



Palm Beach County, FL
Fiscal Year 2021
ANNUAL BUDGET



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Palm Beach County Board of County Commissioners
Florida**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Palm Beach County Board of County Commissioners, Florida for its annual budget for the fiscal year beginning October 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:



Top row from left to right: *Hal R. Valeche (District 1), Mary Lou Berger (District 5),
Melissa McKinlay (District 6), and Gregg K. Weiss (District 2)*

Bottom row from left to right: *Robert S. Weinroth (Vice Mayor, District 4),
Dave Kerner (Mayor, District 3), and Mack Bernard (District 7)*

Constitutional Officers:

*Sharon R. Bock,
Clerk & Comptroller*

*Dorothy Jacks,
Property Appraiser*

*Ric L. Bradshaw,
Sheriff*

*Wendy Sartory Link,
Supervisor of Elections*

*Anne M. Gannon,
Tax Collector*

Appointed Officials:

*Verdenia C. Baker, County Administrator
Denise Nieman, County Attorney
Joseph Bergeron, Internal Auditor*

Office of Financial Management and Budget:

*Sherry Brown, OFMB Director
Lisa Master, Budget Director
Robyn Lawrence, Assistant Budget Director*

ACKNOWLEDGEMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2021 Budget.

Office of Financial Management & Budget

Sherry Brown	OFMB Director
Lisa Master	Budget Director
Robyn Lawrence	Assistant Budget Director
Mark Braun	County Debt Manager
Alicia DeAbreu	Budget Manager
Derrek Moore	Budget Analyst III
Lyne Johnson	Budget Analyst II
Ken Nash	Budget Analyst II
Lauren Magierowski	Budget Analyst I
Aaron Pierce	Budget Analyst I
Brittany Richards	Staff Budget Analyst
Kristi Parham	Fiscal Specialist III
Diane Capria	Senior Secretary

Special thanks to:

County Commissioners for their early and continuous involvement in the budget process.

County Administrator and Assistant County Administrators for their expanded participation in this year's budget process.

Department Heads and their Staff for their extraordinary effort in formulating the budget.

Mission Statement

To drive a continuous improvement culture of excellence that achieves a measurably high level of public satisfaction.



HOW TO USE THE BUDGET DOCUMENT

The purpose of this section is to provide the reader with a guide to the document's contents. The following describes each of its major sections:

County Administrator's Budget Message

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction

This section provides general information about the County, its budget philosophy and process, financial policies (which form the foundation of the County's budget development and financial management processes), explanation of fund structure and governmental accounting. It also includes the County's long term goals, budget assumptions, issues, and the budget calendar.

Budget Summary

This section provides the reader with basic overview of the budget. Included in this section are the budget summary, staffing, revenue sources trends and forecasts, expenditure summaries, and a tax millage rate summary.

Board Departments & Agencies

This section presents the budgets of departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers

This section presents the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Capital Improvement Program

This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Service

This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2025.

Appendices

This section contains a glossary and acronyms.

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Board of County Commissioners

Dave Kerner, Mayor
Robert S. Weinroth, Vice Mayor
Hal R. Valeche
Gregg K. Weiss
Mary Lou Berger
Melissa McKinlay
Mack Bernard



County Administrator

Verdenia C. Baker

***Office of Financial Management & Budget, 301 North Olive Avenue, West Palm Beach, FL 33401
(561) 355-2580 Fax: (561) 355-2109***

November 1, 2020

The Honorable Dave Kerner, Mayor and
Members of the Board of County Commissioners

RE: Adopted Budget – FY 2021

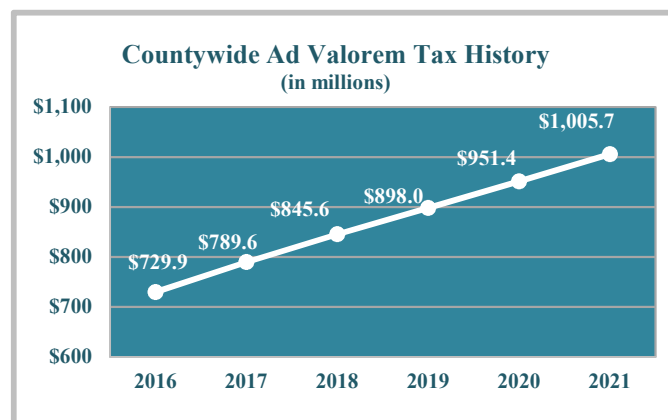
On behalf of the County Departments and Constitutional Officers, I am pleased to present the FY 2021 adopted budget. The budget is balanced at the countywide rate of 4.7815 mills, which is the same as FY 2020. This rate is 4.26% above the roll back rate and will generate \$1 billion in taxes, \$54.3 million more than last year.

A few of the major impacts on the FY 2021 budget include:

- Sheriff's net budget request - \$21.7 million
- 30 new Ad Valorem supported positions for Board of County Commissioners (BCC) departments - \$1.8 million
- 3% pay increase for employees - \$7.0 million
- FRS Rate Increases - \$3.1 million
- Compensation Study - \$3.0 million
- Increase in reserves above policy level of 8% - \$19.9 million

A list and explanation of impacts on Ad Valorem requirements can be found on pages 3 - 5.

General Fund Undesignated reserves for FY 2021 are 11.1% of the total fund budget. This is within the County's preferred policy level. The availability of reserves for use in a financial emergency is one indication that a government is financially strong. Reserves provide the flexibility to fund special opportunities and emergencies and are a key consideration when rating agencies evaluate future borrowings. The County, one of only 49 in the country, maintains AAA ratings from all three rating agencies.



Dave Kerner, Mayor and
Members of the Board of County Commissioners
Adopted Budget – Fiscal Year 2021
November 1, 2020

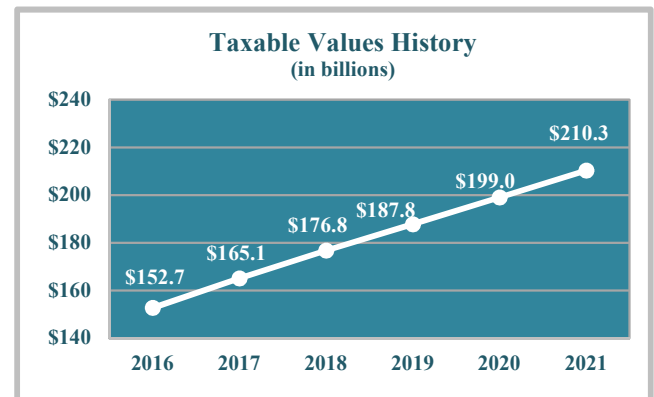
Budget, Millage, and Taxes:

The FY 2021 adopted budget totals \$5.4 billion. The net budget, which excludes internal service charges, interdepartmental charges, and interfund transfers, is \$4.7 billion and is \$244.0 million (5.5%) greater than the FY 2020 net budget. Taxes, excluding voted debt, in comparison to roll-back and the prior year are summarized in the following table.

Taxing District	FY 2020		FY 2021 Rollback		FY 2021 Adopted	
	Millage	Amount	Millage	Amount	Millage	Amount
Countywide	4.7815	\$951,376,856	4.5863	\$964,602,000	4.7815	\$1,005,656,949
Library	0.5491	57,921,453	0.5267	58,771,761	0.5491	61,271,262
Fire Rescue						
Main MSTU	3.4581	277,582,505	3.3020	281,855,743	3.4581	295,180,299
Jupiter MSTU	1.9097	21,768,240	1.8493	22,064,262	1.8911	22,562,984
Aggregate	6.5771	\$1,308,649,054	6.3902	\$1,344,002,726	6.5836	\$1,384,671,494

Property Values:

Taxable property values have been rebounding since FY 2012. Last year's values increased 5.9%. The taxable value as of January 1, 2020 (used in calculating millage rates for FY 2021) is \$210.0 billion, an increase of \$11.4 billion, or 5.7% over last year's valuation, including new construction of \$3.1 billion and the revaluation of existing property. This is a new record high since the peak back in FY 2008. All property values and rollback calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1. Property values are projected to increase 3% - 4% for the next few years.



Budget Preparation Guidelines:

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the BCC. The budget establishes priorities among competing governmental services and establishes levels of service that are within the fiscal capabilities of the County. The budget development process begins early each year. Instructions for the budget were set forth in the Budget Instruction Manual (BIM), which was distributed to County departments in February 2020. Departments were directed to submit their budgets with service levels status quo, with supplemental requests included only for critical needs.

The BCC held a retreat in November 2019 to provide staff with funding priorities. One key element of the budget development process was the identification of budget strategies that achieved budget reductions with no impact on services to the residents. Administration reviewed these strategies that included relevant

Dave Kerner, Mayor and
Members of the Board of County Commissioners
Adopted Budget – Fiscal Year 2021
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Budget Preparation Guidelines (Continued):

information about the effect(s) reduced funding or elimination of program(s) would have on a department's ability to achieve their goals and objectives. These strategies were the basis on which this year's funding decisions were made. Departments were encouraged to give special consideration to the following strategic priorities:

- Economic Development
- Infrastructure
- Public Safety
- Housing/Homelessness
- Environmental Protection
- Substance Use and Behavior Disorders

Requests for new funding in the capital budgets were carefully reviewed and prioritized under the leadership of the County Administrator, Office of Financial Management and Budget, and the Management Team. Detailed information including current financial status, recommended departmental funding changes, department program objectives and performance measures, and capital projects was presented to the BCC during budget workshops held on June 16 and July 7, 2020. Citizen input – a key component of the budget development process – was a significant segment of each workshop and throughout the entire budget development process. After reviewing major assumptions and the impact of proposed budget cuts on the community, the BCC voted to advertise the millage rate of 4.7815 on Truth in Millage (TRIM) notifications. This is the same rate as the prior fiscal year. During the two September public hearings, the BCC maintained and adopted the initially advertised rate.

Major Changes in Countywide Tax Equivalent Funding: 2021 Compared to 2020:

The following table provides a summary of changes in funding levels in FY 2021, followed by discussion of the major factors affecting those changes:

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars)	
	Uses	Sources
Increase in Ad Valorem Taxes		54.3
Decrease in Major Revenues (Including Gas Tax)	7.8	
Decrease in available one-time funding sources, other revenue, statutory reserves, and increase in balances brought forward		42.6
Appropriations:		
Increase in Capital Projects	0.9	
Increase in Board Departments and Agencies	26.9	
Increase in Non-Departmental Operations	9.1	
Decrease in Debt Service		1.6
Increase in Sheriff	31.8	
Increase in Other Constitutional Officers	2.1	
Increase in Reserves	19.9	

Major Changes in Countywide Tax Equivalent Funding: 2021 Compared to 2020 (Continued):

Ad Valorem Taxes: The millage rate of 4.7815, which is 4.26% above the roll back rate of 4.5863, will generate \$54.3 million more Ad Valorem taxes than last year.

Decrease in Net Tax-Equivalent Revenue: Detailed information, regarding major revenues, can be found on page 5 of this message.

Capital Projects: The FY 2021 budget includes \$39.0 million in new countywide Ad Valorem equivalent funding. This reflects a \$925 thousand increase in net Ad Valorem support compared to FY 2020.

Board Departments and Agencies: The main reason for the increase is the addition of 30 Ad Valorem tax funded new positions, a 3% employee pay increase effective October 1, 2020, an increase in FRS Rates, and the implementation of phase one of the Compensation Study effective April 1, 2021.

Non-Departmental Operations: The increase is primarily attributable to funding requirements for Community Redevelopment Agencies.

Sheriff's Budget: The Sheriff's budget, representing nearly half of the tax equivalent budget, continues to be the major component in the budget development process.

Other Constitutional Officers/Judicial:

	Net General Fund Ad Valorem			
	FY 2020	FY 2021	Change	%
Judicial	\$5,319,783	\$7,598,963	\$2,279,180	42.8%
Clerk & Comptroller	\$15,409,563	\$15,875,671	\$466,108	3.0%
Property Appraiser	\$19,803,585	\$20,312,394	\$508,809	2.6%
Supervisor of Elections	\$16,979,707	\$15,555,547	(\$1,424,160)	-8.4%
Tax Collector	\$13,585,000	\$13,849,203	\$264,203	1.9%
Total	\$71,097,638	\$73,191,778	\$2,094,140	2.9%

The major increase in Other Constitutional Officers is due to the Judicial Records Reduction Project.

Increase in Reserves: Undesignated reserves for the General Fund were increased \$19.9 million to \$175.6 million.

COVID-19: The impact of the COVID-19 pandemic was felt by the entire world. Palm Beach County was able to successfully weather this pandemic on a financial level as a result of the decisions that had been made in previous fiscal years. The County has been slowly building reserves over the past several years, and this enabled us to continue our operations without interruption. The main impact of the pandemic was the reduction of revenues received. The County significantly lowered our estimates and FY 2021 Budget for Major Revenues, which will be discussed more thoroughly in the following section. The County was also a prime recipient of \$261 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds. These funds were used to provide assistance to County businesses and individuals who were directly impacted by the pandemic.

Dave Kerner, Mayor and
Members of the Board of County Commissioners
Adopted Budget – Fiscal Year 2021
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Major Revenues:

The below chart reflects a summary of the major General Fund revenues sources.

Revenue Category	FY 2020 Budget	FY 2021 Budget
Communications Services Tax	\$21,244,000	\$17,412,000
Local Government Sales Tax	\$94,144,000	\$94,290,000
State Revenue Sharing	\$34,387,000	\$34,230,000
Electric Franchise Fees	\$36,386,000	\$35,245,000
Utility Taxes	\$44,690,000	\$44,690,000
Total	\$230,851,000	\$225,867,000

The FY 2021 major revenue budget is 2.2% lower than the FY 2020 budget. Actual FY 2020 major revenue collections were only \$217.6 million, which is 5.7% below the FY 2020 Budget. These results were significantly affected by the COVID-19 Pandemic. Prior to the pandemic, we were on track to exceed the FY 2020 Budget. We are anticipating a recovery in these major revenues in FY 2021, so we did not reduce our FY 2021 budget down to the FY 2020 actual level.

Size of the Workforce:

The FY 2021 budget provides for 11,904 positions, of which 6,748 are funded in departments controlled by the BCC. The budget includes a net of 117 new BCC positions. The new positions are in Fire Rescue (64), Planning, Zoning, and Building (18), Water Utilities (4), Engineering (4), Facilities Development & Operations (3), Palm Tran (3), Parks & Recreation (3), Public Safety (3), Creation of the Office of Diversity, Equity, and Inclusion (3) and 12 positions in various departments.

The size of the workforce in departments controlled by the BCC is nearly flat when compared to the peak in FY 2008, although population has increased approximately 12.6%.

A detailed position summary by department can be found in the Budget Summary Information section on pages 98 and 99.

Dave Kerner, Mayor and
Members of the Board of County Commissioners
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November 1, 2020

Capital Projects:

The FY 2021 Capital Improvement Program (CIP), including interfund transfers and debt service, totals \$1.87 billion. Of this, \$1.46 billion is funding carried over from previous years and approximately \$405.7 million comes from the revenue sources listed below:

Sources of Capital Funding	
	FY 2021
Ad Valorem Taxes	\$ 73,815,608
Enterprise Revenues	102,217,170
Interest, Other Revenue, and Assessments	48,897,958
Impact Fees	23,935,900
Gasoline Taxes	6,366,802
Tourist Development Taxes	5,053,214
One Cent Infrastructure Surtax	77,262,568
Building Fees	8,000,000
Grants	60,157,970
Total	\$ 405,707,190

A detailed list of newly funded projects can be found in the CIP document. The following is a link to this document:

<http://discover.pbcgov.org/ofmb/budget/Pages/Capital-2021.aspx>

New capital projects usually impact the County's operating budget in future years. This impact is an important consideration in determining the approval of new projects; each department is required to provide estimated operating expenses when requesting capital projects during the budget development process. Further discussion of operating impact can be found in the Capital section of this document and in the CIP document.

Criteria for capital project prioritization are established in the Capital Improvement Element of the Comprehensive Plan (Comp Plan). These criteria address issues such as why the project is needed, what type of service the project will support and the physical location of the proposed project. The Comp Plan is based on an overall goal of maintaining a high quality of life in Palm Beach County. Further discussion of the Comp Plan can be found in the Introduction section of the Budget Document, under Long-Term Goals and Policies.

The County's five-year CIP is published in a separate document and includes capital and operating costs with funding sources for the current fiscal year plus four years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comp Plan. The Comp Plan is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Strategic Priorities:

Economic Development: The County is committed to promoting economic revitalization by driving the creation of employment opportunities, while reducing disparities and improving the quality of life for everyone. The FY 2021 budget includes over \$3.5 million to fund this priority. Through the Department of Housing and Economic Sustainability, these priorities are driven by the specific economic needs of the County including the preservation and recovery of existing businesses adversely impacted by COVID-19, job creation, continued preservation of affordable housing, and infrastructure improvements. Palm Beach County serves as a financial resource for businesses, community redevelopment, and housing initiatives through Federal, State, and County assistance programs including loans, grants, and tax exemptions leveraged by private capital investments. The County's business programs have supported growth in key targeted industry clusters within Palm Beach County including: Aerospace & Aviation; Business & Financial Services; Corporate Headquarters; IT & Telecommunications; Manufacturing; Transportation & Logistics; and Healthcare & Life Sciences as demonstrated by the County's significant investments in Scripps and Max Planck research institutes.

Housing/Homelessness: The County is dedicated to promoting the quality of life through targeted programs that address the housing and homelessness needs of its residents. Approximately \$57 million is allocated to these programs for FY 2021. Leading the Way Home, a Plan to End Homelessness in Palm Beach County outlines the various strategies and timelines to target homelessness and address the lack of affordable housing in our community. The Homeless Continuum of Care, known as the Homeless and Housing Alliance, is led by the Division of Human Services, was successful in securing the Youth Homeless Demonstration Grant which brought \$4.93 million into Palm Beach County to serve homeless youth. This grant adds 88 new beds of Rapid Re-Housing (RRH), 68 units of permanent supportive housing and 13 transitional units to the homeless bed inventory. The Division's RRH program for individuals served an additional 116 households and the program continues to demonstrate positive results, as 72% of the homeless population served remain permanently housed. Moving forward, resources will continue to be allocated for RRH as this model has proven successful. The Division of Human Services' implementation of the Parks to Work (P2W) program, which provides work and housing opportunities to the homeless residing in County parks, has shown promising results with 75% of the clients obtaining permanent employment. Palm Beach County's emergency shelter capacity was expanded by 125 beds with the additional of the Lewis Center Annex in the summer of 2020. As we look forward, another expansion of COVID-19 non-congregate shelter, emergency shelter and supportive housing for homeless seniors, individuals, families and youth in the Western communities will add an additional 124 beds to the current inventory. The Senator Philip D. Lewis Center is in its 8th year of operation, sheltered 201 families and 372 single adults and youth. Indigent cremation services were provided for 428 persons and Housing Stabilization offices provided 2,001 families with services to prevent eminent homelessness.

Public Safety: The County is responsible for ensuring a safe, secure, and peaceful community for its residents. Criminal Justice and Fire Rescue services continue to be a driving force on the County budget and a priority of the BCC. The FY 2020 Sheriff and Fire Rescue requested budgets were partially funded by the BCC. The Sheriff and Fire Rescue Main MSTU FY 2021 adopted appropriation budgets (net of reserves) are \$739.9 million and \$377.5 million, respectively.

Environmental Protection: Protecting, preserving, and enhancing our natural resources, while providing sustainable living and developing a climate of resilience is a priority of the BCC. This year, we provided an additional \$100,000 of recurring funding, bringing the annual total to \$3.85 million for the basic functions of natural areas management.

Strategic Priorities (Continued):

Infrastructure: The County aims to provide the needed structures, systems, and services that establish the foundation required to enhance the quality of life of every resident. Like many communities across the country, the County's infrastructure is aging and insufficient to meet the needs of the public. This includes transportation (bridge replacement, culverts, resurfacing, pathways, striping, mast arms, canal improvements, and drainage improvements) and public facilities (Sheriff, General Government, Community Services, and Parks and Recreation). In order to reduce taxes during the "Great Recession," addressing these needs was delayed. This enabled the County to fund the day-to-day operational costs to provide direct services. The County has over \$1 billion of backlogged infrastructure needs. During the November 8, 2016 election, County voters approved the adoption of a one-cent infrastructure surtax, which will enable the County to complete the budgeted backlog of \$700 million in infrastructure, repair, and replacement projects.

Substance Use and Behavior Disorder: Palm Beach County like communities across America have struggled with the impact of the opioid epidemic on individuals, families, first responders, medical examiners, and the community at large. The added impact of the nation's COVID-19 pandemic has led to opioid overdose deaths nearing the County's peak level of deaths reached in 2017, and to an increased need for mental health services.

The Board of County Commissioners has identified addressing the opioid epidemic as well as substance use and behavior disorder as a strategic priority. The Department of Community Services, Office of Behavioral Health and Substance Use Disorder continues to align with this strategic priority and its aim to establish a person-centered, recovery-oriented system of care through work with the County's cross-departmental team and other strategic partners. Significant focus also remains on improving quality of care and outcomes in order to effectively address the needs of this population.

A federal United States Department of Justice demonstration project focused on achieving housing stability given its key predictive value in achieving long-term recovery outcomes was initiated as was a key instrument to measure these outcomes. Recovery support services provided by peers and recovery community centers as well as respite services continued with nearly 1,500 recovering individuals and 237 homeless with a substance use disorder served respectively. The Office also continued its prevention, education, and family support efforts and successfully launched an awareness campaign, Recovery Is Now, with a strategic partner to celebrate National Recovery Month.

The County recognizes the extensive research related to Adverse Childhood Experiences (ACES) and the need for implementation of Trauma Informed Care. Funds are appropriated via Financially Assisted Agency (FAA) through Community Services, Community Based Agency (CBA) and Youth Services processes to encourage all agencies to implement trauma sensitive practices.

The County continues to work with the Southeast Florida Behavioral Health Network (SEFBHN), the provider community, the School District, and other community members to develop improved approaches and adopt evidence-based practices. The County included \$1 million in FY 2017 in opioid response funds, and an additional \$2 million annually beginning in FY 2018, to start addressing this issue. The County also invests \$5.7 million annually for behavioral health and substance use disorder services through Financially Assisted Agency funds.

In addition, \$5.6 million is allocated to the Youth Services Department to provide direct services to youth and their families up to the age of 22. As a result of COVID-19, direct services now also include virtual

Dave Kerner, Mayor and
Members of the Board of County Commissioners
Adopted Budget – Fiscal Year 2021
November 1, 2020

Strategic Priorities (Continued):

services while maintaining the highest standards of professional conduct. These funds provide a comprehensive network of services, but the County continues to look to identify additional resources to help address the growing needs faced by the Palm Beach County community.

For the Future:

The local economy has rebounded and is continuing the trends the County saw for years where corporations are relocating to the County providing high paying jobs and stimulating other aspects of the economy. Palm Beach County has one of the highest average wages in the state. The County's taxable value increased 5.7% for FY 2021 and we expect to see 4 - 6% increases for the next few years, although we have seen some slowing in the economy. Each 1% increase in taxable property values, over the current year, will generate \$10.1 million at the current millage rate.

However, the County will still have budget challenges next year which include the following:

- The Sheriff's gross budget is \$739.9 million, and includes \$8.6 million in operating capital in FY 2021. Balancing next year's budget, without impacting BCC Departments or others programs, will likely hinge on his budget request.
- The budget includes a 3% pay increase for general County employees, and the partial implementation of phase one of the Salary Study that was completed during FY 2019. In order to fully implement all three phases of the Salary Study, we will need to dedicate an additional \$10 million in FY 2022. The Study also assumed we would continue providing the annual 3% pay increases, which are approximately \$7 million per year.
- Affordable Housing continues to be a priority. We have included a \$5 million annual contribution for Workforce Housing, but we may need to increase this contribution further.
- Increased Florida Retirement System pension rates at a rate similar to the current increase is estimated to cost approximately \$3.0 million more per year.

Conclusion:

This budget exceeds the Board's directive of maintaining service levels with no increase in the millage rate.

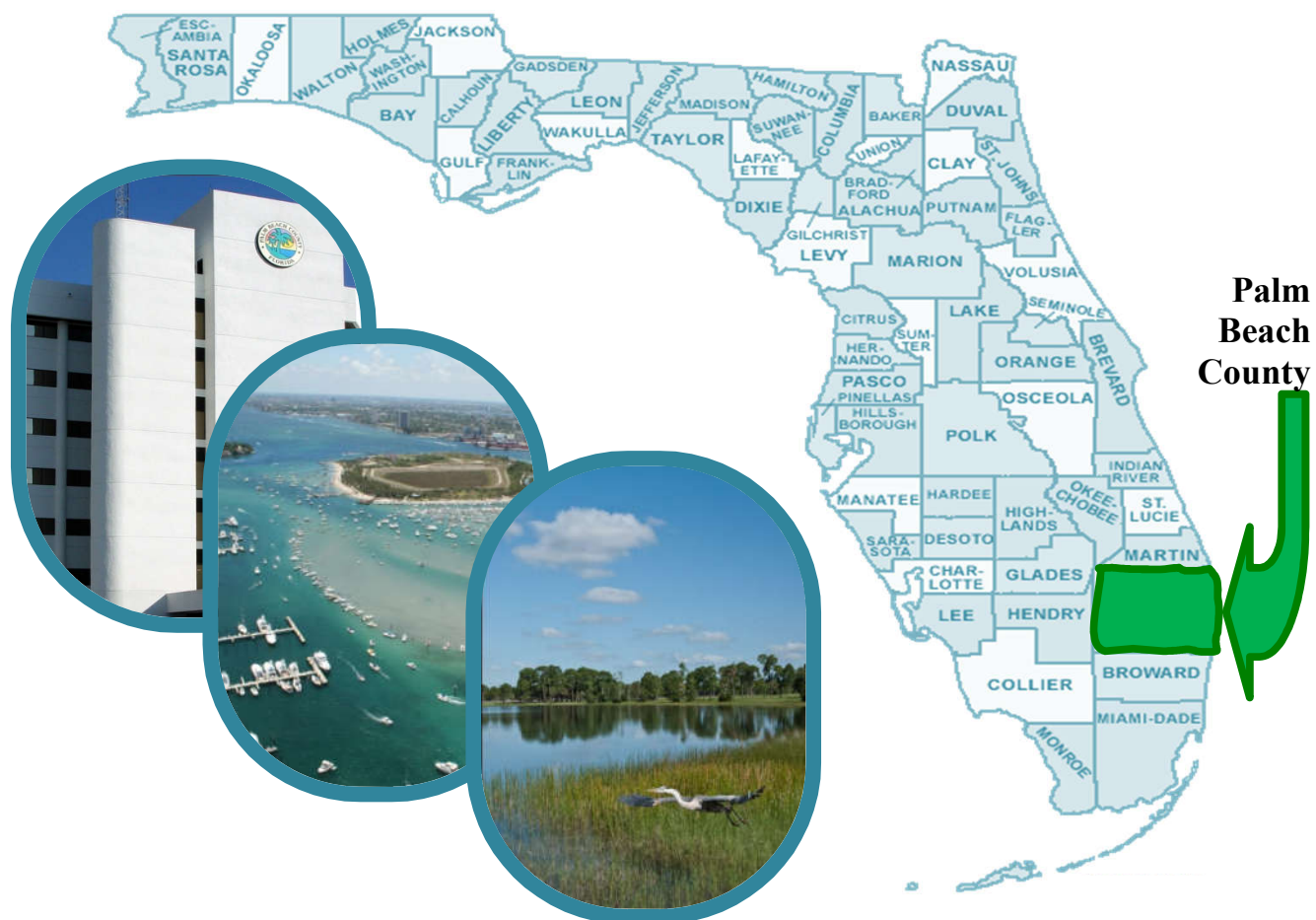
Budget preparation is truly a team effort. The work and support of the Management Team, the Office of Financial Management and Budget, and the individual departments is greatly appreciated. Special appreciation is directed to the Board of County Commissioners for their commitment to addressing the difficult policy decisions inherent in the budget process.

