,342	172,449,342		0	154,197,240	154,197,240
4112	Airprt Passenger Facility Chgs		0	60,139,164	60,139,164		0	66,748,118	66,748,118
4113	Noise Abatement & Mitigation		0	2,575,167	2,575,167		0	2,749,045	2,749,045
4114	Airports Restricted Assets Fd		0	1,712,712	1,712,712		0	1,469,396	1,469,396
4130	Debt Serv 60M PBIA Rev Ref 2002		0	44	44		0	44	44
4131	Debt Serv 83M PBIA Rev Ref 2001		0	92	92		0	0	0
4137	Debt Serv 69M PBIA Rev BondS 2006A		0	2,259	2,259		0	173	173
4138	Debt Serv 16M PBIA Tax Rev Ref 2006B		0	3,432,183	3,432,183		0	3,439,713	3,439,713
4139	Debt Serv 57M PBIA Rev Ref BondS 2016		0	2,964,500	2,964,500		0	2,966,216	2,966,216
5000	Fleet Management		0	52,498,081	52,498,081		0	53,697,466	53,697,466

BUDGET COMPARISON BY FUND - FY 2017 AND 2018
Board of County Commissioners

2016 Non-Exempt Valuation Countywide \$165,129,084,241

2017 Non-Exempt Valuation Countywide \$176,846,761,549

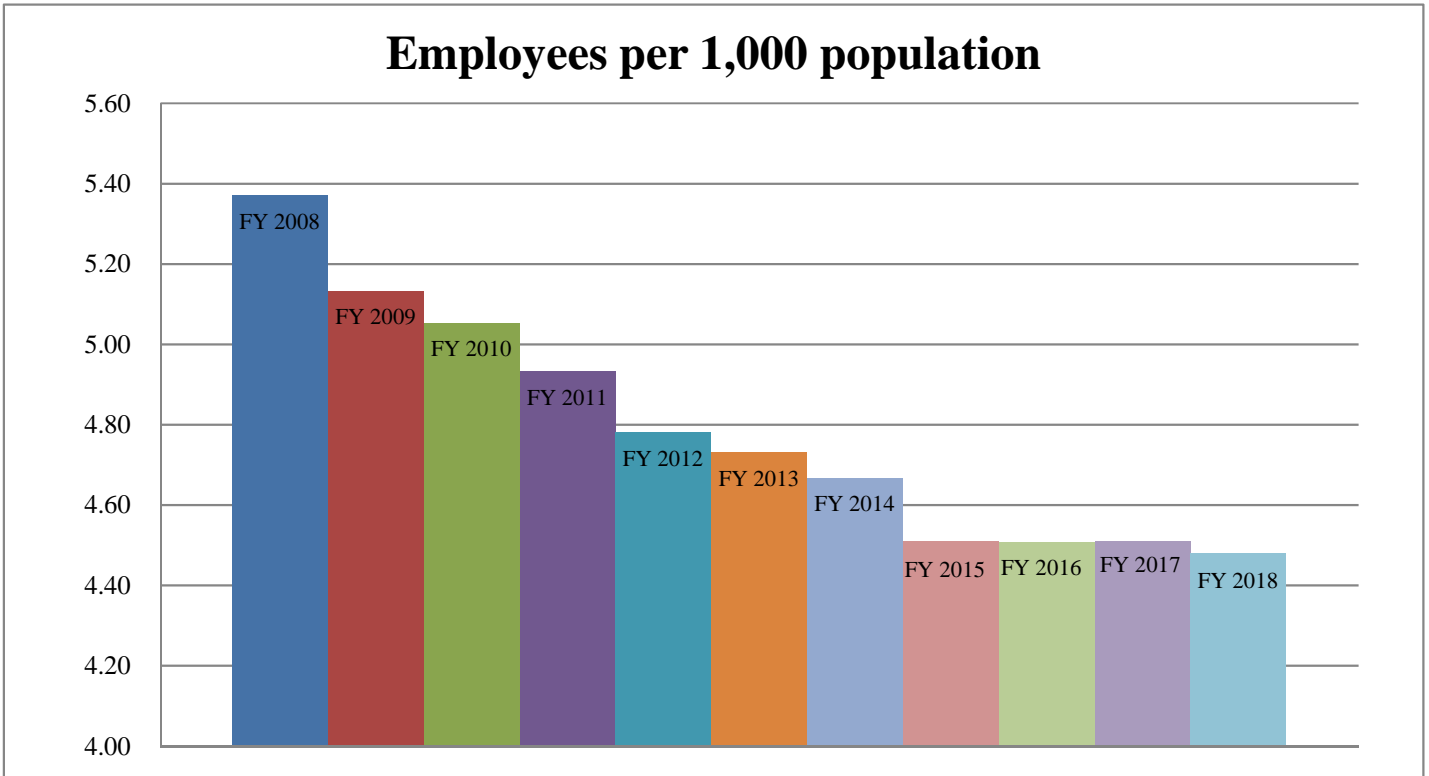
Fund	Fund Name	2017 Adopted				2018 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
5010	Property & Casualty Insurance		0	16,494,687	16,494,687		0	17,595,931	17,595,931
5011	Risk Management Fund		0	18,278,463	18,278,463		0	18,103,705	18,103,705
5012	Employee Health Ins		0	81,934,935	81,934,935		0	91,387,689	91,387,689
	Gross-Total Countywide Funds	4.9142	811,492,736	2,987,966,305	3,799,459,041	4.9023	866,972,638	3,012,104,960	3,879,077,598
	Less: Interfund Transfers		0	(508,684,060)	(508,684,060)		0	(490,449,556)	(490,449,556)
	Less: Interdepartmental Charges		0	(18,124,821)	(18,124,821)		0	(19,368,485)	(19,368,485)
	Less: Internal Service Charges		0	(133,103,452)	(133,103,452)		0	(139,229,584)	(139,229,584)
	Net-Total Countywide Funds	4.9142	811,492,736	2,328,053,972	3,139,546,708	4.9023	866,972,638	2,363,057,335	3,230,029,973
1180	County Library	0.5491	48,446,010	8,475,022	56,921,032	0.5491	51,710,218	8,870,640	60,580,858
1300	Fire/Rescue MSTU	3.4581	231,718,738	112,282,199	344,000,937	3.4581	247,874,640	133,587,956	381,462,596
1301	Fire/Rescue Jupiter MSTU	2.0035	19,414,286	(743,170)	18,671,116	2.0038	20,679,964	(974,051)	19,705,913
1303	Aviation Battalion		0	6,316,469	6,316,469		0	6,143,842	6,143,842
1304	F/R Long-Term Disability Plan		0	13,466,260	13,466,260		0	12,660,098	12,660,098
1305	MSBU-Hydrant Rental Boca Raton		0	462,292	462,292		0	443,316	443,316
1306	MSBU-Hydrant Rental-Riviera Bch		0	42,293	42,293		0	41,168	41,168
1400	MSTD - Building		0	48,316,335	48,316,335		0	54,566,030	54,566,030
2524	19.5M GO 10 DS, Ref Part 30M Library GO 03	0.0250	2,205,701	(52,001)	2,153,700	0.0233	2,194,223	(39,273)	2,154,950
2531	11.8M GO 14 DS, Ref Part 22M Library GO 06	0.0192	1,693,978	(81,078)	1,612,900	0.0167	1,572,684	36,216	1,608,900
3511	Unicorp Impr Fund		0	10,555,414	10,555,414		0	11,184,814	11,184,814
3700	Fire Rescue Improvement		0	10,183,706	10,183,706		0	14,821,846	14,821,846
3704	Fire Rescue Impact Fees		0	8,678,860	8,678,860		0	9,661,597	9,661,597
3750	Library Improvement Fund		0	6,713,731	6,713,731		0	8,689,865	8,689,865
3751	Library Expansion Prgm		0	12,373,896	12,373,896		0	18,587,132	18,587,132
3752	Library Impact Fees		0	2,200,725	2,200,725		0	2,803,933	2,803,933
	Gross-Total Dependent Districts		303,478,713	239,190,953	542,669,666		324,031,729	281,085,129	605,116,858
	Less: Interfund Transfers			(25,786,902)	(25,786,902)			(33,305,651)	(33,305,651)
	Less: Interdepartmental Charges			(5,945,457)	(5,945,457)			(6,274,651)	(6,274,651)
	Net-Total Dependent Districts		303,478,713	207,458,594	510,937,307		324,031,729	241,504,827	565,536,556
	Net-Total Countywide Funds & Dependent Districts		1,114,971,449	2,535,512,566	3,650,484,015		1,191,004,367	2,604,562,162	3,795,566,529
	Gross-Total All Funds		1,114,971,449	3,227,157,258	4,342,128,707		1,191,004,367	3,293,190,089	4,484,194,456

POSITION SUMMARY BY DEPARTMENT

Department	Adopted FY 2012	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Adopted FY 2017
<u>Board of County Commissioners (BCC)</u>						
Community Services	440	432	406	156	157	159
County Administration	11	11	12	12	12	13
County Attorney	44	42	42	42	42	42
County Commission	27	27	27	27	27	27
County Cooperative Extension Service	29	30	31	32	32	30
Criminal Justice Commission	11	11	11	11	9	9
Economic Sustainability	58	69	56	51	51	50
Engineering and Public Works	433	421	421	424	430	434
Environmental Resources Management	127	126	126	126	127	128
Facilities Development and Operations	307	300	297	305	311	314
Human Resources	33	32	32	32	32	32
Information Systems Services	183	216	212	212	212	212
Internal Auditor	8	8	8	9	9	9
Legislative Affairs	3	3	3	3	3	3
Medical Examiner	19	19	19	19	20	21
Metropolitan Planning Organization	10	10	10	12	13	13
Office of Community Revitalization	6	6	6	6	6	6
Office of Equal Opportunity	12	12	12	12	12	12
Office of Financial Mgmt & Budget	32	31	31	31	31	32
Office of Resilience	0	0	0	0	0	0
Office of Small Business Assistance	7	7	7	7	7	7
Palm Tran	549	558	579	609	622	622
Parks and Recreation	569	562	559	571	581	587
PZ&B - Planning & Zoning	148	136	139	143	147	151
Public Affairs	42	42	42	42	42	43
Public Safety	314	307	308	252	257	261
Purchasing	43	44	44	44	45	45
Risk Management	30	30	30	30	30	30
Youth Services	0	0	0	78	78	78
Total BCC General Ad Valorem Funded	3,495	3,492	3,470	3,298	3,345	3,370
<u>Other Departments and Agencies</u>						
Department of Airports	149	149	149	148	153	155
PZ&B - Building Division	104	104	104	117	130	140
County Library	419	419	420	422	423	424
Fire Rescue	1,511	1,490	1,490	1,494	1,498	1,510
Fleet Management	59	54	54	54	57	58
Tourist Development	4	4	4	5	5	4
Water Utilities	558	558	561	568	575	585
Commission on Ethics	6	6	5	5	5	5
Office of Inspector General(OIG)	34	40	23	23	23	23
Total Other Departments and Agencies	2,844	2,824	2,810	2,836	2,869	2,904
Total BCC	6,339	6,316	6,280	6,134	6,214	6,274
<u>Constitutional Officers</u>						
Clerk & Comptroller	134	134	138	138	137	139
15th Judicial Circuit	21	23	25	26	28	33
Property Appraiser	266	266	266	266	257	260
Sheriff	3,924	3,912	3,952	3,982	4,032	4,131
Supervisor of Elections	45	45	45	49	46	51
Tax Collector	305	305	314	315	315	322
Total Constitutional Officers	4,695	4,685	4,740	4,776	4,815	4,936
Grand Total	11,034	11,001	11,020	10,910	11,029	11,210

FY 2017 Mid Year Adj			Final FY 2017	FY 2018			Adopted FY 2018
Additions	Deletions	Transfers		Additions	Deletions	Transfers	
4	0	0	163	1	0	0	164
1	0	0	14	0	0	(1)	13
0	0	0	42	0	0	0	42
0	0	0	27	0	0	0	27
0	0	0	30	1	0	0	31
0	0	0	9	0	0	0	9
0	0	0	50	4	0	0	54
0	0	0	434	6	0	0	440
0	0	0	128	0	0	(2)	126
0	0	0	314	5	0	0	319
0	0	0	32	1	0	0	33
0	0	0	212	1	0	0	213
0	0	0	9	0	0	0	9
0	0	0	3	0	0	0	3
2	0	0	23	0	0	0	23
0	0	0	13	0	0	0	13
0	0	0	6	0	0	0	6
0	0	0	12	0	0	0	12
0	0	0	32	0	0	0	32
0	0	0	0	0	0	3	3
0	0	0	7	0	0	0	7
0	0	0	622	1	0	0	623
0	(1)	0	586	2	0	0	588
0	0	0	151	1	0	0	152
0	0	0	43	1	0	0	44
5	0	(3)	263	1	0	(2)	262
0	0	0	45	0	0	0	45
0	0	0	30	0	0	0	30
0	0	3	81	1	0	2	84
12	(1)	0	3,381	26	0	0	3,407
0	0	0	155	2	0	0	157
0	0	0	140	10	0	0	150
0	0	0	424	0	0	0	424
4	0	0	1,514	7	0	0	1,521
0	0	0	58	1	0	0	59
0	0	0	4	0	0	0	4
0	0	0	585	6	0	0	591
0	0	0	5	0	0	0	5
0	0	0	23	0	0	0	23
4	0	0	2,908	26	0	0	2,934
16	(1)	0	6,289	52	0	0	6,341
0	0	0	139	0	0	0	139
0	0	0	33	0	0	0	33
0	0	0	260	0	(7)	0	253
0	0	0	4,131	55	0	0	4,186
0	0	0	51	0	0	0	51
0	0	0	322	0	0	0	322
0	0	0	4,936	55	(7)	0	4,984
16	(1)	0	11,225	107	(7)	0	11,325

Palm Beach County Board of County Commissioners has a total of 6,341 full and part-time employees budgeted for FY 2018. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. In an effort to respond to the economic climate and to increase efficiency, the county has eliminated 1,372 positions since FY 2008. As a result of new facilities or expansion of services, Fire Rescue, Library, Parks and Recreation, and Water Utilities Department have seen their positions increase during this period.



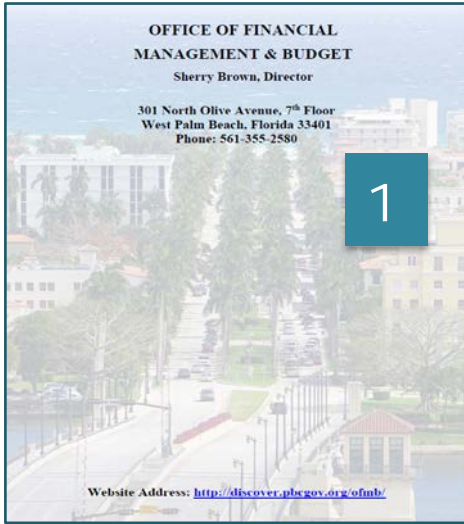
	Total Employees	County Population	Employees per 1,000 population
FY 2008	6,994	1,302,451	5.37
FY 2009	6,713	1,307,784	5.13
FY 2010	6,629	1,312,016	5.05
FY 2011	6,511	1,320,134	4.93
FY 2012	6,339	1,325,758	4.78
FY 2013	6,316	1,335,415	4.73
FY 2014	6,280	1,345,652	4.67
FY 2015	6,134	1,360,238	4.51
FY 2016	6,214	1,378,417	4.51
FY 2017	6,274	1,391,741	4.51
FY 2018	6,341	1,414,144	4.48

Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. A decrease in employees per 1,000 population indicates the County is either becoming more efficient and/or service levels are decreasing. The County continues to implement more effective processes to maintain current service levels.

* Source: Florida Estimates of Population 2017 (4/1/17 Estimates)

Bureau of Economic and Business Research, University of Florida (BEBR)

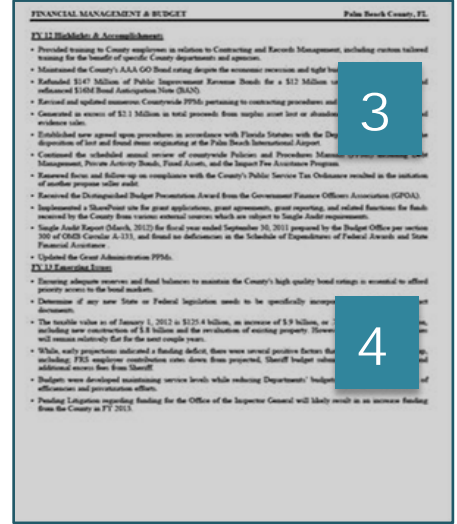
In a continuing effort to create a budget document that presents information in a user-friendly manner, we have developed this guide to identify where to find key pieces of information. The numbers correspond to the major components of our departmental budgets.



1



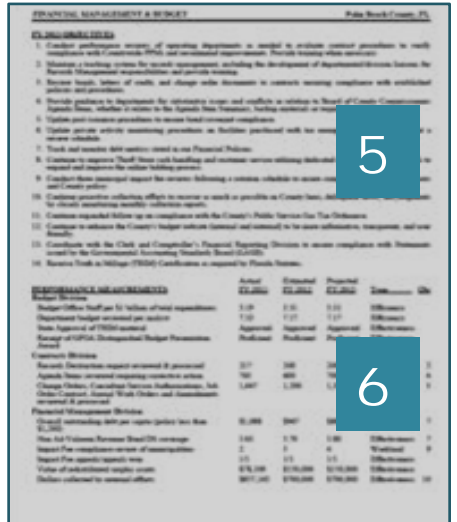
2



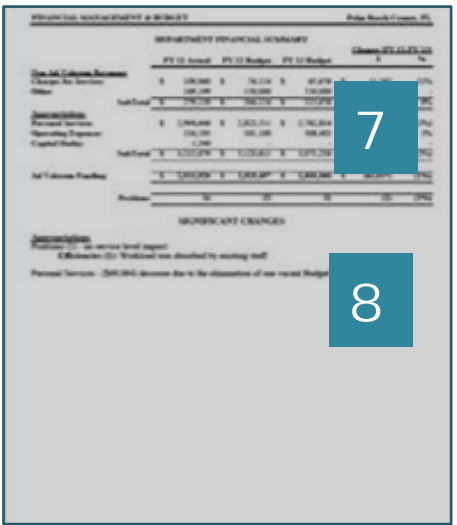
3

4

- 1 **Divider** - Includes all of the pertinent contact information for each of the departments, including the department director. Also included is a hyperlink that allows the reader to obtain additional information on the department not included in the budget document.
- 2 **Introduction** - A summary of the department's mission, major divisions, functions, and core services.
- 3 **Highlights & Accomplishments** - A list of the activities that have been successfully completed in the last year.
- 4 **Emerging Issues** - A list of challenges that are anticipated in the upcoming year.
- 5 **Objectives** - Specific goals the department is planning to work towards in the upcoming year.
- 6 **Performance Measures** - Measures that determine how a department is accomplishing its mission and objectives.
- 7 **Financial Summary** - A summary of operating expenditures and sources of revenue listed by major category.
- 8 **Significant Changes** - An explanation of significant differences between the previous and current year's budget, including position changes.



5



7

8



COUNTY COMMISSION

Hal R. Valeche, District 1

Paulette Burdick, District 2

Dave Kerner, District 3

Steven L. Abrams, District 4

Mary Lou Berger, District 5

Melissa McKinlay, District 6 - Mayor

Mack Bernard, District 7 - Vice Mayor

301 N. Olive Avenue, 12th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2001

Website Address: <http://discover.pbcgov.org/countycommissioners/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

Department Overview

The Board consists of seven Commissioners, each representing a single-member district. Commissioners are elected to a maximum of 2 four-year terms by voters in the district in which they reside. Commissioners annually elect a Mayor to preside over meetings and serve as ceremonial head of the County. A Vice Mayor is also selected to assume these duties in the absence of the Mayor. Prior to FY 2009, this was done bi-annually. The County Commission considers major problems facing County government and guides the planned growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include smart growth, provision of fire rescue, and disaster relief; construction and maintenance of County buildings, roads, and bridges; provision of programs of housing, community development, economic development, conservation, flood, beach erosion control, and air pollution control; adoption and enforcement of building and housing codes and regulations; preservation of natural resources; and provision of cultural and recreational facilities and programs.

FY 17 Highlights & Accomplishments

- Balanced the FY 2018 budget maintaining the millage rate at the same rate as the previous year.
- Approved an interlocal agreement with the Health Care District of Palm Beach County from aeromedical emergency medical services. The 10 year agreement provides terms under which the County provides emergency medical personnel to staff the Health Care District's TraumaHawk air ambulance service.
- Approved the establishment of the Property Assessed Clean Energy (PACE) Ordinance and adopted a series of resolutions and associated agreements with providers to administer the PACE program. PACE programs provide financing for qualified energy efficiency, renewable energy, and wind-resistant improvements for both residential and commercial properties.
- Adopted a resolution establishing the 19 member County Infrastructure Surtax Independent Citizen Oversight Committee to ensure that the proceeds from the voter-approved one-cent sales surtax are in compliance with the County's approved Infrastructure Surtax Project Plan for renewal and replacement of existing capital investments.
- Approved a comprehensive report containing findings and recommendations to combat the opioid epidemic in the County.
- Adopted a resolution outlining the responsibilities of veterinarians who issue rabies license tags, and added new language allowing animal agencies to issue dog and cat license tags at time of adoption and provide for automatic renewal.
- Approved an ordinance replacing the County's Affordable Housing Ordinance, which was last amended in 2008. Due to substantive changes made to bring the ordinance into compliance with Florida statutes, County resolutions, and Local Housing Assistance Plan (LHAP), repealing and replacing the Affordable Housing Ordinance in its entirety is more efficient than amending it.
- Adopted a resolution waiving fees associated with expending and issuing permits needed for the repair and rebuilding of homes and businesses damaged by Hurricane Irma for up to six months.
- Received and filed a fully executed commercial contract with the Center for Family Services in the amount of \$950,000 for the purchase of a homeless shelter in West Palm Beach.

FY 2018 OBJECTIVES

1. Maintain appropriate resources and policies to protect the health, safety, and welfare of the residents of and visitors to Palm Beach County.
2. Adopt a budget that delivers necessary services, while minimizing the tax requirements.
3. Preserve and protect the local natural environment, including threatened resources, ecosystems, and animal species.
4. Ensure the County has an effective social infrastructure.
5. Maintain and improve capital infrastructure.
6. Strengthen and diversify the economy.
7. Clearly articulate a strategy for responsible development.
8. Foster a strong County workforce.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Population served	1,378,417	1,391,741	1,414,144	Demand	
Commission office expenditure per capita	\$2.44	\$2.43	\$2.37	Efficiency	
Adopted operating reserves as a percentage of net budget (policy between 10% and 15%)	13.34%	13.67%	14.01%	Efficiency	
Countywide operating millage rate	4.7815	4.7815	4.7815	Efficiency	
Overall outstanding debt per capita (policy less than \$1,200)	\$663	\$595	\$540	Efficiency	

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 294	\$ -	\$ -	\$ -	-
SubTotal	\$ 294	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 2,877,516	\$ 3,027,017	\$ 2,959,394	\$ (67,623)	(2%)
Operating Expenses	309,194	358,323	389,014	30,691	9%
Capital Outlay	-	1,000	1,000	-	-
SubTotal	\$ 3,186,710	\$ 3,386,340	\$ 3,349,408	\$ (36,932)	(1%)
Ad Valorem Funding	\$ 3,186,416	\$ 3,386,340	\$ 3,349,408	\$ (36,932)	(1%)
Positions	27	27	27	-	-

COUNTY ATTORNEY

Denise Marie Nieman, County Attorney

301 North Olive Avenue, Suite 601

West Palm Beach, Florida 33401

Phone: 561-355-2225

Website Address: <http://discover.pbcgov.org/countyattorney/>

DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide quality legal advice and representation to the Board of County Commissioners, County Administration, and departments in a timely, cost-effective, and efficient manner.

Department Overview

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County (PBC) as an independent office. The County Attorney is appointed by the Board of County Commissioners (BCC), serves at the pleasure of the BCC, and is responsible directly to the BCC. The Office represents and provides legal advice to the BCC, County Administration, County Departments, and the Solid Waste Authority. Primary services include: 1) Providing legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government; 2) Drafting and/or reviewing all legally binding documents (e.g., ordinances, leases, contracts, etc.); 3) Providing legal advice and representation on matters overseen by the various Boards and Commissions falling under the County's purview; 4) Handling administrative actions and hearings (e.g., personnel appeals, code enforcement, etc.); 5) Defending Palm Beach County in all litigation; and 6) Filing actions on behalf of Palm Beach County.

FY 17 Highlights & Accomplishments

- Assisted in the approval process of the infrastructure sales tax.
- Worked on revising standard construction documents for Environment Resources Management (ERM) and Facilities Development & Operations (FDO).
- Negotiated a pre-suit mediated settlement resulting in a payment of \$359,000 to PBC (and PBC's retention of materials).
- Prevailed in federal lawsuits filed by local vehicle for hire (VFH) companies alleging that the County violated their rights by entering into a Temporary Operating Agreement (TOA) that allowed Uber to operate in Palm Beach County. The plaintiffs claimed approximately \$1.9 million in damages and \$500,000 in attorneys' fees and costs. The Palm Beach County Attorney's Office successfully recovered \$209,000 in attorneys' fees and costs as provided for in the TOA in September 2017.
- Drafted a medical marijuana moratorium ordinance in conjunction with the Zoning Division, which was adopted by the Board of County Commissioners in February 2017.
- Worked with the Zoning Division to complete the Use Regulations Project. This project was a four-year undertaking to update and overhaul the County's Unified Land Development Code.
- Assisted in the revision of regulations pertaining to pet stores as well as comprehensive changes to the Palm Beach County Animal Care and Control Ordinance.
- Successfully prosecuted Florida Screen Builders before the Local Construction Regulation Board and a subsequent appeal, resulting in the revocation of permit-pulling privileges for that firm. The Florida Screen Builders submitted fraudulent plans for nearly 300 screen enclosures in Palm Beach County over a six-year period.
- Assisted Parks and Recreation with finalizing the agreement with The Morikami, Inc. regarding the operation and management of Morikami Museum and Japanese Gardens. This amendment to the agreement has been in process for over 8 ½ years and finally approved by the BCC on June 6, 2017.

FY 18 Emerging Issues

- Working with the Zoning Division regarding Sober Homes to update local regulations as the Legislature addresses the issue on a statewide basis.
- Assisting the Planning and Zoning Division to update and refine Workforce Housing regulations.
- Working with Engineering, Planning, and Zoning Divisions to develop mobility fee regulations as an alternative to traffic concurrency.
- Working with the Emergency Operations Center (EOC) to improve general emergency planning, response and recovery requirements and obligations as it relates to disasters, terrorism and riots.

FY 2018 OBJECTIVES

1. Successfully respond to increased demands of the Board of County Commissioners (BCC) and County Departments, notwithstanding budgetary and staffing challenges.
2. Effectively and efficiently manage staff to provide a continued high level of service, all the while restructuring to move the County Attorney's Office into the next generation.
3. Continue to work with County Departments to identify legal issues/conflicts, and potential resolutions or alternative approaches from project inception to completion.

PERFORMANCE MEASUREMENTS

	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Ongoing review of internal reports generated through the County Attorney's Office (CAO) legal time and billing program	Proficient	Proficient	Proficient	Output	
BCC directives entirely within the responsibility and control of the CAO responded to within sixty (60) days	Proficient	Proficient	Proficient	Efficiency	1
Level of client satisfaction as determined through constant monitoring of feedback	Proficient	Proficient	Proficient	Outcome	2

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,743,306	\$ 2,166,500	\$ 2,596,400	\$ 429,900	20%
Other	31,434	5,000	5,000	-	-
SubTotal	\$ 1,774,740	\$ 2,171,500	\$ 2,601,400	\$ 429,900	20%
<u>Appropriations</u>					
Personal Services	\$ 5,227,206	\$ 5,720,930	\$ 5,769,611	\$ 48,681	1%
Operating Expenses	198,372	208,376	187,794	(20,582)	(10%)
Capital Outlay	15,275	5,936	5,936	-	-
SubTotal	\$ 5,440,853	\$ 5,935,242	\$ 5,963,341	\$ 28,099	-
Ad Valorem Funding	\$ 3,666,113	\$ 3,763,742	\$ 3,361,941	\$ (401,801)	(11%)
Positions	42	42	42	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services – \$429,900 increase is primarily due to the net effect of an increase in projected services rendered to Risk Management - \$370,000, Housing and Economic Sustainability - \$75,000 Engineering and Public Works - \$63,300; and, a decrease in projected services rendered to Solid Waste Authority - \$50,000, and Airports - \$15,000.



INTERNAL AUDITOR

Joe Bergeron, County Internal Auditor

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-681-4480**

Website Address: <http://discover.pbcgov.org/internalauditor/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To assist the Board of County Commissioners and County management in improving operational effectiveness, productivity, accountability, and financial stewardship by providing objective, relevant, and timely reviews of the County’s programs and operations resulting in meaningful, value adding recommendations.

Department Overview

The Internal Auditor's Office conducts performance audits in accordance with Government Auditing Standards of departments and agencies under the Board of County Commissioners (BCC). The objective of these audits is to enhance internal controls and operational effectiveness of the audited units. The audits determine if operations are performed in accordance with laws, contracts, policies, and procedures; financial and other reports are accurate and reliable; activities are properly authorized; operations are performed in an efficient and effective manner; assets are adequately safeguarded; and stated goals are being accomplished. The Internal Auditor's Office reports directly to the BCC through an Audit Committee appointed by the BCC. The Audit Committee approves the annual work plan for the Office and reviews individual audit reports prior to issuance.

FY 17 Highlights & Accomplishments

- Achieved a full pass rating on peer review conducted by the Association of Local Government Auditors. This rating is the highest level of recognition for a peer review and marks the first time the Internal Auditor's Office has achieved this level. Peer reviews are conducted on a three-year cycle.

FY 18 Emerging Issues

- Retirements have reduced the audit staff size by 33%. The labor market for experienced auditors is extremely tight and competitive. This represents a significant challenge to the Office to recruit and retain adequate talent, and to conduct an effective program of internal audits.
- The Government Accountability Office will issue an update to Government Auditing Standards (the Yellow Book) during fiscal 2018. The County Internal Auditor's Office is required by County ordinance to follow these standards. We will need to update our Office standards to conform to the new Yellow Book.
- We have identified a need to develop enhanced audit skills in the areas of construction auditing, information technology auditing, and grant auditing. We intend to acquire those skills through staff development, recruitment, and/or contracting with third parties.

FY 18 Objectives

1. Initiate 90% of audits included in the annual audit work plan within the fiscal year planned.
2. Conduct follow-up review on 100% of all audit recommendations within three months of notification from management that the recommendation has been implemented.
3. Issue a discussion draft for audit projects within an average of 100 days from the beginning of audit field work.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Percentage of audits started as planned	63%	100%	90%	Outcome	1
Number of follow-up reviews conducted	13	15	16	Outcome	2
Percentage of follow-up reviews conducted as planned	100%	100%	100%	Outcome	2
Average days to issue discussion draft from start of field work	88	92	101	Outcome	3
Number of audits completed during the fiscal year	14	11	12	Outcome	

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 91	\$ -	\$ -	\$ -	-
SubTotal	\$ 91	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 1,066,334	\$ 1,118,798	\$ 1,165,220	\$ 46,422	4%
Operating Expenses	46,107	58,370	58,268	(102)	-
SubTotal	\$ 1,112,441	\$ 1,177,168	\$ 1,223,488	\$ 46,320	4%
Ad Valorem Funding	\$ 1,112,350	\$ 1,177,168	\$ 1,223,488	\$ 46,320	4%
Positions	9	9	9	-	-



COUNTY ADMINISTRATION

Verdenia C. Baker, County Administrator
Jon Van Arnam, Deputy County Administrator
Nancy Bolton, Assistant County Administrator
Todd Bonlarron, Assistant County Administrator
Faye Johnson, Assistant County Administrator
Vacant, Assistant County Administrator

301 N. Olive Avenue, 11th Floor
West Palm Beach, Florida 33401
Phone: 561-355-6726

Website Address: <http://discover.pbcgov.org/administration/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurements and organizational excellence will be encouraged by example and sponsorship of quality improvement programs and data driven decision making. This mission requires effective communication with County Commissioners, Constitutional Officers, employees, citizens, the media, and others through open access, sharing of information, and transparency.

Department Overview

The County Administrator serves as the chief executive officer of Palm Beach County government and provides primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with 13 positions, including the Deputy County Administrator and four Assistant County Administrators. This Office directs the activities of more than 30 Board departments and acts as liaison to the Constitutional Officers and various other agencies.

County Administration is responsible for the overall supervision of Board departments. Primary services include 1) arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings; 2) staff special projects and initiatives as directed by the Board of County Commissioners and identified by the Management Team; 3) present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year; 4) plan for future levels of service and capital requirements; 5) provide staff support to various appointed boards and committees; 6) serve as a liaison to local, state, and federal government entities; 7) oversee the development of policies and procedures to guide County departments; and 8) respond to public inquiries and requests for information.

FY 17 Highlights & Accomplishments

- Provided the Board with sound budgetary guidance and maintained AAA Bond rating.
- Ensured all areas of the emergency response to Hurricane Irma such as shelters, special needs, and the Emergency Operations Center (EOC) were staffed before, during, and after the storm.
- A one-cent countywide Infrastructure surtax approved by Palm Beach voters in the November 2016 elections.
- Hosted the Housing Summit attracting more than 500 attendees. Attendees included business leaders, employers, elected officials, municipal leaders, developers, real estate professionals, lenders, housing organizations, housing counselors, County employees, nonprofits, advocates, and policymakers.
- Ratification of the Palm Tran labor management agreement and memorandum of agreement between Palm Tran and the Amalgamated Transit Union Local 1577 covering bus operators, mechanics, utility workers, and storekeepers for the three year period from October 1, 2016 through September 30th, 2019.

FY 18 Emerging Issues

- Balancing the budget, while maintaining service levels.
- Opioids crisis.
- Addressing Affordable/Workforce Housing needs.
- Impact of the Legislative home rule potential legislation.

FY 2018 OBJECTIVES

1. Provide the Board with the best information possible regarding issues brought before them.
2. Implement major Board initiatives, including infrastructure improvements, social service efficiencies, affordable/workforce housing, and homelessness initiatives.
3. Balance the FY 2019 Budget while maintaining services to citizens and minimizing revenue demands on taxpayers of Palm Beach County.
4. Increase efficiency and effectiveness of all County services, referencing benchmark and comparable data from the public and private sectors.
5. Create and implement a Countywide student Intern Program.

	Actual	Estimated	Projected		
<u>PERFORMANCE MEASUREMENTS</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Administration office expenditure per capita (excludes Opioid Response Initiative)	\$1.47	\$1.49	\$1.69	Cost	
Number of Agenda Items	1,374	1,846	2,130	Outcome	1
Credit rating on general obligation debt:					
Moody's	Aaa	Aaa	Aaa	Outcome	
Fitch	AAA	AAA	AAA	Outcome	
Standard & Poors	AAA	AAA	AAA	Outcome	

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 468,959	\$ 483,028	\$ 425,372	\$ (57,656)	(12%)
Other	31	-	-	-	-
SubTotal	\$ 468,990	\$ 483,028	\$ 425,372	\$ (57,656)	(12%)
<u>Appropriations</u>					
Personal Services	\$ 1,942,716	\$ 2,222,878	\$ 2,404,529	\$ 181,651	8%
Operating Expenses	106,329	105,278	1,475,309	1,370,031	1301%
SubTotal	\$ 2,049,045	\$ 2,328,156	\$ 3,879,838	\$ 1,551,682	67%
Ad Valorem Funding	\$ 1,580,056	\$ 1,845,128	\$ 3,454,466	\$ 1,609,338	87%
Positions	13	13	13	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - \$1,367,620 increase is due to funding for the Opioid Response Initiative.

DEPARTMENT OF AIRPORTS

Bruce Pelly, Director

**1000 PBIA, Suite 846
West Palm Beach, Florida 33406
Phone: 561-471-7420**

Website Address: <http://discover.pbcgov.org/Airports/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide for efficient air transportation and related services.

Department Overview

The Palm Beach County Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports located in Palm Beach Gardens, Lantana, and Pahokee. The PBIA McCampbell Terminal serves six million passengers a year with 15 or more airlines. PBIA is also home to three fixed base operators: Jet, Signature and Atlantic Aviation serving general aviation customers making PBIA one of the busiest general aviation airports in the country. Total estimated annual economic activity for PBIA is \$3.4 billion with over 37,000 aviation and support activity jobs. The County's three general aviation airports generate an estimated annual economic activity of \$87.5 million while providing for over 1,000 jobs. The Department of Airports receives no Ad Valorem support; revenues are generated from tenants, users, concession providers, Passenger Facility charges, Federal Aviation Grants, and State Aviation Transportation Grants.

Airports Administrative Division

Includes various functions: Planning, Property Management and Compliance, Business Development, Marketing, Air Service Development, Noise Abatement, Information Technology, Accounts Receivable/Billing, Budgeting, Accounting, Debt Management and compliance, and Finance. These functions are responsible for the long term planning and management of facility and business development through direct construction and partnering with private enterprise to provide necessary aviation and related customer services.

Airports Maintenance Division

Provides services to the four Palm Beach County Airport facilities through staff and various contract services. Critical elements include airfield lighting, uninterrupted power supply to PBIA, HVAC service at PBIA via five multi-ton chillers, ground power and pre-conditioned air services to commercial aircraft, janitorial services to PBIA, as well as continuous elevator/escalator services. Maintenance also provides for all landscaping and greenspace maintenance, including airfield and public areas. Maintenance provides for 24/7 staffing or contractual manpower to maintain critical systems to ensure uninterrupted airport operations and insure safety/security systems remain operational.

Airports Operations Division

Provides 24/7 safety, security, and operational communications of the four Palm Beach County Airport facilities. Operations carries out this mission with a core staff of field officers and communications/dispatch staff and with contract services provided by the Palm Beach Sheriff's Office and Palm Beach County Fire Rescue, both of which have full time units at PBIA on a 24/7 basis. Operations also plans and coordinates with the Federal Transportation Security Administration and U.S. Immigration and Customs Enforcement staff located on-site for daily processing of all passengers through the airport. Operations staff has the overall responsibility for the development and execution of the Airport Safety Plan which defines the protocols for various security and safety events and the appropriate response of each entity. Operations also provides public parking facilities 24/7 via contract services, lost and found inventory, access control, security identification and background checks, tenant communications, and customer assistance.

FY 17 Highlights & Accomplishments

- Palm Beach International Airport (PBIA) was Voted No. 5 Medium Airport by J.D. Power in the North America Airport Satisfaction Study and voted 9th best airport in the U.S. by Travel and Leisure magazine.
- PBIA opened new food concept areas in the terminal including Paneterie, a European style on-the-go café and bakery, a remodeled and expanded Starbucks, and a new PBI Market offering a variety of fresh and healthy food choices.
- A new travel plaza opened at PBIA (at the corner of Belvedere Road and Florida Mango) featuring Dunkin' Donuts, a 7 Eleven convenience store, fueling, and car wash. The travel plaza is also home to the free cell phone waiting lot which includes complementary wifi.
- Completion of the new terrazzo floor at PBIA located at first level baggage claim. The improvements also included improved lighting and increased ceiling height to give a more open and inviting appearance.
- Successfully advertised a Request for Proposals and subsequently selected Drive Shack Palm Beach LLC for a development site lease agreement to provide for restaurant and golf themed entertainment facilities for which the Department of Airports will receive ground rent commencing in 2019 in the amount of \$700,000 per year.
- Successfully advertised a Request for Proposals and subsequently selected CVH PBIA for a development site lease agreement to provide for hotel facilities for which the Department of Airports will receive ground rent commencing in 2019 in the amount of \$150,000 per year. The hotel brand will be Home2 Suites by Hilton.

FY 18 Emerging Issues

- Renovation of the PBIA terminal will be a focus to insure continued customer service to our passengers. Master plan reviews of the terminal will look at improving passenger flow, providing more food and retail shops in post security areas, and more efficient security screening design. Major renovations/improvements scheduled for the terminal this year include:
 - pet relief areas in the concourses
 - continued modernization of ticket counters to enable more efficient operations and increase customer accessibility
 - new common use passenger processing systems to allow flexible gate and ticket counter scheduling for airlines
 - new hold room seating which will also incorporate more electrical outlets for travelers to charge their electronic devices
- As experienced in the prior year, Presidential visits to Palm Beach County cause some interruption to general aviation traffic at PBIA and Lantana Airports due to security requirements. These requirements, which go into effect when the President is in-county, have the effect of reducing general aviation landings and takeoffs, and in turn impacting businesses that support general aviation, especially at Lantana Airport. If Presidential visits are of a significant amount and duration, on June 20th, 2017 the Board of County Commissioners authorized the Department to grant limited rent relief to tenants at Lantana airport.

FY 2018 OBJECTIVES

1. Achieve Airline Cost Per Enplanement (CPE) of \$5.00 or less. Airline CPE is a key industry metric for airports which takes cost and changing levels of passenger traffic into account. A low CPE environment is helpful to attract and retain robust air service. Maintaining a CPE of \$5 or less compares very favorably to other South Florida Airports, making Palm Beach International Airport the lowest operating cost per enplanement airport in the area.
2. Maintain the level of Operating Revenue per enplanement of \$19.00 or more. This metric measures overall productivity from all operating revenue sources. Some decline is expected in this metric due to softness in car rental and parking revenue looking forward.
3. Maintain Operating Revenue to Operating Expense ratio of 1.25 or more. This measurement gauges the relationship of revenue production to operating expenses. Budgeted periods appear worse due to some contingency built into expenses and conservative revenue estimates.
4. Maintain Concession Revenue Per Enplanement at \$10.00 or more. This measures the productivity of variable revenues dependant to passenger traffic (includes parking, car rental concession, food/beverage concession, retail concessions, etc).
5. Maintain Debt Service Coverage at a 1.25 ratio or more. This measurement is defined by the Department's bond covenant language where 1.25 is stated as the minimum acceptable level of coverage. The calculation generally represents the following: (revenues minus expenses) divided by debt service for the period. A significant increase in this metric occurred due to lower debt service beginning in 2015.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Total PBIA Flight Operations (Incl. GA)	144,134	144,134	144,134	Demand	
Total Number of Passengers	6,329,292	6,491,700	6,621,534	Demand	
Airline Cost Per Enplanement	3.90	4.56	4.75	Efficiency	1
Operating Revenue Per Enplanement	20.59	20.59	20.46	Efficiency	2
Operating Revenue to Operating Expense Ratio	1.47	1.38	1.28	Efficiency	3
Concession Revenue Per Enplanement	12.10	11.02	10.85	Efficiency	4
Debt Service Coverage	3.36	3.31	3.30	Efficiency	5

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 64,526,247	\$ 66,495,137	\$ 67,293,284	\$ 798,147	1%
Grants and Other Intergovt.	292,800	36,248	-	(36,248)	(100%)
Licenses & Permits	180,750	81,275	87,025	5,750	7%
Other	710,760	596,700	641,000	44,300	7%
Interfund Transfers	759,125	764,826	911,100	146,274	19%
Fund Balance	21,108,232	15,910,409	15,230,069	(680,340)	(4%)
SubTotal	\$ 87,577,914	\$ 83,884,595	\$ 84,162,478	\$ 277,883	-
<u>Appropriations</u>					
Personal Services	\$ 12,666,678	\$ 12,962,981	\$ 13,392,657	\$ 429,676	3%
Operating Expenses	32,015,390	37,136,352	39,947,051	2,810,699	8%
Transfers	23,054,206	24,952,248	20,955,402	(3,996,846)	(16%)
Charge Offs	(214,383)	(240,003)	(240,003)	-	-
Reserves	-	9,073,017	10,107,371	1,034,354	11%
SubTotal	\$ 67,521,891	\$ 83,884,595	\$ 84,162,478	\$ 277,883	-
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	153	155	157	2	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfers - \$146,274 increase is attributable to \$137,000 increase in transfer from the Airports Improvement and Development fund due to higher than expected interest income earned in FY 2017.

Fund Balance - (\$680,340) decrease is due to lower than expected revenues in FY 2017.

Appropriations

Positions - 2

Budget Process 2 - to allow the Planning and Community Affairs Division to undertake the long-deferred work items identified in the Facilities Inspection Report and the Master Plan Update the following two positions have been added: Airport Project Manager and Airport Planner.

Personnel Services - \$429,676 increase includes \$154,766 for the positions added during the budget process.

Operating Costs - \$2,810,699 increase is due to increased services which includes maintenance agreements \$1,464,687, Fire Rescue \$396,298, and PBSO security \$364,929.

Transfers - (\$3,996,846) decrease is due to the interfund transfers to other Airport Funds pursuant to the Bond Resolution R84-1659. The most significant reduction is the (\$4,000,000) transfer to the Airports Improvement and Development fund.



COMMUNITY SERVICES

James E. Green, Director

**810 Datura Street
West Palm Beach, Florida 33401
Phone: 561-355-4700**

Website Address: <http://discover.pbcgov.org/communityservices/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote independence and enhance the quality of life in Palm Beach County by providing effective and essential services to residents in need.

Community Action Program (CAP)

Endeavors to remove barriers and create opportunities that enable low-income individuals and families to become more self-sufficient. The Community Action Program's goal is to assess the needs of the Palm Beach County community and to develop programs that will fill the gaps. CAP provides services for employment, transportation, childcare, housing, food, and referrals. CAP administers the Low Income Home Energy Assistance Program (LIHEAP) and the Community Service Block Grant (CSBG). These two federal block grants provide assistance for low-income families to maintain/restore utility services and to move families away from government assistance.

Ryan White

Administers the Ryan White Act, Part A funds. Provides support, including health planning, for the mandatory advisory board: Palm Beach County HIV CARE Council. Part A funding is for eligible metropolitan areas hardest hit by the HIV/AIDS epidemic. Community based and governmental agencies are contracted to assist in these services: outpatient medical, laboratory, specialty medical, nurse care coordination, pharmacy, health insurance continuation, oral health, home health care, mental health, treatment adherence, case management, eligibility screening, and other support services.

Division of Senior Services (DOSS)

Provides accessible high-quality services to help seniors attain independence and to promote quality of life for seniors and their caregivers. DOSS administers to seniors a comprehensive range of programs that provides social and emotional well-being, encourages independence, and supports seniors and their caregivers within the community with dignity and choice. Senior Centers provide classes, programs, and activities for healthy, independent living. Adult Day Care provides group social/recreational activities in a structured, supervised setting. Case Management provides in-home services and assessments to determine needs, and coordinates/manages in home services, such as companionship, personal care, respite, homemaker, to name a few. Additional programs include Nutrition which consists of Congregate Meal Sites and home delivered meals; Emergency Home Energy Assistance; Adult Protection Services, volunteer, outreach, and caregiver services.

Farmworker Career Development Program

Provides the tools to strengthen the ability of eligible migrant and seasonal farm workers and their dependents to achieve economic self-sufficiency through their participation in education, skills training, and supportive services. Program participants, after completing educational and training goals, are able to obtain full-time, year-round, unsubsidized employment. The program provides assistance in the following areas: career counseling, referral to vocational training, English for Speakers of Other Languages, General Education Development (GED), emergency assistance, school tuition, related assistance, employability skills, job placement, and follow-up services.

Human and Veteran Services

Serves economically disadvantaged residents through case management, social services, advocacy, and community linkage, empowering the individual/family to improve their quality of life. Services are provided through Homeless Prevention Offices, assisting with rent and utility payments under a Case Management model; Homeless Services by Homeless Outreach Teams working in the community and at the Senator Philip D. Lewis Center; and Veteran Services providing advocacy. Additional services include: Deceased Indigent Program and Disaster Recovery Case Management. Serves as Collaborative Applicant and provides contract management for homeless services. Staff support is provided to the Homeless Advisory Board, the Homeless Coalition, and the Veterans Coalition.

FY 17 Highlights & Accomplishments

- As a community focal point, the Department of Senior Services' (DOSS) senior centers have become a widely used service among seniors. The County's three senior centers enriched the lives of more than 3,800 seniors by allotting them to access a multiple of programs and services in one place which improves their physical, social, emotional, and mental well-being.
- DOSS's 17 congregate meal sites provided over 2,030 nutritionally balanced meals, nutrition education, and nutrition risk screening for seniors and their spouses, and encouraged socialization and better health through health promotion program.
- DOSS continues to partner with various local colleges and universities to utilize student interns for valuable hands-on work experience in their field of interest. DOSS encompasses Social Work and Nursing interns in the senior and adult day care centers. DOSS recognized more than 195 DOSS volunteers who open their hearts to make a positive difference to the seniors we serve by way of three volunteer recognition celebration ceremonies.
- The Farmworker Career Development Program had clients complete food service handling training (eight clients), patient care technician training (eight clients), LPN, Certified Nursing Assistant program (six clients), medical assistant and home health aid (seven clients), diesel mechanic (one client), security guard training (three clients), and construction trades (two clients) through the County's contracted vendors. All clients that were enrolled in food service were placed with the Palm Beach County School cafeterias in Belle Glade, South Bay, Pahokee, Wellington, and Royal Palm Beach areas.
- The Ryan White Program implemented the new service category Medical Nutrition Therapy. This category will focus on nutrition education and/or counseling by a licensed/registered dietician outside of the medical visit. Medical Nutrition Therapy will also include development of a nutritional plan and provision of nutritional supplements.
- The Division of Human and Veteran Services, in conjunction with our community partners successfully implemented coordinated entry for homeless individuals and families in Palm Beach County. The implementation allows for the prioritization of the most at-risk chronically homeless. The Division also implemented Rapid Re-Housing in 2016-17 and to date 80% of the 133 homeless individuals served, remain permanently housed as compared to 41% in 2015-16 using the half-way house shelter model. Collective Impact for Homelessness was rolled out in July 2017 and will eventually become the strategy for ending homelessness in Palm Beach County in the coming years.
- Veteran's Services led the Palm Beach County Veterans Coalition and continued to provide services to over 2,500 veterans annually.

FY 18 Emerging Issues

- As the elder population increases and ages, the demand for services continues to grow. Limited funding prevents providing essential services that affect the County's large and growing number of elders. Most seniors would prefer to age at home and in their communities. This is an attainable objective, especially with in-home and community services and supports in place. However, funding cuts, access to transportation, and emerging technologies to support living at home continue to be problems to the aging, as well as supports for caregivers caring for loved ones. The ability to do more with less becomes increasingly challenging as the demand for aging services continue to increase. In-home and community-based programs that improve seniors' health and strengthen their economic security enable seniors to maintain their independence and remain in their own homes and communities should be supported.
- Recognizing and addressing Hoarding as a significant older adult/senior health concern. Pest infestation, fire risk, difficulty cleaning, and deferred maintenance are common problems in the homes of hoarders, and seniors who are renters residing in senior residences with hoarding behavior are often at risk for eviction and homelessness.
- The Farmworker Program continues efforts to renew contracts with Metropolitan Trucking and develop collaborative /Partnerships and contracts with local colleges and vocational institutes.
- The Ryan White Program will be working on implementing a Health Community Partnership Workgroup. (HCP). The purpose of this work group will be to look at the medical needs of the HIV/AIDS clients and develop strategies to better serve the clients in our community.

FY 2018 OBJECTIVES

1. Create three additional efficiencies through the use of technology to reduce manual processes department-wide.
2. Two hundred (200) Community Action Program participants will receive employment initiatives and support that lead to increased self sufficiency, increased financial assets, and/or financial skills during the grant year.
3. Process and pay 5,200 Low-Income Home Energy Assistance Program (LIHEAP) applications within the time frame specified by grant requirements of less than 45 days in order to prevent service disconnections to program participants.
4. Place 105 FarmWorker participants in education and job skill training programs to prepare them for employment.
5. Prevent homelessness by stabilizing the crisis experienced by 71 clients served by using State Housing Initiative Program (SHIP) funding.
6. Move 220 clients from unstable environments to stable housing using the Homeless Outreach Team (HOT) program, Housing First Program, and the Rapid Re-Housing Program.
7. Generate \$4.75 million in award benefits for veterans and their dependents.
8. Increase Ryan White clients retained in care to 87%.
9. Increase Ryan White clients virally suppressed 80%.
10. Provide assessment and in-home/community-based services to 513 seniors to avoid costly institutionalization and maintain them in their homes.
11. Provide socialization, to prevent isolation and depression, to 89% Senior Center participants.
12. Provide nutritional meals to 1,937 seniors to prevent senior hunger.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
Admin					
New Projects Implemented	3	4	3	Outcome	1
Community Action Program					
Clients showing increased self sufficiency and /or financial assets/skills	70%/120	73%/205	75%/200	Outcome	2
Clients served resulting in service disconnection prevention	92%/5,226	94%/5,200	94%/5,200	Output	3
FarmWorker Program					
Participants enrolled and trained	96	104	105	Demand	4
Participants placed for employment	42	82	85	Outcome	4
Human Services Division					
Percentage of clients moved from crisis or at-risk to stable plan/total clients	97%/141	95%/83	95%/71	Outcome	5
Percentage of homeless clients placed in permanent housing/total clients	47%/282	85%/165	85%/220	Outcome	6
Annual benefits generated for Veterans	\$4,579,803	\$4,500,000	\$4,750,000	Efficiency	7
Ryan White Program					
Clients retained in care	84%	86%	87%	Efficiency	8
Clients virally suppressed	77%	79%	80%	Efficiency	9
Senior Services Division					
Number of clients provided in-home and community-based services	513	384	513	Outcome	10
Percentage of senior center participants self reporting via annual surveys that as a result of participating in the senior center they are more involved socially with others which improve their quality of life	89%	88%	89%	Outcome	11
Number of clients in need and provided a balanced nutritious meal	1,937	1,487	1,937	Outcome	12

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 86,211	\$ 61,158	\$ 113,612	\$ 52,454	86%
Grants and Other Intergovt.	16,054,844	17,267,422	17,449,570	182,148	1%
Other	149,589	165,014	152,730	(12,284)	(7%)
Interfund Transfers	642,936	724,155	724,155	-	-
Fund Balance	(1,429,303)	43,260	33,573	(9,687)	(22%)
SubTotal	\$ 15,504,277	\$ 18,261,009	\$ 18,473,640	\$ 212,631	1%
<u>Appropriations</u>					
Personal Services	\$ 9,943,505	\$ 11,063,250	\$ 11,744,871	\$ 681,621	6%
Operating Expenses	11,642,714	13,052,610	13,619,074	566,464	4%
Capital Outlay	23,559	15,001	15,001	-	-
Grants and Aids	9,199,920	11,045,466	11,073,667	28,201	-
Charge Offs	89,402	100,000	-	(100,000)	(100%)
SubTotal	\$ 30,899,100	\$ 35,276,327	\$ 36,452,613	\$ 1,176,286	3%
Ad Valorem Funding	\$ 14,814,331	\$ 17,015,318	\$ 17,978,973	\$ 963,655	6%
Positions	158	159	164	5	3%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services – \$52,454 increase is due to the addition of the Elmore Program and an increase to private pay programs.

Appropriations

Positions - 5

2017 Mid-Year Adjustment (4) – (1) Program Evaluator, (1) Compliance Specialist II, and (2) Community Outreach Specialist II

Budget Process (1) – Lead Clerk

Charge Offs- \$100,000 decrease is due to the discontinuation of charge offs by Facilities for the HRC/Family Shelter; expenses are charged directly to operating lines.



COUNTY COOPERATIVE EXTENSION

Ron Rice, Director

**559 North Military Trail
West Palm Beach, Florida 33415
Phone: 561-233-1700**

Website Address: <http://discover.pbcgov.org/coextension/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To deliver research-based education from the University of Florida (UF)/Institute of Food and Agricultural Sciences (IFAS) and similarly trusted institutions to Palm Beach County citizens, organizations, and businesses engaged in agriculture, horticulture, human sciences, and youth development. Educational outreach efforts emphasize practical and impactful solutions that improve life quality for residents, families, and communities; protect water resources and environmental systems; and enhance the competitiveness of agriculture in Palm Beach County.

Agriculture

Provides timely, accurate, and relevant research-based information to agricultural enterprises, regardless of size, ethnicity, or crop grown. Services include training programs for improved crop management/production practices, agricultural safety, and regulatory compliance. Educational programs are delivered as seminars, demonstrations, workshops, field days, face-to-face consultations, and by electronic media. Outreach efforts emphasize practical technology transfers to clientele, adoption of current best management practices, certification training/testing for required state licensure in 21 restricted use pesticide categories, and on-farm field trials to identify superior yielding and disease/pest resistant varieties, as well as recommended management requirements for new specialty crops.

Agriculture Economic Development

Promotes job creation and business growth by identifying available options to increase land use and crop yields of agricultural acreage and related resources. Provides accessible agronomic research data and financial viability opportunities that support new crop establishment. Identifies and develops potential value-added agricultural-based products and provides assistance to County departments and local community organizations on agricultural-related issues.

Family, Youth, and Consumer Sciences

Provides accurate, relevant, evidence-based education in food safety and nutrition, financial and family stability, workplace wellness, child care, and other emerging community issues. Major program emphases include increasing knowledge of proper food safety, food management, nutrition, health and wellness practices; providing training for employees in food service, child care, and public service; developing family stability and resiliency leading to a more stable and resilient community; and providing families with coping strategies to become more self-sufficient in challenging economic circumstances. The 4-H Youth Development Program provides educational opportunities that assist young people in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society. The program encourages guidance and support from caring adults who serve as mentors, advisors, leaders and counselors. 4-H staff develop progressive educational youth programs, to recruit and educate adult volunteers, and to coordinate learning events and activities that complement the youth program objectives. Major program emphasis includes development of skills and behaviors related to Science Technology Engineering and Math (STEM), Citizenship, and Healthy Living.

Mounts Botanical Garden/Environmental Horticulture

Provides extensive volunteer training programs in landscape best management practices and home pest management; educates nursery management, workers, and landscape and pest management professionals in best management practices and integrated pest management technologies to reduce pesticide use and potential impacts on the environment; promotes sustainable economical vegetable and landscape gardening; educates through research-based demonstration gardens displaying Florida-Friendly principles, energy and water efficient plant materials, design technologies and management including hurricane resistance, tropical flora, and applied horticultural principles.

FY 17 Highlights & Accomplishments

- Mounts Botanical Garden's (MBG) largest garden project to date, Windows on the Floating World: Blume Tropical Wetland Garden, opened to the public.
- MBG was awarded a prestigious grant (MacArthur Foundation on behalf of the Community Foundation) for a two year student wetland science program, Ambassadors of the Wetlands, emphasizing environmental conservation, wetland ecology, and conservation of Florida's valuable water resources.
- The Let Every Drop Count irrigation conservation educational campaign resulted in water savings of 19.1 million gallons in the past year, equivalent to water supply needs for 235 households.
- Master Gardeners educated 54,000 individuals; volunteered 17,801 hours to teach residents, school, and community garden participants; assisted the MBG educational mission (pest management, water conservation, fertilizer best practices). Master Gardeners received 7,468 hours in advanced training.
- The mosquito-transmitted virus Zika was a public health scare in south Florida. Trainings, educational materials, and pesticide exams specific to Zika were delivered to the public and pest control industry.
- Five bilingual farm worker safety training DVDs (Sugarcane Harvest Safety) with Central/South America relevance are in production. 20 bilingual farm safety trainings were delivered to 515 agricultural workers.
- Regularly scheduled trainings allowed restricted use pesticide applicators, landscapers, and fertilizer applicators to earn 913 continuing education units (CEUs) required for job-related license renewals in nine different licensing categories. Commercial agricultural educational outreach events reached 4,477 clients and agricultural safety trainings were delivered to 1,453 clients.
- The Expanded Food and Nutrition Education Program (EFNEP) reached 4,217 participants, with 95% adopting one or more improved nutrition practices, 74% adopting one or more recommended food safety practices, and 90% adopting two or more food resource management practices.
- The Supplemental Nutrition Assistance Program (SNAP-Ed) taught multiple lessons to 35,542 limited-income youth and adults. Through partnerships with collaborating agencies, the Strengthening Marriages and Relationship Training (SMART) reached 203 adults, including 73 couples.
- Through 4-H community clubs, after-school programming, and school enrichment activities, Palm Beach County (PBC) 4-H reached over 17,000 youth from September 1, 2016 to August 31, 2017.
- 4-H teens from the Belle Glade Youth Empowerment Center built three underwater Remotely Operated Vehicles (ROVs) and created/lead a 4-H ROV state-wide course competition for other youth teams.

FY 18 Emerging Issues

- The Environmental Protection Agency's (EPA) delayed enforcement of the newly-revised Worker Protection Standard (WPS) has created a confused implementation of the new WPS, thus additional trainings for the agriculture community are needed.
- Given the revised federal Worker Protection Standards (WPS), the Hispanic Farm Labor Extension Program secured a \$10,000 grant to develop an online WPS Train the Trainer curriculum for Florida and the USA.
- Sugarcane rust mite continues to threaten Florida sugarcane. On-farm miticide evaluations by University of Florida research/extension faculty will produce the data required for an EPA Section 18 pesticide emergency exemption, giving farmers the needed technologies to combat sugarcane rust mite infestations.
- A fatal bacterial palm disease (Texas Phoenix Palm Decline) is spreading in Palm Beach County. This pathogen has already killed thousands of native sable palms on Florida's west coast. Horticultural educational outreach for residents, professional landscapers, and pest control operators is a critical need.
- Mosaic Virus is fatal to the St. Augustine grass 'Floritam' cultivar that occupies greater than 90% of county residential lawns. To date, several thousand county lawns have become infected. Tuttle mealybug has also become a serious new insect pest for Zoysia turf lawn areas. Horticultural education is a critical need.
- An anticipated 4,500 students will engage in field experiences at Mounts Botanical Garden through the Ambassadors of the Wetlands, STEM, and Art in the Garden youth programs.

FY 2018 OBJECTIVES

1. Maintain or increase the level of customer satisfaction reporting through UF/IFAS, comprehensive random survey measuring overall satisfaction, information accuracy, timeliness, relevance, and ease of understanding.
2. Provide certification exams to pesticide/fertilizer applicators to earn state-mandated licensures required for employment duties, and provide continuing education unit (CEU) opportunities using trainings that highlight food and water quality protection.
3. Provide agricultural safety training to 3,500 participants to help protect farm laborers from injury.
4. Implementation of Best Management Practices by 60% of the surveyed participants in the landscape, garden, landscape/structural pest, and/or nursery management programs.
5. Contribution of 17,000 volunteer hours to the Department and community by Master Gardener, Horticultural, and Mounts Botanical Garden volunteers.
6. Implement business, marketing, and/or product development growth strategies by 50% of agricultural businesses receiving training.
7. Implement 80 strategies toward establishing a business by potential ventures.
8. Improve participant nutrition and food buying practices through a series of classes as measured by a pre/post survey.
9. Maintain youth participation in 4-H STEM, Healthy Living, and Citizenship developmental opportunities through in-school and after-school enrichment; group mentoring; workforce development training; leadership programs; service-learning; special events; camps and competitions.
10. Contribution of 10,000 volunteer hours to family, youth, and community development programs by Family and Consumer Sciences (FCS) and 4-H volunteers.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Administration and Information Technology					
Customer satisfaction percentage (based on UF/IFAS survey analysis).	96%	96%	96%	Output	1
Agricultural Economic Development					
Percentage of existing agri-businesses implementing one or more business growth strategies	56%	50%	50%	Outcome	6
Strategies implemented by potential ventures toward establishing a business	60	80	80	Outcome	7
Agriculture					
Participants earning CEU's	1,260	1,300	1,400	Outcome	2
Persons receiving safety training	3,311	3,400	3,500	Output	3
Participants taking certification exams	N/A	750	750	Output	3
Family, Youth, and Consumer Sciences / 4-H Youth Leadership Development					
Percentage of participants with improved nutrition/food buying practices (7,107 participants in 2016)	91%	95%	95%	Output	8
Youth and family members participating in 4-H activities	10,911	12,000	13,000	Demand	9
4-H and FCS volunteer hours	13,967	10,000	10,000	Demand	10
Mounts Botanical Garden/Environmental Horticulture					
Best management practices program participants	11,810	10,000	10,000	Output	4
Percent of participants implementing best management practices (2,760 surveyed in FY 2016)	58%	60%	60%	Output	4
Volunteer hours contributed	15,053	16,000	17,000	Demand	5

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Grants and Other Intergovt.	\$ 97,223	\$ 79,109	\$ 98,285	\$ 19,176	24%
Other	35,667	43,795	43,795	-	-
Fund Balance	216,639	174,166	183,365	9,199	5%
SubTotal	\$ 349,529	\$ 297,070	\$ 325,445	\$ 28,375	10%
<u>Appropriations</u>					
Personal Services	\$ 1,751,342	\$ 2,006,966	\$ 2,031,388	\$ 24,422	1%
Operating Expenses	432,230	569,064	625,980	56,916	10%
Grants and Aids	79,000	79,000	79,000	-	-
Reserves	-	135,312	155,840	20,528	15%
SubTotal	\$ 2,262,572	\$ 2,790,342	\$ 2,892,208	\$ 101,866	4%
Ad Valorem Funding	\$ 2,102,499	\$ 2,493,272	\$ 2,566,763	\$ 73,491	3%
Positions	30	30	31	1	3%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Grants and Other Intergovernmental – \$19,176 increase is due to the alignment of budget to reflect historical trends.