Sincerely,



Verdenia C. Baker
County Administrator





LOCATION

Located on the southeast coast, Palm Beach County is the largest of Florida's 67 counties. As part of Florida's Gold Coast, Palm Beach County is bordered on the east by the Atlantic Ocean with 47 miles of shoreline. It is located just 50 miles north of Fort Lauderdale, 70 miles north of Miami and 150 miles south of Orlando. The County's 2,385 square miles include 1,977 square miles of land and 408 square miles of surface water¹, making it one of the largest counties east of the Mississippi River. The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee, which is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 89 degrees in the summer and 74 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches².

There are 39 municipalities within the County encompassing a total of 337 square miles, or approximately 17% of the County's land area. As of FY 2021, an estimated 56% of the County's population resides within the municipalities. The change in population since the FY 2020 reporting reflects an increase of 16,141 with a municipal growth of 6,592 and a concurrent increase of approximately 9,549 in the unincorporated area³.

1. Palm Beach County - PZB, Planning Division - Palm Beach County GIS

2. U.S. Climate Data - West Palm Beach

3. University of Florida, Bureau of Economic and Business Research

West Palm Beach remains the largest city in population with approximately 116,781 residents within 53.81 square miles. Palm Beach Gardens is the largest city in land area with approximately 56,709 residents within 56.72 miles. Cloud Lake and Briny Breezes are the smallest in land area, with approximately 138 and 600 people respectively, living within about 0.05 and 0.06 square miles each. In addition, 14 municipalities are less than one square mile each.

Population estimates for each of the 39 municipalities, as well as, the mailing addresses for each Town/City Hall can be found at the following link: <http://www.leagueofcities.com/membership/membershipdirectory.htm>

HISTORY

The first settlers, in what is now Palm Beach County, were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean. Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed. In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort. Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909 and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's, large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 3.1% annually⁴. The County's FY 2021 population is estimated to be 1,466,494, a 1% increase from FY 2020⁵.

FORM OF GOVERNMENT

As a result of the November 6, 1984 general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include:

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners (BCC), which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the BCC changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Commissioners elect a Mayor to preside over meetings and serve as the ceremonial head of the County. A Vice Mayor is also selected to assume these duties in the absence of the Mayor.

The BCC considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include:

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;

4. Business Development Board of Palm Beach County

5. University of Florida, Bureau of Economic and Business Research

- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review, and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

Additionally, the BCC may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements BCC-approved programs and manages the day-to-day operations of County government. With BCC approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include

- | | |
|---|-------------------------------|
| · Airports | · Medical Examiner |
| · Community Services | · Office of Resilience |
| · County Cooperative Extension Services | · Palm Tran |
| · County Library | · Parks & Recreation |
| · Engineering & Public Works | · Planning, Zoning & Building |
| · Environmental Resources Management | · Public Safety |
| · Fire Rescue | · Water Utilities |
| · Housing and Economic Sustainability | · Youth Services |

Central Services Departments include

- | | |
|---------------------------------------|--------------------------------|
| · County Administration | · Information Systems Services |
| · Facilities Development & Operations | · Public Affairs |
| · Financial Management & Budget | · Purchasing |
| · Human Resources | · Risk Management |

There are also seven separate Offices that are under the authority of the County Administrator. These are: Criminal Justice Commission, Legislative Affairs, Office of Community Revitalization, Office of Diversity, Equity and Inclusion, Office of Equal Business Opportunity, Office of Equal Opportunity, and Tourist Development Council. The County Attorney and Internal Auditor are appointed by the Board of County

In addition to the County Administrator, the BCC appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the BCC to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are County Officials, other than the BCC, who are elected for four-year terms by the voters in general elections. The officers include the Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector.

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board-Appointed Superintendent. The BCC has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the BCC.

ECONOMIC TRENDS

Palm Beach County is Florida's largest county in area and third in population. Growth predominantly from in-migration, has historically been a major influencing factor in the County. On average, population has increased 1.13% annually from 2011 to 2020 and is estimated to increase through FY 2021.

Current economic indicators for Palm Beach County point to an economy which is increasingly healthy over the past several years. Significant investment made to develop the Biotechnology Industry in the County has spurred growth in that sector, pushing it into a tie with Retail Trade as the second largest industry behind only Educational, Health Care and Social Services. Tourism, construction, and agriculture continue to play a prominent role in the County's economy.

Tourism⁶ - Palm Beach County Tourism Industry was significantly impacted by the COVID-19 pandemic in the second half of FY 2020. The first half of FY 2020 was at record levels, exceeding all projections for revenue collections and hotel occupancy. The number of visitors to the County decreased approximately by 6.6 million visitors from the record high in FY 2019 of 8.2 million visitors. Tourist Development Tax revenues declined by 20%, equal to that of the Great Recession in 2008 and 2009. An estimated 90,000 people normally are employed in local Leisure & Hospitality jobs. Due to the pandemic employment is down roughly by 25% overall, with hotel employment down by 50%, as hotel occupancy is below 50% down from the average of 73%. The recovery for FY 2021 is expected to be slower than most industries, as tourism is impacted by visitors and their willingness to travel until vaccines are available.

Construction⁷ - During FY 2020, the total number of permits issued increased from 75,573 in FY 2019 to 79,800 or by 5.6%. Building Permit revenues increased by 12% to \$28 million as compared to \$25 million. In residential construction, 1,721 multi-family and 2,349 single-family unit starts occurred in FY 2020, as compared to 758 multi-family and 1,725 single-family unit starts in FY 2019. The total value of new residential construction was just over \$1.1 billion in FY 2020, as compared to just under \$773 million in FY 2019. The total value of all construction permitted increased by 26.8%, from over \$1.6 billion in FY 2019 to almost \$2.1 billion in FY 2020.

Agriculture⁸ - Palm Beach County's agricultural acreage has declined slightly over the past five years. Palm Beach County still leads the state of Florida in agricultural proceeds, and all counties east of the Mississippi River for agricultural crop income. Palm Beach County leads the nation in the production of sugarcane and fresh sweet corn. Our county leads the state in the production of sweet bell peppers, rice, lettuce, radishes, Chinese vegetables, specialty leafy crops, celery, eggplant, herbs, and sod.

The 440,209 acres dedicated to agriculture represent 35% of the total county land area. According to a 2016 UF/IFAS analysis of Florida's environmental horticulture industry, the Palm Beach County nursery industry ranked third in the state, employing roughly 2,600 people, while generating \$375.2 million/year in economic activity from greenhouse, nursery, and floriculture businesses. The sugarcane industry currently uses bagasse, a sugarcane by-product, in conjunction with other waste wood products as the fuel source for the largest agriculturally based biomass co-generation plant in North America for electricity generation.

Equestrian acreage in Palm Beach County slightly increased to 8,891 acres, currently ranking as the second largest equine county in Florida, following Marion County.

6. Tourism Economics, Florida Department of Economic Opportunity, VisaVue® Travel, TNS Travel America, PBC Tax Collector, Florida Department of Revenue, PBC Economic Impact Study

7. Electronic Planning, Zoning and Building (ePZB) permitting system

8. Palm Beach County, Cooperative Extension Service

Manufacturing⁹ Manufacturing plays an important role in the County's local economy. Medical and pharmaceutical goods, military and commercial aircraft, electronics, and other high tech products are all manufactured in Palm Beach County. The manufacturing industry employs 20,287 residents, with an average annual wage of \$74,930.

Bio Science - Scripps Research Institute and Max Planck Florida Institute are anchors to an eight million square foot Bioscience Cluster in Northern Palm Beach County. A “cluster” of related biotechnology businesses will form a hub to strengthen the County’s position as leader in this industry. Smaller bio-related companies have either expanded or moved to the County such as Strides Pharma, CSL Plasma, Gift of Life Marrow Registry, Expansion Therapeutics, and Beacon Global Health Initiatives. Since October 2019, eight life sciences companies have grown in the County by nearly 1,200 high salary jobs. There are currently 15 projects in the pipeline that have the potential to create an additional 800 jobs.

Financial and Professional Services⁹ - The County continues to be one of the wealthiest in the nation due to the number of industries with a high average annual wage: Management of Companies and Enterprises at \$161,174, Finance and Insurance at \$128,718, Utilities at \$128,207, Financial Activities at \$98,523, Professional and Technical Services at \$85,649, Information at \$81,462, and Durable Goods Manufacturing at \$80,206.

UNEMPLOYMENT RATE

The County's average annual wage is \$59,943. The County's labor force employed is estimated to be 740,986. Due to the COVID-19 pandemic, the unemployment rate increased from 3.2% in September 2019 to roughly 7% in September 2020¹⁰. Additionally, the rate in Palm Beach County is only slightly higher than the state rate and slightly lower than the national rate. This is consistent with historical trends.

PROPERTY TAXES

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an Ad Valorem tax (a tax based on the assessed value of real or personal property). The three types are:

- **Real Estate** covers land and the improvements thereon;
- **Tangible Personal Property** includes property such as fixtures, equipment, and machinery; and
- **Intangible Personal Property** includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (State tax handled directly by the State of FL).

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first \$25,000 of assessed value of the property from Ad Valorem taxes. Effective January 1, 2008, a property with an assessed value of \$75,000 or more receives an additional \$25,000 exemption. Additional exemptions are also available to widows/widowers, disabled veterans, totally disabled non-veterans, senior citizens, and others. The November 8th, 2016 Elections passed additional exemptions for totally and permanently disabled first responders and a homestead tax exemption for certain senior, low income, long-term residents.

The BCC levies a countywide millage that applies to all property owners in the County on the net assessed value of property. Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or \$1.00 of tax for every \$1,000 of net assessed value. The FY 2021 Countywide rate is 4.7815 mills.

9. Florida Department of Economic Opportunity Quarterly Census of Employment and Wages

10. Career Source Palm Beach County

Palm Beach County Fire Rescue and the County Library are dependent districts under the control of the BCC. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

In addition to the BCC and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. Some other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

FIRE RESCUE TAXING DISTRICTS (MSTU)

Belle Glade
Cloud Lake
Glen Ridge
Haverhill
Juno Beach
Jupiter

Lake Clarke Shores
Lake Park
Lake Worth Beach
Lantana
Loxahatchee Groves
Pahokee

Palm Springs
Royal Palm Beach
South Bay
South Palm Beach
Wellington
Westlake

Serviced by Fire Rescue

Manalapan

Fire Rescue also has a service agreement for a portion of Martin County

Dispatched by Fire Rescue Outside the Fire Rescue Taxing District

Atlantis
Delray Beach
Greenacres
Gulf Stream

Highland Beach
Jupiter Inlet Colony
Mangonia Park
North Palm Beach
West Palm Beach

Palm Beach Gardens
Palm Beach Shores
Riviera Beach
Tequesta

COUNTY LIBRARY TAXING DISTRICTS

Atlantis
Belle Glade
Briny Breezes
Cloud Lake
Glen Ridge
Greenacres
Haverhill
Hypoluxo

Juno Beach
Jupiter
Jupiter Inlet Colony
Lake Clarke Shores
Loxahatchee Groves
Mangonia Park
Ocean Ridge
Pahokee

Palm Beach Gardens
Palm Beach Shores
Royal Palm Beach
South Bay
South Palm Beach
Tequesta
Wellington
Westlake

COUNTYWIDE TAXING DISTRICTS

The School District of PBC

3300 Forest Hill Boulevard
West Palm Beach, FL 33406
Telephone: (561) 434-8000

Health Care District

2601 10th Avenue North, Suite 100
Palm Springs, FL 33461
Telephone: (561) 659-1270

Children's Services Council

2300 High Ridge Road
Boynton Beach, FL 33426
Telephone: (561) 740-7000

Florida Inland Navigation District

1314 Marcinski Road
Jupiter, FL 33477
Telephone: (561) 627-3386

South Florida Water Management District

South Florida Water Management Basin

Everglades Construction

3301 Gun Club Road
West Palm Beach, FL 33406
Telephone: (561) 686-8800

NON-COUNTYWIDE TAXING DISTRICTS

Greater Boca Raton Beach & Park District

300 South Military Trail
Boca Raton, FL 33486
Telephone: (561) 417-4599

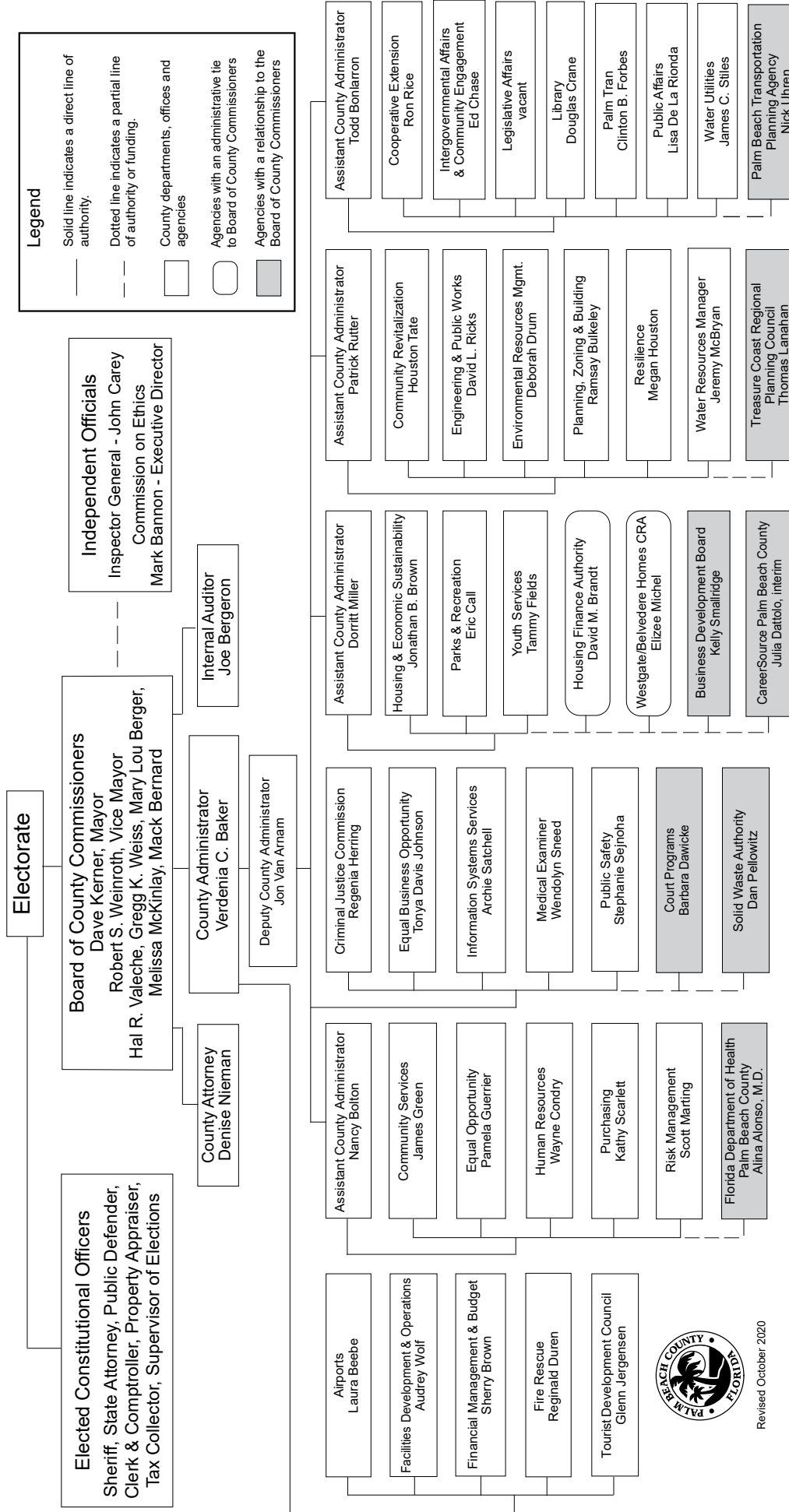
Port of Palm Beach District

1 East 11th Street, Suite 600
Riviera Beach, FL 33404
Telephone: (561) 383-4100

Jupiter Inlet District

400 N. Delaware Boulevard
Jupiter, FL 33458
Telephone: (561) 746-2223

Palm Beach County Board of County Commissioners Organizational Structure



Revised October 2020

Date Established
Form of Government
Area (Including water)
Total Adopted Fiscal Year 2021 Budget

County Demographics

Population	1,466,494
Median Age	43.64
Median Household Income	63,869
Average Household Size	2.35

Source: www.bdb.org

Palm Beach County Schools

There are 178 district operated schools in Palm Beach County with 193,840 enrollment. See below for the number of schools.

Elementary Schools	109
Middle Schools	32
High Schools	23
ESE, Alternative, Dropout Prevention, Virtual	14
Charter Schools	50

Sheriff's Office

Law Enforcement Officers	1,662
Corrections Officers	699
Civilian Staff	1,979



Palm Beach County Sheriff's Office Headquarters

Elections

Registered Voters (as of 10/07/2020)	1,013,647
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Source: <http://pbcelections.org/>

Major Employers

Palm Beach County School Board	22,049
Palm Beach County	11,898
Tenet Coastal Division Palm Beach County	6,505
FPL (NextEra Energy) Headquarters	4,807
Florida Atlantic University	2,898
HCA Healthcare	2,806
Boca Raton Regional Hospital	2,800
Veterans Health Administration	2,700
The Breakers	2,300
Bethesda Health Inc	2,282

*Source: www.bdb.org (last updated 01/20)

Fire Rescue

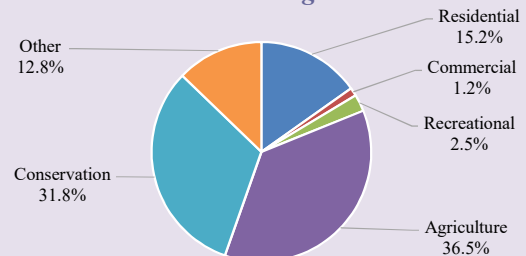


Fire Rescue Headquarters

Fire Protection

Suppression units (including 19 brush trucks)	68
Advanced Life Support Units	101
Fire Stations	49
Employees (Certified Firefighters)	1,475
Employees (Non-Certified)	219
FY20 Total Fire Runs	19,642
FY20 Total EMS Runs	117,519
FY20 Average Response Times For Fire/EMS	6:41

Land Use



Top Ten Principal Property Tax Payers

FPL (NextEra Energy) Headquarters	\$ 101,430,214
Town Center	\$ 10,870,125
Gardens Venture LLC	\$ 7,334,083
Breakers Palm Beach Inc.	\$ 6,964,252
Boca Owner LLC	\$ 6,921,173
U.S. Sugar Corporation	\$ 5,544,999
CPT Phillips Point LLC	\$ 4,679,227
Palm Beach Outlets LLC	\$ 4,125,836
Okeelanta Corporation	\$ 3,936,441
KH ALTON LLC	\$ 3,863,757

Utility Systems



Southern Regional Water Reclamation Facility

Active accounts	
Water	196,650
Wastewater	177,420
Number of Units Served	
Water	253,779
Wastewater	233,172
Capacity per day (million gallons)	
Water (mgd) max.	113.28
Sewer (mgd) max.	67.20
Miles of Water and Sewer Mains	
Water	2,494
Sewer	1,946
Fire Hydrants	19,660
Pump Stations	1,183

Parks and Recreation

The County offers over 8,200 acres of parkland, which are available to discover and explore. Sports, fitness, environmental, and cultural opportunities abound, as well as, restful places for solitude.

County Owned Amenities	# of
Golf Courses	5
Exercise/Fitness Trails	11
Marina	1
Playground Sites	102
Parks	86
Water Parks	2
Splash Parks	3
Swimming Pools	6
Dog Parks	4
Museum	1
Community/Civic Centers	4
Recreation Centers	4
Nature Centers	3
Equestrian Parks	5
Beaches	16
Campgrounds	3
Amphitheaters	3



Okeechelle Golf Course



Loggerhead Park



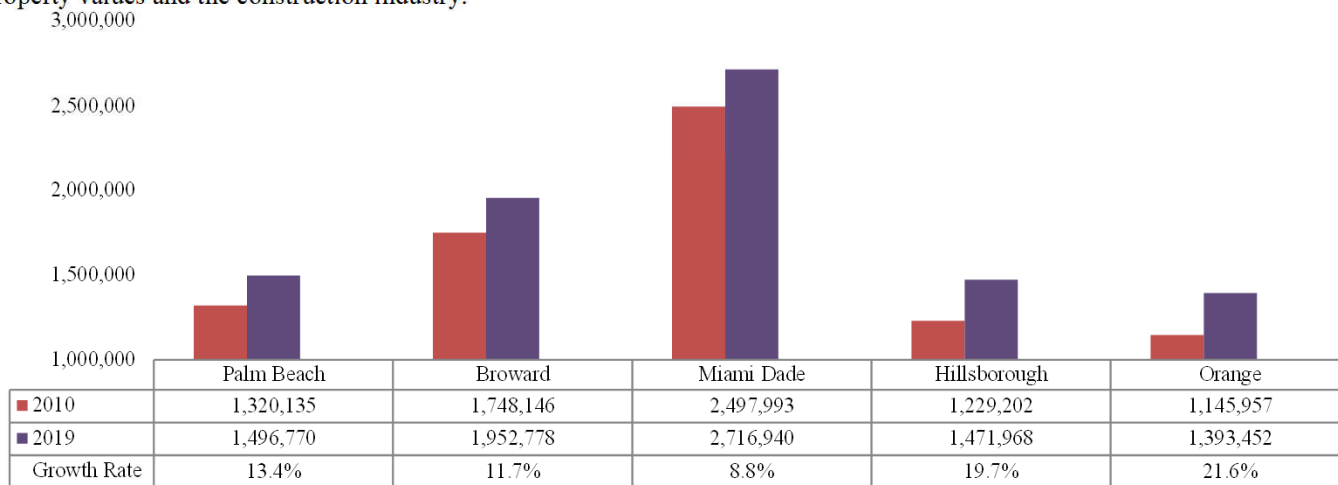
Caloosa Park

Palm Beach County is the largest county by area and third largest county by population in the State of Florida. To aid in the understanding of the demographics for the County, information on all five Florida counties with populations over one million is provided. Additional information can be found through the US Census Bureau at: <http://www.census.gov/>.

POPULATION & GROWTH RATE

(Data is based on the 2010 US Census and 2019 US Census Bureau estimates)

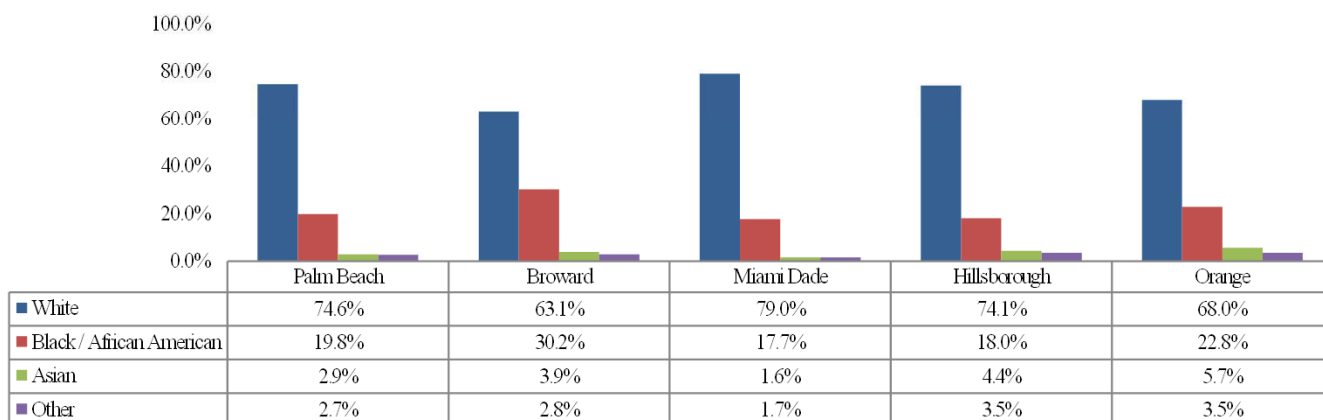
Palm Beach County has the 3rd largest population and largest in land and water area of any of Florida's counties. The growth rate is a good indicator of a strong quick economic recovery. The growth rate should also have a positive correlation to an increase in property values and the construction industry.



ETHNICITY

(Data is based on the 2019 US Census Bureau estimates)

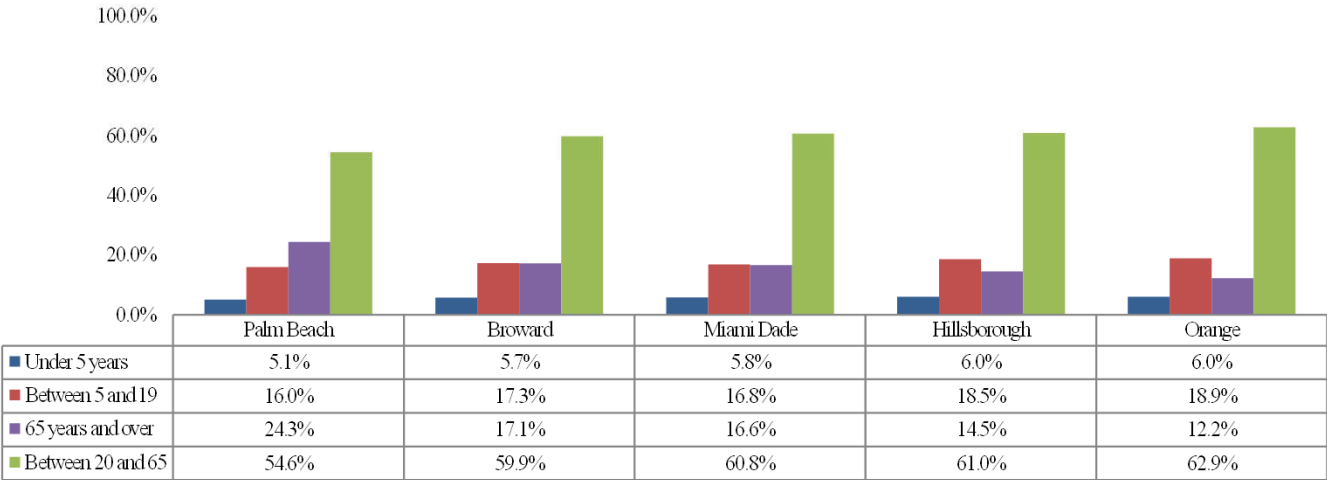
For the most part, the five largest counties in Florida have a comparable ethnic distribution, with the largest group of the population being White, followed by Black/African American, Asian, and finally those in the Other category (which includes those who identified themselves as two or more races).



POPULATION BY AGE

(Data is based on the 2019 US Census Bureau estimates)

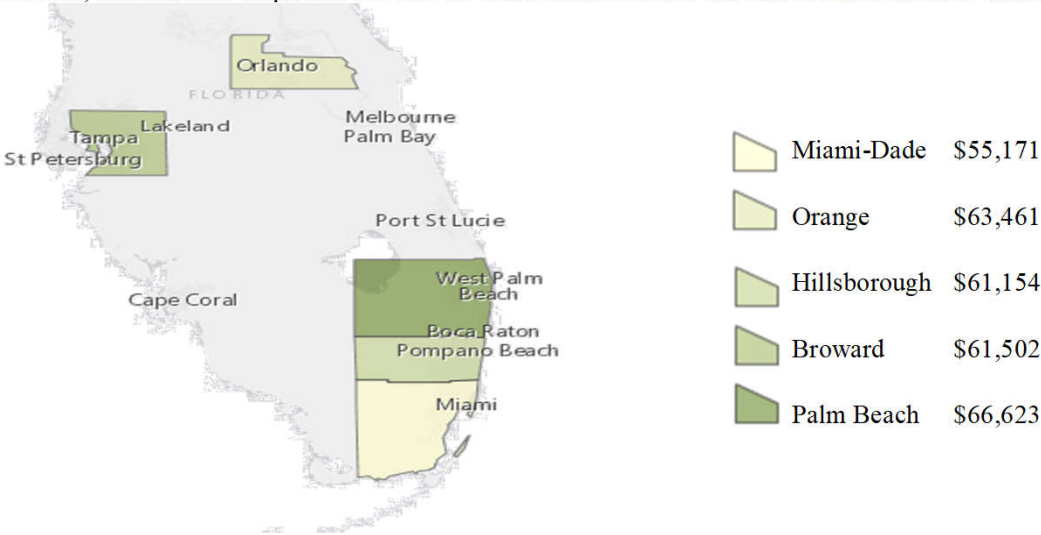
Palm Beach County has the oldest population of the five largest counties in Florida. With an average growth rate, this trend may be stable into the future.