Appropriations

Positions 1

Budget Process 1: Addition of a County Extension Agent for the expansion of 4-H opportunities in the Glades, Acreage, Loxahatchee, Royal Palm Beach, and Wellington areas with an emphasis on agricultural education.

Operating – \$56,916 increase is largely due to the replacement of 28 computers and increases to Property and Casualty rates.

Reserves - \$20,528 increase is primarily due to the re-establishment of 4-H reserves in the Cooperative Extension Revenue Fund.



COUNTY LIBRARY

Douglas Crane, Director

**3650 Summit Boulevard
West Palm Beach, Florida 33406
Phone: 561-233-2600**

Website Address: <http://www.pbclibrary.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To connect communities, inspire thought, and enrich lives by providing the public with free access to library materials in a variety of formats; helping people of all ages find information which meets their diverse personal, educational, and professional needs; encouraging children, the future leaders of our community, to develop a love of reading, learning, and libraries; and promoting community enrichment, economic vitality, and individual achievement through reading and life-long learning.

Department Overview

The Library District consists of the unincorporated area of Palm Beach County and 24 municipalities that do not provide their residents with library facilities. Service is provided through the Main Library, 16 branches, and a logistical support center. Outreach services include a Bookmobile, Talking Books for the Blind, Books-by-Mail, the Adult Literacy Project, and Outreach to Children's Day Care programs. The Library provides access to holdings of 1.9 million items and offers expanding access to electronic information. Internet access as well as educational and recreational activities for children, teens, and adults are offered at all library locations. The Library is the largest distributor of Palm Tran passes in the County at the rate of over \$154,000 annually. As required by law, all locations distribute and collect Florida voter registration applications which are date stamped by Library staff before being forwarded to the Supervisor of Elections Office. Multiple Library branches serve as early voting locations and polling places during elections.

Children's Activities

Primary services include providing story times and other children's activities to develop reading, listening, viewing, and thinking skills; offering family literacy workshops for adults to promote the use of library and reading readiness resources with children; providing outreach activities to children and staff in child care facilities; sponsoring a summer reading program; and introducing school groups to the Library and its resources.

Community Enrichment

Primary services include providing access to the online catalog and other electronic resources including the Library's website where library members will find information about Library services and activities and links to selected useful sites on the Internet; providing business development and job-search assistance; reaching out to the community through literacy tutoring to adult nonreaders and other services; providing equal access to electronic resources through in-library computer use, hands-on instruction, and lecture presentations; and providing informational, cultural, and literature-based programming for adults.

Member Services

Provides free access to all library holdings in a variety of formats: books, DVDs, streaming videos, digital magazines, music CDs, e-books and downloadable audio books and music. Primary services include providing the type and quantity of materials that meet public expectations, registering new borrowers, offering voter registration, reserving materials for borrowers, notifying delinquent borrowers, and collecting fines.

Research Services

Provides timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include answering information inquiries from on-site, telephone, and e-mail; providing assistance in research by recommending and explaining information sources and strategies; instructing library members in the use of electronic resources; providing referrals for information and requested materials located in other agencies or libraries throughout the nation and the world; developing collection materials and resource guides for a wide variety of subjects and interests. The Library's government research service and embedded librarian program strengthens local government by providing information and document delivery for policy formulation and program management.

FY 17 Highlights & Accomplishments

- The Library System received the Florida Library Association’s Innovation Award for the Embedded Librarian service, which pairs research librarians with government agencies and non-profit organizations to assist in completing research projects.
- The Summer Reading Program attracted 11,466 children and teen participants with an overall 20% increase in program completions over the previous year. The largest gain was with the early literacy “Little Learners” (ages 0-5) group with an incredible 40% increase in program completions.
- E-book holdings increased by 228% over FY 2015 with over 250,000 items available to members.
- 250 English Exchange classes were taught at ten library locations providing 4,000 hours of language instructions to members from 42 countries around the globe.
- WritersLIVE!, the Library’s premier author event series, continued to expand in 2017 with 22 events and 1,217 attendees. This series, sponsored by the Friends of the Palm Beach County Library System, featured a dynamic line-up of best-selling, critically acclaimed, and award-winning authors, including Tim Dorsey, Diane Rehm, Diana Abu-Jaber, and Joy Fielding.
- In partnership with the Palm Beach County School District, seven library locations served lunches and snacks to children, ages 0 to 18, every weekday during the months of June and July; 10,237 lunches and 10,675 snacks were served during this time period.
- A new series, Bridging Faiths, was created to encourage awareness, understanding and tolerance by highlighting shared themes, traditions, and practices among different faiths. This series was comprised of movie showings, book discussions, and panel discussions on topics including, religious attire, fasting, pilgrimages, and forgiveness. Each panel was comprised of several representatives from different faiths.
- Library System Services staff worked with the Norton Museum of Art on several activities and events during FY 2017. Over 300 individuals took part in eight “Book + Art” discussions held at the Norton; a children’s version of this event was held monthly over a five month period and attracted 96 children, parents, and caregivers.
- Seven library branches partnered with the Palm Beach County Supervisor of Elections to serve as early voting sites for the General Election in November 2016. During this election, 118,562 voters cast their early voting ballots at a Palm Beach County Library location.
- The Library System celebrated Money Smart Month, a program sponsored by the American Library Association and the Federal Reserve Bank of Chicago, by offering 33 financial literacy workshops that were attended by 442 people throughout the Library System.

FY 18 Emerging Issues

- As the buildings that were completed during the Library Expansion Program II age, increased building maintenance costs can be expected. Moving forward, the Library must fund ongoing small capital projects to ensure that the facilities remain safe, attractive, and well-maintained.
- As the County experiences increases in population and continued growth, the Library System will need to plan for additional library expansion projects and renovations. The Canyon Branch is currently in the planning phase and is expected to open to the public in late 2020.
- The Library System will be identifying and addressing security issues in library facilities, including key card access and design improvements.
- All County employees will be given disaster assignments during an emergency activation. This will increase the funds needed for disaster overtime payments. Operating expense reserves will be increased beginning in FY 2019 to account for Library staff filling various disaster roles.
- In the event that the proposed increase in the homestead exemption is passed by voters, this would decrease the revenue the library system would collect. The library system will continue to monitor this issue for updates and make any necessary adjustments to future revenue forecasting.

FY 2018 OBJECTIVES

1. Provide access to physical materials, including books, DVDs, audio books, and music CDs to loan a minimum of 7,858,412 (maintain FY 2016 level) items per year; and provide access to electronic content, including e-books, e-audio books, e-music, e-magazines, and e-movies to achieve 1,284,270 (2% over FY 2016) sessions per year.
2. Increase the number of library cardholders to 621,096 (1% over FY 2016) which exceeds the Florida Library Association enhanced quality level standard of 50% of population registered for a library card.
3. Maintain the materials collection to exceed 2.0 holdings per capita to achieve the Florida Library Association's essential quality of service level standard for libraries serving 750,001 or more people.
4. Increase the number of information and reference transactions handled to 2,029,578 (1% over FY 2016).
5. Increase attendance at story times and multimedia programs presented for infants, children, and teens to 215,948 (1% over FY 2016).
6. Increase attendance at ABC Kit story time programs for children in early learning and child care centers to 353,678 (1% change over FY 2016).
7. Offer public access to computers at a ratio of 1.15 to 1,000 population, exceeding the Florida Library Association standard for exemplary service of 1 workstation per 1,000 population.
8. Increase the number of adult literacy instructional hours provided to 10,407 (2% change over FY 2016).
9. Increase attendance at programs for adults (educational, cultural, and recreational) to 63,226 (5% change over FY 2016).
10. Increase the number of library visits to 4,501,238 (1% change over FY 2016).

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Electronic content circulated	1,259,088	1,271,679	1,284,270	Output	1
Physical items circulated	7,858,412	7,858,412	7,858,412	Output	1
Circulation per registered borrower	14.83	14.83	14.83	Outcome	1
Percent of items circulated via self-check	81%	81%	81%	Efficiency	1
Library card holders	614,947	618,022	621,096	Demand	2
Percent of population registered	67%	66%	66%	Outcome	2
Holdings per capita	2.14	2.13	2.12	Outcome	3
Information/reference transactions handled	2,009,483	2,019,530	2,029,578	Output	4
Story time /multimedia program attendance	213,810	214,879	215,948	Outcome	5
ABC Kit story time attendance	350,176	351,927	353,678	Outcome	6
Public PC sessions	965,104	969,929	974,755	Outcome	7
Ratio of public computers to 1,000 population	1.18	1.17	1.15	Efficiency	7
Adult literacy instructional hours	10,203	10,305	10,407	Output	8
Adult program /class attendance	60,215	61,720	63,226	Outcome	9
Library visits	4,456,671	4,478,954	4,501,238	Demand	10
Library visits per capita	4.86	4.82	4.78	Demand	10

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 583	\$ 475	\$ 300	\$ (175)	(37%)
Fines & Forfeitures	590,612	550,000	525,000	(25,000)	(5%)
Grants and Other Intergovt.	1,236,298	1,230,796	1,175,663	(55,133)	(4%)
Licenses & Permits	28,495	22,000	25,000	3,000	14%
Other	817,814	(2,112,352)	(2,203,204)	(90,852)	4%
Fund Balance	10,574,441	8,784,103	9,347,881	563,778	6%
SubTotal	\$ 13,248,243	\$ 8,475,022	\$ 8,870,640	\$ 395,618	5%
<u>Appropriations</u>					
Personal Services	\$ 26,099,976	\$ 29,051,298	\$ 29,783,667	\$ 732,369	3%
Operating Expenses	13,277,739	14,915,726	15,039,978	124,252	1%
Capital Outlay	3,754,050	4,010,680	4,238,871	228,191	6%
Transfers	2,064,635	4,864,631	8,064,627	3,199,996	66%
Reserves	-	4,078,697	3,453,715	(624,982)	(15%)
SubTotal	\$ 45,196,400	\$ 56,921,032	\$ 60,580,858	\$ 3,659,826	6%
Ad Valorem Funding	\$ 43,236,947	\$ 48,446,010	\$ 51,710,218	\$ 3,264,208	7%
Positions	423	424	424	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - (\$55,133) decrease is due to the reduction in the State Aid to Libraries Grant Award.

Licenses and Permits - \$3,000 increase is to better align expected revenue with actual historical trends.

Fund Balance - \$563,778 increase is primarily due to increases in estimated revenues such as \$66,570 rebate for virtual credit card and \$22,000 refunds for prior year expenditures offset by decreases in budgeted expenditures.

Appropriations

Capital Outlay - \$228,191 increase is primarily due to \$214,754 expected increase in expenditures for data processing equipment for the new library software system.

Transfers - \$3,200,000 increase is attributable to Library Expansion plans for the Canyons Branch Library.

Reserves - (\$624,982) decrease is due to transfers to capital funds and adjustments to property values.



DEPARTMENT OF HOUSING AND ECONOMIC SUSTAINABILITY

Jonathan B. Brown, Director

**100 Australian Avenue, 5th Floor
West Palm Beach, Florida 33406
Phone: 561-233-3600**

Website Address: <http://discover.pbcgov.org/HES/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To advance community sustainability by increasing economic competitiveness and improving the elements that create a high quality of life for Palm Beach County's residents.

Business Investments

The Business Investment Section facilitates financing for commercial development projects through federally funded loan programs such as: Section 108, USDA Intermediary Relending Program (IRP), Energy Loan Program and the Brownfield Revolving Loan Fund Program. Additionally, the section works closely with the Florida State Qualified Targeted Industry (QTI) program leveraging our local Economic Development Incentive programs—Job Growth Incentive and Ad Valorem Tax Exemption—to assist in large corporate relocation, expansion, or preservation activities.

Capital Improvements, Real Estate and Inspection Services

Responsible for grant funded project management of single family and multi-family residential construction and rehabilitation projects, capital improvement projects for economic development, and housing and community development projects. Reviews Requests for Proposals (RFPs), bid documents, and other procurement related activities; reviews reimbursement and funding requests, change orders, construction contracts, and consultant service agreements; provides inspection services during construction to ensure compliance with County, State, and Federal grant requirements; and monitors programs to assure compliance with applicable funding and regulatory requirements.

Contract Development and Quality Control

Prepares and monitors contracts and agreements entered into by the department; oversees the drafting of RFPs; coordinates and enforces contract provisions; and reviews residential and developer loan closing and contract documentation. Directs and participates in negotiations and other meetings with potential sub-recipients and contracted sub-recipients, contractors, and consultants. Develops and updates policies and procedural manuals. Ensures compliance with legal guidelines, contracting principles, and other Federal and State requirements.

Mortgage and Housing Investments (MHI)

MHI facilitates the HOME Investment Partnership Program (HOME), State Housing Initiatives Program (SHIP), Neighborhood Stabilization Financing Mechanism Programs (1, 2, & 3), Impact Fee Assistance Program for Affordable Housing (IFAP), and the Federal Home Loan Bank of Atlanta (FHLBA) programs. MHI assists developers and sub-recipients in the development, rehabilitation, and retention of decent and safe affordable housing. This includes preparation of competitive funding solicitations (Request for Proposals and Notice of Funding Availability), financial restructuring (modifications/foreclosures/short sales), technical assistance, seminars and training, community outreach, and other revenue generating and disbursement activities.

Special Projects Management

Responsible for conducting economic impact analyses for business and capital improvement projects, agenda items and countywide ordinances; preparing statistical analyses for new grant applications; liaison to County Commission for the Department's citizen inquiries and special projects; coordinating project promotional events (economic development and housing construction); department public information materials; manage the \$6.5 million Department of Energy (DOE) Block Grant; track infrastructure capital improvements recommended in the Glades Region Master Plan; administer the \$1.4 million Environmental Protection Agency (EPA) Revolving Loan Fund (RLF) grant and \$200,000 EPA clean-up grant; partner with the Florida Atlantic Research and Development Authority (FARDA) on a North County Science and Research Park; administer a \$1.4 million capital improvements grant from the Economic Development Administration (EDA) for infrastructure in the Lake Worth Park of Commerce.

Strategic Planning and Operations

Responsible for general planning and administrative functions of the Department of Housing and Economic Sustainability including: securing funding resources; designing programs; monitoring funded activities; preparing the annual Action Plan and Five Year Consolidated Plan; reporting program performance; administering the Local Area Network (LAN) and website; coordinating internal operations; and cultivating relationships with external partners.

FY 17 Highlights & Accomplishments

- Department of Housing and Economic Sustainability (HES) created and or retained 1,900 jobs in Palm Beach County (PBC), consulted with/and or assisted over 1,400 businesses with technical assistance, and processed five 501(c) Bonds totaling \$146 million. Six companies entered into agreements with PBC to receive ad valorem incentives for projects totaling \$107 million of capital investment and a five-year economic impact of \$2.2 billion.
- HES developed a pipeline of Economic Development Incentive projects working with the state Department of Economic Opportunity consisting of 15 projects totaling \$221 million of capital investment and a five-year economic impact of \$110 billion.
- Housing assistance was provided from multiple funding sources, including SHIP and HOME. 134 homeowners were provided mortgages to acquire homes, housing rehabilitation assistance, foreclosure prevention funding, and utility connection assistance. Also, 169 tenant households were provided with rental assistance and two housing units were acquired for purposes of providing affordable rental.
- Financed new construction of 29 affordable single family homes with \$2,762,185 in federal HOME funds.
- Approximately \$2.181 million in Community Development Block Grant (CDBG) was used to complete nine capital infrastructure project which provided benefits to 38,326 persons. Approximately \$6,900 in Neighborhood Stabilization Program (NSP) funding was used to demolish one dilapidated property.
- HES was awarded two competitive grants in FY2016. These included a supplemental grant amount of \$100,000 to the original United States Environmental Protection Agency (EPA) Revolving Loan Fund (RLF) and the first supplemental increase totaling \$1.3 million (awarded in 2013 and 2015, respectively). The expiration date of these EPA RLF grant funds is September 30th 2018. The EPA RLF has funded clean-up projects in South Bay and West Palm Beach. In conjunction with Palm Beach County, an additional competitive grant of \$200,000 was awarded to the City of West Palm Beach to clean-up a contaminated property in the Community Redevelopment Area of West Palm Beach known as Coleman Park. The property is located within an area designated as a food desert by the United States Department of Agriculture (USDA) and will be used as an urban garden for plants, vegetables and fruit.
- Provided professional services to County Administration and Office of Financial Management and Budget (OFMB) preparing economic impact models for numerous projects, including estimating the economic impact of the proposed one-cent infrastructure sales tax.
- Monitored 31 multifamily projects, including review of 958 tenant files and site inspections. Reviewed over 15 financial statements for multifamily mortgage compliance and repayment analysis.
- Certified five Community Housing Development Corporations (CHDC).
- Accepted 268 client housing applications for assistance totaling \$16,815 million.

FY 18 Emerging Issues

- Unfunded demands on department operating budget for staff costs generated by directives unrelated to grant programs, researching new grant opportunities, and performing tasks necessary to meet extended on-going monitoring and compliance requirements.
- Management and disposition of properties where ownership has reverted to County through foreclosure or deed-in-lieu.
- Growing need to fund activities that generate revenues to sustain County housing and economic development programs.
- Real estate values remain out of reach for lower-income homebuyers.
- Cash buyers/investors continue to out-compete homebuyers with conventional financing for the limited supply of affordably priced homes in decent condition.

FY 2018 OBJECTIVES

1. Assist 600 small businesses during FY2018.
2. Assist 100 large businesses during FY2018.
3. Conduct 800 business counseling sessions and technical assistance workshops during FY2018.
4. Support the delivery of safety net services to 3,000 persons during FY2018.
5. Provide opportunities for decent, safe, and affordable housing by assisting 60 affordable rental opportunities and 40 ownership opportunities during FY2018.
6. Preserve, expand, and improve the quality and availability of community infrastructure and facilities for 15,000 persons during FY2018.
7. Support infrastructure improvements in the Glades Region consistent with the Glades Region Master Plan (GRMP) with 10 projects during FY2018.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Number of small business opportunities	n/a	851	600	Output	1
Number of large business opportunities	n/a	192	100	Output	2
Number of business counseling sessions and technical assistance workshops	n/a	1,234	800	Output	3
Number of persons receiving safety net services	n/a	3,931	3,000	Output	4
Number of rental opportunities	n/a	382	60	Output	5
Number of ownership opportunities	n/a	150	40	Output	5
Number of persons served by infrastructure and facility projects	n/a	15,000	15,000	Output	6
Number of infrastructure improvements in the Glades Region	n/a	23	10	Output	7

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 72,891	\$ 158,965	\$ 106,465	\$ (52,500)	(33%)
Grants and Other Intergovt.	13,406,247	33,783,073	29,262,547	(4,520,526)	(13%)
Other	7,207,748	13,767,142	13,572,544	(194,598)	(1%)
Fund Balance	13,725,489	14,229,279	18,563,200	4,333,921	30%
SubTotal	\$ 34,412,375	\$ 61,938,459	\$ 61,504,756	\$ (433,703)	(1%)
<u>Appropriations</u>					
Personal Services	\$ 4,168,731	\$ 4,672,455	\$ 4,963,925	\$ 291,470	6%
Operating Expenses	836,956	2,231,936	2,047,958	(183,978)	(8%)
Capital Outlay	1,458	35,718	35,718	-	-
Debt Service	1,523,531	3,122,090	3,300,149	178,059	6%
Grants and Aids	12,286,095	53,833,371	51,307,916	(2,525,455)	(5%)
Transfers	714,778	724,155	1,026,985	302,830	42%
Reserves	-	1,670,354	3,262,725	1,592,371	95%
SubTotal	\$ 19,531,549	\$ 66,290,079	\$ 65,945,376	\$ (344,703)	(1%)
Ad Valorem Funding	\$ 4,413,836	\$ 4,351,620	\$ 4,440,620	\$ 89,000	2%
Positions	48	50	54	4	8%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - (\$52,500) decrease is due to decrease in fees generated from Section 108 closings and Industrial Development Revenue Bond fees.

Fund Balance - \$4,333,921 increase is primarily due to the Affordable Housing Trust and Workforce Housing Trust funds carry forward. This is partially offset by the (\$4,248,374) decrease in the Affordable Housing Trust fund budgeted under Grants and Other Intergovernmental Agencies.

Appropriations

Positions - 4

Budget Process - Grants 4 - to improve services and align work responsibilities. One Compliance Inspector, one Financial Analyst III, one Customer Services Representative, and one Planning Assistant. Positions will be funded through the State Housing Initiatives Partnership (SHIP) grant.

Transfers - \$ 302,830 increase is due to re-establishing budget for the Parks and Recreation projects Lake Lytal and Canal Point Park as approved by the Board on September 27th 2016.

Reserves - \$1,592,371 increase is primarily due to \$1,497,999 increase in Housing and Urban Development (HUD) Loan Repayment Account fund, \$520,321 increase in Workforce Housing Trust fund, offset by \$446,694 decrease in Affordable Housing Trust available fund.



ENGINEERING AND PUBLIC WORKS

David Ricks, County Engineer

Tanya N. McConnell, P.E., Deputy County Engineer

Steve Carrier, P.E., Assistant County Engineer

Executive Office

301 North Olive Avenue, 11th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2006

Engineering Main Office

2300 North Jog Road, 3rd Floor

West Palm Beach, FL 33411

Phone: 561-684-4000

Road & Bridge and Traffic Operations

2555 Vista Center Parkway

West Palm Beach, FL 33411

Phone: 561-233-3950 Road & Bridge

Phone: 561-233-3900 Traffic Operations

Website Address: <http://discover.pbcgov.org/engineering/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the citizens of Palm Beach County with a high quality and aesthetically pleasing system of roads, bridges, and pathways made safe and easily accessible by employing appropriate design standards and traffic control; to ensure development conformance to the engineering standards of the Unified Land Development Code and provide engineering assistance in the zoning process; to assist in mitigating beach erosion by the operation of sand transfer facilities; and to provide effective drainage facilities in County rights-of-way.

Construction Coordination

Administers and coordinates the construction of all County projects for thoroughfare roads, bridges, minor street improvements, and Department of Economic Sustainability projects. Ensures that County, State, and required standards and specifications are applied and adhered to, and presents final project acceptance to the Board of County Commissioners, upon completion of the projects. Inspects permits issued by other Divisions for completion.

Land Development

Processes permit applications and reviews construction plans and plats for residential and commercial subdivisions; ensures effective drainage facilities in County rights of way through permitting; issues permits for construction in County rights-of-way; reviews and prepares recommendations for approval on all re-zoning and site plan applications; ensures development conformance to the County's Unified Land Development Code (ULDC); processes, reviews, and comments on all subdivision variance applications; processes all abandonment requests; processes, reviews, and approves acceptable base building line waivers and easement encroachments; and reviews proposed revisions to the County's ULDC and Comprehensive Plan.

Road and Bridge

Maintains all County-owned roads, bridges, pathways, storm drainage systems, sidewalks, drainage ditches, guardrails, and retention/detention ponds. The division develops and manages a road resurfacing program, maintains and operates nine movable bridges, oversees the inspection process for all County owned bridges, and operates the north and south inlet sand transfer pumping stations.

Roadway Production

Administers, coordinates, schedules, and monitors the design, right-of-way acquisition, preparation of contract documents, bidding, and construction of the County's Five Year Road Program. Manages the Municipal Service Taxing Unit (MSTU) Program which provides paving and drainage improvements throughout Palm Beach County. Administers Consultant Competitive Negotiations Act (CCNA) Program. Coordinates bid and award of Annual Construction Contracts. Reviews subdivision plats, boundary surveys, legal descriptions and sketches, and Development Review Committee petitions to ensure compliance with all applicable codes and standards.

Streetscape Section

Provides well-designed and sustainable beautification in the medians of unincorporated area thoroughfare roadways in order to supplement the urban forest and to enhance our environment. Enhances the driving experience for those traveling the beautified roads through the design, implementation, and maintenance of appropriate, aesthetically pleasing enhancement projects.

Traffic Division

Provides for the safe and efficient movement of traffic on roads under the jurisdiction of Palm Beach County through professional traffic engineering. Applies best engineering practices in designing, installing, and operating traffic signals; provides active arterial traffic management, maintains traffic volume and crash data, street lighting, pavement markings and signing. Also reviews design plans for compliance with the current standards and specifications and provides engineering input to major road construction projects, land development, site planning, and transportation planning.

FY 17 Highlights & Accomplishments

- The E-Permits system went entirely paperless this year, requiring that all right of way permit applications be submitted electronically. Up to this year, paper applications were still accepted and staff time was spent scanning all application files to distribute for review. The scanning process took about three days for each application. The paperless system has now eliminated this time and improved overall review efficiency. The system was also utilized to streamline the Maintenance of Traffic approval process for the Traffic Division which is expected to improve efficiency for staff review time, as well as, provide a better tracking system for files and approvals.
- Traffic Division's Growth Management Section continued to see a steady flow of development applications. Several big project applications in the Central Western area of the County either got declined by the Board of County Commissioners (BCC) or withdrawn by the applicants, a notable exception from earlier years. The Southern part of the County continued to see heavy development proposal activities with approval of smaller commercial developments in the agricultural reserve, after the BCC approved the increase in commercial capacity in those areas in prior years.
- This was the first year of the Infrastructure Sales Tax initiative. Eight resurfacing projects were completed using the new funding source.
- The Intelligent Transportation Section of the Traffic Division implemented a new interface to bring Closed-Circuit Televisions (CCTV) of all formats and makes on to one single platform using Bosch Video Management System. This system enables video streaming onto the video wall display. Also, 21 more CCTV systems were deployed during FY 2017, bringing the total number of CCTV installations to monitor traffic operations in the county to 162.
- A total of 23 Projects/21 Construction Contracts were awarded, totaling nearly \$50 Million, resulting in the highest number of bids received in a Fiscal Year since the inception of Roadway Production in 1987. These bids do not include awarded Annual Construction Contracts. An additional 14 minor projects were completed by Roadway Production. These projects were constructed by the Annual Contractor and monitored by Road and Bridge. Six major thoroughfare projects were completed successfully.

FY 18 Emerging Issues

- Keeping current staff may become an issue as it becomes more difficult for the Engineering and Public Works Department to compete with salary offers to current employees from private companies. It is also becoming more difficult to fill professional, as well as, technical and highly qualified skilled trade positions.
- An increase in Infrastructure Sales Tax projects and Root Barrier installation assigned to the Road Section is compounding an already strained labor resource, further delaying routine maintenance tasks countywide.
- The Intelligent Transportation System (ITS) has a dedicated network to manage traffic signals, cameras, signs, etc. It also deals with several outside vendors, FDOT and other entities, often times requiring data sharing and remote monitoring. Any external connection outside the ITS network will require Information System Service's (ISS) approvals and changes to the firewall which is time consuming and sometimes restrictive. Having a dedicated Internet Service Provider (ISP) connection for ITS will help ease those issues.
- Two new adaptive system deployments, PGA Blvd and Glades Rd, are expected in FY 2018. A pilot project on Indiantown Rd to capture Signal Performance Measures, and an ITS Project with electronic trail blazers, Dynamic Message Signs, with congestion management strategies will be installed on Military Trail from Lake Worth Road to Gun Club Road by Florida Department of Transportation (FDOT). O&M will be the responsibility of the County. It requires additional staffing to monitor and manage them efficiently. As filling the vacancies remains to be a challenge, other options, such as in-house consultant staffing, should be given a consideration.
- Maintenance of adaptive traffic control system equipment may require additional resources. As a rule of thumb, 10% of the capital costs should be programmed for meeting the operation and maintenance (O&M) expenses of the ITS devices. Traffic Division's operating budget may need to be increased to meet any maintenance related expenses from the adaptive systems, CCTV's, ITS network equipment, etc. A separate line item for ITS equipment will help meet those expenses and also track them easily.
- Fewer responses for construction contracts bids are being received as the construction market is becoming saturated.
- Overall aging of 312 bridge structures and the associated components will increase preventative maintenance costs and general maintenance repairs (labor and material), eventually leading to major rehabilitation or replacement of existing structures.

FY 2018 OBJECTIVES

1. Generate drainage review comments or approval within an average of 10 working days.
2. Generate a minimum of 95% of first comment letters for technical compliance within 30 days or less.
3. Complete all 65 federally-mandated annual bridge inspections.
4. Sweep five miles of curbs, medians, and intersections per truck per working day.
5. Ensure construction contracts are completed according to plan.
6. Retime 25% of intersections signals each year.
7. Expend 75% of funding allocated for infrastructure sales tax projects within the fiscal year.
8. Acknowledge traffic incidents within five minutes of notification during workdays.
9. Complete Electronic Review Comments (ERC) reviews within three weeks.
10. Award 100% of the design contracts within 10 months of consultant selection.
11. Begin MSTU process within 12 months of receiving requests.
12. Complete the processing of public record requests processed within 12 days of receipt.
13. Review Right-Of-Way, Plats, and Development petitions within 10 Days.
14. Complete reviews of subdivision plats, boundary surveys, and legal descriptions and sketches within two weeks.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
Bridge Section					
Percentage of federally mandated annual bridge inspections completed	100%	100%	100%	Outcome	3
Construction Coordination					
Percentage of construction contracts completed according to plans.	100%	100%	100%	Outcome	5
Land Development					
Days to prepare drainage review comments or approvals	12.6 days	10 days	10 days	Efficiency	1
Percentage of technical compliance first comment letters within 30 days or less	72%	100%	100%	Efficiency	2
Road Section					
Average miles of street sweeping/truck/day	6.88 miles	5 miles	5 miles	Outcome	4
Percentage of infrastructure sales tax project funds expended	N/A	75%	75%	Outcome	7
Roadway					
Percentage of the design contracts awarded within 10 months of consultant selection	83%	100%	100%	Efficiency	10
Begin MSTU process within 12 months of receiving requests	100%	100%	100%	Efficiency	11
Complete review of subdivision plats, boundary surveys, legal descriptions and sketches within 2 weeks	61%	100%	100%	Efficiency	14
Traffic					
Percentage of intersections retimed	20%	25%	25%	Efficiency	6
Percentage of traffic incidents acknowledged within five minutes of notification during workdays	90%	95%	95%	Efficiency	8
Percentage of Electronic Review Comments (ERC) reviews completed within three weeks	85%	95%	95%	Efficiency	9
Percentage of public record requests processed within 12 days of receipt	96%	100%	100%	Efficiency	12
Percentage of Right-Of-Way, Plats, and Development petitions reviewed within 10 days	85%	70%	85%	Efficiency	13

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,390,055	\$ 1,220,580	\$ 1,311,656	\$ 91,076	7%
Gas Taxes– Fifth Cent	3,163,335	3,674,437	3,993,032	318,595	9%
Licenses & Permits	1,936,805	1,068,000	1,168,000	100,000	9%
Other	3,345,048	4,394,115	5,007,849	613,734	14%
Interfund Transfers	224,689	297,771	284,897	(12,874)	(4%)
Fund Balance	1,395,300	1,360,139	1,652,041	291,902	21%
SubTotal	\$ 11,455,232	\$ 12,015,042	\$ 13,417,475	\$ 1,402,433	12%
<u>Appropriations</u>					
Personal Services	\$ 29,105,755	\$ 31,647,230	\$ 32,997,126	\$ 1,349,896	4%
Operating Expenses	19,335,318	18,073,290	19,017,250	943,960	5%
Capital Outlay	395,104	2,310,447	2,432,574	122,127	5%
Grants and Aids	182,046	200,000	200,000	-	-
Transfers	36,787	36,788	36,788	-	-
Reserves	-	1,302,501	1,542,373	239,872	18%
SubTotal	\$ 49,055,010	\$ 53,570,256	\$ 56,226,111	\$ 2,655,855	5%
<u>Ad Valorem/Equivalent Funding</u>					
Ad Valorem	14,471,933	16,071,214	15,414,636	(656,578)	(4%)
Gas Taxes	24,821,748	25,484,000	27,394,000	1,910,000	7%
Positions	430	434	440	6	1%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Other – \$613,734 increase is primarily due to an increase in reimbursement from FDOT for the maintenance of additional street lights and traffic signals.

Fund Balance – \$291,902 increase is due to the recognition of Developer Contributions in FY16 that were not budgeted. This also resulted in an increase to reserves.

Appropriations

Positions 6

Budget Process 6: Addition of 1 Electronic Platting Specialist to enable ePlatting for the Platting/Technical Compliance section; 1 Industrial Electrician for the Bridge Section to increase preventative maintenance to a reasonable standard; 1 Utility Line Locate Technician to meet the requirements of completing tickets within 48 hours for locating utilities as the span for each ticket is increasing; 1 Construction Project Specialist and 1 Technical Aide to ensure the Road & Bridge Division is able to complete Infrastructure Surtax projects; 1 Land Surveyor –Registered to decrease the amount of time for a Plat review as the volume increases.



ENVIRONMENTAL RESOURCES MANAGEMENT

Robert Robbins, Director

**2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411
Phone: 561-233-2400**

Website Address: <http://discover.pbcgov.org/erm/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County.

Environmental Enhancement and Restoration

Enhances and restores the natural resources of Palm Beach County. Program staff design and construct wetland, estuarine, transitional, and reef projects that provide natural habitat, water quality improvements, and public access. Staff also implements the monitoring and management objectives defined in the Lake Worth Lagoon Management Plan, Manatee Protection Plan, and the Northeast Everglades Natural Area Plan (NENA).

Mosquito Control

Enhances the health and quality of life of County residents and visitors through the reduction of mosquito population. Aspects of the Integrated Mosquito Management Program include surveillance, source reduction, compliant inspections, larviciding, adulticiding, biological control, and public education.

Natural Areas

Manages, monitors, and protects native ecosystems on natural areas acquired or leased by Palm Beach County. The program includes both planning and capital construction elements, most of which are funded through non-Ad Valorem sources such as federal and state grants and mitigation funds. Primary services include site security and protection; exotic vegetation control; development and updating of management plans; protection of natural areas through the granting of conservation easements; monitoring the status of natural resources and the success of restoration projects; development and maintenance of public use facilities; habitat restoration and enhancement, including hydrologic restoration and prescribed burning; and data management and support.

Resources Protection

Provides environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resources protection programs and enforcement of related laws, regulations, and codes. The primary services are inspections; compliance and enforcement; complaint investigations; monitoring of land development planning and review; state permit compliance; and remediation of contaminated soil and groundwater. The five primary program areas are the following: Pollutant Storage Tanks Compliance, Petroleum Cleanup, Wellfield Protection, Water Quality with National Pollution Discharge Elimination System (NPDES) state permit compliance, and Land Development Review with Environmental Sustainability.

Shoreline Protection

Restores and maintains the coastline of Palm Beach County. Program staff design and construct shoreline projects that provide protection to upland resources, recreation area for public use, and habitat for a variety of fauna and flora. They also implement the monitoring and management objectives in the Sea Turtle Protection Plan (Article 14 Unified Land Development Code), and manage the South Lake Worth Inlet.

FY 17 Highlights & Accomplishments

- Completed construction of the 1-mile, multi-use Historic Jupiter Indiantown Trail located in Cypress Creek South and construction of the 2.3-mile, asphalt multi-use Bluegill Trail.
- Conducted the First Annual Natural Areas Festival which was a 4-day series of events on several Natural Areas throughout the County. The event culminated in a family friendly day of activities at Winding Waters Natural Area.
- Conducted 10 prescribed burns covering over 1,490 acres of natural areas.
- Removed exotic vegetation on over 31,000 acres of County-managed natural areas, keeping the infestation to less than one percent.
- Mosquito Control's Ultra Low Volume spray trucks sprayed over 125,000 acres in the urban areas to reduce mosquito populations. The helicopter aerielly sprayed over 606,000 acres in the rural western communities. Inspectors responded to over 3,000 service requests from residents.
- Mosquito Control initiated a custom software application to modernize and enhance operations and workflow.
- The Surface Water Protection Section completed a State required assessment of the National Pollutant Discharge Elimination System Permit for the County's storm sewers. The data driven assessment demonstrated that the County's storm sewers have no negative impact on the receiving water bodies.
- Eight young adults completed ERM's first Green Internship program this summer, which aims to introduce participants to environmental careers. Recruitment and selection of candidates occurs through a partnership with the Youth Services Department.
- Facebook followers have increased over 330% during the past two years. Each day, 1,200 users see and 100 users interact with our content
- Volunteers completed 85 work projects and provided over 2,600 hours of service, removed 13 Tons of trash, and planted over 14,000 plants.
- Living Shoreline at Currie Park, Osprey Park and Bryant Park were completed in continuation of successful partnerships with the City of West Palm Beach and the City of Lake Worth.
- Placed over 15,000 tons of concrete bridge materials from the demolition of the Flagler Bridge in cooperation with FDOT to create an artificial reef offshore of the Lake Worth Inlet.
- Executed an agreement with the US Army Corps of Engineers for the Bonefish Cove project to secure Section 1135 funding for plans and construction.
- Placed 66,000 tons of sand and installed 77,000 native plants to restore over one mile of dune on Singer Island.
- The Natural Areas Program received a proclamation from the Board of County Commissions to make March 11th Natural Areas Day.

FY 18 Emerging Issues

- Remove up to 75-80 derelict vessels county-wide that were generated as a result of Hurricane Irma.
- Establish a long-term funding source for the management and maintenance of the Natural Areas Program.
- Establishing the necessary resources to provide an integrated approach when combatting new and emerging mosquito vector diseases within the County.
- Finalize coastal damage assessments from Hurricane Irma using regional surveys and continue coordination with state and federal agencies to secure funding for emergency restoration projects.
- Continue building an advocacy group in support of the Natural Areas Program.
- Establish a "Friends of the Natural Areas" program to help support the program.

FY 2018 OBJECTIVES

1. Manage the County's inventory of natural areas lands for invasive/exotic vegetation so that the overall level of invasive/exotic vegetation coverage on the County's natural areas is one percent or less, with an average of 12,000 acres managed per Full Time Equivalent (FTE).
2. Manage the Petroleum Cleanup Program to ensure the FDEP contract performance standards are met and ensure that 9% of the total contaminated sites identified receive a State issued completion order by the end of the year.
3. Manage the Petroleum Storage Tank Compliance Program to ensure the FDEP contract performance standards are met and achieve 95% compliance with the storage tank regulations at registered facilities throughout Palm Beach, Martin, and St Lucie Counties by conducting over 1,000 inspections.
4. Maintain a usable raw drinking water supply by inspecting all 850 facilities that hold a Wellfield Operating Permit once each Fiscal Year.
5. Maintain a minimum of 300% volunteer hours donated as a percentage of volunteer coordinator work hours.
6. Offset beach erosion, by placing sand on beaches in an environmentally sound and cost-effective manner.
7. Design and construct an artificial reef system to enhance fishery density and diversity and to provide recreational opportunities for residents and visitors of the County.
8. Monitor Mosquito Control performance by measuring inspection activities in compliance with Florida Statutes.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Number of natural area reports prepared per FTE	63	43	44	Efficiency	
Number of volunteer hours as a % of staff work hours	457%	400%	300%	Efficiency	5
Environmental Enhancement & Restoration					
Number of reefs created	5	9	4	Output	7
Number of reefs per FTE	1.67	3.0	1.3	Efficiency	7
Economic value of new reef (\$M)	1.25	2.25	1	Outcome	7
Mosquito Control					
Percentage of service requests completed in 5 business days/total requests	95% / 3,440	90% / 1,250	90% / 1,350	Outcome	8
Number FTEs setting light traps to monitor activity	2.08	1.00	1.00	Input	8
Number of catch basins inspected/percentage breeding and treated	31,750/42%	45,000/42%	50,000/42%	Efficiency	8
Natural Resources Stewardship					
Number of monitoring events conducted per FTE	115	120	120	Efficiency	
Percentage of monitoring events conducted in compliance with regulatory, grant or department policy requirements	96.3%	97%	100%	Outcome	
Resources Protection					
Number of tank inspections completed	1,028	1,028	1,028	Output	3
Number of tank inspections per inspector FTE	167	167	167	Efficiency	3
Percentage of facilities brought into inspection compliance by the end of fiscal year	97%	95%	95%	Outcome	3
Percentage of permitted businesses in compliance with regulations at first annual inspection	94.7%	90%	85%	Outcome	4
Number of permitted facilities inspected for first time this FY.	848	850	850	Output	4
Number of facility inspections completed per FTE	341	350	350	Efficiency	4
Shoreline Protection					
Maintain an 11-year moving average of > one million cubic yards of sand placed countywide	1.4M	1.2M	1.1M	Outcome	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 2,725,893	\$ 3,829,862	\$ 4,078,255	\$ 248,393	6%
Grants and Other Intergovt.	2,622,494	1,881,733	3,556,059	1,674,326	89%
Licenses & Permits	736,941	622,500	660,000	37,500	6%
Other	353,865	159,450	133,075	(26,375)	(17%)
Fund Balance	22,578,087	19,745,183	17,179,701	(2,565,482)	(13%)
SubTotal	\$ 29,017,280	\$ 26,238,728	\$ 25,607,090	\$ (631,638)	(2%)
<u>Appropriations</u>					
Personal Services	\$ 10,790,791	\$ 11,561,796	\$ 11,872,828	\$ 311,032	3%
Operating Expenses	7,523,817	17,557,716	17,807,957	250,241	1%
Capital Outlay	142,338	43,585	84,397	40,812	94%
Transfers	89,930	1,110,494	1,038,521	(71,973)	(6%)
Reserves	-	7,738,091	7,133,382	(604,709)	(8%)
SubTotal	\$ 18,546,876	\$ 38,011,682	\$ 37,937,085	\$ (74,597)	-
Ad Valorem Funding	\$ 10,905,441	\$ 11,772,954	\$ 12,329,995	\$ 557,041	5%
Positions	128	128	126	(2)	(2%)

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants and Other Intergovernmental – \$1,674,326 increase is primarily due to receiving a \$2,000,000 grant from Florida Department of Environmental Protection as approved by the Board of County Commissioners on 1/10/2017 for Lake Worth Lagoon restoration projects.

Other – (\$26,375) reduction in investment income due to lower return on investments.

Fund Balance – The (\$2,565,482) decrease is due to spending of previously collected amounts and diminished recurring revenues.

Appropriations

Positions (2)

Transfers – Two Environmental Analysts were transferred to the Office of Resilience.

Capital Outlay – \$40,812 increase is due to plans to increase the purchase of land in Palm Beach Heights for the Natural Areas.

Reserves – (\$604,709) decrease is a result of a decrease in Fund Balance.



FACILITIES DEVELOPMENT AND OPERATIONS

Audrey Wolf, Director

**2633 Vista Parkway
West Palm Beach, Florida 33411
Phone: 561-233-0200**

Website Address: <http://discover.pbcgov.org/fdo/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide efficient, cost effective, quality services in building design and construction, building maintenance and systems operation, property management, and electronic systems and security services which benefits the employees and the general public by providing safe and uninterrupted services as well as positively presenting the Board of County Commissioners (BCC) and Constitutional Officers which instills trust and confidence in government.

Department Overview

The Facilities Development and Operations Department (FDO) is responsible for siting, building, and operating the County's physical plants, major equipment, and electronics systems. This includes the buildings occupied by the Sheriff's Office and the 15th Judicial Circuit Court, as well as several other Constitutional Officers including the Property Appraiser, Supervisor of Elections, and the Tax Collector. More specifically, this includes the implementation of capital building and land improvement projects, the maintenance and operation of more than 800 occupied structures, and the countywide public safety radio system operations and maintenance.

Capital Improvements

Provides a full range of architectural, engineering, contract, and project management services directed toward ensuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include procuring architectural and engineering services for capital projects, administering bids and other procurement related activities for capital projects, and administering capital project construction activity.

Electronic Services and Security

Provides specifications, acquisition, project management, acceptance testing, and continued operations and support for all electronic systems. Maintains facility safety and security, including on-site security personnel, security surveys, and training. Monitors facility access control, including criminal history record checks, card access, and key control. Provides operations and support for the County radio systems and support for FDO's automation and remote management projects.

Facilities Management

Provides services focused on asset management and preservation of County-owned property. Services include preventative and corrective maintenance; replacement of equipment in County buildings; custodial and landscaping services at designated sites; facility related emergency response services after business hours; facility preparedness services; restoration of services in the event of emergencies/disasters; facilities support during emergency activations; review of new capital development and renewal/replacement projects; warranty administration on building systems; completing the construction design of mechanical/electrical specifications; identifying/implementing initiatives for the reduction of energy consumption; and continuing improvements, enhancements, and planned renewal of buildings/properties and parking operations for the Governmental, Judicial, and Vista Centers and South County Courthouse Complex.

Property and Real Estate Management

Provides a full range of real estate services to departments and agencies under the BCC and Constitutional Officers. Services include acquiring property and disposal of surplus County properties, administering leases for County leased facilities, coordinating civic site acquisitions and use, providing technical support for the development of County facilities, and responding to public inquiries and complaints concerning County property.

FY 17 Highlights & Accomplishments

- The Facilities Management Division (FMD) provided outstanding service and response prior to, during, and after Hurricane Irma. The storm was the first for making use of a revised WebEOC platform for building assessment reporting, which has assisted in documenting insurance claims and FEMA reimbursements.
- The Electronics Systems and Security Division (ESS) completed the implementation of a SharePoint security log that utilizes a computer sign-in instead of a manual logbook entry. ESS worked with OSBA and Purchasing to jointly recommend recombining the general and judicial locations into a single Uniformed Security Guard services contract after two voluntary separations from security vendors at non-judicial locations, this afforded Electronic Service and Security (ESS) ability to correct deficiencies in services provided for the general locations. ESS also reassigned the responsibility for fire and intrusion alarm system planning, design, and project management to the ESS Project Management and Planning Section, allowing the fire section to function as a supporting operations section.
- The Capital Improvements Division (CID), ESS and system users, in close collaboration with Motorola and OmniCom, successfully completed the P25 Public Safety Radio System Migration from the legacy analog system to a new digital platform for improved clarity, enhanced reliability, and an increased robust functionality.
- FDO selected Jacobs Project Management Company to provide program management services, project support staff, and management software to assist and support FDO's implementation of the multitude of capital projects to be funded from the infrastructure surtax, in addition to those funded through the remainder of the County's capital improvement program.
- Working closely with HW Spring Training Complex LLC, the Ballpark of the Palm Beaches was opened for its inaugural season as the MLB Spring Training home to the Houston Astros and Washington Nationals.
- PREM accomplished the multi-parcel assemblage of properties within a built-out portion of mid-south County for the development of a new fire station, north of existing #41.

FY 18 Emerging Issues

- Facilities Management Division (FMD) is transitioning from Maximo to the new "E-FDO" work order system as the first phase of system implementation. Capturing all of the historic information contained in Maximo and successfully migrating that to E-FDO will be challenging and time consuming for staff.
- In response to Hurricane Irma, the County has identified the need to assess the maintenance and testing practices for generators at all critical buildings and facilities. The scope of that assessment could expand to address the overall placement and supply of such generators.
- Several legacy electronic building systems are past their predicted life span and in need of replacement to sustain operability, avoid costly short-term repairs, and uphold operational continuity. Systems are documented in the ESS Repair and Replacement schedule and funded projects are awaiting implementation.
- Recruitment and transition to a new CID Director, as the current director will be retiring in June 2018 after more than 20 years of service in that capacity.
- Review, standardization, and documentation of all key FDO business practices, particularly related to procurement, needs to be completed in order to maintain a consistent and timely service during the transition of staff through the Department.
- Development and implementation of a program to facilitate the small lot form of development as a means of increasing the supply of affordable housing.

FY 2018 OBJECTIVES

1. Cease tracking of issued keys by hand and use the automatic system that allows proprietary key architecture to be imported. This will be done using off-the-shelf software for key tracking which is standard in the industry.
2. Implement a network based time clock system based off a computer sign-in process instead of manual time card punching.
3. Procure and implement project management software to provide controls over capital projects including closing projects within 5.6 months.
4. Sustain 83% of the preventive maintenance program hours to reduce corrective maintenance-type work thereby reducing downtime and system failures.
5. Maintain the number of surplus properties disposed of at prior year levels.
6. Identify one site for development of a project with funding, size, location and/or operational constraints.
7. Maintain 98% good or excellent assessments on 50% of the overall maintained square footage.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Capital Improvement Division					
Average time (in months) between substantial and final completions and contract close-out	6	5.7	5.6	Efficiency	3
Electronic Services and Support					
Security Officers utilizing key tracking software to electronically manage proprietary keyways countywide	0	0	2	Efficiency	1
Sites using network based time clock system that utilizes a computer sign-in instead of a manual time card	0	18	19	Efficiency	2
Facilities Management					
Percentage of preventative maintenance hours in relation to total maintenance hours	82%	82%	83%	Efficiency	4
Percentage of buildings assessed with an overall condition of good or excellent	99%	97%	98%	Efficiency	7
Property and Real Estate Management					
Number of surplus properties disposed	38	38	38	Efficiency	5
Number of constrained projects sited	2	1	1	Outcome	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,751,170	\$ 4,394,885	\$ 4,391,385	\$ (3,500)	-
Other	96,180	293,000	238,000	(55,000)	(19%)
SubTotal	\$ 3,847,350	\$ 4,687,885	\$ 4,629,385	\$ (58,500)	(1%)
<u>Appropriations</u>					
Personal Services	\$ 24,686,458	\$ 25,440,017	\$ 26,380,583	\$ 940,566	4%
Operating Expenses	15,720,676	17,060,392	16,746,213	(314,179)	(2%)
Capital Outlay	111,761	146,000	190,100	44,100	30%
Grants and Aids	142,200	142,200	142,200	-	-
Charge Offs	(89,402)	(100,000)	-	100,000	100%
SubTotal	\$ 40,571,693	\$ 42,688,609	\$ 43,459,096	\$ 770,487	2%
Ad Valorem Funding	\$ 36,724,343	\$ 38,000,724	\$ 38,829,711	\$ 828,987	2%
Positions	312	314	319	5	2%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - (\$55,000) the reduction is due to the alignment of budget with historical trends in commercial lease revenues.

Appropriations

Positions 5

Budget Process 5 - increased services

Personnel Services - \$239,916 increase is due to the addition of one Security Supervisor to supervise security officers within the Electronic Services and Security Division, one Security Officer to provide additional security services partly at Community Services located Datura St., one General Maintenance Mechanic to assist in increasing and maintenance of preventative maintenance, one Facilities Manager to develop and manage a procurement program and, one Technical Assistant II responsible for the increased technical work.

Capital Outlay - \$44,100 increase is attributable to the additional vehicles and computers needed for the additional positions approved during the budget process.

Charge Offs - \$100,000 reduction is due to the discontinuation of the budgeted charge-off through Community Services for the Homeless Resource Center (HRC)/Family Shelter. Expenses are charged directly to operating lines.



FIRE RESCUE

Jeffrey P. Collins, Fire Rescue Administrator

**405 Pike Road
West Palm Beach, Florida 33411
Phone: 561-616-7000**

Website Address: <http://discover.pbcgov.org/pbcfr/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire, and hazardous materials incidents.

Department Overview

Palm Beach County Fire Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support, and transport services to the unincorporated areas of the County, as well as several municipalities. The Department is primarily funded by ad valorem taxes through two Municipal Service Taxing Units (MSTUs).

Aviation

Responds to aviation-related fire and medical emergencies within and around Palm Beach International Airport (PBI); provides for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and Emergency Medical Services (EMS) training; and performs regular fuel truck and fuel farm fire inspections to all fueling operations located within PBI, Palm Beach County Park Airpark, North Palm Beach County General Aviation Airport, and Palm Beach County Glades Airport.

Bureau of Safety Services

Responsible for reducing fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include development and implementation of efficient and effective fire and life safety education for the residents and visitors of Palm Beach County; the review of building plans to ensure compliance with the fire code; periodic fire inspections of multi-family residential occupancies, commercial buildings, and buildings under construction to assure fire code compliance and life safety; and investigation of the cause, origin, and circumstance of fires.

Training & Safety

Provides training, education, and safety programs to all Fire Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include providing needs assessment by rank in order to develop and deliver training programs in areas of emergency medical services and firefighting; conducting training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk; video production and broadcasting in support of training programs and public education; administering infectious/hazardous materials exposure control programs; and coordinating employee health and safety programs.

Vehicle & Building Maintenance

Ensures that all vehicles, apparatus, and facilities remain in top operational condition. Primary services include: the repair of apparatus as breakdowns occur; the provision of routine preventive maintenance on all emergency vehicles; the maintenance and repair of all Fire Rescue stations; to ensure work is completed in a timely and cost efficient manner; and to coordinate with other County departments for the renovation and construction of Fire Rescue facilities.

Dispatch & Telecommunications

Provides twenty-four hour emergency dispatching services for the 9-1-1 communications center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, cities who receive primary fire service from the County, and cities with dispatch agreements with the County. Primary services include dispatching emergency requests for fire, rescue, and emergency service; dispatching private ambulance units for emergency services; and notifying the public and news media of pertinent information regarding emergency incidents.

Operations

Responsible for the response to and mitigation of a wide variety of fire and medical emergencies. Primary services include: respond to fire and medical emergencies; conduct suppression activity and/or provide pre-hospital care; respond to hazardous materials incidents; conduct pre-fire planning on all major target hazards; and provide a volunteer-based Community Assistance Team (CAT) to offer post-incident assistance, including bereavement, emotional, and social-service support, to the citizens of Palm Beach County.

FY 17 Highlights & Accomplishments

- Participated in a Suboxone pilot program with JFK Hospital, the Palm Beach County Health Care District, and the Southeast Florida Behavioral Health Network to help address the opioid problem in Palm Beach County.
- Hired a Licensed Clinical Social Worker (LCSW) and promoted a Community Paramedic Coordinator to oversee the Mobile Integrated Health (MIH) program within the Medical Services Division.
- Received \$1.67M in revenues for the Public Emergency Medical Transportation (PEMT) program. This program provides supplemental payments for emergency medical transportation services to Medicaid beneficiaries.
- Implemented Cardiac Resuscitation Centers on July 1st as part of our ongoing efforts to increase survivability of cardiac arrests in Palm Beach County.
- Began an Unmanned Aircraft System (drone) program. We acquired six entry level drones to train with and have a committee that is pursuing FAA licensure for selected pilots.
- Implemented PulsePoint, a smart phone app designed to improve cardiac arrest survival rates through improved bystander delivery of CPR to cardiac arrest victims, to all areas in the county where we provide dispatch services. PulsePoint empowers citizens to provide lifesaving assistance to victims of sudden cardiac arrest.
- Initiated an agreement with NAPA Integrated Business Solutions to manage vehicle part functions and provide an in-house comprehensive store for our parts. This agreement has reduced the issuance of associated purchase orders by 91%.

FY 18 Emerging Issues

- Begin negotiations for a new Collective Bargaining Agreement with the Professional Firefighters/Paramedics of Palm Beach County, Local 2928, International Association of Fire Fighters, Inc. as the current contract expires September 30, 2018.
- Continue with the Project 25 (P25) implementation project with a goal of completing all upgrades and replacements to P25 Phase II radios by January 1, 2018. As of the end of FY 17, we have converted 74% of portable and 55% of mobile radios. P25 is a Federal program to achieve interoperable communications among various federal, state, and local public safety agencies during a serious large scale event such as a disaster or hurricane.
- Start a pilot program with a portable ultrasound machine to enhance survivability in trauma patients and improve diagnosis of patients suffering from cardiac standstill.
- Start a pilot program within the MIH section that addresses our frequent 9-1-1 callers. The goal is to reduce 9-1-1 calls, lower health care costs, and improve the health of our patients. An on-call Social Worker would be hired to assist with the high frequency caller study.
- Anticipate an increase in contribution rates to the Florida Retirement System (FRS). FRS is experiencing a reduction in investment earnings. This revenue loss will most likely be covered by local government rate increases.
- Plan for the potential impacts of the pending additional homestead exemption bill. Fire Rescue's main MSTU budget could experience an estimated \$8M reduction in Ad valorem revenues for the FY 20 budget.

FY 2018 OBJECTIVES

1. Achieve a turnout time of 1:30 or less, for 82% of emergencies dispatched.
2. Maintain availability of first due units at 94%.
3. Maintain a handling time of one minute or less for 90% of dispatched events.
4. Complete 95% of all telecommunication work orders within 30 days.
5. Perform Federal Aviation Administration (FAA) standby drills and maintain a response time of three minutes or less for all FAA time trial drills.
6. Maintain an average annual fire inspection completion rate of 75%.
7. Review 85% of all plans submitted for fire review within four working days.
8. Provide an average of 280 hours of training per operational employee per year.
9. Compliance of 50% of the required fleet preventative maintenance (PM) inspections/service on emergency apparatus on time.
10. Complete 94% of all after-hours call-out repairs without moving personnel to reserve apparatus.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Aviation					
Number of FAA-mandated drills, Alert III and standby	48	48	48	Output	5
FAA-mandated drills with response time three minutes or less	100%	100%	100%	Efficiency	5
Bureau of Safety Services (BOSS)					
Number of annual fire inspections	32,557	33,110	33,500	Output	6
Annual fire inspection completion rate	70%	71%	75%	Efficiency	6
Number of plans submitted for review	5,100	6,000	5,500	Output	7
Plans reviewed within four working days	57%	70%	85%	Efficiency	7
Dispatch and Telecommunications					
Number of dispatched events	199,421	192,154	203,409	Output	3
Dispatched events handled within one minute	89%	90%	90%	Efficiency	3
Number of telecommunication work orders	1,285	1,375	1,425	Output	4
Telecommunication work orders completed within 30 days	93%	92%	95%	Efficiency	4
Operations					
Number of emergencies	132,716	135,595	138,306	Output	1
Emergencies dispatched achieving turnout time of 1:30 or less	87%	82%	82%	Efficiency	1
Availability of first due units	94%	94%	94%	Efficiency	2
Training and Safety					
Number of hours of training per operations personnel	326	240	280	Output	8
Vehicle and Building Maintenance					
Improve fleet preventative maintenance (PM) compliance of emergency apparatus on time	23%	35%	50%	Efficiency	9
Number of after-hours call-out repairs	393	475	450	Output	10
After-hours call-out repairs completed without reserve apparatus	94%	93%	94%	Efficiency	10

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 37,538,521	\$ 39,158,258	\$ 41,663,742	\$ 2,505,484	6%
Grants and Other Intergovt.	542,104	472,200	520,481	48,281	10%
Licenses & Permits	16,335	19,500	18,800	(700)	(4%)
Other	4,371,353	(12,537,881)	(11,039,702)	1,498,179	12%
Interfund Transfers	378,480	159,500	172,000	12,500	8%
Fund Balance	77,466,414	72,479,699	87,438,826	14,959,127	21%
SubTotal	\$ 120,313,207	\$ 99,751,276	\$ 118,774,147	\$ 19,022,871	19%
<u>Appropriations</u>					
Personal Services	\$ 226,425,431	\$ 243,887,448	\$ 256,681,932	\$ 12,794,484	5%
Operating Expenses	32,443,783	39,021,171	39,899,684	878,513	2%
Capital Outlay	5,637,029	17,229,383	16,472,329	(757,054)	(4%)
Grants and Aids	1,700,849	1,860,784	2,005,842	145,058	8%
Transfers	1,827,452	1,787,046	5,402,043	3,614,997	202%
Reserves	-	60,077,115	80,194,926	20,117,811	33%
SubTotal	\$ 268,034,544	\$ 363,862,947	\$ 400,656,756	\$ 36,793,809	10%
<u>Ad Valorem Funding</u>					
Countywide	8,140,885	12,978,647	13,328,005	349,358	3%
Fire Rescue	223,464,653	251,133,024	268,554,604	17,421,580	7%
Positions	1,498	1,510	1,521	11	1%

SIGNIFICANT CHANGES

Non-Ad valorem Revenues

Charges for Services - \$1,928,585 increase in Advanced Life Support transport fees.

Other - \$2,226,773 one-time increase in refund of prior year expenditures offset by (\$1,049,003) decrease in statutory reserves.

Appropriations

Positions 11

Mid-Year Adjustment 4: addition of 4 Firefighter/EMTs

Budget Process 7: addition of 1 Fire Apparatus Technician II, 1 Facilities Technician, 1 Fire Safety Specialist, and 4 Firefighter/EMTs

Personal Services - \$1,384,175 increase due to addition of 11 positions, \$9,549,491 increase for step, longevity, and other payroll increases and related taxes for existing staff, \$1,866,092 increase in insurance costs.

Transfers - \$3,615,000 increase in transfer to Fire Rescue Capital Fund for approved capital projects.

Reserves - \$21,036,950 increase in Balance Forward Reserves to allow for sufficient cash available to pay expenses until tax revenues are expected to be available offset by (\$919,350) decrease in Operating Reserves. This increased Fund Balance by \$14,959,127.



FLEET MANAGEMENT

Audrey Wolf, Director

**2633 Vista Parkway
West Palm Beach, Florida 33411
Phone: 561-233-4550**

Website Address: <http://discover.pbcgov.org/fdo/pages/fleet-management.aspx/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality of service in the most cost effective manner. Manage the equipment/vehicle policy fund, including specifications, assignment, funding, and disposal. Provide preventive and corrective maintenance services on vehicles and equipment. Purchase fuel and manage County fueling sites.

FY 17 Highlights & Accomplishments

- Fleet Management has been working closely with Seminole Ridge High School Automotive Academy on becoming National Automotive Technicians Education Foundation (NATEF) accredited. The Academy is important to Fleet Management as we have been using interns from the program for several years and have hired five who have become excellent employees. Additionally, NATEF requested that Fleet Management provide a technician to assist in completing the NATEF evaluation. The school reported that the evaluation went well, they received a lot of positive feedback, and were awaiting the results.
- Completed second year of multi-year plan to reduce replacement cycles to their pre-recession duration.
- Completed the upgrade of the Palm Tran fuel terminals at their three sites.
- Created an electronic file system to store Fuel Card Request Authorizations eliminating the need to maintain paper files and making viewing files easier.
- Increased the number of Hazmat Endorsed drivers in the Heavy Equipment shop by five which improved productivity by allowing more technicians to work on all types of jobs and serve as backup fuel drivers whenever needed.

FY 18 Emerging Issues

- The annual departmental vehicle replacement list process required by user departments will need to be revised, to streamline the process for the departments, making it easier for departments to respond and make decisions, thereby increasing Fleet Management's efficiency when ordering vehicles and equipment.
- As more trucks and heavy equipment are using Selective Catalytic Reduction (SCR) to meet EPA standards, the Diesel Exhaust Fluid (DEF) required for SCR systems to be maintained is becoming burdensome on the drivers to refill DEF fluid as often as required. For some vehicles that idle heavily, this can be as frequent as every 1,000 to 1,500 miles. For remote locations this is becoming particularly burdensome for the driver to travel to a shop to have the fluid refilled. Fleet Management will need to review and implement a system to make the DEF more readily available to drivers in remote locations and to assist in educating drivers on monitoring the DEF fluid.
- An electronic file system needs to be created that utilizes our Fleet Information System for each asset to store ordering documents, specifications, photographs, and other pertinent information.
- Fleet Information System programs needs to be researched and evaluated to potentially upgrade the existing in-house system that was created by ISS, potentially integrating it with the new eFDO System.

FY 2018 OBJECTIVES

1. Decrease asset downtime (days in shop) to less than 6.70 days by the end of the fiscal year, ensuring vehicles and equipment spend less time in the shop and more time in use to increase the quality of service provided.
2. Ensure asset maintenance and repairs are completed on time by continuing to monitor Integrated Business Solutions (IBS) NAPA parts management performance to ensure parts full rates availability are kept above 80%.
3. Increase the level of service provided by creating a plan to address the Diesel Exhaust Fluid (DEF) needs of the County. The plan will be 100% created by the end of FY 2018.
4. Increase the reliability of vehicles and equipment to provide the highest quality of service by decreasing the amount of past due preventative maintenance to 6%.
5. Increase the availability of vehicles to the County by maintaining the percentage of scheduled repairs versus total repairs at 75%.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Percentage of vehicle/equipment past due for preventive maintenance	6.8%	7%	6%	Efficiency	1
Percentage of scheduled repairs vs total repairs	69%	75%	75%	Efficiency	2
Average vehicles downtime days	6.78	7.00	6.70	Efficiency	3
Percentage of DEF plan completed	N/A	N/A	100%	Efficiency	5
Percentage of parts available to an automotive technician upon first request	92%	90%	90%	Efficiency	4

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 33,156,140	\$ 36,090,797	\$ 38,586,982	\$ 2,496,185	7%
Fund Balance	18,861,052	16,407,284	15,110,484	(1,296,800)	(8%)
SubTotal	\$ 52,017,192	\$ 52,498,081	\$ 53,697,466	\$ 1,199,385	2%
<u>Appropriations</u>					
Personal Services	\$ 4,886,595	\$ 5,092,455	\$ 5,163,726	\$ 71,271	1%
Operating Expenses	13,320,730	16,789,653	16,916,766	127,113	1%
Capital Outlay	15,832,338	24,438,479	23,205,366	(1,233,113)	(5%)
Transfers	1,798,325	7,612	7,612	-	-
Reserves	-	6,169,882	8,403,996	2,234,114	36%
SubTotal	\$ 35,837,988	\$ 52,498,081	\$ 53,697,466	\$ 1,199,385	2%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	56	58	59	1	2%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - \$2,250,211 increase is attributable to increases in vehicle equipment policy fees.