MEDIAN HOUSEHOLD INCOME

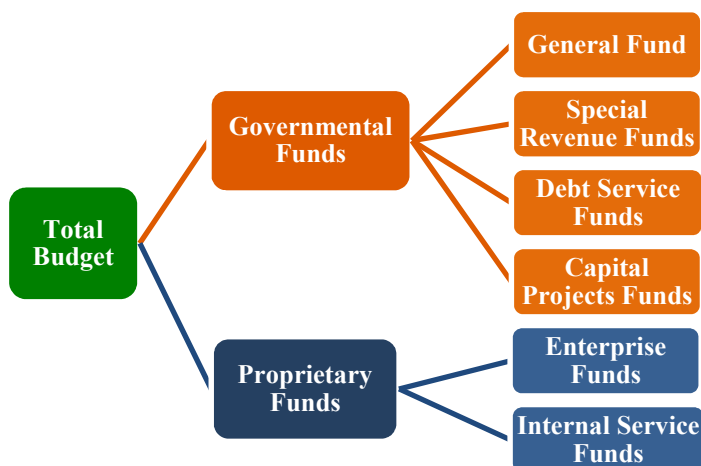
(Data is based on the 2019 US Census Bureau estimates)

There has been an overall increase in the median household income across all of the large counties in Florida with Palm Beach County having an 8% increase this year. When compared to the other large counties in Florida, Palm Beach County has the highest median household income. These estimates, which include year over year changes, are an indicator that the economy is doing well. However, the economic impact of COVID-19 is not reflected since the data is based on 2019 estimates.



Fund Types

The financial accountability of Palm Beach County is measured on a fund basis in accordance with generally accepted accounting principles (GAAP). A fund is a separate fiscal and budgetary entity. Revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements.



Governmental Funds

General Fund (0001)

This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety, and Sheriff. Countywide Administration, County Attorney, Financial Management and Budget, Human Resources, and Purchasing are also included in the fund.

Special Revenue Funds (1000-1999)

These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The restricted or committed proceeds or specific revenue sources should be expected to continue to comprise a substantial portion of the inflows reported in the fund. The County uses a minimum of 50% as its definition of substantial. Some of the funds in this grouping are County Transportation Trust, Fire Rescue, Municipal Services Taxing District, County Library, and Tourist Development.

Debt Service Funds (2000-2999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for debt service.

Capital Projects Funds (3000-3999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facility and other capital assets. Capital project funds exclude those types of capital related outflows financed by proprietary funds.

Proprietary Funds

Enterprise Funds (4000-4999)

These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Airports and Water Utilities are considered Enterprise funds.

Internal Service Funds (5000-5999)

These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost reimbursement basis. Fleet and Risk Management are Internal Service Funds.

Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the current financial resources and the modified accrual basis of accounting. With this measurement focus, only current assets and deferred outflows, and liabilities and deferred inflows are generally included on the balance sheet. Under the modified accrual basis, revenues are recognized if they are measurable and available for use during the year. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures are recognized in the period the liabilities are incurred; however, debt service, as well as expenditures related to compensated absences, claims and judgments, and other post employment benefits are recorded only when payment is due.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring, and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called the fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses), and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in net position.

The government-wide financial statements presentation distinguishes between activities that are supported primarily by taxes and intergovernmental revenues (governmental activities) and activities that are intended to recover all or most of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, public safety, physical environment, transportation, economic environment, human services, and culture and recreation. The business-type activities of the County include the Water Utilities Department and the Department of Airports.

Fund Balance Reporting

Governmental fund balances are classified as nonspendable and spendable as follows:

Nonspendable Fund Balance includes amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (e.g. inventory, prepaids).

Spendable Fund Balance includes amounts in the following four categories:

- **Restricted Fund Balance** includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.
- **Committed Fund Balance** includes amounts that are constrained for specific purposes, that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC). Formal action must be taken by the BCC prior to the end of the fiscal year. The same formal action must be taken by the BCC to remove or change the limitations placed on the funds.
- **Assigned Fund Balance** includes amounts that are intended to be used for specific purposes that are neither restricted or committed. Fund Balance may be assigned by the BCC, the County Administrator, the Director of OFMB, or the Budget Director.
- **Unassigned Fund Balance** includes amounts in the general fund that have not been classified in the previous four categories. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed, or assigned. Deficit amounts cannot be reported for restricted, committed, or assigned fund balances in any fund.

Order of Use of Restricted and Unrestricted Funds

When both restricted and unrestricted funds are available for expenditure, restricted funds will be used first.

When committed, assigned, and unassigned funds are available for expenditure, committed funds should be spent first, assigned funds second, and unassigned funds last.

Palm Beach County's FY 2021 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions, as well as, to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following benefits:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- BUDGET POLICIES
- REVENUE POLICIES
- EXPENDITURE POLICIES
- RESERVE POLICIES
- DEBT POLICIES
- CAPITAL IMPROVEMENT POLICIES
- OTHER - ROTATION OF EXTERNAL AUDITORS

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total estimated receipts, including balances brought forward, shall equal the total appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at the fund level.

I.3 Estimates of Receipts

The budgeted receipts shall include 95% of all receipts reasonably anticipated from all sources, including taxes to be levied, and 100% of balances brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund up to 10% of the total fund budget. The Board of County Commissioners may reallocate these reserves to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV.1 - OPERATING RESERVES)

I.6 Budget Transfers

The Director of the Office of Financial Management & Budget has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) must be approved by the Board of County Commissioners.

II. REVENUE POLICIES**II.1 General Revenue Policy**

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- Legislative Constraints Fee policies applicable to each fund or activity
- The related cost of the service provided
- The impact of inflation on the provision of services
- Equity of comparable fees
- Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will generally be limited to the following funds:

Countywide:

General

Debt Service

Dependent Districts:

County Library and Library Debt Service

Fire Rescue MSTU s (Jupiter and Main Fire Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas Tax revenues will generally be limited to the following funds:

County Transportation Trust

Transportation Improvement

Mass Transit

Debt Service

II.5 Sales Taxes

The use of Sales tax revenue will generally be limited to the following funds:

General
Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay impact fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Funds and the Beach Improvement Fund.

II.9 Grants

Only grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and will conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery, and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies).

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "Quality of Life" in nature; such as, various community services, cultural, and recreational activities.

II.14 Infrastructure Surtax

On November 8, 2016 the County's one cent infrastructure surtax referendum was passed. The purpose of this surtax is to enable the County to complete the backlog of infrastructure, repair, and replacement projects that have occurred during the last several years of budget reductions.

III. EXPENDITURE POLICIES**III.1 Administrative Charges**

The County has a federally approved overhead distribution system, which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies, which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of vacation and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has established an award-winning Enterprise Key Performance Indicator (eKPI) system that allows each department to input monthly, quarterly and yearly “Performance Measures” for each of its departments in order to assure that maximum productivity is being achieved. Departments review eKPI performance scorecards with County Administrators and utilize the data to assess performance and to justify budget requests.

Where Performance Measures demonstrate activities could be provided most cost effectively by outsiders, outsourcing of such activities will be considered. Likewise, services currently outsourced will be considered to be provided directly if there is a cost benefit to the County.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

IV. RESERVE POLICIES

A reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

The adopted budget for the General Fund will include unassigned reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve, is between 10% and 15% of net budgeted expenditures and transfers for this fund. The FY 2021 budget is 17.4%.

The adopted unassigned reserves in the General Fund shall not be less than 8% of the total General Fund budget. The FY 2021 budget is 11.1%, in line with the policy.

The County shall maintain year-end General Fund unassigned fund balance at an amount which is between 15% and 20% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy. As of September 30, 2019, unassigned fund balance was 19.6%.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Assigned fund balance in capital project funds include amounts which are being held for specific projects.

Amounts in bond construction funds for which the bonds were issued will be reflected as restricted fund balance.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves may be needed to maintain good bond ratings and the marketability of bonds. The amount of debt reserves may be established with each bond issue.

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies, may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate, which will be implemented through procedures provided in county policy CW-F-074. It will be judged appropriate only when the following conditions exist:

- When non continuous capital improvements are desired, and;
- When it can be determined that current and/or future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

- Where practical, the County will issue general obligation bonds instead of non-self supporting revenue bonds.
- Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- Palm Beach County maintains overall outstanding debt less than \$1,250 per capita.
- Debt service payments, exclusive of general obligation and self-supporting debts, will be no more than 10% of actual general governmental expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election, as required by the Florida Constitution.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that pledged non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES**VI.1 Five-Year Program**

The County will develop a five-year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of

VII. OTHER - ROTATION OF EXTERNAL AUDITORS

In December 1991, the Board approved a mandatory rotation policy for external auditors that prevented the current auditors from competing for the next contract. Auditing contracts have historically lasted seven years (an initial term of three years followed by up to four years of extensions). In September 2012, the Board removed the mandatory rotation requirement. The current firm can compete for the contract, but the principle must change if the same firm is used.

Long Term Goals/Policies

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were as a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents, and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction throughout the planning stages of this document have created a plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame. Additional reporting requirements were statutorily mandated during the 2006 and 2007 Florida Legislative sessions. These changes help to strengthen the connection and inter-relationship between the planning and budget development processes by identifying specific funding sources for future services required to maintain established levels of services.

House Bill (HB 7207), the Community Planning Act, was signed by the Governor on June 2, 2011, amending multiple sections of the Florida Statutes, Chapter 163, and providing significant change to growth management in Florida. This legislation changed the name of the 'Local Government Comprehensive Planning and Land Development Regulation Act' to the 'Community Planning Act'. The legislation also revised the duties of local governments and municipalities relating to comprehensive plans; reduced state oversight of land use planning and relaxed review processes; encouraged local governments to apply for certain innovative planning tools; eliminated the state mandate for transportation, schools, and parks and recreation concurrency; and authorized the state land planning agency and other appropriate state and regional agencies to provide technical assistance to local governments.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, fire-rescue, utility, coastal management, health and human services, and capital improvements. The following is a link to the Plan:

[http://discover.pbcgov.org/pzb/planning/Comprehensive Plan](http://discover.pbcgov.org/pzb/planning/ComprehensivePlan)

The Goals, Objectives, and Policies presented in the Plan reflect the directives of the citizenry and the Board of County Commissioners. The following are some of the Goals (in no particular order) and what is being done in FY 2021 to accomplish them:

GOAL Accommodate the increased demand for emergency services in a comprehensive and organized fashion

The County has undergone significant changes in the concentration of its growth, namely into the western portions of the County. Much of this area is either unincorporated or contains municipalities who rely on County Fire-Rescue and Sheriff's Office services. The FY 2021 Sheriff's budget reflects the funding required to continue to provide quality service at an acceptable level.

The Fire Rescue Department continues to provide quality service. The County's service area encompasses 1,769 square miles, serving approximately 928,142 residents. The County currently provides full service to 19 municipalities and dispatches for an additional 13 municipalities. The FY 2021 budget contains funding so all rescue units are staffed with three firefighters and all stand-alone suppression units to be staff with four firefighters.

GOAL Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects

The County has a policy of maintaining a five-year Capital Improvement Program to identify and fund projects required to maintain minimum acceptable levels of service. Capital project proposals are ranked as either essential, necessary, or desirable when submitted to the Budget Office during the budget development process. The projects are prioritized during meetings with the County's Management Team. Each of the major departments involved in the process; Facilities Development and Operations, Engineering, Parks and Recreation, etc.; maintain their own individual objectives and performance measures to assure the success of each project.

GOAL Preserve, protect and enhance coastal resources, and to discourage development activities that would damage or destroy coastal resources

Palm Beach County has a proactive program promoting inlet management, dune restoration, and beach nourishment to strengthen the natural defenses against storms and erosion. The County works closely with federal, state, and municipal partners to ensure a quick response, if necessary, following a storm event and to help fund restoration. Annual contracts are in place to allow for quick mobilization of a dune restoration should a coastal emergency be declared by the Governor.

GOAL Ensure that potable water and wastewater service in the County Water Utilities Department area is provided

The Palm Beach County Water Utilities Department (WUD) is committed to providing the best potable water and wastewater services to its customers. WUD currently manages the repair and replacement schedule for over \$1 billion in County assets. The asset management program will allow WUD to better prioritize its aggressive Capital Improvement Plan and prepare for future capacity and service needs.

In addition to providing potable water and wastewater services, WUD also provides reclaimed water service in limited regions of its service area. Currently, the Department produces approximately 28 million gallons of reclaimed water each day. The use of reclaimed water for irrigation serves the environment by offsetting the amount of potable water utilized for irrigation.

GOAL	Facilitate the provision of an adequate supply of safe, sanitary, and affordable housing to meet the needs of the County's residents
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Affordable housing in Palm Beach County is a significant budget issue. A large portion of total households live in cost burdened and overcrowded conditions, with the greatest negative effects to County residents at the very-low and low-income levels. The Department of Housing and Economic Sustainability (HES) developed a five-year plan identifying needs and setting goals and objectives for the allocation of federal, state, and County funds to support affordable housing, allowing HES to make millions of federal, state, and local funds available to serve the County's affordable housing goal. Performance measures employed by HES track housing first-mortgage financing, gap financing, foreclosure prevention (mortgage assistance), housing preservation, construction, and rehabilitation. HES has a commitment to special targeted populations which insures expedited processing for returning veterans, elderly, physically disabled, as well as those residents living in the Glades Region of the County. Current programs focus on expanding access to homeownership financing, preserving existing homeownership, and creating new affordable rental opportunities through redevelopment and new construction. The FY 2021 budget contains a \$5,000,000 allocation to be used for the creation and preservation of affordable housing.

GOAL	Provide an interconnected multimodal transportation system which moves people, goods and services safely, efficiently with minimal impact to the environment
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The County continues to maintain and implement a safe, convenient, and efficient transportation system through Palm Tran, Department of Airports (DOA), Engineering Department, and Palm Beach Transportation Planning Agency (TPA).

The Palm Tran Intermodal Center located in the West Palm Beach Central Business District is oriented land use with interconnected transportation modes including County Palm Tran bus, Regional Tri-Rail, Amtrak, Greyhound, and Local West Palm Beach Trolley.

The DOA maintains a self-sustaining business model, which provides for resources to insure these goals can be supported. This is achieved by user fees to corporate partners (airlines, car rental companies, etc.) and travelers using the airport. Additional funding is received in the form of capital grants from federal and state governments. Policy and strategic decisions are implemented through the annual budget, capital budget, and Airport's Master planning process. The DOA takes policy direction and input from the Board of County Commissioners, the Airports and Aviation Advisory Board, Department of Homeland Security, federal and state agencies, as well as input from our customers to achieve a balanced approach to service delivery.

Additionally, the Palm Beach County Board of County Commissioners participate on the TPA Board which collaboratively plans, prioritizes, and funds transportation investments within an urbanized area which includes 39 municipalities and the unincorporated County with the vision of a safe, efficient, connected, and multimodal transportation system.

GOAL Create a balanced and diversified economy

HES continues its focus on economic sustainability in Palm Beach County. Significant resources have been secured to support expansion and revitalization of the economy in the Western Communities. Since HES was formed in January 2012, it has invested \$285,000,000 in business, community redevelopment, and housing initiatives throughout Palm Beach County and in service of our mission to advance a high quality of life for Palm Beach County residents through Housing, Public Services, Infrastructure Improvements, and Economic Development.

Current Initiatives:

1. The Economic Development Incentive Program continues to provide additional financial resources to businesses and is being utilized with greater frequency to meet the local match requirement to State incentive contracts.
2. HES is partnering with the County's Planning, Zoning and Building Department to utilize funds generated through the Palm Beach County Workforce Housing Program for new initiatives serving households with incomes between 60% and 140% Area Median Income.
3. HES continues to expand search capabilities and data mining features of PBC Interactive, the County's first and only real-time business web platform.
4. HES is utilizing federal CARES Act funds to assist homeowners impacted by COVID-19 to pay mortgage arrears and to make emergency home repairs. It is also utilizing these funds to provide grants to small businesses adversely impacted by COVID-19.

GOAL Provide a Library System that serves the informational, educational, and recreational reading needs of residents

To accomplish the Library's mission to "Connect Communities, Inspire Thought and Enrich Lives," the Library provides the public with free access to an ever changing and growing collection of library materials in a variety of formats. Librarians help people of all ages find information that meets their diverse educational, professional, and recreational needs. Inquiries submitted in person, by telephone, through email, or live chat are answered promptly and accurately. Story time classes, the Summer Reading Program, and special events are provided to build children's confidence, reading skills, and sense of community. Outreach services to day care centers include story time classes for preschoolers and instruction for day care providers on how to share books with children. The Library promotes economic vitality and individual achievement by planning and presenting technology instructional activities for all ages, by offering opportunities for adults to improve their basic literacy skills, and by designing events and activities that will allow the community to learn and develop new skills. As required by the State, the Library reviews its long range plan of service annually.

GOAL Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment to meet the long term needs of the County

The Office of Community Revitalization (OCR) is committed to strengthening and improving Palm Beach County neighborhoods by engaging citizens' participation; enhancing governmental response to community needs; and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

The OCR facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. These initiatives are undertaken in partnership with other County departments and external agencies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals.

Designed to provide neighborhoods with a link to County government, the OCR offers a wide variety of programs and services to assist residents in effectively accessing and utilizing County services and resources. These programs and services are intended to enable residents to manage community related issues, reverse community decline, and enhance the quality of life in Palm Beach County’s neighborhoods.

GOAL **Provide a Countywide system of parks, beaches, open space, and recreational and cultural facilities to serve current and future needs of the County’s population**

The Parks and Recreation Department strives to meet the recreation and open space needs of countywide residents and visitors to Palm Beach County, through its 106* regional, district, special facility, community, beach, and neighborhood parks encompassing 8,742 acres. The County currently exceeds the Comprehensive Plan adopted Levels of Service (LOS) for regional, beach, and district parks. As the population continues to grow, the Parks & Recreation Department will need to expand recreational facilities and opportunities to meet the future demands of our residents and visitors. The Department has a five-year capital improvement plan that identifies and funds projects required to maintain minimum acceptable levels of service and for renewal and replacement of older facilities. Capital improvement projects are primarily funded from Park Impact Fees, Grants, General Fund, and Bonds.

*Includes leased and undeveloped properties

Short Term Goals

As part of the FY 2021 Budget process, the Board of County Commissioners held two budget workshops. The Board discussed and prioritized various areas of interest. In addition, each department has identified their objectives to meet the overall direction of the Board. Department objectives can be found under the Departmental Section. Although not exclusive, the following is a list of priorities for FY 2021.

- *Economic Development*
 - *Housing and Homelessness*
 - *Environmental Protection*
- *Infrastructure*
 - *Public Safety*
 - *Substance Use and Behavior Disorders*

Palm Beach County is committed to providing quality service to its residents at the lowest possible cost, in order to optimize taxpayer dollars. In developing the County's financial plan, or budget, attention is first given to assure the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

Fiscal Year

Palm Beach County's Budget is based on a fiscal, rather than calendar year. The year begins on October 1st and ends on September 30th. Thus, FY 2021 is from October 1, 2020 through September 30, 2021.

Statutory Requirements

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget" specifically directs that (among other requirements) a budget be prepared annually and it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included

The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense on proprietary funds which is budgeted on the accrual basis.

Budget Development

The FY 2021 budget was developed based on the County's strategic priorities and department strategies. Supplemental requests include critical needs and other priorities. County departments maintained the same service levels as last year while attempting not to increase expenses through the implementation of efficiencies and privatization efforts.

All Department operating requests were due March 16th, capital requests were due March 23rd, and Constitutional Officers' proposed budgets due May 1st or as specified by State Statute.

A workshop was held with the Management Team in May. A workshop with the Board of County Commissioners were held on June 16th followed by the adoption of the maximum millage rate on July 7th. Both included input from the public. Based on Board direction at these meetings, changes were made and a tentative budget was finalized.

Public Hearings were held on September 3rd and September 15th to receive final public comments on the Tentative Budget and to adopt a Final FY 2021 Budget. The Board of County Commissioners adopted a millage rate of 4.7815 mills for FY 2021, which is 4.26% over the rolled-back rate. The rolled-back rate is the millage which, exclusive of new construction, provides the same ad valorem tax revenue as was levied during the prior year. The adopted budget became effective on October 1, 2020.

Amendments After Adoption

Florida Statutes specifically direct that, upon final adoption, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners, at any time within a fiscal year, may amend a budget as follows:

- Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board provided the total appropriations of the fund are not changed.
- Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose. Expenditures can not be charged directly to the reserve for contingencies.
- The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.
- A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund.
- Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose.

Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as appropriations from one line item to another within a department, transfers from designated capital reserves to establish budgets for projects previously approved, transfers from department specific operating reserves within special revenue funds and internal service funds, and transfers from reserves for donations for a specific purpose.

Departmental Performance

Annually, the Departments include a mission statement, program/service descriptions, highlights and accomplishments, the budget year's goals (objectives), and performance measures in the eKPI Performance Metric system and ultimately in the Budget Document. These functions help Administration and the County Commission evaluate the performance of each Department. The Office of Financial Management and Budget - Strategic Planning and Performance Management Division works throughout the year to help departments establish more effective performance measures, targets and stretch goals.

The overall objective is to verify Palm Beach County performance measures are:

- A positive tool in to gauge organizational achievements;
- Meaningful (value) to all;
- An important management tool to aid decision making;
- An accurate source to help justify resource requests; and
- A way to connect staff level activities to higher level organizational missions and objectives.

Jan-20	S	M	T	W	T	F	S	Feb-20	S	M	T	W	T	F	S	Mar-20	S	M	T	W	T	F	S	Apr-20	S	M	T	W	T	F	S	May-20	S	M	T	W	T	F	S	Jun-20	S	M	T	W	T	F	S						
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January - February

- Development of departmental and non-departmental estimates for current year and budget requests for subsequent year
- 3 February - Distribution of Budget Instructions Manual covering operating and capital budgets and strategic plan
- 19-21 Performance Budgeting (PB) training sessions (as needed)
- 24 PB\CIP\KPI\ Budget Book app systems opens to departments for entry of estimates and budget requests

March

- 16 Submission of departmental budget requests (PB will be locked at 5pm)
- 17 Balance Brought Forward agenda item
- 23 Submission of departmental CIP budget requests (CIP will be locked at 5pm)

April

- 27 Calculations of tax requirements and gross budget and completion of overall budget review

May

- 1 Submission of Constitutional Officers' budget requests
- 6-7 Management Team Meeting

June

- 1 Property Appraiser - Estimate of assessed property value to the BCC (F.S. 200.065(7)) and submission of budget request to the State Department of Revenue (DOR) and the BCC (F.S. 195.087(1)(a))
- 16 BCC Budget Workshop (6:00 p.m.)

July

- 1 Property Appraiser - Certification of taxable property values to the BCC (F.S. 193.023(1); 200.065(11))
- 7 Regular BCC Meeting (9:30 a.m. - 5:00 p.m.) - Authorize submittal of proposed millage rate
- 10 Notification to Property Appraiser of proposed millage rate, roll back rate, and date, time, and place of 1st Public Hearing (form DR-420) (F.S. 200.065(2)(b))

August

- 1 Submission of Tax Collector's budget request to the State DOR and the BCC (F.S. 195.087(2))
- 15 Property Appraiser's - Final budget amendments from DOR (F.S. 195.087(1)(a))
- 18 Board meeting to approve requests of Tax Collector to order tax roll to be extended prior to completion of Value Adjustment Board Hearings

September

- 3 First Public Hearing (6:00 p.m.) - Adopt proposed millage and amended tentative budget (F.S. 200.065(2)(c))
Publication of newspaper advertisements of Second Public
- 10 Hearing and Budget Summary Statement (F.S. 129.03(3)(b); 200.065(2)(d) and (3)(1))
- 15 Second Public Hearing (6:00 p.m.) - Adopt final millage and budget (F.S. 200.065(2)(d))
- 18 Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and DOR (F.S. 200.065(4)) and Certification of Compliance submitted to DOR (F.S. 200.068 DR-487)
- Post tentative budget to County's website at least 2 days before hearing and within 30 days after adoption.

October - December

- 1 October - Beginning of new fiscal year
- 12 October - Submission of department Highlights, Accomplishments, and Emerging Issues
- 14 December - Submission of Budget Documents to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program

Note: After the completion of Value Adjustment Board (VAB) Hearings, final taxable values will be certified (form DR-422) (F.S. 200.065(5))

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2021 budget and FY 2022-2025 forecast.

Factors Outside County Control

- The County's FY 2021 population estimate is 1,466,494 or a 1.29% increase from the previous year.
- Property values continue to rise for the eighth consecutive year (5.83% for FY 2021) and continue to surpass the peak in FY 2008.
- Palm Beach County's unemployment rate is 7.0% (as of September 2020), which is slightly below the National level and the State level. The economic impact of COVID-19 has contributed to an increased rate from FY 2020.
- Rates for interest income are estimated at 1.00 % for FY 2021 compared to 2.40% for FY 2020.

Factors Within County Control

Financial

- Budgeted contingency amounts were analyzed on an individual basis.
- Budgeted cash reserve levels are adequate to provide for cash flow requirements.
- Savings from operational efficiencies and all revenues are projected through FY 2025.
- Bond issues are preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2021 Budget submission incorporated
 - a) An approach which matches spending levels to services performed;
 - b) A 3% increase for all employees of the Board of County Commissioners while special bargaining units' employees may have different salary adjustments; and
 - c) A maximization of resources to reduce the impact on existing service levels.
- Detailed analysis and justification was submitted for approval of new positions. If a new facility is scheduled to open, new positions were budgeted only for the period the new facility will be operational.
- Budget requests should be adequate to assure safety standards are met.
- Budget requests should be adequate to maintain service levels status quo.
- Contracting services were considered as a cost effective alternative, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment were accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.
- Equipment replaced due to age, mileage, or condition will be disposed of as trade-in or at auction. Therefore, the level of equipment inventory should not increase. In fact, it may decrease due to more efficient equipment.

General

- New facilities, becoming operational in FY 2021, impact the budget for operations and maintenance.
- Budgeted construction management costs were shown as a component of the related project cost.
- Capital Improvement Program budget requests required identification of associated operations and maintenance costs.
- Five-year projections were developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.
- Departments submitted the narrative budget with updated objectives and performance measures.

Payroll Related Assumptions

- The amount of wages subject to ***Social Security*** tax was reported as \$137,700 for FY 2021 when the budget was prepared. Tax rates for ***Social Security and Medicare*** continue at 6.2% and 1.45%, respectively.
- ***Life and health insurance*** rates are \$13,080 per employee, but are subject to adjustment by Risk Management.
- ***Retirement rates*** used for budget estimations, before the July 1, 2020 rates were approved are listed below:

Regular	8.51%
Special Risk	25.64%
Senior Management	25.47%
Elected Official	48.93%
DROP	14.66%

Revised rates for FY 2021 after the approval of rates effective July 1, 2020 are as follows:

Regular	10.01%
Special Risk	24.49%
Senior Management	27.31%
Elected Official	49.21%
DROP	17.00%

Budgetary Issues

- Maximize efficiency to minimize annual increases in operating costs
- Maximize available resources to increase community revitalization efforts
- Public safety to ensure a safe, secure, and peaceful community, which include Sheriff operations
- Funding to protect, preserve, and enhance natural resources
- Funding infrastructure
- Funding to address the substance use and behavior disorders crisis
- Funding to provide support to programs addressing the housing and homelessness needs
- Recovering revenues from the COVID-19 pandemic and addressing future expense budgets

Trends

- Increase in construction industry
- Sustain the residential and commercial property values
- Increased cost for Public Safety (Police Services, Jails, Fire Rescue, and Emergency Management)
- Increased cost to combat substance use and behavior disorders
- Increased cost of natural disasters due to climate change
- Geographic centralization of County departments to reduce overhead and administration costs
- Increase in Impact Fees
- According to the US Bureau of Labor Statistics, the unemployment rate at the state level is 7.6% while the national level is 7.9%; meanwhile, the County's unemployment rate has increased from 3.2% in 2019 to 7.0% in 2020 (as of September) . This is primarily due to the economic impact from the COVID-19 pandemic.
- Decrease in Tourist Development Taxes are primarily due to the economic impact from the COVID-19 pandemic. During this pandemic, the Tourist Development Council lost approximately 25% of their budgeted revenues, totaling \$11.7 million.