Fund Balance - (\$1,296,800) decrease is due to higher than expected expense estimates, mainly in gasoline.

Appropriations

Positions 1

Non-Ad Valorem Funded 1 - One Automotive Technician I for increased services needed at the Pahokee Shop.

Capital Outlay - (\$1,233,113) reduction is due to the decrease in purchased fleet machinery and equipment replacement that were not expected to be delivered until FY 2018. The number of new and replacement vehicles carry forward for County departments reduced from 133 to 102.

Reserves - \$2,234,114 increase is due to less new and replacement vehicles purchased for County departments.

HUMAN RESOURCES

Wayne Condry, Director

100 Australian Avenue, Suite 300

West Palm Beach, Florida 33406

Phone: 561-616-6888

Website Address: <http://discover.pbcgov.org/humanresources/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To enable County departments to meet their service delivery responsibilities by hiring the most qualified employees, retaining valued employees by ensuring effective leadership, ensuring competitive wages and benefits, ensuring effective labor/management relations, providing training and development opportunities, and offering a safe and discrimination-free environment.

Compensation & Records

The Compensation and Records Division provides a competitive compensation strategy in an effort towards retaining our most valuable asset, our employees. The core services include: Compensation, Human Resources Information System (HRIS), Payroll, Records, and Retirement. This Section's responsibilities include: (Compensation) updating the class and pay plan, writing and maintaining all job descriptions, conducting classification reviews, and reviewing/approving position descriptions; (HRIS) ensuring system security, updating and maintaining position control, and facilitating end-user training; (Payroll) updating the payroll manual, administering and interpreting payroll policies and procedures, auditing departmental payroll records and facilitating end-user training; (Records) processing all personnel related actions, maintaining employee personnel records and verifying employment status; and (Retirement) coordinating the Florida Retirement System (FRS), Deferred Compensation, and Prepaid Legal plans and providing educational workshops for employees related to these plans.

Recruitment & Selection

The Recruitment and Selection Division is responsible for the recruitment, assessment, and processing of new and current employees for the departments of the Board of County Commissioners. Primary functions include: sourcing and processing candidates for open positions utilizing efficient HRIS technology; accurately evaluating applications and referring qualified candidates to departmental hiring authorities; developing, administering, and evaluating legally defensible examinations for a variety of job classes; responding to complaints/inquiries about the applicant selection process; extending job offers and conducting background checks on potential hires; and conducting new employee orientations regarding County rules, regulations, and conditions of employment.

Training & Organizational Development

The Training & Organizational Development Division provides learning and development services that cultivate outstanding employee performance and organizational excellence. The core services include: planning, scheduling, and implementing year-round learning programs which are promoted through a yearly catalog; directing the Leadership Development Program; providing consulting and facilitation services to the County departments; providing customized training to County departments; providing career development services to County employees; maintaining the training histories of all County employees; maintaining the Training and Employee Development System which allows on-line program registration; tracking attendance at mandatory programs such as new supervisor training and telephone communication training; and designing and/or implementing new programs, and enhancements to current programs.

Employee Relations

The Employee Relations Division provides departments with guidance and systematic methods to improve employee performance or behavior, promotes cooperative relations between management and employees, and ensures collective bargaining obligations are met. Primary functions are to ensure equitable treatment of employees by advising and monitoring disciplinary actions, grievances, appeals, and arbitrations, and to assist departments in solving problems related to performance, discipline, and union issues.

Fair Employment Programs

The Fair Employment Programs Division handles employee complaints of discrimination and harassment. The section conducts internal investigations and prepares position statements and resolutions for complaints filed with the Equal Employment Opportunity Commission (EEOC) and Florida Commission of Human Relations (FCHR). Staff prepares and monitors the annual Affirmative Action Plan. The section handles requests for accommodation under the Americans with Disability Act (ADA) and assists with Family and Medical Leave Act (FMLA) issues. They are also responsible for providing supervisory training on Equal Employment Opportunity (EEO)/ADA and sexual harassment law and issues.

FY 17 Highlights & Accomplishments

- Compensation & Records (C&R) staff processed over 4,000 Personnel Action (PA) forms, over 1,100 New Employee Requisitions (NERs), over 1,100 position descriptions, 241 reclassification requests, 12 special salary increases, 129 lead worker forms, over 165 working in a higher classification (WHC) forms, 37 temporary promotion forms, 124 DROP enrollments, 117 DROP terminations, and over 1,300 verification of employment requests. C&R successfully provided 46 retirement workshops to 579 employees and 8 payroll training workshops to 373 employees.
- C&R in conjunction with ISS and Clerk Payroll completed a 4-year project to replace our aging and unsupported payroll system, TimeServer with our new HRIS module TimeSystem. 37 BCC departments were converted which impacts the payroll of over 6,000 perm and non-perm positions. Changes included programming of all payroll codes and the creation new modules: Docs, TimeSystem Payroll Dashboard, and TimeSystem History Report for auditing.
- HR in conjunction with the County Attorney and County Administration created a new Paid Parental Leave (PPL) Policy that allows time to care for and bond with a newborn, newly adopted or newly placed child, which created a need to track and process PPL in the new payroll system.
- Recruitment & Selection (R&S) staff rated 28,645 applications for County Employment, and processed over 1,000 NERs to fill BCC vacancies.
- R&S/Testing & Assessment (T&A) researched and procured a new clerical testing software program, to update clerical testing knowledge, skills, and abilities of applicants and increase validity and legal defensibility of testing outcomes.
- R&S/T&A developed and administered seven Fire Rescue promotional examinations for five ranks, for 247 written examinees and 172 practical examinees.
- Training & Organization Development (T&OD) rolled out the redesigned training catalog and the Palm Beach County Academy of Excellence including eight Personal and Professional Development TraX and a Build Your Own TraX.
- T&OD launched Leadership Development initiatives included enhancement of a Leadership TraX totaling 13 courses. Two sessions of Leadership NeXt, provided training for 40 employees representing 20 departments, doubling the number of participants and reducing costs by \$4,050 per session.
- T&OD launched The Leadership EXperience provided greater competency based skill building, participant led department tours, and countywide team-based leadership projects across three-multiday sessions throughout the year.

FY 18 Emerging Issues

- An increase in EEOC requirements on employers over the past several years as it relates to ADA accommodations requires that we have a quick and efficient way to approve new and updated ADA/Position Descriptions.
- To improve efficiencies when responding to records requests, C&R is converting the Records department to a paperless environment. The reclassification process will be converting to paperless.
- In an effort to maintain competitiveness within the industry and attract & retain qualified staff, HR has been tasked with obtaining services to perform a countywide compensation survey for non-bargaining classifications.
- Prohibition against discrimination on the basis of sex is being expanded to include persons in the Lesbian, Gay, Bisexual, and Transgender (LGBT) protected classes.
- Recent revised legislation under the Pregnancy Discrimination Act and included in the Affordable Care Act has expanded the protection afforded to women in pregnancy and pre-natal issues, as well as, breastfeeding.
- Given the expanded need for training opportunities at managerial, professional, and staff levels, Human Resources will be reviewing online management systems for implementation.

FY 2018 OBJECTIVES

1. In conjunction with ISS, create a new HRIS reclassification request module and provide end-user training.
2. Transfer remaining Non-TEA departments to the TEA time system; eliminate paper time records and provide end-user training.
3. Acquire a Records Storage Management application software program to redact, track, and store public records requests.
4. Resume the Case Management System, initiated by ISS. The original project only included discrimination investigations, and resuming the project will include reasonable accommodations in compliance with the ADA.
5. Coordinate with new Training and Organizational Development (T&OD) staff to create and implement continuing education programs for EEO/ADA/FMLA courses.
6. Coordinate with Occupational Health Clinic (OHC) to implement more effective and efficient FMLA/ADA processing.
7. Research, develop and implement Supplemental Questionnaires as prescreening devices in the Online Application System for 2-3 job titles that require rating of over 200 applications per average recruitment, to allow R&S staff to rate smaller numbers of pre-screened applications to more quickly generate referral lists.
8. Produce referral lists on average, within 25 days of receipt of NER.
9. Deliver two instructor-led sessions of the Leadership Next Program and launch The Leadership Experience, to enhance advanced leadership skill development through a competency-based curriculum.
10. Continue to develop the design and delivery of the new Webinar to include the web-based training module and Equal Employment Opportunity (EEO) overview.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Compensation and Records					
Number of Systems Improved	3	4	5	Efficiency	1 2 3
Number of Training Programs Provided	3	3	3	Output	1 2 3
Number of Employees Trained	88	125	200	Output	1 2 3
Employee Relations					
Percentage of grievances processed within 60 days of receipt	94%	94%	94%	Efficiency	
Number of grievances filed by employees	61	63	65	Demand	
Number of disciplinary actions reviewed per Employee Relations Specialist	81	78	82	Efficiency	
Fair Employment Programs (FEP)					
Number of internal FEP charges	50	50	60	Demand	
Percentage of investigations completed within 90 days	77%	86%	100%	Efficiency	
Recruitment and Selection					
Number of employment applications	35,351	30,000	35,500	Demand	
Average days to generate a referral list	30.4	25	25	Efficiency	8
Training and Organization Development					
Number of Learning Programs delivered	61	40	60	Demand	9
Number of full time equivalents (FTEs) trained	1,350	1,250	1,250	Output	9
Average cost per employee trained	19.01	24.01	24.00	Cost	9
Average yearly rating of program effectiveness (1 to 4, with 4 being the highest)	4.9	3.25	3.25	Outcome	9

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 633	\$ -	\$ -	\$ -	-
SubTotal	\$ 633	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 2,540,125	\$ 2,789,126	\$ 2,912,795	\$ 123,669	4%
Operating Expenses	219,589	293,134	310,122	16,988	6%
Capital Outlay	1,955	3,000	3,000	-	-
SubTotal	\$ 2,761,669	\$ 3,085,260	\$ 3,225,917	\$ 140,657	5%
Ad Valorem Funding	\$ 2,761,036	\$ 3,085,260	\$ 3,225,917	\$ 140,657	5%
Positions	32	32	33	1	3%

SIGNIFICANT CHANGES

Appropriations

Position -

Budget Process (1) – Equal Employment Compliance Specialist II



INFORMATION SYSTEMS SERVICES

Steve Bordelon, Director

301 North Olive Avenue, 4th & 8th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2823

Website Address: <http://discover.pbcgov.org/iss/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To build and optimize the County's information technology (IT) infrastructure as a secure, reliable, and affordable resource for automating work processes, enabling management decision-making, and providing public access to County information and programs. Centralized oversight of technology resources will be established through enterprise policies, standards, strategic plans, and governance committees.

Department Overview

Information Systems Services (ISS) provides a broad range of IT services including: installation and maintenance of the County's fiber optic network; technical support for computing platforms such as UNIX and Windows servers, desktop computers, laptops, tablet PCs, printers, and smart phones; developing custom software applications for County agencies; maintaining an inventory of more than 350 in-house software applications; the enterprise email system and numerous commercial vendor packages; Oracle database administration; enterprise Geographic Information Systems (GIS); installation and maintenance of all landline, cellular telephones, and related equipment including voice over IP (VoIP); video conferencing; IT project management; 24x7 Help Desk; user training; enterprise software licensing; and document imaging and scanning. In addition, ISS is responsible for back-up and recovery, security, and IT Resource Management for the procurement of IT-related goods and services.

Application Services

Responsible for developing, implementing, and maintaining business applications in close cooperation with County agencies; supporting vendor commercial software packages; serving as liaison to user agencies to communicate plans, coordinate service requests, and provide general consulting and project management services; and implementing a vast array of Oracle, SQL, and FoxPro databases for development and production environments. Additionally, the system administration function was implemented to oversee the operation and maintenance of department-specific applications.

Computing Platforms

Responsible for processing, storing, and protecting the County's vital information for its agencies and departments. Key responsibilities include a 24x7 Network Operations Center (NOC) as part of the Customer Care Center which also includes the desktop support function; application database hosting; data storage and recovery; enterprise printing and scanning; and end user training. In addition, this division includes the Countywide GIS function.

Network Services

Responsible for providing reliable, survivable, and cost effective voice, video, and data communications services. Key responsibilities include design, deployment, and maintenance of enterprise voice and data services; maintenance of a comprehensive security program to safeguard information; video conferencing and streaming; providing wireless access to the County's network; and providing the public with remote access to e-government applications. The Division is also responsible for the maintenance and build-out of the County's fiber-optic network and overall management of telecommunications expenses.

Other IT Operations

This is a grouping of the remaining programs which do not have divisional status, including IT security, Computer Operations, Production Control and Scanning, Quality Assurance, and the Law Enforcement Exchange (LEX) data sharing system.

Strategic Services and Finance

The Strategic Services and Finance Division is responsible for administering technology procurement and contracts; budget preparation and monitoring; cost allocation plan development and billing; employee payroll and timekeeping; financial reporting; asset receiving and inventory tracking; audit coordination; and a variety of special projects. The Division's purpose is to efficiently administer these tasks in direct support of ISS service operations, our employees, and customer base.

FY 17 Highlights & Accomplishments

- Completed project to upgrade County desktops to Microsoft Office 2016 suite.
- Substantial completion of Unified Communications project with more than 95% of County work sites converted to the new Unify OpenScape system.
- Decreased the average Service Level Agreement (SLA) response time for resolving problems by 9.5%.
- Completed Work Order and Inventory modules of the eFDO project with 35% of the overall project completed.
- Completed integration of the Enterprise Contract Management System (eCMS) with Advantage Financial System.
- Conducted evaluation and selection process for new network firewalls.
- Implemented new security tools - CyLance for endpoint protection and TAP for email attachments.
- Completed joint project with Public Affairs to revamp County's main home page and departmental websites.
- Received Top 10 national ranking in 2017 Digital Counties Survey.
- Added three new agreements with external agencies for IT services provided by ISS.
- Provided critical staff support to Supervisor of Elections Office during November 2016 Elections.
- Helped organize and host the 2017 South Florida GIS Expo under the theme of "Treasure Your Assets".
- Implemented new modules for HRIS, including Employee Disaster Recovery Planning, ADA forms, and Time Detail.
- Developed mobile application for Animal Care & Control Field Officers to map open activities based on locations
- Established key performance indicators and operating metrics with data tracked quarterly in eKPI.
- Installed 338 strand miles of fiber optic network cabling.
- Extended fiber optic network to Belle Glade pending U.S. Corps of Engineers' approval of canal crossings.
- Implemented Disaster Recovery Plan in preparation for and recovery from Hurricanes Matthew and Irma.
- Relocated data center from Governmental Center to the Vista location; and completed buildout of new data center.
- Implemented eKPI in multiple County departments.

FY 18 Emerging Issues

- With the maturity of the IT shared services program, intensive marketing will be required to identify potential new external customers for additional IT services agreement.
- Public expectations for accountability and transparency are leading to the publication of more open data sources by governments.
- Computing mobility is expanding as broadband wireless networks provide ubiquitous connectivity. At some point, our organization should study the applicability and benefits of telecommuting for some jobs.
- Retiring baby boomers must be replaced in an employment market that pays a premium for top IT talent.
- Departmental involvement and responsibilities in planning for the future nationwide FirstNet network for public safety needs clarification.
- Smart cities technologies are gaining traction as governments seek to manage infrastructure components and public safety through a system of wifi connectivity, sensors, alarms, alerts, and automated controls.
- There is a growing threat from cyber-attacks that seek to steal data and compromise systems. This requires an increased investment in IT security tools and processes, as well as increased staffing.
- South Florida is subject to severe flooding and wind damage from tropical storms and hurricanes. Disaster planning and recovery capabilities of ISS may be tested on an increased frequency due to climate changes.

FY 2018 OBJECTIVES

1. Decrease the average Service Level Agreement (SLA) service restoration time by 10%.
2. Achieve a top 10 national ranking in the annual Digital Counties survey.
3. Seek grant funding to construct a fiber-optic network ring in the western communities to connect Belle Glade, South Bay and Pahokee.
4. Complete a technical refresh of the Next Generation - 911 (NG-911) network, including migration from leased circuits to the County-owned fiber optic network.
5. Complete all phases of a new business application for the Medical Examiner (ME) - ME Tracking System.
6. Complete a technical refresh of the Property Appraiser's Public Access (PAPA) site.
7. Improve Customer satisfaction Ratings to 'Satisfied' or 'Very Satisfied' for 98% of ISS service calls.
8. Continue to expand the IT Partnership Program by establishing five new service agreements to local public sector agencies.
9. Select and implement a new Countywide Enterprise Interactive Voice Response (IVR) system to be integrated with the County's new Unified Communications (UC) telephone system.
10. Implement a new online Plan Submittal capability as an enhancement to ePZB System.
11. Select and implement a new email archiving system for Outlook email and calendar appointments.
12. Complete Phase II of the eFDO project to automate the major business processes of the FDO Department and achieve a 55% completion by September 30, 2018.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Administration					
Revenues Generated from External Service Agreements	\$455,627	\$508,294	\$610,600	Outcome	8
Total number of External Service Agreements	46	59	64	Demand	8
Applications Services					
Percentage completion of Medical Examiner Tracking System	25%	50%	100%	Outcome	5
Percentage completion of PAPA Refresh Project	40%	75%	100%	Outcome	6
Percentage completion of ePZB Online Plan Submittal Project	10%	30%	60%	Outcome	10
Percentage completion of the eFDO Project	15%	35%	55%	Outcome	12
Computing Platforms					
Percentage completion of New Email Archive System	0%	10%	100%	Outcome	11
Department-wide					
Decrease in average SLA service restoration time	N/A	8%	10%	Efficiency	1
Digital Counties Ranking	N/A	Top 10	Top 10	Outcome	2
Customer Service Ratings of Satisfactory or Above	85%	90%	98%	Outcome	7
Network Services					
Total Grant Funds Awarded	\$0	\$0	\$500,000	Outcome	3
Percentage completion of NG-911 Network Upgrade	50%	85%	100%	Outcome	4
Percentage completion of Enterprise IVR Project	0%	0%	50%	Outcome	9

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 8,098,581	\$ 9,093,898	\$ 10,132,172	\$ 1,038,274	11%
Other	32,597	-	-	-	-
SubTotal	\$ 8,131,178	\$ 9,093,898	\$ 10,132,172	\$ 1,038,274	11%
<u>Appropriations</u>					
Personal Services	\$ 21,732,819	\$ 22,808,874	\$ 24,021,228	\$ 1,212,354	5%
Operating Expenses	9,025,496	8,953,385	10,018,923	1,065,538	12%
Capital Outlay	48,514	37,500	54,310	16,810	45%
SubTotal	\$ 30,806,829	\$ 31,799,759	\$ 34,094,461	\$ 2,294,702	7%
Ad Valorem Funding	\$ 22,675,650	\$ 22,705,861	\$ 23,962,289	\$ 1,256,428	6%
Positions	212	212	213	1	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - \$1,038,274 increase in revenue is due to \$155,544 increase in ISS Enterprise Services allocations to non-general government agencies, \$664,900 increase in ISS Professional Services, and \$217,830 increase for services provided to external agencies.

Appropriations

Positions - 1

Budget Process 1 - Information Security Officer to support the implementation and administration of information security.

Personnel Services - \$60,532 increase for an Information Security Officer.

Operating Expenses - Increase is primarily due to \$265,500 maintenance for IBM Power8 and Stark DS8000 storage, \$193,075 Cylance Protect Anti-Malware subscription, and \$33,000 for various database maintenance.

Capital Outlay - \$16,810 increase is primarily due to increases in Data Processing equipment purchases.



LEGISLATIVE AFFAIRS

Rebecca De La Rosa, Director

301 North Olive Avenue, Suite 1101

West Palm Beach, Florida 33401

Phone: 561-355-3451

Website Address: <http://discover.pbcgov.org/legislativeaffairs/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To assure the support of Palm Beach County's objectives before the Florida Legislature and the United States Congress and to provide coordination and assistance to the thirteen-member Legislative Delegation, League of Cities, and other local agencies and associations.

Department Overview

On federal issues, the Legislative Affairs Office routinely meets with congressional offices and federal agencies regarding County issues and actively works with the National Association of Counties to support and develop federal legislative priorities. Other services of the Legislative Affairs Office include coordinating the activities of contract lobbyists, providing grant writing assistance to County departments, scheduling periodic meetings with the Legislative Delegation and other outside agencies, and coordinating Palm Beach County's Lobbyist Registration Program.

The Legislative Affairs Office is responsible for preparing the Federal and State Legislative Program for consideration by the Board of County Commissioners (BCC) and advocating those priorities before the Executive Branch of United States government, United States Congress, the Executive Branch of the State of Florida, and the Florida Legislature. The Legislative Affairs Office assists the Legislative Delegation of Palm Beach County with matters such as guiding local bills through the legislative process and monitoring the status of proposed bills. Advocacy in Tallahassee for legislation includes meetings with Legislators and staff, coordinating Palm Beach County Day activities, and testifying before legislative committees. The Legislative Affairs Office coordinates with the Florida Association of Counties and is active in the development of their statewide legislative agenda.

FY 17 Highlights & Accomplishments

- Hosted tours for elected officials and staff at the following locations: Palm Beach County (PBC) Libraries, Boca Raton Habilitation Center, and the Emergency Operations Center.
- Coordinated with local organizations in developing legislative strategies for their priorities including: the Economic Council, Business Development Board, School Board, Scripps Florida, the League of Cities, Florida Atlantic University, Palm Beach State College, CareerSource, South East Behavioral Health, and ChildNet among others.
- Lobbied for funding for the top priorities of the County including: Transportation and Infrastructure, Affordable Housing, Criminal Justice, Substance Abuse, Opioid Abuse/Sober Homes, and Homelessness. In addition, worked with partners to attain funding for projects of statewide significance, including libraries, transportation, and criminal justice programs. Cultural arts grants had much success in PBC.
- Assisted in the successful passage of several pieces of legislation directly related to the County's top state legislative priorities, including: HB 961, a bill that extends the time frame (2017-2027) during which Florida Department of Transportation (FDOT) is required to provide toll collections to PBC; HB 807, pertaining to substance abuse providers, which authorizes the office of Statewide Prosecution to investigate and prosecute patient brokering offenses; HB 221, a bill that requires a Transportation Network Company (TNC) to designate and maintain an agent for service of process in the state, to conduct background checks, and requiring all drivers to comply with non-discrimination policies.
- Assisted in supporting opposition to legislation not supported by the County, including: HB 425, a preemption on vacation rentals and HB 17, which would have prohibited local governments from imposing or adopting regulations on businesses, professions, and occupations.
- Secured over \$5.9 million for County affordable housing programs, nearly \$55.5 million for water projects and \$9 million in Small County Outreach Program (SCOP) funding. The Glades area had much success including \$1.2 million for the Pahokee Marina, \$550,000 for improvements to Commissioners Park, and an additional \$1.02 million to Belle Glade for Avenue J reconstruction. Additionally, there was \$300,000 appropriated for the Sober Homes Task Force.
- Federal accomplishments include: lobbied Congress and the White House for a joint statement from the Department of Housing and Urban Development (HUD) and the Department of Justice (DOJ) on how local governments can address the sober homes problem, assisted getting Congressional support in the effort to have HUD ratify Project Based Vouchers for the Covenant Villas apartment complex in Belle Glade, lobbied for funding and the expedited completion of the Herbert Hoover Dike restoration, and lobbied against the Federal Emergency Management Agency (FEMA) funding de-obligation. PBC also received a \$1 million reimbursement for Presidential travel.
- Held three Legislative Delegation public hearings and three Legislative Delegation workshops with PBC League of Cities, one with County Commission, and one with PBC School District.

FY 18 Emerging Issues

- Begin monitoring of FEMA and the Florida Division of Emergency Management and their responses to funding opportunities in the wake of Hurricane Irma and Maria. We will monitor debris clean-up, individual assistance dollars, and seek funding opportunities to assist with citizens moving from Puerto Rico and the U.S. Virgin Islands to PBC.
- Monitor discussions and funding opportunities to battle the opioid crisis in PBC.
- Medicaid will continue to be an issue in terms of local-state cost share and how it will affect future revenue sharing for the County.
- Continue to monitor the Marketplace Fairness Act, which is required to collect online sales tax, and FEMA's de-obligation of funds. Also, monitor the sober homes joint statement rules between HUD and DOJ.
- Continue to develop the County's grant program in light of an increase in the need to apply for federal grants in lieu of Congressional earmarks.
- Monitor development of the federal tax plan and infrastructure package and their effects on funding allocations for County revenue sources, such as the Community Development Block Grant (CDBG), oppose efforts to remove the tax-exempt status for municipal bonds, and do away with private activity bonds.
- Monitor the development and changes to the National Flood Insurance Program (NFIP).
- Monitor proposals regarding Enterprise Florida funding, proposals adversely affecting PBC's farming community, proposals to increase funding for housing, and proposals to promote tourism.

FY 2018 OBJECTIVES

1. Propose and advocate for the FY 2018 State and Federal Legislative Program.
2. Secure discretionary funding in the state budget for Palm Beach County.
3. Provide weekly legislative updates during session and committee weeks and periodic updates throughout the remainder of the year.
4. Liaison between the Florida Association of Counties, National Association of Counties, and other County/Legislative related organizations by attending annual legislative policy conferences and other meetings and events.
5. Facilitate County staff use of outside grant consulting.
6. Service 99% of customer information requests within 24 hours.
7. Conduct six total public hearings, delegation meetings, and workshops.
8. Coordinate and participate in meetings with legislators, media, interest groups, agencies, and constituents.
9. Write three competitive grant solicitations.
10. Implement Legislative Intern Program.
11. Produce public service television programs with members of the local, state, and federal legislative delegations.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
Number of state and federal legislative priorities successfully advocated for.	35	35	35	Output	1
Amount of discretionary funding secured in the state budget for Palm Beach County	\$62M	\$70M	\$60M	Output	2
Number of legislative conferences and NACo/FAC events attended by Legislative Affairs staff or other County staff as directed by Legislative Affairs (combined total)	9	9	10	Input	4
Service 99% of customer information requests within 24 hours	97%	97%	98%	Efficiency	6
Number of Meetings participated in with legislators, media, interest groups, agencies, and constituents (combined total)	355	400	380	Output	8
Number of interns	0	2	2	Efficiency	10
Number of legislative updates per year - weekly during session and committee weeks and periodically during the year.	15	14	20	Output	3
Number of staff participating in eCivis grant consulting program.	55	38	45	Input	5
Conduct six public hearings, delegation meetings, workshops	6	7	6	Output	7
Competitive grant solicitations	4	3	3	Input	9
Number of public television programs produced	7	8	10	Output	11

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Licenses & Permits	\$ 10,425	\$ -	\$ -	\$ -	-
Other	361	-	-	-	-
SubTotal	\$ 10,786	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 247,447	\$ 268,243	\$ 288,704	\$ 20,461	8%
Operating Expenses	140,571	187,096	187,341	245	-
SubTotal	\$ 388,018	\$ 455,339	\$ 476,045	\$ 20,706	5%
Ad Valorem Funding	\$ 377,232	\$ 455,339	\$ 476,045	\$ 20,706	5%
Positions	3	3	3	-	-



MEDICAL EXAMINER

Michael D. Bell, M.D., Medical Examiner

**3126 Gun Club Road
West Palm Beach, Florida 33406
Phone: 561-688-4575**

Website Address: <http://discover.pbcgov.org/medicalexaminer/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide services to all citizens within Palm Beach County by providing professional, compassionate, and efficient Medicolegal Death Investigation, Gross Examination, Toxicology, and Microscopic examinations to determine the cause and manner of death.

Department Overview

The Medical Examiner's (ME) Office conducts medicolegal death investigations and autopsies to determine the cause and manner of all deaths which fall under the guidelines of Chapter 406 of the Florida Statutes and Florida Administrative Code 11G. This includes providing twenty-four hour forensic investigative support to all Local, County, State, and Federal Law Enforcement Agencies. The Medical Examiner's Office provides cremation request reviews and investigations for all funeral homes, and provides death causation factors along with statistical data to all requesting agencies. Additionally, the Medical Examiner's Office provides support to law enforcement agencies in the presentation of forensic evidence to the court system and will provide testimony in judicial proceedings. The Medical Examiner's Office will respond to any man-made or natural disaster that may occur in Palm Beach County, or other counties within the State of Florida as requested under mutual aid agreements.

FY 17 Highlights & Accomplishments

- Provided the State of Florida evidence of a new epidemic of Fentanyl and fentanyl-analog deaths.
- Taught eleven Florida Atlantic University (FAU) 4th-year medical students in our forensic pathology elective as a part of FAU's Charles E. Schmidt College of Medicine training program.
- Provided local Drug Enforcement Agents documentation and expert testimony to prosecute drug dealers contributing to the opioid epidemic.
- Provided interviews to news organizations and attended meetings concerning the opioid epidemic.
- Near completion of the new web-based case management application for all medical examiner cases.

FY 18 Emerging Issues

- Monitor changing patterns of opioid deaths for the State of Florida and Palm Beach County.
- Replace aging radiological equipment used in documenting injuries during postmortem examinations.
- Increase staff, morgue supplies, and toxicology funding to keep up with the 20% workload increase in 2016.
- Participate in a multiagency mass disaster exercise with the Florida Emergency Mortuary Operations Response System.
- Complete the new web-based Medical Examiner applications for case management.

FY 2018 OBJECTIVES

1. Maintain a percentage of 95% for completed and signed professional reports within 90 days.
2. Provide professional postmortem examinations within 16 hours of receipt.
3. Facilitate the life-saving or life-enhancing procurement of organs, tissue, and corneas.
4. Increase and improve professional education and training to staff.
5. Participate in a collaborative study of Sudden Unexpected Infant Deaths (SUID).
6. Participate in the surveillance of drug abuse with the Florida Department of Law Enforcement (FDLE).

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
Total number of cremation approval reviews	7,686	7,800	8,000	Outcome	
Total number of Medical Examiner cases	2,045	2,100	2,200	Outcome	
Total number of cases reviewed and jurisdiction declined	936	990	1,070	Outcome	
Number of professional reports	4,060	4,400	4,800	Outcome	1
Percentage of professional reports completed and signed within 90 days	93%	94%	95%	Efficiency	1
Turnaround time for postmortem examination (hrs)	18	17	16	Efficiency	2
Total number of cases involving organ, tissue or cornea donations	74	80	85	Outcome	3
Percentage of investigators with medicolegal death investigation board certification	71%	85%	100%	Outcome	4
Total number of cases provided to SUID study	4	6	8	Outcome	5
Total number of drug abuse cases provided to FDLE	1,015	1,100	1,200	Outcome	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 356,613	\$ 305,000	\$ 347,300	\$ 42,300	14%
Grants and Other Intergovt.	5,675	-	3,000	3,000	100%
Other	720	-	-	-	-
SubTotal	\$ 363,008	\$ 305,000	\$ 350,300	\$ 45,300	15%
<u>Appropriations</u>					
Personal Services	\$ 2,436,983	\$ 2,633,368	\$ 3,165,489	\$ 532,121	20%
Operating Expenses	633,937	588,552	803,714	215,162	37%
Capital Outlay	30,736	21,000	14,200	(6,800)	(32%)
SubTotal	\$ 3,101,656	\$ 3,242,920	\$ 3,983,403	\$ 740,483	23%
Ad Valorem Funding	\$ 2,738,648	\$ 2,937,920	\$ 3,633,103	\$ 695,183	24%
Positions	20	21	23	2	10%

SIGNIFICANT CHANGES

Non-Ad Valorem:

Grants and Other Intergovernmental – Increase of \$3,000 for grant from Florida Dept. of Law Enforcement (FDLE) to provide forensic anthropology and odontology services.

Appropriations

Positions 2 :

Mid Year FY17 – An Associate Medical Examiner and Forensic Technician was added to address the increased workload and help control overtime costs - Agenda 4/4/2017.

Personal Services – Increase of \$532,121 includes cost of new Associate Medical Examiner, Forensic Technician, 3% increase for staff, as well as bringing overall personnel budget in line with actual expenditures.

Operating Costs – Increase of \$215,162 associated with the trend for increased investigations as well as the need for ongoing staff training.

Capital Outlay – Decrease (\$6,800) is result of a reduction in expected capital expenditure from request that was included in the FY2017 budget.

METROPOLITAN PLANNING ORGANIZATION

Nick Uhren, P.E., Executive Director

**2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411
Phone: 561-684-4170**

Website Address: <http://www.PalmBeachMPO.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To collaboratively plan, prioritize, and fund the transportation system.

Department Overview

The Palm Beach Metropolitan Planning Organization (MPO) was created in 1978 to provide a cooperative, comprehensive, and continuing transportation planning and decision-making process. The process encompasses all modes and covers both short-range and long-range transportation planning. The MPO Board is composed of five County Commissioners, 15 elected officials from 13 cities, and one elected official from the Port of Palm Beach. The Board prioritizes short range (5-year) transportation investments totaling over \$1 billion for an urbanized area comprised of 1.4 million people within 39 municipalities and the unincorporated county. The Board also adopts a Long Range Transportation Plan (LRTP) (25-year) based on regional needs identified through the process for forecasting travel demand, evaluating system alternatives, and selecting those options which best meet the mobility needs of the County considering financial, environmental, and social constraints. As part of the Miami Urbanized Area, the MPO closely coordinates its activities with Martin, Broward, and Miami-Dade Counties.

FY 17 Highlights & Accomplishments

- Adopted FY 18-22 Transportation Improvement Program.
- Adopted FY 19-23 List of Priority Projects.
- Completed Annual review of the Community Transportation Coordinator.
- Coordination with adjacent MPO's to conduct a Safe Streets Summit.
- Coordination with Florida Department of Transportation to conduct a Commuter Challenge in 2017.

FY 18 Emerging Issues

- Transition to Independent Agency.
- Conduct a Safe Streets Summit in early 2018 in coordination with adjacent MPO's.
- Implementation of the MPO Public Participation Plan.
- Incorporation of performance measures and requirements per the Fixing America's Surface Transportation (FAST) Act.
- Completion of the US 1 Corridor Study.
- Adoption of FY 19-20 Unified Planning Work Program.

FY 2018 OBJECTIVES

1. Continue to manage a competitive process to prioritize, fund, and implement community-endorsed local initiative projects as approved by the MPO Board in the Transportation Improvement Program (TIP).
2. Continue to implement the 2040 regional and Palm Beach Long Range Transportation Plans (LRTP).
3. Expand the MPO's investment in transit and non-motorized transportation modes by actively planning for new projects and including them in the TIP.
4. Develop and implement a multimodal congestion management process for project evaluation for the TIP.
5. Administer the Transportation Disadvantaged (TD) Local Coordinating Board.
6. Improve community awareness of the types of projects that can be funded through the MPO by improving the website, engaging the public actively via social media, attending events, and partnering with local governments to conduct innovative planning studies and educational events.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Required reports (LRTP, TIP, Unified Planning Work Plan, TD Service Plan)	4	4	2	Output	1
Implement projects in the LRTP	1	1	1	Output	2
Newly funded non-motorized projects in TIP	3	3	3	Output	3
Completion of Congestion Management Report	1	1	1	Output	4
Schedule, prepare agendas, and attend the Transportation Disadvantaged Local Coordinating Board meetings	4	4	4	Output	5
Number of meetings (MPO, TD, Technical Advisory Committee, Citizens Advisory Committee, Bicycle, Greenway, and Pedestrian Advisory Committee)	40	40	40	Output	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Grants and Other Intergovt.	\$ 1,795,500	\$ 4,275,192	\$ 3,205,466	\$ (1,069,726)	(25%)
Other	118	-	-	-	-
Fund Balance	337,768	583,541	430,873	(152,668)	(26%)
SubTotal	\$ 2,133,386	\$ 4,858,733	\$ 3,636,339	\$ (1,222,394)	(25%)
<u>Appropriations</u>					
Personal Services	\$ 936,637	\$ 1,116,986	\$ 1,179,423	\$ 62,437	6%
Operating Expenses	778,229	2,454,291	1,381,284	(1,073,007)	(44%)
Capital Outlay	46,491	7,000	7,500	500	7%
Reserves	-	1,511,797	1,227,694	(284,103)	(19%)
SubTotal	\$ 1,761,357	\$ 5,090,074	\$ 3,795,901	\$ (1,294,173)	(25%)
Ad Valorem Funding	\$ 66,430	\$ 231,341	\$ 159,562	\$ (71,779)	(31%)
Positions	13	13	13	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants and Other - (\$1,069,726) decrease due to use of multi-year grant funds.

Fund Balance - (\$152,668) decrease due to change in reimbursement methodology from funding agency.

Appropriations

Operating Expenses - (\$1,073,007) decrease due to use of grant funds.

Reserves - (\$284,103) decrease due to use of multi-year grant funds appropriated to Operating Expenses and Personal Services.

The background of the page is a high-angle, wide shot of a coastal city street. The street is lined with tall palm trees and various buildings, including a large white building on the left and a yellow building on the right. The street curves to the right in the foreground, leading towards the ocean in the distance. The overall scene is bright and sunny, with a clear blue sky and a calm sea.

OFFICE OF FINANCIAL MANAGEMENT & BUDGET

Sherry Brown, Director

**301 North Olive Avenue, 7th Floor
West Palm Beach, Florida 33401
Phone: 561-355-2580**

Website Address: <http://discover.pbcgov.org/ofmb/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To maintain the sound financial condition of the Palm Beach County government by providing management with timely and accurate decision-making information regarding policy and operating issues; advising the Board of County Commissioners and the County Administrator on the availability and allocation of fiscal resources; monitoring and reporting budget and operational performance; establishing financial policies and procedures to govern operating practices; and providing centralized control over County assets, records, and contractual obligations.

Budget Division

The Budget Division prepares and administers the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners, and fulfills an oversight role on behalf of County Administration and the Board of County Commissioners. The division also provides general guidance and assistance to County departments, members of the public, media representatives, and other government agencies. Primary services include preparing the County's annual operating and capital budgets; analyzing and processing changes to the adopted budget; planning for future operating and capital requirements; reporting financial trends and issues, major project status, and departmental performance measurement data; reviewing and commenting on the fiscal impact of Board agenda items; and providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

Contract Development & Control Division

The Contract Development & Control Division serves as the clearing house for coordinating all formal contracts and related documents to ensure compliance with Board policies, as well as, State Records Management requirements. To carry out its mandate, the Division facilitates the initiation, completion, and approval process of contract related items through the review of contracts, agenda items, Request for Proposals (RFP), bid documents and Change Orders (CO), Work Orders, Consultant Service Authorizations (CSA), surety bonds, and letters of credit. A database is maintained for tracking, updating, and monitoring all contracts and related items approved by the Board. Reports are provided in relation to change activity for approved contracts. The Division is represented or serves as Chair for many countywide committees. Services include Records Management Compliance for the Board as required by Florida Statutes.

Financial Management Division

The Financial Management Division includes Debt Management, Fixed Asset Management (FAMO), the Impact Fee Program, and the Revenue Collection Program. Primary services include debt management and planning for future financing needs, recording acquisitions and disposals of County owned property, conducting periodic inventories and reconciliations of fixed assets, managing the surplus asset disposal program and the Thrift Store, ensuring the accurate calculation of impact fees, reviewing impact fee refund requests and conducting impact fee compliance reviews of municipalities, providing financial analysis support for Department of Economic Sustainability (DES) HUD loan program and selected Purchasing RFPs, maximizing the collection of monies due to the County, and developing related countywide financial policies and procedures.

FY 17 Highlights & Accomplishments

- Provided training to County employees in relation to Contracting and Records Management, including custom tailored training for the benefit of specific County departments and agencies.
- Reviewed County department contract documents for compliance with changes and additions to language and provisions mandated by the State of Florida.
- Elevated review of Performance Bonds and Letters of Credit.
- Selected new Bond Counsel and Disclosure Counsel for County Bond Financings as per PPM CW-F-079.
- Established Underwriting Pool for Negotiated Bond Financings through the Request for Proposal (RFP) process.
- Administered IRS Audit of three County Bond Issues.
- Maintained County's AAA Bond Rating despite tight budget constraints.
- The Collections Section, together with our contracted vendors - Penn Credit and Unique Management Services, is on track to recover over \$1.3 million in delinquent debts, liens, and judgments.
- Continued focus on Public Service Tax Revenue and compliance with the County Public Service Tax Ordinance.
- Surplus Asset Disposal Program generated approximately \$3.3M in total proceeds.
- Annual physical inventory of capital (fixed) assets resulted in 99.8% and 99.95% of the total compliment of asset records and their historical costs being confirmed.
- Completed the draft methodology of the Impact Fee Biennial Update, pending the Impact Fee Review Committee's Report to the Board of County Commissioners (BCC).
- Palm Beach County was granted a Motion for Summary Judgement in the Merco case and denied Merco's Motion for a Rehearing. This case involved a dispute over impact fee refunds totaling \$959.6K that were denied by the Impact Fee Manager in 2008. Merco's only recourse now would be to file an appeal.
- The Impact Fee Office assisted approximately 4,266 telephone, email, and walk-in customers.
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).
- Implemented a new Budget software, Performance Budgeting (PB), that created efficiencies for all departments, and reduced the amount of time required to input information.
- Implemented the voter approved one-cent infrastructure surtax program to address the backlog of County infrastructure projects.

FY 18 Emerging Issues

- Meeting with various departments to provide guidance for substantive inconsistencies in agenda items and in developing internal standardized contracts.
- Maintaining a tracking system for Records Management, including department/division liaisons for Records Management responsibilities, which will assist in future training.
- Reviewing documents that change existing contracts/agreements to ensure compliance with contract terms and conditions, and established policies and procedures. Additionally, contract documents must contain changes mandated by the State and Federal Governments, as well as the BCC. This includes changing PPMs as required by Supreme Court decisions.
- Continuing the transfer of the Contract Division's hard copy files and documents to the expanded Contract Register.
- More involvement in reviewing delegated contracts.
- Planning to upgrade/replace the fixed asset inventory management and control system including the means by which the annual physical inventory is taken and processed.
- An additional Homestead exemption, which would go into effect January 1, 2019, is expected to have a negative impact on the general fund in FY 2020 of \$25 million.
- Beginning in FY 2020, our current millage rate of 4.7815 may exceed the maximum millage rate that can be adopted with a simple majority vote.

FY 2018 OBJECTIVES

1. Receive Truth in Millage (TRIM) Certification as required by Florida Statutes.
2. Assure receipt of GFOA'S Distinguished Budget Presentation Award to independently validate the County uses best practices in budget reporting.
3. Submit budget recommendations for BCC consideration through a minimum of two budget workshops and two public hearings.
4. Review and/or provide fiscal comments/recommendations to County Administration and the BCC on all agenda items presented to the Board for consideration.
5. Assure all budget transfers and amendments are processed in compliance with Florida Statutes and the policies and procedures of the County.
6. Conduct performance reviews of operating departments to evaluate contract procedures, to verify compliance with Countywide PPMs and recommend improvements.
7. Review records destruction requests submitted by departments and submit final annual report to State.
8. Ensure compliance with established policies and procedures in relation to contract related documents, and/or substantive issues/conflicts in relation to Board of County Commissioners agenda items requiring corrective actions.
9. Provide workshops to County Staff based on contracting and records procedure requirements.
10. Track and monitor annual debt metrics stated in our Financial Policies.
11. Review and analyze the annual Non-Ad Valorem Revenue Report to ensure compliance with the County's continuing disclosure requirements pursuant to Rule 15c2-12.
12. Conduct three municipal impact fee reviews to ensure compliance with applicable State laws, Unified Land Development Code (ULDC), and County policy.
13. Coordinate and record the results of the annual inventory of the County's tangible personal property as prescribed by Chapter 274, F.S.
14. Monitor collection reports to maximize dollars collected.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
Budget Division	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
State approval of TRIM material	Approved	Approved	Approved	Outcome	1
Receipt of GFOA's Budget Presentation Award	Proficient	Proficient	Proficient	Outcome	2
Budget Workshops and Public Hearings to review funding recommendations	4	4	4	Output	3
Number of agenda items reviewed	1,374	1,846	2,130	Demand	4
Number of budget transfers and amendments	1,216	1,200	1,200	Demand	5
Contract Development & Control Division					
Performance Review conducted of departments for adherence to contracting policies and procedures	N/A	2	2	Output	6
Records Destruction request reviewed & processed	123	120	120	Output	7
Contract related agenda items reviewed and processed	1,221	1,000	1,000	Output	8
Percentage of contract related agenda items requiring rework	28.67%	25%	25%	Outcome	8
Conduct Contracting and Records Workshops to County staff	6	5	5	Output	9
Financial Management Division					
Debt per capita (overall)	\$663	\$595	\$540	Outcome	10
Non Ad-Valorem Revenue Bond DS coverage	5.11	4.64	5.09	Outcome	11
Impact Fee compliance review of municipalities	1	2	3	Outcome	12
Report to the Board of County Commissioners	06/20/17	05/10/18	05/10/19	Outcome	13
Dollars collected by internal/external efforts (\$ in 1,000)	\$175/730	\$181/752	\$186/775	Outcome	14

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 351,003	\$ 243,507	\$ 257,068	\$ 13,561	6%
Other	190,233	180,000	180,000	-	-
SubTotal	\$ 541,236	\$ 423,507	\$ 437,068	\$ 13,561	3%
<u>Appropriations</u>					
Personal Services	\$ 3,039,518	\$ 3,235,050	\$ 3,481,252	\$ 246,202	8%
Operating Expenses	228,448	304,817	320,879	16,062	5%
Capital Outlay	1,170	-	153,000	153,000	100%
SubTotal	\$ 3,269,136	\$ 3,539,867	\$ 3,955,131	\$ 415,264	12%
Ad Valorem Funding	\$ 2,727,900	\$ 3,116,360	\$ 3,518,063	\$ 401,703	13%
Positions	31	32	32	-	-

SIGNIFICANT CHANGES

Appropriations

Capital - \$153,000 increase is primarily due to the upgrade or replacement of the Fixed Asset Inventory System.



OFFICE OF RESILIENCE

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-861-3812**

Website Address: <http://discover.pbcgov.org/resilience/Pages/default.aspx>

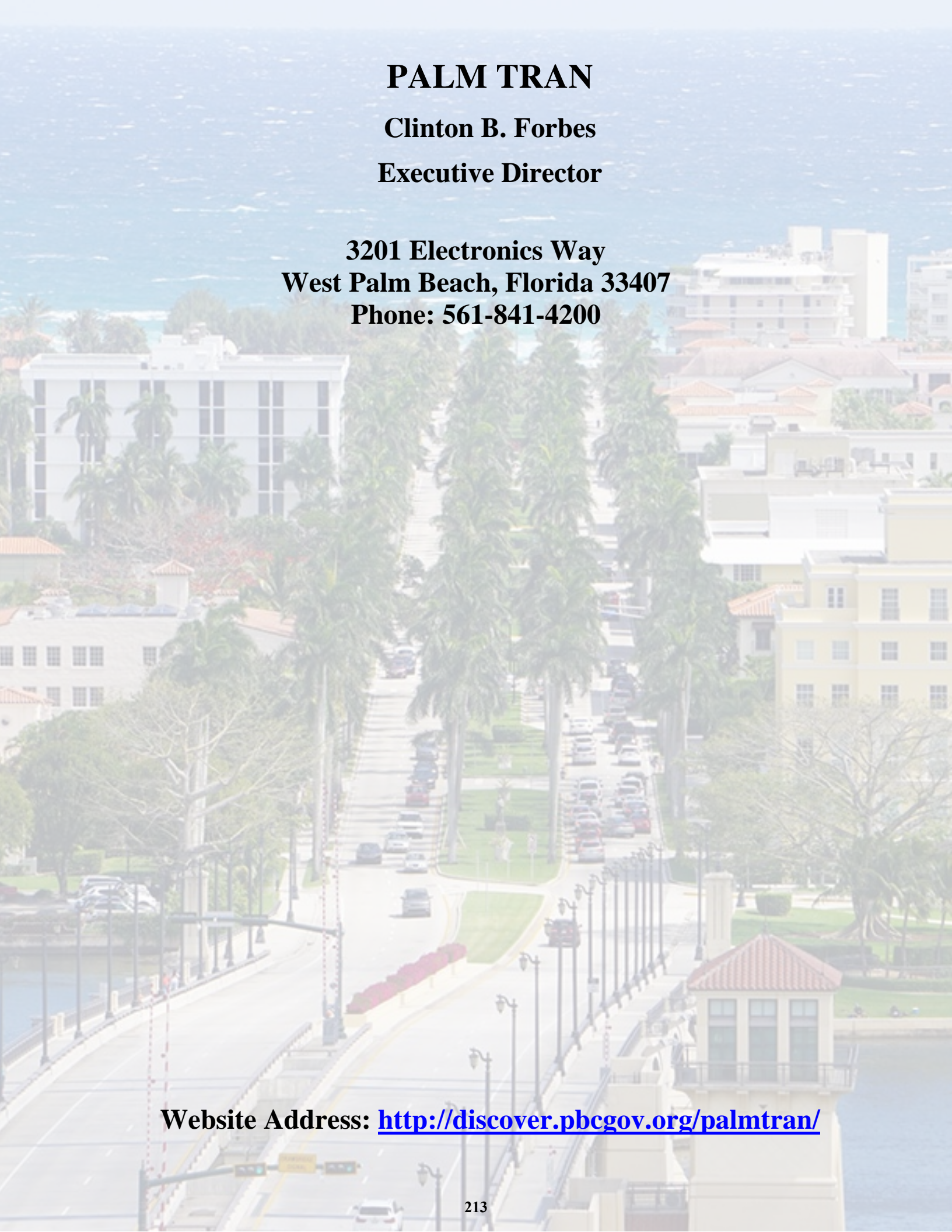
DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Interfund Transfers	\$ -	\$ -	\$ 229,023	\$ 229,023	100%
SubTotal	\$ -	\$ -	\$ 229,023	\$ 229,023	100%
<u>Appropriations</u>					
Personal Services	\$ -	\$ -	\$ 289,119	\$ 289,119	100%
Operating Expenses	-	-	98,003	98,003	100%
SubTotal	\$ -	\$ -	\$ 387,122	\$ 387,122	100%
Ad Valorem Funding	\$ -	\$ -	\$ 158,099	\$ 158,099	100%
Positions	-	-	3	3	100%

The Office was established by the Board of County Commissioners on meeting date June 20th, 2017 to be operational on October 1, 2017. The positions previously existed in County Administration and Environmental Resources Management, and some previous funding was provided by the Pollution Recovery Trust Fund.

MISSION STATEMENT

To continually improve, in the most cost effective manner, the services to our customers; protection of the overall public good, as guided by the policies of the Board of County Commissioners; and to achieve a recognized high level of public satisfaction for costs and quality of service. We will accomplish our mission by taking a leadership role in developing and presenting sound policy alternatives to the Board of County Commissioners, focusing continually on our customers' needs and expectations, recognizing limitations in resources, exploring creative and equitable revenue alternatives, responding capably and swiftly to changing priorities, investing in the behavioral and intellectual enhancement of our work force, and providing appropriate acknowledgement and rewards for superior performance.



PALM TRAN
Clinton B. Forbes
Executive Director

3201 Electronics Way
West Palm Beach, Florida 33407
Phone: 561-841-4200

Website Address: <http://discover.pbcgov.org/palmtran/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide access to opportunity to everyone; Safely, Efficiently, and Courteously.

Palm Tran Connection

Palm Tran Connection is responsible for Palm Tran's paratransit programs and services for seniors and individuals with disabilities. Several federal and state programs require paratransit services, including Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427, Florida Statutes which mandates transportation for individuals defined as "Transportation Disadvantaged" (TD); and the Division of Senior Services (DOSS) program established by the Older American's Act. All on-the-street transportation services are provided by private contractors. Palm Tran Connection staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

Palm Tran Fixed Route

Established in 1971 to serve the residents and visitors of Palm Beach County. Palm Tran travels to every major destination in Palm Beach County - from Jupiter to Boca Raton and from Palm Beach to the Glades with a fleet of 158 buses, operating from facilities in West Palm Beach, Delray Beach, and Belle Glade. This service requires 129 buses for 34 routes during peak times.

FY 17 Highlights & Accomplishments

- Initiated Route Performance Maximization (RPM) project to conduct a system-wide operational analysis of the fixed route system to determine the level of service within the county.
- Successfully negotiated a three year (October 1, 2016 - September 30, 2019) labor agreement with ATU Local 1577.
- Initiated fare media and fare technology project to upgrade customer payment options and seamless connection with regional partners.
- Provided two specially fabricated shelters to spotlight transit and the aesthetics of the Ball Park of Palm Beaches.
- Implemented on-line program Pass Web to give Paratransit customers the ability to view their vehicle location and arrival time.
- Enhanced the customer experience on fixed route buses by adding hand-sanitizers and USB ports on fixed route buses.
- Increased bus visibility when stopped by adding additional flashing brake lights to increase the safety of the vehicle while on the road.
- Successfully received Federal Transit Administration certification for Automated Passenger Counters (APC).
- Launched the Performance Management Office (PMO) reporting directly to the Executive Director. The PMO supports the Executive Leadership Team with the production, analysis and distribution of high quality performance reports for all Palm Tran's business units, the Palm Tran Service Board (PTSB) and its committees. The Performance Manager performs quality assurance checks and provides recommendations to improve organizational processes and performance.
- Implemented PT-Stat (Palm Tran Statistics) under the leadership of the Performance Management Office – an exciting, new initiative, that uses nine cross-functional teams to enhance safety, efficiency and overall customer service. The program focuses on frequent gathering of data and involves reviewing and analyzing day-to-day operations and agency performance.

FY 18 Emerging Issues

- Continue planning of the relocation of Administrative facility to Delray, including a bus maintenance upgrade.
- Implement a bus shelter replacement and expansion plan to improve customer experience.
- Evaluate paratransit services to implement alternative modes of transportation such as taxis, Uber, or Lyft to reduce cost and make service more efficient.
- Begin phase two of the Route Performance Maximization (RPM) project.
- Implement a pilot project to improve on-time performance (OTP) for routes 43 and 62 through Transit Signal Priority (TSP).
- Improve On-Time Performance (OTP) for Paratransit and Fixed Route services through PT-Stat root cause analysis, recommendations and solutions.
- Improve employee safety while on buses and at each facility through the efforts of the Safety and Accident Reduction PT-Stat Team.
- Implement route extension pilot projects to improve ridership for routes 4 and 62.

FY 2018 OBJECTIVES

1. Establish a new on-time performance standard of arrival no more than zero minutes early, and to leave no more than five minutes late. To achieve 75% by September 29, 2018.
2. Improve Fixed Route service quality by increasing the average miles between breakdowns to 4,500 by September 29, 2018.
3. Reduce the ratio of customer concerns to three or less per 10,000 riders by September 29, 2018.
4. Increase the average monthly Fixed Route commendations to 15 or more by September 29, 2018.
5. Beginning FY 2017, On-time Performance (OTP) is currently defined as actual pick-up time within +/- 15 minutes of scheduled window. A trip is on time when the vehicle arrives to the location within the window. In addition, as of FY 2017 OTP pick-up and drop off are now tracked separately. Improve OTP to 90% by September 29, 2018.
6. Improve productivity from the current 1.5 to 1.8 by September 29, 2018 by changing the method by which trips are scheduled. Move to Street Routing which can provide more accurate time calculations and offer better routing. This should reduce the number of hours, vehicles, and miles traveled daily, as well as allow for better on-time Performance and productivity.
7. Maintain the number of valid complaints to two or less per 10,000 trips by September 29, 2018. By increasing the on-time performance and changing the method for route scheduling there should be a lower number of valid customer complaints.
8. Increase the number of commendations by 3% by increasing on-time performance and decreasing travel time using better scheduling.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Connection					
Monthly average on-time performance	93%	87%	90%	Efficiency	5
Riders per service hour	1.5	1.5	1.8	Outcome	6
Concerns per 10,000 trips	2.11	1.90	2.0	Outcome	7
Monthly number of commendations	154	94	97	Outcome	8
Fixed Route					
Monthly average on-time performance	84.8%	70.8%	75%	Efficiency	1
Miles between road calls	4,827.5	4,200	4,500	Efficiency	2
Concerns per 10,000 riders	5.3	3.5	3	Outcome	3
Monthly number of commendations	6	12	15	Outcome	4

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 13,403,121	\$ 12,865,653	\$ 12,772,766	\$ (92,887)	(1%)
Grants and Other Intergovt.	30,421,617	44,693,963	56,571,429	11,877,466	27%
Licenses & Permits	48,390	36,000	36,000	-	-
Other	1,822,245	1,496,420	1,821,880	325,460	22%
Fund Balance	(3,873,614)	238,651	-	(238,651)	(100%)
SubTotal	\$ 41,821,759	\$ 59,330,687	\$ 71,202,075	\$ 11,871,388	20%
<u>Appropriations</u>					
Personal Services	\$ 48,222,998	\$ 48,663,427	\$ 51,969,185	\$ 3,305,758	7%
Operating Expenses	40,380,643	47,760,216	46,767,326	(992,890)	(2%)
Capital Outlay	3,916,889	11,172,995	36,168,978	24,995,983	224%
Grants and Aids	5,620	22,000	22,000	-	-
Transfers	64,906	11,741,229	64,906	(11,676,323)	(99%)
SubTotal	\$ 92,591,056	\$ 119,359,867	\$ 134,992,395	\$ 15,632,528	13%
<u>Ad Valorem/Equivalent Funding</u>					
Ad Valorem	21,224,610	26,555,180	29,660,320	3,105,140	12%
Gas Taxes	33,386,254	33,474,000	34,130,000	656,000	2%
Positions	622	622	623	1	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - \$11,877,466 increase primarily related to grants received during FY17 for South County and Western Region expansion, as well as some carryforward of grant proceeds not drawn down in the prior year.

Fund Balance - (\$238,651) decrease is due to the spending down of proceeds from bus sales in FY 2017.

Other – Increase of \$325,470 is primarily due to the budget for Other Miscellaneous Revenue reflecting actual revenues collected in prior years.

Appropriations

Positions - 1 – Bus operator to allow for a route extension

Personal Services - \$2,036,358 of the increase to the budget is in overtime costs, which is consistent with actual expenditures.

Capital Outlay – Increase \$24,995,983 is reflective of the increase in grant revenue offset by the (\$11,676,323) decrease in transfers that resulted from removing Palm Tran from the Capital Improvement Plan.



PARKS AND RECREATION

Eric Call, Director

**2700 6th Avenue South
Lake Worth, Florida 33461
Phone: 561-966-6600**

Website Address: <http://discover.pbcgov.org/parks/>

DEPARTMENT SUMMARY

MISSION STATEMENT

We make the quality of life for Palm Beach County residents and visitors better by providing diverse, safe and affordable recreation services, welcoming parks, and enriching social and cultural experiences. We achieve this by promoting wellness, fostering environmental stewardship, contributing economic value, and by improving our community every day for current and future generations.

Department Overview

The Parks and Recreation Department serves residents countywide through 107 regional, district, community, beach, and neighborhood parks encompassing 8,696 acres. Services include public safety, grounds maintenance, recreation programs, and a vast array of specialized facilities that include aquatic centers, community centers, nature centers, championship golf courses, fishing piers, equestrian centers, amphitheaters, athletic fields and courts, boating facilities, beaches, and historical and cultural museums. Development and renovation of new and existing parks and recreational facilities to meet the needs of residents and visitors occurs through the Department's Capital Program, which is primarily funded from Park Impact Fees, Grants, General Fund, and Bonds.

Aquatics Division

The Aquatics Division is committed to providing diverse, safe, and cost effective aquatic opportunities, and water safety education to all residents and visitors with a well-trained team of aquatic professionals.

Financial and Support Services

In the spirit of excellence, integrity, and dedication, the Financial and Support Services Division is committed to providing timely, accurate, clear, and complete information and support to our customers and other divisions, helping to enhance the quality of life for Palm Beach County residents and visitors.

Office of Public Engagement

The Office of Public Engagement is committed to increasing the public's knowledge of and engagement with the department's parks, beaches, facilities, and services, and communicating the many benefits each offers. We achieve this by cultivating relationships with residents and visitors, building partnerships with community leaders and media outlets, and providing the highest standard of customer service in the dissemination of information.

Parks Operations Division

Supporting the Department's Mission by providing safe, clean, functional, and attractive parks, structures, and open spaces, which meet the passive and active recreational needs of the visiting public.

Planning, Research, and Development

To plan and develop a quality park system through sound research, strategic partnerships, and sustainable design, which promotes wellness, encourages connectivity, and enhances overall quality of life.

Recreation Services Division

The Recreation Services Division provides inclusive, affordable, and diverse facilities, programs and services, which enhance the quality of life for residents and visitors of Palm Beach County.

Special Facilities Division

The Special Facilities Division is dedicated to providing customer focused leisure and cultural opportunities to Palm Beach County residents and guests that will deliver value, excellent service, and quality experiences to all residents and visitors.

FY 17 Highlights & Accomplishments

- Selected as a finalist for the 2017 National Gold Medal Awards for Excellence in Park and Recreation Management by the American Academy for Park and Recreation Administration (AAPRA).
- The National Association of County Park and Recreation Officials (NACPRO) selected the Palm Beach County Parks and Recreation Department as the recipient of awards in the Environmental/Conservation and Planning Initiative categories.
- Selected as the Blue Business of the Year by Loggerhead Marinelifelife Center (LMC). This award recognizes outstanding contributions towards promoting and encouraging conservation, restoration, or preservation of marine life and marine ecosystems through business practices, products or technology.
- The Gold Coast Public Relations Council (GCPRC) selected the Palm Beach County Parks and Recreation Department as the recipient of the 2017 Bernays Award under the category of Marketing Material for the agency's Department Overview Video.
- Hosted the Florida Recreation and Parks Association (FRPA) Parks Management Institute at West Boynton Recreation Center for approximately 70 participants representing over 28 organizations from across the state.
- Opened Lake Woof Dog Park in John Prince Park. The new dog park features five enclosed landscaped dog areas with designated areas for large, medium, and small dogs. Each enclosure includes a gazebo with benches, drinking fountains, dog wash area, and doggie bag station and trash receptacle.
- Palm Beach County Ocean Rescue was named the Florida Beach Patrol of the Year, and Ocean Lifeguard Larry Russell was named Florida Lifeguard of the Year by the Florida Beach Patrol Chief's Association and United States Lifesaving Association SE Region.
- Opened Watergate Estates Neighborhood Park in Boca Raton. This quarter-acre neighborhood park includes two fitness stations, playground facilities for children 2-5 and 5-12 years old, benches, drinking fountain, bicycle rack, and improved sidewalk connectivity. 95% of the cost to develop Watergate Neighborhood Park was covered by Community Development Block Grant funding.
- Osprey Point Golf Course was named the World's Best Eco-Friendly Golf Facility by the World Golf Awards.
- First Lady Melania Trump and Prime Minister of Japan's wife, Akie Abe, visited the Morikami Museum and Japanese Gardens and took a guided tour with department staff.
- Parks' Operations Division received a Special Recognition Award from the Safety Council of Palm Beach County, Inc. for a 56% reduction in preventable injuries from 2015 to 2016
- Opened Waterway Park in Jupiter. This park features a boat basin (170 linear feet), four 40-ft. floating staging docks, fishing pier, boardwalk, restrooms, and landscaping. 52 boat trailer parking spaces and 24 standard parking spaces were also added.

FY 18 Emerging Issues

- Social issues (homelessness, hunger, and gender equity), continue to challenge the manner in which Parks and Recreation services are delivered to the public.
- The Department will remain a significant player in the economic sustainability of the County through destination tourism, sporting and cultural events, increased property values, criminal activity avoidance, and affordable recreation opportunities.
- The need for increased public safety resources (law enforcement partnerships, contracted security, and Park Rangers) continues to be a high priority to ensure the safety and welfare of park visitors.
- Meeting the increasing demand for recreation programs and services at current levels will be challenging with anticipated reductions in Ad Valorem funding.
- Climate change and storm activity will continue to adversely impact coastal parks and marine amenities.
- Public demand for parks and facilities continues to place stress on existing resources and creates park overcrowding and overuse.

FY 2018 OBJECTIVES

1. The Office of Public Engagement will increase public awareness of the department's facilities, programs, and services by increasing the number of public outreach events attended by 5%.
2. The Parks Operations Division will maintain 90% of trails, paths, and roadways in accordance with standards as evidenced by proper accessibility, safety, and aesthetics.
3. The Parks Operations Division will maintain 95% of all athletic fields in a safe, functional and attractive condition and in accordance with standards as demonstrated by a minimum of 3" of infield clay and healthy turf, which supports playability.
4. The Parks Operations Division will maintain 90% of playgrounds in a safe, functional, and attractive condition, which provide children with a variety of skill and sensory activities. Special attention is placed on safety factors, overall cleanliness, proper playground surfaces, and on the condition of all moving and fixed parts.
5. The Parks Operations Division will maintain 50% of the park natural areas in accordance with Best Management Practices or site specific management plans.
6. The Parks and Recreation Department will meet or exceed four developed park acres per 1,000 residents.
7. The Recreation Services Division will provide and facilitate recreation programming at recreation areas throughout the County with at least 80% of programs at 50% capacity or greater.
8. The Recreation Services Division will promote Parks and Recreation to County residents and visitors. Have at least 95% of participants indicate they will return to use the services again.
9. The Special Facilities Division will implement marketing and revenue management programs at Division facilities to increase gross revenues by 5%.
10. The Special Facilities Division will manage operating costs per round of golf at 85% of operating revenues per round of golf.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Office of Public Engagement					
Percent increase in the number of public outreach events participated in by the public	5%	5%	5%	Output	1
Parks Operations					
Percentage of trails, paths, and roadways maintained in accordance with standards	90%	90%	90%	Output	2
Percentage of all athletic fields maintained in a safe, functional, and attractive condition	95%	95%	95%	Output	3
Percentage of playgrounds maintained in a safe and attractive condition and provide children with a variety of skills and sensory activities	88%	90%	90%	Output	4
Percentage of the park natural areas maintained in accordance with best management practices or site specific management plans	51%	50%	50%	Output	5
Planning, Research, and Development					
Developed park acreage per 1,000 residents	4.33	4.32	4.32	Efficiency	6
Recreation Services					
Percentage of Recreation Services Division Programs at 50% capacity or greater	87%	80%	80%	Demand	7
Percentage of County residents and visitors rating participation as important and will return	98%	95%	95%	Outcome	8
Special Facilities					
Percentage increase of Division Gross Revenues	3%	5%	5%	Outcome	9
Operating costs as a percentage of revenue	81%	72%	85%	Efficiency	10

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 18,359,468	\$ 18,329,174	\$ 19,708,159	\$ 1,378,985	8%
Grants and Other Intergovt.	20,000	-	-	-	-
Other	296,588	(104,440)	(142,370)	(37,930)	36%
Fund Balance	3,727,928	2,498,993	4,149,234	1,650,241	66%
SubTotal	\$ 22,403,984	\$ 20,723,727	\$ 23,715,023	\$ 2,991,296	14%
<u>Appropriations</u>					
Personal Services	\$ 40,322,702	\$ 43,834,420	\$ 45,582,420	\$ 1,748,000	4%
Operating Expenses	23,472,014	23,802,188	24,792,643	990,455	4%
Capital Outlay	959,300	3,586,192	3,473,376	(112,816)	(3%)
Debt Service	387,905	475,384	266,607	(208,777)	(44%)
Reserves	-	477,960	2,396,621	1,918,661	401%
SubTotal	\$ 65,141,921	\$ 72,176,144	\$ 76,511,667	\$ 4,335,523	6%
Ad Valorem Funding	\$ 47,404,297	\$ 51,452,417	\$ 52,796,644	\$ 1,344,227	3%
Positions	580	587	588	1	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - (\$37,930) decrease is primarily due to an increase in statutory reserves resulting from projected increases in greens fees revenue at the golf courses.

Fund Balance - \$1,650,241 increase is primarily attributed to delays in construction projects at the golf courses (Park Ridge Club House, Osprey Point Clubhouse Phase II, Osprey Learning Center, and Southwinds Maintenance Building Renovations), which resulted in an increase to reserves budgeted.

Appropriations

Positions - 1

Budget Process 2 - To improve services.

Jim Brandon Equestrian Center - Recreation Facility Manager I & Registration Clerk

Mid Year FY17 (1) - Eliminated a Gardner position at the Morikami Museum. Funds were moved to contractual services.

Debt Service - (\$208,777) decrease due to the end of the lease-purchase payments on the golf cart equipment.



PLANNING, ZONING, AND BUILDING

Patrick W. Rutter, Executive Director

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-233-5000**

Website Address: <http://discover.pbcgov.org/pzb/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To create and sustain a high quality community and a safe and healthy lifestyle for the citizens of unincorporated Palm Beach County. By the use of comprehensive planning, growth management, and the implementation of zoning regulations, citizens benefit from orderly growth and the application of valuable performance and aesthetic standards and principles in current and future development activities. Health and safety in the built environment are accomplished through the enforcement of the building and technical codes and certification of contractor competencies in construction activities. Sustainability of the quality community is accomplished through the enforcement of land development, building, and property maintenance codes within the existing environment.

Administration

Provides the infrastructure for the Department by performing the following functions: personnel advisement, budget, addressing, policy and procedures, facility maintenance, collection of fees, and records management.

Building

Ensures life and property safety within our community in the built environment through efficient and effective administration of the enacted building codes, and by taking a leadership role in code development and education.

Code Enforcement

Ensures compliance with the Unified Land Development Code (ULDC) and related property maintenance codes. Responds to citizen complaints and achieves compliance through education, warnings, notices of violation, and Special Magistrate hearings.

Contractors Certification

Promotes a safe and healthy community environment through a contractor certification regulation and enforcement program, thereby minimizing losses to citizens by unlawful contractor activities.

Planning

Maintains a quality community through comprehensive planning that responds to the changing needs and values of the community. Primary services include implementing and updating the Comprehensive Plan as necessary, including the Future Land Use Atlas. The division also provides direct support for environmental sustainability initiatives, workforce housing, intergovernmental issues, and the protection of our historic resources through the County Archaeologist.

Zoning

Ensures the appropriate use and techniques of land development through enforcement of the Unified Land Development Code (ULDC), and by facilitating the timely review of development applications by various agencies for certification and approval by the Development Review Officer and BCC. Review of building permits is performed to ensure final implementation. Staff also oversees ULDC updates and processes the amendments through public hearings.

FY 17 Highlights & Accomplishments

- Implemented new county license certification for apartment maintenance repair technicians.
- Implemented Division's Online Portal, a web based and paperless contractor license renewal process.
- Adopted the School Coordinated Planning Interlocal Agreement with the School District.
- Significantly reduced response time to Code Complaints to less than five days from an average of 26 days in 2016.
- Building Division staff worked closely with the County Water Resource Manager's team, and affected municipalities within the County to finalize appeals for the newly updated Flood Insurance Rate Maps for Palm Beach County.
- Zoning Division and ISS completed the implementation of ePZB Application for Development Review Officer (DRO) Administrative Process.
- Assisted with the countywide Housing Summit Workshop.

FY 18 Emerging Issues

- Continue to identify efficiencies in the Countywide/State Contractor renewal process.
- Complete revisions to the Workforce Housing Program, working closely with industry and community groups.
- Code Enforcement will increase investigations with Palm Beach County Sheriff Office (PBSO), Public Safety, and State of Florida's Health Department in addressing Human Trafficking and Adult Entertainment related issues.
- Code Enforcement will seek to establish a Rental Registration and Safety Inspection Ordinance to both short-term vacation and longer-termed units in Palm Beach County.
- The Building Division will be testing the ePZB electronic plan review system. This key customer service enhancement will speed processing times and increase Division efficiency.
- Building Division staff will continue to work with the County Water Resource Manager and ISS/GIS Section to fund development of accurate topography from the Light Detection and Ranging (LiDAR).
- Zoning Division will be seeking BCC adoption in 2018, of major amendments to the Unified Land Development Code, Article 2, Processes. Once the amendments are adopted, staff will be coordinating the implementation of these revised and new regulations with county agency staff, industry, and applicants.

FY 2018 OBJECTIVES

1. Maintain the number of maximum inspections per day (MI) and application turnaround times within established goals: MI = 16, Targeted Review Time frames = Residential - 25, Commercial - 45.
2. Restructure the Building Division while adapting to the competitive workforce for license positions.
3. Increase contractor licensing educational activities by increasing outreach programs from 6 events to 8 events.
4. Improve response time to code-related complaints; from current 10 day standard, to 3 days for regular complaints, and within 1 day for emergency, health, and/or safety issues.
5. Maintain and/or improve on current adjudication rates on code cases presented at Special Magistrate.
6. Continue to support the creation of housing that serves the County's workforce.
7. Provide intergovernmental coordination with municipalities to eliminate unincorporated enclaves and pockets for provision of efficient service delivery.
8. Ensure all zoning applications are processed efficiently by addressing issues raised by industry, reviewing the ULDC requirements, and establishing consistency and communication amongst staff.
9. Enhance the On Call function to continue to provide the best customer service in the areas of: walk-in customer service assistance, research, and timely Zoning web updates.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
Building					
Number of permits issued	68,615	65,000	67,000	Output	1
Percentage of inspections not performed on requested day	1.02%	1.05%	1.00%	Efficiency	1
Number of technical construction plan reviews performed	56,820	56,000	57,000	Output	1
Average review turnaround commercial (days)	50.1	45	45	Efficiency	1
Average review turnaround residential (days)	21.6	23	25	Efficiency	1
Code Enforcement					
Number of customer initiated complaints	5,398	5,500	6,000	Demand	4
Total Number of violation notices issued	3,367	3,800	4,000	Output	5
Number of cases referred to the Special Magistrate	1,133	1,200	1,400	Efficiency	5
Contractor Certification					
Contractor cases investigated	5,398	5,500	6,000	Output	
Countywide Contractor Enrollment	6	10	12	Demand	
Educational outreach events	5	6	8	Demand	3
Planning					
Number of public inquiries	2,288	2,402	2,523	Demand	
Number of Private and County Amendments	28	29	31	Demand	
Number of Workforce Housing Units obligated	579	520	400	Output	6
Number of Development Review Officer plans reviewed	167	175	184	Output	7
Percent of Concurrent Planning/Zoning applications	72%	75%	78%	Output	8
PZB Administration					
Number of customer record requests processed	14,741	14,800	14,850	Output	
Number of PZB main (web) requests/responses	437	475	525	Demand	
Percentage of total payments online	28%	30%	32%	Outcome	
Zoning					
Total Number of Zoning applications processed	4,383	4,500	4,600	Outcome	8
Number of ULDC Amendments processed	89	150	150	Demand	8
Public Hearing applications reviewed monthly	17	20	20	Outcome	8
Number of customers seen per month	623	700	720	Demand	9

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 4,431,571	\$ 3,473,750	\$ 3,798,100	\$ 324,350	9%
Fines & Forfeitures	898,163	845,000	845,000	-	-
Licenses & Permits	18,615,996	16,752,500	16,953,000	200,500	1%
Other	1,683,969	412,437	432,170	19,733	5%
Interfund Transfers	25,000	25,000	25,000	-	-
Fund Balance	31,799,491	35,548,682	41,803,704	6,255,022	18%
SubTotal	\$ 57,454,190	\$ 57,057,369	\$ 63,856,974	\$ 6,799,605	12%
<u>Appropriations</u>					
Personal Services	\$ 20,722,784	\$ 23,395,860	\$ 24,579,614	\$ 1,183,754	5%
Operating Expenses	4,407,576	5,213,432	5,958,847	745,415	14%
Capital Outlay	105,252	412,252	232,000	(180,252)	(44%)
Transfers	245,316	38,805	38,804	(1)	-
Reserves	-	37,062,774	42,706,958	5,644,184	15%
SubTotal	\$ 25,480,928	\$ 66,123,123	\$ 73,516,223	\$ 7,393,100	11%
Ad Valorem Funding	\$ 7,275,847	\$ 9,065,754	\$ 9,659,249	\$ 593,495	7%
Positions	277	291	302	11	4%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance- \$6,255,022 increase due to higher than expected revenues from Building Permit Fees and various other fees for FY 2017, this also resulted in an increase in Reserves.

Appropriations

Positions (11)

Budget Process (11)- To improve services and alignment of work responsibilities.

Planning & Zoning (1) – Zoning (1) Senior Site Planner.

Building (10) - (2) Building Permit Technicians I, (1) Secretary, (2) Construction Plans Examiners I, (2) Building Construction Inspectors I, (1) Inspection Scheduler, (2) FRS Technicians.

Capital Outlay - For FY17 funding was budgeted for new vehicle purchases to accommodate approved Inspector positions. For FY18 budget, requested amount was reduced due to fewer inspector position requests.



PUBLIC AFFAIRS

Lisa DeLaRionda, Director

301 North Olive Avenue, Suite 1102

West Palm Beach, Florida 33401

Phone: 561-355-2754

Website Address: <http://discover.pbcgov.org/publicaffairs/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To plan, coordinate, and communicate information about County services and programs to the public through print, video, and digital materials.

Administration/Media and Public Information

Coordinates Emergency Management training for the department and handles all press conferences and the media at the Emergency Operations Center (EOC) during activation. Additionally, this division plans, coordinates, and organizes Board of County Commissioners (BCC) joint meetings, retreats, press conferences, ribbon cuttings, and other high profile meetings. Media and Public Information handles lobbyist registration and monitors and tracks the production of Countywide policies and procedures. Administration also promotes Palm Beach County information pursuant to current subject matter which annually includes Palm Beach County Day and the South Florida Fair. Acts as the point of contact and coordinates all public records requests made to BCC departments. Public Affairs also guides public records requests to other agencies and constitutional offices.

Digital Marketing and Communications (DM&C)

Develops and distributes information on County programs, achievements, and matters of concern to the public. DM&C solicits and responds to public opinion and questions regarding County government operations and conveys information to the BCC and County Administration. The division designs and manages Palm Beach County's website content; assists County departments and divisions with writing, editing, and distribution of their printed publications and press releases; produces proclamations for the BCC; publishes the Count-e-Line, an online employee newsletter; publishes the Count-e-News, an email newsletter for the public; and coordinates responses to email inquiries from the public. The division also provides administrative support to the Board of County Commissioners and Administration offices, including a quarterly Breakfast with County Administrator event. The Information Technology (IT) unit provides technical training and support to County agencies and maintains and enforces County web design and Social Media standards and policies.

Graphics and Marketing Services

Provides and coordinates quality printing, copying, bulk mailing, graphic design, and marketing services in a timely and cost effective manner to BCC departments, divisions, offices, and other taxing agencies. Graphic design and marketing services provide marketing campaigns and events, forms, brochures and publication layout and design, and logo and branding design work. Digital copying and printing are produced on high-speed printers with in-line finishing options including booklet making and hole punching for coil binding. Offset printing is produced on single color and multi-color equipment. Bindery services include cutting, folding, perforating, scoring, booklet making, and specialty die cutting. Mailing services include variable data printing, mailing list address quality management, and Every Door Direct Mail (EDDM) services. Wide format services including posters, banners, magnets, and signage, are produced on wide format ink-jet printers with finishing options including mounting and laminating. Registration as a certified chain of custody printer with the Forestry Stewardship Council (FSC) and the Rainforest Alliance. Acts as a Resource manager for in-house and outsource printing and copying for all County departments.

PBC TV Channel 20 Productions

Produces video and digital content for live broadcast, recorded replay, and online streaming. PBC TV produces and presents County government information and educational programming to cable subscribers and online streaming viewers in Palm Beach County. The Channel's primary services include broadcasting County government meetings, government informational programs, BCC priorities, and critical public safety information in formats such as PSAs, short briefs and full-length programming. PBC TV supports the Public Safety Department by disseminating emergency preparedness, survival and disaster recovery information and maintaining a storm-ready live broadcast studio at the County's EOC, as well as, live broadcast facilities at the downtown Governmental Center and the Vista Center. PBC TV also provides video production services to support County departments, agencies, and Board sponsored organizations to facilitate the education of residents about available County services, along with important programs and activities. Programming includes broadcasting a Community Bulletin Board, which provides graphical announcements of job opportunities, bid opportunities with PBC Purchasing for local businesses, road construction projects, along with County transit information and general government announcements. The division is also responsible for providing a video record/documentation of BCC meetings for public records requests and online viewing by staff and the public.

FY 17 Highlights & Accomplishments

- Educated voters on the November 2016 ballot initiative on the Infrastructure Surtax. In conjunction with the Office of Financial Management and Budget (OFMB) and Administration, several presentations for the public and groups were produced; designed and placed hundreds of road signs; continued refining the website and social media; and created several media opportunities highlighting the benefits of the surtax.
- During the activations for Hurricane Matthew in 2016 and Hurricane Irma in 2017, the Public Information Unit (PIU), Digital Information Support Center (DISC) and Emergency Information Center (EIC) were activated at the Emergency Operations Center (EOC). Staff handled media releases, live press briefings, coordination with other agencies, calls from the media, social media monitoring, and calls from concerned residents. Evacuations, general and special needs shelters, curfew, debris removal and overall general information were common topics communicated to the media and public.
- 4,399,217 annual visits to pbcgov.com; 3,927 Facebook likes – 56% increase; 39,100 Twitter followers – 70% increase.
- Conducted 43 live broadcasts on Periscope with a total of 38,759 viewers since July 2016.
- Created design and functionality overhaul for Palm Beach County (PBC) Intranet.
- PBC TV Channel 20 expanded its live remote Board of County Commissioners (BCC) meetings and PBC event broadcast coverage capabilities countywide with the transition from analog to a digital microwave transmit and receive system.
- PBC TV staff and Digital Marketing and Communications (DM&C) collaborated to provide live BCC meetings and live streaming of PBC events over social media platforms.
- Graphics & Marketing Services began offering die-cutting services to departments for door hangers, tags, folders, and signs (i.e. garage door carbon monoxide warning signs).
- Collaborated with Drowning Prevention, Parks and Recreation, Senior Services, Emergency Management, and Animal Care and Control publishing survey cards in the Channel 20 Program Guide highlighting the department's services and soliciting feedback from subscribers on those services.

FY 18 Emerging Issues

- Continue to refine public messaging in response to Hurricane Irma. It was found that sending bursts of important information quickly through social media was more expedient than writing a press release. The process of information approval during activations of the EOC needs improvement to reflect the challenges of holding information, especially when other organizations may release information prior to the County.
- PBC Day continues to be successful even in the “no gift” era that started in 2006. The challenge is to keep the level of engagement high with legislators and the level of interest high with interested groups in PBC. The right balance has to be maintained when it comes to entertaining attendees while also providing them with the legislative information they need to lobby on behalf of residents and businesses. PBC Day has operated on registrations alone for several years now. That requires near perfect planning to stay within budget, which is based on how many people attend.
- DM&C still cameras are aging and in need of replacement.
- PBC TV will research and identify a cost-effective voice recognition captioning application in preparation for pending Federal Communications Commission (FCC) captioning rules that may apply to public, education and government access channels.
- PBC TV Channel 20 production staff is partnering with PBC Fire Rescue for Unmanned Aircraft System (UAS/Drone) training and Federal Aviation Administration (FAA) Part 107 certification preparation.
- Graphics & Marketing Services will be installing a new four-color digital offset printing press to provide high volume full color printing services at a lower cost than xerographic equipment.

FY 2018 OBJECTIVES

1. Implement communications plan to educate the public about County projects utilizing Infrastructure Surtax revenues. Plan will include all aspects of communications including digital, print and video.
2. Train and exercise all staff on their roles during an activation of the Emergency Operations Center (EOC). Training will be focused on an all hazards approach consistent with Emergency Management (EM) Plans. All staff is encouraged to participate in activation, training or an exercise by June 1, 2018.
3. Build upon past successes with annual lobbying event (PBC Day) in Tallahassee and use our combined leverage to drive County priorities within the community.
4. Maintain a service level of 100% for acknowledging and initial response to public record requests within 3 business days.
5. Continue to increase the number of digital subscribers to Count-e-News and social media outlets, including live streaming video.
6. Continue to improve the look, feel and functionality of the PBCGOV.com Website.
7. Explore all avenues to establish and maintain a 24/7 broadcast channel position or on demand access on all major cable TV providers in the County within 12 months.
8. Establish a collaboration with County departments to use the monthly PBC TV Channel 20 Program Guide survey card for marketing, research, and feedback on programs and services.
9. Increase by 10% the number of public service announcements (PSA), programs, features, and community bulletin board (CBB) announcements broadcast PBC TV regarding BCC priorities and adopted public safety initiatives during the FY 2018.
10. Continue to focus on department online catalog to include ordering for copying and printing of documents, with expanded customer training to improve customer satisfaction for quality and timely delivery.
11. Continue to enhance bulk mail processes to include variable data printing for targeted marketing/messages qualifying for automated mailing rates. Increase use of Every Door Direct Mail service.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Administration-Media and Public Information					
BCC Special events, outreach opportunities coordinated	32	22	26	Demand	
Number of presentations coordinated and made to the public in relation to surtax dollars	51	36	26	Demand	1
Percentage of Public Records Requests responded to within 3 business days	100%	100%	100%	Outcome	4
Percentage of employee participation in Emergency Management training, exercise or activation	67%	88%	80%	Outcome	2
Legislative partners traveling to PBC Day	179	229	250	Demand	3
Digital Marketing and Communications					
Total number of Digital Subscribers per month	24,058	30,000	35,000	Outcome	5
Number of visits to Internet homepage per month	1,092,451	1,000,000	1,200,000	Outcome	6
Graphics and Marketing Services					
Percentage timely delivery from customer survey	100%	99%	100%	Outcome	10
Value of work orders processed	\$1,043,119	\$1,114,000	\$1,200,000	Demand	10
Percentage quality satisfaction from customer survey	99%	100%	100%	Outcome	10
Number of Every Door Direct Mail mailers	166,534	250,000	300,000	Demand	11
PBC TV Channel 20 Productions					
Percentage of major cable TV providers in PBC carrying PBC TV Channel 20 programming	75%	75%	100%	Outcome	7
Number of departments using the monthly PBC TV program guide survey card	0	3	6	Demand	8
Number of PSA's, programs, features and graphics produced	400	550	600	Demand	9

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 433,562	\$ 446,200	\$ 439,000	\$ (7,200)	(2%)
Other	18,772	8,200	6,300	(1,900)	(23%)
Fund Balance	1,218,407	606,833	408,665	(198,168)	(33%)
SubTotal	\$ 1,670,741	\$ 1,061,233	\$ 853,965	\$ (207,268)	(20%)
<u>Appropriations</u>					
Personal Services	\$ 3,144,120	\$ 3,518,605	\$ 3,639,216	\$ 120,611	3%
Operating Expenses	1,263,988	1,202,657	1,399,305	196,648	16%
Capital Outlay	241,107	255,000	155,002	(99,998)	(39%)
Reserves	-	412,533	257,463	(155,070)	(38%)
SubTotal	\$ 4,649,215	\$ 5,388,795	\$ 5,450,986	\$ 62,191	1%
Ad Valorem Funding	\$ 3,974,399	\$ 4,327,562	\$ 4,597,021	\$ 269,459	6%
Positions	42	43	44	1	2%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fund Balance – (\$198,168) decrease due to projects for the digital conversion and transition of Channel 20 broadcast operations. This also resulted in a decrease in reserves and capital outlay.

Appropriations

Positions 1

Budget Process 1: Addition of a Printer II position to meet the increased demand for Graphics and Marketing services by County departments.

Operating – \$196,648 increase is primarily due to the cost of renewal for a support agreement for emergency universal power supply (UPS) systems, the replacement of end of life and out of support transmit/receive equipment used at the Emergency Operations Center (EOC), annual Adobe software subscription pricing, and the lease of a Presstek 52DI Offset press which has a higher lease cost than the Canon Digital Copier it is replacing.



PUBLIC SAFETY

Stephanie Sejnoha, Director

**20 South Military Trail
West Palm Beach, Florida 33415
Phone: 561-712-6400**

Website Address: <http://discover.pbcgov.org/publicsafety/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, enhance, and improve the health, safety, welfare, and quality of life in Palm Beach County with employee teamwork and public service through an organization of diverse programs and services.

9-1-1 Technical Services

Palm Beach County 9-1-1 Technical Services has an ongoing commitment to enhance the life and safety of the public by providing and maintaining a fast, efficient 9-1-1 System through advanced 'Next Generation' technology and training.

Administration

To manage and coordinate the department's administrative and financial needs including personnel, billing and budgetary activities, contracts, asset management, and policies and procedures.

Animal Care and Control

To prevent and investigate cruelty to animals and prevent unwanted pets through low cost spay/neuter efforts, manage a licensing program for pets, handle public complaints, conduct investigations for civil infractions, provide sheltering and medical care for impounded/unwanted animals, and facilitate release of animals through adoption or rescue partnering. Services include public health/safety programs for rabies surveillance and testing; humane education; and pet sterilization.

Consumer Affairs

To protect consumers utilizing County and state consumer protection ordinances and statutes by: investigating and enforcing unfair and deceptive trade practices; equipping consumers with information to select businesses providing fair value for services and merchandise; conducting informal dispute mediation with businesses and landlords; enforcing the "price gouging" ordinance during emergencies; and administering the moving, vehicle for hire, water taxi, towing, adult entertainer, and home caregiver ordinances.

Emergency Management

To coordinate County resources in the preparedness for, response to, recovery from, and mitigation against all hazards, natural or human-generated. Primary services include: maintaining the Emergency Operations Center (EOC) and its staff's readiness for activation, managing the 24-hour County Warning Point, conducting annual assessments of hazardous materials and critical facilities, providing public alerts, warnings, and after-hour emergency notification to County agencies, conducting training with our Community Emergency Response Teams (CERT), coordinating emergency management plans, training and exercises, regulating countywide Emergency Medical Services activities, and maintaining the special needs registry and sheltering programs.

Justice Services

To provide a variety of highly professional age and issue specific programs which enhances public safety and assists the Justice System and the citizens of the County. Primary services include the identification and treatment of substance abuse issues through drug court programs, reentry services for high risk ex-offenders, providing information to the court so informed decisions can be made regarding pre-trial release, supervision and monitoring of individuals referred by the court, and providing psychological assessments/evaluations.

Victim Services

To provide comprehensive direct services to crime victims and advocate on their behalf within the criminal justice system and the community. Primary services include: 24-hour hotline and crisis field response for victims and surviving family members of sexual assault, domestic violence, homicide, and other violent crimes; provide court accompaniment, safety planning, legal advocacy, assistance with filing victim compensation claims, and information and referral; conduct sexual assault forensic examinations; provide individual and group therapy sessions; and serve as the coordinating agency for the County's Sexual Assault Response Team (SART).

FY 17 Highlights & Accomplishments

- Division of 9-1-1 Technical Services (911) completed switch upgrade project, improving reliability of system.
- Added Ethernet connections at Public Safety Answering Points (PSAPs) for greater redundancy.
- 9-1-1 entered into a pilot program for cyber security with Department of Homeland Security for Denial of Service attacks at PSAPs.
- Division of Animal Care and Control (ACC) received a total of \$408,000 in grant funding to establish a Trap, Neuter, Vaccinate, and Return program for healthy Community Cats. ACC has increased the save rate for cats from 40% to 68% in less than 24 months. The save rate for dogs has increased from 82% to 88% over the last 12 months. ACC's Pet Friendly Shelter opened for Hurricane Matthew and successfully sheltered 199 animals and 248 people.
- Through administration of the vehicle for hire, moving, towing, adult entertainer, and home caregiver ordinances, more than 9,500 licenses for personnel and vehicles were processed at the Division of Consumer Affairs. The licensing section fully integrated the processing of adult entertainer work identification cards into daily business practices with nearly 700 applications processed. Staff received human trafficking awareness training including resources available to assist victims.
- Division of Emergency Management (EM) received grant awards totaling \$838,000. Of this funding, \$10,000 was received for EM earning its EM Accreditation. A set of 64 standards were evaluated by assessors from the EM Accreditation Program and EM was found compliant with all 64 standards.
- EM, in collaboration with County Departments and state and local agencies, responded to Hurricane Irma. Over 17,000 people were sheltered countywide in County-staffed shelters. Mandatory evacuations were implemented for Zones A and B encompassing 153,000 residents and an additional 32,000 people evacuated from the Glades Region, many of them on Palm Tran buses.
- The Countywide Reentry program assisted 1,062 ex-offenders returning to Palm Beach County and reduced recidivism rates by 50% for all County-funded reentry initiatives. Pretrial services implemented an evidence based risk assessment pilot project to assist the judiciary in making informed pretrial release decisions with customized supervision options.
- Division of Victim Services was awarded a three year grant with the U.S. Department of Justice, Office of Justice Programs in the amount of \$579,965 to develop a multi-disciplinary response to DUI/Impaired Driving deaths to meet the needs of survivors/victims.

FY 18 Emerging Issues

- Upgrade software at County 9-1-1 centers to allow call takers to relocate to any backup location and securely log-on.
- Work with vendors, carriers, and associations for solutions to wireless accuracy for 9-1-1 callers.
- Disease control continues to be problematic in the shelter environment with certain dog and cat respiratory infections becoming resistant to antibiotics. Proper quarantine of treatable illnesses is difficult without separate isolation buildings. Field Services continue to be back-logged on calls requiring an officer to respond. Average daily roll-over of calls is more than 300.
- Property owners are increasingly allowing booting services to enforce parking restrictions resulting in inconsistent and high fees being charged to consumers. County regulations pertaining to booting services may need to be considered during the upcoming year.
- Prioritize legislative matters, particularly Public Records exemptions for damage assessment and shelter information.
- Remaining cognizant of the shifting Domestic Security landscape, the EM Division continues planning, training, and exercising for manmade disasters.
- Use of the new pretrial risk assessment tool during the pilot project has changed the way the Supervised Release program operates and may decrease the County jail population by 3% in the upcoming two years. The Reentry program identifies a need to create more employment opportunities for ex-offenders in Palm Beach County along with a need for pre-release vocational training and more effective client access to Mental Health and Substance Abuse services.
- Florida is listed as the third highest state for human trafficking activity. Victim Services recognizes the need for system-wide coordination and training to provide heightened awareness and knowledge of resources by those who may encounter victims in their day-to-day activities.

FY 2018 OBJECTIVES

1. Maximize the availability of the County's 9-1-1 network.
2. Enhance 9-1-1 location accuracy software to decrease 9-1-1 call transfer between PSAPs.
3. Increase live release of cats by 20% (of FY2017 estimate) through enhanced adoption programs and Trap, Neuter, Vaccinate, and Return (TNVR).
4. Reduce cat intake by targeted sterilization programs in zip codes of highest intake.
5. Develop partnerships with other government/non-profit/charitable organizations to increase awareness of Justice Services Division services and provide opportunities for education and outreach to previously untapped Palm Beach County residents.
6. Increase administrative and enforcement actions taken against offending businesses and licensed and unlicensed companies.
7. Maintain compliance with FEMA's Five Year National Incident Management System (NIMS) Training Plan and implement the PBC Division of Emergency Management's Multi-Year Training and Exercise Plan (MYTEP).
8. Increase number of attendees at Division of Emergency Management's community outreach presentations.
9. Divert juvenile and adult ex-offenders residing in Palm Beach County from the justice system by providing reentry case management support services from October 1, 2017 through September 30, 2018.
10. Provide a daily pretrial services program that serves as an alternative to incarceration operating at a rate of 4% of the cost of County incarceration.
11. Maintain a comprehensive advocacy services program to provide support to victims of crime.
12. Increase knowledge of response professionals and general public about services, victimization, victim rights, and/or response procedures by conducting relevant training, outreach, and awareness activities.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
911 Technical Services					
Countywide 9-1-1 Telecommunications Network Uptime	99.984%	99.985%	99.986%	Efficiency	1
Number of transfers between PSAPs	15%	12%	9%	Outcome	2
Animal Care & Control					
Number of live releases of cats	2,981	3,200	3,840	Outcome	3
Cat Intake Reduction	5,645	4,245	4,025	Demand	4
Consumer Affairs					
Number of appearances and outreach presentations to increase public awareness	18	19	20	Output	5
Number of administrative/enforcement actions	124	135	145	Outcome	6
Emergency Management					
Percentage of NIMS compliant Emergency Operations Center (EOC) staff	77%	81%	85%	Output	7
Number of attendees to community outreach presentations	1,821	1,912	2,003	Output	8
Justice Services					
Juvenile and adult ex-offenders enrolled in the Reentry program	1,166	1,200	1,200	Output	9
Average daily number of criminal defendants out of custody pending trial under supervision by the pretrial services office	875	930	875	Output	10
Victim Services					
Number of units of advocacy services provided to crime victims	27,232	22,000	26,000	Demand	11
Number of trainings, awareness events, presentations, and outreach activities	266	175	185	Output	12

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,634,528	\$ 3,621,097	\$ 3,478,280	\$ (142,817)	(4%)
Fines & Forfeitures	4,362	1,500	1,500	-	-
Grants and Other Intergovt.	8,938,007	8,580,835	10,243,718	1,662,883	19%
Licenses & Permits	1,296,976	993,700	638,000	(355,700)	(36%)
Other	292,895	(226,359)	(188,520)	37,839	17%
Interfund Transfers	4,892,686	1,123,402	852,101	(271,301)	(24%)
Fund Balance	2,654,002	6,130,732	6,876,258	745,526	12%
SubTotal	\$ 21,713,456	\$ 20,224,907	\$ 21,901,337	\$ 1,676,430	8%
<u>Appropriations</u>					
Personal Services	\$ 17,132,894	\$ 18,596,306	\$ 19,869,258	\$ 1,272,952	7%
Operating Expenses	8,499,573	8,678,335	9,097,704	419,369	5%
Capital Outlay	141,281	96,810	222,984	126,174	130%
Grants and Aids	3,399,646	3,774,695	3,741,423	(33,272)	(1%)
Transfers	499,964	1,102,152	4,508,307	3,406,155	309%
Reserves	-	5,285,207	2,858,066	(2,427,141)	(46%)
SubTotal	\$ 29,673,358	\$ 37,533,505	\$ 40,297,742	\$ 2,764,237	7%
Ad Valorem Funding	\$ 14,422,120	\$ 17,308,598	\$ 18,396,405	\$ 1,087,807	6%
Positions	259	261	262	1	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants – Increase of \$1,662,883 is primarily due to new grants from the U.S. Department of Justice to encourage arrest policies and enforcement of protection and to enhance response to DUI/Impaired driving related deaths.

Licenses & Permits – Decrease of (\$355,700) is due to decline in revenues from the Vehicle for Hire program. House Bill 221 preempts Transportation Network Companies regulations to the State beginning July 1, 2017.

Interfund Transfers – Decrease of (\$271,301) is primarily due to the transfer of the Family Violence Intervention program to Youth Services, which included a transfer of \$275,000 from the JAG Juvenile Fund.

Appropriations

Positions – 1

Mid Year FY2017 - 5: One Animal Control Officer II, One Victim Advocate, One MRFCCCHC Project Coordinator, and Two Victim Advocates.

Mid-Year Transfers FY2017 – (3): Two Court Case Advisor positions and One Domestic Violence Mediation Program Coordinator to Youth Services.

Budget Process - 1: One Communicator - Lead (Non-Bargaining Unit) for the Animal Care & Control division.

Budget Process Transfers FY2018 – (2): One Secretary and One Guardian Ad Litem Coordinator moving from Public Safety to Youth Services.

Capital Outlay – Increase of \$126,174 is primarily due to approved supplementals for the purchase of two cargo mini-vans for \$48,024 and three autoclave machines for \$45,000 for ACC division.

Transfers – Increase of \$3,406,155 is due to a transfer to PBSO for Capital Replacement and E911 capital project upgrades and enhancements.

Reserves – Decrease of (\$2,427,141) is due primarily to fund allocations to the E911 system and capital improvement.



PURCHASING

Kathleen Scarlett, Director

50 South Military Trail, Suite 110

West Palm Beach, Florida 33415

Phone: 561-616-6800

Website Address: <http://discover.pbcgov.org/purchasing/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To procure non-construction related goods and services for departments under the Board of County Commissioners in accordance with the Palm Beach County Purchasing Code; to provide a central warehouse that includes a store and storage facility; and to provide the delivery of interdepartmental mail, stored items, and stock goods to County departments.

Department Overview

Pursuant to the Purchasing Code (Sections 2-51 through 2-58 of the Palm Beach County Code), the Purchasing Department procures non-construction related goods and services valued at or exceeding \$5,000 and also monitors all procurements under \$5,000 made by County departments through the Decentralized Purchase Order (DPO) process. The procurement of goods and services is accomplished through various methods including a Request for Quote (RFQ), Invitation for Bid (IFB), Request for Submittal (RFS), Request for Proposal (RFP), and alternative source selections, including but not limited to, Sole Source purchases, Emergency purchases, and Piggyback purchases.

Purchasing

Primary services include procuring non-construction related goods and services for Palm Beach County; monitoring term contracts to ensure that gaps in service do not occur; monitoring DPOs made by County departments to ensure that appropriate policies and procedures are observed; providing suggestions to County departments with regard to alternative source selections; addressing all vendor protests, including those pertaining to construction related procurements; coordinating and participating in protest hearings conducted before a Special Master; providing procurement training, advice, and assistance to all County departments; and, Vendor Registration and Vendor Self Service (VSS) administration and implementation.

Warehouse/Stores

Services include the processing of stock requisitions through the automated Inventory Control Subsystem and providing stock items (i.e., basic operating supplies) to County departments; delivering interdepartmental and U.S. Mail, and publications; providing centralized shipping, receiving, and storage operations for County departments; maintaining an inventory of emergency supplies; and delivering storage items and stock goods as requested.

FY 17 Highlights & Accomplishments

- Procured approximately \$202,933,894 in non-construction related goods and services.
- Received and responded in detail to seven protests. Of the seven protests received, one hearing was requested before a Special Master. The County prevailed at the one Special Master hearing.
- Purchasing met with all County Departments in order to better understand their specific procurement needs and to determine any future changes that may be necessary to the County's procurement process.
- Attended the Office of Small Business Assistance's Annual Matchmaker Conference and Expo to inform and assist vendors with the County's purchasing process.
- Attended the Office of Small Business Assistance's Annual Small Business Week Lunch and Learn Workshop to inform participants on Bidding for Success and on Vendor Self Service.
- Processed over 672 public records requests.
- Maintained the percentage of warehouse items under contract at 80.0% of active items.
- Delivered 284,667 warehouse items to 265 County Departments at 304 locations.
- Filled 94.4% of the commodity lines on stock requisitions within 5 days.
- Achieved .12% inventory variance and increased inventory turnover from 4.8 to 4.9.
- Maintained vendor on-time deliveries at 85.0%.
- FY 2017 files scanned: 50,354 pages of contracts and 91,139 pages of procurement contracts/purchase orders.
- Coordinated a Countywide solicitation process whereby all County solicitations are now located in one area of our County Website.
- Purchasing is continuing to work closely with the Clerk & Comptroller's Office to streamline both the vendor payment process and the County Department procurement process for specific goods or services procured through the Direct Payment Process.
- Supplied information and has edited draft chapters of the Disparity Study.
- In conjunction with the County Attorney's Office, Purchasing has begun drafting a PPM for the procurement of goods and services made with federal funds. The PPM is necessary to ensure compliance by County Departments when using federal funds.
- Drafted and implemented a Decentralized Purchase Order (DPO) PPM to ensure that all DPO purchases (those under \$5,000) made by County Departments are done so consistently and competitively.

FY 18 Emerging Issues

- Purchasing continues to move toward consolidation of the County's 400+ multi-function device (copier) contracts, which will standardize the County's copier/scanner/printer machines making it easier and much more efficient for all users and contract administrators. We are hopeful that the consolidation of these contracts will take place mid FY18.
- Purchasing plans to conduct procurement training for County Departments. This is necessary with the high turnover and number of new employees due to persons retiring or re-locating within other County Departments.
- Purchasing will continue to meet with all County Departments in order to better understand their specific procurement needs and to determine any future changes that may be necessary to the County's procurement process.
- To ensure compliance with the federal SuperCircular, the draft PPM for the procurement of goods and services made with federal funds will need to be finalized and implemented.
- The Purchasing Code will need to be amended to include a reference to the procurements of goods and services with federal funds. In addition, subsequent to discussions with OSBA, the Purchasing Code may need to be further amended in order to consistently define the use of the words "professional service" as used in the SBE Ordinance/PPM.
- Subsequent to discussions with OSBA, the Local Preference Code may need to be amended in order to consistently define the use of the word "local" as used in the SBE Ordinance/PPM.

FY 2018 OBJECTIVES

1. Fill 95% of the commodity lines on stock requisitions within 5 workdays.
2. Maintain inventory variance of 0.25% or less.
3. Maintain inventory turnover of 4.5 or more.
4. Reduce back orders as a percentage of total orders to 5% or less.
5. Maintain vendor on time deliveries at 85% or greater.
6. Maintain the percentage of warehouse items purchased under contract at 80% or greater.
7. Fulfill public record requests, except for information marked "confidential" by vendor, within an average of 10 workdays or less.
8. Review and verify all Decentralized Purchase Orders (DPOs) for compliance with established policies and procedures.
9. Determine responsiveness of vendor responses to Request for Submittals (RFSs), Request for Proposals (RFPs), Request for Quotes (RFQs), Invitation for Bids (IFBs) and Request for Pre-Qualifications (RPQs) within an average of 7 workdays or less.
10. Assist with vendor registrations and vendor modifications in Vendor Self Service (VSS) System.
11. Fulfill County Departments needs for procurement of non-construction related goods and services.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Purchasing Division					
Number of public record requests	614	625	625	Demand	7
Average number of workdays to fulfill public record requests	N/A	10	10	Efficiency	7
Number of DPOs issued by County Departments	8,505	8,356	8,500	Demand	8
Percentage of DPOs reviewed requiring clarification from County Departments	N/A	TBD	TBD	Outcome	8
Number of RFSs, RFPs, RFQs, IFBs and RPQs	405	458	490	Output	9
Average workdays to determine responsiveness to RFSs, RFPs, RFQs, IFBs, and RPQs	N/A	7	7	Efficiency	9
Total Number of County Vendors	12,955	14,012	15,120	Input	10
Number of new vendors registered in VSS	1,077	1,058	1,108	Demand	10
Number of vendor modifications requested	1,602	1,020	1,020	Demand	10
Number of County Department requests for the procurement of non-construction related goods and services	2,933	2,806	2,900	Demand	11
Warehouse					
Number of line items shipped	26,183	27,000	27,000	Output	
Percentage of line items filled within 5 workdays	94.8%	95.0%	95.0%	Efficiency	1
Annual inventory variance	.34%	.25%	.25%	Outcome	2
Inventory turnover	4.81 times	4.87 times	4.75 times	Outcome	3
Back orders as a percentage of total orders	5.2%	5.0%	5.0%	Efficiency	4
Percentage of on time vendor deliveries	87.7%	88.6%	88.0%	Efficiency	5
Percentage of warehouse items purchased under contract	83.5%	80.0%	80.0%	Outcome	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 2	\$ 1,000	\$ 550	\$ (450)	(45%)
Fines & Forfeitures	4,500	1,500	1,500	-	-
Other	12,261	6,000	200	(5,800)	(97%)
SubTotal	\$ 16,763	\$ 8,500	\$ 2,250	\$ (6,250)	(74%)
<u>Appropriations</u>					
Personal Services	\$ 3,539,886	\$ 3,681,537	\$ 3,799,954	\$ 118,417	3%
Operating Expenses	196,771	235,463	303,180	67,717	29%
SubTotal	\$ 3,736,657	\$ 3,917,000	\$ 4,103,134	\$ 186,134	5%
Ad Valorem Funding	\$ 3,719,894	\$ 3,908,500	\$ 4,100,884	\$ 192,384	5%
Positions	45	45	45	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other – Decrease of \$5,800 is due to not receiving rebates from outside Vendors.

Appropriations

Operating Expenses – Increase of \$67,717 is primarily due to changes property and casualty allocation to minimize the impact on departments from year to year.



RISK MANAGEMENT

Scott Marting, Director

100 Australian Avenue, Suite 200

West Palm Beach, Florida 33406

Phone: 561-233-5400

Website Address: <http://discover.pbcgov.org/riskmanagement/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide cost-effective, efficient management of potential loss exposures and to provide group life and health insurance programs that support employee recruitment and retention.

Employee Assistance Program

Promotes the mental health and wellness of County employees and their families. Services aim at timely intervention of conditions which negatively impact health, well-being, or job performance and seek to restore employees and family members to optimum functioning in all life areas.

Employee Safety/Loss Control

Provides programs and services to the departments of the Board of County Commissioners (BCC) to prevent injury and illness to County employees, harm to the public, and property losses to the County.

Group Insurance

Provides excellent customer service to group insurance participants and properly administers the County's various employee group insurance (health, life, dental, flexible spending accounts, and short and long term disability) plans in accordance with federal law and County policies. Offers programming that fosters positive physical and mental wellbeing both within and outside the workplace for employees and their families, through wellness education, activities, and opportunities.

Occupational Health

Provides services that focus on the promotion, protection, and restoration of the health and safety of Palm Beach County employees. By providing high quality, cost effective medical surveillance, and timely medical and rehabilitative services employees are able to achieve the highest level of occupational health and wellness.

Property and Casualty

Provides cost-effective and efficient oversight of the various insurance and self-insurance programs protecting the County against financial loss resulting from damage to County-owned assets and/or negligence. The Division serves as an advisor to the County analyzing and recommending appropriate risk avoidance and transfer methods.

Workers' Compensation

Manages and oversees the administering of the County's self-insured Workers' Compensation claims. The County's claims are administered by a third party administrator with three on-site adjusters and additional administrative support located at the third party administrator's office. The County's claim administration is in accordance with the Florida Workers' Compensation Law (F.S. 440).

FY 17 Highlights & Accomplishments

- The Workers' Compensation Division (WC) began using two additional cost saving services, which supplement the services of the County's third party claims administrator. This effort further ensures the highest level of service to the injured worker at a reasonable cost to the County.
- The Occupational Health Clinic (OHC) provided cost-effective, in-house medical treatment and case management for injured workers.
- The Property and Casualty Insurance Division (PCI) reduced named windstorm deductible from 5% of total damages at time of loss to 4% of damages at time of loss for the County and the Water Utilities Department.
- PCI increased wind coverage for County properties from \$100 million to \$115 million.
- The Group Insurance Division (GI) implemented a data interface with Cigna disability carrier for claims processing. This process allows the County to electronically interface employee data and greatly reduces the data items that group insurance staff previously had to individually retrieve and manually provide to the carrier for each claim.
- GI issued 1095-C tax forms to employees participating in the County's medical plan as well as mandated transmittal of employer provided health insurance offer and coverage information to IRS by filing Form 1094-C.
- The Loss Control Division (LC) continued technical support to Departments in a variety of program areas including vehicle safety, health training, asbestos project management, building/site inspections, safety committee support, accident investigation, inspections, industrial hygiene, and light duty placement.
- LC offered OSHA 501 and OSHA 511 training courses to Department Safety Coordinators and Loss Control staff resulting in the participants who completed the course and passed the exam being designated as an OSHA Authorized General Industry Trainers.
- The Employee Assistance Program (EAP) maintained a high level of counseling services, supervisor training, learning forums, and support groups.
- EAP implemented a Counseling by Phone program for those employees with difficulty commuting to the EAP location. This program is available to employees after their initial face-to-face session.

FY 18 Emerging Issues

- WC is faced with the possibility of excessive attorney fee awards as a result of successful challenges to the constitutionality of the state statute. The Florida Legislature will be working to pass legislation to standardize fees to address this concern, however, it is expected that there will be an increase in the frequency and severity of litigated claims.
- WC is monitoring attempts in the Florida Legislature to pass a bill providing a presumption that firefighters diagnosed with certain cancers contracted the disease as a result of their work. If a law is passed, it will significantly increase the County's worker's compensation claims cost.
- PCI continues to review and update the schedule of property values. PCI is collaborating with Facilities Management to cross-reference Risk Management's data to Facilities' Maximo system.
- GI continues to meet incremental deadlines from the Patient Protection and Affordable Care Act (Act) until it reaches its scheduled fruition in 2020. At this time and in the foreseeable future, the landscape of the Act and employer-sponsored health insurance benefits continues to develop and exhibits a greater level of uncertainty. GI must continually monitor and ensure compliance with the Act.
- LC will be implementing a risk management database which will capture all safety, claims, and risk data in one system. This system will allow for improved data analytics to present back to department directors which will identify hazards and assist with mitigation of risks within department operations.

FY 2018 OBJECTIVES

1. The Employee Assistance Program will increase the number of employee cases by 5% by increasing employee awareness of this benefit.
2. The Employee Assistance Program will increase the number of educational and training programs by 5%.
3. The Employee Safety/Loss Control Program will review 100% of employee incident reports.
4. The Group Insurance Program will increase participation in wellness program activities by 5%.
5. The Occupational Health Clinic will treat at least 65% of Workers' Compensation cases in-house.
6. The Occupation Health Clinic will complete at least 99% of post-offer physical exams within two days or request.
7. The Property and Casualty Program will complete at least 90% of requests for insurance requirements within two days of request.
8. The Property and Casualty Program will review at least 90% of contracts within two days of request.
9. The Property and Casualty Program will prepare at least 75% of new claims within five days of notice.
10. The Workers' Compensation Program will achieve a claims closing ratio of at least 100%.
11. The Workers' Compensation Program will achieve a PPO network penetration of at least 90%.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2016</u>	<u>Estimated FY 2017</u>	<u>Projected FY 2018</u>	<u>Type</u>	<u>Obj</u>
Employee Assistance Program					
Employee cases	197	212	223	Demand	1
Increase in employee cases	13%	8%	5%	Demand	1
Increase in educational and training programs	20%	5%	5%	Output	2
Educational and training programs	75	79	83	Output	2
Employee Safety/Loss Control					
Review of employee incident reports.	100%	100%	100%	Output	3
Group Insurance					
Employees participating in wellness program activities	2,091	2,211	2,321	Demand	4
Increase employees participating in wellness program activities.	4%	5%	5%	Demand	4
Occupational Health					
Workers' Compensation cases treated in-house	61%	59%	65%	Output	5
Post-offer exams completed within 48 Hours	99%	99%	99%	Efficiency	6
Property and Casualty					
Insurance requirements completed within 2 days	N/A	90%	90%	Efficiency	7
Contracts reviewed within 2 days	N/A	90%	90%	Efficiency	8
New claims prepared within 5 days	N/A	75%	75%	Efficiency	9
Workers' Compensation					
Claims closing ratio	117%	100%	100%	Output	10
PPO network penetration	87%	90%	90%	Efficiency	11

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 279	\$ 250	\$ -	\$ (250)	(100%)
Other	97,124,955	99,929,092	103,924,752	3,995,660	4%
Fund Balance	18,592,603	16,778,743	23,162,573	6,383,830	38%
SubTotal	\$ 115,717,837	\$ 116,708,085	\$ 127,087,325	\$ 10,379,240	9%
<u>Appropriations</u>					
Personal Services	\$ 2,567,725	\$ 2,789,442	\$ 2,726,005	\$ (63,437)	(2%)
Operating Expenses	88,918,653	95,986,677	101,098,721	5,112,044	5%
Reserves	-	18,324,285	23,605,586	5,281,301	29%
SubTotal	\$ 91,486,378	\$ 117,100,404	\$ 127,430,312	\$ 10,329,908	9%
Ad Valorem Funding	\$ 326,138	\$ 392,319	\$ 342,987	\$ (49,332)	(13%)
Positions	30	30	30	-	-

SIGNIFICANT CHANGES

Non-Ad valorem Revenues

Other - \$4,418,262 increase in premiums collected offset by (\$524,365) decrease in Self-Insurance charges collected.

Fund Balance - \$6,383,830 increase due to lower than expected self insured health plan claims and increases in premiums collected.

Appropriations

Operating Expenses - \$4,552,237 increase in actuarially expected claims expense.

Reserves - \$5,281,301 increase to meet legally required limits, 60 days of claims expense, for self-insured health plans and prudent reserves for self-insured property and casualty plan.



TOURIST DEVELOPMENT COUNCIL

Glenn Jergensen, Executive Director

2195 Southern Boulevard, Suite 500

West Palm Beach, Florida 33406

Phone: 561-233-3130

Website Address: <http://discover.pbcgov.org/touristdevelopment/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To lead the promotion of tourism in Palm Beach County by empowering collaborative partnerships, advocating appropriate destination defining developments, and ensuring the steady growth of visitors.

Convention Center (PBCCC)

A general public assembly facility owned by Palm Beach County. The purpose of the facility is to provide the general public with a place to hold meetings, conferences, banquets, trade shows, etc. through license agreements. Emphasis is placed on attracting out-of-town attendees who will occupy local hotels and motels resulting in a favorable economic impact to the community.

Cultural Council

Promotes and markets Palm Beach County as a “cultural tourism” destination. Creates a positive economic impact by promoting cultural experiences and developing audiences, through multiple media channels to tourists, visitors, and residents; administers grants to non-profit organizations and artists; expands arts and cultural educational opportunities; advocates for funding and arts-friendly public policies; and develops donors through membership programs.

Discover The Palm Beaches (DTPB)

Develops a brand strategy and implements marketing and sales programs to increase visitation to the County by leisure tourists, groups and meetings, and other visitors in key markets throughout the United States and internationally. This is accomplished through on-line and off-line consumer and trade advertising and targeted sales programs directed to different geographic and niche segments of the marketplace.

Film and Television Commission (FTC)

Generates a positive impact on business tourism and the economy in Palm Beach County through the growth of the film, television, digital media, and still photography industries by attracting on-location production, educating our local workforce, and providing superior services to both the visiting and the indigenous production community. Content programming through the sponsorship program is evolving.

Other Tourist Development Council (TDC) Funded Programs

Funding of the 1st Cent is earmarked to construct, extend, enlarge, remodel, repair, and/or improve the Convention Center and debt service on the convention center parking garage including operational and maintenance costs of the Convention Center and planning and design costs incurred prior to issuance of bonds. The 1st Cent also funds professional sports franchise facilities and all renewal and replacement of tourism assets. The 4th Cent funding is designated for the payment of debt service on Roger Dean stadium, Convention Center and the Ballpark of the Palm Beaches including planning and design costs incurred prior to issuance of bonds and operation and maintenance costs of the Convention Center for ten years. The Beach Programs provide beach improvement, maintenance, renourishment, restoration, and erosion control with emphasis on dune restoration where possible. Beach Programs is administered by the Palm Beach County’s Environmental Resource Management (ERM) Department. The TDC administers the Special Projects Program which considers funding to attract visitors to events held in Palm Beach County.

Sports Commission

The Palm Beach County Sports Commission promotes and markets the County as a sports destination. The Sports Commission attracts and develops sporting events and activities to enhance occupancy of hotel room nights and economic impact on the Palm Beach County economy (with a focus on the off-season); to maximize the utilization of County facilities; and to promote the image of Palm Beach County as a sports tourism destination on a national and international level.

FY 17 Highlights & Accomplishments

- Discover the Palm Beaches' (DTPB) website was voted a top 25 Destination Marketing Organization's (DMO) website in the world according to Skift (an organization who deciphers and defines global travel trends). The website also received the Travel Standard of Excellence from Web Marketing Association.
- DTPB launched a Customer Advisory Board (meeting planners, corporate travel planners, industry partners) representing event decision makers whose input has been invaluable toward improving group sales and marketing planning.
- The Cultural Council generated record earned-media coverage promoting it's awareness for The Palm Beaches as a cultural tourism destination and awareness for cultural organizations. The message of art and culture as a reason to visit and stay in Palm Beach County (PBC) reached an audience of 2.6 billion with an advertising value equivalency of \$36 million.
- The Cultural Council received several awards for advertising, public relations, and marketing programs from industry associations such as: International Business Awards (1 Silver STEVIE), American Advertising Awards (4 Gold ADDYs), Florida Magazine Association (3 CHARLIEs), Visit Florida (1 Bronze FLAGLER).
- The Sports Commission is experiencing unprecedented growth rates regarding tourism impact. Sports related room night generation increased approximately 9% over one year (from 203,262 in FY 16 to 222,528 in FY 17). Room night generation increased approximately 21% over two years (from 183,896 in FY 15 to 222,528 in FY 17). Room night generation increased approximately 34% over five years (from 165,182 in FY 12 to 222,528 in FY 17).
- With the opening of the Ballpark of the Palm Beaches, PBC experienced a tremendous economic and tourism impact. The Ballpark of the Palm Beaches, in combination with Roger Dean Stadium, transformed PBC into Florida's leading destination for baseball. In addition to Major League Baseball, the PBC Sports Commission supported 24 amateur baseball tournaments that contributed to nearly 30,000 hotel room nights. PBC was home to the second largest high school age baseball showcase in June due to the 26 diamonds located at both The Ballpark of the Palm Beaches and Roger Dean Stadium.
- The Film & Television Commission's (FTC) Tourism Branded Sponsorship Content Committee approved the concept and launch, of a first of its kind, Tourism TV Channel. Programming for The Palm Beaches TV Channel will be overseen by the Tourist Development Council and will offer PBC branded content 24 hours a day, 7 days a week.
- The Palm Beach County Convention Center (PBCCC) is projected to yield the highest gross revenue in the operating history of the building, an estimated 15% increase over last year. It also projects to post the highest gross food & beverage revenue in the building history, up 26% from last year.

FY 18 Emerging Issues

- DTPB meetings and conventions business projects the softening of group meetings and will need to aggressively pursue future group business. With the increase in room supply globally, it's anticipated that room demand will not keep pace. The forecast calls for a modest fall in occupancy due to weak international trade and corporate investment along with a strong dollar.
- The Cultural Council gets involved socially with millions of active daily users. Instagram has more than double the base of Twitter. Instagram's Stories feature eclipsed Snapchat's entire active user base in late 2016. The Council will continue to evolve its social media strategy, including more stories covering live events, takeovers' by local artists, boosting blogs and twitter chats with the Cultural Concierge.
- The Sports Commission will continue to see intense competition from other communities across Florida and the United States making it more difficult to win bids. In 2016, 143 destinations expanded and built new facilities, utilizing both private and public funding. This enables these destinations to target new sports event opportunities.
- FTC's competition with other states and countries that offer incentives to attract the film, television, and digital industry is expected to continue.
- Prime group dates at the PBCCC is in high demand by clients, thus creating a need to be very selective about event placement. Competition across the country for group meeting business continues to increase.

FY 2018 OBJECTIVES

1. Generate 1,600,000 unique visitors to the DTPB web site.
2. Book 145,000 Discover (DTPB) only room nights for hotel meetings leads.
3. 48,000 Group Level booked room nights shared by DTPB and Convention Center sales staff.
4. Increase cultural tourism to Palm Beach County through a fully integrated marketing campaign that includes advertising, promotion, public relations, social media, and event marketing.
5. Achieve 215,000 sports related hotel room nights.
6. Host or support 155 sports events/activities.
7. Generate 16,000 FTC related hotel room nights.
8. Realize Convention Center food and beverage net sales of \$1,493,013.
9. Develop 11 content marketing programs.
10. Achieve total gross rental revenue of \$1,904,484.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Convention Center					
Food and Beverage Sales (Net)	\$1,018,867	\$664,492	\$1,493,013	Output	8
Gross rental revenue	\$1,857,836	\$1,849,596	\$1,904,484	Output	10
Cultural Council					
Estimated number of cultural room nights - visitors.	552,613	575,000	585,000	Demand	4
Number of website visits	635,014	700,000	750,000	Demand	4
Discover The Palm Beaches					
Number of unique visitors to web site	1,750,559	1,155,000	1,600,000	Demand	1
Booked room nights (hotel leads)	132,673	135,000	145,000	Demand	2
Group level shared booked room nights (Convention Center)	43,392	40,000	48,000	Demand	3
Film and Television Commission					
Number of FTC hotel room nights	12,450	15,000	16,000	Demand	7
Number of content marketing programs	9	9	11	Demand	9
Sports Commission					
Number of supported sports related room nights	203,262	205,000	215,000	Demand	5
Number of events hosted or supported	152	150	155	Demand	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,877,969	\$ 3,512,805	\$ 4,662,736	\$ 1,149,931	33%
Tourist Development Taxes	47,118,185	46,886,116	50,963,030	4,076,914	9%
Other	587,431	(2,026,296)	(2,174,043)	(147,747)	7%
Interfund Transfers	214,684	-	-	-	-
Fund Balance	23,184,627	22,357,736	22,279,039	(78,697)	-
SubTotal	\$ 74,982,896	\$ 70,730,361	\$ 75,730,762	\$ 5,000,401	7%
<u>Appropriations</u>					
Personal Services	\$ 455,767	\$ 471,700	\$ 486,535	\$ 14,835	3%
Operating Expenses	25,168,911	28,490,376	30,954,405	2,464,029	9%
Grants and Aids	4,839,379	4,930,000	5,288,600	358,600	7%
Transfers	18,716,035	23,935,532	22,651,631	(1,283,901)	(5%)
Reserves	-	12,902,753	16,349,591	3,446,838	27%
SubTotal	\$ 49,180,092	\$ 70,730,361	\$ 75,730,762	\$ 5,000,401	7%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	4	4	4	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - \$1,149,931 increase is due to Convention Center charges, mainly food & beverage sales.

Appropriations

Reserves - \$3,446,838 increase is primarily due to anticipated increases in Bed Tax collections. This also resulted in an increase to operating expenses.



WATER UTILITIES DEPARTMENT

Jim Stiles, Director

**8100 Forest Hill Boulevard
West Palm Beach, Florida 33413
Phone: 561-493-6000**

Website Address: <http://discover.pbcgov.org/waterutilities/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Water Utilities Department's vision for the future is "Best Water, Best Service, and Best Environmental Stewardship."

Department Overview

The Department provides potable water distribution and wastewater collection services to approximately 569,000 residents within 1,200 square miles of the primarily unincorporated area of Palm Beach County. The Department operates five regional water treatment plants with a total treatment capacity of 160.88 million gallons per day (mgd). The Department owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Additionally, the Department owns 23.5 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. The Department also operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

Customer Service

Facilitates the provision of water and wastewater utility services, including direct external and internal customer assistance for existing and potential customers. Examples of provided services include prompt initiation and connection of new accounts; accurate reading of customer meters and calculation of related billings; timely response to customer inquiries, whether in person, by telephone, via the internet, or through correspondence; management of departmental contracts and agreements; and diligent enforcement and collection of fees owed.

Potable Water Treatment and Delivery

Ensures delivery of a high quality level of potable water to the department's customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the department's customers. Primary services include 24 hour on demand availability of potable water service through various treatment technologies, water quality that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service.

Wastewater Collection, Treatment, and Disposal

Ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include 24 hour on demand availability of wastewater treatment and disposal; wastewater treatment that exceeds state and federal standards; and engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater.

FY 17 Highlights & Accomplishments

- Capital Improvement Program encumbered over \$60 million in projects
- Finalized a bulk agreement with the Seacoast Utility Authority for the provision of bulk potable water and wastewater service.

FY 18 Emerging Issues

- It is imperative that the Department maintains its Capital Improvement Schedule to ensure the continuity of excellent service. Additionally, the Department is placing an even greater emphasis on improving its asset management system.

FY 2018 OBJECTIVES

1. Complete review and update the Long-Term Rehabilitation and Repair Funding Plan by January 1, 2018.
2. Increase the percentage of work orders that are categorized as Preventative Maintenance to over 80% by September 30, 2018.
3. Complete the implementation of the Computerized Maintenance Management System (MAXIMO) for all of the operations and maintenance to assist with managing Utility assets by September 1, 2018.
4. Increase efficiency and improve operations of system wide wastewater treatment.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	Type	Obj
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
Capital Project expenditures (in millions)	\$58.9	\$46.3	\$63.0	Output	1
Percentage of Preventative Maintenance work orders of all Department work orders.	75%	80%	82%	Output	2
Number of Utility assets tracked by MAXIMO	19,182	43,000	120,000	Output	3
Cost per thousand gallons of wastewater treated	\$2.73	\$2.73	\$2.71	Efficiency	4

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 125,423	\$ -	\$ -	\$ -	-
Grants and Other Intergovernmental	46,150	-	-	-	-
Other	13,107,727	-	-	-	-
Interfund Transfers	157,186,380	165,849,558	172,467,000	6,617,442	4%
Fund Balance	6,603,304	3,366,044	2,977,620	(388,424)	(12%)
SubTotal	\$ 177,068,984	\$ 169,215,602	\$ 175,444,620	\$ 6,229,018	4%
<u>Appropriations</u>					
Personal Services	\$ 44,554,843	\$ 49,197,564	\$ 50,471,099	\$ 1,273,535	3%
Operating Expenses	86,729,970	105,872,905	111,656,812	5,783,907	5%
Capital Outlay	6,532,298	10,536,000	9,796,000	(740,000)	(7%)
Transfers	111,385	111,380	144,144	32,764	29%
Charge Offs	(5,707,947)	1	-	(1)	(100%)
Reserves	-	3,497,752	3,376,565	(121,187)	(3%)
SubTotal	\$ 132,220,549	\$ 169,215,602	\$ 175,444,620	\$ 6,229,018	4%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	575	585	591	6	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance – (\$388,424) decrease is primarily due to balance in funding remaining from FY 2017.

Interfund Transfers - increase in funding from the WUD Revenue Fund (4000) primarily to cover increase in Repair & Maintenance Expenses.

Appropriations

Positions 6

Non-Ad Valorem Funded: Procurement Specialist, Communicator, Utility Operations & Maintenance Manager, Utility Lift Station Maintenance Supervisor, Systems Administrator I, Customer Service Representative. Administration and Operations and Maintenance positions needed to meet continuing service needs.

Transfers - \$32,764 increase is due to funding allocated for the 800 MHZ Renewal & Replacement for additional radios needed for maintenance operations.

YOUTH SERVICES

Tammy Fields, Director

50 S. Military Trail, Suite 203

West Palm Beach, FL 33415

561-242-5700

Website Address: <http://discover.pbcgov.org/youthservices/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To administer programs and initiatives of the Board of County Commissioners to ensure the healthy growth, development, education, and transition of children and youth to young adulthood and the workforce.

Administration

Manages and evaluate various Department Divisions and programs; and coordinate with other governmental and non-profit organizations providing youth programs and services.