Resource Choices

- Maintain adequate reserves while decreasing the Ad Valorem revenue
- Consideration of alternate gas tax uses to support reduction in ad valorem tax
- Implementation of efficiencies and privatization efforts
- Reduction to various capital projects to decrease Ad Valorem funding
- One-Penny Sales Surtax, approved during the November 2016 election, continues to be used to fund the back log of infrastructure repairs, restoration, and replacements and maintain current levels of service provided by the School District, County, and Cities. The Surtax funds are included as part of this document.
- Each department's FY 2021 budget and emerging issues can be found within the departments section on pages 103-301.

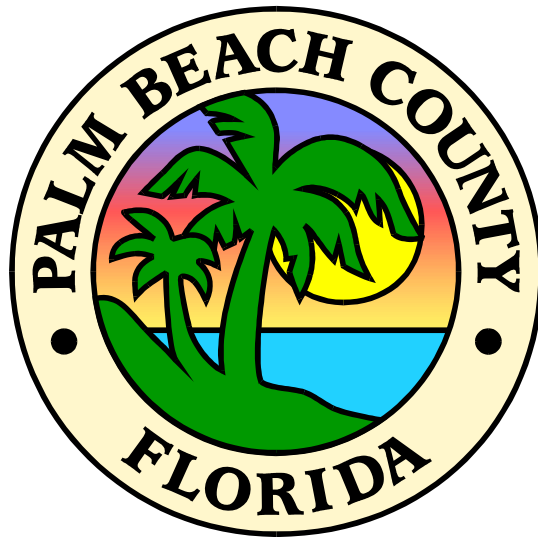
Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2021 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2020 budget. The following organizational changes are incorporated into the FY 2021 Budget Document. Also included in this section is information relating to changes in the location of various operating budgets within the budget document.

COMMUNITY SERVICES

As a result of internal restructuring to achieve optimum operational efficiencies, the Veteran's Services Office has moved from the Division of Human and Veteran Services (now referred to as "Human Services") to the Division of Senior Services (now referred to as "Division of Veteran and Senior Services").

OFFICE OF DIVERSITY, EQUITY, AND INCLUSION

The Board of County Commissioners added the new Office of Diversity, Equity, and Inclusion with a commitment to achieve diversity, racial equity, and inclusion within the County's workforce. This agency will coordinate training to all employees to increase awareness in diversity, equity, and inclusion that will promote fairness in employees.



BUDGET SUMMARY TOTAL COMPARISON

FY 2020 Adopted to FY 2021 Adopted Budget

What is the Budget?

The budget is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation, and the number of positions estimated to fulfill the level of service represented by workload measures. The budget is presented to the appropriating body for adoption, which is the legal authorization to expend County funds during the fiscal year. The budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law and/or administrative order.

Total Budget

The Total Budget includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The Net Budget subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

	<u>FY 2020</u> <u>Adopted Budget</u>	<u>FY 2021</u> <u>Adopted Budget</u>
Total Budget	\$5,187,741,528	\$5,424,871,169
Less: Internal Service Charges	(\$140,882,558)	(\$146,874,138)
Interfund Transfers	(\$614,329,067)	(\$600,270,233)
Interdepartmental Charges	(\$25,389,806)	(\$26,594,857)
Net Budget	<u>\$4,407,140,097</u>	<u>\$4,651,131,941</u>
 Budgeted Reserves	 \$1,028,884,987	 \$1,097,163,072
Budgeted Expenditures	\$3,378,255,110	\$3,553,968,869
Net Budget	<u>\$4,407,140,097</u>	<u>\$4,651,131,941</u>

	FY 2020 Budget		FY 2021 Budget		Increase / (Decrease)	
	Millage	Amount	Millage	Amount	Amount	Percent
General Fund	4.7815	\$951,376,856	4.7815	\$1,005,656,949	\$54,280,093	5.71%
Voted Debt Service	0.0765	\$15,237,865	0.0309	\$6,506,040	(\$8,731,825)	-57.30%
Sub-Total Countywide	4.8580	\$966,614,721	4.8124	\$1,012,162,989	\$45,548,268	4.71%
<u>Dependent Districts</u>						
County Library	0.5870	\$61,919,310	0.5833	\$65,087,465	3,168,155	5.12%
Fire-Rescue Countywide MSTU	3.4581	277,582,505	3.4581	295,180,299	17,597,794	6.34%
Jupiter Fire MSTU	1.9097	21,768,240	1.8911	22,562,984	794,744	3.65%
Sub-Total Dependent Districts		\$361,270,055		\$382,830,748	\$21,560,693	5.97%
Total Property Taxes		\$1,327,884,776		\$1,394,993,737	\$67,108,961	5.05%

Use of Property Taxes	FY 2020	FY 2021	Increase / (Decrease)	
	Budget	Budget	Amount	Percent
County Commission - Countywide	\$314,976,118	341,668,183	\$26,692,065	8.47%
County Commission - Voted Debt Service	15,237,865	6,506,040	(8,731,825)	-57.30%
County Library	61,919,310	65,087,465	3,168,155	5.12%
Fire-Rescue	299,350,745	317,743,283	18,392,538	6.14%
Sheriff	565,303,100	590,796,988	25,493,888	4.51%
Property Appraiser	19,803,585	20,312,394	508,809	2.57%
Judicial System	5,319,783	7,598,963	2,279,180	42.84%
Clerk & Comptroller	15,409,563	15,875,671	466,108	3.02%
Supervisor of Elections	16,979,707	15,555,547	(1,424,160)	-8.39%
Tax Collector	13,585,000	13,849,203	264,203	1.94%
Total	\$1,327,884,776	\$1,394,993,737		

PERCENT INCREASE (DECREASE) IN MILLAGE
OVER ROLLED-BACK RATE ⁽¹⁾

	FY 2021 Rolled-Back Rate		FY 2021 Adopted Taxes		Adopted Increase or Decrease		
	<i>Millage</i>	<i>Taxes</i>	<i>Millage</i>	<i>Taxes</i>	<i>Millage</i>	<i>Taxes</i>	<i>% Increase Or (Decrease) From Rolled-Back Rate</i>
Countywide ⁽²⁾	4.5863	\$964,602,000	4.7815	\$1,005,656,949	0.1952	\$41,054,949	4.26 %
County Library District ⁽³⁾	0.5267	58,771,761	0.5491	61,271,262	0.0224	2,499,501	4.25 %
Fire-Rescue MSTU	3.3020	281,855,743	3.4581	295,180,299	0.1561	13,324,556	4.73 %
Jupiter Fire-Rescue MSTU	1.8493	22,064,262	1.8911	22,562,984	0.0418	498,722	2.26 %
Aggregate Millage Rate ⁽⁴⁾	6.3902		6.5836		0.1934		3.03 %
Total Taxes		\$1,344,002,726		\$1,384,671,494			

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same Ad-Valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millage of 0.0309 mills Countywide down from 0.0765 mills in FY 2020.

(3) Exclusive of voted debt millage of 0.0342 mills County Library down from 0.0379 mills in FY 2020.

(4) Aggregate Millage Rate is the sum of all Ad-Valorem taxes levied by the governing body of a county for countywide purposes, plus Ad-Valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. The aggregate millage rate is not the sum of the individual millage rates levied for countywide and dependent

Current Property Taxes

Computed as a percentage of the taxable value of real property and personal property. Each year Countywide and Dependent Taxing Districts millage rates are established. A "mill" is one tenth of a penny, or \$1.00 of ad valorem tax for each \$1,000 of certified taxable value.

A property owner with property assessed at \$150,000 and a homestead exemption of \$50,000 will pay the Countywide millage on \$100,000 of taxable value, calculated by the following formula:

$$(\text{Assessed Value} - \text{Homestead Exemption}) \text{ divided by } 1,000 \times \text{Millage Rate} = \text{Property Tax}$$

$$(\$150,000 - 50,000) / 1,000 \times 4.8124 = \$481.24$$

Note the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

Licenses, Permits, and Other Taxes

Licenses include both professional and occupational licenses; permits consist of building and various other permits; and other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent property taxes.

Intergovernmental Revenues

Includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments-in-lieu-of-taxes.

Charges for Services

Includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Interest Earnings & Other Misc.

Includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources. Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories.

Interfund Transfers

Amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements (except the receipts of an internal service fund).

Debt Proceeds

Includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Brought Forward

Includes fund balances carried over from the previous year.

FY 2021 Budgeted Revenues

	General Fund (0001)	Special Revenue Funds (1000-1999)	Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
Current Property Taxes	\$1,005,656,949	\$379,014,545	\$10,322,243	\$0	\$0	\$0	\$1,394,993,737
Licenses, Permits, & Other Taxes	102,900,900	119,659,387	0	52,896,689	527,675	0	275,984,651
Intergovernmental Revenues	132,643,490	158,278,311	2,000,000	95,082,745	44,487,793	0	432,492,339
Charges For Services	116,459,443	79,892,667	0	2,535,076	286,254,580	146,874,138	632,015,904
Interest Earnings & Other Misc.	(46,389,817)	(8,410,796)	1,629,061	10,297,462	31,284,800	4,428,932	(7,160,358)
Interfund Transfers	5,375,010	145,434,379	69,523,014	100,002,453	279,935,377	0	600,270,233
Total Revenues	\$1,316,645,975	\$873,868,493	\$83,474,318	\$260,814,425	\$642,490,225	\$151,303,070	\$3,328,596,506
Debt Proceeds	0	3,436,052	0	0	0	0	3,436,052
Total Revenues and Other Financing Sources	\$1,316,645,975	\$877,304,545	\$83,474,318	\$260,814,425	\$642,490,225	\$151,303,070	\$3,332,032,558
Balances Brought Forward (BBF)	264,067,862	284,251,146	4,729,555	1,033,454,157	451,784,225	54,551,666	2,092,838,611
Total Budgeted Revenues, Financing Sources, and BBF	\$1,580,713,837	\$1,161,555,691	\$88,203,873	\$1,294,268,582	\$1,094,274,450	\$205,854,736	\$5,424,871,169

Note: Changes in Fund Balance can be found on page 83 through 90; Budget Comparison by Fund can be found on pages 91 through 97

General Government	A major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, Administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervisor of Elections, and various other general government services.
Public Safety	A major service provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.
Physical Environment	Consists of the cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.
Transportation	Includes the costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the Engineering County Transportation Trust Fund, Palm Tran, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.
Economic Environment	Consists of the cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to the economic environment.
Human Services	Consists of the cost of providing services for the care, treatment, and control of human illness, injury, or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation, and other human services.
Culture and Recreation	Includes the cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.
Interfund Transfers	Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."
Reserves	Specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.
Internal Services	Expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self insurance, and workers' compensation.
Non-Departmental	Costs of government services which are not directly attributable to a specific County program or operation. Examples of non-departmental expenditures include debt service obligations and contributions to Human Service organizations.

FY 2021 Budgeted Expenditures

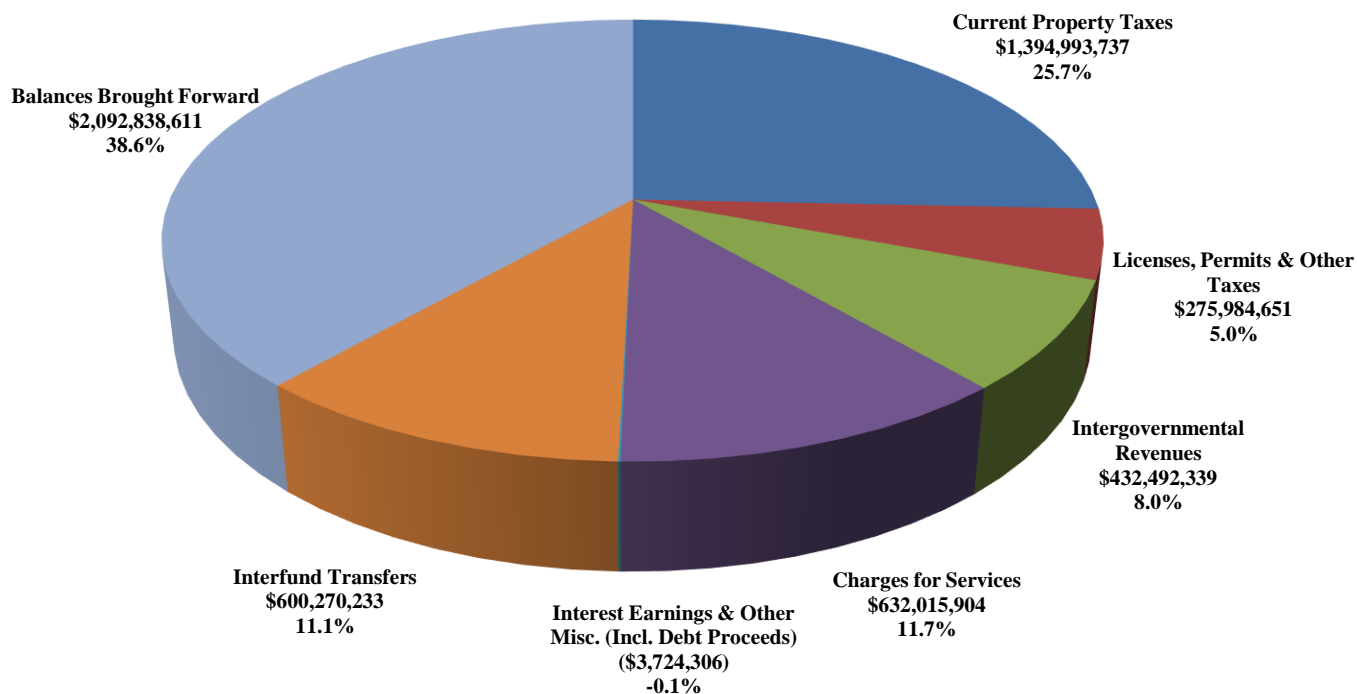
	General Fund (0001)	Special Revenue Funds (1000-1999)	Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
General Government	\$234,867,921	\$11,270,281	\$0	\$262,042,431	\$0	\$0	\$508,180,633
Public Safety	767,629,640	412,238,714	0	129,514,177	0	0	1,309,382,531
Physical Environment	15,079,675	19,354,539	0	42,800,679	390,545,261	0	467,780,154
Transportation	4,235,000	223,761,833	0	218,507,714	208,535,343	0	655,039,890
Economic Environment	50,283,137	103,467,351	0	2,502,314	0	0	156,252,802
Human Services	86,169,762	24,755,936	0	12,704,131	0	0	123,629,829
Culture and Recreation	68,536,320	62,385,104	0	141,656,316	0	0	272,577,740
Interfund Transfers	201,089,318	111,005,229	0	6,497,314	280,063,637	1,614,735	600,270,233
Reserves	176,214,925	192,316,973	3,633,625	478,693,506	202,617,711	43,686,332	1,097,163,072
Internal Services	0	0	0	0	0	160,553,669	160,553,669
Non-Departmental	(23,391,861)	999,731	84,570,248	(650,000)	12,512,498	0	74,040,616
Total Expenditures	\$1,580,713,837	\$1,161,555,691	\$88,203,873	\$1,294,268,582	\$1,094,274,450	\$205,854,736	\$5,424,871,169

Note: Changes in Fund Balance can be found on page 83 through 90; Budget Comparison by Fund can be found on pages 91 through 97.

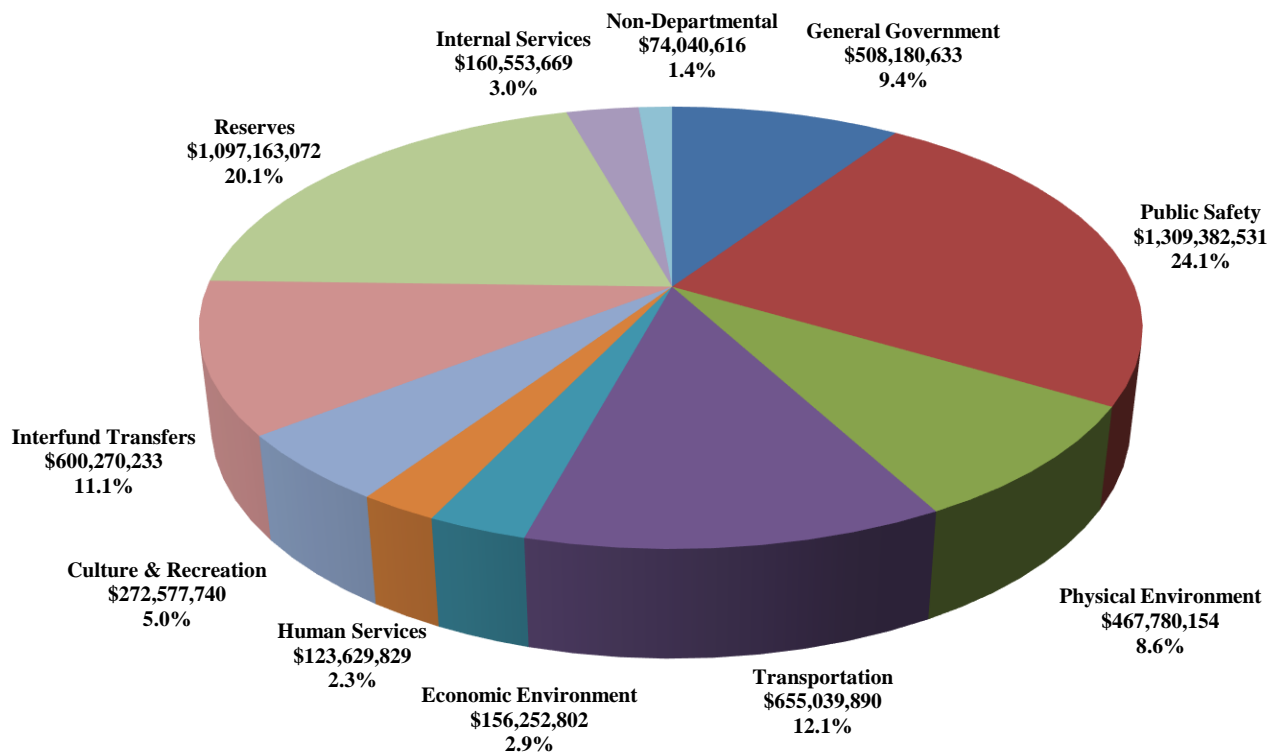
BUDGET SUMMARY

\$5,424,871,169

Revenues by Type



Expenditures by Activity Type



FISCAL YEAR 2017-2021

<u>Revenue Source</u>	<u>Actual FY2017</u>	<u>Actual FY2018</u>	<u>Actual FY2019</u>	<u>Estimated FY2020</u>	<u>Budget FY2021</u>
Current Property Taxes	\$ 1,072,320,835	\$ 1,145,216,320	\$ 1,213,956,175	\$ 1,273,065,317	\$ 1,394,993,737
Licenses, Permits & Other Taxes	\$ 280,844,513	281,224,992	295,932,150	265,711,646	275,984,651
Intergovernmental Revenues	\$ 280,908,608	300,177,806	345,267,628	326,708,779	432,492,339
Charges for Services	\$ 584,673,578	606,609,927	620,084,980	631,374,514	632,015,904
Interest Earnings & Other Misc (Incl Debt Proceeds)	\$ 116,921,389	156,163,551	176,367,292	240,294,946	-3,724,306
Interfund Transfers	\$ 494,976,625	501,716,299	532,094,176	614,863,976	600,270,233
Balances Brought Forward	\$ 1,498,750,952	1,531,787,208	1,709,190,915	1,933,005,933	2,092,838,611
Total	\$ 4,329,396,500	\$ 4,522,896,103	\$ 4,892,893,316	\$ 5,285,025,111	\$ 5,424,871,169

Uses of Funds

General Government	\$ 302,608,427	\$ 240,288,068	\$ 274,311,138	\$ 278,217,307	\$ 508,180,633
Public Safety	952,144,078	990,396,858	1,037,879,142	1,110,557,827	1,309,382,531
Physical Environment	235,088,377	211,508,372	242,973,771	244,060,944	467,780,154
Transportation	255,744,424	285,403,611	291,380,107	280,621,481	655,039,890
Economic Environment	89,651,702	98,983,944	109,640,195	103,731,925	156,252,802
Human Services	86,066,309	92,065,366	92,510,272	105,133,740	123,629,829
Culture/ Recreation	124,043,228	122,977,855	125,646,779	128,379,077	272,577,740
Interfund Transfers	494,976,625	501,716,299	532,094,176	614,863,976	600,270,233
Reserves	0	0	0	0	1,097,163,072
Internal Services	123,418,155	129,749,688	138,494,973	139,127,674	160,553,669
Non-Departmental	92,582,722	107,320,915	75,558,165	208,592,549	74,040,616
Total	\$ 2,756,324,047	\$ 2,780,410,976	\$ 2,920,488,718	\$ 3,213,286,500	\$ 5,424,871,169

(Per Florida Statute 129.01(2)(b))

<u>Budgeted Revenues</u>	Total	Countywide	Non-Countywide
Current Property Taxes	\$ 1,394,993,737	\$ 1,012,162,989	\$ 382,830,748
Licenses, Permits & Other Taxes	275,984,651	249,050,820	26,933,831
Intergovernmental Revenues	432,492,339	430,877,063	1,615,276
Charges for Services	632,015,904	586,756,509	45,259,395
Interest Earnings & Other Misc.	100,529,330	94,046,020	6,483,310
Interfund Transfers	600,270,233	532,108,275	68,161,958
Debt Proceeds	3,436,052	3,436,052	-
Statutory Reserves	(107,689,688)	(84,988,561)	(22,701,127)
Balances Brought Forward	2,092,838,611	1,824,915,478	267,923,133
Total Revenues	\$ 5,424,871,169	\$ 4,648,364,645	\$ 776,506,524

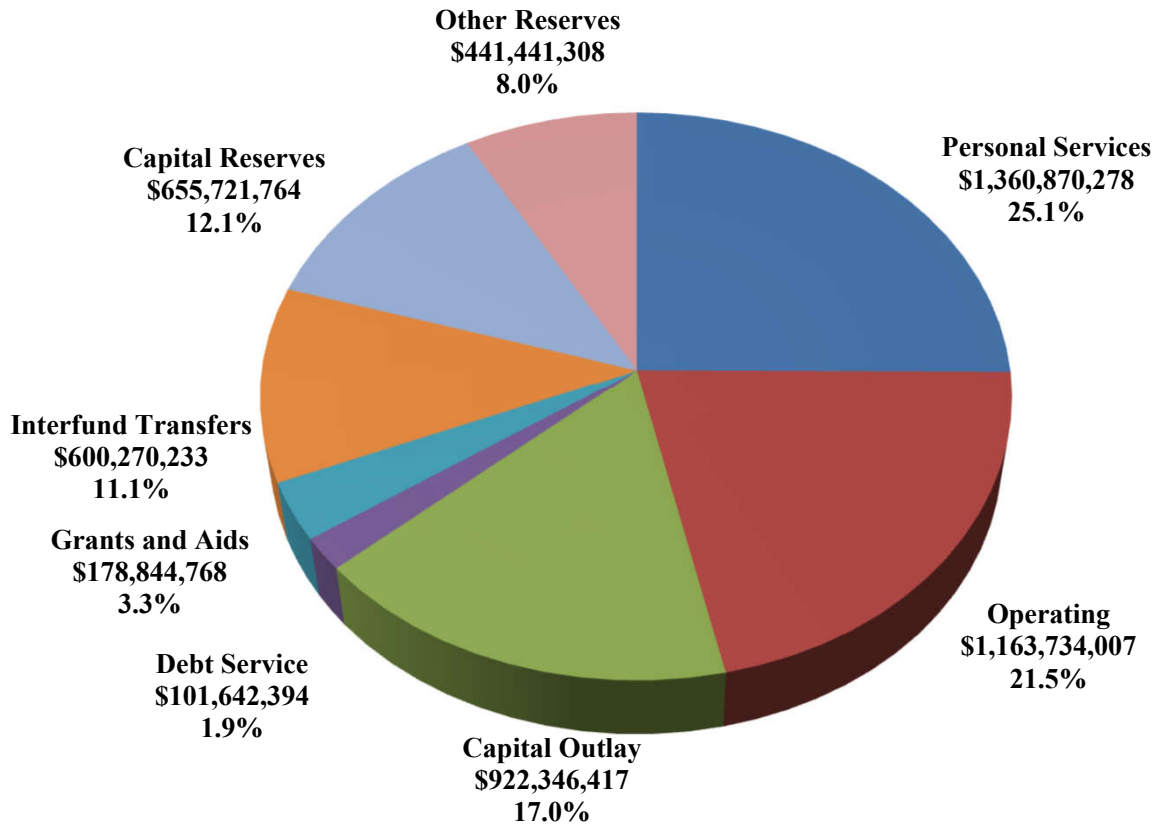
<u>Budgeted Expenditures</u>	Total	Countywide	Non-Countywide
General Government	\$ 508,180,633	\$ 508,180,633	\$ -
Public Safety	1,309,382,531	866,805,271	442,577,260
Physical Environment	467,780,154	467,780,154	-
Transportation	655,039,890	654,376,011	663,879
Economic Environment	156,252,802	155,043,081	1,209,721
Human Services	123,629,829	123,629,829	-
Culture & Recreation	272,577,740	188,031,436	84,546,304
Interfund Transfers	600,270,233	534,324,919	65,945,314
Reserves	1,097,163,072	920,156,322	177,006,750
Internal Services	160,553,669	160,553,669	-
Non-Departmental	74,040,616	69,483,320	4,557,296
Total Expenditures	\$ 5,424,871,169	\$ 4,648,364,645	\$ 776,506,524

*Note: Please refer to page 97 for a listing of Non-Countywide funds.