Finance, Contracting and Administrative Services

Provides timely, accurate, clear, and complete information with regard to the financial, contractual, and administrative needs of the Youth Services Department (YSD), including the provision of a centralized support system responsible for the coordination and management of personnel, payroll, budget, procurement, contracts, grants, agenda items, fixed asset management, records management, emergency management, information technology issues, and other administrative support.

Outreach and Community Programming

Assists with the development, implementation, and evaluation of recommendations derived from the Child and Youth Symposium as well as the goals outlined in Palm Beach County's Comprehensive Plan (Health & Human Service Element). The Division collaborates with community-based organizations in order to achieve these goals and recommendations.

Residential Treatment and Family Counseling

Provides educational, outreach, and residential services (Highridge Family Treatment Facility) to youth and families. Primary services include prevention programs aimed at diverting "at-risk" youth from the juvenile justice system; psychological and therapeutic services in the form of family therapy, psychological testing, residential care, and psycho-educational groups for parents and youth.

FY 17 Highlights & Accomplishments

- The Youth Services Department (YSD), along with collaborating partners completed the Youth Master Plan “Strengthening the Steps to Success.”
- YSD's Education and Training Center was awarded full accreditation of its doctoral internship program by the American Psychological Association.
- The Education and Training Center team participated in the Fourth Annual Student Mental Health and Wellness Conference by delivering a keynote address to 300 participants on The Basic Building Blocks of Trauma-Sensitive Schools and offering workshops on Trauma Toolkit for Middle and High School Educators and Supporting Children with Disabilities.
- All Youth and Family Counseling (YFC) Team members and many other members of the YSD staff were trained in Youth Mental Health First Aid.
- YFC – Belle Glade office provided an eight – week STEP (Systematic Training for Effective Parenting) group at Ella’s Closet. This group had 18 members.
- The Family Violence Intervention Program (FVIP) joined the Department.
- Two postdoctoral residents, two doctoral interns, three psychology practicum trainees, one marriage and family therapy intern, and four social work interns successfully completed clinical placements in the Residential Treatment and Family Counseling Division (RTFC).
- The Highridge Family Center (HRFC) successfully completed Year 1 of a 3-year process to become certified in the Sanctuary Model of trauma informed care.
- HRFC continued the collaboration with The Norton Museum’s Afterschool Arts Program. The program artist’s focus this summer explored Architecture from the past and present. Students’ artwork was displayed at the Museum. YSD provided 3,000 youth with Summer Camp scholarships totaling \$2.6 million dollars.
- Future Leaders United for Change was created as the Birth to 22 Youth Advisory Council and includes a diverse cadre of local Palm Beach County youth, ages 11 to 22.
- YSD collaborated with Children's Services Council, CareerSource Palm Beach County, School District of Palm Beach County, and United Way of Palm Beach County to host the My Brother’s Keeper Network of Palm Beach County (MBK) Race to Equity Summit on February 8th and 9th, at the Palm Beach County Convention Center. Nearly 400 guests, including more than 120 youth representing 12 middle and high schools, attended the conference.
- YSD funding supported 104 summer employment opportunities for youth including internships and job placements, including a collaboration with the Environmental Resources Management department to develop and implement “Green Futures” Summer Internship and Mentorship program.
- In April 2017, YSD accepted proposals for the Community Based Agencies program. Four Action Areas identified in the Palm Beach County Youth Master Plan (YMP) were eligible for funding under this RFP: Economic Access, Parenting and Role Modeling, Social and Emotional Learning, and Safety and Justice. YSD received 52 proposals resulting in 21 negotiated contracts approved by the BCC for one year, with two one-year extensions at the option of the County for a total grant allocation of \$ 2,190,500.
- The Birth to 22 initiative was highlighted in two sessions of the Ready by 21 Conference in Austin, TX.

FY 18 Emerging Issues

- An influx of children and families requiring trauma informed care and other services is expected as a result of Hurricane Maria. The need for bilingual services will be increased.
- Renovations will be occurring that will centralize services for families.
- County funded positions and contracts with the Guardian Ad Litem (GAL) Program will be moved to YSD.
- Ongoing implementation of Year 2 of the Sanctuary Model certification to become trauma informed. Year 2 will focus on embedding the tools and concepts of the Sanctuary Model into the culture of the organization. The tasks will include operationalizing Safety, Emotion Management, Loss, and Future along with the Seven Commitments with a focus on complex concept of several organizational patterns and the need for growth and change.

FY 2018 OBJECTIVES

1. Provide school readiness services at 20 sites/locations within Palm Beach County.
2. Achieve a 5% increase in meals served in the Summer Food Service Program (SFSP) annually.
3. Provide 75 summer employment opportunities to youth through contracted agencies.
4. Achieve a 10% increase in the number of public and private partnerships that join the My Brother's Keeper (MBK) network annually.
5. Achieve a treatment completion rate of 65% as indicated by successful completion of treatment regimen.
6. Provide community/office based services to 500 families.
7. Ensure 75% of youth show an improvement of 20 points or better on the Child and Adolescent Functional Assessment Scale (CAFAS).
8. Increase the percentage of cases/families that complete treatment with FVIP.
9. Provide a minimum of 75 trainings annually.
10. Expand the number of contracted agencies/programs implementing evidence-based/promising practices.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Outreach & Community Programming (OCP)					
Number of school readiness sites/locations within Palm Beach County enrolled in the summer camp scholarship program (SCSP)	15	12	20	Efficiency	1
Number of meals serviced in the Summer Food Service Program	231,099	235,000	246,760	Output	2
Percentage increase of meals served in the Summer Food Service Program	n/a	n/a	5%	Outcome	2
Number of summer employment jobs for youth through contracted agencies	n/a	120	75	Output	3
Number of MBK public and private partnerships	125	138	151	Output	4
Percentage increase in public and private MBK network partnerships	n/a	10%	10%	Outcome	4
Residential Treatment & Family Counseling (RTFC)					
Treatment Completion Rate	63%	60%	65%	Outcome	5
Number of families receiving community/office-based services	n/a	500	500	Output	6
Percentage of youth who showed an improvement of 20 points or better	n/a	n/a	75%	Outcome	7
Percentage of cases/families that complete treatment with FVIP	62%	65%	70%	Outcome	8
Youth Services Administration					
Number of trainings provided	n/a	75	75	Output	9
Number of contracted agencies/programs implementing evidence-based/promising practices	12	15	19	Outcome	10

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 548	\$ -	\$ -	\$ -	-
Grants and Other Intergovt.	573,719	681,898	681,898	-	-
Other	50,877	25,594	43,185	17,591	69%
Interfund Transfers	-	-	256,950	256,950	100%
Fund Balance	34,391	40,602	47,572	6,970	17%
SubTotal	\$ 659,535	\$ 748,094	\$ 1,029,605	\$ 281,511	38%
<u>Appropriations</u>					
Personal Services	\$ 5,505,082	\$ 5,931,864	\$ 6,590,320	\$ 658,456	11%
Operating Expenses	5,093,057	5,668,837	3,694,924	(1,973,913)	(35%)
Capital Outlay	7,190	-	62,100	62,100	100%
Grants and Aids	1,305,301	1,324,136	3,526,133	2,201,997	166%
SubTotal	\$ 11,910,630	\$ 12,924,837	\$ 13,873,477	\$ 948,640	7%
Ad Valorem Funding	\$ 11,251,095	\$ 12,176,743	\$ 12,843,872	\$ 667,129	5%
Positions	78	78	84	6	8%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfers – \$256,950 increase is due to Family Violence Intervention Program (FVIP) revenue and operating expense previously budgeted in Public Safety being moved to Youth Services.

Appropriations

Positions - 6

Mid-Year 2017 Transfers (3) – (2) Court Case Advisor, (1) Domestic Violence Mediation Coordinator,

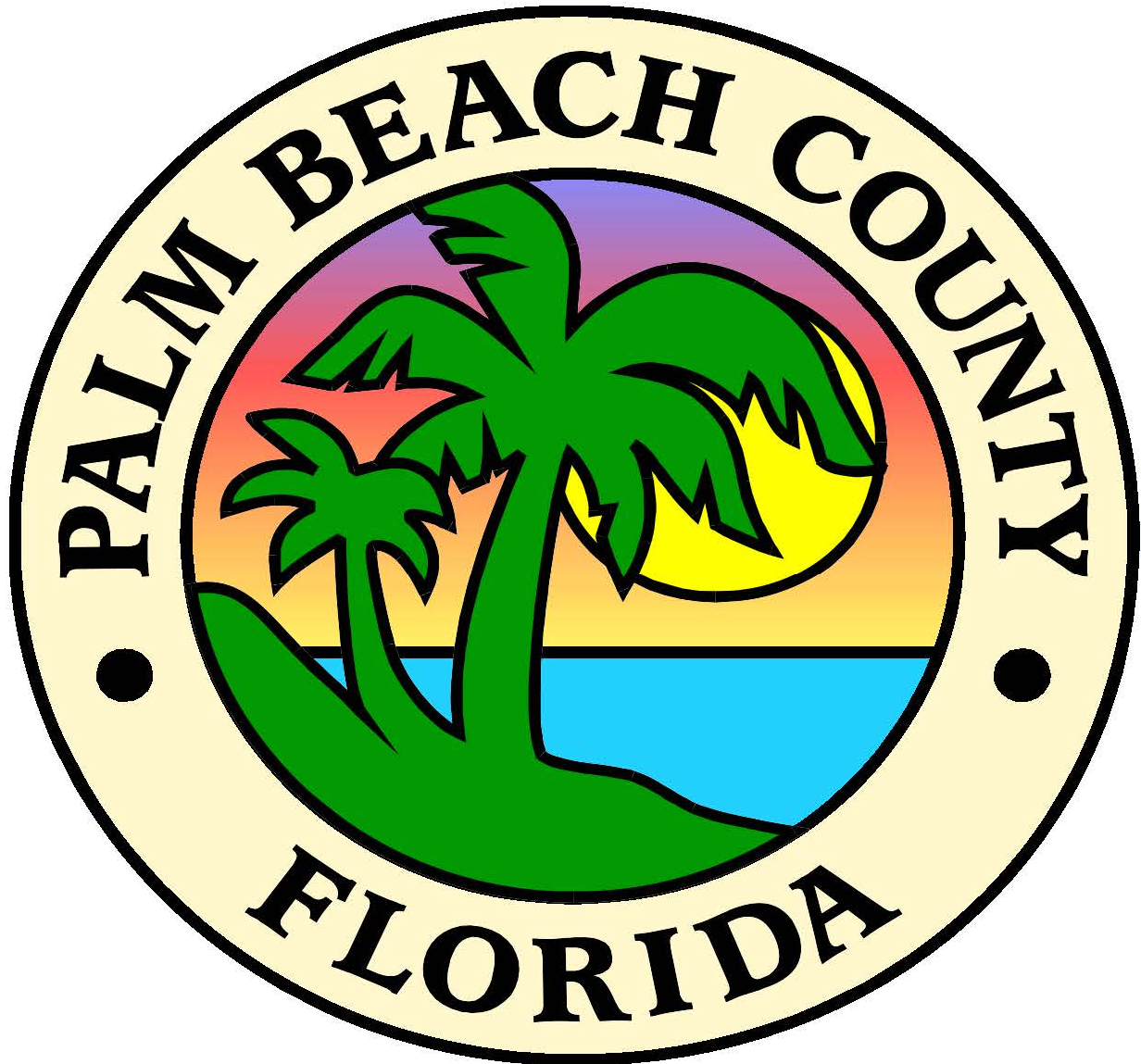
Budget Process Transfers (2) – (1) Secretary, (1) Guardian Ad Litem Coordinator

Budget Process (1) – Residential Youth Counselor

Grants and Aids- \$2,201,997 increase is primarily due to additional funding for Evidence Based Programming but it is offset by a decrease in operating expenses \$1,973,913 primarily due to the Head Start Match.



Non-Department Agencies



FISCAL YEAR 2018



COMMISSION ON ETHICS

Mark E. Bannon, Executive Director

**The Historic 1916 Palm Beach County Courthouse
300 North Dixie Highway, Suite 450
West Palm Beach, FL 33401
Phone: 561-355-1915**

Website Address: <http://www.palmbeachcountyethics.com/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To foster integrity in public service, to promote the public's trust and confidence in that service, and to prevent conflicts between private interests and public duties.

Department Overview

Authorized under Palm Beach County Code Article V, Division 8, Section 2-254, the Commission on Ethics (COE) was created and established in Palm Beach County to: 1) issue advisory opinions regarding County ordinances within the jurisdiction of the COE as requested by elected and appointed County and municipal officials, County and municipal employees, vendors of the County or municipalities located within the County, and lobbyists, employers and principals of lobbyists who lobby the County or any municipality located within the County; 2) make legal sufficiency and probable cause determinations of complaints alleging violations of any ordinance within COE jurisdiction, approve settlement agreements, issue public reports and final orders regarding disposition of complaints, and impose penalties where indicated; 3) develop educational programs and materials and engage in community outreach to inform and educate County and municipal officials and employees, County or municipal vendors, lobbyists and principals of lobbyists, and other entities that do business with or lobby the County or any municipality within the County, as well as, the public at large about County ethics ordinances and the importance of ethics to the public's confidence in County and municipal government; and 4) review laws relating to ethics in government.

FY 17 Highlights & Accomplishments

- Processed 22 advisory opinions, 38 sworn complaints and 33 inquiries based upon information obtained from anonymous or unsworn sources. Staff also conducted 55 live ethics training sessions and 8 overview presentations, as well as 9 policy review and training verifications for various municipal agencies.
- Provided approximately 79 prior advisory opinions to individuals resolving the need for the publication of new opinions.
- Improvements to COE database, which allowed for the ability to search for specific Complaints, Gift Forms, Advisory Opinions, Voting Conflict forms, and Outside Employment Waivers that were made over the course of the year. This enhancement allows for a much more user friendly experience.
- Staff for the Commission on Ethics attended meetings in each of the 38 municipalities under their jurisdiction, as well as the City of Westlake, and Lake Worth CRA, Delray Beach CRA, Delray Beach Housing Authority and Riviera Beach Housing Authority.

FY 18 Emerging Issues

- Continue to review, for possible revision, ordinances, rules, by-laws, procedures and policies in connection with the stated mission of efficiently improving public trust in government.
- Monitor any state legislative activity which may impact the department's operations.
- Review and potentially revise the information and work flow within COE staff to consider more cost effective and/or time saving methods.
- Review and revise existing ethics training for county and municipal officials and employees and other applicable public entities as needed to offer new updated information and/or new formats.
- Review and revise the comprehensive training program delivered to commissioners as needed to be more effective in communicating their responsibilities as a decision making body with a quasi-judicial function.
- Monitor website usage of newly updated advisory opinion database to gauge effectiveness of search capabilities.
- Update department website as needed, including addition of links to "COE partners" section, such as the PBC Office of Inspector General, and the Public Ethics Academy at FAU.
- Increase community outreach efforts using all COE staff with the goal of educating stakeholders and the public as to the department's mission of promoting public trust in government.

FY 2018 OBJECTIVES

1. Continue to train public officials and employees as to their obligations under the Code of Ethics offering both online, and in-person, on-site training when requested, with a specific goal of conducting in-person on-site training sessions for a minimum of five governmental entities.
2. Review shortened training modules for specific Code of Ethics, Countywide Lobbyist Registration Ordinance, and Post-Employment Ordinance training for specific sections (voting conflicts, contractual relationships, gift law, code of silence, etc.), and create or improve at least two specialized training modules.
3. COE staff liaisons to attend at least one municipal council meeting for each of the 38 municipalities under COE jurisdiction. Continue discussions with the newest municipality (West lake), with a goal of having them adopt the PBC Code of Ethics and Lobbyist Registration Ordinance, and Executive Director to attend at least one meeting of the Palm Beach County Commission (BCC). Executive Director to attend at least one meeting for each of the taxing authorities and/or public entities that fall within COE jurisdiction through inter-local agreement.
4. Complete at least 10 Training Compliance reviews of municipalities under COE jurisdiction within Palm Beach County, and public entities having inter-local agreements with the COE to ensure training compliance goals set by their policies have been met.
5. Continue to timely respond to requests for advisory opinions by officials, employees, and all public entities under the jurisdiction of the Commission on Ethics and set a turn-around goal of 30 days from request to opinion formation.
6. Continue to investigate allegations of violations of the Code of Ethics, Lobbyist Registration Ordinance, and Post Employment Ordinance, with a goal of completing inquiries and routine investigations within 60 days of assignment, and complicated investigations within one hundred twenty 120 days of assignment.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>		
In-person training presentations	55	50	50	Output	1
Specialized training modules created or improved	NA	2	2	Output	2
Number of council meetings attended by staff	38	39	39	Output	3
Training compliance reviews completed	12	15	15	Output	4
Average time for completion of advisory opinions	30 days	30 days	30 days	Efficiency	5
Average completion time for inquiries and routine investigations	60 days	60 days	60 days	Efficiency	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 115	\$ -	\$ -	\$ -	-
Other	234	-	-	-	-
SubTotal	\$ 349	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 526,388	\$ 599,401	\$ 629,002	\$ 29,601	5%
Operating Expenses	16,559	25,599	23,191	(2,408)	(9%)
Capital Outlay	-	2,500	2,000	(500)	(20%)
SubTotal	\$ 542,947	\$ 627,500	\$ 654,193	\$ 26,693	4%
Ad Valorem Funding	\$ 542,598	\$ 627,500	\$ 654,193	\$ 26,693	4%
Positions	5	5	5	-	-



CRIMINAL JUSTICE COMMISSION

Kristina Henson, Executive Director

301 North Olive Avenue, Suite 1001

West Palm Beach, Florida 33401

Phone: 561-355-4943

Website Address: <http://discover.pbcgov.org/criminaljustice/>

DEPARTMENT SUMMARY

MISSION STATEMENT

The Criminal Justice Commission (CJC) was established by County Ordinance in 1988 to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal, and private agencies within the County. This purpose shall include the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention.

Department Overview

The CJC is comprised of 21 public sector members representing local, state and federal criminal justice and governmental agencies, 10 private sector business leaders nominated by the Economic Council of the County, and one clergy member nominated by a variety of clergy associations in the County representing a broad-range of faiths. The CJC is now respected as the forum for review of any policy, procedure, program, grant, legislation, or issue that impacts the criminal justice system in the County.

Staffing and Operations

Under the leadership of the Executive Director, the CJC staff facilitates the various committees and projects, as well as, does the minutes, agendas, research, and behind-the-scenes consensus building. The CJC's Research and Planning Unit conducts research to support issues that arise during CJC committee meetings. The CJC's Program Development Unit identifies and implements pilot programs that further the CJC's adopted priorities. Initially, the CJC obtained a comprehensive study of the entire criminal justice system in the County. This 1990 study resulted in almost 100 recommendations for improving the cost effectiveness and efficiency of the system. The CJC then created eight task forces, including the Criminal Justice Information System, Corrections, Drug/Alcohol Abuse Prevention, Crime Prevention, Court System, Human Services, Juvenile Justice/Education, and Law Enforcement to assess the recommendations and develop implementation plans. Over the years this committee structure has evolved into its present form. The CJC has operated through this committee process and invites professionals, citizens, and interested parties from a wide range of disciplines to participate. Over 200 people volunteer their time and talents.

FY 17 Highlights & Accomplishments

- Received a two year \$2-million implementation grant through the Safety and Justice Challenge Grant of the MacArthur Foundation. The first two grants were \$150,000 planning grants. The County was one of twenty sites selected from across the country. The grant is a data-driven exercise to study ways to reduce the local jail population and racial disparities. The grant includes five strategies: 1) reducing the pretrial population through implementation of a risk assessment instrument and other initiatives; 2) diversion from jail and warrant reduction for low-level defendants; 3) case processing efficiencies for pretrial inmates; 4) identifying and then applying remedies to reduce racial and ethnic disparities in the jail population; and 5) creation of a data dashboard to share criminal justice data with system agencies, officials, and the public.
- Held monthly meetings of the CJC's new Community Engagement Task Force to work toward strengthening relationships between criminal justice system agencies and the community. The Task Force held a Community Conversation on June 22nd in Delray Beach with over 100 participants to engage in open discussion about the local criminal justice system.
- Held quarterly meetings of the CJC's new Body Worn Camera Committee to work to an understanding and knowledge base of information about the complexities of this issue including policy development, technology, public expectation, research findings, etc.
- Served as the entity to develop a Behavioral Health Transportation Plan pursuant to Senate Bill 12. The CJC's Public Safety Coordination Council also known as the Corrections Task Force served as the primary entity to vet the plan and provide feedback to the Southeast Florida Behavioral Health Network who led in drafting the plan and presenting it to the Board of County Commissioners.
- Issued a Request For Proposals and oversaw the selection of a vendor for County misdemeanor probation services.
- Provided research services for the numerous task forces and committees under the auspices of the Criminal Justice Commission (CJC). Continued to monitor and evaluate local criminal justice programs and policies funded by the CJC.
- Worked on the transition of the Reentry Program and the Reentry Task Force to the Public Safety Department for sustainability.
- Conducted two 10-week Citizen Criminal Justice Academy's for the Eastern communities and conducted the second ever 4-week Academy for the Western communities with over 130 participants.
- Updated the CJC's Website and initiated plans to make the site more useful by adding clearinghouses of information on body worn cameras and criminal justice data.
- Managed the County Justice Assistance Grants from the U.S. Department of Justice totaling close to \$500,000 per year.
- Conducted a two-day training on strangulation of domestic violence victims and how to identify it in cooperation with the Alliance of Hope.

FY 18 Emerging Issues

- Continue to focus on developing strategies to secure funding for new and innovative system changes and programming to achieve the goals and mission of the Criminal Justice Commission.
- Better focus on raising the profile of the CJC and cultivating a positive image with taxpayers, elected officials, the Board of County Commissioners and County Administration.
- Taking the next steps with the Body Worn Camera Committee to build consensus around shared concerns of local law enforcement agencies.
- Conducting more community engagement activities to build positive relationships between the community and the criminal justice system.
- Implementation of the MacArthur Safety and Justice Challenge strategies.

FY 2018 OBJECTIVES

1. 100% of Criminal Justice Commission's nine meetings will have a quorum.
2. Hold 80% of regularly scheduled meetings (i.e., not cancelled due to lack of quorum or business).
3. Study/vet 90% of all practices, policies, legislative bills, and programs identified by the CJC.

<u>PERFORMANCE MEASUREMENTS</u>	Actual <u>FY 2016</u>	Estimated <u>FY 2017</u>	Projected <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Number of Criminal Justice Commission meetings with a quorum	N/A	NA	9	Output	1
Number of meetings scheduled	N/A	121	75	Output	2
Number of meetings held	N/A	97	60	Output	2
Number of practices, policies, legislative bills, and programs identified	N/A	20	20	Output	3
Number of practices, policies, legislative bills, and programs studies/vetted	N/A	18	18	Output	3

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 415,990	\$ 389,323	\$ 370,000	\$ (19,323)	(5%)
Grants and Other Intergovt.	531,117	439,402	493,550	54,148	12%
Other	36,930	(13,706)	7,400	21,106	154%
Interfund Transfers	5,193	-	-	-	-
Fund Balance	235	79,308	277,473	198,165	250%
SubTotal	\$ 989,465	\$ 894,327	\$ 1,148,423	\$ 254,096	28%
<u>Appropriations</u>					
Personal Services	\$ 695,145	\$ 778,353	\$ 867,433	\$ 89,080	11%
Operating Expenses	128,313	129,723	122,244	(7,479)	(6%)
Grants and Aids	98,197	100,000	200,000	100,000	100%
Transfers	189,764	441,003	495,151	54,148	12%
Reserves	-	106,354	206,302	99,948	94%
SubTotal	\$ 1,111,419	\$ 1,555,433	\$ 1,891,130	\$ 335,697	22%
Ad Valorem Funding	\$ 812,453	\$ 661,106	\$ 742,707	\$ 81,601	12%
Positions	9	9	9	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants and Other Intergovernmental – \$54,148 due to increase in JAG State Solicitation (FDLE) and Department of Justice (DOJ) grants.

Other – \$21,106 increase due to budgeting interest income in the Crime Prevention Fund based on prior year's actual.

Fund Balance – \$198,165 is primarily due to higher revenues and lower expenditures in FY 2016 in the Crime Prevention Fund. This results in a corresponding increase in reserves.

Appropriations

Personal Services - \$89,080 is primarily due to adjustments to health insurance based on actual expenditures.

Grants & Aids – \$100,000 is due to funding for the Frequent User Engagement System program.

Transfers - \$54,148 due to a transfer to Public Safety’s Re-entry Program based on increase in the JAG State Solicitation and DOJ grants.



OFFICE OF COMMUNITY REVITALIZATION

Houston L. Tate, Director

**2300 North Jog Road, Suite 2-East
West Palm Beach, Florida 33411
Phone: 561-233-5303**

Website Address: <http://discover.pbcgov.org/ocr/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To strengthen and improve Palm Beach County neighborhoods by engaging citizens' participation, enhancing governmental response to community needs, and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

Department Overview

The Office of Community Revitalization (OCR) facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. These initiatives are undertaken in partnership with other County departments and outside agencies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals.

Designed to provide neighborhoods with a link to County government, the OCR offers a wide variety of services and programs to assist residents in effectively accessing and utilizing County services and community resources, as well as offer greater opportunities for all citizens and government to interact with each other, contribute and listen, and discuss issues that are important to them. These programs and services are also intended to enable residents to manage community related issues, reverse community decline, and enhance the quality of life in Palm Beach County's neighborhoods.

Primary services include: coordinating and facilitating the Countywide Community Revitalization Team (CCRT) and the Glades Technical Advisory Committee initiatives; assisting residents with accessing and using County services and other community resources; facilitating community-based problem solving and consensus; supporting neighborhood based development through grant programs, technical assistance, and community leadership training; identifying and procuring funding sources in support of OCR programs and initiatives; and collaborating with other County departments in the review of annexations, land use amendments, and development proposals for consistency with community revitalization goals. Programs include the Abundant Community Initiative, the Neighborhood Street Lighting Program, the Neighborhood Home Beautification Program, and the Residents Education to Action Program.

One of the core OCR initiatives is its Community Connect Initiative, designed to provide neighborhoods with a link to County government; increase citizens' access to news and information; increase understanding of local government structure, available programs, services, and community resources; enhance citizens engagement and participation in local problem-solving and decision making; and foster a proactive interaction with local government built on trust, reciprocity, and understanding. The initiative is comprised of a website, a monthly e-mail publication, ongoing news and resource alerts, handouts, individual and community connection meetings, speaking engagements, citizen education, workshops, brochures and handouts, and a referral program.

FY 17 Highlights & Accomplishments

- Registered over 6,000 students from CCRT neighborhoods for participation in the annual Putting Kids First: Back to School Bash, and partnered and leveraged funding once again with all participating agencies to coordinate this year's program to provide over 17,000 disadvantaged students Kindergarten through 12th grade countywide with school supplies, haircuts, recreational activities, health checkups and immunizations, and other services and resources.
- OCR staff was one of the founders and is now a member of a national Asset-Based Neighborhood Organizing Network, spearheaded by the Asset Based Community Development Institute, to share information and tools regarding neighborhood organizing, as well as provide training and consultation services to those desiring to organize their communities.
- Collaborated with Florida Power & Light and County Engineering on the conversion of existing streetlights to LED lights in the Limestone Creek area to address residents' safety concerns and saved the County an estimated \$27,500.
- Facilitated the successful completion of 28 community improvement projects through the America's Next Top Neighborhood Grant Program countywide.
- Developed a partnership with Do Right Church of Jesus Christ, God & the Holy Ghost to provide food to support community events in CCRT neighborhoods throughout the year.
- Developed a partnership with Living Hungry, a nonprofit organization, to provide food, clothing, and personal hygiene products, as well as cleaning items to communities in need.
- Collaborated with the Hispanic Education Coalition of Palm Beach County in its efforts to increase access for Hispanic students to educational programs, engage members of the Hispanic community to understand their concerns and desires regarding public education, and promote initiatives geared towards increasing residents' awareness of available community resources.
- Collaborated with Rebuilding Together of the Palm Beaches and the Paint Your Heart Out Palm Beach County to assist seniors with disabilities, local veterans, families in need, and community groups with exterior painting, home repairs, landscaping improvements, and community cleanups countywide.
- Facilitated several meetings and events to provide technical assistance, training, information and referral to community groups, and partnered with several local organizations to assist with community initiatives in neighborhoods throughout the County.
- OCR Staff received a 2016 Community Giants award from Inner City Youth Golfers', Inc. for dedicated community service.

FY 18 Emerging Issues

- Continue to expand community outreach efforts in CCRT neighborhoods with limited staff and budget resources.
- Continue to secure funding to implement OCR initiatives and programs.
- Develop new community partnerships and identify other resources to help address community needs. Increase in the demand for service deliverables in the CCRT communities continues to be an issue.

FY 2018 OBJECTIVES

1. Continue to strengthen and develop community partnerships and identify other resources that can be used to fulfill Office of Community Revitalization's (OCR) initiatives and address community needs and priorities.
2. Complete implementation of the Abundant Community Initiative Pilot Project in the existing pilot communities, support the formation of one additional neighborhood by facilitating asset identification and neighborhood connections, and develop a resource guide for countywide applicability.
3. Continue to promote and support leadership development and community revitalization efforts by providing training, technical assistance, and partnership opportunities through the Resident Education to Action Program and other OCR initiatives.
4. Continue to respond to and address ongoing specific community needs.
5. Promote greater citizens' accessibility and awareness of OCR programs, services, and community resources through the Department's website.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Number of people assisted through grants, community connect and other publications, speaking engagements, training, technical assistance, referrals, and other resources	16,000	17,000	20,000	Output	3 4
Number of calls and e-mail inquiries responded to	3,000	3,000	3,000	Demand	2 4
Number of new resources identified and obtained	5	8	10	Output	1
Number of groups/associations created through the implementation of the Abundant Community Initiative	3	1	2	Outcome	2
Number of community projects, community meetings, and/or events initiated/planned/completed	85	90	100	Output	4
Increase number of visits to OCR's website	32,992	35,000	38,000	Demand	5

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 21,428	\$ 14,250	\$ 14,250	\$ -	-
Fund Balance	1,337,060	1,509,725	1,600,017	90,292	6%
SubTotal	\$ 1,358,488	\$ 1,523,975	\$ 1,614,267	\$ 90,292	6%
<u>Appropriations</u>					
Personal Services	\$ 627,322	\$ 650,538	\$ 672,799	\$ 22,261	3%
Operating Expenses	116,307	1,439,577	1,390,074	(49,503)	(3%)
Grants and Aids	160,126	379,005	463,879	84,874	22%
Reserves	-	64,342	118,812	54,470	85%
SubTotal	\$ 903,755	\$ 2,533,462	\$ 2,645,564	\$ 112,102	4%
Ad Valorem Funding	\$ 642,121	\$ 1,009,487	\$ 1,031,297	\$ 21,810	2%
Positions	6	6	6	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance – \$90,292 increase due to estimated FY 2017 expenditures being less than budgeted, which also increases available reserves.

Appropriations

Grants and Aids- Increase due to a transfer from the General Fund for the Putting Kids First Program.



OFFICE OF EQUAL OPPORTUNITY

Pamela Guerrier, Director

301 North Olive Avenue, 10th Floor

West Palm Beach, Florida 33401

Phone: 561-355-4884

Website Address: <http://discover.pbcgov.org/equalopportunity>

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote a discrimination free quality of life for Palm Beach County residents through outreach and education and enforcement of federal and local civil rights laws through investigation.

Disability Accessibility

Coordinates and monitors the Disability Accessibility Awareness Grant Program and provides services promoting and protecting the rights of persons with disabilities through referrals and responses to requests for assistance. Additionally, this program disseminates information through training and outreach activities to increase the awareness of physical, attitudinal, programmatic, and accessibility barriers throughout the County.

Equal Employment

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of employment discrimination against employers in the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to employers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to federal counterparts when Office of Equal Opportunity (OEO) lacks jurisdiction.

Fair Housing

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of housing discrimination involving an unfair housing practice in the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to realtors, attorneys, and housing providers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 17 Highlights & Accomplishments

- Investigated or resolved 97 charges of employment discrimination dual-filed with the U.S. Equal Employment Opportunity Commission (EEOC).
- Investigated 64 complaints of housing discrimination dual-filed with the U.S. Department of Housing and Urban Development and sponsored fair housing month events during April.
- Conducted 21 accessibility site visits.
- The County's Equal Employment Ordinance was revised in 2017 to bring the Board membership in line with Board of County Commissioners' directive and to add genetic information as a protected class to be in line with the federal protections enforced by the U.S. Equal Employment Opportunity Commission.

FY 18 Emerging Issues

- There continues to be a steady increase in the number of individuals requesting reasonable accommodations to a housing community's "no pet" policy. The individuals choose not to separate from their animals, since they believe the animals provided them with companionship and/or emotional support to assist with their disability. Also, there has been a steady increase in the number of complaints filed on the basis of familial status regarding restrictive rules applied to families with children.
- The OEO is the designated County agency charged with the responsibility of implementing and monitoring accessibility to persons in the County and to conduct public awareness programs in the County concerning persons with disabilities. The OEO requested proposals to fund projects that provide accessibility and equal opportunity to persons with disabilities. In past years, the funds came from fines collected from parking violations in designated parking spaces. The General Fund is the funding source as of October 1, 2017.
- The County's Housing and Places of Public Accommodation Ordinance was amended in 2014 requiring the County to file and maintain a civil action on behalf of aggrieved persons who elect to have their claims decided in a civil action. This may require the need for additional funding.
- The County's Housing and Places of Public Accommodation Ordinance was amended in 2015 to expand the definition of what is a place of public accommodation under the Ordinance. The expansion may require the need for additional staff.
- The County's Housing and Places of Public Accommodation Ordinance contains provisions that are in conflict with Florida Statutes. OEO has requested assistance from the County's Legislative Affairs Office to amend Florida Statutes.
- The OEO oversees the contract for the Wage Dispute Project with Legal Aid Society of Palm Beach County, Inc. (LAS). LAS has requested funding for Project for another year. OEO is reviewing the request and will make a recommendation to the Board of County Commissioners.

FY 2018 OBJECTIVES

1. Close or issue determinations for dual-filed charges of employment discrimination as required by EEOC contract.
2. Provide at least 20 equal employment intake services.
3. Close or charge 50% of dual-filed fair housing complaints per HUD population classification within 100 days.
4. Close or charge 95% of dual-filed aged fair housing complaints carried over from the prior fiscal year.
5. Conduct accessibility site visits within ten days of citizens' complaint.
6. Issue an accessibility written report within five days after each site visit.
7. Consistently and affirmatively seek to eliminate all prohibited practices under the laws enforced through participation in at least eight educational or outreach events.
8. Close or charge at least 15 complaints per HUD population classification.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Number of individuals trained	985	800	820	Demand	7
Number of Educational and Training Programs	18	20	25	Output	7
Disability Accessibility					
Percent of accessibility site visits completed within 10 days	100%	100%	100%	Demand	5
Percent of accessibility reports issued within 5 days of site visit	100%	100%	100%	Efficiency	6
Equal Employment					
Number of charges investigated	101	97	105	Output	1
Number of intakes referred to EEOC	30	30	28	Demand	2
Number of accessibility site visits	18	21	30	Demand	5
Fair Housing					
Number of cases closed or charged within 100 days	9	6	20	Efficiency	3
Percent of cases closed or charged within 100 days	10%	9%	50%	Demand	3
Percent of cases closed or charged within one year from receipt	100%	100%	100%	Efficiency	4
Number of cases closed or charged	88	68	70	Demand	8

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 72,400	\$ 80,000	\$ 80,000	\$ -	-	
Grants and Other Intergovt.	25,000	100,000	300,000	200,000	200%	
Other	1,795	-	-	-	-	
Fund Balance	172,688	98,293	45,473	(52,820)	(54%)	
SubTotal	\$ 271,883	\$ 278,293	\$ 425,473	\$ 147,180	53%	
<u>Appropriations</u>						
Personal Services	\$ 634,259	\$ 895,852	\$ 929,885	\$ 34,033	4%	
Operating Expenses	103,543	91,055	79,088	(11,967)	(13%)	
Grants and Aids	14,799	30,000	30,000	-	-	
SubTotal	\$ 752,601	\$ 1,016,907	\$ 1,038,973	\$ 22,066	2%	
Ad Valorem Funding	\$ 538,440	\$ 738,614	\$ 613,500	\$ (125,114)	(17%)	
Positions	12	12	12	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - \$200,000 increase due to increasing reimbursements from US Department of Housing and Urban Development for Fair Housing enforcement.

Fund Balance - (\$52,820) decrease due to the loss of Handicap Program Revenue in Fiscal Year 2013. Handicap Parking Fees, Under Article V Chapter 34.191 shall be considered revenue of the Clerk. Fund Balance was insufficient for Fiscal Year 2018 expenses. Expenses have been moved to the General Fund. The remaining Fund Balance, \$45,473, is being transferred to the General Fund to offset the costs.



OFFICE OF INSPECTOR GENERAL

John A.Carey, Inspector General

**100 Australian Avenue
West Palm Beach, Florida 33406
Phone: 561-233-2350**

Website Address: <http://www.pbcgov.com/OIG/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide independent and objective, insight, oversight, and foresight in promoting integrity, efficiency, and overall effectiveness in government.

Department Overview

Authorized under Article XII, Section 2-422 Palm Beach County Code, the Office of Inspector General (OIG) is created and established in Palm Beach County to provide independent oversight of County and Municipal operations; to promote economy, efficiency, and effectiveness in the administration of and, as its priority, to prevent and detect fraud and abuse in programs and operations administered or financed by the County or Municipal agencies; to conduct audits and investigations of, require reports from, and receive full and unrestricted access to the records of all County and Municipal offices; and to deter, detect, prevent, and eradicate fraud, waste, mismanagement, misconduct, and other abuses by elected and appointed County and Municipal officials, employees, County and Municipal agencies and instrumentalities, contractors, their subcontractors, lower tier subcontractors, and other parties doing business with the County and a Municipality and/or receiving County or Municipal funds.

Details on reports issued, recovered costs, and other information can be found on the Office of Inspector General website. Please visit: <http://www.pbcgov.com/oig/>

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 344	\$ 3,000	\$ 3,000	\$ -	-
Inspector General Fee	553,438	951,361	999,612	48,251	5%
Other	11,485	3,100	3,000	(100)	(3%)
SubTotal	\$ 565,267	\$ 957,461	\$ 1,005,612	\$ 48,151	5%
<u>Appropriations</u>					
Personal Services	\$ 2,208,756	\$ 2,436,778	\$ 2,560,086	\$ 123,308	5%
Operating Expenses	354,382	550,980	486,088	(64,892)	(12%)
Capital Outlay	-	10,000	10,000	-	-
Reserves	-	50,000	50,000	-	-
SubTotal	\$ 2,563,138	\$ 3,047,758	\$ 3,106,174	\$ 58,416	2%
Ad Valorem Funding	\$ 1,997,871	\$ 2,090,297	\$ 2,100,562	\$ 10,265	-
Positions	23	23	23	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses – Decrease of (\$54,000) related to prior year one-time purchase of audit software.



OFFICE OF SMALL BUSINESS ASSISTANCE

Tonya Davis Johnson, Director

**50 South Military Trail, Suite 202
West Palm Beach, Florida 33415
Phone: 561-616-6840**

Website Address: <http://discover.pbcgov.org/osba/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide County departments and small businesses with excellent customer service, professional assistance, and technical responsiveness to promote the economic growth, expansion, and increased productivity of small business enterprises in Palm Beach County in accordance with established compliance policies and guidelines.

Department Overview

The Office of Small Business Assistance's (OSBA) primary services include providing business counseling and training to Small Business Enterprises (SBE); assisting individuals in starting a small business; assisting all businesses in obtaining financing; promoting economic opportunity by working with internal and external partners in support of small, minority, and women business enterprises (S/M/WBE); certifying S/M/WBEs; monitoring S/M/WBE participation goals, bids, and County projects; monitoring and reporting S/M/WBE utilization on County contracts; ensuring that SBE subcontractors and subconsultants are paid by Prime contractors via data entry into "Payment Monitoring System"; providing advocacy services to SBEs; arranging networking opportunities between primes and subcontractors; and serving as a voting member of short list and selection committees for contract awards.

FY 17 Highlights & Accomplishments

- In conjunction with resource partners, OSBA continued to provide bi-monthly technical assistance and direct access to their programs and services to entrepreneurs and small business owners in the Glades.
- Participated in the 11th Annual Palm Beach Partners Business Matchmaker Conference & Expo. This event brought together more than 30 sponsors/vendors and over 100 conference attendees to participate in workshops and power talks which provided information on upcoming projects for partner agencies.
- Presented the 4th Annual Small Business Week activities which included a Doing Business with Palm Beach County workshop; a presentation of successful certified SBEs detailing their experiences doing business with Palm Beach County, and a small business boot camp.

FY 18 Emerging Issues

- Mason Tillman Associates, Ltd. will complete the disparity study and present its final study report to the Small Business Advisory Committee, community organizations, and the Board of County Commissioners in the first quarter of FY 2018.
- Present a Lunch & Learn Series for certified S/M/WBEs to provide added value to their certification. The Lunch and Learn workshop series will include How to do Business with Palm Beach County, How to Complete Schedules 1-4, Responsive, Responsible Bidding, and Certification 101.
- Continue to monitor the rate of unemployment, retirement, and the correlating increase in entrepreneurship. OSBA will seek to identify resource partners to assist and provide direct services to this growing population of entrepreneurs.
- Collaborate with resource partners and prime contractors to present informational workshops to increase small business participation due to the increase of contracting opportunities with Palm Beach County and governmental agencies.
- Collaborate with the Center for Technology, Enterprise and Development (TED Center) to provide technical assistance and one-on-one business counseling to small businesses located in the Glades.

FY 2018 OBJECTIVES

1. Improve the reporting of S/M/WBE utilization for FY 2018.
2. Sponsor and/or participate in 60 outreach events annually.
3. Provide professional assistance through access to 10 small business development training sessions for start-up and existing businesses.
4. Present four seminars for local small businesses for the 5th Annual Small Business Week activities to be held in May 2018.
5. Hold four planning meetings to renew interest and participation in the Palm Beach County (PBC) Banking Consortium.
6. Generate \$35,000 in revenue for fees collected for certification, recertification, expedited and modification applications.
7. Complete compliance reviews within 15 days of receipt.
8. Complete certification/recertification application review within 90 business days.

<u>PERFORMANCE MEASUREMENTS</u>	Actual <u>FY 2016</u>	Estimated <u>FY 2017</u>	Projected <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Meet with ISS bi-monthly to review programs designed to capture data	6	6	6	Outcome	1
Number of outreach events sponsored or participated	55	45	60	Input	2
Training sessions for start-up and existing businesses	11	10	10	Outcome	3
Small Business Week activities	4	4	4	Outcome	4
PBC Banking Consortium planning meetings	4	4	4	Outcome	5
Revenue generated	\$37,303	\$35,000	\$35,000	Outcome	6
Percentage of compliance reviews completed within 15 days	100%	100%	100%	Efficiency	7
Percentage of certification/recertification application completion within 90 business days	100%	100%	100%	Efficiency	8

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Licenses & Permits	\$ 36,000	\$ 35,000	\$ 35,000	\$ -	-
Other	1,303	-	-	-	-
SubTotal	\$ 37,303	\$ 35,000	\$ 35,000	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 687,533	\$ 729,664	\$ 777,346	\$ 47,682	7%
Operating Expenses	161,193	191,571	185,405	(6,166)	(3%)
Capital Outlay	2,670	-	-	-	-
SubTotal	\$ 851,396	\$ 921,235	\$ 962,751	\$ 41,516	5%
Ad Valorem Funding	\$ 814,093	\$ 886,235	\$ 927,751	\$ 41,516	5%
Positions	7	7	7	-	-

Non-Department Operations



FISCAL YEAR 2018

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
Non-Ad Valorem Revenues					
Other	\$ 138,734	\$ -	\$ -	\$ -	-
SubTotal	\$ 138,734	\$ -	\$ -	\$ -	-
Appropriations					
Personal Services	\$ 29,241	\$ 200,000	\$ 200,000	\$ -	-
Operating Expenses	16,137,092	17,107,598	17,469,247	361,649	2%
Capital Outlay	(19,377,930)	(19,718,235)	(20,967,130)	(1,248,895)	6%
SubTotal	\$ (3,211,597)	\$ (2,410,637)	\$ (3,297,883)	\$ (887,246)	37%
Ad Valorem Funding	\$ 3,350,331	\$ (2,410,637)	\$ (3,297,883)	\$ (887,246)	37%

SIGNIFICANT CHANGES

Appropriations

Operating Expenses- \$361,649 increase primarily due to an increase in Casualty Self Insurance premiums offset by decreases in other administrative expenses such as communication services, insurance and surety bonds outside, etc.

Charge-Offs- (\$1,248,895) increase is primarily due to an increase in the Indirect Cost Allocation Plan cost pools and changes in usage by departments.

This budget provides for certain administrative expenses of the County as listed below:

	FY 2017 Budget	FY 2018 Budget
Casualty Self Insurance	\$3,005,424	\$3,448,866
Waste Disposal	580,000	597,400
Unemployment Compensation	200,000	200,000
Audit Services	796,800	821,000
Inspector General	2,064,406	2,100,562
Communication Services	1,888,000	1,780,000
Utilities/Electric	5,820,000	5,820,000
Utilities/Water	1,220,000	1,256,600
Property Assessments	260,000	300,000
Ins. & Surety Bonds Outside	358,810	150,000
Dues & Memberships	585,000	592,719
Telephone Equipment/Installation	7,000	5,000
Legal Services	10,000	10,000
Filing Fees	90,000	100,000
Other	422,158	487,100
Charge-Offs (Indirect Costs Allocation Plan)	<u>(19,718,235)</u>	<u>(20,967,130)</u>
Total	<u>\$(2,410,637)</u>	<u>\$(3,297,883)</u>

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Appropriations</u>					
Reserves	\$ -	\$ 100,246,436	\$ 108,197,831	\$ 7,951,395	8%
SubTotal	\$ -	\$ 100,246,436	\$ 108,197,831	\$ 7,951,395	8%
Ad Valorem Funding	\$ -	\$ 100,246,436	\$ 108,197,831	\$ 7,951,395	8%

Included in this category are various operating reserves not related to any specific department. Following is a list of these reserves:

	FY 2017 Budget	FY 2018 Budget
General Fund		
Reserves for Contingency	\$20,000,000	\$20,000,000
Reserves for Balance Brought Forward	79,555,000	89,497,943
Bond Waiver Fund	691,436	699,888
Total	\$100,246,436	\$108,197,831

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
Appropriations					
Grants and Aids	\$ 29,971,510	\$ 34,625,662	\$ 39,519,200	\$ 4,893,538	14%
SubTotal	\$ 29,971,510	\$ 34,625,662	\$ 39,519,200	\$ 4,893,538	14%
Ad Valorem Funding	\$ 29,971,510	\$ 34,625,662	\$ 39,519,200	\$ 4,893,538	14%
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Upon adoption of a Community Redevelopment Plan, pursuant to chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District and Children's Services Council. Taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agencies for community redevelopment.

The above amount includes \$38,603,938 from the General Fund \$915,262 from Fire Rescue for the Westgate/Belvedere Home Redevelopment Agency.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 37,608	\$ 32,376	\$ 37,000	\$ 4,624	14%	
Fines & Forfeitures	27,022	26,735	17,000	(9,735)	(36%)	
Other	8,489	(2,238)	1,100	3,338	149%	
Fund Balance	82,307	75,526	49,594	(25,932)	(34%)	
SubTotal	\$ 155,426	\$ 132,399	\$ 104,694	\$ (27,705)	(21%)	
<u>Appropriations</u>						
Transfers	\$ 67,433	\$ 132,399	\$ 100,000	\$ (32,399)	(24%)	
Reserves	-	-	4,694	4,694	100%	
SubTotal	\$ 67,433	\$ 132,399	\$ 104,694	\$ (27,705)	(21%)	
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-	
Positions	-	-	-	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance – (\$25,932) decrease used to fund ongoing operations. This decrease has a direct correlation to the decrease in transfers.

Appropriations

Transfers – (\$32,399) decrease more accurately reflect actual expenditures, which has been lower than expected for adult drug court.

Programs/Services

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine to support assistance grants for drug abuse treatment or relevant State Attorney programs. The Palm Beach County Drug Abuse Trust Fund was established in 1989 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission in 1992.

Around 2002, the State Attorney redirected half of the cost of prosecution revenue to the Drug Abuse Trust Fund. This allowed the fund to accumulate a fund balance. The State later directed the State Attorney to use the revenue to cover the State Attorney's budget shortfall. Any Cost of Prosecution revenues that are still posted to the Drug Abuse Trust Fund relate to charges earlier than 2009.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 53,385	\$ 20,000	\$ 20,000	\$ -	-
Other	23,128	16,100	13,250	(2,850)	(18%)
Fund Balance	2,021,499	1,837,786	1,567,057	(270,729)	(15%)
SubTotal	\$ 2,098,012	\$ 1,873,886	\$ 1,600,307	\$ (273,579)	(15%)
<u>Appropriations</u>					
Personal Services	\$ 130,331	\$ 150,057	\$ 8,443	\$ (141,614)	(94%)
Operating Expenses	102,327	291,767	122,591	(169,176)	(58%)
Grants and Aids	60,000	-	-	-	-
Transfers	-	-	229,023	229,023	100%
Reserves	-	1,432,062	1,240,250	(191,812)	(13%)
SubTotal	\$ 292,658	\$ 1,873,886	\$ 1,600,307	\$ (273,579)	(15%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance – (\$270,729) decrease is due to spending of previously collected amounts and reduced revenues. This decrease has a direct correlation to the decrease in reserves.

Appropriations

Personal Services – (\$141,614) decrease is a result of moving the Climate Change & Resiliency program and associated personnel expenses to the General Fund.

Operating Expenses – (\$169,176) decrease is primarily due to the transfer of the Climate Change & Resiliency program to the General Fund.

Transfers – \$229,023 increase to cover cost associated with the Climate Change & Resiliency program.

Programs/Services

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violation of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County, and not for general operations and maintenance. Projects may be proposed by either the Department of Environmental Resources Management or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 277,419	\$ 270,000	\$ 270,000	\$ -	-
Other	11,667	-	-	-	-
SubTotal	\$ 289,086	\$ 270,000	\$ 270,000	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 600,779	\$ 600,000	\$ 620,000	\$ 20,000	3%
SubTotal	\$ 600,779	\$ 600,000	\$ 620,000	\$ 20,000	3%
Ad Valorem Funding	\$ 311,693	\$ 330,000	\$ 350,000	\$ 20,000	6%
Positions	-	-	-	-	-

Program/Services

The Value Adjustment Board (VAB) is a quasi-judicial body composed of County Commission, School Board, and citizen members. The VAB hears appeals from property owners concerning the valuation (for tax purposes) of their property. The VAB may appoint Special Magistrates to hear petitions on its behalf. Funding is split between the County (60%) and the School Board (40%). Partial expenses are offset by a Filing Fee of \$15.00 per petition. Recommendations from the Special Magistrates are taken into consideration when the petition is determined. The VAB is facilitated by the Clerk & Comptroller's Board Services Department. It is the Clerk's Statutory duty (§193 and §194, Florida Statutes) to collect petitions, hold hearings, provide notices, and prepare and hold VAB meetings.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 950,687	\$ 905,000	\$ 906,000	\$ 1,000	-
Fund Balance	618,626	535,076	663,772	128,696	24%
SubTotal	\$ 1,569,313	\$ 1,440,076	\$ 1,569,772	\$ 129,696	9%
<u>Appropriations</u>					
Operating Expenses	\$ 882,056	\$ 1,045,000	\$ 1,045,000	\$ -	-
Reserves	-	395,076	524,772	129,696	33%
SubTotal	\$ 882,056	\$ 1,440,076	\$ 1,569,772	\$ 129,696	9%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance – \$128,696 increase due to estimated FY 2017 expenditures being less than budgeted, which also increases available reserves.

Programs/Services

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County’s Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
Appropriations					
Operating Expenses	\$ 1,617,078	\$ 1,465,391	\$ 1,345,101	\$ (120,290)	(8%)
Grants and Aids	544,707	751,135	691,135	(60,000)	(8%)
SubTotal	\$ 2,161,785	\$ 2,216,526	\$ 2,036,236	\$ (180,290)	(8%)
Ad Valorem Funding	\$ 2,161,785	\$ 2,216,526	\$ 2,036,236	\$ (180,290)	(8%)

SIGNIFICANT CHANGES

Program/Services

In this category are various non-department operating appropriations made during the past two years and/or to be made in FY 2018. The following is a list of these operations and, where applicable, the budgeted appropriations.

	FY 2017 Budget	FY 2018 Budget
Impact Fee Office	\$28,000	\$8,067
Other Court Costs	73,000	55,000
Information Systems	694,391	660,034
Tuition Reimbursement	75,000	75,000
Municipal Expense	550,000	550,000
Wage Dispute	133,000	140,000
Collection Services	7,000	7,000
FEMA Mapping	250,000	250,000
OIG Appeal	5,000	0
Uber Litigation	50,000	0
Pahokee Marina FEMA Match	100,000	100,000
Climate Control	60,000	0
County Fire Control	41,135	41,135
Hurricane Preparedness	<u>150,000</u>	<u>150,000</u>
Total	<u>\$2,216,526</u>	<u>\$2,036,236</u>

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 683,028	\$ 680,000	\$ 580,000	\$ (100,000)	(15%)
Other	15,783	(23,550)	(17,600)	5,950	25%
Fund Balance	1,114,409	1,163,009	1,229,451	66,442	6%
SubTotal	\$ 1,813,220	\$ 1,819,459	\$ 1,791,851	\$ (27,608)	(2%)
<u>Appropriations</u>					
Grants and Aids	\$ 641,466	\$ 1,819,459	\$ 1,791,851	\$ (27,608)	(2%)
SubTotal	\$ 641,466	\$ 1,819,459	\$ 1,791,851	\$ (27,608)	(2%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fines & Forfeitures – (\$100,000) to align budget with current trends. The decrease of this revenue source results in a smaller amount of statutory reserves, which corresponds to the increase in Other Revenues.

Other – The increase of \$5,950 is a result of an increase income on investments.

Program/Services

For each fine imposed by law pertaining to civil traffic penalties, Florida Statutes Chapter 318.1215, the “Dori Slosberg Driver Education Safety Act”, authorized the courts to impose and collect an additional fine of up to \$5. This additional fine is required to be used for driver education programs in public and non-public schools. The Palm Beach County Driver Education Trust Fund was established in 1992 by the Board of County Commissioners (BCC) with the adoption of a \$3 surcharge for each civil traffic penalty. In 2006, they increased the surcharge from \$3 to \$5. Funds are collected by the Clerk and Comptroller and distributed to the Palm Beach County School District each quarter. Disbursement of funds to non-public schools are available as part of the grant program. Eligibility requirements for non-public schools are outlined in Ordinance 2002-071.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Fines & Forfeitures	\$ 64,573	\$ 52,271	\$ 58,000	\$ 5,729	11%	
Other	6,649	(32)	1,850	1,882	5881%	
Fund Balance	216,691	271,657	329,752	58,095	21%	
SubTotal	\$ 287,913	\$ 323,896	\$ 389,602	\$ 65,706	20%	
<u>Appropriations</u>						
Reserves	\$ -	\$ 323,896	\$ 389,602	\$ 65,706	20%	
SubTotal	\$ -	\$ 323,896	\$ 389,602	\$ 65,706	20%	
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-	
Positions	-	-	-	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fines & Forfeitures – The \$5,729 increase reflects the upward trend in Domestic Violence Surcharge fees.

Fund Balance – \$58,095 increase is a result of low expenditures in FY 2017, which also increases available reserves.

Other - \$1,882 increase is due to budgeting for interest income based on prior year's actuals

Appropriations

Reserves – The \$65,706 increase is a reflection of the increase in Fund Balance and low expenditures from FY 2017.

Programs/Services

The Domestic Violence Trust Fund was established in Fiscal Year 2002 by Florida Statutes 938.08. The Statute requires that, in addition to any sanction imposed for a violation of s. 784.011, s. 784.021, s. 784.03, s. 784.041, s. 784.045, s.784.048, s. 784.07, s. 784.08, s. 784.081, s. 784.082, s. 784.083, s. 784.085, s. 794.011, or for any offense of domestic violence described in s. 741.28, the court shall impose a surcharge of \$201. A portion of the surcharge, in the amount of \$115, shall be provided to the governing board of the County and must be used only to defray the costs of incarcerating persons sentenced under s. 741.283 and provide additional training to law enforcement personnel in combating domestic violence.



Other County Funded Programs



FISCAL YEAR 2018

DEPARTMENT SUMMARY

Mission Statement

To follow the Health and Human Services Element of the Comprehensive Plan of Palm Beach County goals and objectives and the recommendations of the Citizens Advisory Committee that address the availability of health and human services necessary to protect the health, safety, and welfare of its residents, by providing funding to qualifying non-profit organizations to provide health and human services related to the approved service categories.

Funds may be used to provide a wide range of health and human services within six competitive service categories including Behavioral Health, Domestic Abuse/Sheltering, Economic Stability/Poverty, Homelessness, Senior Services, and Special Needs. An additional category is Non-Competitive. These are long standing partnerships that deliver critical services the County has invested in with agencies that serve a countywide demand or special projects that are part of a strategic initiative in which the County is participating.

FY 18 Objectives

1. Reduce behavioral health challenges to 80% of Behavioral Health program participants by providing adequate funding to provider agencies and evaluating provider performance through contract term.
2. Increase access to 79% of Domestic Abuse/Sheltering program participants to violence-free living by providing adequate funding to provider agencies and evaluating provider performance through contract term.
3. Increase Self-Sufficiency for 84% of Economic Stability/Poverty participants program participants.
4. Assist 76% of Homeless program participants to find stable housing.
5. Ensure 80% of Senior Services program participants enjoy high quality of life.
6. Increase the independence of 84% of Special Needs program participants.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Behavioral Health					
Program participants will learn strategies to reduce behavior health challenges	93%	73%	80%	Outcome	1
Domestic Abuse/Sheltering					
Program participants will increase access to violence free living conditions	79%	79%	79%	Outcome	2
Economic Stability/Poverty					
Program participants will increase self-sufficiency	83%	84%	84%	Outcome	3
Homelessness					
Program participants, homeless families or those at risk for becoming homeless, will become stably housed	83%	76%	76%	Outcome	4
Senior Services					
Program participants will remain in highest quality living condition that meets their basic needs	90%	80%	80%	Outcome	5
Special Needs					
Program participants will achieve goals to build social, emotional, intellectual, and/or physical skills increasing their independence.	93%	84%	84%	Outcome	6

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 2,121	\$ -	\$ -	\$ -	-
SubTotal	\$ 2,121	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Grants and Aids	\$ 11,522,679	\$ 12,132,221	\$ 12,615,187	\$ 482,966	4%
SubTotal	\$ 11,522,679	\$ 12,132,221	\$ 12,615,187	\$ 482,966	4%
Ad Valorem Funding	\$ 11,520,558	\$ 12,132,221	\$ 12,615,187	\$ 482,966	4%

SIGNIFICANT CHANGES

Appropriations

Grants & Aids – \$482,966 increase represents a 3% increase that was allocated to across the board and also a carryover of \$119,000 to assist with the Assertive Community Treatment (ACT) Team project. Assertive Community Treatment (ACT) Team is being piloted to determine if the ACT model, which provides multidisciplinary, flexible treatment, and support to people with mental illness and/or substance abuse would be more successful in serving targeted population in County parks for homeless.

Program/Services

The Financially Assisted Agencies program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state, and local funding sources that support our County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidenced based programming and outcome measures that ensure effective changes in people's lives in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid out on a unit cost basis, and funds cannot be used to initiate or to pursue litigation against the County.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
Appropriations					
Grants and Aids	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-
SubTotal	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-
Ad Valorem Funding	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-

Program/Services

Funding to the Health Care District of Palm Beach County is provided to manage the Edward J. Healey Rehabilitation and Nursing Center (formerly known as the Palm Beach County Home) and to contribute toward Palm Beach County’s required contribution to state Medicaid funding. The funding to the Healey Center is \$9,100,000 with the remaining used towards Medicaid match. During the 2013 Florida Legislative session, Senate Bill 1520 was enacted which established a fixed percentage of responsibility to each county. Palm Beach County’s required contribution is 5.9% of the adopted state amount of \$287.9 million. The amount required for Medicaid match is \$16.91 million in FY 2018 with the County contributing \$5.9 million and Health Care District funding \$11.01 million.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
Appropriations					
Grants and Aids	\$ 2,285,211	\$ 2,114,162	\$ 2,114,162	\$ -	-
SubTotal	\$ 2,285,211	\$ 2,114,162	\$ 2,114,162	\$ -	-
Ad Valorem Funding	\$ 2,285,211	\$ 2,114,162	\$ 2,114,162	\$ -	-

Programs/Services

The Palm Beach County Health Department (PBCHD) Environmental Health section provides services specified by County ordinance including inspection and licensing for water services for public drinking water systems, private water wells, irrigation wells, sewage and waste services, individual septic tanks, sewage treatment plants, private lift stations, landfills, hazardous waste, and biomedical waste handling. Environmental hazards services are provided for sanitary nuisances, air pollution control, lead monitoring, beach water sampling, and illegal or accidental hazardous spill investigations. Zoonotic and vector-borne disease prevention services are provided such as mosquito/encephalitis monitoring and rodent and arthropod investigations. Public health planning and preparedness services are provided for post-disaster community needs assessments, emerging pathogens, pandemic influenza, and smart growth/healthy community issues. The department also provides family day care and child care facility licensing.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 7,898,204	\$ 7,218,634	\$ 7,196,725	\$ (21,909)	-
SubTotal	\$ 7,898,204	\$ 7,218,634	\$ 7,196,725	\$ (21,909)	-
Ad Valorem Funding	\$ 7,898,204	\$ 7,218,634	\$ 7,196,725	\$ (21,909)	-

<u>Program/Service</u>	FY 2018 Budget
Tri-Rail Extension Operating Deficit	\$1,565,000
RTA Funding	2,670,000
Code Enforcement Services Glades Communities	361,725
County Culture Program	200,000
DJJ Pre-Disposition Costs	<u>2,400,000</u>
Total	<u>\$7,196,725</u>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, preserve, and maintain the public records and public funds with integrity and accountability.

Department Overview

The Florida Constitution established the independent office of the Clerk & Comptroller as a public trustee, responsible for safeguarding public records and public funds in the roles of the County's Chief Financial Officer, Treasurer, Inspector General/Auditor, Clerk of the Board of County Commissioners, Clerk of the Court, and County Recorder. As an elected constitutional officer, the Clerk & Comptroller is directly accountable to the residents of Palm Beach County. As the third largest of the 67 Clerk's offices in Florida, the Clerk & Comptroller's employees serve a local population of approximately 1.4 million citizens from seven locations and reach customers throughout the world on the internet at www.mypalmbeachclerk.com. The organization is committed to being a world-class leader in customer service, employee satisfaction, and standards of excellence. As recognition of these accomplishments, the office has been a recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, Centre for Fiduciary Excellence Certification, the Government Finance Officer's Certificate of Achievement for Excellence in Financial Reporting, and the Distinguished Budget Presentation Award. Most recently, the office was recognized by Harvard University's Ash Center for Democratic Governance and Innovation at the John F. Kennedy School of Government in American Government Bright Ideas award.

Programs and Services

The Clerk & Comptroller monitors the County budget, revenue, debt, and spending. The Clerk processes payments for the County ensuring each serves a public purpose, complies with the law, and is within the County's budget. The Clerk also maintains an accurate set of financial records in order to produce all required financial statements and reports to comply with state and federal laws and generally accepted accounting principles. As Treasurer, the Clerk actively manages and earns interest income on the County's \$1.6 billion investment portfolio. As Inspector General/Auditor, the Clerk conducts independent risk-based and financial audits, including the audit of all County expenditures. Accountability is ensured through regular independent audits conducted by eleven state, local, and judicial entities. As Clerk of the Board of County Commissioners, the Clerk maintains the records of the County Commission and other meetings and provides all meeting minutes and video to the public via the Clerk's website.

FY 17 Highlights & Accomplishments

- Continued use of the Wells Fargo Payment Manager Program, which provides vendors the option to receive payment via a merchant account vs. a paper check, generating a cash rebate for the County of \$371,784 for FY2016.
- Continued implementation of the electronic retention of County financial records initiative with County ISS eliminating the need for costly storage space and shelving.
- Received the Award for Excellence in Financial Reporting for the County's Comprehensive Annual Financial Report (CAFR) for the 27th consecutive year.
- Received the Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR) for the 10th consecutive year.
- Assisted County Fire Rescue with the Kronos timekeeping system implementation.
- Implemented a new payment process related to the Senior Tracking and Referral System (STARS), transitioning from a manual posting system to an automated interface to Advantage and electronic document upload to Trakman for paperless document storage.
- Received the Centre for Fiduciary Excellence (CEFEX) certification for implementing best practices in the investment management of County funds for the 7th consecutive year.
- Earned the highest yield on the investment of County funds for the third year in a row when compared to 27 large peer counties nationwide.
- Implemented online Direct Deposit for Clerk employees.
- Implemented a "Virtual Fund Review Dashboard" which effectively replaced paper workpaper files with an electronically-linked system.