SUMMARY OF REVENUES BY SOURCE**Palm Beach County, FL**

	FY 2019	FY 2020	FY 2021	%
	Actual	Estimate	Budget	Change
Current Property Taxes	\$ 1,213,956,175	\$ 1,273,065,317	\$ 1,394,993,737	9.6%
Licenses, Permits & Other Taxes				
Franchise Fee	\$ 35,378,969	\$ 35,245,000	\$ 35,245,000	0.0%
Utility Service Tax	44,012,007	44,690,000	44,690,000	0.0%
Local Option Gas Taxes	53,445,285	51,393,000	52,420,000	2.0%
Tourist Development Tax	54,202,758	39,456,486	45,394,810	15.1%
Communication Services Tax	19,893,751	17,412,000	17,412,000	0.0%
Developer Contributions & Impact Fees	53,145,646	46,771,967	47,366,220	1.3%
Building Permits	24,892,086	22,000,000	24,000,000	9.1%
Other Licenses, Permits & Other Taxes	10,961,649	8,743,193	9,456,621	8.2%
Licenses, Permits & Other Taxes	\$ 295,932,150	\$ 265,711,646	\$ 275,984,651	3.9%
Intergovernmental Revenues				
State Shared Revenues	\$ 34,782,859	\$ 34,230,000	\$ 34,230,000	0.0%
State Grants	30,021,249	23,863,011	77,400,482	224.4%
One-Half Cent Sales Tax	93,058,320	94,290,000	94,290,000	0.0%
Other Local Government Revenue	2,660,992	3,219,848	1,934,132	-39.9%
Federal Grants	67,740,398	63,851,531	117,654,487	84.3%
Constitutional Gas Tax	18,965,393	18,416,000	18,784,000	2.0%
Other Intergovernmental Revenues	98,038,418	88,838,389	88,199,238	-0.7%
Intergovernmental Revenues	\$ 345,267,628	\$ 326,708,779	\$ 432,492,339	32.4%
Charges for Services				
Water and Wastewater	\$ 204,915,174	\$ 214,772,000	\$ 221,907,400	3.3%
Airport	85,155,573	89,539,712	64,347,180	-28.1%
Sheriff	79,263,091	82,486,617	82,388,484	-0.1%
Fire Rescue	37,296,181	34,111,130	36,391,528	6.7%
Parks and Recreation	20,579,836	20,422,318	20,621,409	1.0%
Palm Tran	12,459,612	12,314,758	12,223,710	-0.7%
Interdepartmental	156,463,135	158,222,859	173,467,495	9.6%
Other Charges for Services	23,952,378	19,505,120	20,668,698	6.0%
Charges for Services	\$ 620,084,980	\$ 631,374,514	\$ 632,015,904	0.1%
Interest	\$ 63,609,931	\$ 44,093,967	\$ 36,635,115	-16.9%
Miscellaneous	110,706,448	77,508,042	63,894,215	-17.6%
Interfund Transfers	532,094,176	614,863,976	600,270,233	-2.4%
Debt Proceeds	2,050,912	118,692,937	3,436,052	-97.1%
Statutory Reserves	-	-	(107,689,688)	0.0%
Balance Brought Forward	1,709,190,915	1,933,005,933	2,092,838,611	8.3%
Total	\$ 4,892,893,315	\$ 5,285,025,111	\$ 5,424,871,169	2.6%

Total of All Funds \$5,424,871,169



The above graph reflects how funds for the total County budget are allocated.

Personal Services - includes expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating - includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay - used for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service - expenditures that include debt for all funds, including principal, interest, and other debt service costs, but do not include reserves for debt (\$11,318,068) which are part of Other Reserves.

Grants and Aids - includes all grants, subsidies, and contributions to other governmental agencies and private organizations, excluding transfers to agencies within the same governmental entity.

Interfund Transfers - amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - a specified amount of funds set aside for the purpose of meeting future expenses for capital projects.

Other Reserves - reserves for cash carry forward, contingencies, specific operations, and debt service.

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Actual	Estimate	Budget
Personal Services	\$ 1,120,270,934	\$ 1,140,630,466	\$ 1,198,901,559	\$ 1,266,640,596	\$ 1,360,870,278
Operating Expenses	632,079,854	664,169,288	744,337,735	785,287,722	1,163,734,007
Capital Outlay (1)	264,462,810	204,088,767	193,427,243	168,143,909	922,346,417
Debt Service (2)	123,342,320	139,450,802	116,613,810	234,723,329	101,642,394
Grants & Aids	121,191,504	130,355,354	135,114,195	143,626,968	178,844,768
Capital Reserves	0	0	0	0	655,721,764
Other Reserves	0	0	0	0	441,441,308
Interfund Transfers	494,976,625	501,716,299	532,094,176	614,863,976	600,270,233
Total Gross Budget	\$ 2,756,324,047	\$ 2,780,410,976	\$ 2,920,488,718	\$ 3,213,286,500	\$ 5,424,871,169

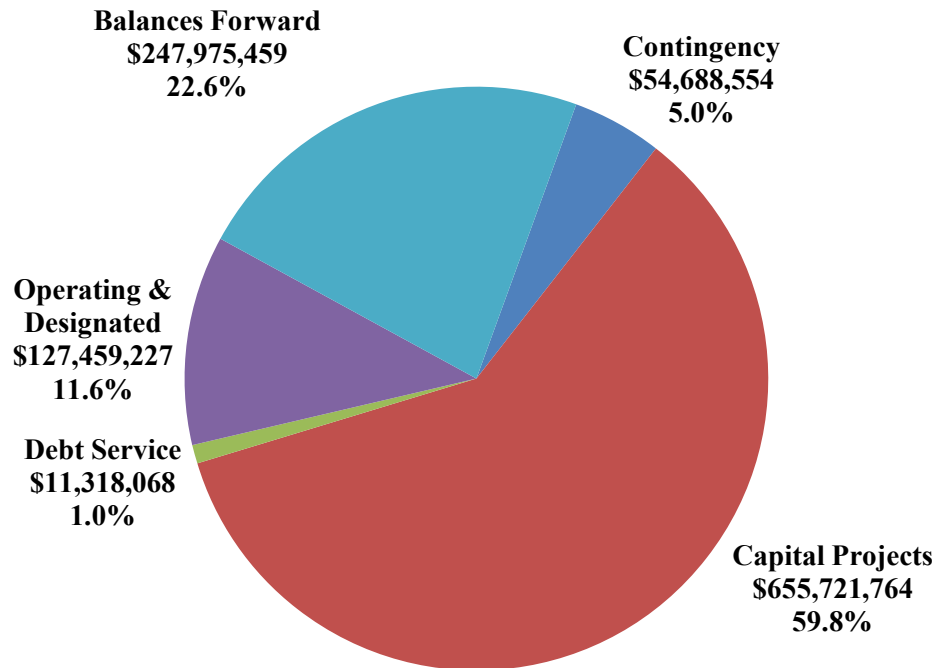
(1) Capital Outlay includes capital projects as well as operating capital expenses.

(2) Debt Service includes lease purchases and excludes PBSO debt service budget.

Note: Constitutional Officers' expenses are not offset by excess fees.

FY 2021 Budgeted Reserves by Type

\$1,097,163,072



	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total FY 2021
General Fund (0001)	\$ 20,000,000	\$ -	\$ -	\$ 590,218	\$ 155,624,707	\$ 176,214,925
Special Revenue Funds (1000-1999)	16,783,544	-	-	83,182,677	92,350,752	192,316,973
Debt Service Funds (2000-2999)	-	-	3,633,625	-	-	3,633,625
Capital Projects Funds (3000-3999)	2,560,834	476,132,672	-	-	-	478,693,506
Enterprise Funds (4000-4999)	15,344,176	179,589,092	7,684,443	-	-	202,617,711
Internal Service Funds (5000-5999)	-	-	-	43,686,332	-	43,686,332
Total FY 2021	\$ 54,688,554	\$ 655,721,764	\$ 11,318,068	\$ 127,459,227	\$ 247,975,459	\$ 1,097,163,072

Contingency represents amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects represents amounts set aside for capital improvement projects.

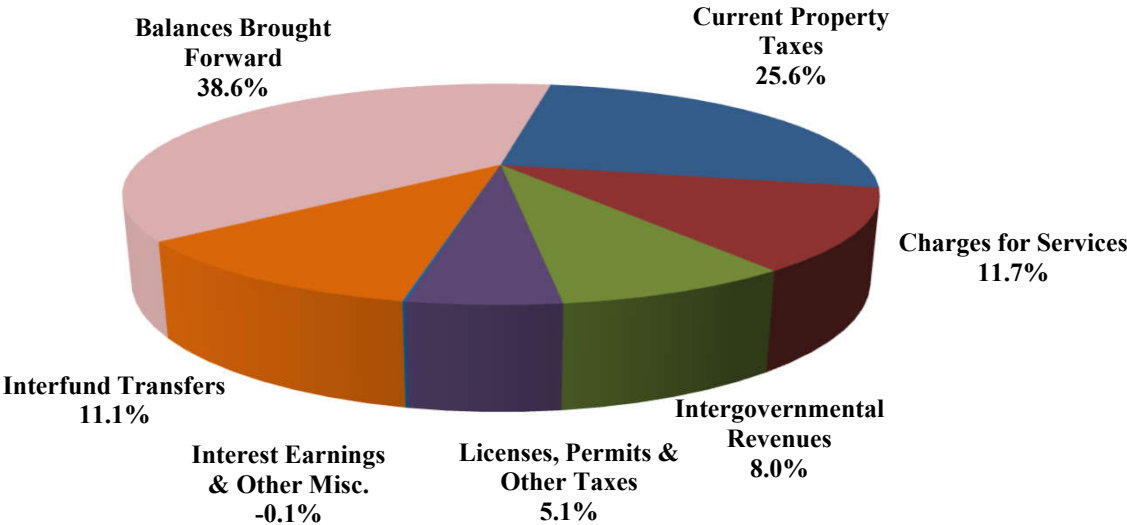
Debt Service represents funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves provides funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Balances Forward represents funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

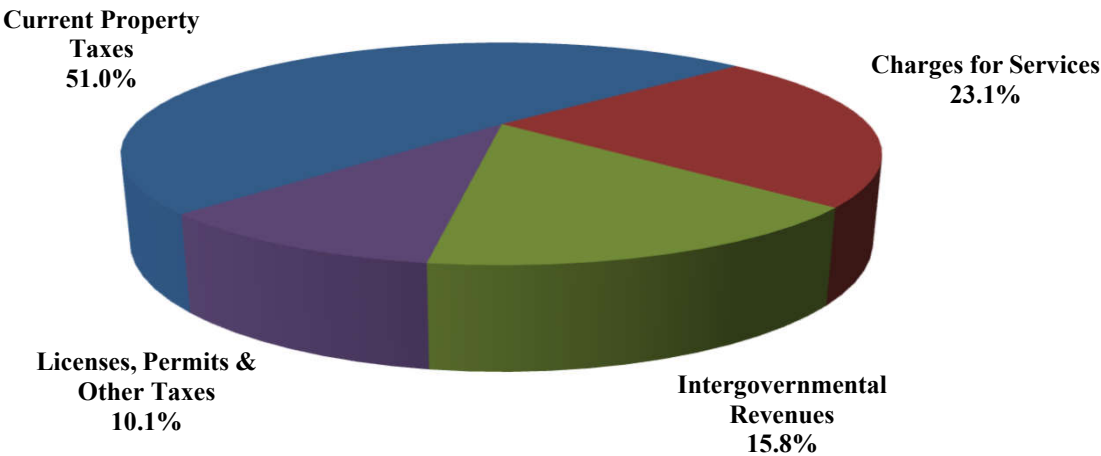
TRENDS AND FORECASTS

The graph below represents FY 2021 budgeted revenues totaling \$5,424,871,169



The use of fund balances and interfund transfers comprise 49.7% of total budgeted revenues in Palm Beach County. When you exclude these two categories, the major revenue sources for Palm Beach County are property taxes, charges for services, intergovernmental revenues, and licenses, permits and other taxes. These major current revenue sources account for 50.4% of overall FY 2021 budgeted revenue, or 100% of FY 2021 budgeted revenue not including fund balance and interfund transfers.

FY 2021 Major Revenue Sources



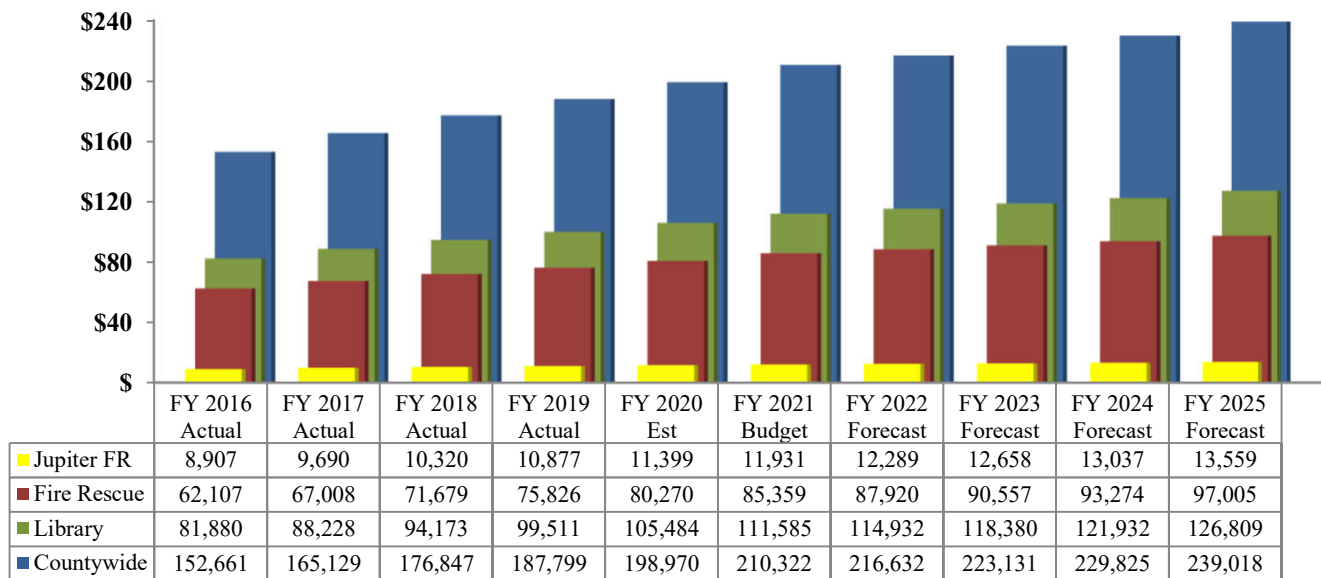
The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

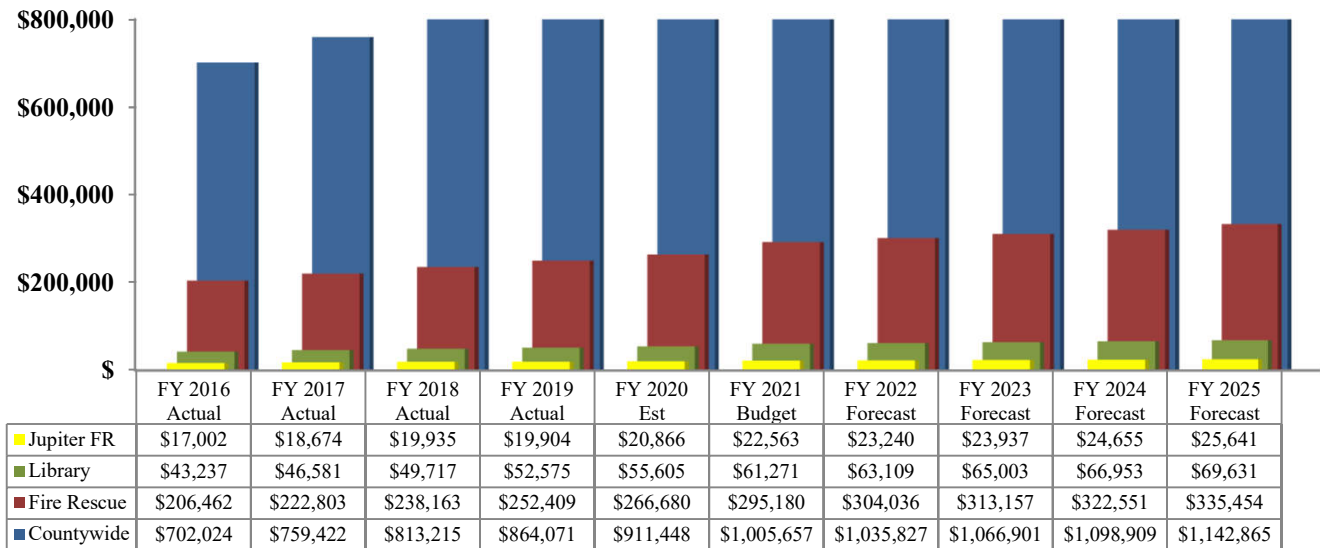
TRENDS AND FORECASTS**Current Property Taxes**

The major revenue source funding Palm Beach County's general operations continues to be property taxes. The following graphs present the history of the taxable property values and the operating property tax revenues for the County, the Fire district, and the Library district. The FY 2021 budget is based on the County experiencing an increase in taxable property values of \$11.4 billion (5.7%), with existing property values up \$8.3 billion, and the addition of new construction of approximately \$3.1 billion. The County anticipates the taxable property values to increase 3.0% annually.

In FY 2021, current property taxes total \$1.395 billion. Of this amount, \$1.006 billion or 72.1% is attributable to the Countywide millage rate excluding voted debt. The Fire Rescue taxes comprise \$317.7 million or 22.8% of the total. The remaining property tax revenue is related to millages for the County Library (\$61.3 million or 4.4%) and the general obligation debt (\$10.3 million or 0.7%).

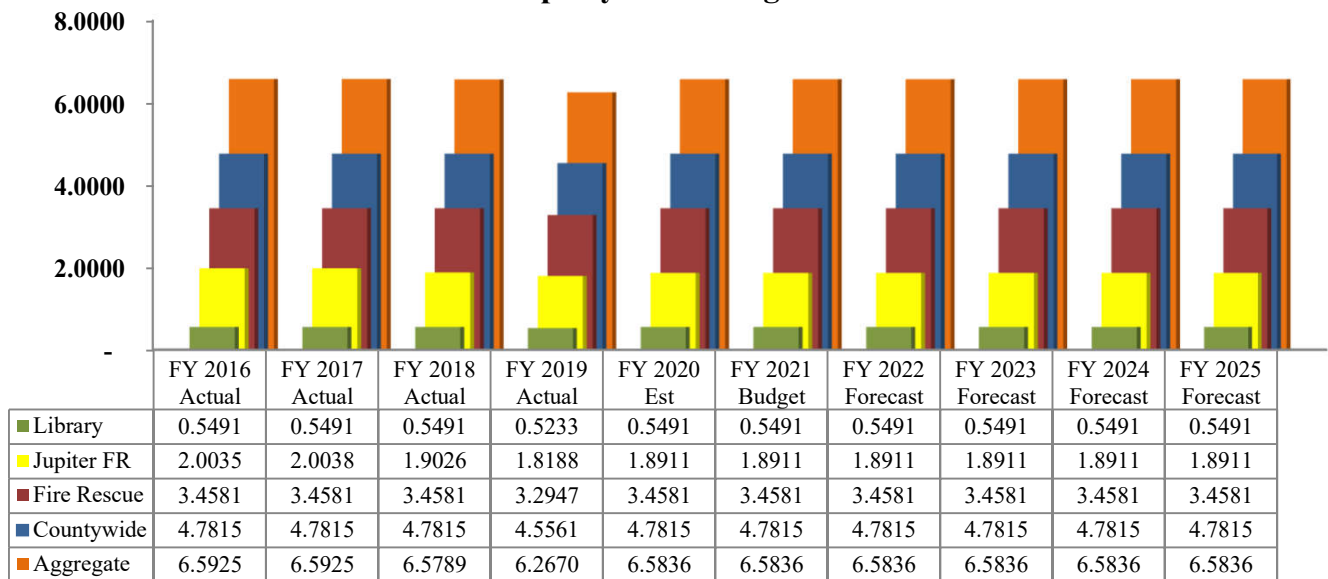
The Countywide operating tax rate is 4.7815; no increase from FY 2020. The rollback rate is the millage rate that generates the same tax revenue from the same assessed properties. Therefore, new construction is not calculated in the roll-back rate. FY 2021 new construction is valued at approximately \$3.1 billion, which equates to Countywide property tax revenue of approximately \$14.7 million.

Taxable Property Values (\$000,000)

TRENDS AND FORECASTS**Property Tax (Operating) Revenues (\$000)**

Excludes voted debt

The graph below illustrates the history of the Countywide, Library, Fire Rescue and Jupiter Fire Rescue operating millage rates, as well as the aggregate millage rate.

Property Tax Millage Rates

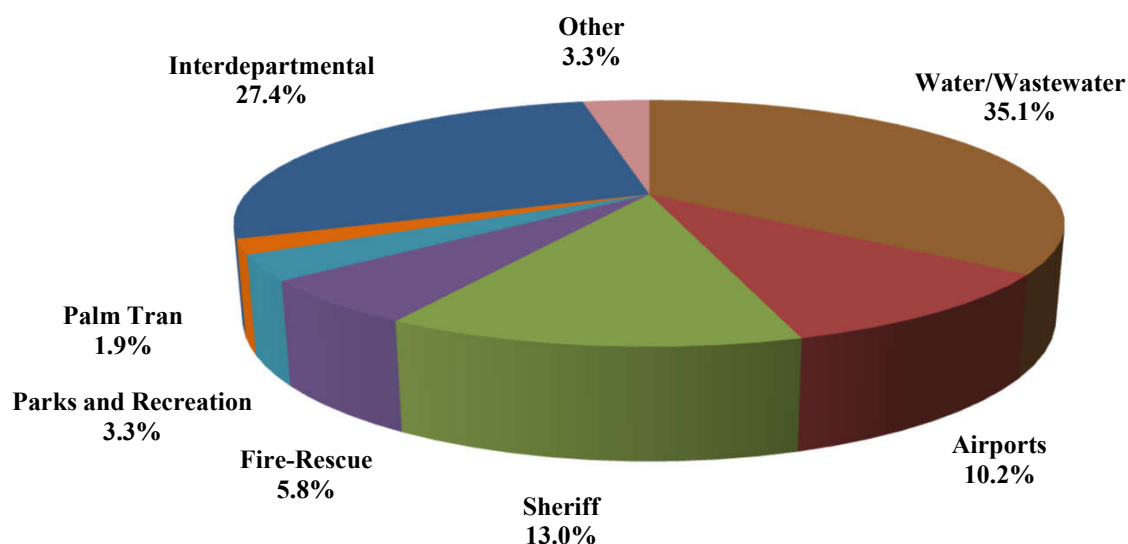
TRENDS AND FORECASTS

Charges for Services

Charges for Services represents fees charged as a result of direct benefit or in lieu of other charges. As shown in the graph below, Water/Wastewater Utilities Charges and Interdepartmental Charges account for a majority of the revenues in the charges for services category. The other major revenues in this category include Airport, Sheriff, and Fire Rescue charges. The remaining balance in charges for services include Parks and Recreation fees, Palm Tran fares, and other miscellaneous fees.

The graph below illustrates the percentage of each charge for services type against the total of all charges for services (\$632,015,904).

FY 2021 Charges for Services

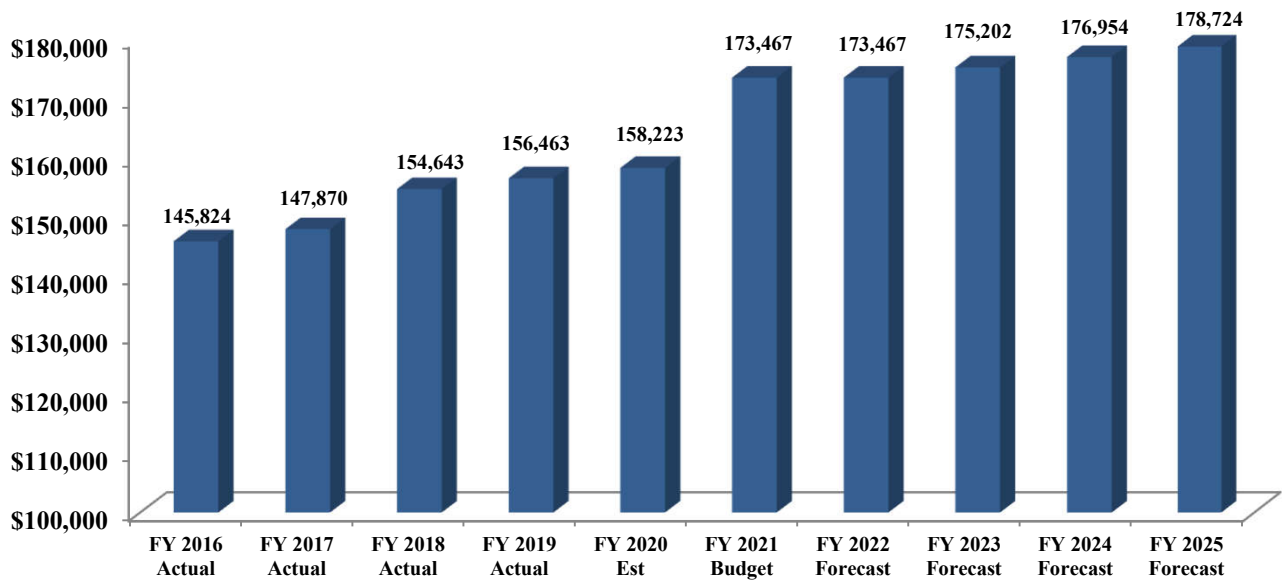


Charges for Services - Interdepartmental Charges

Interdepartmental Charges total \$173,467,495 in FY 2021, or 27.4% of the FY 2021 Charges for Services Category. Interdepartmental Charges represent charges for goods and services exchanged between County departments. The majority of revenues in this category are related to Risk Management charges for insurance, including health, property and casualty, and workers compensation, which amounts to \$106.0 million or 61.1% of the total. The other major source of revenue is Fleet Management charges (\$40.9 million). Combined, Risk Management and Fleet Management charges comprise over 84.7% of the Interdepartmental Charges category. These revenues are based on a cost allocation method supported to recover costs to support the operations. Internal Service charges are projected to remain flat in FY 2022 and then increase 1.0% annually. This is determined based on potential increase in the service departments budgets related to personnel retirement cost increases and maintenance contract increases.

TRENDS AND FORECASTS

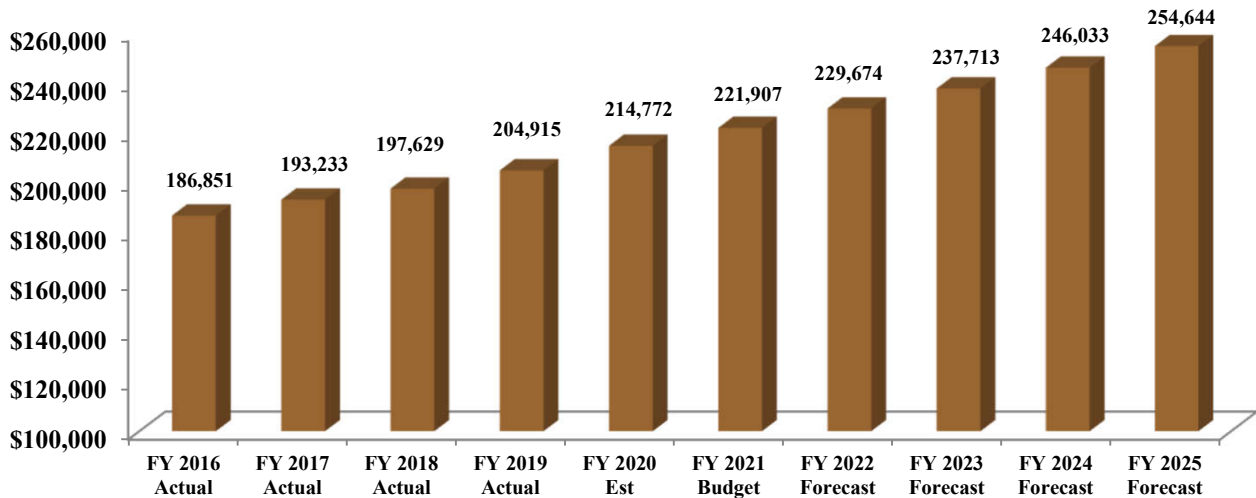
Interdepartmental Charges (\$000)



Charges for Services - Water/Wastewater Utilities Charges

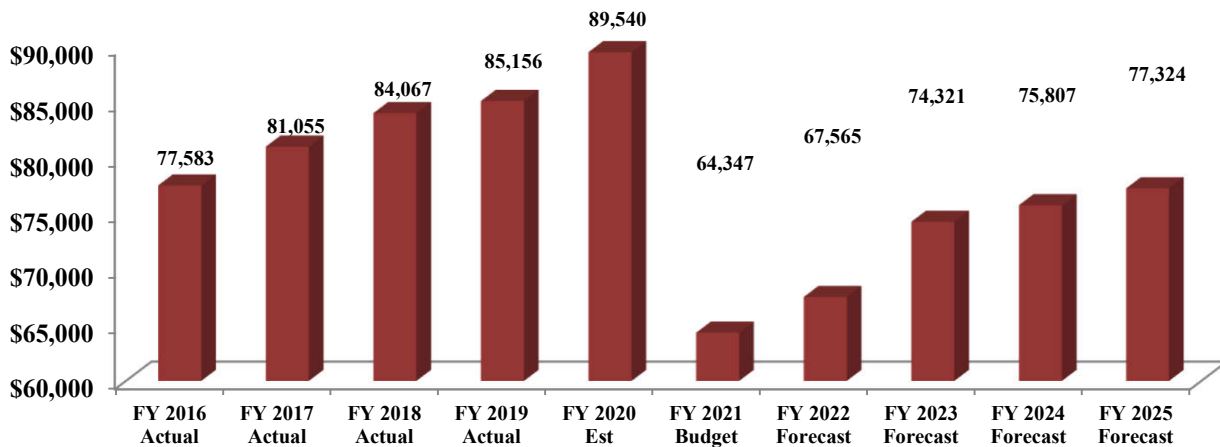
Water/Wastewater Utilities charges total \$221,907,400 in FY 2021, or 35.1% of the FY 2021 Charges for Services Category. These revenues represent fees paid to the Water Utilities Department for providing potable water, reclaimed water, and wastewater service to approximately 585,000 residents in the central and south-central unincorporated areas of the County and the western communities. Effective October 1, 2020 fees for potable water, wastewater, and reclaimed water were increased by 2.18% as part of the annual Consumer Price Index adjustment for water and sewer maintenance.