FY 18 Emerging Issues

- The primary issue continues to be the need to leverage technology to both streamline processes for efficiency and provide long-term cost effectiveness to minimize the financial burden on tax payers. To address this issue, the Clerk's Office is proactively developing strategies to: 1) Identify an automated and comprehensive document management solution for County financial records; 2) Enhance the utilization of banking and treasury management services which provide a revenue return to the County; 3) Eliminate the need for manual processing of all information between the numerous systems within the County.
- The security of financial information is another issue the Clerk's Office is addressing. With the incidents of financial fraud continuing to increase and Florida having one of the highest identify theft complaint rates in the nation, our office continuously works to identify and develop solutions to protect County credit card/financial transactions and lower the risk of data theft.

FY 2018 OBJECTIVES

1. Finalize the transition of the Merchant Services credit card terminals from voice to data jacks in response to County's new phone/VOIP system.
2. Assist County Risk Management with the implementation of GASB 75, "Accounting and Financial Reporting for Post-employment Benefits other than Pensions".
3. Complete the implementation of a fully paperless process for County payroll by providing pay cards in lieu of paper checks for County employees.
4. Complete the implementation of People Tools upgrade, which includes paperless reporting for County departments.
5. Complete migration of all County Departments from an unsupported pay system (Time Server) to new time system in HRIS.
6. Test AMS Advantage Debt & Treasury Module for enhanced financial system integration and improved financial reporting.
7. Implement automated spousal support payments through Peoplesoft.
8. Implement Phase III of employee reimbursements, generating an interface to upload tuition, and travel directly into Advantage Finance system from HRIS.
9. Initiate Phase Two of the Electronic Payment Technology project to minimize check payments and maximize ACH and other automated forms of payment.
10. Increase the number of County Departments using the PCard (Purchasing Card) program for travel.
11. Financial Receipting System upgraded to accept manual payments and wires.
12. Implement the new Finance Special Assessment system (FSA).
13. Enhance the FSA Web Page to allow Public access.
14. Implement credit card payment option on the Public Access Web page for FSA and Propane Sales Tax.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2016</u>	<u>Estimated</u> <u>FY 2017</u>	<u>Projected</u> <u>FY 2018</u>	<u>Type</u>	<u>Obj</u>
Percentage compliance with investment policies	100%	100%	100%	Outcome	
Payroll checks and advices issued	167,249	168,920	168,920	Output	
Percentage of payroll checks issued w/o errors	99.84%	99.90%	99.90%	Outcome	
Payroll checks printed	8,100	4,200	3,200	Output	
Invoices & interface transactions processed	196,500	200,000	200,000	Output	
Percentage of A/P checks issued w/o errors	99.02%	99.10%	99.25%	Outcome	

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Excess Fees	\$ 994,843	\$ 500,000	\$ 500,000	\$ -	-
SubTotal	\$ 994,843	\$ 500,000	\$ 500,000	\$ -	-
<u>Appropriations</u>					
Transfers	\$ 11,934,081	\$ 12,567,844	\$ 13,299,247	\$ 731,403	6%
ISS Transfers	1,388,680	1,426,980	1,266,427	(160,553)	(11%)
SubTotal	\$ 13,322,761	\$ 13,994,824	\$ 14,565,674	\$ 570,850	4%
Ad Valorem Funding	\$ 12,327,918	\$ 13,494,824	\$ 14,065,674	\$ 570,850	4%
Positions	137	139	139	-	-

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect rights and liberties, uphold and interpret the law, and provide for the peaceful resolution of disputes.

Department Overview

Palm Beach County is served by the Fifteenth Judicial Circuit under the direction of the Chief Judge and Court Administrator, pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. It is one of twenty judicial circuits in the state. The Circuit is comprised of two levels of court: Circuit Court and County Court. The Court Administrator has support staff to assist the Chief Judge in administrative functions including personnel, finance, court support programs, technology, court reporting, court interpreting, and intergovernmental relations. The Main Judicial Center is located in downtown West Palm Beach. Courthouse annexes are located in Palm Beach Gardens, Delray Beach, Belle Glade, and the Criminal Justice Complex on Gun Club Road. The Circuit Court has jurisdiction over civil cases with a value of \$15,000 and higher, as well as felony, domestic relations, foreclosure, juvenile, probate, and County Court appeal cases. A total of 35 Judges preside in the Circuit Court. The County Court has jurisdiction over civil cases with a value up to \$15,000, as well as misdemeanor and traffic cases. A total of 19 Judges preside in the County Court.

FY 18 Objectives

1. Continue to work with County staff on the Master Plan and the build-out of the 7th and 8th floors of the Main Courthouse.
2. Continue to work with County staff to enhance security for the Judiciary, Magistrates, Court staff, and litigants in the North County Courthouse.
3. Secure funding to hire a System Administrator II to manage servers, hardware, and software for all digital mission critical services and related responsibilities.
4. Secure funding to address hardware, software, and warranty needs for old and outdated technology equipment.
5. Secure funding to hire a County Court Case Manager to address specialized case management issues pertaining to Unified Family Court.

FY 17 Highlights & Accomplishments

- Witness Management Program conducts on average 7,411 depositions annually. The ability for Law Enforcement, civilian witnesses, defense attorneys, and state attorneys to meet in a centralized and secure location for low cost depositions, as operated by Court Administration staff, promotes the Circuit's goal of efficient and timely cash flow.
- The Court Analyst is instrumental in assisting the Chief Judge and Court Administrator with the operations of the Court by providing analysis and reports on court data. Among other uses, the information allows the Chief Judge and the Court Administrator to balance caseloads, monitor dispositions, and ensure the timely and efficient handling of caseloads.
- Veteran's Court celebrates its 7th year of operations in November 2017. Since its inception, 1,444 cases with Veteran litigants have been assigned to Veteran's Court. Consequently, the special handling of these cases by a Judge who volunteers his time to the VA Court has saved the Palm Beach County taxpayers approximately \$2,475,000 as a result of reduced and unnecessary incarceration as well as the linkage of Veterans to treatment services offered by the Veterans' Health Care Administration.
- The Mental Health Specialty Division continues to process litigants swiftly, returning competent defendants to the original division so they can face their charges, and sending incompetent and not guilty by reason of insanity defendants to community or hospital treatment, which reduces jail days and provides defendants with needed treatment.
- Since Inception, Therapeutic Court has served 34 children, with 10 children reaching permanency through adoption and one through permanent guardianship while significantly reducing the number of: placement changes (132 to 44); Baker Acts (82 to 15); runaway episodes (56 to 21); school changes (87 to 45); and psychiatric medication use (64 to 44).
- Early Childhood Court began in 2016 as a collaborative problem solving court for dependent families with children from birth to three years of age. The Program has assisted 15 families with two children reaching permanency through reunification and two children reaching permanency through adoption. The Program assists by providing child parent psychotherapy, more frequent judicial oversight, increased visitation, and ensuring each child's developmental needs are being met.
- The Juvenile Division, through expedited case processing, has been instrumental in reducing the number of days a juvenile spends at the Palm Beach County Detention Center. The benefit is twofold—a savings to the Palm Beach County tax payers and the increased likelihood that a juvenile litigant is directed to the services he or she needs.

FY 18 Emerging Issues

- The Court and its staff continue to face office space constraints for staff and the lack of large courtrooms which would be used for large jury pools, ensure public safety, and allow for multiple defendant trials without creating a safety concern. The Court is asking for the buildout of a courtroom floor, now, with another floor for the consolidation of Court Administration as soon as funding becomes available.
- The Magistrates in the Main Courthouse have inadequate and inadequately secure hearing rooms in the Main Courthouse. Two hearing rooms are needed immediately.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 171,487	\$ 151,572	\$ 151,572	\$ -	-
Other	1,336	-	-	-	-
Interfund Transfers	302,907	358,988	315,000	(43,988)	(12%)
SubTotal	\$ 475,730	\$ 510,560	\$ 466,572	\$ (43,988)	(9%)
<u>Appropriations</u>					
Personal Services	\$ 752,289	\$ 789,124	\$ 865,161	\$ 76,037	10%
Operating Expenses	857,790	934,071	1,276,380	342,309	37%
SubTotal	\$ 1,610,079	\$ 1,723,195	\$ 2,141,541	\$ 418,346	24%
Ad Valorem Funding	\$ 1,134,347	\$ 1,212,635	\$ 1,674,969	\$ 462,334	38%
Positions	12	13	13	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - Increase of \$342,000 in casualty insurance premiums.

DEPARTMENT SUMMARY

Department Overview

Court Technology provides a diverse and rapidly expanding range of services to the County and Circuit Courts. Court Technology's 15 staff members are responsible for a complex range of services, including desktop support of over 1,000 devices in 77 courtrooms, web design and hosting, systems administration, and application development/support. To ensure that courtroom proceedings are uninterrupted due to technical failure, Court Technology provides primary support for all court partners in all court rooms. This support includes hardware, software, and staff supporting the Clerk of Court, State Attorney, Public Defender, and Regional Conflict Counsel, as well as computers provided for use by any party appearing before the court. Additionally, Court Technology is responsible for the research and development of new products and services, and the timely compliance with Legislative and Supreme Court mandates for the implementation of new services, including e-filing, e-service, e-signature, file-less courtrooms and the continuing development of new judicial software that aggregates all case information and document images together for judges to use on the bench in lieu of paper files in the courtroom.

FY 18 Objectives

1. Continue to explore ways to provide non-English speaking court users with effective, efficient, and timely services through technological solutions, such as Video Remote Interpreting.
2. Replace and expand aging, out-of-warranty hardware hosting mission critical applications to support increased demand.
3. Continue to enhance and implement our judicial viewer software throughout the Circuit.
4. Continue to implement litigant system allowing for e-submission of proposed orders to the Court.
5. Continue phased implementation of work flow, judicial viewer, and other software to all Court branches and judicial partners to provide effective and efficient services.
6. Collaborate with Electronic Services and Security, part of the Facilities Department, to replace courtroom audio mixers with more sophisticated digital technology, resulting in reduced downtime, and fewer staff hours to support in-courtroom service calls.

FY 17 Highlights & Accomplishments

- Developed and deployed a production instance of our new judicial viewer (JVS), which included a wide variety of critical feature enhancements.
- Palm Beach County's Judicial Viewer System is the only software system to receive a full certification on its first attempt.
- The Clerk & Comptroller migrated the remaining court records from the (County ISS managed) Banner Case Management System to the (Clerk managed) ShowCase case management system.
- The addition of over 100 new computers and articulating arm monitors provides a platform to assist the court and litigants to fully realize the efficiencies of an electronic courtroom.
- The court technology central recording storage room was fitted with environmental infrastructure requisite for its eventual conversion to a court technology server room.
- In 2016, Court Administration received one-time funding to participate in a pilot project to test the remote appearance of court interpreters. The pilot was successfully implemented in three courtrooms, and reduced the overall project cost (and the Court's request for funding to the County) by \$50,000. In 2017, 11 additional rooms were deployed for remote appearance of court interpreters, for a total of 14 courtrooms implemented to complete the project. This resulted in a total savings to the county of \$137,230.

FY 18 Emerging Issues

- The explosive demand for technology services outstrips the funding made available by the County. The growth is due to the shift in responsibility from the County to the Court after the County decommissioned the Banner Case Management System, as well as a Legislative mandate to convert the court system from a paper system to an electronic one. Educating the County to the sharp increase in technology necessary for the Court to function is prerequisite to ensure funding to meet the demands upon the Court system.
- Legislative/Supreme Court mandates for e-everything courts and court partners continue to increase demand for court technology services both for the court, and for the judicial partner's court technology supports in the Circuit's 77 courtrooms/hearing rooms.
- Engaging Palm Beach County's self-represented litigants (often those who are too poor to afford an attorney), by increasing the efficacy technological solutions and providing access to technology in lieu of paper.
- A growing demand for interpreting services in the Palm Beach court system requires new, technology driven solutions. Remote court interpreting allows a centralized group of certified court language interpreters to appear via video, significantly increasing the number of hearings each interpreter can appear at each day.
- Increasing the response time to the public and court partners by converting the request process for the official court record to an electronic one. This will enable the record to be provided to the judiciary and justice partners via secure intranet, as well as providing access to contractual transcriptionists via secure extranet.
- Mandates have prompted significant expansion in courtroom hardware which is reaching end of life. The funding requested by Court Technology to replace/extend warranties was cut by the County for FY 2018. Continuity strategies must be developed should these devices begin failing without funding for replacement.
- Additional staff is required to assist with court technology services and infrastructure.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 2,461,405	\$ 2,150,000	\$ 2,150,000	\$ -	-
Other	659	(107,500)	(107,500)	-	-
SubTotal	\$ 2,462,064	\$ 2,042,500	\$ 2,042,500	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 987,662	\$ 1,229,313	\$ 1,389,173	\$ 159,860	13%
Operating Expenses	2,288,863	2,739,223	2,900,010	160,787	6%
Capital Outlay	365,673	482,437	442,438	(39,999)	(8%)
SubTotal	\$ 3,642,198	\$ 4,450,973	\$ 4,731,621	\$ 280,648	6%
Ad Valorem Funding	\$ 1,180,134	\$ 2,408,473	\$ 2,689,121	\$ 280,648	12%
Positions	13	15	15	-	-

DEPARTMENT SUMMARY

Department Overview

The Palm Beach County Law Library serves the legal and law-related informational needs of Palm Beach County. The Law Library provides an access point for equal justice under the Law to Palm Beach County residents, judges, attorneys, students, local government officials, and pro-se patrons. It provides legal reference and referral services within the guidelines of Florida Statute 454.23. The law library cooperates with the community to enhance knowledge of the law and to facilitate access to the justice system. The Palm Beach County Law Library's goal is to provide patrons with up-to-date legal information.

FY 18 Objectives

1. Continue to provide the public and court users with current and up-to-date legal publications and easy access to electronic legal information (Westlaw).
2. Continue to review the legal collection to ensure it is current and allow for expansion for new publications.
3. Engage in outreach projects with local associations and educational institutions to enhance the community's knowledge of the law library and its services.

FY 17 Highlights & Accomplishments

- The Main Judicial Complex Law Library served approximately 15,250 pro se litigants, attorneys, and other members of the public in fiscal year 2017.
- The Delray Beach Courthouse Law Library served approximately 6,000 pro se litigants, attorneys, and other members of the public in fiscal year 2017.
- Twenty-four attorneys became members of the law library. Attorneys pay \$120 annually for lower-cost printing, email service, and the usage of a computer room with internet access.
- The Palm Beach County Law Library continues to become user-friendly with the addition of the Practical law database in Westlaw and a new printing system for usage.
- Staff grew from four to five employees, allowing for the opening to the public of the North County Law Library

FY 18 Emerging Issues

- Exploring new initiatives to address the needs of the ever increasing number of pro se litigants in all divisions of the Court to ensure fair access to justice and legal resources.
- Exploring the needs of non-English speaking patrons of the law library.
- Evaluating the current security procedures in all law libraries to ensure that the libraries remain safe and secure locations for the public.
- Evaluating the technology needs of the law library, including the option of offering judge's e-books for their judicial libraries.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 307,614	\$ 303,996	\$ 284,800	\$ (19,196)	(6%)
Licenses & Permits	47,843	36,500	36,500	-	-
Other	43,892	17,546	14,487	(3,059)	(17%)
Fund Balance	480,761	462,953	418,015	(44,938)	(10%)
SubTotal	\$ 880,110	\$ 820,995	\$ 753,802	\$ (67,193)	(8%)
<u>Appropriations</u>					
Personal Services	\$ 204,459	\$ 240,692	\$ 288,526	\$ 47,834	20%
Operating Expenses	151,386	169,996	171,043	1,047	1%
Capital Outlay	26,811	28,765	28,765	-	-
Reserves	-	381,542	265,468	(116,074)	(30%)
SubTotal	\$ 382,656	\$ 820,995	\$ 753,802	\$ (67,193)	(8%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	4	5	5	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance – (\$44,938) decrease is due to the spending down of previously collected revenues. This also resulted in a decrease in reserves.

Appropriations

Personal Services – During FY 2017, a part time position increased from 20 to 30 hours. This not only increases the salary, but also now includes health insurance benefits.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide high quality legal representation to people whose lives or liberty are at stake.

Department Overview

The Public Defender's Office provides quality criminal defense representation at trial and appellate levels involving juvenile, misdemeanor, felony, capital felony offenses, and civil commitment proceedings for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

FY 18 Emerging Issues

- The State of Florida is asking this agency to go paperless in more areas such as budget, accounting, payroll and personnel. The electronic transmission of these documents will also increase the security of sending these documents instead of sending them via email or fax. To meet these needs this agency will require additional funding for software and hardware. The vendor, Computer Information and Planning, Inc. (CIP) will need to make changes and add additional features to our current software package. These changes will result in an increased annual maintenance cost to the agency for future budget cycles.
- We located to this office space at 421 3rd Street in August of 1992. After 25 years, the office space is in need of some significant maintenance projects. The projects include cleaning (front brass doors, windows, walk/front porch, carpet), carpet replacement, and patching and repainting of the office space.

FY 18 Objectives

1. Continue to move towards a paperless environment and provide staff training for new skills and procedures to operate within the paperless environment.
2. Continue to provide a level of high quality business technology support.
3. Continue to align technology systems to support statewide e-filing initiatives.
4. Continue State Attorney Case Management System (STAC) Program data exchange efforts with justice partners.
5. Continue engagement of records destruction decreasing the cost and need of warehouse storage.
6. Continue observation, review, and implementation of needed changes to the Mental Health Division and its operations to keep up with the growing number of clients impacted by mental illness.

DEPARTMENT FINANCIAL SUMMARY

					<u>Change (FY 17-FY 18)</u>		
			<u>FY 16 Actual</u>	<u>FY 17 Budget</u>	<u>FY 18 Budget</u>	<u>\$</u>	<u>%</u>
<u>Non-Ad Valorem Revenues</u>							
Other			\$ 485	\$ -	\$ -	\$ -	-
SubTotal			\$ 485	\$ -	\$ -	\$ -	-
<u>Appropriations</u>							
Operating Expenses			\$ 193,654	\$ 245,367	\$ 267,770	\$ 22,403	9%
SubTotal			\$ 193,654	\$ 245,367	\$ 267,770	\$ 22,403	9%
Ad Valorem Funding			\$ 193,169	\$ 245,367	\$ 267,770	\$ 22,403	9%

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote the fair, impartial, and expeditious pursuit of justice, ensure safer communities, and encourage effective coordination in the criminal justice system.

Department Overview

The State Attorney's Office (SAO) is a Law Enforcement agency that serves a dual function of prosecution and investigation. Prosecution efforts include handling over 60,000 felony, misdemeanor and juvenile cases every year in an effort to protect this community. The cases range from the most heinous homicides to criminal traffic offenses. The office has over 110 prosecutors, approximately 180 staff and 12 sworn police investigators who work as a committed team to hold individuals who commit crimes accountable for their actions. Responsibilities range from reviewing all arrests that occur in Palm Beach County and filing or diverting cases, to disposing and trying all cases in the courtroom. Investigative duties focus on human trafficking, violent crimes, organized crime, money laundering, child pornography, domestic offenses, sober homes and public corruption related offenses. Prosecutors and law enforcement work closely to build very serious and complicated cases against those who prey upon our most vulnerable. The special role the office plays in the criminal justice system carries with it a major responsibility to this community.

FY 18 Emerging Issues

- As courtrooms become more digitized and use less paper, there are multiple issues that surround the SAO. Computer costs needed to maintain our case management system and courtroom software are increasing. Greater resources and support costs are expected to properly equip our personnel, allow for outside access to our servers and software programs by all police officers and other outside agencies and ensure the accuracy of all processes.
- The use of Body Cameras by law enforcement will require the SAO to purchase over 100 software licenses from each vendor who is used by a law enforcement agency to house the evidence videos that will be used for criminal prosecution.
- The State Attorney's Office has expanded its work on public corruption investigations and prosecutions, in addition to investigation and prosecution of fraud crimes against the elderly, drug trafficking, sober homes abuses and local gangs. The Assistant State Attorneys work directly with law enforcement at crime scenes and during investigations exposing them to safety and security issues as any other law enforcement officer.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 663	\$ -	\$ -	\$ -	-
SubTotal	\$ 663	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 267,133	\$ 288,705	\$ 385,139	\$ 96,434	33%
Capital Outlay	-	-	60,945	60,945	100%
Transfers	2,114	2,538	2,960	422	17%
SubTotal	\$ 269,247	\$ 291,243	\$ 449,044	\$ 157,801	54%
Ad Valorem Funding	\$ 268,584	\$ 291,243	\$ 449,044	\$ 157,801	54%

SIGNIFICANT CHANGES

Appropriations

Operating Expenses: Increase related to \$95,797 in casualty insurance premiums.

Capital Outlay: Increase of \$60,945 is a one-time expense for new radios.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide a fair and equitable tax roll according to Florida Statutes, administer all exemptions, and serve the public of Palm Beach County in a courteous manner.

Department Overview

The Property Appraiser, an elected Constitutional Officer, is responsible for identifying, locating and valuing all property within the County for ad valorem tax purposes. The office applies tax rates as adopted by the various taxing authorities to each parcel of property in order to produce a tax roll upon which ad valorem taxes are collected. This is the tax base for ad valorem funds that provides for the function of County government, the School Board, municipalities, and other various ad valorem districts.

The Property Appraiser also administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions and maintains the county base map. The office manages property ownership records, descriptions of buildings and property characteristics, and other relevant property specific information. The Property Appraiser's office is a primary source of real estate and personal property information which is available to the public through its website, www.pbcgov.org/papa

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
Appropriations					
Property Appraiser Commission	\$ 18,852,419	\$ 19,335,000	\$ 20,210,000	\$ 875,000	5%
Refund – Property Appraiser Commission	(1,312,276)	(1,000,000)	(1,000,000)	-	-
Postage Expense	259,632	280,000	270,000	(10,000)	(4%)
SubTotal	\$ 17,799,775	\$ 18,615,000	\$ 19,480,000	\$ 865,000	5%
Ad Valorem Funding	\$ 17,799,775	\$ 18,615,000	\$ 19,480,000	\$ 865,000	5%
Positions	257	260	253	(7)	(3%)

The commissions paid to the Property Appraiser are calculated based on the proportionate share of taxes levied the previous fiscal year times the Property Appraiser’s appropriation budget. The County’s proportionate share increased by 0.3% compared to last year. The Property Appraiser’s appropriation budget increased by 1.1% from \$24.1 million to \$24.4 million, resulting in an increase in commissions paid to the Property Appraiser.

DEPARTMENT SUMMARY

Department Overview

The Sheriff, an independently elected constitutional officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities. The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

Operations

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners. The Operations program includes all major functional areas of the Sheriff's budget: 1) General Law Enforcement; 2) Corrections and Detention Alternative Facilities; 3) Court Services & Bailiffs; and 4) Other Expenses.

Law Enforcement Trust Fund

The Law Enforcement Trust Fund (LETf) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes. Florida Statute 932.7055 prohibits LETf revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

Grants

The Palm Beach County Sheriff's Office Grants Department continues to pursue alternative funding. In addition to the pursuit of new funding opportunities, the Sheriff's Office continues to manage the financial and programmatic aspects of all current grant awards received. The Palm Beach County Sheriff's Office Grants Department will continue to expand in terms of both the acquisition of new funding and in the management of new and established grant-funded programs.

FY 18 Objectives

1. Community policing countywide to provide citizens with greater access to agency services and a more rapid response to community needs.
2. Enhance Reserve Deputy Program to reduce employee costs.
3. More effective accountability to citizens through enhanced technology allowing more agency transparency.
4. Continue to reduce public assistance fraud through pro-active investigations into public housing fraud, food stamp fraud, and insurance fraud.
5. Enhance business practices and continue the ongoing review of the budget process.
6. Continue to work with State Attorney on Sober Homes Task Force.
7. Regional policing for greater connection to the community and more efficient deployment of services.
8. Automate desktop crime analysis and mapping.
9. Expand grant funding resources to address crime prevention and the reduction of crime countywide.
10. Continue as Chairman of Homeland Security for South Florida and coordinate domestic security for law enforcement agencies.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 69,738,131	\$ 74,440,738	\$ 76,611,059	\$ 2,170,321	3%
Fines & Forfeitures	1,534,704	435,000	435,000	-	-
Grants and Other Intergovt.	4,023,926	652,520	5,437,764	4,785,244	733%
Licenses & Permits	13,595	10,000	10,000	-	-
Excess Fees	5,387,338	5,000,000	-	(5,000,000)	(100%)
Other	3,835,542	3,337,000	3,381,000	44,000	1%
Fund Balance	3,309,167	2,798,192	3,087,290	289,098	10%
SubTotal	\$ 87,842,403	\$ 86,673,450	\$ 88,962,113	\$ 2,288,663	3%
<u>Appropriations</u>					
Operating Expenses	\$ 241,219	\$ 300,000	\$ 285,000	\$ (15,000)	(5%)
Transfers	567,047,802	600,401,142	636,632,421	36,231,279	6%
Reserves	-	2,575,972	2,689,268	113,296	4%
SubTotal	\$ 567,289,021	\$ 603,277,114	\$ 639,606,689	\$ 36,329,575	6%
Ad Valorem Funding	\$ 482,794,031	\$ 516,603,664	\$ 550,644,576	\$ 34,040,912	7%
Positions	4,032	4,131	4,186	55	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - budget is based on mid-year estimates; the FY 2018 budget will be amended to reflect grant activity that occurred following budget development.

Excess Fees – As the result of unexpected expenses in 2017 (Hurricane Matthew, Hurricane Irma, and POTUS requirements) no excess fees are anticipated.

Appropriations

Positions 55 - Expansion of contract and grant funded positions, civilian support requirements, and reconciliation of long-term overages created these new positions in the 2018 budget.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide an environment to conduct fair and nonpartisan County, State, and Federal elections for the voters of Palm Beach County.

Department Overview

The Supervisor of Elections' (SOE) personnel perform several functions which include, but are not limited to 1) Maintenance of voter records including party affiliation, updated mailing information, and voter history; 2) Recruiting, training, and scheduling of precinct poll workers for elections and maintaining poll workers' work history; 3) Service to support Early and Absentee Ballot Voting options, an increasingly preferred choice for voting; 4) Voting Equipment maintenance and storage to ensure premium working condition of the SOE's voting equipment, preparation of the equipment for elections, and management of equipment distribution to and from polling precincts; 5) Information Technology management of Palm Beach County voter records in the Florida Voter Registration System, tabulation of all election results, and oversight of all computer operations; and 6) Management of business related affairs including the SOE's fiscal requirements, permanent and temporary staff payroll, human resources, purchasing, and business accounts.

Four offices are strategically located in West Palm Beach, Belle Glade, Palm Beach Gardens, and Delray Beach to serve the voting public. In addition, the SOE's Service Center in Riviera Beach is the location for voting equipment storage, voting tabulation, absentee ballot processing, and voter records retention.

FY 17 Highlights & Accomplishments

- Successfully conducted the General Election in November 2016.
- Provided services to municipalities for the March 2017 Uniform Municipal Elections.
- Refined utilization and programming of ePollBooks used by election workers for voter check-in at Early Voting and Precinct locations. The ePollBook sign in promptly records and reports accurate voter history and enhances election workers' productivity.
- Replaced aging Pitney Bowes equipment to provide for increased production of Absentee Ballots.
- Reviewed cyber-security provisions and added additional filters to address security concerns regarding computer operations.

FY 18 Emerging Issues

- Continued growing trend in early voting and Vote By Mail voting.
- Growing diversity in the voting population, requiring increased language capability of election office staff and poll workers.
- Legislative actions and election law changes which require appropriate training of staff.

FY 18 Objectives

1. Plan and implement the Countywide Primary Election in August 2018, and approximately 18 Municipal Elections in March 2018.
2. Manage voter records, voter history, and the compilation of required reporting of election activities.
3. Continue to enhance capability for timely and accurate reporting of election results.
4. Improve productivity and service levels of staff through continued training and cross training.
5. Provide quality training of election workers to enable accuracy and timely voting at all polling locations.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 343,493	\$ -	\$ -	\$ -	-
Grants and Other Intergovernmental	221,634	-	-	-	-
Excess Fees	2,163,296	1,000,000	1,000,000	-	-
Other	199	-	-	-	-
SubTotal	\$ 2,728,622	\$ 1,000,000	\$ 1,000,000	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 565,326	\$ -	\$ -	\$ -	-
Transfers	11,495,110	11,469,978	9,667,598	(1,802,380)	(16%)
SubTotal	\$ 12,060,436	\$ 11,469,978	\$ 9,667,598	\$ (1,802,380)	(16%)
Ad Valorem Funding	\$ 9,331,813	\$ 10,469,978	\$ 8,667,598	\$ (1,802,380)	(17%)
Positions	46	51	51	-	-

SIGNIFICANT CHANGES

Appropriations

Transfers – Decrease in budget reflects budgeted savings primarily in Postage (\$516,882) and Printing and Graphics (\$305,170) due to election cycle.

DEPARTMENT SUMMARY

MISSION STATEMENT

As a constitutional officer, the Tax Collector is responsible for the collection and distribution of taxes and fees for the benefit of our community.

Department Overview

The Tax Collector, an elected constitutional officer, is responsible for the collection and distribution of Ad Valorem taxes and non-Ad Valorem assessments levied by the County, School Board, municipalities, and special taxing districts. Additional responsibilities include collection of business tax receipts, issuance of adult entertainment licenses, and collection of tourist development tax for Palm Beach County. The Tax Collector is also the Executive Agent for the State of Florida to register and title motor vehicles and vessels, sell hunting and fishing licenses, issue driver's licenses, and collect certain sales taxes and other miscellaneous fees. Final approval authority for the budget of the Tax Collector resides with the State Department of Revenue. Funding for the operation of the Tax Collector's Office is provided from various commissions charged by the Tax Collector for services provided. "Excess Revenues" (additional funds remaining after all expenditures have been paid) are returned at the end of the fiscal year, on a pro rata basis, to the various taxing/assessment authorities that have been charged commissions.

DEPARTMENT FINANCIAL SUMMARY

	FY 16 Actual	FY 17 Budget	FY 18 Budget	Change (FY 17-FY 18)	
				\$	%
<u>Appropriations</u>					
Tax Collector Commission	\$ 37,817,236	\$ 40,310,000	\$ 42,200,000	\$ 1,890,000	5%
Refund – Tax Collector Commission	(29,507,617)	(31,100,000)	(27,700,000)	3,400,000	11%
Postage Expense	79,054	85,000	85,000	-	-
SubTotal	\$ 8,388,673	\$ 9,295,000	\$ 14,585,000	\$ 5,290,000	57%
Ad Valorem Funding	\$ 8,388,674	\$ 9,295,000	\$ 14,585,000	\$ 5,290,000	57%
Positions	315	322	322	-	-



What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next five-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.
2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.
3. Provides an important implementation device for growth management.
4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.
5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.
6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of \$25,000 and an expected useful life in excess of one year.

Examples of typical capital improvements include:

➤ Road construction and paving.	➤ New and expanded physical facilities for the community.
➤ Large scale rehabilitation or replacement of existing facilities.	➤ Purchase of equipment items that have a relatively long period of usefulness.
➤ The cost of engineering or architectural studies and services relative to a specific improvement.	➤ The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification, cost projections, statement of impact on the County's annual operating budget, implementation schedule, as well as support for the County's Comprehensive Plan. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Five-Year CIP is formally adopted by the Board as the Capital Budget with the following four years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners utilizes the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, departments, boards, and the County Commission must coordinate their actions to accomplish a successful program for capital improvements in the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as, its relative importance in the department's program.

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance, these departments have the following responsibilities in the capital programming process:

1. Provides assistance, if needed, in the preparation of requests.
2. Receives and reviews the cost projections in project requests.
3. Provides information and assistance to OFMB in the analysis of the County's financial requirements.
4. Provides assistance to the County Administrator, County Commission, and staff in preparing the Commission adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission. Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfactions of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria address issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project as being identified in a revitalization/ redevelopment area or a coastal high-hazard area. In addition, each proposal is identified by one of the following Growth Management Tiers:

*Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve*

Why a Project is needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;
2. Eliminate existing deficiencies as described by the minimum levels of service;
3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;
4. Maintain levels of service as new growth occurs;
5. Increase existing levels of service to desired levels of service;
6. Provide for the renewal/replacement, and improvement to, existing public infrastructure and physical assets; and
7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of project prioritization categories:

1. *Essential:* projects that are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.
2. *Necessary:* projects that are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.
3. *Desirable:* projects that are related to enhancing the desirability of Palm Beach County as a place to live or visit. More specifically, to enhance quality of life, or maintain physical assets; but are not needed to correct imminent health and safety hazards and are not needed to maintain level of service.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive “special consideration” in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;
2. Provide adequate evacuation in the event of an emergency; or
3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from its capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services that do not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the following: cost of doing business; size of the County; and types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget includes the cost of maintaining and operating new facilities and infrastructure built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2018 capital budget are roads, parks and buildings which were necessitated for the County's role in providing these basic services to its citizens. Included in this document is the backlog of infrastructure, repair, and replacement projects that will be funded by the one cent sales surtax that was passed during the November 8, 2016 election.

Long term operations and maintenance costs resulting from the Five-Year Capital Improvement Program are addressed in this section under “Impact of Capital Projects on the Operating Budget” and “Estimated Operating Impact of Capital Projects” on pages 388 and 389-390.

The FY 2018 Capital Improvement Program (CIP) has appropriations totaling \$1.38 billion which reflects all new funding and project balances from prior years. The CIP is financed primarily through bonds, impact fees, balances brought forward, and taxes. The chart on pages 354 and 355 provides a summary by category of the FY 2018 CIP budget adopted by the Board.

The CIP document, published separately, includes a detail listing for each capital project approved for FY 2018 as well as estimates for FY 2019 to FY 2022. The following is a link to the CIP Document.

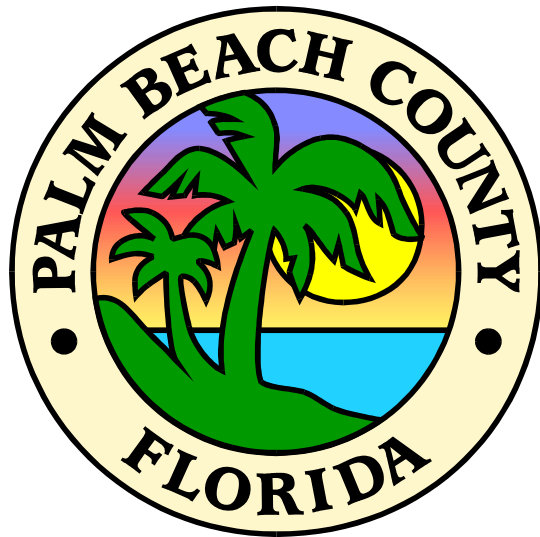
<http://discover.pbcgov.com/ofmb/budget/Pages/Capital-2018.aspx>

The total new capital approved by the Board for FY 2018 totals \$308 million. Projects are grouped as large or small following the definitions listed below.

Large Project (nonrecurring): a capital project (new construction or renovation) with an anticipated total cost of \$250,000 or more, excluding all maintenance projects regardless of total cost. However, requests for capital projects relating to the issuance of a bond, regardless of the total cost of the project, and projects consisting of both renovation and renewal/replacement are grouped in this category.

Small Project/Capital Maintenance: a capital projects (new construction or renovation) with an anticipated total cost of less than \$250,000, including all capital maintenance (renewal/replacement) projects regardless of the total cost. All requests for capital projects to aid government agencies or private organizations such as grants, subsidies and contributions regardless of the total cost of the project.

Pages 360 through 387 include a summary by department of new approved capital projects including the funding source. For "large" (nonrecurring) projects, the project description is also included.



CAPITAL BUDGET

	Criminal Justice	Environmental Land & Bchs.	Fire Rescue	General Government	County Library
Ad Valorem Taxes	\$0	\$250,000	\$5,015,000	\$27,103,381	\$8,000,000
Enterprise Revenue	0	0	0	0	0
Interest & Other	37,250	2,798,144	117,900	13,308,000	173,900
Gas Tax	0	0	0	0	0
Grants	0	650,987	0	1,313,329	0
Assessments	0	0	0	0	0
Impact Fees	110,000	0	1,100,000	1,400,000	550,000
Loan/Bonds Proceeds	0	0	0	0	0
One Cent Infrastructure Surtax	0	0	0	0	0
Tourist Development Tax	0	6,354,713	0	0	0
Balances Forward	4,557,891	19,876,392	18,250,543	147,522,730	21,357,030
Total Revenue	\$4,705,141	\$29,930,236	\$24,483,443	\$190,647,440	\$30,080,930

CAPITAL BUDGET

	Criminal Justice	Environmental Land & Bchs.	Fire Rescue	General Government	County Library
Projects	\$1,448,159	\$27,736,167	\$23,345,642	\$156,206,996	\$6,784,319
Transfers	0	587,585	0	11,836,363	0
Reserves	3,256,982	1,606,484	1,137,801	22,604,081	23,296,611
Appropriations	\$4,705,141	\$29,930,236	\$24,483,443	\$190,647,440	\$30,080,930

REVENUES BY CATEGORY

Parks and Recreation	Infrastructure Surtax	Five Year Road Program*	Street & Drainage	Airports	Water Utilities	Total
\$3,900,000	\$0	\$0	\$0	\$0	\$0	\$44,268,381
0	0	0	0	60,273,399	45,630,700	105,904,099
2,772,807	(3,131,274)	21,617,599	63,800	1,303,000	54,000	39,115,126
0	0	6,937,968	0	0	0	6,937,968
300,000	0	3,834,009	0	33,884,857	1,985,000	41,968,182
0	0	0	700,000	0	595,000	1,295,000
3,024,000	0	14,539,987	0	0	0	20,723,987
0	0	0	0	0	0	0
0	71,935,487	0	0	0	0	71,935,487
0	0	0	0	0	0	6,354,713
22,956,721	47,395,431	409,916,250	10,421,014	140,251,812	201,982,778	1,044,488,592
\$32,953,528	\$116,199,644	\$456,845,813	\$11,184,814	\$235,713,068	\$250,247,478	\$1,382,991,535

APPROPRIATIONS BY CATEGORY

Parks and Recreation	Infrastructure Surtax	Five Year Road Program*	Street & Drainage	Airports	Water Utilities	Total
\$21,462,120	\$105,116,747	\$123,657,105	\$980,101	\$145,365,715	\$216,293,970	\$828,397,041
63,012	11,082,897	1,027,375	0	33,495,399	9,985,000	68,077,631
11,428,396	0	332,161,333	10,204,713	56,851,954	23,968,508	486,516,863
\$32,953,528	\$116,199,644	\$456,845,813	\$11,184,814	\$235,713,068	\$250,247,478	\$1,382,991,535

* Based on the Five Year Road Program Adopted by the BCC on July 11, 2017.

HISTORY CAPITAL PROJECTS BY TYPE

Project Type	Actual FY 2015	Actual FY 2016	Estimated FY 2017	Budget FY 2018
Criminal Justice	\$1,384,098	\$1,831,685	\$643,617	\$4,705,141
Environmental Lands & Beaches	15,688,697	7,098,330	5,235,402	29,930,236
Fire Rescue	15,370,641	1,868,383	1,228,722	24,483,443
General Government	79,158,163	172,110,298	106,032,357	196,908,257
County Library	1,808,689	912,689	113,830	30,080,930
Parks and Recreation	4,939,846	8,880,109	9,598,018	32,953,528
Palm Tran	0	0	114,450	0
Five Year Road Program *	22,384,370	28,128,338	19,742,474	450,584,996
Street & Drainage	1,830,711	185,570	90,168	11,184,814
Infratstructure Surtax	0	0	3,002,953	116,199,644
Department of Airports	54,285,726	82,227,067	37,591,043	235,713,068
Water Utilities Department	63,272,892	54,926,371	52,949,080	250,247,478
Total	\$260,123,833	\$358,168,840	\$236,342,114	\$1,382,991,535

Most capital projects span multiple years from initial appropriation to completion. The above data for FY 2015-2017 reflects the actual and estimated amount of the project budgets expended during that year. The FY 2018 reflects all new funding and project balances from prior years.

**Based on the Five Year Road Program Adopted by the BCC on July 11, 2017.*



Reserves included in FY 2018 Capital Budget

176.5M NAV 08 CTF, Jail Expand/Pub Bldg	\$	7,922
Law Enfc/Impct Fees Z2 Rd Patl		3,249,060
Criminal Justice	\$	3,256,982
Unit 11 Acquisition/Enhancement	\$	662,465
South Lox Sl Wetland Restoration		135,765
Beach Improvement		547,193
South Lake Worth Inlet		237,423
Environmental Capital Projects Fund		23,638
Environmental Lands & Beaches	\$	1,606,484
Fire Rescue Improvement	\$	617,405
Fire Rescue Impact Fees		520,396
Fire Rescue	\$	1,137,801
10.0M NAV 13 CP, ISS VOIP	\$	358,584
27.8M NAV Tax 13 CP, Convention Center Hotel		21,362
68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct		1,339,300
65.360M NAV Pub Imp Tax Rev Bond 15C CP, Prof Sports Fac Pr		766,816
56.645M NAV Pub Imp Rev Bonds, 15D CP, Prof Sports Fac Proj		516,416
Impact Fee Assistance Program - Roads Zone 1		594,824
Impact Fee Assistance Program - Roads Zone 2		482,413
Impact Fee Assistance Program - Roads Zone 3		301,207
Impact Fee Assistance Program - Roads Zone 4		290,660
Impact Fee Assistance Program - Roads Zone 5		570,032
Impact Fee Assistance Program - Parks Zone 1		43,586
Impact Fee Assistance Program - Parks Zone 2		43,653
Impact Fee Assistance Program - Parks Zone 3		94,395
Pud Civic Site Cash Out		2,233,407
RR&I for 800 Mhz Sys		11,378,005
Public Building Impr Fund		-
Public Building Impact Fees		1,588,996
TDC-Bldg Renewal & Replacement		1,514,838
Impact Fee Program - Public Building		80,109
Capital Outlay		338,619
E911 Carry Forward Capital		46,859
General Government	\$	22,604,081
Library Improvement Fund	\$	2,672,712
Library Expansion Prgm		17,838,480
Library Impact Fees		2,785,419
County Library	\$	23,296,611

Reserves included in FY 2018 Capital Budget

25.0M GO 03, Recreational & Cultural Facilities	\$ 30,358
25.0M GO 05, Recreational & Cultural Improvements	39,062
50.0M GO 06, Waterfront Access	134,146
6.1M Sunshine#8 06, Park & Marina Improv	317
Park Improvement Fund	253,827
Park Impact Fees Z-1	1,726,218
Park Impact Fees Z-2	2,586,790
Park Impact Fees Z-3	6,657,678
Parks and Recreation	\$ 11,428,396
Transportation Improvmt Fund	\$ 138,234,520
Road Impact Fee Zone 1	38,267,416
Road Impact Fee Zone 2	41,636,132
Road Impact Fee Zone 3	17,394,014
Road Impact Fee Zone 4	19,391,079
Road Impact Fee Zone 5	51,629,621
Abacoa Trust Sub Account	5,151,038
Proportionate Share Trust Fund	17,564,092
Proportionate Share Fund - Zone 2	519,510
Proportionate Share Fund - Zone 3	1,777,689
Proportionate Share Fund - Zone 5	596,222
Five Year Road Program	\$ 332,161,333
Unicorp Improvement Fund	\$ 10,204,713
Street & Drainage	\$ 10,204,713
Airport Capital Projects	\$ 1,286,997
Airports Imp & Dev Fund	15,115,801
Airport Passenger Facility Chgs	36,661,719
Noise Abatement & Mitigation	2,749,045
Airports Restricted Assets Fd	1,038,392
Airports	\$ 56,851,954
Renewal & Replacement	\$ 1,000,000
Capital Improvements	16,612,072
WUD FPL Reclaimed Water Renewal & Replacement	5,133,549
WUD FPL Debt Service Coverage Fund	1,222,887
Water Utilities	\$ 23,968,508
TOTAL RESERVES IN CAPITAL BUDGET	\$ 486,516,863

DEPARTMENT OF AIRPORTS
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Interest & Other</u>	<u>Total Budget</u>
Small Capital Projects						
A107	All Airports - Design and Engineering	0	2,000	0	0	2,000
A253	Lantana Airport - Miscellaneous Projects	0	10	0	0	10
A232	North County Airport - Miscellaneous Projects	0	43	0	0	43
A268	PBIA - Airside Projects	0	110	0	0	110
A039	PBIA - Demolition	0	50	0	0	50
A043	PBIA - Environmental Projects	0	50	0	0	50
A030	PBIA - Equipment Airport Administration	0	102	0	0	102
A031	PBIA - Equipment Grounds Maintenance	0	1,058	0	0	1,058
A032	PBIA - Fire Rescue Improvement	0	4	0	0	4
A029	PBIA - Operations Equipment	0	15	0	0	15
A212	PBIA - Terminal Improvements	0	1,500	0	0	1,500
A035	PBIA - Terminal Maintenance Equipment	0	394	0	0	394
	Total Appropriations	0	5,336	0	0	5,336
<u>Fund</u>	<u>Funding recap</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Interest & Other</u>	<u>Total Budget</u>
4110	Airport Capital Projects	0	1,623	0	0	1,623
4111	Airports Improvement and Development Fund	0	3,713	0	0	3,713
	Total	0	5,336	0	0	5,336

ENGINEERING AND PUBLIC WORKS
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Surtax</u>	<u>Total Budget</u>
Large Capital Projects				
1556	Bridge Replacements-Belvedere Rd over E-3 Canal	0	450	450
1555	Bridge Replacements-Prosperity Farms over SFWMD C-17 Canal	0	500	500
1557	Bridge Replacements-Wabasso Dr over LWDD Lat. 2 Canal	0	150	150
1448	CR880 Canal Bank Stabalization	0	2,000	2,000
1560	Drainage (Pipe Replacements)-Sections of Indiantown Rd	0	200	200
1559	Drainage (Pipe Replacements)-Sections of Randolph Siding Rd	0	300	300
1558	Drainage (Pipe Replacements)-Various Locations Countywide	0	500	500
1561	Pathways-Hood Rd from Briarlake Dr to W. of Turnpike	0	200	200
R118	Pavement Management/Roadway Striping FY2018	5,000	0	5,000
1540	Resurfacing-Brown's Farms Rd	0	200	200
1571	Resurfacing-Cannon Gate (Residential Roads)	0	400	400
1574	Resurfacing-Community Dr/Haverhill Rd to Military Trl	0	200	200
1570	Resurfacing-Congress Ave/Lake Ida Rd to Summit Dr	0	500	500
1568	Resurfacing-Congress Ave/Miner Rd to S. of Hypoluxo Rd	0	600	600
1539	Resurfacing-CR880	0	300	300
1572	Resurfacing-Duda Extension/CR880 to Gator Blvd	0	300	300
1569	Resurfacing-Golf Rd/Military Trl to Congress Ave	0	600	600
1563	Resurfacing-Lawrence Rd/Boynton Beach Blvd to Lantana Rd	0	1,600	1,600
1566	Resurfacing-Military Trl/County Line to Palmetto Park Rd	0	900	900
1562	Resurfacing-Military Trl/Hypoluxo Rd to Lake Worth Rd	0	2,200	2,200
1564	Resurfacing-Northlake Blvd/Military Trl to Beeline Hwy	0	1,500	1,500
1565	Resurfacing-Okeechobee Blvd/SPW Rd to Royal Palm Beach Blvd	0	1,500	1,500
1576	Resurfacing-Old Boynton Rd/Knuth Rd to Congress Ave	0	200	200
1575	Resurfacing-Pratt Whitney Rd/Indiantown Rd to N. County Line	0	200	200
1577	Resurfacing-Randolph Siding Rd/110th to Jupiter Farms Rd	0	200	200
1573	Resurfacing-Sam Senter Rd/CR880 to Gator Blvd	0	200	200
1567	Resurfacing-Summit Blvd/Military Trl to Congress Ave	0	700	700
1579	Signals-Blue Heron Blvd & Riviera Fire Station #2	0	400	400
1578	Signals-Boynton Beach Blvd and Seacrest Blvd	0	400	400
1580	Signals-Video Detection (80+/- Intersections)	0	200	200
1594	Street Lighting-10th Ave N. (Haverhill Rd to Kirk Rd)	0	40	40
1584	Street Lighting-Belvedere Rd (RPB to Haverhill-City Limits)	0	175	175
1582	Street Lighting-Boynton Beach Blvd (Turnpike to Knuth Rd)	0	250	250
1596	Street Lighting-Community Dr (Haverhill Rd to Military Trl)	0	30	30

FY 2018 CAPITAL PROJECTS

Palm Beach County, FL

1595	Street Lighting-Congress Ave (Gun Club Rd to Summit Blvd)	0	35	35
1592	Street Lighting-Congress Ave (Lantana Rd to Hypoluxo Rd)	0	65	65
1591	Street Lighting-Congress Ave (Okeechobee Blvd to Belvedere)	0	70	70
1590	Street Lighting-Forest Hill Blvd (Jog Rd to Military Trl)	0	75	75
1589	Street Lighting-Forest Hill Blvd (Turnpike to Pinehurst Dr)	0	75	75
1593	Street Lighting-Gateway Blvd (Military to Windward Passage)	0	45	45
1586	Street Lighting-Glades Rd (SR7 to Boca Rio Rd)	0	150	150
1587	Street Lighting-Gun Club Rd (Bosque Blvd to Congress Ave)	0	120	120
1583	Street Lighting-Haverhill Rd (SR80 to Lake Worth Rd)	0	250	250
1585	Street Lighting-Haverhill Rd (WPB to Haverhill-City Limits)	0	175	175
1581	Street Lighting-Hypoluxo Rd (Hagen Ranch Rd to I-95)	0	275	275
1588	Street Lighting-Jog Rd (Belvedere Rd to SR80)	0	120	120
1610	Striping-Sections of 10th Ave N.	0	50	50
1611	Striping-Sections of 45th St	0	50	50
1607	Striping-Sections of Australian Ave	0	75	75
1599	Striping-Sections of Belvedere Rd	0	100	100
1598	Striping-Sections of Haverhill Rd	0	100	100
1606	Striping-Sections of Hypoluxo Rd	0	75	75
1604	Striping-Sections of Indiantown Rd	0	75	75
1608	Striping-Sections of Lantana Rd	0	75	75
1597	Striping-Sections of Lyons Rd	0	200	200
1609	Striping-Sections of Okeechobee Blvd	0	50	50
1605	Striping-Sections of Palmetto Park Rd	0	75	75
1603	Striping-Sections of Yamato Rd	0	75	75
Total Appropriations		5,000	20,550	25,550
		Ad		Total
<u>Fund</u>	<u>Funding Recap</u>	<u>Valorem</u>	<u>Surtax</u>	<u>Budget</u>
3900	Capital Outlay	5,000	0	5,000
3950	Surtax	0	20,550	20,550
	Total	5,000	20,550	25,550

Large Capital Projects - Engineering and Public Works

Bridge Replacements - Belvedere Rd over E-3 Canal

Bridge Replacements - Prosperity Farms over SFWMD C-17 Canal

Bridge Replacements - Wabasso Dr over LWDD Lat. 2 Canal

CR880 Canal Bank Stabalization - CR 880 Canal Bank Stabilization

Drainage (Pipe Replacements) - Sections of Indiantown Rd

Drainage (Pipe Replacements) - Sections of Randolph Siding Rd

Drainage (Pipe Replacements) - Various Locations Countywide

Large Capital Projects - Engineering and Public Works continued

Pathways - Hood Rd from Briarlake Dr to W. of Turnpike

Pavement Management/Roadway Striping FY2018 - There is a continued need for resurfacing and road repairs. Several of the major arterial roadways are starting to show severe signs of deterioration.

Resurfacing - Brown's Farms Rd

Resurfacing - Cannon Gate (Residential Roads)

Resurfacing - Community Dr/Haverhill Rd to Military Trail

Resurfacing - Congress Ave/Lake Ida Rd to Summit Dr

Resurfacing - Congress Ave/Miner Rd to S. of Hypoluxo Rd

Resurfacing - CR880

Resurfacing - Duda Extension/CR880 to Gator Blvd

Resurfacing - Golf Rd/Military Trl to Congress Ave

Resurfacing - Lawrence Rd/Boynton Beach Blvd to Lantana Rd

Resurfacing - Military Trl/County Line to Palmetto Park Rd

Resurfacing - Military Trl/Hypoluxo Rd to Lake Worth Rd

Resurfacing - Northlake Blvd/Military Trl to Beeline Hwy

Resurfacing - Okeechobee Blvd/SPW Rd to Royal Palm Beach Blvd

Resurfacing - Old Boynton Rd/Knuth Rd to Congress Ave

Resurfacing - Pratt Whitney Rd/Indiantown Rd to N. County Line

Resurfacing - Randolph Siding Rd/110th to Jupiter Farms Rd

Resurfacing - Sam Senter Rd/CR880 to Gator Blvd

Resurfacing - Summit Blvd/Military Trl to Congress Ave

Signals - Blue Heron Blvd & Riviera Fire Station #2

Signals - Boynton Beach Blvd and Seacrest Blvd

Signals - Video Detection (80+/- Intersections)

Street Lighting - 10th Ave N. (Haverhill Rd to Kirk Rd)

Street Lighting - Belvedere Rd (RPB City Limits to Haverhill City Limits)

Street Lighting - Boynton Beach Blvd (Turnpike to Knuth Rd)

Street Lighting - Community Dr (Haverhill Rd to Military Trl)

Street Lighting - Congress Ave (Gun Club Rd to Summit Blvd)

Street Lighting - Congress Ave (Lantana Rd to Hypoluxo Rd)

Street Lighting - Congress Ave (Okeechobee Blvd to Belvedere)

Street Lighting - Forest Hill Blvd (Jog Rd to Military Trl)

Street Lighting - Forest Hill Blvd (Turnpike to Pinehurst Dr)

Street Lighting - Gateway Blvd (Military Tr to Windward Passage Dr)

Street Lighting - Glades Rd (SR7 to Boca Rio Rd)

Street Lighting - Gun Club Rd (Bosque Blvd to Congress Ave)

Street Lighting - Haverhill Rd (SR80 to Lake Worth Rd)

Street Lighting - Haverhill Rd (WPB City Limits to Haverhill City Limits)

Street Lighting - Hypoluxo Rd (Hagen Ranch Rd to I-95)

Street Lighting - Jog Rd (Belvedere Rd to SR80)

Large Capital Projects - Engineering and Public Works continued

Striping - Sections of 10th Ave N.

Striping - Sections of 45th St

Striping - Sections of Australian Ave

Striping - Sections of Belvedere Rd

Striping - Sections of Haverhill Rd

Striping - Sections of Hypoluxo Rd

Striping - Sections of Indiantown Rd

Striping - Sections of Lantana Rd

Striping - Sections of Lyons Rd

Striping - Sections of Okeechobee Blvd

Striping - Sections of Palmetto Park Rd

Striping - Sections of Yamato Rd

ENVIRONMENTAL RESOURCES MANAGEMENT
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
E116	Environmental Restoration FY 2018	250	0	250
M028	Juno Beach Shore Protection	0	1,850	1,850
M045	Jupiter Carlin Shore Protection	0	874	874
M015	Ocean Ridge Shore Protection	0	150	150
M044	South Palm Beach Shore Protection	0	2,000	2,000
Small Capital Projects				
M051	Central Boca Shore Protection	0	400	400
M040	Coral Cove Dune Restoration	0	100	100
M041	Delray Beach Shore Protection	0	20	20
M033	Emergency Beach Responses	0	150	150
M039	North Boca Shore Protection	0	25	25
M034	Palm Beach Midtown	0	150	150
M035	Palm Beach Phipps Shore Protection	0	100	100
M100	Shoreline Protection Activities	0	85	85
M016	South Boca Shore Protection	0	300	300
M046	South Lake Worth Inlet Management	0	150	150
Total Appropriations		250	6,354	6,604
		<u>Ad</u>	<u>Total</u>	
<u>Fund</u>	<u>Funding Recap</u>	<u>Valorem</u>	<u>Other</u>	<u>Budget</u>
3652	Beach Improvement	0	6,354	6,354
3654	Environmental Resources Capital Projects	250	0	250
Total		250	6,354	6,604

Large Capital Projects - Environmental Resources Management

Environmental Restoration FY 2018 - This project includes restoration of natural areas and bodies of water such as Lake Worth Lagoon, Chain of Lakes, and Loxahatchee River. Continued funding is required to replace diminishing non-ad valorem funds available for the restoration and management of the County's natural areas. These funds also provide a source of matching funds for State and Local grants.

Juno Beach Shore Protection - This project includes design, engineering, permitting, construction, and monitoring of a beach restoration project in the vicinity of Juno Beach. Construction includes offshore dredging, placement of fill, and planting of native salt-tolerant vegetation. The funding sources used in the "Other" category include Tourist Development Tax, interest earnings, and reserves.

Jupiter Carlin Shore Protection - This project includes planning, design, permitting, and monitoring of a beach renourishment project from Jupiter Beach Park through Carlin Park. The project includes the placement of sand dredged from offshore, planting of native salt-tolerant vegetation, and both physical and environmental monitoring. The funding sources used in the "Other" category include Tourist Development Tax, interest earnings, and reserves.

Large Capital Projects - Environmental Resources Management continued

Ocean Ridge Shore Protection - This project includes planning, design, permitting, construction, monitoring, and maintenance of a beach nourishment/restoration project between South Lake Worth Inlet and 1.42 miles south. The funding sources used in the "Other" category include Tourist Development Tax, interest earnings, and reserves.

South Palm Beach Shore Protection - This project provides funding for design, engineering, permitting, and construction of a shore stabilization project located within the towns of South Palm Beach and Lantana. This is a reimbursement project with the Town of South Palm Beach and the State. The funding sources used in the "Other" category include Tourist Development Tax, interest earnings, and reserves.

FACILITIES DEVELOPMENT AND OPERATIONS
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Surtax</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects						
B592	Courthouse Build-Out and Renovations	1,700	1,500	0	0	3,200
Q004	Courthouse Electronics System R/R Command Center	0	0	8,700	0	8,700
Q001	Housing Units For Homeless	0	0	2,550	0	2,550
Q003	P25 Radios General Fund	0	0	370	0	370
Q019	PBSO Detention Facilities Phase 3-5	0	0	8,500	0	8,500
B451	PBSO Evidence Building	0	5,500	13,202	0	18,702
B594	PBSO Main Detention Center Electronic Replacement	0	0	4,700	0	4,700
Q007	PBSO Vehicle Replacement	0	0	3,651	0	3,651
B610	Youth Services 4 Points Renovations	0	0	450	0	450
Small Capital Projects						
B626	Ballpark of the Palm Beaches Repair & Renovations	0	0	0	500	500
B630	Clerk Foreclosure Area Modifications	38	0	0	0	38
B631	Clerk Main Judicial Courthouse Self Service	115	0	0	0	115
B632	Constitutional Facility Improvements FY 18	0	0	0	1,000	1,000
B644	Convention Center Parking Garage Renewal & Replacement	0	0	0	5,000	5,000
B627	Countywide Building Renewal & Replacement FY 18	7,000	0	0	0	7,000
B628	Countywide Electronic Systems Renewal & Replacement FY 18	1,775	0	0	0	1,775
B629	Countywide Parks Facility Renewal & Replacement FY 18	1,000	0	0	0	1,000
B633	Courthouse Camera Brackets	68	0	0	0	68
B634	Courthouse Courtroom AV Mixers	189	0	0	0	189
B635	Courthouse Criminal Court Screen Mounts	73	0	0	0	73
B636	Courthouse Replace Article V Furniture	300	0	0	0	300
B637	DHES Secure Lobby	32	0	0	0	32
B641	Lewis Center Housing Resource Center Modifications	0	0	0	254	254
B638	PBSO West Detention Center Eagle Locking System Replacement	237	0	0	0	237
B639	Public Affairs Channel 20 CCTV	96	0	0	0	96
B640	Public Defender Main 5th & 6th Floor Renovations	319	0	0	0	319
B530	Roger Dean Stadium Renewal & Replacement	0	0	0	3,068	3,068
B642	State Attorney Lobby Area Security	122	0	0	0	122

B643	State Attorney Main Re-cabling	154	0	0	0	154
Total Appropriations		13,218	7,000	42,123	9,822	72,163
Fund	Funding recap	Ad Valorem	Impact Fees	Surtax	Other	Total Budget
3805	Public Building Impact Fees	0	7,000	0	0	7,000
3804	Public Building Impr Fund	13,218	0	0	1,254	14,472
3950	Surtax	0	0	42,123	0	42,123
3807	TDC- Bldg Renewal & Replacement	0	0	0	8,568	8,568
Total		13,218	7,000	42,123	9,822	72,163

Large Capital Projects - Facilities Development and Operations

Courthouse Build-Out and Renovations - Approximately 125,000 sf of the Main Courthouse was intentionally left unfinished to fulfill future judicial expansion and programming. This space is made up of a large space on the 1st floor as well as the entire 7th and 8th floors. Previous Funding: Public Building Impact Fees \$150,000 formally known as Courthouse 8th Floor Build-Out. Note: FY 18 Ad Valorem funding project is called "Courthouse - Magistrate Hearing Rooms".

Courthouse Build-Out and Renovations - Approximately 125,000 sf of the Main Courthouse was intentionally left unfinished to fulfill future judicial expansion and programming. This space is made up of a large space on the 1st floor as well as the entire 7th and 8th floors. Previous Funding: Public Building Impact Fees \$150,000 formally known as Courthouse 8th Floor Build-Out. Note: FY 18 Ad Valorem funding project is called "Courthouse - Magistrate Hearing Rooms".

Courthouse Electronics System R/R Command Center - This project replaces CCTV, card access, fire alarm, intercom, elevator, FEAR system and panic buttons in the Main Courthouse and SAPD building, which are over 20 years old and are no longer serviceable. The replacement project and the replacement and renovation of the Command Center needs to be undertaken concurrently in order to ensure that there is no interruption or loss of functionality to the daily operations of the building.

Housing Units For Homeless - This project involves new construction or the acquisition and renovation of older, possibly rundown motel properties into efficiency units for use as temporary or longer term affordable housing for homeless and special populations.

P25 Radios General Fund - This project funds the replacement of general fund department's portable radio fleet (that is not P25 compliant or upgradable) with P25 compliant radios.

PBSO Detention Facilities Phase 3-5 - This project replaces infrastructure at the Main Detention Center and in a portion of the West Detention Center, both of which have been continuously occupied for over 22 and 35 years respectively. This includes the replacement of all building systems including HVAC, certain structural steel, plumbing, lighting, backup power, and site infrastructure. The project also includes improvements to increase compliance with the current detention center standards. This project has been phased to maximize the work area without inmates present to; 1) reduce the duration and the costs of the project, 2) maximize the size of the work space that is not inmate accessible at the time of work, and 3) maintain the security of the detention center. Phase 1 and 2 were funded by the Jail Facilities Expansion Bond (3053) and Jail Expansion Project Ad Valorem (3804).

PBSO Evidence Building - This project will relocate the Technical Services Division (TSD) from the HQ Building to a new freestanding building. The presence of the TSD within the HQ building presents the highest risk for the introduction of chemical and biological contaminants and does not comply with currently available environmental barriers and controls for these hazards, thus presenting occupational and physical health and safety risks. In addition, by co-locating the existing multiple satellite evidence facilities, the effectiveness of PBSO's evidence custodial/security functions will be significantly increased. The timing of the Evidence Building is also critical to performing the HQ Building R&R project, which will enhance the safety and security of the HQ, against environmental and manmade incidents, as the vacated space allows the HQ Building R&R project to proceed within the shortest amount of time without disrupting on-going operations.

PBSO Main Detention Center Electronic Replacement - Replaces infrastructure continuously operated since the early 1980s. Replaces systems including locking controls, fire alarm, intercom, CCTV, nurse call, and panic buttons all of which are over 20 years old. Previous funding - Public Building Improvement Fund (3804).

PBSO Vehicle Replacement - This project funds a portion of the replacement costs associated with PBSO's vehicles and on-board equipment.

Youth Services 4 Points Renovations - This project renovates the 2nd Floor North Wing for the Youth Services Department (YSD) and related PBSO alternate Intervention Unit. The renovations will also consolidate YSD program staff currently located at Airport Center. The renovations will allow the space to serve the unique juvenile, safety, and security requirements of YSD and PBSO as well as increase the effectiveness of service delivery by collocating services provided to juveniles. Previous funding \$250k (3804).

FIRE RESCUE
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
Large Capital Projects				
F109	Agriculture Reserve South	2,975	950	3,925
F110	Fire Station 45 Bunkroom Expansion	500	0	500
Small Capital Projects				
F111	Fire Station 21 Interior Renovations	250	0	250
F112	Fire Station 26 Generator & LP Tank Replacement	150	0	150
F113	Fire Station 28 Renovations	390	0	390
F114	Fire Station 33 Interior Renovations	250	0	250
F115	Fire Station 35 Interior Renovations	500	0	500
Total Appropriations		5,015	950	5,965
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
3704	Fire Rescue Impact Fees	0	950	950
3700	Fire Rescue Improvement	5,015	0	5,015
Total		5,015	950	5,965

Large Capital Projects - Fire Rescue

Agriculture Reserve South - This project will construct a new permanent three-bay fire station to serve the expansion of the southern part of the agriculture reserve. The primary users of this facility will be firefighters and paramedics assigned to the station.