Water/Wastewater Utilities Charges (\$000)

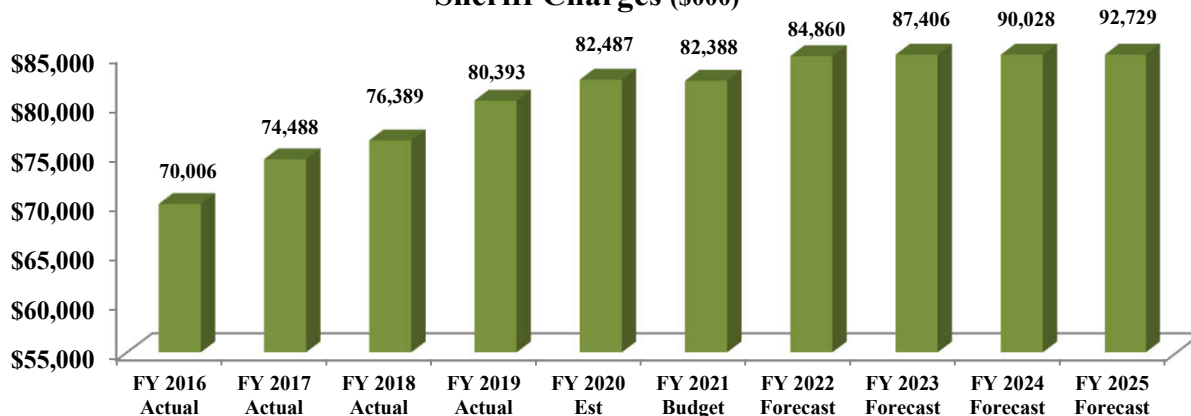


TRENDS AND FORECASTS**Charges for Services - Airport Charges**

Airport charges total \$64,347,180 in FY 2021, or 10.2% of the FY 2021 Charges for Services Category. This category includes revenues associated with the operation of Palm Beach International Airport, as well as three general aviation airports. Approximately 50.5% of total revenue is attributable to fees for parking and rental cars, rental space for airlines, and passenger facility charges. The remaining balance of revenue includes items such as landing fees, concession charges, and other rental charges. Due to the COVID-19 pandemic in FY 2020, there was a significant decrease in the number of airport passengers, resulting in the decrease in revenues. Future estimates are based on projections in concert with a consultant.

Airport Charges (\$000)**Charges for Services - Sheriff Charges**

Fees charged by the Palm Beach County Sheriff's Office total \$82,388,484 in FY 2021, or 13.0% of the FY 2021 Charges for Services Category. The majority of this amount are charges for police services provided to specific fee-for-service areas, which comprise \$76.1 million or 92.3% of total Sheriff charges. Currently, the Sheriff's department provides police services to 13 cities. The other major fee collected by the Sheriff's Office is for room and board charges at correctional and detention facilities paid by the Federal government. This charge totals \$3.6 million or 4.4% of total Sheriff charges. Future estimates are based on contractual annual increases with the cities.

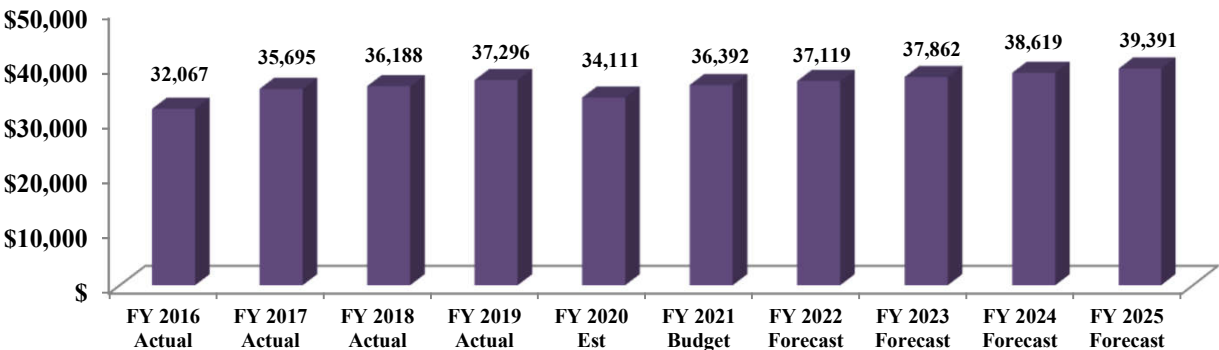
Sheriff Charges (\$000)

TRENDS AND FORECASTS

Charges for Services - Fire Rescue Charges

Fire Rescue charges total \$36,391,528 in FY 2021, or 5.8% of the FY 2021 Charges for Services Category. This category includes fees charged by Palm Beach Fire Rescue. The largest source of revenue in this category is for Ambulance Transport Fees, which represent \$24.8 million or 68.1% of total Fire Rescue Charges. The other major revenue source is charges for fire protection services provided to specific fee-for-service areas, which totals \$1.5 million or 4.2% of total Fire Rescue Charges. Future estimates are based on annual increases with the cities and a projected increase in ambulance trips.

Fire Rescue Charges (\$000)



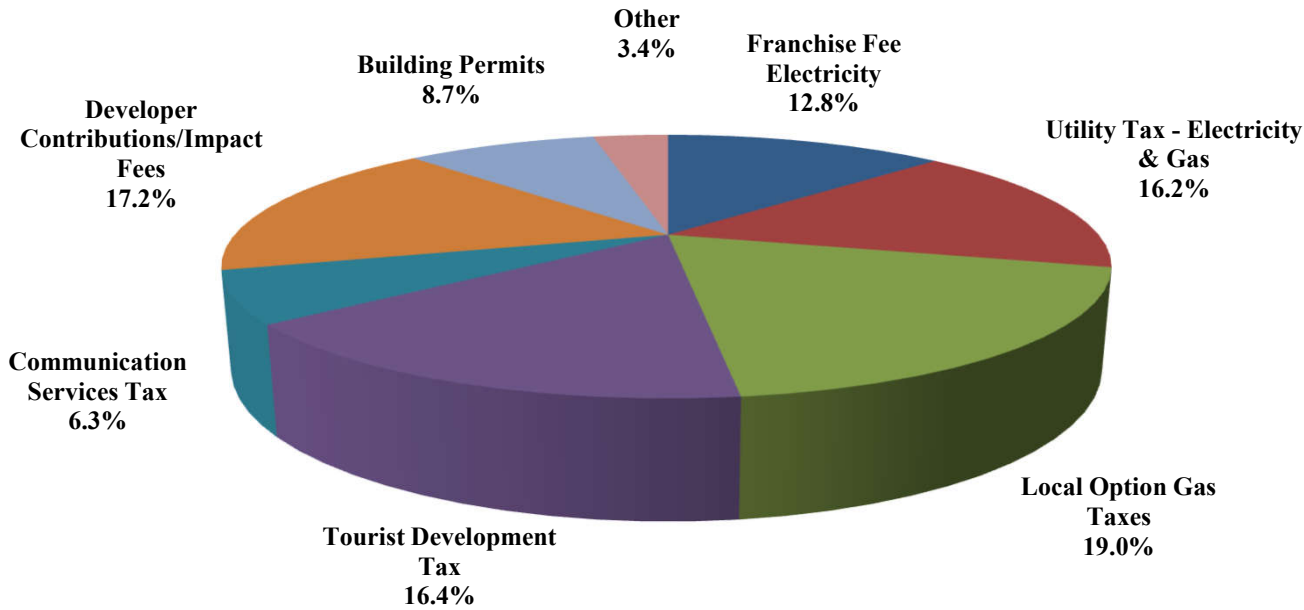
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes

This category reflects multiple revenue types, the largest of which is Local Option Gas Taxes totaling \$52.4 million or 19.0% of revenue in this category. The next largest revenue type includes developer contributions and impact fees (\$47.4 million or 17.2%), Tourist Development Tax (\$45.4 million or 16.4%), electricity and natural gas utility taxes (\$44.7 million or 16.2%), fees and taxes on public utilities including the electricity franchise fee (\$35.3 million or 12.8%), and the communications services tax (\$17.4 million or 6.3%). Other revenue types in this category include Building Permits and fees paid for professional and occupational licenses.

The graph below illustrates the percentage of each charges for services type against the total of all licenses, permits, and other taxes (\$275,984,651).

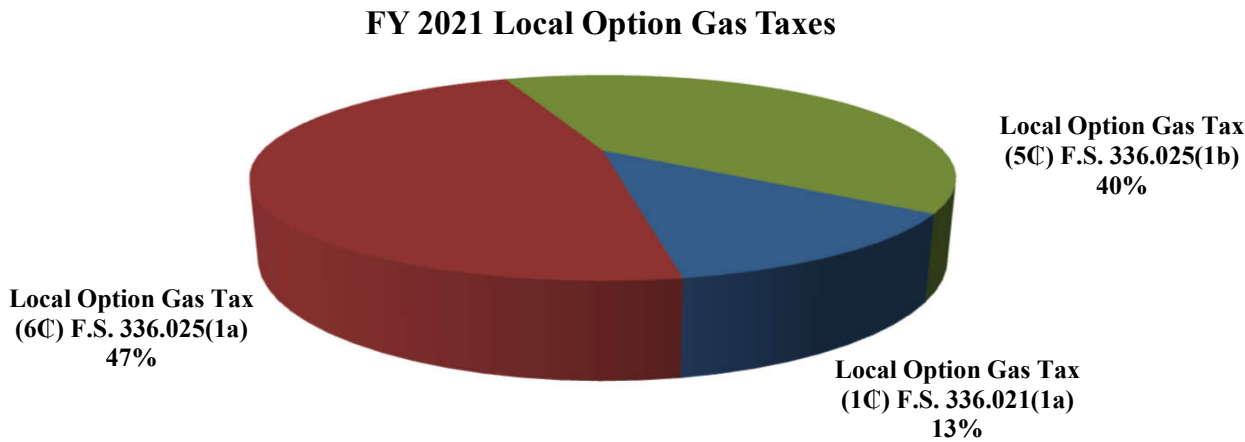
FY 2021 Licenses, Permits, and Other Taxes



TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Local Option Gas Taxes

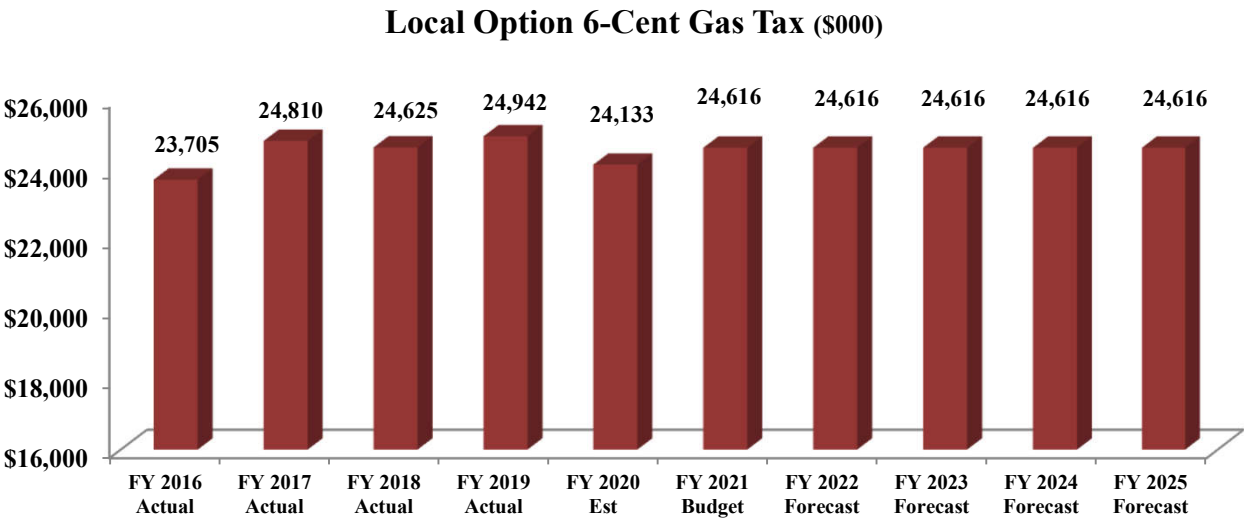
Palm Beach County levies three local option gas taxes totaling \$52,420,000 in FY 2021. The graph below illustrates the percentage of each local option gas tax against the total of all local option gas taxes.



The County receives estimates each year for the local option gas taxes. Revenue forecasts are based on historical trend analysis of fuel prices. Typically, when fuel prices increase, there is an overall decrease in discretionary driving, thus less gallons of fuel purchased, negatively impacting the County's revenue. Recent fuel prices have seen a modest decrease over the last year, averaging approximately \$2.11/gallon* vs. \$2.42/gallon* compared to the same time period last year. There is also a nationwide emphasis on utilizing fuel efficient cars.

* Comparison of monthly October 2020 and October 2019 data from US Energy Information Administration for Miami Area

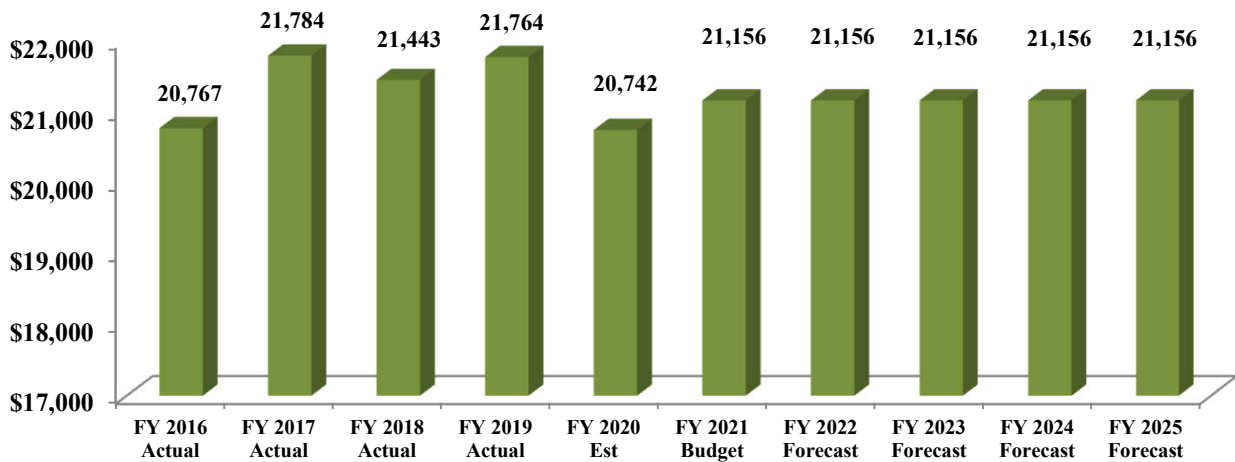
A **6-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(a) on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995 and was extended for an additional thirty years. Use of the proceeds is restricted to transportation expenditures. The proceeds of the tax are distributed by the Department of Revenue and the County receives approximately two-thirds of the allocation.



TRENDS AND FORECASTS

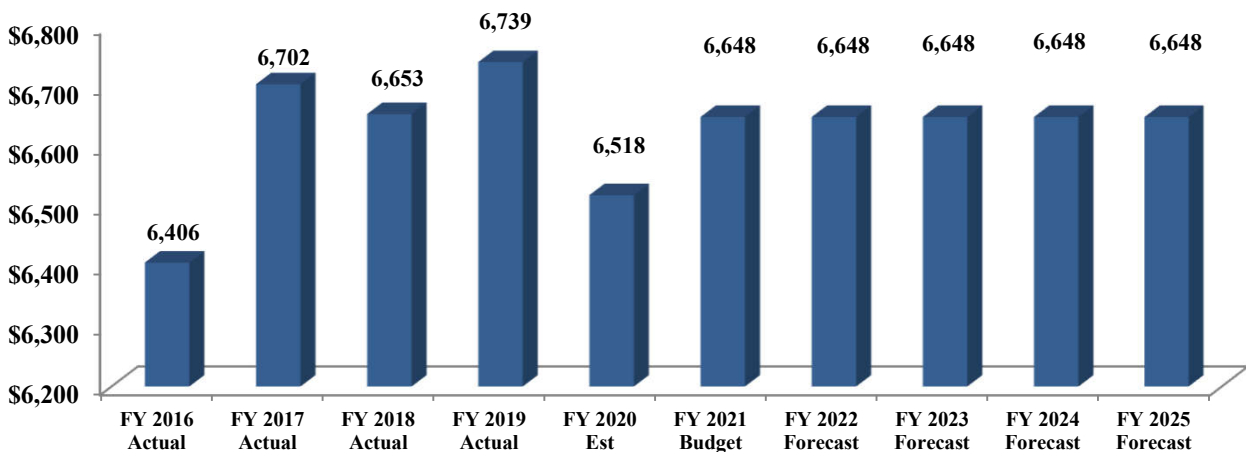
A **5-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(b) on motor fuel only. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures needed to meet the requirements of the capital improvement element of the adopted comprehensive plan. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares proceeds of this tax with local municipalities through interlocal agreements. The proceeds of the tax are distributed by the Department of Revenue and the County receives 78.92% of the allocation.

Local Option 5-Cent Gas Tax (\$000)



A **1-Cent Gas Tax (Ninth Cent)** is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The proceeds of the tax are distributed by the Department of Revenue to the County and this tax is not shared with municipalities.

Local Option 1-Cent (Ninth Cent) Gas Tax (\$000)



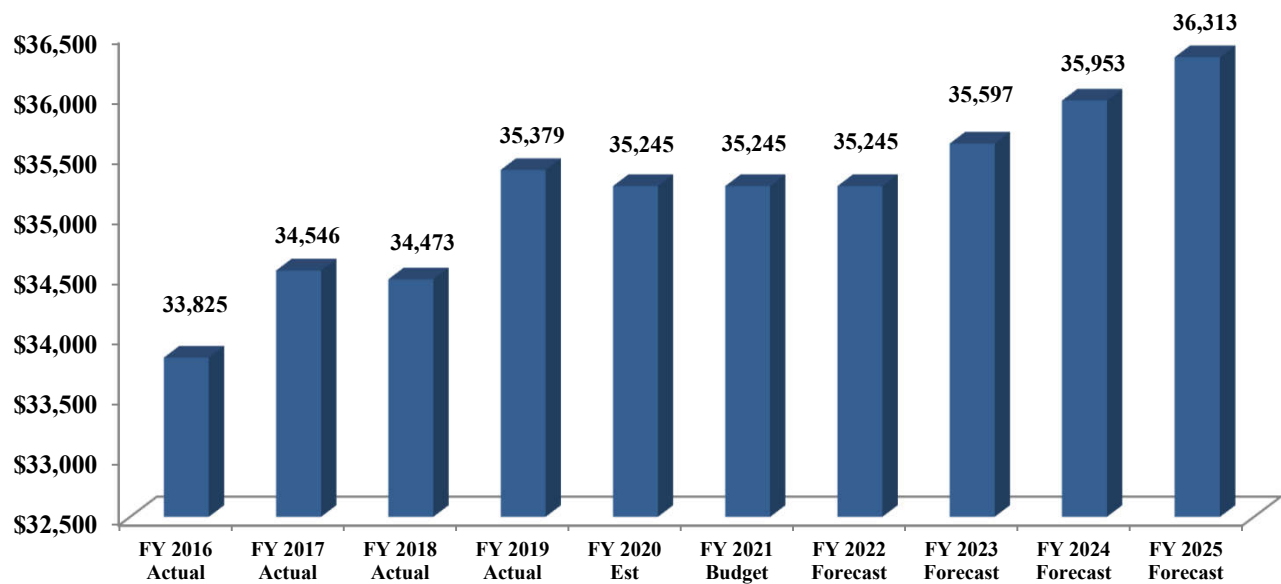
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Franchise Fee - Electricity

The County's largest franchise agreement is for electricity. The franchise fee is imposed on the sale of electricity to customers within unincorporated areas of Palm Beach County. This fee is charged for the privilege, granted to Florida Power and Light (FPL), to use the right-of-way in the unincorporated area of Palm Beach County.

In FY 2009, the County entered into a new franchise agreement with FPL where the franchise fee decreased from 6% to 5.9% while changing the method of calculation by eliminating the consideration given for taxes FPL pays to the County and other taxing authorities. Under the prior agreement's method of calculation, the effective rate was 4.2%. Future estimates are based on trend analysis considering a slight upturn in population, a flat FPL rate, and conservative consumption.

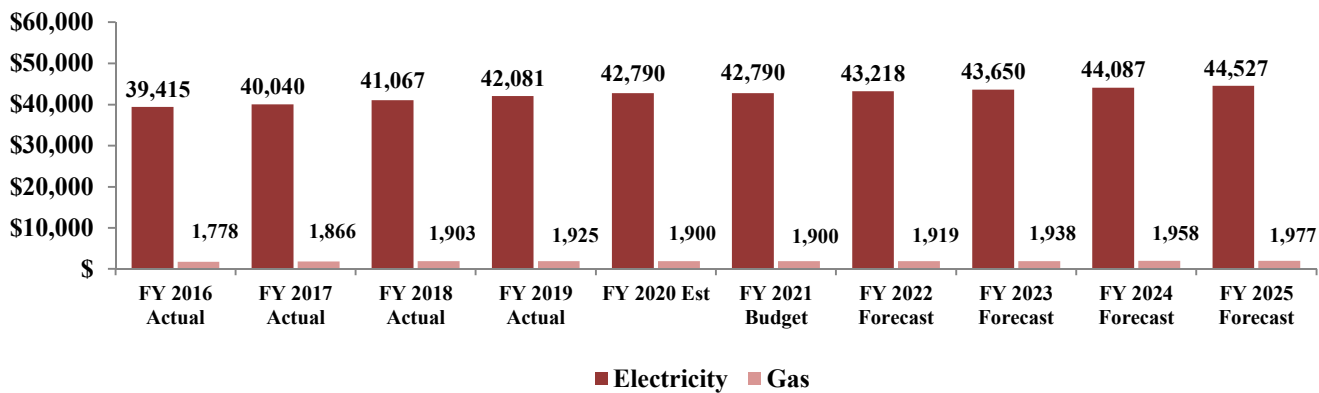
Franchise Fee - Electricity (\$000)



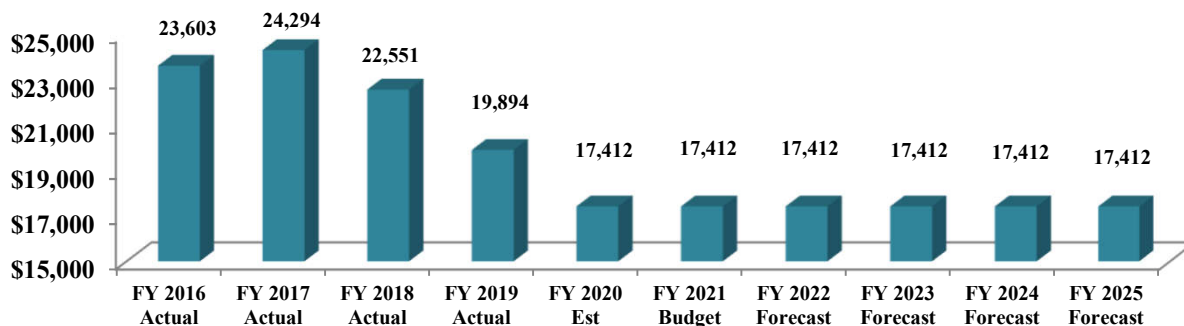
TRENDS AND FORECASTS**Licenses, Permits, and Other Taxes - Utility Taxes - Electricity and Gas**

The County imposes Utility Taxes on the purchase of both electricity and metered or bottled gas within the unincorporated areas of Palm Beach County. These taxes are authorized under the Palm Beach County Public Service Tax Ordinance, which requires sellers of these utilities to collect the tax from its customers and remit to the County. For FY 2021, Electricity Utility Taxes total \$42.8 million, while Gas Utility Taxes total \$1.9 million.

Utility taxes are assessed at 10% of the first \$4,000 purchased in a monthly period, 2% of the next \$2,000 purchased, and 1% of any amount in excess of \$6,000. For billings other than monthly, the tax rate is 10%. Future estimates are based on trend analysis considering a slight upturn in population, flat utilities rates, and conservative consumption.

Utility Taxes - Electricity and Gas (\$000)**Licenses, Permits, and Other Taxes - Communications Services Tax**

As of 2001, the Communications Services Tax (CST) replaced the Telecommunications Service Utility Tax, Telecommunication Franchise Fees, and the Cable TV Franchise Fees with a single levy. The CST is collected and distributed by the State. Palm Beach County's rate is 5.72% and FY 2021 revenue totals \$17.4 million. Revenue estimates are projected by the State to be used by local agencies during budget preparations and projections are based on historical trend analysis.

Communications Services Tax (\$000)

TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Tourist Development Tax

Tourist Development Taxes are derived from a 6% tax on the renting of any living accommodation for a term of six months or less. The first cent is earmarked for plan, design and construct, extend, enlarging remodel, repair and or improve a convention center and professional sports franchise facilities, debt service relating to bonds to finance convention center and a professional sports facility. The 4th cent was adopted by the Board of County Commissioners in 1994 for debt service on bonds issued to finance the construction of a professional sports franchise facilities (Roger Dean Stadium and Ballpark of the Palm Beaches) and the convention center. The first \$532,992 of the 2nd, 3rd, 5th, and 6th cents is reserved for special major projects. The remaining balance of the 2nd, 3rd, 5th and 6th cents of this tax are distributed as follows: 48.32% for tourism promotion, 20.72% for cultural and fine arts, 18.49% for beach restoration, 4.31% for promotion of film/television production, and 8.16% for promotion of sporting events/activities.

Due to the Coronavirus pandemic, tourism in Palm Beach County has suffered a significant retraction and collections reduced 20% from FY 2019 to FY 2020. Future revenues are projected to be flat due to the uncertainty of COVID-19 and its impact on leisure travel, sports tourism, and business travel. The County will continue to monitor and reassess its projections while attempting to rebound its tourism industry.



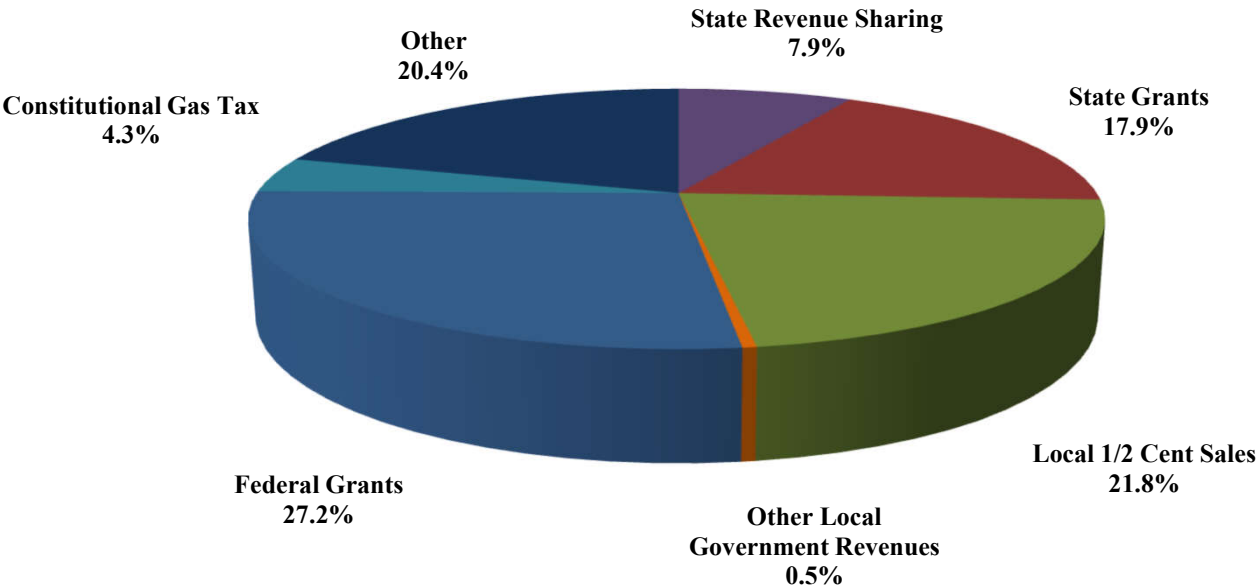
TRENDS AND FORECASTS

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of Federal Grants, State Grants, and the local share of the State Sales Tax, which when combined represent 66.9% of Intergovernmental Revenues. Other revenues in this category consist of Constitutional Gas Taxes, Local Grants, and State Revenue sharing.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$432,492,339).

FY 2021 Intergovernmental Revenues



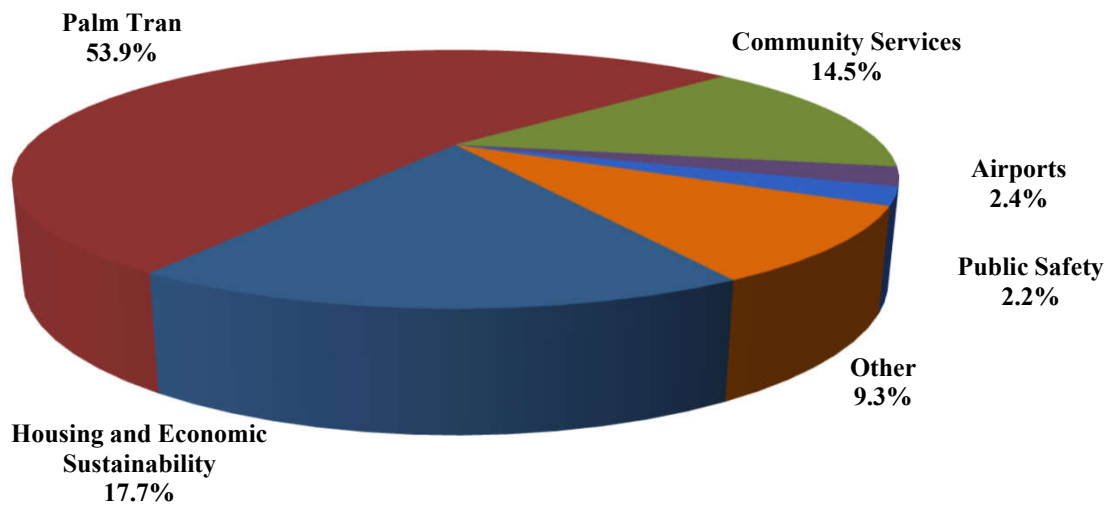
TRENDS AND FORECASTS

Intergovernmental Revenues - Federal Grants

Grant funding from the Federal Government includes formula grants, block grants, and competitive allocations. FY 2021 federal grants total \$117.7 million, of which 86.1% is attributable to funds awarded to Palm Tran, Housing and Economic Sustainability, and Community Services.

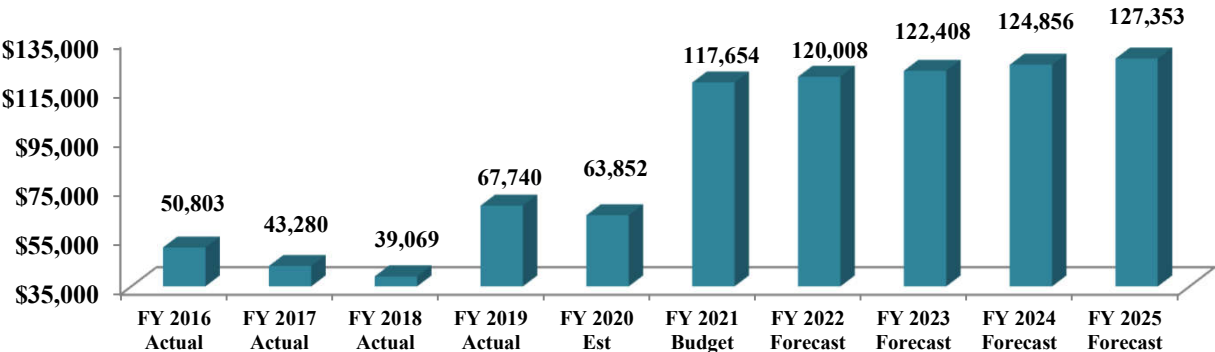
The graph below illustrates the percentage of total FY 2021 Federal Grant revenue by department:

FY 2021 Federal Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants can fluctuate dramatically from year to year. A portion of the decline in grant revenue in FY 2017 and 2018 is due to a reduction in entitlement funds through the Community Development Block Grant program. Additionally, there were delays with federal transportation grant awards. In FY 2019, the County received some of those funds. Future estimates are based on historical trends of budgeted amounts, but these estimates can vary significantly due to the nature of the Federal appropriations process.

Federal Grants (\$000)

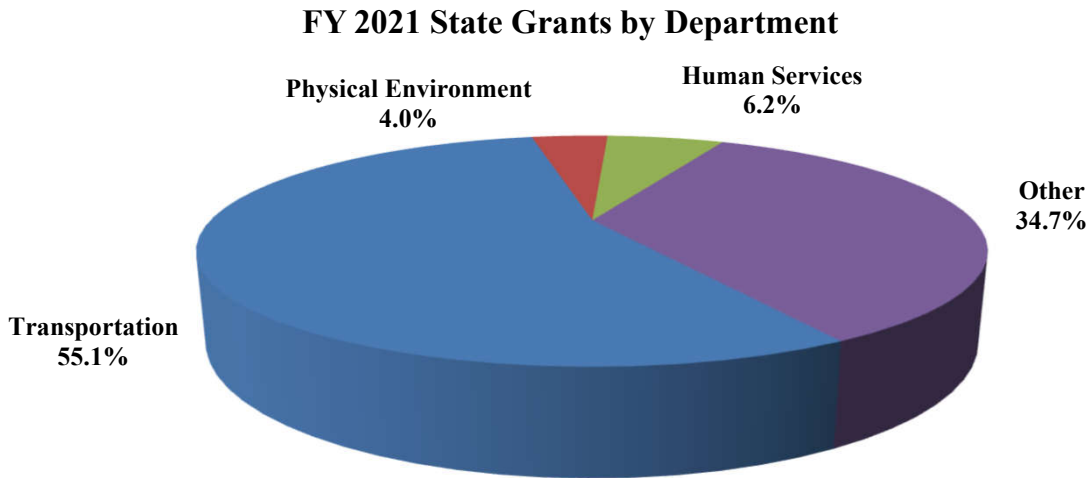


TRENDS AND FORECASTS

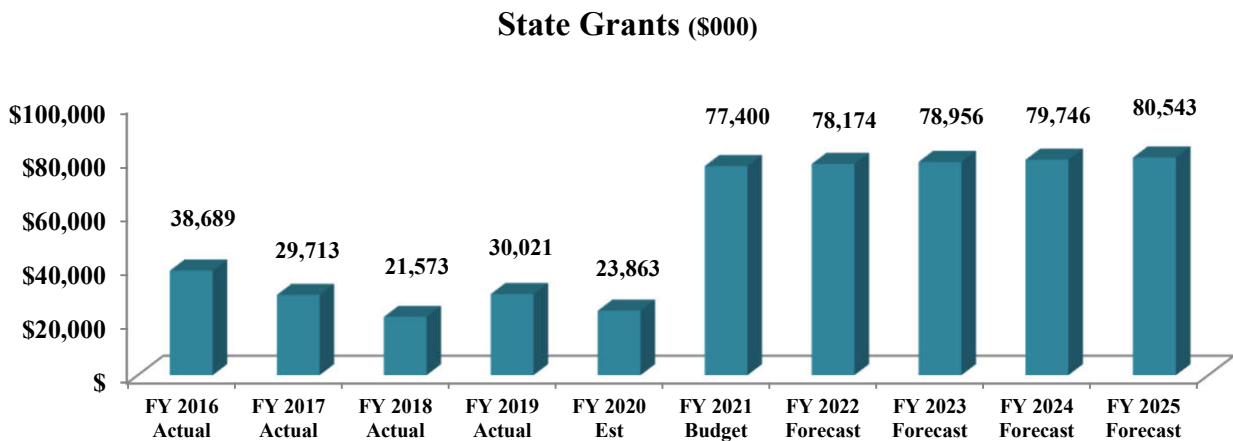
Intergovernmental Revenues - State Grants

Grant funding from the State Government include formula grants, block grants, and competitive allocations. The majority of FY 2021 state grants is attributable to funding for transportation related activities, including capital funding for Engineering, Palm Tran, and Airports. The next largest category is funding for the Human Services, primarily for the Department of Housing and Economic Sustainability.

The graph below illustrates the percentage of total FY 2021 State Grant revenue by department:



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Future estimates are based on historical trends of budgeted amounts, but may vary significantly since funding is dependent upon the State appropriations process.

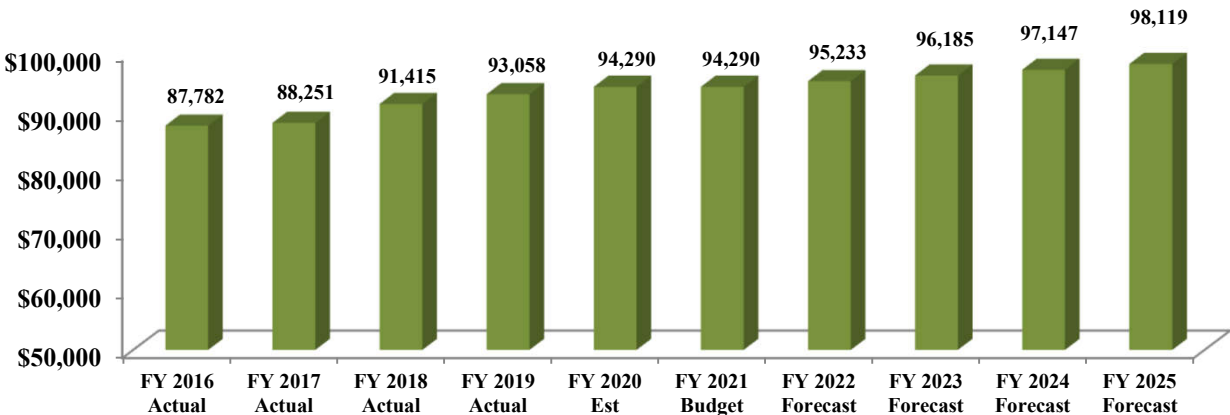


TRENDS AND FORECASTS

Intergovernmental Revenues - Local Government Half-Cent Tax

The State of Florida collects and distributes net sales tax to eligible county and municipal governments. The County and its municipalities share the total Palm Beach County distribution in accordance with a statutorily determined formula. The County's share includes both a countywide component (based on two-thirds of the County's incorporated population), and an unincorporated component (based on the unincorporated population). In total, the County receives approximately 59.0% of the proceeds and the municipalities share the remaining 41.0%. Revenue estimates are provided by the State each year. Revenue forecasts are based on a historical trend analysis hedged against current economic conditions.

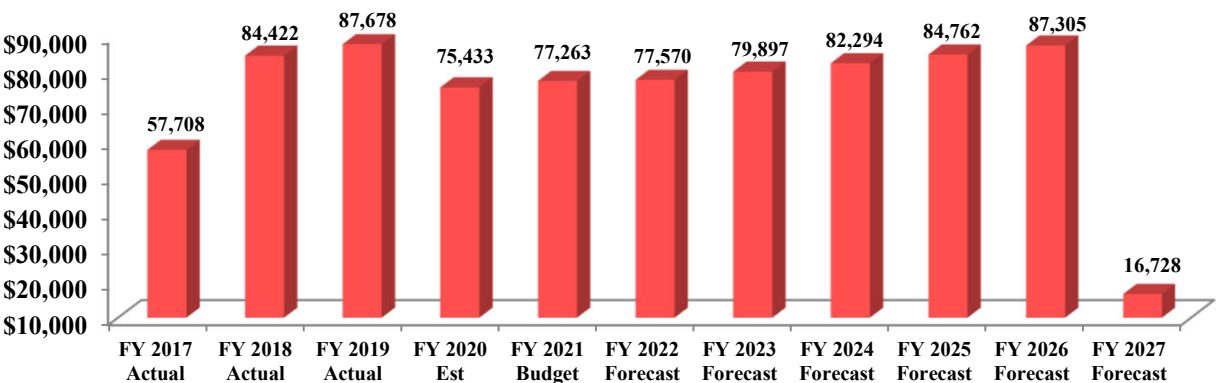
Local Government Half-Cent Tax (\$000)



Infrastructure Surtax (Non-Operating Capital Project Funding)

On November 8, 2016, the voters of Palm Beach County approved an Infrastructure Surtax. This one-cent sales surtax will last for a maximum 10 years (beginning January 1, 2017) or until total proceeds of \$2.7 billion (before September 1st of any year). The proceeds of the sales surtax will finance the renewal and replacement of existing capital investments including roadway surfaces, bridges, drainage improvements, canals, park amenities, and government buildings, all of which were deferred during the recent recession and remain outstanding, and projects to maintain levels of service. Future projections reflect revenue as forecasted in the original Infrastructure Surtax project plan.

Infrastructure Surtax (\$000)



	Adopted		Forecast		
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
REVENUES					
Property Taxes - Current	\$ 1,394,993,737	\$ 1,437,107,538	\$ 1,479,891,987	\$ 1,520,024,727	\$ 1,580,551,094
Licenses, Permits and Other Taxes					
Franchise Fees	\$ 35,245,000	\$ 35,245,000	\$ 35,597,450	\$ 35,953,425	\$ 36,312,959
Utility Service Tax	44,690,000	45,136,900	45,588,269	46,044,152	46,504,593
Local Option Gas Taxes	52,420,000	55,746,000	55,746,000	55,746,000	55,746,000
Tourist Development Tax	45,394,810	44,032,966	44,473,295	45,362,761	46,723,644
Communication Service Taxes	17,412,000	17,412,000	17,412,000	17,412,000	17,412,000
Developer Contributions& Impact Fees	47,366,220	47,366,220	47,366,220	47,366,220	47,366,220
Building Permits	24,000,000	25,200,000	26,460,000	27,783,000	29,172,150
Other Licenses, Permits and Taxes	9,456,621	9,456,621	9,645,753	9,935,126	10,332,531
Licenses, Permits and Other Taxes	\$ 275,984,651	\$ 279,595,707	\$ 282,288,988	\$ 285,602,683	\$ 289,570,097
Intergovernmental Revenue					
State Shared Revenues	\$ 34,230,000	\$ 34,230,000	\$ 34,914,600	\$ 35,962,038	\$ 37,400,520
State Grants	77,400,482	78,174,487	78,956,232	79,745,794	80,543,252
One-Half Cent Sales Tax	94,290,000	95,232,900	96,185,229	97,147,081	98,118,552
Other Local Government Revenue	1,934,132	1,934,132	1,972,815	2,031,999	2,113,279
Federal Grants	117,654,487	120,007,577	122,407,728	124,855,883	127,353,000
Constitutional Gas Tax	18,784,000	18,784,000	18,784,000	18,784,000	18,784,000
Other Intergovernmental Revenue	88,199,238	88,199,238	89,963,223	92,662,119	96,368,604
Intergovernmental Revenue	\$ 432,492,339	\$ 436,562,334	\$ 443,183,826	\$ 451,188,915	\$ 460,681,207
Charges for Services					
Water and Wastewater	\$ 221,907,400	\$ 229,674,159	\$ 237,712,755	\$ 246,032,701	\$ 254,643,846
Airport	64,347,180	67,564,539	74,320,993	75,807,413	77,323,561
Sheriff	82,388,484	84,860,139	87,405,943	90,028,121	92,728,965
Fire Rescue	36,391,528	37,119,359	37,861,746	38,618,981	39,391,360
Parks and Recreation	20,621,409	20,827,623	21,035,899	21,246,258	21,458,721
Palm Tran	12,223,710	11,450,000	11,570,000	11,690,000	11,810,000
Interdepartmental	173,467,495	173,467,495	175,202,170	176,954,192	178,723,734
Other Charges for Services	20,668,698	21,658,568	21,875,154	22,093,905	22,314,844
Charges for Services	\$ 632,015,904	\$ 646,621,881	\$ 666,984,659	\$ 682,471,571	\$ 698,395,030

	Adopted		Forecast		
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
REVENUES					
Miscellaneous	\$ 63,894,215	\$ 63,894,215	\$ 64,533,157	\$ 65,178,489	\$ 65,830,274
Interest	36,635,115	37,001,466	37,371,481	37,745,196	38,122,648
Debt Proceeds	3,436,052	3,487,593	3,539,907	3,593,005	3,646,900
Statutory Reserves	(107,689,688)	(111,997,276)	(116,477,167)	(121,136,253)	(125,981,703)
Balance Brought Forward	2,092,838,611	2,176,552,155	2,263,614,242	2,354,158,811	2,448,325,164
Interfund Transfers	600,270,233	606,272,935	612,335,665	618,459,021	624,643,612
Total	\$ 5,424,871,169	\$ 5,575,098,549	\$ 5,737,266,745	\$ 5,897,286,165	\$ 6,083,784,322

EXPENDITURES

Personal Services	1,360,870,278	1,456,131,197	1,558,060,381	1,635,963,400	1,717,761,570
Operating Expenses	1,163,734,007	1,216,102,037	1,270,826,629	1,328,013,827	1,387,774,450
Equipment & Capital	922,346,417	954,628,542	988,040,541	1,022,621,959	1,058,413,728
Debt Service	101,642,394	102,658,818	103,685,406	104,722,260	105,769,483
Grants and Aids	178,844,768	185,998,559	193,438,501	201,176,041	209,223,083
Reserves	1,097,163,072	1,141,049,595	1,186,691,579	1,234,159,242	1,283,525,611
Transfers	600,270,233	606,272,935	612,335,665	618,459,021	624,643,612
Total	\$ 5,424,871,169	\$ 5,662,841,683	\$ 5,913,078,701	\$ 6,145,115,752	\$ 6,387,111,537

Financial operations of the County are managed through the use of approximately 215 funds. However, only four governmental fund categories and two proprietary funds are considered major funds. Major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or proprietary funds and at least 5% of the aggregate amount for all governmental and proprietary funds.

Per the September 30, 2019 Comprehensive Annual Financial Report (CAFR), the following is a description and listing of the County's major funds.

GOVERNMENTAL FUNDS

General Fund

This is the primary operating fund for the general County government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds.

0001	General Fund
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Fire Rescue Special Revenue Funds

Six special revenue funds account for Ad Valorem taxes and other revenues designated for the operations of the County Fire Rescue service. Service is provided throughout the unincorporated area and 19 of the County's municipalities through a combination of contracted services and participation in the taxing districts.

1300	Fire Rescue MSTU
1301	Fire Rescue Jupiter MSTU
1303	Aviation Battalion
1304	F/R Long-Term Disability Plan
1305	MSBU-Hydrant Rental Boca Raton
1306	MSBU-Hydrant Rental-Riviera Beach

Road Program Capital Projects

The Road Program Capital Project Funds are comprised of 12 capital funds that are used to account for costs related to the design, acquisition of rights-of-way, and construction of improvements to the County's major thoroughfare road system, primarily represented by the County's Five Year Road Program. Included are the Transportation Improvement Fund and five Road Impact Fee Funds. The County is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Primary funding sources also include gasoline taxes, grants, miscellaneous revenues, and balances forward.

3500	Transportation Improvement Fund
3501	Road Impact Fee Zone 1
3502	Road Impact Fee Zone 2
3503	Road Impact Fee Zone 3
3504	Road Impact Fee Zone 4
3505	Road Impact Fee Zone 5
3516	Abacoa Trust Sub Account
3519	Northlake Blvd. Agr W/NPBCID
3523	Proportionate Share Trust Fund
3542	Proportionate Share Fund - Zone 2

Road Program Capital Projects (continued)

3543	Proportionate Share Fund - Zone 3
3545	Proportionate Share Fund - Zone 5

General Government Capital Project Funds

General Government Capital Project Funds are comprised of 24 capital funds that are used to account for costs of capital improvements not included in any other category. Projects include the Convention Center & Convention Center Hotel Site, Impact Fee Assistance Program, and facility and technology improvements. Primary funding sources are bonds, grants, and transfers from the General Fund.

3071	10.0M NAV 13 CP, ISS VOIP
3074	27.8M NAV Tax 13 CP, Convention Center Hotel
3075	17.9M NAV 14 CP, Palm Tran Connection Equipment
3076	68M NAV 15A CP, Pub Imp Rev Bond, Convention Center
3078	65.360M NAV Pub Imp Tax Rev Bond 15C CP, Prof Sports Fac Pr
3079	56.645M NAV Pub Imp Rev Bonds, 15D CP, Prof Sports Fac Proj
3531	Impact Fee Assistance Program - Roads Zone 1
3532	Impact Fee Assistance Program - Roads Zone 2
3533	Impact Fee Assistance Program - Roads Zone 3
3534	Impact Fee Assistance Program - Roads Zone 4
3535	Impact Fee Assistance Program - Roads Zone 5
3621	Impact Fee Assistance Program - Parks Zone 1
3622	Impact Fee Assistance Program - Parks Zone 2
3623	Impact Fee Assistance Program - Parks Zone 3
3800	Pud Civic Site Cash Out
3801	800 Mhz RR+I Fund
3804	Public Building Improvement Fund
3805	Public Building Impact Fees
3807	TDC - Building Renewal and Replacement
3815	Impact Fee Assistance Program - Public Building
3900	Capital Outlay
3901	Information Technology Capital Improvements
3905	E911 Carry Forward Capital
3950	Local Government One-Cent Infrastructure Surtax

PROPRIETARY FUNDS**Airports**

These enterprise funds are used to finance the operating activities of the County's airport system which includes four County-owned airports. The primary funding sources for these funds are landing fees, rental fees, concessions, and transfers from the Airport Improvement and Development Fund.

4100	Airport Operations
4110	Airport Capital Projects
4111	Airports Improvement & Development Fund
4112	Airport Passenger Facility Charges
4113	Noise Abatement & Mitigation
4114	Airports Restricted Assets Fund

Airports (continued)

4115	Airports Facilities, Property Plant & Equipment
4138	Debt Service 16M PBIA Tax Rev Ref 2006B
4139	Debt Service 57M PBIA Rev Ref Bonds 2016

Water Utilities

These enterprise funds are used to finance the operating activities of the County's water and sewer utility operations. The revenues used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments.

4000	WUD Revenue
4001	Operation & Maintenance
4010	Renewal & Replacement
4011	Capital Improvements
4012	Connection Charge Account
4013	Special Assessment Program WUD
4015	WUD FPL Reclaimed Water Renewal & Replacement
4034	Debt Service Reserve WUD All
4042	Debt Service WUD 2009
4043	WUD FPL Debt Service Coverage Fund
4044	GUA Debt Service
4045	GUA01 Wachovia 2009 Loan
4047	Debt Service WUD 2013 Ref
4048	24.97M Water & Sewer Refunding Series 2015

The change in fund balance is projected for the major funds: General Fund, Fire Rescue Funds, Road Program Funds, General Government Capital Project Funds, Airport Funds, and Water Utilities Funds; and all other (non-major) governmental funds. This analysis has been completed using the County's major funds per the September 30, 2019 Comprehensive Annual Financial Report.

	General Fund	Fire Rescue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
FY 2021 Budgeted Revenues and Other Sources	1,316,645,975	383,332,273	55,386,480	134,780,914	148,414,725	494,075,500	799,396,691
FY 2021 Budgeted Expenditures and Other Uses	(1,404,498,912)	(409,612,698)	(156,903,685)	(487,539,666)	(248,231,826)	(643,424,913)	(977,496,397)
Net Adjustment to FY 2021 Revenues/Expenditures	87,991,254	16,384,508	6,276,147	19,501,587	9,929,273	25,736,997	0
Net Change in Fund Balance	138,317	(9,895,917)	(95,241,058)	(333,257,165)	(89,887,828)	(123,612,416)	(178,099,706)
FY 2020 Projected Ending Fund Balance	264,067,862	135,794,669	436,484,651	434,012,480	183,156,520	268,627,705	349,594,724
Adjustment to FY 2020 Projected Fund Balance	4,439,838	1,778,294	18,018,333	120,124,648	0	0	0
FY 2021 Projected Ending Fund Balance	\$268,646,018	\$127,677,046	\$359,261,927	\$220,879,963	\$93,268,692	\$145,015,289	\$171,495,018

The General Fund balance is projected to be flat over the actual FY 2020 ending fund balance. The FY 2020 total projected expenditures have been adjusted due to position vacancies, cost savings, and expected residual dollars left in each department. In addition, the FY 2020 projected fund balance has been adjusted to reflect variances from original revenue and expenditure projections.

Palm Beach County has adhered to a Fund Balance Policy that establishes an acceptable minimum range (15% - 20%) in which General Fund's fund balance (including statutory reserve) should fall. The purpose of the Fund Balance Policy is to provide financial stability, by ensuring the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.

	General Fund	Fire Rescue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
FY 2021 Ending Fund Balance	\$268,646,018	\$127,677,046	\$359,261,927	\$220,879,963	\$93,268,692	\$145,015,289	\$171,495,018
% Change in Adjusted Fund Balance	0.1%	7.2%	21.0%	60.1%	49.1%	46.0%	50.9%
% of Budgeted Expenditures	20.4%	32.5%	238.5%	47.2%	39.1%	23.5%	17.5%

In light of the economy, the County has utilized some of its fund balance to get through these recent years. As a result, the fund balance in the General Fund reflects no increase from the prior year. At 20.4% of budgeted expenditures, the General Fund's projected FY 2021 ending fund balance falls above the 15% - 20% range, showing that corrective action was taken to bring the balance into conformity with the Fund Balance Policy.

Detailed projections for each major fund and the aggregate of the non-major governmental funds are shown on the following pages.