Fire Station 45 Bunkroom Expansion - This project will make improvements to Fire Station 45. This station is a two-bay, 5,400 square foot station housing a staff of 9 personnel per day. The primary users of this facility will be the firefighters and paramedics assigned to this station. The current configuration was designed to house 6 crew members and due to increased call volumes, an additional emergency response vehicle and 3 crew members were assigned to the station. This expansion project will allow each crew member their own sleeping quarters.

FIVE YEAR ROAD PROGRAM
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Impact Fees</u>	<u>Surtax</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects					
1464/1634	6th Ave S. over Lake Osborne Dr	0	0	150	150
0703	Administrative Support and Computer Equipment	0	0	370	370
0768	Annual Contract Advertising	0	0	20	20
1421	Atlantic Ave and Florida's Turnpike	1,500	0	0	1,500
1148	Australian Ave and Palm Beach Lakes Blvd	1,500	0	0	1,500
1463	Benoist Farms Rd/SR 80 to Belvedere Rd	700	0	0	700
1384	Blue Heron Blvd and Congress Ave	400	0	0	400
TBD	Boynton Beach Blvd and Acme Dairy Rd	600	0	0	600
1443	Church St/Limestone Creek to W. of Central Blvd	500	0	0	500
1369	Congress Ave/N. of Northlake Blvd to Alternate A1A	2,880	0	2,880	5,760
TBD	Congress Ave/N. of Okeechobee Blvd to Ware Dr	650	0	0	650
0621/1448	CR 880 (old SR 80) Rehabilitation/Heavy Maintenance	0	0	1,000	1,000
1001	Davis Rd over LWDD L-6 Canal	0	0	650	650
1001	Florida Mango Rd over LWDD L-5 Canal	0	0	100	100
1491/1635	Florida Mango Rd/10th Ave N. to Edgewater Dr	200	0	0	200
1475/1613	Florida Mango Rd/Edgewater Dr to S. of Barbados Rd	200	0	0	200
1440	Florida Mango Rd/N. of Myrica Rd to Summit Blvd	200	0	0	200
0704	Glades Area - Repair and Renovation	0	0	700	700
1423	Glades Rd and Butts Rd	340	0	0	340
1392	Haverhill Rd/N. of Caribbean Blvd to Bee Line Hwy	9,000	0	0	9,000
1001	Jog Rd over Florida's Turnpike	0	0	1,070	1,070
1367	Lake Worth Rd and Jog Rd	630	0	0	630
1426	Lantana Rd and Edgecliff Ave	350	0	0	350
TBD	Lawrence Rd over LWDD L-17 Canal	500	0	0	500
1383	Linton Blvd and Military Trl	1,500	0	0	1,500
1478	Linton Blvd and S. Federal Hwy	650	0	0	650
TBD	Loxahatchee River Rd and SFWMD C-18 Canal	0	0	300	300
1388	Lyons Rd/Clint Moore Rd to Atlantic Ave	2,700	0	7,000	9,700
1178	Lyons Rd/Lake Worth Rd to N. of LWDD L-10 Canal	2,500	0	0	2,500
1336	Lyons Rd/N. of LWDD L-14 Canal to Lake Worth Rd	5,000	0	0	5,000
0966	Northlake Blvd/Seminole Pratt Whitney Rd to Coconut Blvd	4,300	0	0	4,300
9100	Ocean Avenue Loan Repayment	0	0	1,029	1,029
1428	Old Dixie Hwy/Yamato Rd to Linton Blvd	4,000	0	0	4,000

FY 2018 CAPITAL PROJECTS

Palm Beach County, FL

1513	Palmetto Park Rd and Boca Rio Rd	200	0	0	200
1001/1515	Palmetto Park Rd/S.W. 7th Ave to S.W. 5th Ave	3,300	0	0	3,300
ANNUAL	Pathway Program - Countywide	0	0	1,500	1,500
1434	PGA Blvd and Central Blvd	900	0	0	900
1366	PGA Blvd and Military Trl	1,800	0	0	1,800
0924	Recording Fees - Countywide	0	0	20	20
1001	Reserve - Bridges/Culverts/Pipes - Countywide	0	0	2,100	2,100
VARIOUS	Reserve - Intersections - Countywide	1,350	0	2,040	3,390
VARIOUS	Reserve - Railroad Crossings - Countywide	0	0	600	600
VARIOUS	Reserve - Resurfacing - Countywide	0	0	5,000	5,000
VARIOUS	Reserve - Right of Way - Countywide	0	0	300	300
VARIOUS	Reserve - Study/Drainage/Plans/Alignment - Countywide	0	0	300	300
0603	Reserve - Traffic Calming - Countywide	0	0	20	20
ANNUAL	Reserve - Traffic Signals - Countywide	0	0	600	600
1427	Royal Palm Beach Blvd/M-Canal to S of Orange Blvd	3,700	0	0	3,700
1394	S.W. 3rd St and SR 7	1,850	0	0	1,850
1395	Sandalfoot Blvd and SR 7	2,100	0	0	2,100
0620	Seminole Pratt Whitney Rd and Northlake Blvd	4,200	0	0	4,200
0728	Seminole Pratt Whitney Rd/Orange Blvd to Northlake Blvd	8,400	0	0	8,400
0994	Silver Beach Rd/E of Congress Ave to Old Dixie Hwy	5,400	0	0	5,400
	Total Appropriations	74,000	0	27,749	101,749

<u>Fund</u>	<u>Funding recap</u>	<u>Impact Fees</u>	<u>Surtax</u>	<u>Other</u>	<u>Total Budget</u>
3501	Road Impact Fee Zone 1	11,880	0	2,880	14,760
3502	Road Impact Fee Zone 2	12,380	0	0	12,380
3503	Road Impact Fee Zone 3	23,800	0	0	23,800
3504	Road Impact Fee Zone 4	5,850	0	0	5,850
3505	Road Impact Fee Zone 5	18,740	0	7,000	25,740
TBD	To Be Determined	1,350	0	2,040	3,390
3500	Transportation Improvement Fund	0	0	15,829	15,829
	Total	74,000	0	27,749	101,749

Large Capital Projects - Five Year Road Program

6th Ave S. over Lake Osborne Dr - Bridge Replacement

Administrative Support and Computer Equipment - Funding for staff support and computer equipment for program.

Annual Contract Advertising - Advertising costs for annual agreements.

Atlantic Ave and Florida's Turnpike - Intersection Improvements

Australian Ave and Palm Beach Lakes Blvd - Intersection Improvements

Large Capital Projects - Five Year Road Program continued**Benoist Farms Rd/SR 80 to Belvedere Rd - 0.9 Miles, 3 Lanes****Blue Heron Blvd and Congress Ave - Intersection Improvements****Boynton Beach Blvd and Acme Dairy Rd - Intersection Improvements****Church St/Limestone Creek to W. of Central Blvd - 0.5 Miles, 3 Lanes****Congress Ave/N. of Northlake Blvd to Alternate A1A - 0.6 Miles, 2 Lanes & 3 Lanes****Congress Ave/N. of Okeechobee Blvd to Ware Dr - 0.1 Miles, 5 Lanes (W.P.B. "F" Canal Bridge Replacement - Culvert)****CR 880 (old SR 80) Rehabilitation/Heavy Maintenance - Rehabilitation****Davis Rd over LWDD L-6 Canal - Bridge Replacement - Culvert****Florida Mango Rd over LWDD L-5 Canal - Bridge Replacement - Culvert****Florida Mango Rd/10th Ave N. to Edgewater Dr - 0.9 Miles, 3 Lanes (LWDD L-9 & L-10 Canals Bridge Replacements)****Florida Mango Rd/Edgewater Dr to S. of Barbados Rd - 0.6 Miles, 3 Lanes (LWDD L-8 Canal Bridge Replacement)****Florida Mango Rd/N. of Myrica Rd to Summit Blvd - 0.5 Miles, 3 Lanes (LWDD L-6 Canal Bridge Replacement - Culvert)****Glades Area - Repair and Renovation** - Proposed improvements for this program include the resurfacing of County roads throughout the Glades area; including striping, replacement of old guardrails and installation of new guardrails as needed.**Glades Rd and Butts Rd - Intersection Improvements****Haverhill Rd/N. of Caribbean Blvd to Bee Line Hwy - 1.6 Miles, 5 Lanes****Jog Rd over Florida's Turnpike - Slope Stabilization****Lake Worth Rd and Jog Rd - Intersection Improvements****Lantana Rd and Edgecliff Ave - Intersection Improvements****Lawrence Rd over LWDD L-17 Canal - 0.1 Miles, 3 Lanes (Culvert Replacement)****Linton Blvd and Military Trl - Intersection Improvements****Linton Blvd and S. Federal Hwy - Intersection Improvements****Loxahatchee River Rd and SFWMD C-18 Canal - Slope Stabilization****Lyons Rd/Clint Moore Rd to Atlantic Ave - 3.0 Miles, 4 Lanes****Lyons Rd/Lake Worth Rd to N. of LWDD L-10 Canal - 1.1 Miles, 3 Lanes****Lyons Rd/N. of LWDD L-14 Canal to Lake Worth Rd - 1.1 Miles, 4 Lanes****Northlake Blvd/Seminole Pratt Whitney Rd to Coconut Blvd - 3.4 Miles, 4 Lanes****Ocean Avenue Loan Repayment** - Debt service on the \$15 million loan to rebuild the Ocean Avenue bridge.**Old Dixie Hwy/Yamato Rd to Linton Blvd - 3.0 Miles, 3 Lanes****Palmetto Park Rd and Boca Rio Rd - Intersection Improvements****Palmetto Park Rd/S.W. 7th Ave to S.W. 5th Ave - 0.2 Miles, 4/6 Lanes (LWDD E-4 Canal), El Rio Canal, Bridge Replacement****Pathway Program - Countywide** - This program develops a list of requested pathways which are then divided into three categories and prioritized. Elementary school pathways are given the highest priority, followed by Middle and High School pathways. Additionally, the program includes funding for maintenance of existing pathways.

Large Capital Projects - Five Year Road Program continued

PGA Blvd and Central Blvd - Intersection Improvements

PGA Blvd and Military Trl - Intersection Improvements

Recording Fees - Countywide - Provides funding for the expenses incurred in Right of Way (ROW) acquisitions. These include title searches, deed recordings, and other related legal expenses required for the purchases of ROW.

Reserve - Bridges/Culverts/Pipes - Countywide - Bridge Rehabilitation and Replacement

Reserve - Intersections - Countywide - The Intersection Improvement Program provides both minor and major improvements at intersections. These improvements increase capacity and improve safety. Projects are designed and constructed both in-house and through contracted services.

Reserve - Railroad Crossings - Countywide - Railroad Crossing Rehabilitation and Upgrade

Reserve - Resurfacing - Countywide - Road Resurfacing

Reserve - Right of Way - Countywide - Funding for Right of Way acquisition costs for projects included in the Program.

Reserve - Study/Drainage/Plans/Alignment - Countywide - Funding for design costs, study costs, and mitigation costs for projects included in the Program.

Reserve - Traffic Calming - Countywide - This program provides funding for the installation of traffic slowing devices such as speed humps and traffic islands in neighborhoods which request and demonstrate a need for such safety measures on their streets.

Reserve - Traffic Signals - Countywide - Funding to design and install traffic signals utilizing mast arm support structures in lieu of strain pole/span wire support system.

Royal Palm Beach Blvd/M-Canal to S of Orange Blvd - 1.0 Mile, 3/5 Lanes

S.W. 3rd St and SR 7 - 0.1 Miles, 3 Lanes (LWDD E-1 Canal Bridge Replacement)

Sandalfoot Blvd and SR 7 - 0.1 Miles, 5 Lanes (LWDD E-1 Canal Bridge Replacement)

Seminole Pratt Whitney Rd and Northlake Blvd - Intersection Improvements

Seminole Pratt Whitney Rd/Orange Blvd to Northlake Blvd - 1.8 Miles, 4/6 Lanes

Silver Beach Rd/E of Congress Ave to Old Dixie Hwy - 0.9 Miles, 2 Lanes and 3 Lanes

INFORMATION SYSTEMS SERVICES
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
Large Capital Projects			
I341	Belle Glade Fiber Run	200	200
I357	Core Network Upgrades FY 2018	650	650
I364	Email Archive Replacement	400	400
I365	Enterprise Storage Backup Growth and Replacement FY 2018	200	200
I366	Enterprise Storage RR&I FY 2018	400	400
I358	Fiber Build-out of Enterprise Network FY 2018	300	300
I367	Geographic Information Systems (GIS) FY 2018	350	350
I370	Image and Video Archive FY 2018	200	200
I360	Network Equipment and Vendor Support FY 2018	592	592
I359	Network/Internet Security/Threat Management FY 2018	250	250
I369	Server Management System FY 2018	300	300
I368	Wintel/UNIX Server Growth RR&I FY 2018	700	700
I363	Wireless Connectivity FY 2018	250	250
Small Capital Projects			
I338	CITRIX Expansion	75	75
I361	Video Service Delivery FY 2018	28	28
I335	Vista Center Data Relocation Equipment	25	25
I362	WAN In-Building Cabling FY 2018	80	80
Total Appropriations		5,000	5,000
		<u>Ad</u>	<u>Total</u>
<u>Fund</u>	<u>Funding Recap</u>	<u>Valorem</u>	<u>Budget</u>
3901	Information Technology Capital Improvements	5,000	5,000
Total		5,000	5,000

Large Capital Projects - Information Systems Services

Belle Glade Fiber Run - ISS is currently building out the network from the 20-Mile Bend near Loxahatchee to the West County Complex at the intersection of S.R. 80 and S.R. 15. This phase of the network extension will be completed during the third quarter of 2017. This funding continues the network buildout from the West County Detention Center to South Bay and a possible intercept of Level 3 fiber for a secondary Florida LambdaRail Network (FLR) connection point. The long-term plan is to construct a fiber loop to connect all of the western communities, including Belle Glade and Pahokee. Having the County network presence in the western communities will also enable ISS to provide network service to numerous external agencies and increase network capacity for the 911 Public Safety Answering Point (PSAP).

Core Network Upgrades FY 2018 - Network Services needs to upgrade the core ring to 100Gb over the next 4 years. Internet routers are currently performance constricted and are over 7 years old. The routers in question are located in the primary data centers and other core/critical facilities and cost (even with substantial discounts) more than \$500,000 each. With the County providing more services online for the general public and our various partners, and the need for County and Constitutional staff to access more resources via the Internet, our growth rate has been increasing exponentially, thus creating a demand to provide a higher level of performance to prevent service outages.

Email Archive Replacement - The existing email archive solution (Mimosa NearPoint) has been in service since 2008 and is out of maintenance support. Our email archives and eDiscovery tool are essential for complying with public records retention requirements and assisting the County Attorney's Office in locating documents relating to litigation or compliance.

Enterprise Storage Backup Growth and Replacement FY 2018 - Existing capital funding will support the replacement of the Emergency Operations Center (EOC) Data Domain backup storage system and increase disk capacity to support large volumes of backup data. The cost of maintenance continues to escalate, resulting in ISS utilizing a 3rd party support which only provides limited software support and is inadequate to meet our business needs. Storage utilization on the Data Domain appliances is already at 60 percent. This capital funding is needed to purchase additional storage and volume replicator for NetApp.

Enterprise Storage RR&I FY 2018 - This project will upgrade Vista Shark Storage array, purchase additional Storage Volume Controllers, and leverage cloud storage services. This investment is necessary to handle future growth in storage requirements. The existing Shark technology is more than 4 years old.

Fiber Build-out of Enterprise Network FY 2018 - This project will continue to extend the County's private fiber network to its facilities for maximizing performance and reducing ongoing expenses paid to AT&T. The long term goal is to reduce reliance on AT&T and increase the County's ability to meet customer requirements. Targeted sites for FY 2018 include the West Boca area where County fiber will eliminate the need for leased data, as well as supplementing capacity at various locations in the County.

Large Capital Projects - Information Systems Services continued

Geographic Information Systems (GIS) FY 2018 - In 2009 a bi-annual update strategy was approved. Contracting for ortho and oblique digital aerial photography meets the requirements of many agencies, thereby saving money that was previously spent by multiple agencies to obtain photography. Updating the photography provides us with a visual history of changes that have occurred over time. Up-to-date photography will enhance the County's ability to perform agency business objectives and to develop partnerships with other organizations. Countywide GIS, the Property Appraiser and several municipalities are in support of continuing to update Pictometry imagery and are attempting to budget contributions for this purpose (West Palm Beach, Town of Palm Beach, Delray Beach and Solid Waste Authority). New software will be required for staff to best utilize the LiDAR data captured in winter of 2017.

Image and Video Archive FY 2018 - New storage media for image data and archived email records. This will be WORM (write once, read many) data storage technology that allows information to be written to a disc a single time and prevents the drive from erasing the data. This technology reduces the amount of storage required for backup to Data Domain devices.

Network Equipment and Vendor Support FY 2018 - There are 181 switches that are at the end of their useful lives and must be replaced at a cost estimate of \$756,000. Additionally, the Brocade fiber switch points are 14 years old and must be replaced. The estimated cost is \$2,992,000.

Network/Internet Security/Threat Management FY 2018 - The F5 BigIP Load Balancers are at end of life / end of support. This project will fund the replacement of the load balancer / VPN tunnel solution. The current units are 4.5 years old.

Server Management System FY 2018 - Consolidate system management tools for managing storage space, error alerts and performance. The utility should also have the capability to analyze, manage, and secure all forms of unstructured data. The system addresses the typical protection challenges found in unstructured data by aggregating Active Directory user and group details, Access Control List (ACL) information, and all data access events. This is without requiring the native Operating System(OS) auditing to build a complete picture of who has access to data, and who should have their access revoked. It also leads IT to the rightful data owners, so authorized users can ensure appropriate access.

Wintel/UNIX Server Growth RR&I FY 2018 - This request supports the purchase of hardware to replace equipment which is beyond the original maintenance agreement, and for which maintenance costs have escalated making it more cost effective to replace the existing hardware than continued payments for maintenance.

Wireless Connectivity FY 2018 - ISS continues to expand the County's wireless network to eliminate AT&T circuits at existing locations and continues to bring new locations online where fiber is not a cost effective option. ISS maintains over 1,000 in-building wireless access points utilizing this funding. This project includes a phased replacement of Tropos with Ubiquiti, a migration to 3.5Ghz licensed spectrum, and a migration to 802.11AC technology for internal WiFi.

COUNTY LIBRARY
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
Large Capital Projects				
L031	Key Card for Library Buildings	1,000	0	1,000
Small Capital Projects				
L031	Jupiter Library - Fire and Intrusion Alarm Replacement	75	0	75
L067	Lantana Road Branch - A/C Replacement	312	0	312
L067	Main Library - A/C Replacement	145	0	145
L049	Main Library - Children's Area Expansion	560	0	560
L064	Main Library - Parking Lot	19	0	19
L069	Main Library - Roof Repairs/Replacement	70	0	70
L070	Systemwide New Technology	26	0	26
L064	West Boca Library - Repave Driveway for Book Return	6	0	6
Total Appropriations		2,213	0	2,213
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
3750	Library Improvement Fund	2,213	0	2,213
Total		2,213	0	2,213

Large Capital Projects - County Library

Key Card for Library Buildings - This project will provide improvements to the security access of library buildings by eliminating keys and installing key card access. This improvement will allow better control of access to library locations. Currently there are two library locations that have key card access. This project will allow all locations to be brought up to the same level.

MISCELLANEOUS/ NON-DEPARTMENT
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Bonds</u>	<u>Total Budget</u>
Large Capital Projects						
AG04	Mounts Botanical Garden of PBC Master Plan	500	0	0	0	500
E464	South Florida Water Management District Land Purchase	3,000	0	0	0	3,000
Small Capital Projects						
9259	NG911 Upgrades and Enhancements (Public Safety)	0	0	2,850	0	2,850
AG16	Renovation of Cooperative Extension Office - Belle Glade	34	0	0	0	34
Total Appropriations		3,534	0	2,850	0	6,384

<u>Fund</u>	<u>Funding recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Bonds</u>	<u>Total Budget</u>
3900	Capital Outlay	3,534	0	0	0	3,534
3905	E911 Carry Forward Capital	0	0	2,850	0	2,850
Total		3,534	0	2,850	0	6,384

Large Capital Projects - Miscellaneous/ Non-Department

Mounts Botanical Garden of PBC Master Plan - This funding secures the former DMV site as indicated in the Master Plan for Mounts Botanical Garden of Palm Beach County (MBG of PBC). It also allows for the start of Phase II, including demolition of the building and pavement, grading, fencing, irrigation, boundary planning, and sod. Further progress on the Master Plan will include the construction of perimeter screening, changes to the parking area, concrete walls, loading area, and relocation of median cut to Golf Road. Funding also modifies irrigation, develops a Children's Garden, and adds a forested littoral area with small scale design and seating. Also included in this project is the final phase of the underground utility grid, lighting, and architectural design for a Visitor's Center in the northeast section of MBG of PBC. Other sources of funding are from Friends of MBG of PBC. This project benefits the public and visitors to Palm Beach County by providing horticultural science education.

South Florida Water Management District Land Purchase - Purchase of McMurrain Farm property in the Ag Reserve.

PARKS AND RECREATION
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Ad Valorem	Impact Fees	Surtax	Other	Total Budget
Large Capital Projects						
T071	Beach Access Dune Crossover and Dock Repair and Replacement	0	0	25	0	25
T041	Bert Winters Park Redevelopment	0	0	200	0	200
T068	Burt Aaronson SCR Dog Park Pathway Repairs	0	0	25	0	25
T042	Burt Aaronson SCR Field 12,13 Light Replacement	0	0	200	0	200
T039	Burt Aaronson SCR Nature Trail Boardwalk Replacement	0	0	225	0	225
T062	Burt Aaronson SCR Pathway Repairs	0	0	40	0	40
T051	Buttonwood Park Playground Replacement	0	0	55	0	55
T075	Cabana Colony Basketball Court Resurfacing	0	0	12	0	12
T076	Cabana Colony Pathway Repairs	0	0	8	0	8
T074	Caloosa Park Pathway Repairs	0	0	16	0	16
P793	Canyon District Park Design and Development	0	900	0	0	900
T064	Carlin Park West Gumbo Limbo Playground Replacement	0	0	33	0	33
T065	Carlin Park West Playground Near Tennis Courts Replacement	0	0	30	0	30
T050	Dubois Park Pedestrian Bridge Deck Replacement	0	0	60	0	60
T061	Dubois Park Playground Replacement	0	0	43	0	43
T035	Dyer Park Ballfields 1, 2 MPF 1, 2, 3 Light Replacement	0	0	600	0	600
T069	Dyer Park Pathway Repairs	0	0	25	0	25
T072	Glades Pioneer Park Pathway Repairs	0	0	20	0	20
T066	Glades Pioneer Park Playground Replacement - Picnic Shelter	0	0	30	0	30
T048	Glades Pioneer Park Playground with Swings Replacement	0	0	81	0	81
T037	Haverhill Park Racquetball Court Replacement	0	0	270	0	270
T038	Jim Brandon Equestrian Center Barn Painting & Rust Treatment	0	0	250	0	250
T046	Jim Brandon Equestrian Center Sound System Replacement	0	0	120	0	120
P781	John Prince Park Campground Phase III	0	1,400	0	0	1,400
T067	John Prince Park Center Drive Playground Replacement	0	0	30	0	30
P560	John Prince Park Improvements Phase IV	0	560	0	0	560
T053	John Prince Park Pathway Repairs	0	0	50	0	50

FY 2018 CAPITAL PROJECTS

Palm Beach County, FL

T056	Juno Park Septic System Replacement	0	0	50	0	50
T043	Jupiter Beach Park Pavilion Replacement	0	0	150	0	150
T057	Jupiter Farms Park Septic System Replacement	0	0	50	0	50
T049	Jupiter Farms Playground Replacement	0	0	70	0	70
T036	Lake Charleston Park Baseball 1,2,3,4 Light Replacement	0	0	400	0	400
T070	Lake Ida Dog Park Pathway Repairs	0	0	25	0	25
T045	Lake Ida West Park Septic System Replacement	0	0	150	0	150
T001	Lake Lytal Pool Facility Replacement	0	0	2,000	0	2,000
T047	Loggerhead Picnic Area Playground Replacement	0	0	83	0	83
T052	Morikami Park Biwa Pavilion Playground Replacement	0	0	53	0	53
T054	Ocean Cay Park Playground Replacement	0	0	50	0	50
T073	Ocean Rescue Wooden Guard Tower Repair and Renovation	0	0	20	0	20
T058	Okeehetee Caretaker Septic System Replacement	0	0	50	0	50
T063	Okeehetee Nature Center Pathway Repairs	0	0	35	0	35
T040	Okeehetee Park North Alligator Playground Replacement	0	0	206	0	206
T060	Okeehetee Park North Pathway Repairs	0	0	44	0	44
P616	Riverbend/Reese Grove Park Phase III	0	500	0	0	500
T055	Seminole Palms Playground Replacement	0	0	50	0	50
T059	Triangle Park Septic System Replacement	0	0	50	0	50
T044	West Boynton Skate Park Repair and Renovation	0	0	150	0	150
Small Capital Projects						
P835	Aquatic Facilities and Beach Repair and Renovations	600	0	0	0	600
P791	Boat Ramp Renovation	0	0	0	360	360
P834	General Park Repair and Renovation FY 2018	2,500	0	0	0	2,500
P837	General Recreation Facility Repair and Renovation FY 2018	125	0	0	0	125
P828	Glades Pioneer Park Caretaker's Residence	150	0	0	0	150
P838	Information Technology Equipment Expansion and Replacement	30	0	0	0	30
P829	Jim Brandon Equestrian Center Irrigation and Water Cannons	160	0	0	0	160
P827	John Prince Park Custard Apple Natural Area Expansion	0	100	0	0	100
P831	Loxahatchee Groves Park Sewer Expansion	0	200	0	0	200
P832	Okeehetee Park Special Events Area	0	50	0	0	50
P830	Peanut Island Maintenance Garage Addition	35	0	0	0	35
P836	Special Recreation Facilities & Museums Repair & Renovation	300	0	0	0	300
Total Appropriations		3,900	3,710	6,134	360	14,104

<u>Fund</u>	<u>Funding recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Surtax</u>	<u>Other</u>	<u>Total Budget</u>
3601	Park Impact Fees Zone 1	0	500	0	0	500
3602	Park Impact Fees Zone 2	0	2,310	0	0	2,310
3603	Park Impact Fees Zone 3	0	900	0	0	900
3600	Park Improvement Fund	3,900	0	0	360	4,260
3950	Surtax	0	0	6,134	0	6,134
	Total	3,900	3,710	6,134	360	14,104

Large Capital Projects - Parks and Recreation

Beach Access Dune Crossover and Dock Repair and Replacement - Beach access dune crossovers and docks for fishing are in need of repair and replacement County-wide. Many have severely rusted hardware and without replacement, will eventually need to be closed. Some examples of this are beach access points 32, 35, 43, 59, 60, 62, 75, and 76.

Bert Winters Park Redevelopment - Park redevelopment will provide greater public access to the waterfront within this park. Plans include demolition of old building; redevelopment of picnicking area and kayak launch; access for public rowing facility; athletic facility renovation.

Burt Aaronson SCR Dog Park Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Burt Aaronson SCR Field 12,13 Light Replacement - Lighting approaching the end of its expected life cycle needs replacement to maintain safe play on sport fields - Multipurpose fields #12 & 13 (lights installed in 1996).

Burt Aaronson SCR Nature Trail Boardwalk Replacement - Boardwalk structure continues to be patched for decay as it is past its expected lifecycle and needs to be replaced (built in 1996). Areas have already had to be closed to the public in the past year for safety. If this boardwalk becomes unsafe for pedestrians, it will be completely closed and impact our level of service. Structural stability of Overlook Tower continues to be assessed for safety and may need to be permanently closed.

Burt Aaronson SCR Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Buttonwood Park Playground Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children. The ADA compliant surfacing will be replaced. Associated with group picnic shelter.

Cabana Colony Basketball Court Resurfacing - Need to resurface the court to provide a safe surface for basketball play. Potential trip hazards such as: cracking and separations in the court, as well as, ADA accessibility will be addressed. Heavily used neighborhood park, because the Police Athletic League Youth Center is nearby.

Cabana Colony Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Caloosa Park Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Canyon District Park Design and Development - The district park is a 53 acre undeveloped property in the Agricultural Reserve that has been approved for public park uses. This project includes the initial design of a master site plan and construction of infrastructure to support the phased construction of the park. As additional capital funding becomes available in future years, full development of the park will follow. This project will provide developed acres of district parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The improvements will provide additional recreational facilities to serve the needs of residents in the South Park District. Funding is from Zone 3 Park Impact Fees.

Carlin Park West Gumbo Limbo Playground Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children. Old sand surfacing is not ADA compliant and will be replaced with engineered mulch surface. Associated with group picnic shelter.

Carlin Park West Playground Near Tennis Courts Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children.

Dubois Park Pedestrian Bridge Deck Replacement - High use pedestrian bridge in need of re-decking for safe pedestrian passage between DuBois Park and Jupiter Beach Park. This project should no longer be deferred. Bulkheads should also be evaluated for structural integrity and potential for undermining.

Dubois Park Playground Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children. The old sand surfacing is not ADA compliant and will be replaced with engineered mulch surface. Associated with group picnic shelter.

Dyer Park Ballfields 1, 2 MPF 1, 2, 3 Light Replacement - The lighting is approaching the end of its expected life cycle and needs replacement to maintain safe play on sport fields - Ballfields #1 & 2 and Multipurpose fields #1, 2, & 3 (lights installed in 1997).

Dyer Park Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Glades Pioneer Park Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Glades Pioneer Park Playground Replacement - Picnic Shelter - The play structure near the group picnic shelter is past its expected useful life cycle and needs to be replaced.

Glades Pioneer Park Playground with Swings Replacement - The play structure with swings is past its expected lifecycle and needs to be replaced for continued safe play of children. The old sand surfacing is not ADA compliant and will be replaced with ADA accessible surface. Drainage issues will be corrected.

Haverhill Park Racquetball Court Replacement - Four racquetball courts were built in 1979 are in need of replacement for public use. Issues include cracking walls and poor lighting.

Jim Brandon Equestrian Center Barn Painting & Rust Treatment - Large barn structure is rusting and there is no capital funding for renovations. Continued deferment will compound issues and shorten the facility's life expectancy.

Jim Brandon Equestrian Center Sound System Replacement - This system is reaching the end of its useful life. This feature is critical to all horse events using the facility to disseminate information, including safety messages. The portable system does not reach entire area needed.

John Prince Park Campground Phase III - This project includes Phase III design and construction of sanitary sewers, upgraded electric, infrastructure, and other related improvements at the John Prince Park Campground. Upgrading and expanding sanitary sewers will allow expanded use of campground sites for RVs and FEMA-related emergency housing. Funding is from the Zone 2 Park Impact Fees.

John Prince Park Center Drive Playground Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children. It is located near a large special event area and a heavily used group picnic shelter.

John Prince Park Improvements Phase IV - This project's lakeside improvements include roadways, parking, canoe and kayak launch areas, docks, fishing piers, shoreline facilities for additional waterfront use, playgrounds, dog park, restrooms, pavilions, day use picnic areas, bike paths, landscaping, irrigation, fencing, environmental enhancement, forestation, and related utility and support infrastructure. This project will provide developed acres of regional park necessary to maintain the Comprehensive Plan Level of Service as a result of permits issued for residential development in Park Impact Fee Zone 2. The improvements will provide additional active and passive recreational facilities that serve the needs of new residents in the Central Park District. Future funding is from Zone 2 Park Impact Fees.

John Prince Park Pathway Repairs - These are public recreational pathways in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Juno Park Septic System Replacement - The heavily used public septic system needs replacement. Failure to invest in this project would result in public restroom closure.

Jupiter Beach Park Pavilion Replacement - The group rental picnic pavilion was built in 1999 and is quickly falling into disrepair, due to prolonged exposure to weathering at oceanfront park and needs replacement.

Jupiter Farms Park Septic System Replacement - The public use septic system needs replacement. Failure to invest in this project would result in public restroom closure.

Jupiter Farms Playground Replacement - The play structure with swings is past its expected lifecycle and is in need of replacement for continued safe play of children. The old sand surfacing is not ADA compliant and will be replaced with ADA accessible surface. The drainage issues will be corrected.

Lake Charleston Park Baseball 1,2,3,4 Light Replacement - The old lighting is past its expected life cycle and needs replacement to maintain safe play on sport fields - Baseball fields #1, 2, 3, & 4 (lights installed in 1993).

Lake Ida Dog Park Pathway Repairs - These public recreational pathways are in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Lake Ida West Park Septic System Replacement - Public use septic systems need replacement. Failure to replace would result in public restroom closure.

Lake Lytal Pool Facility Replacement - The current facility has ongoing large maintenance issues due to age. The pool opened in 1975 and continuous capital repairs cost more in long term than a new facility. Ongoing Health Department concerns and issues are being addressed. If we no longer have money to repair and pool drops below acceptable Health Department standards, the pool will be closed to ensure public safety. We have received several public complaints about the old locker rooms. Overall structural integrity of facility may be compromised and should be evaluated.

Loggerhead Picnic Area Playground Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children. The old sand surfacing is not ADA compliant and will be replaced with engineered mulch surface.

Morikami Park Biwa Pavilion Playground Replacement - The play structure with swings is past its expected lifecycle and is in need of replacement for continued safe play of children. The old sand surfacing is not ADA compliant and will be replaced with engineered mulch surface.

Ocean Cay Park Playground Replacement - The play structure is past its expected lifecycle and is subject to daily salt exposure. It is in need of replacement for continued safe play of children.

Ocean Rescue Wooden Guard Tower Repair and Renovation - Several existing wooden Ocean Rescue lifeguard towers are in need of repair/renovation in order to continue providing this lifesaving service from an acceptable elevation. These towers are exposed to extreme weather conditions on the beach.

Okeehetee Caretaker Septic System Replacement - The septic system to the caretaker's residence within Okeehetee Park is an aging system and needs replacement.

Okeehetee Nature Center Pathway Repairs - These are public recreational pathways that are in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Okeehetee Park North Alligator Playground Replacement - The play structure is past its expected lifecycle and is in need of replacement for continued safe play of children. The old sand surfacing is not ADA compliant and will be replaced with engineered mulch surface. The playground is near a heavily used group picnic shelter.

Okeehetee Park North Pathway Repairs - These are public recreational pathways that are in need of capital maintenance, scheduled resurfacing, and repairs to ensure safe public use free of hazards.

Riverbend/Reese Grove Park Phase III - Description: Phase III of this project includes the design and construction of additional park improvements for this 700 acre regional Loxahatchee River and Battlefield Park. Phase III construction commenced in FY 2007 to include day use picnic areas, bike paths, nature trails, historic site improvements, field office, restrooms, camping, park entrance, access roads, bridges, parking, fencing, canoe/kayak livery, trails, maintenance facilities, exotic plant and tree removal, environmental restoration, and infrastructure to support public access for this phase of park development. This project will provide developed acres of regional park necessary to maintain the Comprehensive Plan Level of Service as a result of permits issued for residential development in Park Impact Fee Zone 1. The improvements will provide additional passive recreational facilities to serve the needs of new residents in the North Park District.

Seminole Palms Playground Replacement - The heavily used playground needs replacement and upgrades. Poured rubber playground surfacing has been patched many times will be replaced with ForeverLawn ADA accessible surfacing.

Triangle Park Septic System Replacement - The septic system for the public restrooms is in one of our oldest parks and it needs to be replaced.

West Boynton Skate Park Repair and Renovation - The skate park's highly used skateable surfaces are beyond the warranty and expected life cycle. The plan includes installation of concrete surfacing over asphalt, replacement of rusting ramps and decks along with sub frames, replace with different skate fixtures for public enjoyment, and to accommodate BMX street trick bicycle demand.

WATER UTILITIES DEPARTMENT
Approved FY 2018 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>User Fees</u>	<u>Other</u>	<u>Total Budget</u>
Small Capital Projects				
W035 6545	East Central Regional Water Reclamation Facility	2,000	0	2,000
W008 6543	Reclaimed Water System Improvements	2,000	0	2,000
W010 6545	Southern Region Water Reclamation Facility R&R	1,800	0	1,800
W006 6502	Systemwide Buildings and Other Improvements	3,000	0	3,000
W004 6541	Systemwide Wellfield Rehabilitation and Replacement	7,250	0	7,250
W007 6543	Utility Line Relocations - County Road Projects	1,000	0	1,000
W019 6547	Wastewater Collection System Extension	2,330	0	2,330
W031 6546	Wastewater Collection System Lift Station Rehabilitation	7,291	0	7,291
W031 6543	Water Distribution System Pipe Renewal and Replacement	13,500	0	13,500
W026 6541	Water Treatment Plant #11 Improvements	2,600	0	2,600
W002 6541	Water Treatment Plant #2 Renewal and Replacement	5,000	0	5,000
W003 6541	Water Treatment Plant #3 Renewal and Replacement	2,000	0	2,000
W001 6541	Water Treatment Plant #8 Renewal and Replacement	4,000	0	4,000
W005 6541	Water Treatment Plant #9 Renewal and Replacement	1,750	0	1,750
W026-6547	Western Region Collection System Rehabilitation	1,794	0	1,794
W026 6546	Western Region Wastewater System Lift Station Rehabilitation	1,000	0	1,000
W026 6545	Western Region Wastewater Treatment Plant Improvements	4,696	0	4,696
Total Appropriations		63,011	0	63,011
<u>Fund</u>	<u>Funding Recap</u>	<u>User Fees</u>	<u>Other</u>	<u>Total Budget</u>
4011	Capital Improvements	63,011	0	63,011
	Total	63,011	0	63,011



After a capital project has been completed, it is possible for the project to have a continuing impact on the operating budget. For some capital improvements, such as new or expanded roadways, the impact on the County's operating budget is relatively small or may reduce costs due to maintenance savings (such as replacement of fire trucks and water lines). On the other hand, projects such as the Jail Expansion Program will require additional operations and maintenance costs to operate new or expanded facilities.

The future fiscal impact on the operating budget is outlined in each large capital project proposal. The operating cost projection section identifies costs related to operating the capital project when it is placed into service. Operating projections are developed using four categories: Staff (personnel services), Operating/Maintenance (O&M), Equipment, and Other. Operating costs may begin either at the start of a fiscal year or at some interim date during the fiscal year. Operating costs may also include one-time start-up costs that will occur only in the initial fiscal year.

Each proposal and its impact on the operating budget are reviewed by County Administration to determine its funding priority and level. The increase/decrease to the operating budget as a result of the approved capital projects is reflected in the final adopted budget.

The FY 2018 operating budget did not increase. The following department's operating budgets have been impacted by these future capital projects:

Department of Airports

There is no impact to the operating budget as projects include renovations/upgrades to existing infrastructure.

Engineering and Public Works/5 Year Road Program

There is no impact to the operating budget.

Environmental Resource Management

A total of \$10 thousand will be added in FY 2019, primarily due to design and construction of passive recreational and support facilities.

Facilities Development & Operations

A total operating budget of \$1.5 million is anticipated in FY 2020 to accommodate the design & construction of a Central County Housing Resource Center.

Fire Rescue

A total operating budget of \$1.8 million is being added in FY 2020 due to the anticipated completion of a new fire station in the southern part of the agriculture reserve.

Information System Services

There is no impact to the operating budget.

County Library

There is no impact to the operating budget.

Miscellaneous/Non Departmental

A total operating budget of \$46 thousand is being added in FY 2022 to secure the former DMV site for Mounts Botanical Garden and to start phase II of the project.

Parks and Recreation

A total of \$115 thousand will be added in FY 2019, primarily due to design, construction, and expansion of parks.

Water Utilities Department

There is no impact to the operating budget.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2018 Through FY 2022
 (\$ in 1,000)

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Environmental Resource Management					
Hungryland Slough Natural Area Trails and Facilities	\$ -	\$ -	\$ -	\$ -	\$ 13
Lake Park Scrub Natural Area Trails and Facilities	-	-	-	-	9
Royal Palm Beach Pines Natural Areas-Rec and Support	-	10	10	10	10
Total	\$ -	\$ 10	\$ 10	\$ 10	\$ 32

Facilities Development & Operations

Central County Housing Resource Center	\$ -	\$ -	\$ 1,490	\$ 1,490	\$ 1,490
Total	\$ -	\$ -	\$ 1,490	\$ 1,490	\$ 1,490

Fire Rescue

Agriculture Reserves Central	\$ -	\$ -	\$ -	\$ -	\$ 2,808
Agriculture Reserves North	-	-	-	2,724	2,801
Agriculture Reserves South	-	-	1,796	1,846	1,846
Southern Blvd 20 Mile Bend Station	-	-	-	1,850	1,901
Total	\$ -	\$ -	\$ 1,796	\$ 6,420	\$ 6,548

Miscellaneous/Non-Department

Mounts Botanical Garden of PBC Master Plan	\$ -	\$ -	\$ -	\$ -	\$ 46
Total	\$ -	\$ -	\$ -	\$ -	\$ 46

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2018 Through FY 2022
 (\$ in 1,000)

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Parks & Recreation					
Bert Winters Park Expansion	\$ -	\$ -	\$ -	\$ 10	\$ 10
Canyon District Park Design and Development	-	90	180	180	180
Canyon District Park New Park Development	-	-	-	-	60
Community Park New Development	-	-	-	-	20
Dubois Park Various Historic Buildings Repair and Renov	-	-	-	10	10
John Prince Park Campground Phase III	-	20	20	20	20
John Prince Park Sewer Expansion	-	-	-	-	5
Karen Marcus Ocean Park Preserve Design and Develop	-	-	-	-	2
Lake Lytal Park Maintenance Building Replacement	-	-	-	-	2
Lake Lytal Park West Side Expansion	-	-	-	-	65
Morikami Park East Side Development	-	-	5	5	5
Okeehetee Park South Development Phase III	-	-	-	-	80
Riverbend/Reese Grove Park Phase III	-	5	5	5	5
Samuel Friedland District Park Expansion	-	-	-	2	2
South Inlet Park Expansion	-	-	-	-	2
West Delray Regional Park Improvements	-	-	-	-	5
Total	\$ -	\$ 115	\$ 210	\$ 232	\$ 473

Grand Total \$ - \$ 125 \$ 3,506 \$ 8,152 \$ 8,589

This section of the Budget Document provides comprehensive information regarding Palm Beach County’s Debt Service (principal and interest related to long-term debt) for FY 2018, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of non-ad valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of non-ad valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of non-ad valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt service in each fiscal year, and (iii) the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non-self supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

The table on pages 392 through 395 shows there are currently 36 County bond issues. Six are General Obligation issues, 22 are Non-Self Supporting Revenue bonds, and eight are Self-Supporting Enterprise Issues. At original issue, total County debt for these issues was \$1,697,314,604. The current outstanding balance on these issues is \$1,085,719,690.

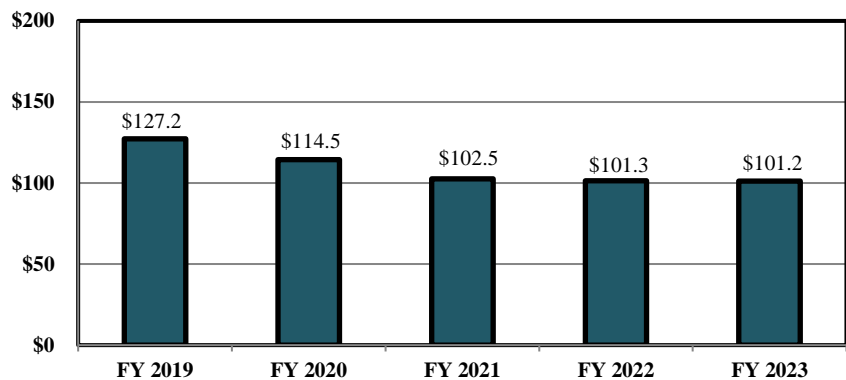
Debt Service Summary by Function FY 2018

The table on page 396 shows the FY 2018 funding requirement is \$124.5 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2018

The table on page 397 summarizes debt service requirements after FY 2018 based on currently outstanding County bond issues and other debt. The amounts are as follows:

FY 2019	\$127.2 million
FY 2020	\$114.5 million
FY 2021	\$102.5 million
FY 2022	\$101.3 million
FY 2023	\$101.2 million
Future	\$868.0 million



Debt Service Ratios

Pages 398 and 399 provide a variety of statistical information, expressing the County’s Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/17	Moody's Investor's Service	Standard & Poor's and Fitch
General Obligation Bonds						
16.0M Refunding Bonds, Series 2005A						
Partial refunding of series 1999A Bonds	16,025,000	5/11/05	8/1/19	3,760,000	Aaa	AAA
115.8M Taxable Refunding Bonds Series 2006						
Refund outstanding series 1999B and 2001A Go Bonds for Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	115,825,000	7/10/06	6/1/20	29,710,000	Aaa	AAA
19.5M Refunding Bonds, Series 2010						
Refund a portion of outstanding series 2003 Library Expansion Facilities	19,530,000	9/7/10	7/1/23	11,945,000	Aaa	AAA
28.7M Refunding Bonds, Series 2010						
Refund a portion of outstanding series 2003A and 2005, Recreation and Culture Facilities	28,700,000	10/6/10	7/1/25	21,315,000	Aaa	AAA
11.9M Refunding Bonds, Series 2014						
Refund a portion of outstanding series 2006, Library facilities	11,865,000	8/19/14	8/1/25	10,785,000	Aaa	AAA
28.0M Refunding Bonds, Series 2014						
Refund a portion of outstanding series 2006, Waterfront Access	28,035,000	8/19/14	8/1/26	25,790,000	Aaa	AAA
Total - General Obligation Bonds	\$219,980,000			\$103,305,000		

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/17	Moody's Investor's Service	Standard & Poor's and Fitch
Non-Self-Supporting Revenue Bonds						
13.5M Revenue Refunding Bonds Series 2005						
Refunding of N. County Courthouse/Sheriff's Motor Pool 1997 Bonds	13,485,000	7/7/05	12/1/17	1,605,000	Aa1	AA+
98.1M Public Improvement Rev. Bonds, Series 2007C						
Funding for completion of Scripps facilities at FAU	98,080,000	12/19/07	11/1/17	4,560,000	Aa1	AA+
176.6M Public Improvement Rev. Bonds, Series 2008						
For jail expansion program and government buildings	176,585,000	8/28/08	5/1/18	4,305,000	Aa1	AA+
11.7M Public Improvement Rev. Note, Series 2008						
Purchase environmentally sensitive lands	11,697,676	2/6/08	8/1/28	6,433,722	Aa1	AA+
94.2M Public Improvement Rev. Refunding Bonds, Series 2008						
Initial funding for Max Planck project and refunding of outstanding Sunshine State loans	94,235,000	11/13/08	11/1/18	8,500,000	Aa1	AA+
11.6M Taxable Public Imp Rev. Bonds Series 2010						
Permanent Financing Convention Ctr. Hotel Land initially paid for with Bond anticipation note	11,598,107	4/28/10	11/1/24	7,129,278	Aa1	AA+
30.7M Public Improvement Rev. Bonds, Series 2011						
For Ocean Avenue Bridge and Max Planck, Florida Corporation Projects	30,691,407	7/27/11	8/1/31	23,408,332	Aa1	AA+
62.8M Public Improvement Rev. Refunding Bonds, Series 2011						
Refunding Public Improvement Revenue Bonds for the Convention Center Project	62,775,000	8/31/11	11/1/30	57,390,000	Aa1	AA+
16.2M Capital Improvement Refunding Bonds, Series 2012						
Refund BAN for public building improvements - Four Points	16,189,340	4/17/12	3/1/27	11,127,003	Aa1	AA+
147.0M Public Improvement Rev. Refunding Bonds, Series 2012						
Refund Series 2004, 2004A and 2005A	147,000,000	6/28/12	6/1/25	117,050,000	Aa1	AA+
10.0M Public Improvement Rev. Bonds, Series 2013						
For the replacement of the County's telephone system	10,032,000	2/27/13	11/1/19	4,391,055	Aa1	AA+
13.2M Public Improvement Rev. Bonds, Series 2013						
For a grant to Max Planck	13,180,000	10/9/13	12/1/28	10,953,879	Aa1	AA+
10.7M Improvement Rev. Bonds, Series 2013						
For Sheriff equipment	10,667,000	10/25/13	12/1/18	4,347,169	Aa1	AA+

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/17	Moody's Investor's Service	Standard & Poor's and Fitch
28.1M Taxable Public Improvement Rev. Bonds, Series 2013						
To construct the Convention Center Hotel	28,075,000	10/29/13	11/1/43	26,410,000	Aa1	AA+
17.8M Public Improvement Rev. Bonds, Series 2014						
For Palm Tran Connection equipment	17,830,000	6/12/14	9/1/19	7,255,000	Aa1	AA+
72.4M Public Improvement Rev. Refunding Bonds, Series 2014A						
Refund Series 2006, 2007A, 2007B and 2007C	72,445,000	10/1/14	11/1/27	71,840,000	Aa1	AA+
63.6M Public Improvement Rev. Refunding Bonds, Series 2015						
Refund Series 2008A and 2008-2	63,635,000	3/11/15	11/1/28	58,985,000	Aa1	AA+
63.2M Public Improvement Rev. Bonds, Series 2015A						
To construct Convention Center Parking Garage and Airport Center improvements	63,155,000	5/20/15	11/1/35	60,835,000	Aa1	AA+
18.8M Public Improvement Rev. Bonds, Series 2015B						
For a grant to Max Planck	18,805,000	10/14/15	12/1/25	17,145,000	Aa1	AA+
65.4M Public Improvement Rev. Bonds, Series 2015C						
To construct Ballpark of the Palm Beaches	65,360,000	12/9/15	12/1/45	65,360,000	Aa1	AA+
56.6M Public Improvement Rev. Bonds, Series 2015D						
To construct Ballpark of the Palm Beaches	56,645,000	12/9/15	12/1/45	56,645,000	Aa1	AA+
121.0M Public Improvement Rev. Refunding Bonds, Series 2016						
Partial Refunding of Public Improvement Revenue Bonds for the Jail Expansion Project/Public Buildings	121,035,000	4/27/16	5/1/38	121,035,000	Aa1	AA+
Total - Non-Self-Supporting Revenue Bonds	\$1,203,200,530			\$746,710,438		

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/17	Moody's Investor's Service	Standard & Poor's and Fitch
Self-Supporting Revenue Bonds						
16.9M Airport System, Taxable Refunding Bonds, Series 2006B						
Refund & Decrease Portions of Series 2001 and 2002	16,855,000	5/17/06	10/1/20	11,865,000	A1	A+
57.1M Airport System, Revenue Refunding Bonds, Series 2016						
Refund Series 2006A	57,070,000	7/26/16	10/1/36	57,070,000	A1	A+
12.5M Water & Sewer Revenue Refunding bonds, Series 2006B						
Refund portion of Series 1998 Bonds	12,485,000	4/24/06	10/1/17	2,245,000	Aaa	AAA
68.1M Water & Sewer Revenue Refunding Bonds, Series 2009						
Acquisition, construction, and improvements for FPL reclaimed water project	68,115,000	7/22/09	10/1/40	53,110,000	Aaa	AAA
72.4M Water & Sewer Revenue Refunding Bonds, Series 2013						
Refund portion of Series 2006A Bonds	72,430,000	2/27/13	10/1/33	72,430,000	Aaa	AAA
26.9M Water & Sewer Revenue Refunding Bonds, Series 2015						
Refund portion of Series 2006A Bonds	26,930,000	3/11/15	10/1/36	26,930,000	Aaa	AAA
Glades Utility Authority Debt - Wells Fargo						
Glades Utility Authority (GUA) was absorbed by County along with the outstanding debt.	6,987,733	5/1/13	4/1/20	3,258,644	No Rating	No Rating
Glades Utility Authority Debt - FDEP						
Glades Utility Authority (GUA) was absorbed by County along with the outstanding debt.	9,706,341	5/1/13	5/15/33	8,030,608	No Rating	No Rating
Glades Utility Authority Debt - Bank of NY						
Glades Utility Authority (GUA) was absorbed by County along with the outstanding debt.	3,555,000	5/1/13	12/1/17	765,000	No Rating	No Rating
Total - County Self-Supporting Bonds	\$274,134,074			\$235,704,252		
All County Budgetary Controlled Bonds	\$1,697,314,604			\$1,085,719,690		

Moody's Investors Service, Standard & Poors, and Fitch ratings currently assign ratings of Aaa, AAA, and AAA, respectively, to the County's General Obligation Bonds and Aa1, AA+, and AA+, respectively, to the County's Revenue Bonds supported by a pledge on Non-Ad Valorem revenues. The above ratings were assigned at the time of issuance of the bonds and may not reflect the current rating assigned by the rating agency.

Fund	Principal	Physical		Total	
		General Government	Environment Transportation		
16.0M GO Refunding Bonds, Series 2005	1,840,000	170,450		2,010,450	
115.8M GO Taxable Ref. Bonds, Series 2006	10,725,000	1,757,849		12,482,849	
19.5M GO Refunding Bonds, Series 2010	1,795,000	359,950		2,154,950	
28.7M GO Parks & Culture Ref. Bonds, Series 2010	2,610,000	1,067,250		3,677,250	
11.9M GO Refunding Bonds, Series 2014	1,130,000	478,900		1,608,900	
28.0M GO Refunding Bonds, Series 2014	2,355,000	1,095,650		3,450,650	
13.5M Public Improvement Rev. Bonds, Series 2005	1,605,000	41,375		1,646,375	
98.1M Scripps/Briger Revenue Bonds, Series 2007C	4,560,000	115,500		4,675,500	
176.6M Jail Expan/Pub Bldg Rev Bonds, Series 2008	4,305,000	173,700		4,478,700	
11.7M Public Improv Revenue Note, Series 2008	584,884	200,089		784,973	
94.2M Pub Imp Rev & Ref Bonds, Series 2008	4,145,000	344,650		4,489,650	
11.6M Tax Rev Bds Conv Ctr. Hotel Ld, Series 2010	733,767	370,850		1,104,617	
30.7M Revenue Improvement Bonds, Series 2011	1,354,077	742,606		2,096,683	
62.8M Convention Ctr Rev Ref Bonds, Series 2011	2,905,000	2,798,675		5,703,675	
16.2M Pub Improvement Revenue Bonds BAN, Series 2012	1,051,059	267,158		1,318,217	
147.0M Public Improvement Revenue Bonds, Series 2012	13,710,000	5,767,800		19,477,800	
72.4M Public Improvement Rev Ref Bonds, Series 2014A	355,000	3,344,025		3,699,025	
63.6M Public Improvement Rev Ref Bonds, Series 2015	950,000	2,729,550		3,679,550	
121.0M Public Improvement Rev Ref Bonds, Series 2016	0	6,053,250		6,053,250	
10.0M Public Improvement Revenue Bonds, Series 2013	1,445,109	46,957		1,492,066	
13.2M Public Improvement Revenue Bonds, Series 2013	795,363	270,561		1,065,924	
10.7M Improvement Revenue Bonds, Series 2013	2,160,836	38,548		2,199,384	
28.1M Tax Public Improvement Revenue Bonds, Series 2013	565,000	1,222,213		1,787,213	
17.8M Public Improvement Revenue Bonds, Series 2014	3,605,000	88,693		3,693,693	
63.2M Public Improvement Revenue Bonds, Series 2015A	2,390,000	2,000,831		4,390,831	
18.8M Pub Improvement Tax Revenue Bonds, Series 2015B	1,705,000	444,786		2,149,786	
65.4M Pub Improvement Tax Revenue Bonds, Series 2015C	420,000	2,545,140		2,965,140	
56.6M Pub Improvement Revenue Bonds, Series 2015D	0	2,833,750		2,833,750	
73.9M Airport Bonds (1)	2,980,000		3,416,808	6,396,808	
326.1M Water Utilities Bonds (2)	3,823,097		7,201,755	11,024,852	
TOTAL COUNTY	76,603,192	37,370,756	7,201,755	3,416,808	124,592,511

NOTES:

- The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non-self-supporting debt.

- The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt. Water Utilities and Airports budget the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

(1) Two borrowings

(2) Six borrowings

Fiscal Year	General Obligation	Non-Self Supporting Revenue	Self-Supporting Revenue	Total County Debt
2019	\$25,185,893	\$82,307,362	\$19,669,447	\$127,162,702
2020	18,687,775	76,119,119	\$19,655,214	114,462,108
2021	10,898,500	74,259,844	\$17,373,596	102,531,940
2022	10,895,900	73,030,754	\$17,371,971	101,298,625
2023	10,894,000	72,973,623	\$17,363,970	101,231,593
Future	17,367,750	611,555,591	\$239,080,778	868,004,119
Total	\$93,929,818	\$990,246,293	\$330,514,976	\$1,414,691,087

Note: This table includes principal and interest on currently outstanding bond issues and bonds expected to be issued in Fiscal Year 2018.

General Obligation Debt refers to tax supported bond issues.

Non-Self-Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of sales tax revenue, State revenue sharing, or other non-ad valorem revenues.

Self-Supporting Revenue Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airports and Water Utilities.

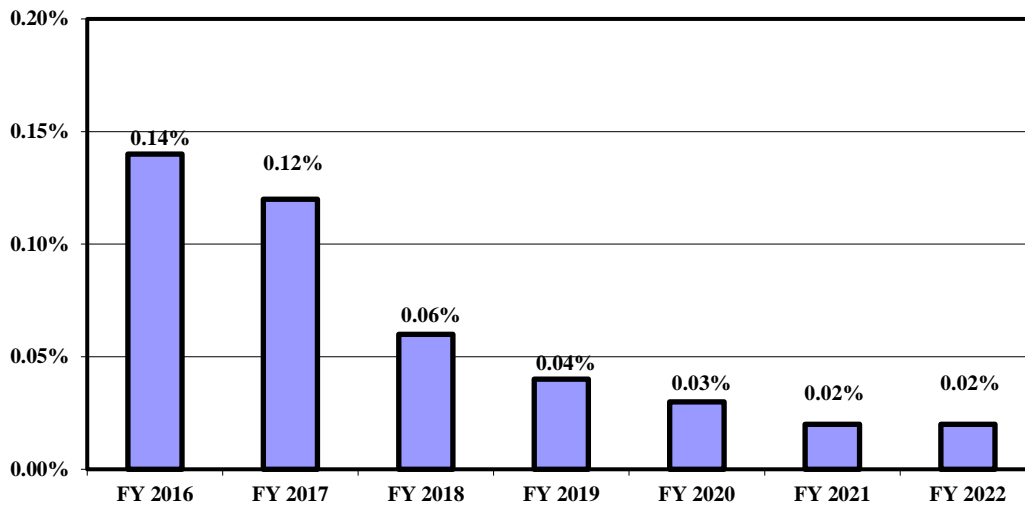
Ratios

The charts below and the table on page 399 describe various debt ratios used to present and analyze the debt position and capabilities of the County.

Net General Obligation Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt. Palm Beach County currently has a ratio of 0.06%.

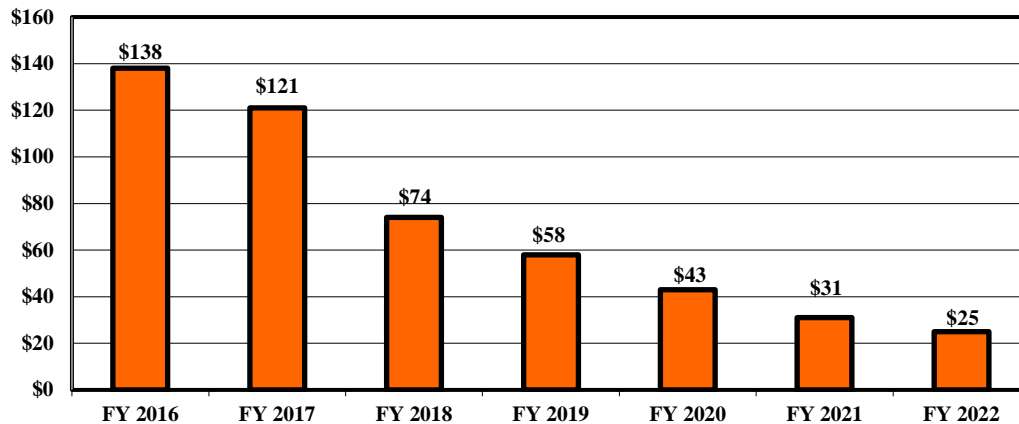
Net Tax Supported Debt to Taxable Property Values



Net General Obligation Debt per Capita

The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax support debt per person in the County. Palm Beach County projects to have a ratio of \$74 per person for outstanding bond issues in FY 2018, and is projected to be approximately \$25 per person in FY 2022.

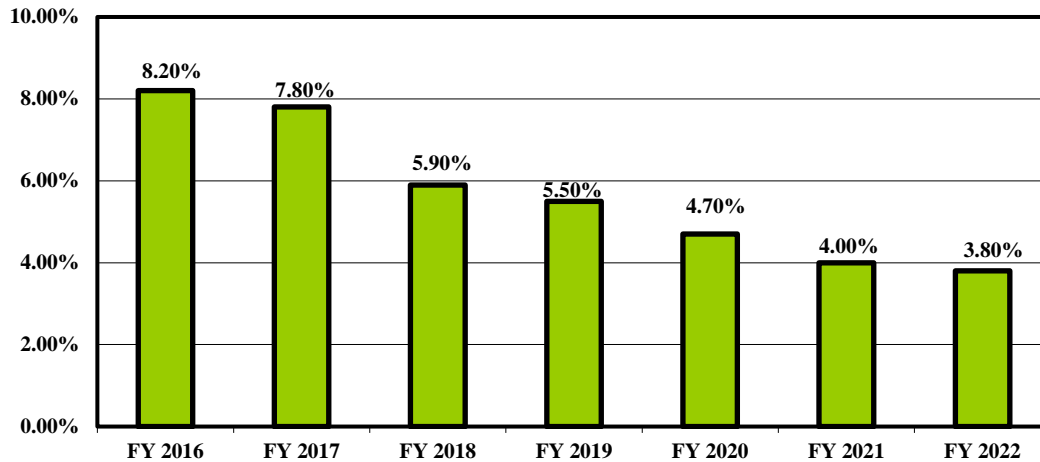
Net Tax Supported Debt Per Capita



Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax supported debt to general operating expenditures; and the ratio of the annual debt service on non-self supporting revenue bond debt to general operating expenditures. These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. Palm Beach County’s ratios sum to 5.9% for FY 2018 with a projected decrease to 3.8% by FY 2022.

Sum of Annual Debt Service Ratios on Tax Supported Debt & Non-Self Supporting Revenue Bond Debt to General Operating Expenditures



Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its non-ad valorem revenues be at least twice the annual amount of debt service on non-self-supporting debt. Additionally, the County has covenanted that the aggregate principal amount of non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self-supporting debt.

The ratio of non-ad valorem revenues to debt service on non-self-supporting debt is projected to be 5.022 in FY 2018 and increase to 5.879 in FY 2022. The percentage of non-self-supporting variable rate debt to total non-self-supporting debt is projected to be 0.9% in FY 2018 and the County does not anticipate increasing its variable rate in the next couple of fiscal years.

In summary, Palm Beach County continues to be in a very strong debt capacity position.

	FY 2018 Adopted	FY 2019 Projected	FY 2020 Projected	FY 2021 Projected	FY 2022 Projected
General Obligation debt (Net)	\$103,305,000	\$82,850,000	\$61,115,000	\$44,740,000	\$35,700,000
Taxable Values (in \$1000's)	\$176,846,762	\$189,226,035	\$202,471,857	\$216,644,887	\$231,810,029
Percent of Net General Obligation Debt to Taxable Values	0.06%	0.04%	0.03%	0.02%	0.02%
Population Estimates	1,414,144	1,428,810	1,445,757	1,462,891	1,478,581
Net General Obligation Debt per Capita	\$74	\$58	\$43	\$31	\$25
General Operating Expenditures	\$1,817,723,944	\$1,947,402,910	\$2,024,529,627	\$2,104,741,412	\$2,188,161,668
Annual Debt Service General Obligation Debt	\$24,979,853	\$25,185,893	\$18,687,775	\$10,898,500	\$10,895,900
Percent of Annual Debt Service on General Obligation Debt to General Operating Expenditures	1.4%	1.3%	0.9%	0.5%	0.5%
Annual Debt Service Non-Self-Supporting Revenue Bond Debt	\$82,158,605	\$82,307,362	\$76,119,119	\$74,259,844	\$73,030,754
Percent of Annual Debt Service on Non-Self-Supporting Revenue Bond Debt to General Operating Expenditures	4.5%	4.2%	3.8%	3.5%	3.3%
Non-Ad Valorem Revenues	\$412,600,690	\$416,726,696	\$420,893,963	\$425,102,903	\$429,353,932
Ratio of Annual Debt Service on Non-Self-Supporting Revenue Bond Debt to Non-Ad Valorem Revenues	5.022	5.063	5.529	5.725	5.879
Percent of Variable Rate Non-Self-Supporting Debt to Total Non-Self-Supporting Debt	0.9%	0.8%	0.8%	0.8%	0.7%

\$16.0M Recreational and Cultural General Obligation Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,840,000
Interest	169,200
Paying Agent Fees	1,250
Total	\$2,010,450

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2005 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 1999A. The bonds mature from 2006 to 2019 and pay an annual interest rate of 2.625% to 4.5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2005	\$0	\$166,254	\$166,254
2006	55,000	748,144	803,144
2007	55,000	746,700	801,700
2008	55,000	745,188	800,188
2009	55,000	743,620	798,620
2010	1,265,000	742,025	2,007,025
2011	1,330,000	678,775	2,008,775
2012	1,395,000	612,275	2,007,275
2013	1,465,000	542,525	2,007,525
2014	1,540,000	469,275	2,009,275
2015	1,605,000	401,875	2,006,875
2016	1,685,000	324,225	2,009,225
2017	1,760,000	248,400	2,008,400
2018	1,840,000	169,200	2,009,200
2019	1,920,000	86,400	2,006,400
	\$16,025,000	\$7,424,880	\$23,449,880

\$115.8M General Obligation Taxable Refunding Bonds, Series 2006

	Amount Budgeted
Principal	\$10,725,000
Interest	1,755,349
Paying Agent Fees	2,500
Total	\$12,482,849

Budget Comment

This fund provides for debt service on the \$115.8 million Taxable Refunding Bonds, Series 2006 for the purpose of providing funds required (1) to refund the County's General Obligation Bonds Series 1999B and 2001A and (2) to pay the cost of issuance. The bonds mature from 2006 to 2020 and pay an annual interest rate of 5.5% to 5.9%.

Amortization Schedule

	Principal	Interest	Total
2006	\$5,000	\$16	\$5,016
2007	6,450,000	5,987,562	12,437,562
2008	6,125,000	6,349,308	12,474,308
2009	6,470,000	6,004,225	12,474,225
2010	6,835,000	5,639,446	12,474,446
2011	7,230,000	5,249,510	12,479,510
2012	7,640,000	4,836,243	12,476,243
2013	8,080,000	4,398,089	12,478,089
2014	8,550,000	3,930,742	12,480,742
2015	9,035,000	3,435,014	12,470,014
2016	9,570,000	2,910,260	12,480,260
2017	10,125,000	2,352,520	12,477,520
2018	10,725,000	1,755,348	12,480,348
2019	11,355,000	1,122,787	12,477,787
2020	7,630,000	453,069	8,083,069
	\$115,825,000	\$54,424,139	\$170,249,139

Note: Coupon for these bonds is paid with Non-Ad valorem revenues and contained in Debt Service Fund 2519.

\$19.5M General Obligation Refunding Bonds, Series 2010

	Amount Budgeted
Principal	\$1,795,000
Interest	358,350
Paying Agent Fees	1,600
Total	\$2,154,950

Budget Comment

This fund provides debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County Library Expansion to General Obligation Bonds, Series 2003. The bonds mature from 2011 to 2023 and pay an annual interest rate of 2% to 3%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2011	\$330,000	\$430,649	\$760,649
2012	240,000	520,725	760,725
2013	245,000	515,925	760,925
2014	1,640,000	511,025	2,151,025
2015	1,675,000	478,225	2,153,225
2016	1,705,000	444,725	2,149,725
2017	1,750,000	402,100	2,152,100
2018	1,795,000	358,350	2,153,350
2019	2,050,000	304,500	2,354,500
2020	2,010,000	243,000	2,253,000
2021	1,970,000	182,700	2,152,700
2022	2,030,000	123,600	2,153,600
2023	2,090,000	62,700	2,152,700
	\$19,530,000	\$4,578,224	\$24,108,224

**\$28.7M General Obligation Refunding Bonds, Series 2010
(Recreation and Cultural Facilities)**

	Amount Budgeted
Principal	\$2,610,000
Interest	1,065,750
Paying Agent Fees	1,500
Total	\$3,677,250

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2003 & 2005. The bonds mature from 2011 to 2025 and pay an annual interest rate of 2% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2011	\$245,000	\$1,034,199	\$1,279,199
2012	0	1,400,050	1,400,050
2013	0	1,400,050	1,400,050
2014	1,110,000	1,400,050	2,510,050
2015	1,160,000	1,355,650	2,515,650
2016	2,375,000	1,309,250	3,684,250
2017	2,495,000	1,190,500	3,685,500
2018	2,610,000	1,065,750	3,675,750
2019	2,745,000	935,250	3,680,250
2020	2,885,000	798,000	3,683,000
2021	3,025,000	653,750	3,678,750
2022	3,180,000	502,500	3,682,500
2023	3,335,000	343,500	3,678,500
2024	1,725,000	176,750	1,901,750
2025	1,810,000	90,500	1,900,500
	\$28,700,000	\$13,655,749	\$42,355,749

**\$11.9M General Obligation Refunding Bonds, Series 2014
(Library Facilities)**

	Amount Budgeted
Principal	\$1,130,000
Interest	477,650
Paying Agent Fees	1,250
Total	\$1,608,900

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2014 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2006. The bonds mature from 2015 to 2025 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$505,068	\$505,068
2016	0	531,650	531,650
2017	1,080,000	531,650	1,611,650
2018	1,130,000	477,650	1,607,650
2019	1,190,000	421,150	1,611,150
2020	1,250,000	361,650	1,611,650
2021	1,315,000	299,150	1,614,150
2022	1,375,000	233,400	1,608,400
2023	1,445,000	164,650	1,609,650
2024	1,515,000	92,400	1,607,400
2025	1,565,000	46,950	1,611,950
	\$11,865,000	\$3,665,368	\$15,530,368

**\$28.0M General Obligation Refunding Bonds, Series 2014
(Waterfront Access)**

	Amount Budgeted
Principal	\$2,355,000
Interest	1,094,400
Paying Agent Fees	1,250
Total	\$3,450,650

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2014 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2006. The bonds mature from 2015 to 2026 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$1,146,318	\$1,146,318
2016	0	1,206,650	1,206,650
2017	2,245,000	1,206,650	3,451,650
2018	2,355,000	1,094,400	3,449,400
2019	2,475,000	976,650	3,451,650
2020	2,600,000	852,900	3,452,900
2021	2,730,000	722,900	3,452,900
2022	2,865,000	586,400	3,451,400
2023	3,010,000	443,150	3,453,150
2024	3,155,000	292,650	3,447,650
2025	3,250,000	198,000	3,448,000
2026	3,350,000	100,500	3,450,500
	\$28,035,000	\$8,827,168	\$36,862,168

\$13.5M Revenue Refunding Bonds, Series 2005
(North County Courthouse/Sheriff's Motor Pool)

	Amount Budgeted
Principal	\$1,605,000
Interest	40,125
Paying Agent Fees	1,250
Total	\$1,646,375

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1997. The bonds mature from 2005 to 2017 and pay an annual interest rate of 3.5% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2006	\$75,000	\$510,491	\$585,491
2007	25,000	565,608	590,608
2008	25,000	564,733	589,733
2009	1,120,000	544,695	1,664,695
2010	1,160,000	504,795	1,664,795
2011	1,195,000	466,570	1,661,570
2012	1,240,000	417,645	1,657,645
2013	1,295,000	354,270	1,649,270
2014	1,365,000	299,373	1,664,373
2015	1,400,000	253,050	1,653,050
2016	1,455,000	192,875	1,647,875
2017	1,525,000	118,375	1,643,375
2018	1,605,000	40,125	1,645,125
	\$13,485,000	\$4,832,603	\$18,317,603

**\$98.1M Public Improvement Revenue Bonds, Series 2007
(Biomedical Research Park Project)**

	Amount Budgeted
Principal	\$4,560,000
Interest	114,000
Paying Agent Fees	1,500
Total	\$4,675,500

Budget Comment

This fund provides for the debt services on approximately \$98.08 million Public Improvement Revenue Bonds issued in November 2007, for the costs of acquiring, constructing, improving and equipping a Biomedical Research Park at the Florida Atlantic University Campus in Jupiter. The bonds will mature from 2008 to 2017 and pay an annual interest rate of 4% to 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2008	\$0	\$1,706,742	\$1,706,742
2009	3,065,000	4,593,450	7,658,450
2010	3,190,000	4,468,350	7,658,350
2011	3,320,000	4,338,150	7,658,150
2012	3,460,000	4,198,225	7,658,225
2013	3,620,000	4,034,200	7,654,200
2014	3,795,000	3,863,056	7,658,056
2015	3,960,000	709,375	4,669,375
2016	4,150,000	521,900	4,671,900
2017	4,345,000	325,763	4,670,763
2018	4,560,000	114,000	4,674,000
	\$37,465,000	\$28,873,210	\$66,338,210

Note: Bond partially refunded on 10/01/2014
\$60.6M refunded with Debt Service Fund 2533 on 10/01/2014

**\$176.6M Public Improvement Revenue Bonds, Series 2008
(Jail Expansion Program/Public Buildings)**

	Amount Budgeted
Principal	\$4,305,000
Interest	172,200
Paying Agent Fees	1,500
Total	\$4,478,700

Budget Comment

This fund provides for the debt service on the \$177.1 million Public Improvement Revenue Bonds that were issued in FY 2008, for the costs of acquiring, constructing, improving, and equipping the expansion of the jails and other public buildings. The bonds were to mature from 2009 to 2038 and pay an annual interest rate of 3.5% to 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2009	\$2,055,000	\$5,547,538	\$7,602,538
2010	3,120,000	8,146,650	11,266,650
2011	3,245,000	8,021,850	11,266,850
2012	3,375,000	7,892,050	11,267,050
2013	3,510,000	7,757,050	11,267,050
2014	3,650,000	7,616,650	11,266,650
2015	3,795,000	7,470,650	11,265,650
2016	3,945,000	3,923,675	7,868,675
2017	4,140,000	337,800	4,477,800
2018	4,305,000	172,200	4,477,200
	\$35,140,000	\$56,886,113	\$92,026,113

Note: Bond partially refunded on 03/29/2016

\$141.45M refunded with Debt Service Fund 2535 on 03/29/2016

**\$11.7M Public Improvement Revenue Note, Series 2008
(Environmentally Sensitive Land Acquisition Project)**

	Amount Budgeted
Principal	\$584,884
Interest	200,089
Total	\$784,973

Budget Comment

This fund provides for the debt service on the Series 2008 Note issued to finance the cost of acquisition of environmentally sensitive land in Jupiter. The bonds mature from 2009 to 2028 and pay an annual interest rate of 3.11%. The funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2008	\$0	\$157,555	\$157,555
2009	584,884	214,261	799,145
2010	584,834	121,932	706,766
2011	584,884	114,210	699,094
2012	584,884	107,784	692,668
2013	584,884	99,245	684,128
2014	584,884	90,366	675,250
2015	584,884	84,582	669,466
2016	584,884	150,000	734,884
2017	584,884	218,279	803,162
2018	584,884	200,089	784,973
2019	584,884	181,899	766,783
2020	584,884	163,709	748,593
2021	584,884	145,519	730,403
2022	584,884	127,329	712,213
2023	584,884	109,139	694,023
2024	584,884	90,949	675,833
2025	584,884	72,760	657,643
2026	584,884	54,570	639,453
2027	584,884	36,380	621,264
2028	584,884	18,190	603,074
	\$11,697,626	\$2,558,746	\$14,256,372

*This is a variable rate bond. Future interest has been estimated.

**\$94.2M Public Improvement Revenue Bonds, Series 2008
(Max Planck Biomedical Research Project & Sunshine State Loan Refunding)**

	Amount Budgeted
Principal	\$4,145,000
Interest	343,150
Paying Agent Fees	1,500
Debt Service Reserves	4,488,150
Total	\$8,977,800

Budget Comment

This fund provides for the debt service on the \$94.235M Series 2008-2 Bonds that were issued to provide the initial funding to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding to refund the outstanding loans from the Sunshine State Governmental Financing Commission. The bonds will mature annually for 10 years and pay an annual interest rate of 4% to 5.5%. The debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2009	\$0	\$2,229,187	\$2,229,187
2010	3,070,000	4,715,430	7,785,430
2011	3,035,000	4,593,330	7,628,330
2012	3,160,000	4,469,430	7,629,430
2013	3,280,000	4,340,630	7,620,630
2014	3,415,000	4,189,655	7,604,655
2015	3,580,000	4,014,780	7,594,780
2016	3,760,000	738,275	4,498,275
2017	3,950,000	545,525	4,495,525
2018	4,145,000	343,150	4,488,150
2019	4,355,000	119,763	4,474,763
	\$35,750,000	\$30,299,155	\$66,049,155

Note: Bond partially refunded on 2/11/2015

\$58.5M refunded with Debt Service Fund 2534 on 02/11/2015

**\$11.6M Taxable Public Improvement Revenue Bonds, Series 2010
(Convention Center Hotel)**

	Amount Budgeted
Principal	\$733,767
Interest	370,850
Total	\$1,104,617

Budget Comment

This fund provides debt service payments for the \$11,697,676 Taxable Revenue Bonds, Series 2010 that were issued for the purpose of paying principal and interest on the County's \$11.5 million Taxable Revenue Bond Participation Notes, Series 2007 (Convention Center Hotel Project). The bonds mature from 2010 to 2024 and pay an annual interest rate of 5.84%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2011	\$801,416	\$619,366	\$1,420,782
2012	532,646	577,485	1,110,131
2013	561,856	547,474	1,109,330
2014	592,668	515,817	1,108,485
2015	625,171	482,424	1,107,595
2016	659,454	447,200	1,106,654
2017	695,619	410,043	1,105,662
2018	733,767	370,850	1,104,616
2019	774,006	329,507	1,103,513
2020	816,453	285,896	1,102,349
2021	861,227	239,894	1,101,121
2022	908,457	191,369	1,099,826
2023	958,277	140,184	1,098,460
2024	1,010,829	86,191	1,097,019
2025	1,066,262	29,237	1,095,499
	\$11,598,108	\$5,272,937	\$16,871,045

**\$30.7M Public Improvement Revenue Bonds, Series 2011
(Ocean Avenue Bridge & Max Planck Biomedical Research Florida Corporation Projects)**

	Amount Budgeted
Principal	\$1,354,077
Interest	742,606
Total	\$2,096,683

Budget Comment

This fund provides for the debt service on the \$30.6M Series 2011 Bonds that were issued to provide additional funding (\$15.6M) to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding (\$15M) for the building of the Ocean Avenue Bridge. The bonds will mature annually for 20 years and pay an annual interest rate of 3.172%. The debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2012	\$1,112,210	\$984,473	\$2,096,682
2013	1,158,312	938,370	2,096,682
2014	1,195,058	901,624	2,096,682
2015	1,232,971	863,713	2,096,684
2016	1,272,085	824,597	2,096,682
2017	1,312,441	784,242	2,096,682
2018	1,354,076	742,606	2,096,682
2019	1,397,033	699,649	2,096,682
2020	1,441,353	655,330	2,096,682
2021	1,487,078	609,604	2,096,682
2022	1,534,254	562,428	2,096,682
2023	1,582,927	513,756	2,096,682
2024	1,633,144	463,539	2,096,682
2025	1,684,953	411,729	2,096,682
2026	1,738,407	358,275	2,096,682
2027	1,793,556	303,126	2,096,682
2028	1,850,455	246,227	2,096,682
2029	1,909,159	187,524	2,096,682
2030	1,969,725	126,957	2,096,682
2031	2,032,212	64,470	2,096,682
	\$30,691,408	\$11,242,240	\$41,933,648

**\$62.8M Public Improvement Refunding Bonds, Series 2011
(Convention Center Project)**

	Amount Budgeted
Principal	\$2,905,000
Interest	2,796,875
Paying Agent Fees	1,800
Debt Service Reserves	5,701,875
Total	\$11,405,550

Budget Comment

This fund provides for the debt service on Refunding Bonds, Series 2004, \$81,340,000 Public Improvement Revenue Bonds issued in FY 2004 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. The bonds mature from 2016 to 2031 and pay an annual interest rate of 5%. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues currently the fourth cent tourist development tax.

Amortization Schedule

	Principal	Interest	Total
2012	\$0	\$2,101,219	\$2,101,219
2013	0	3,138,750	3,138,750
2014	0	3,138,750	3,138,750
2015	0	3,138,750	3,138,750
2016	2,625,000	3,073,125	5,698,125
2017	2,760,000	2,938,500	5,698,500
2018	2,905,000	2,796,875	5,701,875
2019	3,050,000	2,648,000	5,698,000
2020	3,210,000	2,491,500	5,701,500
2021	3,370,000	2,327,000	5,697,000
2022	3,545,000	2,154,125	5,699,125
2023	3,725,000	1,972,375	5,697,375
2024	3,920,000	1,781,250	5,701,250
2025	4,120,000	1,580,250	5,700,250
2026	4,330,000	1,369,000	5,699,000
2027	4,550,000	1,147,000	5,697,000
2028	4,785,000	913,625	5,698,625
2029	5,030,000	668,250	5,698,250
2030	5,290,000	410,250	5,700,250
2031	5,560,000	139,000	5,699,000
	\$62,775,000	\$39,927,594	\$102,702,594

Note: Bond partially refunded Debt Service Fund 2511 on 08/31/2011

\$16.2M Capital Improvement Revenue Refunding Bonds, Series 2012

	Amount Budgeted
Principal	\$1,051,059
Interest	267,158
Total	\$1,318,217

Budget Comment

This fund provides the debt service on the Capital Improvement Revenue Refunding Bonds, Series 2012 issued to refund the Capital Improvement Bond Anticipation Note (BAN), Series 2009. The BAN was issued to provide improvements to Four Points and other governmental buildings. The refunding bonds mature in 2027 and pay an annual interest rate of 2.52%. Debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2012	\$0	\$151,856	\$151,856
2013	987,273	395,532	1,382,804
2014	999,712	370,496	1,370,208
2015	1,012,309	345,145	1,357,454
2016	1,025,064	319,473	1,344,537
2017	1,037,980	293,479	1,331,459
2018	1,051,058	267,157	1,318,215
2019	1,064,301	240,504	1,304,805
2020	1,077,712	213,514	1,291,226
2021	1,091,291	186,185	1,277,476
2022	1,105,041	158,511	1,263,552
2023	1,118,965	130,489	1,249,453
2024	1,133,064	102,113	1,235,177
2025	1,147,340	73,380	1,220,720
2026	1,161,797	44,285	1,206,081
2027	1,176,435	14,823	1,191,258
	\$16,189,340	\$3,306,941	\$19,496,281

Note: Debt Service Fund 2065 BAN refunded on 04/17/12 with Debt Service Fund 2528

\$147.0M Public Improvement Revenue Refunding Bonds, Series 2012

	Amount Budgeted
Principal	\$13,710,000
Interest	5,766,050
Paying Agent Fees	1,750
Total	\$19,477,800

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2012 issued to partially refund the Series 2004, Series 2004A, and Series 2005A bonds. The bonds mature from 2015 to 2025 and pay an annual interest rate of 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2013	\$0	\$6,630,169	\$6,630,169
2014	0	7,167,750	7,167,750
2015	4,265,000	7,167,750	11,432,750
2016	12,530,000	6,954,500	19,484,500
2017	13,155,000	6,328,000	19,483,000
2018	13,710,000	5,766,050	19,476,050
2019	14,395,000	5,080,550	19,475,550
2020	15,110,000	4,360,800	19,470,800
2021	15,850,000	3,630,600	19,480,600
2022	16,590,000	2,875,250	19,465,250
2023	17,395,000	2,069,750	19,464,750
2024	11,710,000	1,200,000	12,910,000
2025	12,290,000	614,500	12,904,500
	\$147,000,000	\$59,845,669	\$206,845,669

Note: Partial Refunding in Debt Service Funds 2018, 2028, and 2031 on 06/28/2012

\$10.0M Public Improvement Revenue Bonds (Unified Messaging System Project), Series 2013

	Amount Budgeted
Principal	\$1,445,109
Interest	46,957
Total	\$1,492,066

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2013 issued to provide funding to replace the County's telephone system. The bonds mature in 2020 and pay an annual interest rate of 1.28%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2014	\$ 1,414,281	\$ 142,187	\$ 1,556,467
2015	1,391,008	101,405	1,492,413
2016	1,408,812	83,486	1,492,298
2017	1,426,845	65,337	1,492,182
2018	1,445,109	46,957	1,492,065
2019	1,463,606	28,341	1,491,947
2020	1,482,340	9,487	1,491,827
	\$10,032,000	\$477,200	\$10,509,200

\$13.2M Public Improvement Revenue Bonds (Max Planck), Series 2013

	Amount Budgeted
Principal	\$795,363
Interest	270,561
Total	\$1,065,924

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2013 issued to provide funding for the third of five grant installments to Max Planck. The bonds mature in 2029 and pay an annual interest rate of 2.47%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2015	\$ 692,450	\$ 373,474	\$ 1,065,924
2016	757,481	308,442	1,065,923
2017	776,191	289,733	1,065,923
2018	795,363	270,561	1,065,923
2019	815,008	250,915	1,065,923
2020	835,139	230,785	1,065,923
2021	855,767	210,157	1,065,923
2022	876,904	189,019	1,065,923
2023	898,564	167,360	1,065,923
2024	920,758	145,165	1,065,923
2025	943,501	122,423	1,065,923
2026	966,805	99,118	1,065,923
2027	990,685	75,238	1,065,923
2028	1,015,155	50,768	1,065,923
2029	1,040,230	25,694	1,065,923
	\$13,180,000	\$2,808,851	\$15,988,852

\$10.7M Improvement Revenue Bonds (Sheriff Equipment), Series 2013

	Amount Budgeted
Principal	\$2,160,836
Interest	38,548
Total	\$2,199,384

Budget Comment

This fund provides for the debt service on the Improvement Revenue Bonds, Series 2013 issued to provide funding for the purchase of equipment within the Sheriff's Office. The bonds mature in 2019 and pay an annual interest rate of 1.18%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2014	\$0	\$ 75,730	\$ 75,730
2015	2,073,467	113,637	2,187,104
2016	2,110,729	88,950	2,199,679
2017	2,135,635	63,897	2,199,532
2018	2,160,836	38,548	2,199,383
2019	2,186,334	12,899	2,199,233
	\$10,667,000	\$393,661	\$11,060,661

\$28.1M Taxable Public Improvement Revenue Bonds (Convention Center Hotel), Series 2013

	Amount Budgeted
Principal	\$565,000
Interest	1,221,213
Paying Agent Fees	1,000
Total	\$1,787,213

Budget Comment

This fund provides for the debt service on the Taxable Public Improvement Revenue Bonds, Series 2013 issued to provide funding for a contribution to the construction of a hotel at the Convention Center. The bonds mature in 2044 and pay an annual interest rate of 1% to 5.25%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2014	\$0	\$ 629,372	\$ 629,372
2015	550,000	1,242,163	1,792,163
2016	555,000	1,236,638	1,791,638
2017	560,000	1,230,363	1,790,363
2018	565,000	1,221,213	1,786,213
2019	580,000	1,209,763	1,789,763
2020	590,000	1,196,588	1,786,588
2021	605,000	1,180,894	1,785,894
2022	620,000	1,161,725	1,781,725
2023	645,000	1,138,781	1,783,781
2024	665,000	1,114,219	1,779,219
2025	690,000	1,088,813	1,778,813
2026	720,000	1,061,475	1,781,475
2027	745,000	1,031,244	1,776,244
2028	780,000	998,448	1,778,448
2029	810,000	963,258	1,773,258
2030	850,000	923,783	1,773,783
2031	890,000	880,283	1,770,283
2032	935,000	834,658	1,769,658
2033	980,000	786,783	1,766,783
2034	1,030,000	736,533	1,766,533
2035	1,085,000	683,115	1,768,115
2036	1,140,000	626,378	1,766,378
2037	1,195,000	566,835	1,761,835
2038	1,255,000	504,360	1,759,360
2039	1,320,000	438,698	1,758,698
2040	1,390,000	368,550	1,758,550
2041	1,460,000	293,738	1,753,738
2042	1,540,000	214,988	1,754,988
2043	1,620,000	132,038	1,752,038
2044	1,705,000	44,756	1,749,756
	\$28,075,000	\$25,740,444	\$53,815,444

\$17.8M Public Improvement Revenue Bonds (Palm Tran Connection Equipment), Series 2014

	Amount Budgeted
Principal	\$3,605,000
Interest	84,158
Res/Fut Arbitrage Pymts	4,535
Total	\$3,693,693

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2014 issued to provide funding for the purchase of equipment for Palm Tran Connection services. The bonds mature in 2019 and pay an annual interest rate of 1.16%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2014	\$0	\$ 45,387	\$ 45,387
2015	3,485,000	206,828	3,691,828
2016	3,525,000	166,402	3,691,402
2017	3,565,000	125,512	3,690,512
2018	3,605,000	84,158	3,689,158
2019	3,650,000	42,340	3,692,340
	\$17,830,000	\$670,627	\$18,500,627

\$72.4M Public Improvement Revenue Refunding Bonds, Series 2014A

	Amount Budgeted
Principal	\$355,000
Interest	3,342,525
Paying Agent Fees	1,500
Total	\$3,699,025

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2014A issued to refund the Series 2007A and Series 2007B bonds and partially refund the Series 2006 and Series 2007C bonds. The bonds mature in 2028 and pay an annual interest rate of 3% to 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$ 1,972,629	\$ 1,972,629
2016	265,000	3,375,025	3,640,025
2017	340,000	3,359,900	3,699,900
2018	355,000	3,342,525	3,697,525
2019	5,755,000	3,189,775	8,944,775
2020	6,055,000	2,894,525	8,949,525
2021	6,360,000	2,584,150	8,944,150
2022	6,685,000	2,258,025	8,943,025
2023	7,025,000	1,915,275	8,940,275
2024	7,385,000	1,555,025	8,940,025
2025	7,755,000	1,176,525	8,931,525
2026	8,150,000	778,900	8,928,900
2027	8,570,000	403,750	8,973,750
2028	7,745,000	116,175	7,861,175
	\$72,445,000	\$28,922,204	\$101,367,204

Note: Refunding in Debt Service Funds 2520 and 2521 on 10/01/2014

Partial Refunding in Debt Service Funds 2040 and 2052 on 10/01/2014

\$63.6M Public Improvement Revenue Refunding Bonds, Series 2015

	Amount Budgeted
Principal	\$950,000
Interest	2,728,350
Paying Agent Fees	1,200
Total	\$3,679,550

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2015 issued to refund the Series 2008A bonds and partially refund the Series 2008-2 bonds. The bonds mature in 2029 and pay an annual interest rate of 3% to 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$ 414,528	\$ 414,528
2016	2,330,000	2,926,350	5,256,350
2017	2,320,000	2,810,100	5,130,100
2018	950,000	2,728,350	3,678,350
2019	1,005,000	2,679,475	3,684,475
2020	5,385,000	2,519,725	7,904,725
2021	5,730,000	2,241,850	7,971,850
2022	4,830,000	1,977,850	6,807,850
2023	5,070,000	1,730,350	6,800,350
2024	5,330,000	1,470,350	6,800,350
2025	5,590,000	1,197,350	6,787,350
2026	5,870,000	910,850	6,780,850
2027	6,165,000	609,975	6,774,975
2028	6,405,000	327,750	6,732,750
2029	6,655,000	99,825	6,754,825
	\$63,635,000	\$24,644,678	\$88,279,678

Note: Refunding of Debt Service Fund 2522 in 03/11/2015

Partial Refunding of Debt Service Fund 2067 in 03/11/2015

\$121.0M Public Improvement Revenue Refunding Bonds, Series 2016

	Amount Budgeted
Principal	\$0
Interest	6,051,750
Paying Agent Fees	1,500
Total	\$6,053,250

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2016 issued to partially refund the Series 2008 bonds. The bonds mature in 2038 and pay an annual interest rate of 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2017	\$0	\$ 6,118,992	\$ 6,118,992
2018	0	6,051,750	6,051,750
2019	3,660,000	6,051,750	9,711,750
2020	3,845,000	5,868,750	9,713,750
2021	4,035,000	5,676,500	9,711,500
2022	4,240,000	5,474,750	9,714,750
2023	4,450,000	5,262,750	9,712,750
2024	4,670,000	5,040,250	9,710,250
2025	4,905,000	4,806,750	9,711,750
2026	5,150,000	4,561,500	9,711,500
2027	5,410,000	4,304,000	9,714,000
2028	5,680,000	4,033,500	9,713,500
2029	5,960,000	3,749,500	9,709,500
2030	6,260,000	3,451,500	9,711,500
2031	6,575,000	3,138,500	9,713,500
2032	6,900,000	2,809,750	9,709,750
2033	7,245,000	2,464,750	9,709,750
2034	7,610,000	2,102,500	9,712,500
2035	7,990,000	1,722,000	9,712,000
2036	8,390,000	1,322,500	9,712,500
2037	8,810,000	903,000	9,713,000
2038	9,250,000	462,500	9,712,500
	\$121,035,000	\$85,377,742	\$206,412,742

Note: Partial Refunding in Debt Service Fund 2053 on 03/29/2016

\$63.2M Public Improvement Revenue Bonds (Parking Garage and Airport Center Projects), Series 2015

	Amount Budgeted
Principal	\$2,390,000
Interest	1,999,831
Paying Agent Fees	1,000
Total	\$4,390,831

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2015A issued to provide funding for the purchase of equipment for Convention Center Parking Garage and Airport Center renovations. The bonds mature in 2036 and pay an annual interest rate of 2% to 4%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 2,005,488	\$ 2,005,488
2017	2,320,000	2,082,431	4,402,431
2018	2,390,000	1,999,831	4,389,831
2019	2,485,000	1,927,181	4,412,181
2020	2,535,000	1,876,981	4,411,981
2021	2,585,000	1,825,781	4,410,781
2022	2,640,000	1,760,331	4,400,331
2023	2,715,000	1,680,006	4,395,006
2024	2,800,000	1,597,281	4,397,281
2025	2,880,000	1,497,681	4,377,681
2026	3,000,000	1,380,081	4,380,081
2027	3,120,000	1,257,681	4,377,681
2028	3,240,000	1,130,481	4,370,481
2029	3,370,000	998,281	4,368,281
2030	3,505,000	878,306	4,383,306
2031	3,610,000	769,325	4,379,325
2032	3,725,000	653,319	4,378,319
2033	3,845,000	531,238	4,376,238
2034	3,970,000	389,356	4,359,356
2035	4,125,000	227,456	4,352,456
2036	4,295,000	72,478	4,367,478
	\$63,155,000	\$26,540,998	\$89,695,998

\$18.8M Public Improvement Taxable Revenue Bonds (Max Planck), Series 2015B

	Amount Budgeted
Principal	\$1,705,000
Interest	444,786
Total	\$2,149,786

Budget Comment

This fund provides for the debt service on the Public Improvement Taxable Revenue Bonds, Series 2015B issued to provide funding for the fourth and fifth of five grant installments to Max Planck. The bonds mature in 2025 and pay an annual interest rate of 2.73%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 323,712	\$ 323,712
2017	1,660,000	490,718	2,150,718
2018	1,705,000	444,785	2,149,785
2019	1,755,000	397,556	2,152,556
2020	1,800,000	349,031	2,149,031
2021	1,850,000	299,208	2,149,208
2022	1,900,000	248,021	2,148,021
2023	1,955,000	195,400	2,150,400
2024	2,005,000	141,346	2,146,346
2025	2,060,000	85,859	2,145,859
2026	2,115,000	28,870	2,143,870
	\$18,805,000	\$3,004,504	\$21,809,504

\$65.4M Public Improvement Taxable Revenue Bonds (Professional Sports Facility), Series 2015C

	Amount Budgeted
Principal	\$420,000
Interest	2,543,640
Paying Agent Fees	1,500
Total	\$2,965,140

Budget Comment

This fund provides for the debt service on the Public Improvement Taxable Revenue Bonds, Series 2015C issued to provide funding for the construction of the Professional Sports Facility. The bonds mature in 2045 and pay an annual interest rate of 1.306% to 4.698%. The source of funding is legally available non-ad valorem revenues currently the first and fourth cent tourist development tax.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 1,216,605	\$ 1,216,605
2017	0	2,546,382	2,546,382
2018	420,000	2,543,640	2,963,640
2019	2,495,000	2,519,228	5,014,228
2020	2,535,000	2,471,524	5,006,524
2021	2,590,000	2,415,006	5,005,006
2022	2,650,000	2,350,230	5,000,230
2023	2,715,000	2,277,142	4,992,142
2024	2,795,000	2,196,476	4,991,476
2025	2,880,000	2,109,304	4,989,304
2026	1,440,000	2,040,486	3,480,486
2027	1,425,000	1,992,276	3,417,276
2028	1,470,000	1,940,636	3,410,636
2029	1,525,000	1,884,975	3,409,975
2030	1,585,000	1,825,225	3,410,225
2031	1,645,000	1,761,323	3,406,323
2032	1,710,000	1,689,998	3,399,998
2033	1,790,000	1,611,283	3,401,283
2034	1,870,000	1,528,970	3,398,970
2035	1,955,000	1,442,946	3,397,946
2036	2,040,000	1,353,098	3,393,098
2037	2,130,000	1,257,185	3,387,185
2038	2,230,000	1,154,768	3,384,768
2039	2,485,000	1,044,013	3,529,013
2040	2,600,000	924,566	3,524,566
2041	2,725,000	799,482	3,524,482
2042	2,850,000	668,525	3,518,525
2043	2,985,000	531,461	3,516,461
2044	3,125,000	387,937	3,512,937
2045	3,270,000	237,719	3,507,719
2046	3,425,000	80,453	3,505,453
	\$65,360,000	\$48,802,863	\$114,162,863

\$56.6M Public Improvement Revenue Bonds (Professional Sports Facility), Series 2015D

	Amount Budgeted
Principal	\$0
Interest	2,832,250
Paying Agent Fees	1,500
Total	\$2,833,750

Budget Comment

This fund provides for the debt service on the Public Improvement Taxable Revenue Bonds, Series 2015D issued to provide funding for the construction of the Professional Sports Facility. The bonds mature in 2045 and pay an annual interest rate of 5%. The source of funding is legally available non-ad valorem revenues currently the fourth cent tourist development tax as well as a State of Florida sales tax contribution.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 1,353,186	\$ 1,353,186
2017	0	2,832,250	2,832,250
2018	0	2,832,250	2,832,250
2019	0	2,832,250	2,832,250
2020	0	2,832,250	2,832,250
2021	0	2,832,250	2,832,250
2022	0	2,832,250	2,832,250
2023	0	2,832,250	2,832,250
2024	0	2,832,250	2,832,250
2025	0	2,832,250	2,832,250
2026	1,530,000	2,794,000	4,324,000
2027	1,965,000	2,706,625	4,671,625
2028	2,065,000	2,605,875	4,670,875
2029	2,170,000	2,500,000	4,670,000
2030	2,275,000	2,388,875	4,663,875
2031	2,390,000	2,272,250	4,662,250
2032	2,510,000	2,149,750	4,659,750
2033	2,635,000	2,021,125	4,656,125
2034	2,765,000	1,886,125	4,651,125
2035	2,905,000	1,744,375	4,649,375
2036	3,050,000	1,595,500	4,645,500
2037	3,215,000	1,438,875	4,653,875
2038	3,380,000	1,274,000	4,654,000
2039	3,545,000	1,100,875	4,645,875
2040	3,725,000	919,125	4,644,125
2041	3,910,000	728,250	4,638,250
2042	3,075,000	553,625	3,628,625
2043	2,210,000	421,500	2,631,500
2044	2,325,000	308,125	2,633,125
2045	2,440,000	189,000	2,629,000
2046	2,560,000	64,000	2,624,000
	\$56,645,000	\$58,505,311	\$115,150,311

Airports Debt Service

	Amount Budgeted
Principal	\$2,980,000
Interest	3,385,808
Paying Agent Fees	31,000
Debt Service Reserve	7,238
Total	\$6,404,046

Budget Comment

The Department of Airports currently has two outstanding bond issues.

- 1) **Airport System Taxable Revenue Refunding Bonds, Series 2006B - \$16,855,000** – The proceeds, together with certain other available funds, were used to advance refund a portion of the series 2001 and 2002 bonds. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2015 to 2020.

- 2) **Airport System Revenue Refunding Bonds, Series 2016 - \$57,070,000** – The proceeds, together with certain other available funds, were used to currently refund the series 2006A bonds. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2017 to 2036.

Airports Debt Service Amortization Schedule

	Principal	Interest	Total
2002	\$0	\$0	\$0
2003	0	0	0
2004	0	0	0
2005	0	0	0
2006	0	0	0
2007	0	370,468	370,468
2008	0	995,288	995,288
2009	0	995,288	995,288
2010	0	995,288	995,288
2011	0	995,288	995,288
2012	0	995,287	995,287
2013	0	995,288	995,288
2014	0	995,288	995,288
2015	2,425,000	995,288	3,420,288
2016	2,565,000	1,366,405	3,931,405
2017	2,815,000	3,549,128	6,364,128
2018	2,980,000	3,385,808	6,365,808
2019	3,145,000	3,211,744	6,356,744
2020	3,325,000	3,027,936	6,352,936
2021	2,400,000	2,833,500	5,233,500
2022	2,520,000	2,713,500	5,233,500
2023	2,645,000	2,587,500	5,232,500
2024	2,775,000	2,455,250	5,230,250
2025	2,915,000	2,316,500	5,231,500
2026	3,060,000	2,170,750	5,230,750
2027	3,210,000	2,017,750	5,227,750
2028	3,370,000	1,857,250	5,227,250
2029	3,540,000	1,688,750	5,228,750
2030	3,715,000	1,511,750	5,226,750
2031	3,900,000	1,326,000	5,226,000
2032	4,095,000	1,131,000	5,226,000
2033	4,295,000	926,250	5,221,250
2034	4,505,000	711,500	5,216,500
2035	4,745,000	486,250	5,231,250
2036	4,980,000	249,000	5,229,000
	\$73,925,000	\$49,856,292	\$123,781,292

Note: Airports budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

Water Utilities Debt Service

	Amount Budgeted
Principal	\$3,823,097
Interest	7,194,955
Paying Agent Fees	6,800
Debt Service Reserve	4,437,863
Total	\$15,462,715

Budget Comment

The Water Utilities Department currently has three outstanding bond issues.

- 1) **Water & Sewer Revenue Bonds, Series 2009 - \$68,115,000** - The proceeds from this issue were used for the acquisition, construction, improvements and additions to the County's water and sewer system for the FPL Reclaimed Water Project.
- 2) **Water & Sewer Revenue Refunding Bonds, Series 2013 - \$72,430,000** - The proceeds from this issue were used to refund a portion of the Series 2006A Bonds.
- 3) **GUA Wells Fargo - \$6,987,733** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 4) **GUA FDEP - \$9,706,404** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 5) **GUA Bank of NY - \$3,555,000** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 6) **Water & Sewer Revenue Refunding Bonds, Series 2015 - \$26,930,000** - The proceeds from this issue were used to refund a portion of the Series 2006A Bonds.

Water Utilities Debt Service Amortization Schedule

	Principal	Interest	Total
2006	\$35,000	\$2,888,342	\$2,923,342
2007	2,075,000	6,421,725	8,496,725
2008	2,155,000	6,549,100	8,704,100
2009	2,225,000	7,119,399	9,344,399
2010	10,160,000	9,764,788	19,924,788
2011	3,450,000	9,487,513	12,937,513
2012	5,385,000	9,153,138	14,538,138
2013	5,630,316	7,562,371	13,192,687
2014	7,437,774	8,789,429	16,227,203
2015	8,258,934	8,546,460	16,805,394
2016	8,629,914	7,984,648	16,614,562
2017	9,467,947	7,610,322	17,078,269
2018	3,823,097	7,194,955	11,018,052
2019	6,320,453	6,992,251	13,312,703
2020	6,595,109	6,707,169	13,302,278
2021	5,717,202	6,422,894	12,140,096
2022	5,968,670	6,169,801	12,138,471
2023	6,190,366	5,941,104	12,131,470
2024	6,452,296	5,675,375	12,127,671
2025	6,749,464	5,377,457	12,126,921
2026	7,051,876	5,070,120	12,121,996
2027	7,384,535	4,732,585	12,117,121
2028	7,669,880	4,373,427	12,043,307
2029	8,036,972	3,997,410	12,034,382
2030	7,922,530	3,605,099	11,527,629
2031	8,307,779	3,199,582	11,507,361
2032	8,712,628	2,774,002	11,486,630
2033	9,161,395	2,326,747	11,488,142
2034	17,015,000	1,857,619	18,872,619
2035	11,080,000	1,306,400	12,386,400
2036	11,555,000	830,100	12,385,100
2037	3,650,000	393,750	4,043,750
2038	0	211,250	211,250
2039	0	211,250	211,250
2040	4,225,000	211,250	4,436,250
	\$224,499,137	\$177,458,829	\$401,957,966

Note: Water Utilities budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment. Also, 2018 amortization schedule does not match budget due to rounding.

Accrual

Revenues or expenditures that have been recognized for that fiscal year but not received or disbursed until a subsequent fiscal year. Annually, accruals are included in the revenue and expenditure amounts reported in departments' budget documents and year-end financial statements. For budgetary purposes, departments' expenditure accruals also include payables and outstanding encumbrances at the end of the fiscal year for obligations attributable to the fiscal year.

Ad Valorem Equivalent Funding

Ad Valorem (Latin for according to value) is a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax." Equivalent funding represents other non-Department specific revenues received in the General Fund, Sales Tax revenues, and Electric Utility Tax revenues.

Aggregate Millage Rate

The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.

American Recovery and Reinvestment Act (ARRA)

Funding received under the Federal economic stimulus package enacted in February 2009 (PL 111-5). ARRA funding includes assistance to states and localities, through both direct appropriations and competitive grants, for infrastructure investments, education, health care, public safety, green energy, and other programs.

Amortization

The systematic allocation of the discount, premium, or issue costs of a bond to expense over the life of the bond. It is also the systematic allocation of an intangible asset to expense over a certain period of time.

Appropriation

A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.

Assessed Value

The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."

Assigned Fund Balance

The assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted or committed.

Balanced Budget

A budget in which estimated revenues and appropriations are equal. Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.

Base Budget

Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.

Benchmark

A standard or point of reference used in measuring and/or judging the quality or value.

Board of County Commissioners (BCC)

The legislative and governing body of a county. Also referred to as the "County Commission."

Bond

A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Refinancing

The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.

Budget

A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."

Budget Amendment

An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.

Budget Document

The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).

Budget Message

A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.

Budget Transfer

A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

Capital Equipment

Equipment with a value in excess of \$1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.

Capital Improvement

Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of \$25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.

Capital Improvement Budget

A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).

Capital Improvement Program (CIP)

A plan for capital expenditures to be incurred each year over a fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay

Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.

Capital Project Fund

A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).

Committed Fund Balance

The committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC).

Communication Services Tax

A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.

Comprehensive Plan

Required under Chapter 163 of the Florida Statutes, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.

Contingency

A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.

County

A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.

County Budget Officer

Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.

County Officers

Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. This is also referred to as "Constitutional Officers."

Debt Service

Payment of principal and interest related to long term debt.

Debt Service Fund

A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

Deficit (Budget)

The excess of budgeted expenditures over estimated revenues and receipts.

Department

An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.

Dependent Taxing Districts

Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).

Depreciation

Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Encumbrance

An amount of money committed for the future payment for goods and services not yet received.

Enterprise Fund

A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).

Exemption

A reduction to the assessed value of property. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.

Expenditures

The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

Fiscal Year

Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1st and ends September 30th of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2016 to September 30, 2017 would be Fiscal Year 2017.

Five-Year Trend

Represents the percentage change of a performance measure from the previous year actual and the five years previous.

Fixed Assets

Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.

Franchise Fee

A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.

Full-time Equivalent (F.T.E.)

The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).

Fund

An accounting entity with a self balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.

Fund Balance

The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.

GASB

The Governmental Accounting Standards Board is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.

General Fund

A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.

Goal

A long-range desirable result attained by achieving objectives designed to implement a strategy.

Governmental Funds

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.

Half-Cent Sales Tax

A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well, as long-term debt obligations related to capital projects.

Homestead Exemption

A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now \$50,000 for all property owners who qualify.

Impact Fee

A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.

Independent Taxing Districts

Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).

Infrastructure Surtax (IST or Surtax)

A one cent infrastructure surtax referendum was passed. The purpose of this surtax is to enable the County to complete the backlog of infrastructure, repair, and replacement projects that have occurred during the last several years of budget reductions.

Interfund Transfer

Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."

Intergovernmental Revenues

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund

A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

Lease-purchase Agreements

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts for equipment and machinery.

Legally Adopted Budget

The total of the budgets of each County fund including budgeted transactions between funds.

Levy

To impose taxes, special assessments, or service charges for the support of County activities.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Line-Item

A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.

Major Fund

Funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

Management Team

A “team” consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.

Mandate

Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.

Millage Rate

Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or \$1.00 of tax for every \$1,000 of taxable value.

Mission

Describes what the organization does, who it does it for, and how it does it.

Municipal Services Benefit District

A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.

Municipal Services Taxing District

A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal type services; such as, fire-rescue, and road and street improvements to residents of the area.

Municipality

A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.

Net Budget

The gross budget less all interfund transfers and interdepartmental charges.

Non-Ad Valorem Assessments

Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.

Non-Ad Valorem Revenues

Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).

Non-Countywide Revenues

Revenue derived from unincorporated areas of the County (e.g., Franchise Fees).

Non-Countywide Expenditures

Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).

Non-Major Fund

Funds that does not meet the criteria to be classified as a major fund. Non-major funds can fall into four categories Special Revenue Funds, Debt Service Funds, Capital Projects Funds, or Permanent Funds. All non-major funds must be reported in a single column of the respective fund financial statement.

Non-Operating Expenditures

The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to

Non-Operating Revenues

The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).

Non-Spendable Fund Balance

Fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (e.g., inventory, prepaid).

Non-Tax Revenues

The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.

Objective

Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.

Operating Budget

A budget for general expenditures; such as, salaries, utilities, and supplies.

Performance Measures

Specific quantitative and qualitative measures of work performed.

Personal Services

Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.

Portability

Allows residential property owners with an existing Homestead Exemption to transfer all or a significant portion of their "Save Our Homes" property tax savings to a new property. Portability is an added benefit and is effective January 1, 2008.

Property Tax

Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.

Proprietary Fund

A fund which operates similarly to the private sector and focuses on the measurement of net income.

Reserve

A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.

Retained Earnings

An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue

Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Restricted Fund Balance

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

Revenue Bonds

Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Rolled-back Rate

The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.

Save-Our-Homes

Section 193.155(1), F.S. provides, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.

Senior Homestead Exemption

Certain low-income seniors in Palm Beach County may qualify for an additional \$25,000 exemption on their property's assessed value. For example, a home valued at \$100,000 would be taxed by the county on only \$25,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.

Service Level

Services or products which comprise the actual or expected output of a given program.

Single-Member District

A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.

Special Revenue Fund

A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Spendable Fund Balance

Fund balances that are in spendable form include restricted, committed, assigned, and unassigned fund balances.

Statute

A law enacted by a duly organized and constituted legislative body.

Statutory Reserve

Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.

Supplemental Requests

Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.

Tax Equivalent Revenue

Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).

Tax Rate

The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals \$4 per \$1,000 of taxable value; also referred to as the millage rate.

Tax Rate Limit

The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Taxable Value

The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transfers In/Out

Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

TRIM Notice

The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.

Trust and Agency Fund

A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Truth in Millage Law (TRIM)

A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

Unassigned Fund Balance

Unassigned fund balance includes amounts in the general fund that have not been classified as restricted, committed or assigned. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed, or assigned.

Unincorporated Area

That portion of the County which is not within the boundaries of any municipality.

Unit

A unit of financial reporting and management responsibility under the County's financial system.

User (Fees) Charges

The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Utility Tax

A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

A

AAPRA - American Academy for Parks & Rec. Administrative

ACC - Animal Care and Control

ACT - Assertive Community Treatment

ADA - Americans with Disabilities Act

APC - Automated Passenger Counter

ARFF - Aircraft Rescue Fire Fighting

CCTV - Closed Circuit Television

CD - Compact Disc

CDBG - Community Development Block Grant

CEFEX - Centre for Fiduciary Excellence

CEU - Continuing Education Unit

CERT - Certified Emergency Response Team

CHDC - Community Housing Development Corporations

CID - Capital Improvements Division

CIP - Capital Improvement/Infrastructure Program/Project/ Computer Information Planning

CJC - Criminal Justice Commission

CMS - Contract Management System

CO - Change Order

COE - Commission on Ethics

CPE - Cost per Enplanement

CPI - Consumer Price Index

C&R - Compensation & Records

CRA - Community Redevelopment Agency

CSA - Consultant Service Authorization

CST - Communications Service Tax

CW - County Wide

B

BBF - Balance Brought Forward

BCC - Board of County Commissioners

BEBR - Bureau of Economics and Business Research

BIM - Budget Instruction Manual

C

CAFAS - Child & Adolescent Assessment Scale

CAFR - Comprehensive Annual Financial Report

CAO - County Attorney's Office

CAT - Community Assistance/Action Team

CBB - Community Bulletin Board

CBD - Central Business District

CCNA - Consultant Competitive Negotiations Act

CCRT - Countywide Community Revitalization Team

D

DEF - Diesel Exhaust Fluid

DISC - Digital Information Support Center

DOA - Department of Airports

DOE - Department of Energy

DOJ - Department of Justice

DOR - Department of Revenue

DOSS - Division of Senior Services

DPO - Decentralized Purchase Order

DRO - Development Review Officer

DROP - Deferred Retirement Option Plan

DS - Debt Service

DTPB - Discover the Palm Beaches

DVD - Digital Versatile Disc

E

EAP - Employee Assistance Program

EDA - Economic Development Administration

EDDM - Every Door Direct Meal

EEO - Equal Employment Office/Opportunity

EEOC - Equal Employment Opportunity
Commission

EFNEP - Expanded Food and Nutrition Education
Program

EIC - Emergency Information Center

EMS - Emergency Medical Services

EOC - Emergency Operations Center

ERC - Electronic Review Comments

ERM - Environmental Resource Management

EPA - Environmental Protection Agency

ESS - Electronic Services & Security

F

FAA - Federal Aviation Administration/Financially
Assisted Agency

FAMO - Fixed Asset Management Office

FARDA - FL. Atlantic Research & Development
Authority

FAST - Fixing America's Surface Transportation
Act

FAU - Florida Atlantic University

FCC - Federal Communications Commission

FCHR - Florida Commission of Human Relations

FCS - Family Consumer Sciences

FDLE - Florida Department of Law Enforcement

FDO - Facilities Development
Organization/Operations

FDOT - FL. Department of Transportation

FEMA - Federal Emergency Management Agency

FEP - Fair Employment Programs

FHLBA - Federal Home Loan Bank of Atlanta

FMD - Facilities Management Division

FMLA - Family Medical Leave Act

FPL - Florida Power and Light
FRPA - Florida Recreation and Parks Association
FRS - Florida Retirement System
FS - Florida Statutes
FSC - Forestry Stewardship Council
FSA - Finance Special Assessment System
FTC - Film and Television Commission
FTE - Full-Time Equivalent
FVIP - Family Violence Intervention Program
FY - Fiscal Year

HCP - Health Community Partnership
HES - Housing and Economic Sustainability
HOME - Home Investment Partnership Program
HOT - Homeless Outreach Team
HR - Human Resources
HRFC - Highridge Family Center
HRIS - Human Resources Information System
HUD - Housing and Urban Development
HVAC - Heating, Ventilating and Air Conditioning

G

GAAP- Generally Accepted Accounting Principles
GAL- Guardian Ad Litem
GCPRC- Gold Coast Public Relations Council
GFOA - Government Finance Officers Association
GI - Group Insurance
GIS - Geographic Information System / General Industry Standards
GO - General Obligation
GUA - Glades Utility Authority

I

IBM - International Business Machines
IBS - Integrated Business Solutions
IFAP - Impact Fee Assistance Program
IFAS - Institute of Food and Agricultural Sciences
IFB - Invitation for Bid
IRP- Intermediary Relending Program
ISP - Internet Service Provider
ISS - Information Systems Services
IT - Information Technology
ITS - Intelligent Transportation System
IVR- Interactive Voice Response

H

HB - House Bill

J

JVS - Judicial Viewer System

K

L

LAN - Local Area Network

LAS - Legal Aid Society

LC - Loss Control

LCSW - Licensed Clinical Social Worker

LETF - Law Enforcement Trust Fund

LEX - Law Enforcement Exchange

LGBT - Lesbian, Gay, Bisexual, and Transgender

LHAP - Local Housing Assistance Plan

LIDAR - Light Detection and Ranging

LOS - Levels of Service

LMC - Loggerhead Marinelifelife Center

LRTP - Long Range Transportation Plan

M

MBG - Mounts Botanical Garden

MBK - My Brother's Keeper

ME - Medical Examiner

MHI - Mortgage and Housing Investments

MIH - Mobile Integrated Health

MPO - Metropolitan Planning Organization

MSTU - Multiple Service Taxing Unit

MYTEP - Multi Year Training and Exercise Plan

N

NACPRO - National Association of County Parks and Recreation Officials

NATEF - National Automotive Technicians Education Foundation

NAV - Non Ad Valorem

NENA - Northeast Everglades Natural Areas

NER - New Employee Requisition

NFIP - National Flood Insurance Program

NIMS - National Incident Management System

NOC - Network Operations Center

NPDES - National Pollution Discharge Elimination System

O

O&M - Operations & Maintenance

OCR - Office of Community Revitalization

OEO - Office of Equal Opportunity

OFMB - Office of Financial Management & Budget

OHC - Occupational Health Clinic

OIG - Office of Inspector General

OSBA - Office of Small Business Assistance

OSHA - Occupational Safety & Health Administration

OTP - On-Time Performance

P

PACE - Property Assessed Clean Energy

PAFR - Popular Annual Financial Reporting

PAPA - Property Appraiser Public Access

PB - Performance Budgeting

PBC - Palm Beach County

PBCCC - Palm Beach County Convention Center

PBCHD - Palm Beach County Health Department

PBIA - Palm Beach International Airport

PBSO - Palm Beach Sheriff's Office

PCI - Property and Casualty Insurance

PEMT - Public Emergency Medical Transportation

PIU - Public Information Unit

PM - Preventative Maintenance

PMO - Performance Management Office

PPL - Paid Parental Leave

PPM - Policies & Procedures Manual/Memoranda

PSA - Public Service Announcement

PSAP - Public Safety Answering Points

PTSB - Palm Tran Service Board

PZB - Planning, Zoning & Building

Q

QTI - Qualified Targeted Industry

R

R&S - Recruitment & Selection

RFP - Request for Proposal

RFQ - Request for Quote

RFS - Request for Submittal

RLF - Revolving Loan Fund

ROV - Remotely Operated Vehicles

RPM - Route Performance Maximization

RPQ - Request for Pre-Qualification

RRH - Rapid Re-Housing

RTFC - Residential Treatment and Family Counseling

S

S/M/WBE - Small/Minority/Women's Business Enterprise

SAO - State Attorney's Office

SART - Sexual Assault Response Team

SBE - Small Business Enterprise

SCOP - Small County Outreach Program

SCR - Selective Catalytic Reduction

SFSP - Summer Food Service Program

SHIP - State Housing Initiative Program

SLA - Service Level Agreement

SMART - Strengthening Marriage and Relationship Training

SNAP - Supplemental Nutrition Assistance Program

SOE - Supervisor of Elections

STARS - Senior Tracking and Referral System

STAC - State Attorney Case Management System

STEM - Science, Technology, Engineering, Mathematics

STEP - Systematic Training for Effective Parenting

SUID - Sudden Unexpected Infant Deaths

T

TA - Testing and Assessment

TD - Transportation Disadvantaged

TDC - Tourist Development Council

TED - Technology, Enterprise and Development

TIP - Transportation Improvement Program

TNC - Transportation Network Company

TOA - Temporary Operating Agreement

TOD - Training and Organizational Development

TPS - Traffic Performance Standards

TRIM - Truth in Millage

TSP - Transit Signal Priority

U

UAS - Unmanned Aircraft System

UC - Unified Communication

UF - University of Florida

ULDC - Unified Land Development Code

UPS - Universal Power System

USDA - United States Department of Agriculture

V

VAB - Value Adjustment Board

VFH - Vehicle For Hire

VoIP - Voice over Internet Protocol

VSS - Vendor Self Service

W

WC - Worker's Compensation

WHC - Working in a Higher Classification

WPS - Worker Protection Standards

WUD - Water Utilities Department

X

Y

YFC - Youth Family Counseling

YMP - Youth Master Plan

YSD - Youth Services Department

Z



A	
Acronyms	433
Administration/Media and Public Information (Public Affairs)	232
Ag Reserve Management Fees	312
Agricultural Economic Development (COOP)	134
Agriculture (COOP)	134
Analysis of Revenue Sources	61
Animal Care and Control	238
Application Services (Information Systems Services)	186
Appropriations Summary	59
Aquatics Division (Parks & Recreation)	220
Aviation (Fire Rescue)	170
B	
Bond Ratings	392
Budget Assumptions	42
Budget Calendar	41
Budget Comparison By Fund	91
Budget Division	206
Budget Issues	44
Budget Philosophy & Process	39
Budget Summary - Expenditures	53
Budget Summary - Revenues	51
Budget Summary Total Comparison	47

Budgeted Reserves	60
Building (PZB)	226
Business Investments (HES)	146
Bureau of Safety Services (Fire Rescue)	170
C	
Capital Budget Reserves	358
Capital Budget Revenues & Appropriations by Category	354
Capital Improvement Program	349
Capital Improvements (Airports)	360
Capital Improvements (County Library)	378
Capital Improvements (Engineering and Public Works)	361
Capital Improvements (Environmental Resource Management)	365
Capital Improvements (Facilities Development and Operations)	367
Capital Improvements (Fire Rescue)	370
Capital Improvements (Five Year Road Program)	371
Capital Improvements (Information Systems Services)	375
Capital Improvements (Miscellaneous/Non-Department)	379
Capital Improvements (Parks and Recreation)	380
Capital Improvements (Water Utilities Department)	386
Capital Improvements, Real Estate and Inspection Services (HES)	146
Capital Projects By Type	356
Changes in Fund Balance	83
Changes in Property (Ad Valorem) Taxes	48

Channel 20 (Public Affairs)	232	County Fund Comparison	91
Children’s Activities (County Library)	140	County Library	139
Clerk & Comptroller	323	Criminal Justice Commission	279
Code Enforcement (PZB)	226	Cultural Council (TDC)	256
Code Enforcement Services Glades Communities (Other)	322	Customer Service (WUD)	262
Commission on Ethics	273		
Community Action Program (Community Services)	128	D	
Community Enrichment (County Library)	140	Debt Service Overview	390
Community Redevelopment Agencies Operations	308	Debt Service by Fund	400
Community Services	127	Debt Service Data	399
Compensation and Records (Human Resources)	180	Debt Service Ratios	397
Computing Platforms (ISS)	186	Debt Service Summary By Function	395
Construction Coordination (Engineering and Public Works)	152	Demographics	22
Consumer Affairs (Public Safety)	238	Department of Airports	121
Contract Development and Control (OFMB)	206	Department of Housing and Economic Sustainability	145
Contract Development and Quality Control (HES)	146	Description of Expenditures by Activity Type	52
Contractor’s Certification (PZB)	226	Description of Revenues by Type	50
Convention Center (TDC)	256	Digital Marketing and Communications (Public Affairs)	232
County Administration	117	Disability Accessibility (OEO)	292
County Attorney	107	Discover the Palm Beaches (TDC)	256
County Commission	103	Dispatch & Telecommunications (Fire Rescue)	170
County Cooperative Extension	133	Division of Senior Services (Community Services)	128
County Culture Program (Other)	322	DJJ Pre-Disposition Costs (Other)	322
County Fire Control	313	Domestic Violence Trust Fund	315

Driver Education Trust Fund	314
Drug Abuse Trust Fund	309
E	
Electronic Services and Security (FDO)	164
Emergency Management (Public Safety)	238
Employee Assistance (Risk Management)	250
Employee Relations (Human Resources)	180
Employee Safety/Loss Control (Risk Management)	250
Employees per 1,000 Population	100
Engineering and Public Works	151
Environmental Enhancement and Restoration (Environmental Resources Management)	158
Environmental Resources Management (ERM)	157
Equal Employment (OEO)	292
Estimated Operating Impact of Capital Projects	387
Expenditures by Category	58
F	
Facilities Development & Operations	163
Facilities Management (FDO)	164
Fair Employment Programs (Human Resources)	180
Fair Housing (OEO)	292
Family, Youth and Consumer Sciences (County Cooperative Extension)	134
Farmworker Career Development Program (Community Services)	128

Film and Television Commission (TDC)	256
Finance, Contracting and Administrative Services (YSD)	266
Financial and Support Services (Parks & Recreation)	220
Financial Policies	27
Financial Management Division (OFMB)	206
Financially Assisted Agencies (FAAs)	318
Fire Rescue	169
Fleet Management	175
Forecast of Revenues & Expenditures	78
Fund Types	24
Future Debt Service Requirements	397
G	
General Government	306
Glossary	433
Goals and Policies	34
Governmental Accounting	24
Grants (PBSO)	342
Graphics and Marketing Services (Public Affairs)	232
Group Insurance (Risk Management)	250
H	
Health Care District	320
History Capital Projects by Type	356
Human and Veteran Services (Community Services)	128

Human Resources	179	Member Services (County Library)	140
		Metropolitan Planning Organization	201
		Mortgage and Housing Investments (HES)	146
I		Mosquito Control (ERM)	158
Information about Palm Beach County	11	Mounts Botanical Garden (COOP)	134
Information Systems Services (ISS)	185		
Internal Auditor	113	N	
		Natural Areas (ERM)	158
J		Network Services (Information Systems Services)	186
Judicial- Court Administration	327	Non Department Operations	305
Judicial- Court Related Information Technology	330	Non-Departmental Specific Reserves	307
Judicial- Law Library	333		
Judicial- Public Defender	336	O	
Judicial- State Attorney	338	Occupational Health (Risk Management)	250
Justice Services (Public Safety)	238	Office of Community Revitalization	285
		Office of Equal Opportunity	291
L		Office of Financial Management & Budget	205
Land Development (Engineering and Public Works)	152	Office of Inspector General	297
Law Enforcement Trust Fund (Sheriff)	342	Office of Public Engagement (Parks & Recreation)	220
Legislative Affairs	191	Office of Resilience	211
		Office of Small Business Assistance	301
M		Operating Impact of Capital Projects	388
Major Funds	80	Operations (Fire Rescue)	170
Medical Examiner	197	Operations (PBSO)	342

Organizational Changes	45	Public Safety	237
Organization Chart	19	Purchasing	243
Other County Funded Programs	317		
Other IT Operations (Information Systems Services)	186	R	
Other Non-Departmental Expenses	313	Recreation Services Division (Parks & Recreation)	220
Other Tourist Development Council Funded Programs (TDC)	256	Recruitment and Selection (Human Resources)	180
Outreach and Community Programming (YSD)	266	Research Services (County Library)	140
		Residential Treatment and Family Counseling (YSD)	266
P		Resources Protection (ERM)	158
Palm Tran	213	Risk Management	249
Parks and Recreation	219	Road and Bridge (Engineering and Public Works)	152
Parks Operations Division (Parks & Recreation)	220	Roadway Production (Engineering and Public Works)	152
Percent Increase (Decrease) in Millage Over Rolled-Back Rate	49	RTA Funding (Other)	322
Planning (PZB)	226	Ryan White (Community Services)	128
Planning, Research, and Development (Parks & Recreation)	220		
Planning, Zoning & Building	225	S	
Pollution Recovery Trust Fund	310	Sheriff	342
Position Summary by Department	98	Shoreline Protection (ERM)	158
Potable Water Treatment and Delivery (WUD)	262	Sources/Uses of Funds	55
Property and Casualty (Risk Management)	250	Special Facilities Division (Parks & Recreation)	220
Property and Real Estate Management (FDO)	164	Special Projects Management (HES)	146
Property Appraiser	340	Sports Commission (TDC)	256
Public Affairs	231	Staffing and Operations (CJC)	280
Public Health Department	321	Strategic Planning and Operations (HES)	146

Strategic Services and Finances (ISS)	186
Streetscape Section (Engineering and Public Works)	152
Summary Charts	54
Summary of Outstanding Bond Issues	392
Summary of Revenue by Source	57
Supervisor of Elections	344

T

Tax Collector	346
Tourist Development Council	255
Traffic Division (Engineering and Public Works)	152
Training and Organizational Development (Human Resources)	180
Training and Safety (Fire Rescue)	170
Tri-Rail Extension Operating Deficit (Other)	322

U

Understanding Department Budgets	101
----------------------------------	-----

V

Value Adjustment Board	311
Vehicle and Building Maintenance (Fire Rescue)	170
Victim Services (Public Safety)	238

W

Warehouse/Stores (Purchasing)	244
Wastewater Collection, Treatment, and Disposal (WUD)	262
Water Utilities	261
Workers' Compensation (Risk Management)	250

Y

Youth Services	265
----------------	-----

Z

Zoning (PZB)	226
--------------	-----