FISCAL YEARS 2019-2021

General Fund (Major Fund)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Ad Valorem Taxes	\$864,070,932	\$951,376,856	\$911,448,181	\$1,005,656,949
Charges for Services	114,601,737	113,805,188	115,840,079	116,459,443
Communication Tax	19,893,751	21,244,000	17,412,000	17,412,000
Excess Fees	1,766,884	1,500,000	1,500,000	1,500,000
Fines & Forfeitures	2,751,430	2,212,500	2,217,314	2,265,000
Franchise Fees	35,378,969	36,386,000	35,245,000	35,245,000
Intergovernmental Revenue	132,078,037	131,604,355	131,625,450	132,478,490
Investment Income	12,168,743	7,869,000	9,315,075	10,173,000
License, Permits & Other Fees	4,734,835	3,941,800	3,801,900	4,353,900
Operating Transfers In	11,427,744	3,850,019	8,112,138	5,375,010
Rent & Royalties	454,606	424,725	449,925	450,075
Utility Services Tax	44,012,007	44,690,000	44,690,000	44,690,000
Statutory Reserves	-	(66,427,217)	-	(69,161,756)
Miscellaneous Revenues*	27,240,722	10,602,540	18,681,418	9,748,864
Total Revenues	\$1,270,580,396	\$1,263,079,766	\$1,300,338,480	\$1,316,645,975
Expenditures				
Personal Services	\$181,342,735	\$194,842,185	\$187,929,113	\$207,541,967
Operating Expenses	89,717,087	113,077,961	101,951,308	124,243,887
Capital Outlay	9,389,805	2,599,324	1,414,748	702,893
Debt Service	84,360	-	2	2
Grants and Aids	87,820,371	92,390,704	92,719,699	96,385,523
Non-Operating	864,535,883	936,268,665	911,883,772	975,624,640
Total Expenditures	\$1,232,890,241	\$1,339,178,839	\$1,295,898,642	\$1,404,498,912
Net Change in Fund Balance	\$37,690,156	(\$76,099,073)	\$4,439,838	(\$87,852,937)
Fund Balance - Beginning	\$221,937,868	\$231,822,269	\$259,628,024	\$264,067,862
Fund Balance - Ending	\$259,628,024	\$155,723,196	\$264,067,862	\$176,214,925

*Includes delinquent taxes

**FY 2020 ending fund balance assumes revenues and expenditures at 100%. FY 2020 ending fund balance on page 83 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2019-2021

Fire Rescue Funds (Major Funds)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Ad Valorem Taxes	\$272,312,888	\$299,350,745	\$287,546,247	\$317,743,283
Charges for Services	43,837,332	41,832,750	40,768,810	43,828,445
Intergovernmental Revenue	612,099	483,664	720,446	503,670
Investment Income	5,632,709	2,722,570	3,702,866	4,317,810
License, Permits & Other Fees	29,336	16,900	15,000	16,900
Operating Transfers In	29,146,126	34,099,202	30,853,905	34,266,958
Special Assessment/Impact Fees	279,047	288,849	277,295	291,531
Statutory Reserves	-	(16,928,544)	-	(17,978,324)
Miscellaneous Revenues*	748,335	423,000	295,202	342,000
Total Revenues	\$352,597,870	\$362,289,136	\$364,179,771	\$383,332,273
Expenditures				
Personal Services	\$257,535,317	\$278,879,340	\$268,453,113	\$293,256,539
Operating Expenses	37,035,187	42,619,752	38,773,912	47,514,510
Capital Outlay	4,374,367	25,984,280	17,283,772	20,807,173
Grants and Aids	2,107,350	2,194,135	2,193,202	2,340,735
Non-Operating	29,237,365	35,347,726	35,697,476	45,693,741
Total Expenditures	\$330,289,586	\$385,025,233	\$362,401,475	\$409,612,698
Net Change in Fund Balance	\$22,308,284	(\$22,736,097)	\$1,778,296	(\$26,280,425)
Fund Balance - Beginning	\$111,708,091	\$124,371,007	\$134,016,373	\$135,794,669
Fund Balance - Ending	\$134,016,375	\$101,634,910	\$135,794,669	\$109,514,244 ^{**}

*Includes delinquent taxes

**FY 2020 ending fund balance assumes revenues and expenditures at 100%. FY 2020 ending fund balance on page 83 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2019-2021

Road Program Funds (Major Funds)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Charges for Services	\$1,020	\$0	\$82,528	\$0
Intergovernmental Revenue	457,278	4,189,229	682,915	3,204,538
Investment Income	11,641,443	10,369,000	6,794,466	4,517,000
Local Option Gas Tax	10,882,108	11,401,000	10,371,000	10,578,000
Operating Transfers In	371,885	-	1,123,111	-
Special Assessment/Impact Fees	38,256,616	30,157,029	29,127,767	35,668,689
Statutory Reserves	-	(2,596,301)	-	(2,538,184)
Miscellaneous Revenues	3,240,445	3,700,713	1,399,780	3,956,437
Total Revenues	\$64,850,795	\$57,220,670	\$49,581,567	\$55,386,480
Expenditures				
Personal Services	\$3,332,436	\$4,092,581	\$3,677,046	\$4,313,472
Operating Expenses	2,997,134	11,489,680	5,431,463	14,059,522
Capital Outlay	42,711,344	131,273,803	18,166,125	133,976,074
Grants and Aids	1,794,956	3,788,595	572,145	3,508,427
Non-Operating	2,972,734	1,050,848	3,716,457	1,046,190
Total Expenditures	\$53,808,604	\$151,695,507	\$31,563,236	\$156,903,685
Net Change in Fund Balance	\$11,042,191	(\$94,474,837)	\$18,018,331	(\$101,517,205)
Fund Balance - Beginning	\$407,424,127	\$432,294,708	\$418,466,320	\$436,484,651
Fund Balance - Ending	\$418,466,318	\$337,819,871	\$436,484,651	\$334,967,446

FISCAL YEARS 2019-2021

General Government Funds (Major Funds)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Charges for Services	\$406,224	\$1,943,488	\$329,960	\$2,464,598
Fines & Forfeitures	965,074	1,000,000	1,000,000	1,000,000
Intergovernmental Revenue	111,642	-	-	-
Investment Income	7,780,437	6,911,531	6,807,524	5,050,600
Operating Transfers In	42,143,847	87,407,931	95,478,700	51,479,269
Special Assessment/Impact Fees	1,507,439	1,100,000	1,400,000	1,100,000
Statutory Reserves	-	(4,831,690)	-	(4,150,158)
Miscellaneous Revenues	89,074,551	88,984,881	75,871,506	77,836,605
Total Revenues	\$141,989,214	\$182,516,141	\$180,887,690	\$134,780,914
Expenditures				
Operating Expenses	\$42,425,097	\$242,804,700	\$30,426,597	\$283,795,538
Capital Outlay	19,663,161	173,707,582	25,166,756	190,207,382
Grants and Aids	64,010	2,599,207	73,050	3,056,443
Non-Operating	6,372,187	9,638,266	5,096,640	10,480,303
Total Expenditures	\$68,524,456	\$428,749,755	\$60,763,043	\$487,539,666
Net Change in Fund Balance	\$73,464,758	(\$246,233,614)	\$120,124,647	(\$352,758,752)
Fund Balance - Beginning	\$240,423,074	\$335,559,587	\$313,887,833	\$434,012,480
Fund Balance - Ending	\$313,887,832	\$89,325,973	\$434,012,480	\$81,253,728

FISCAL YEARS 2019-2021

Airport Funds (Major Funds)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Charges for Services	\$85,155,573	\$88,490,761	\$89,539,712	\$64,347,180
Intergovernmental Revenue	5,400,851	27,947,002	4,918,410	44,487,793
Investment Income	4,689,500	3,333,000	3,128,000	2,255,000
License, Permits & Other Fees	81,157	86,700	78,030	81,675
Operating Transfers In	40,243,685	61,622,104	51,306,809	36,936,377
Miscellaneous Revenues	447,162	343,700	419,283	306,700
Total Revenues	\$136,017,929	\$181,823,267	\$149,390,244	\$148,414,725
Expenditures				
Personal Services	\$14,323,912	\$13,813,999	\$12,870,562	\$14,442,246
Operating Expenses	35,950,946	44,069,708	43,832,517	42,819,567
Capital Outlay	22,580,468	145,732,023	27,145,578	151,033,527
Debt Service	2,304,337	6,374,936	6,366,936	2,940,500
Non-Operating	39,874,059	61,701,194	51,385,564	36,995,986
Total Expenditures	\$115,033,721	\$271,691,860	\$141,601,157	\$248,231,826
Net Change in Fund Balance	\$20,984,208	(\$89,868,593)	\$7,789,087	(\$99,817,101)
Fund Balance - Beginning	\$157,247,339	\$177,720,890	\$175,367,433	\$183,156,520
Fund Balance - Ending	\$178,231,547	\$87,852,297	\$183,156,520	\$83,339,419

FISCAL YEARS 2019-2021

Water Utilities Funds (Major Funds)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Charges for Services	\$204,915,174	\$207,761,350	\$214,772,000	\$221,907,400
Debt Proceeds	-	-	48,753,700	-
Intergovernmental Revenue	752,840	-	207,556	-
Investment Income	7,750,241	5,207,421	4,782,691	4,783,000
Operating Transfers In	227,022,861	231,339,000	236,495,226	242,999,000
Rent & Royalties	48,141	31,000	31,000	31,000
Special Assessment/Impact Fees	418,171	446,000	500,000	446,000
Statutory Reserves	-	(241,271)	-	(224,900)
Miscellaneous Revenue	42,131,986	31,117,000	29,199,000	24,134,000
Total Revenues	\$483,039,414	\$475,660,500	\$534,741,173	\$494,075,500
Expenditures				
Personal Services	\$50,193,460	\$52,737,996	\$51,241,047	\$56,658,715
Operating Expenses	109,086,519	137,348,908	123,687,953	120,238,919
Capital Outlay	49,026,451	210,958,960	38,576,661	212,923,628
Debt Service	4,076,754	12,320,500	61,312,900	10,536,000
Non-Operating	225,081,332	231,479,156	236,344,472	243,067,651
Total Expenditures	\$437,464,516	\$644,845,520	\$511,163,033	\$643,424,913
Net Change in Fund Balance	\$45,574,898	(\$169,185,020)	\$23,578,140	(\$149,349,413)
Fund Balance - Beginning	\$234,301,105	\$242,467,011	\$245,049,565	\$268,627,705
Fund Balance - Ending	\$279,876,003	\$73,281,991	\$268,627,705	\$119,278,292

FISCAL YEARS 2019-2021

Non-Major Governmental Funds (Aggregate)

	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Revenues				
Ad Valorem Taxes	\$77,572,355	\$77,157,175	\$74,070,889	\$71,593,505
Charges for Services	127,893,066	33,634,560	32,486,383	32,544,303
Debt Proceeds	-	709,478	67,685,157	774,478
Fines & Forfeitures	2,746,125	1,175,484	1,069,356	1,059,000
Inspector General Fees	3,179,229	3,475,744	3,308,092	3,590,397
Intergovernmental Revenue	115,641,214	143,468,897	105,983,659	171,067,148
Investment Income	14,740,516	8,871,751	9,563,345	5,538,705
License, Permits & Other Fees	26,715,297	21,520,917	23,460,532	25,544,146
Local Option Gas Tax	42,563,177	44,345,000	41,022,000	41,842,000
Operating Transfers In	898,428,361	202,516,111	197,788,167	233,625,193
Rent & Royalties	2,020,584	1,638,332	1,668,941	1,638,332
Special Assessment/Impact Fees	13,097,625	9,860,000	15,475,815	9,860,000
Tourist Development Tax	54,202,758	57,100,695	39,456,486	45,394,810
Statutory Reserves	-	(14,607,001)	-	(13,636,366)
Miscellaneous Revenues	177,136,207	162,767,703	159,861,431	168,961,040
Total Revenues	\$1,555,936,513	\$753,634,846	\$772,900,253	\$799,396,691
Expenditures				
Personal Services	\$773,978,211	\$156,613,700	\$148,972,512	\$165,815,492
Operating Expenses	409,922,523	342,965,697	275,870,454	364,130,343
Capital Outlay	66,671,855	163,629,298	39,790,438	204,588,044
Debt Service	110,148,358	98,307,639	97,725,511	88,165,892
Grants and Aids	45,027,470	70,523,517	48,068,872	73,553,640
Non-Operating	91,803,872	105,629,976	199,468,127	81,242,986
Total Expenditures	\$1,497,552,290	\$937,669,827	\$809,895,914	\$977,496,397
Net Change in Fund Balance	\$58,384,223	(\$184,034,981)	(\$36,995,661)	(\$178,099,706)
Fund Balance - Beginning	\$294,930,826	367,281,730	386,590,385	370,694,724
Fund Balance - Ending	\$353,315,048	\$183,246,749	\$349,594,724	\$192,595,018

BUDGET COMPARISON BY FUND - FY 2020 AND 2021

Board of County Commissioners

2019 Non-Exempt Valuation Countywide \$198,970,376,584

2020 Non-Exempt Valuation Countywide \$210,322,482,246

Fund		2020 Adopted				2021 Adopted			
Fund	Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
0001	General Fund	4.7815	951,376,856	543,525,179	1,494,902,035	4.7815	1,005,656,949	575,056,888	1,580,713,837
	Operating Ad Valorem Tax Funds - Countywide	4.7815	951,376,856	543,525,179	1,494,902,035	4.7815	1,005,656,949	575,056,888	1,580,713,837
2513	16.0M GO 05A DS, Ref 25M Rec Fac 99A	-	0	0	0	-	0	0	0
2518	115.8M GO Tax 06 DS, Ref 75M Land Acq 99B & 01A	0.0396	7,887,836	(199,111)	7,688,725	-	0	0	0
2525	28.7M GO 10 DS, Ref Part 25M Parks GO 03 & 05	0.0190	3,784,568	(100,068)	3,684,500	0.0174	3,663,595	16,655	3,680,250
2532	28.0M GO 14 DS, Ref Part 50M Waterfront GO 06	0.0179	3,565,461	(111,311)	3,454,150	0.0135	2,842,445	611,705	3,454,150
	Voted Debt Service Ad Valorem Tax - Countywide	0.0765	15,237,865	(410,490)	14,827,375	0.0309	6,506,040	628,360	7,134,400
	Total Ad Valorem Tax Funds - Countywide	4.8580	966,614,721	543,114,689	1,509,729,410	4.8124	1,012,162,989	575,685,248	1,587,848,237
1001	HUD- Housing and Urban Development		0	205,507	205,507		0	359,118	359,118
1003	Community Action Program		0	1,538,238	1,538,238		0	1,600,392	1,600,392
1004	Farmworker Career Development Program (FCDP)		0	249,954	249,954		0	228,977	228,977
1006	DOSS - Administration		0	9,923,490	9,923,490		0	10,407,946	10,407,946
1009	Low Income Home Energy Assistance Program Fund		0	2,945,267	2,945,267		0	4,611,776	4,611,776
1010	Ryan White Care Program		0	7,360,661	7,360,661		0	7,325,416	7,325,416
1100	Affordable Housing Trust Fund (SHIP)		0	6,456,694	6,456,694		0	5,184,382	5,184,382
1101	Housing & Community Devlpmt		0	14,207,942	14,207,942		0	12,511,315	12,511,315
1103	Home Investmnt Partnership Act		0	6,470,874	6,470,874		0	7,699,589	7,699,589
1104	Section 108 Loan Fund		0	422,125	422,125		0	0	0
1109	Neighborhood Stabilization Program		0	6,613,558	6,613,558		0	7,015,249	7,015,249
1112	Neighborhood Stabilization Program 2		0	5,370,151	5,370,151		0	3,476,838	3,476,838
1113	Neighborhood Stabilization Program 3		0	1,103,046	1,103,046		0	1,336,683	1,336,683
1114	Workforce Housing Trust Fund		0	3,758,359	3,758,359		0	4,970,150	4,970,150
1116	Housing Initiative Fund		0	0	0		0	5,127,000	5,127,000
1151	Law Enforcement Trust Fund		0	1,438,526	1,438,526		0	1,352,062	1,352,062
1152	Sheriff's Grants		0	9,042,900	9,042,900		0	10,807,823	10,807,823
1200	Beautification Maintenance		0	1,817,322	1,817,322		0	1,933,554	1,933,554
1201	County Transport Trust		0	50,977,458	50,977,458		0	51,289,837	51,289,837
1203	Red Light Camera Fund		0	24,848	24,848		0	25,404	25,404
1220	Natural Areas Stwrdshp Endwmnt		0	5,286,308	5,286,308		0	5,244,785	5,244,785
1222	Ag Reserve Land Management		0	1,806,170	1,806,170		0	1,916,564	1,916,564

BUDGET COMPARISON BY FUND - FY 2020 AND 2021

Board of County Commissioners

2019 Non-Exempt Valuation Countywide \$198,970,376,584

2020 Non-Exempt Valuation Countywide \$210,322,482,246

Fund	Fund Name	2020 Adopted				2021 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1223	Environmental Enhance-Freshwtr		0	349,112	349,112		0	438,563	438,563
1224	Environmental Enhance-Saltwtr		0	928,238	928,238		0	1,081,392	1,081,392
1225	Environmental Enhance-Nonspec		0	4,200,278	4,200,278		0	4,184,102	4,184,102
1226	Natural Areas Fund		0	8,268,682	8,268,682		0	10,619,310	10,619,310
1227	Pollution Recovery Trust Fund		0	1,324,505	1,324,505		0	1,207,117	1,207,117
1228	State Mosquito		0	41,646	41,646		0	47,310	47,310
1229	FDEP Lake Worth Lagoon Ecosyst		0	1,835,625	1,835,625		0	1,468,927	1,468,927
1230	Petroleum Storage Tank Program		0	635,575	635,575		0	522,772	522,772
1231	Petrol Store Tank Compliance		0	755,471	755,471		0	736,557	736,557
1232	Manatee Protection		0	5,164,906	5,164,906		0	5,693,733	5,693,733
1261	Bond Waiver Program R89-1178		0	739,883	739,883		0	758,344	758,344
1263	School Impact Fees Zone 1		0	1,098,346	1,098,346		0	1,146,626	1,146,626
1264	School Impact Fees Zone 2		0	2,271,829	2,271,829		0	2,896,631	2,896,631
1265	School Impact Fees Zone 3		0	1,194,782	1,194,782		0	2,068,645	2,068,645
1266	School Impact Fees Zone 4		0	1,181,332	1,181,332		0	1,815,114	1,815,114
1321	Law Library		0	515,768	515,768		0	508,498	508,498
1323	Criminal Justice Trust Fund		0	681,052	681,052		0	807,287	807,287
1324	Local Requirements & Innovations Fund (F.S.29.004& 0082a2)		0	277,874	277,874		0	261,544	261,544
1325	Legal Aid Programs Fund (F.S.29.008)		0	257,000	257,000		0	257,000	257,000
1326	JAC Juvenile Programs Fund		0	257,000	257,000		0	257,000	257,000
1327	Court Information Technology Fund (F.S. 28.2412e1)		0	4,843,356	4,843,356		0	6,363,158	6,363,158
1340	Palm Tran Operations		0	104,522,118	104,522,118		0	107,990,264	107,990,264
1341	Palm Tran Grants		0	50,398,344	50,398,344		0	66,028,641	66,028,641
1343	Palm Tran Vehicle Replacements		0	3,600,000	3,600,000		0	7,200,000	7,200,000
1384	Golf Course Operations		0	13,000,082	13,000,082		0	13,925,854	13,925,854
1401	OCR Special Projects and Initiatives		0	1,835,418	1,835,418		0	1,658,891	1,658,891
1402	Nuisance Abatement		0	6,598,059	6,598,059		0	6,486,679	6,486,679
1420	ACC Mobile Spay/Neuter Prgrm		0	704,707	704,707		0	703,660	703,660
1423	Victims Of Crime Emergency Support Fund		0	681,901	681,901		0	716,011	716,011
1425	EMS Award-Grant Program		0	160,789	160,789		0	155,993	155,993
1426	Public Safety Grants		0	1,735,196	1,735,196		0	2,806,256	2,806,256
1427	Emergency Management		0	166,679	166,679		0	137,383	137,383
1428	Em Preparedness & Assistance		0	384,720	384,720		0	384,010	384,010
1429	Regulation Of Towing Business		0	620,785	620,785		0	643,142	643,142

Palm Beach County, FL

BUDGET COMPARISON BY FUND - FY 2020 AND 2021

Board of County Commissioners

2019 Non-Exempt Valuation Countywide \$198,970,376,584

2020 Non-Exempt Valuation Countywide \$210,322,482,246

Fund	Fund Name	2020 Adopted				2021 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
2071	10.0M NAV 13 DS, ISS VOIP		0	1,491,828	1,491,828		0	0	0
2072	13.1M NAV 13 DS, Max Planck3		0	1,065,924	1,065,924		0	1,111,148	1,111,148
2074	27.8M NAV Tax 13 DS, Convention Center Hotel		0	1,787,588	1,787,588		0	685,144	685,144
2076	68.M NAV 15 DS, Pub Imp Rev Bd, Conv Ctr Gar & Airport Ctr		0	4,414,481	4,414,481		0	4,413,281	4,413,281
2077	18.8M NAV Public Imp Tax Rev Bond 15B DS, MAX Planck		0	2,149,031	2,149,031		0	2,149,208	2,149,208
2078	65.360M NAV Pub Imp Tax Rev Bond 15C DS, Prof Sports Fac Pr		0	5,008,430	5,008,430		0	5,006,912	5,006,912
2079	56.645M NAV Pub Imp Rev Bond 15D DS, Prof Sports Fac Proj		0	2,833,750	2,833,750		0	2,833,750	2,833,750
2519	115.8M GO Tax Coupon 06 DS, Ref 75M Land Acq 99B & 01A		0	396,845	396,845		0	0	0
2523	11.5M NAV Tax 10 DS, Ref 11M Conv Hotel BAN 07		0	1,102,350	1,102,350		0	1,101,123	1,101,123
2526	62.7M NAV 11 DS, Ref Part 81M Conv Cntr 04		0	5,704,142	5,704,142		0	3,634,142	3,634,142
2527	62.7M NAV 11 DSR, Ref Part 81M Conv Cntr 04		0	5,701,500	5,701,500		0	3,633,625	3,633,625
2528	16.1M NAV 12 DS, Ref 16M 4 Pts BAN 09		0	1,291,227	1,291,227		0	1,277,476	1,277,476
2529	147.0M NAV 12 DS, Ref 94M 04/38M 04A/133M 05A		0	19,472,550	19,472,550		0	19,482,350	19,482,350
2533	72.4M NAV 14A DS, Ref 14M 06/2M 07A/5M 07B/98M 07C		0	8,951,025	8,951,025		0	8,945,650	8,945,650
2534	63.64M Public Improvement Revenue Refunding Bonds, Srs. 2015		0	7,905,925	7,905,925		0	7,973,050	7,973,050
2535	121.035M NAV 16 DS, Ref 141,45M 08 Jail Expand/Pub Bldg		0	9,715,250	9,715,250		0	9,713,000	9,713,000
2536	22.5M NAV 18 DS, Ref NAV 11 Ocean Ave Bridge & Max Plank2		0	2,144,588	2,144,588		0	2,135,082	2,135,082
2537	41.83M Tax NAV 2019A DS, Red 11 Conv Cntr Project		0	0	0		0	1,328,150	1,328,150
2538	25.18M Tax NAV 2019B DS, Ref 13 Tax NAV Conv Cntr Hotel Proj		0	0	0		0	1,146,278	1,146,278
3019	25.0M GO 03, Recreational & Cultural Facilities		0	253,802	253,802		0	242,628	242,628
3020	25.0M GO 05, Recreational & Cultural Facilities		0	113,248	113,248		0	89,582	89,582
3038	50.0M GO 06, Waterfront Access		0	364,487	364,487		0	147,100	147,100
3053	176.5M NAV 08 CTF, Jail Expand/Pub Bldg		0	196,953	196,953		0	2,167,025	2,167,025
3074	27.8M NAV Tax 13 CP, Convention Center Hotel		0	267,725	267,725		0	203,920	203,920
3076	68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct		0	4,361,134	4,361,134		0	3,885,661	3,885,661
3078	65.360M NAV Pub Imp Tax Rev Bond 15C CP, Prof Sports Fac Pr		0	2,260,456	2,260,456		0	2,292,901	2,292,901
3079	56.645M NAV Pub Imp Rev Bonds, 15D CP, Prof Sports Fac Proj		0	2,128,685	2,128,685		1	2,161,552	2,161,553
3500	Transportation Improvmt Fund		0	202,361,433	202,361,433		2	190,909,259	190,909,261
3501	Road Impact Fee Zone 1		0	50,367,859	50,367,859		3	43,848,036	43,848,039
3502	Road Impact Fee Zone 2		0	58,298,138	58,298,138		4	65,641,030	65,641,034
3503	Road Impact Fee Zone 3		0	32,760,112	32,760,112		5	37,787,830	37,787,835
3504	Road Impact Fee Zone 4		0	33,924,060	33,924,060		6	37,834,377	37,834,383
3505	Road Impact Fee Zone 5		0	66,228,288	66,228,288		0	66,390,802	66,390,802

BUDGET COMPARISON BY FUND - FY 2020 AND 2021

Board of County Commissioners

2019 Non-Exempt Valuation Countywide \$198,970,376,584

2020 Non-Exempt Valuation Countywide \$210,322,482,246

		2020 Adopted				2021 Adopted			
Fund	Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3516	Abacoa Trust Sub Account		0	5,700,762	5,700,762		0	5,808,912	5,808,912
3519	Northlake Blvd Agr W/Npbcid		0	317,789	317,789		0	324,858	324,858
3523	Proportionate Share Trust Fund-Briger		0	22,733,481	22,733,481		0	22,764,546	22,764,546
3531	Impact Fee Assistance Program - Roads Zone 1		0	1,000,274	1,000,274		0	1,148,827	1,148,827
3532	Impact Fee Assistance Program - Roads Zone 2		0	1,330,892	1,330,892		0	1,891,201	1,891,201
3533	Impact Fee Assistance Program - Roads Zone 3		0	435,217	435,217		0	627,467	627,467
3534	Impact Fee Assistance Program - Roads Zone 4		0	652,570	652,570		0	1,034,722	1,034,722
3535	Impact Fee Assistance Program - Roads Zone 5		0	1,282,511	1,282,511		0	1,654,645	1,654,645
3542	Proportionate Share Fund - Zone 2		0	550,183	550,183		0	645,597	645,597
3543	Proportionate Share Fund - Zone 3		0	5,822,865	5,822,865		0	6,254,124	6,254,124
3544	Proportionate Share Fund - Zone 4		0	1,519,515	1,519,515		0	1,540,854	1,540,854
3545	Proportionate Share Fund - Zone 5		0	8,930,893	8,930,893		0	12,120,886	12,120,886
3600	Park Improvment Fund		0	14,163,847	14,163,847		0	13,702,413	13,702,413
3601	Park Impact Fees Z-1		0	2,664,697	2,664,697		0	3,076,815	3,076,815
3602	Park Impact Fees Z-2		0	6,510,244	6,510,244		0	8,226,518	8,226,518
3603	Park Impact Fees Z-3		0	9,233,107	9,233,107		0	10,267,992	10,267,992
3604	Florida Boating Improvement Program		0	0	0		0	2,969,383	2,969,383
3605	Golf Course Capital		0	5,229,347	5,229,347		0	6,779,993	6,779,993
3621	Impact Fee Assistance Program - Parks Zone 1		0	65,897	65,897		0	94,278	94,278
3622	Impact Fee Assistance Program - Parks Zone 2		0	59,335	59,335		0	117,593	117,593
3623	Impact Fee Assistance Program - Parks Zone 3		0	152,159	152,159		0	201,943	201,943
3650	Unit 11 Acquisition/Enhancemnt		0	912,348	912,348		0	804,390	804,390
3651	South Lox Sl Wetland Restoratn		0	293,698	293,698		0	301,783	301,783
3652	Beach Improvement		0	33,671,302	33,671,302		0	42,921,615	42,921,615
3653	South Lake Worth Inlet		0	564,757	564,757		0	510,458	510,458
3654	Environmental Resources Capital Projects		0	2,381,967	2,381,967		0	1,191,510	1,191,510
3800	Pud Civic Site Cash Out		0	2,462,846	2,462,846		0	2,611,777	2,611,777
3801	RR&I for 800 Mhz Sys		0	27,308,278	27,308,278		0	30,744,013	30,744,013
3803	Law Enfc/Impct Fees Z2 Rd Patl		0	4,259,661	4,259,661		0	4,702,589	4,702,589
3804	Public Building Impr Fund		0	75,427,047	75,427,047		1	88,921,375	88,921,376
3805	Public Building Impact Fees		0	13,299,164	13,299,164		2	10,920,694	10,920,696
3807	TDC- Bldg Renewal & Replacement		0	19,141,496	19,141,496		0	20,166,118	20,166,118
3815	Impact Fee Assistance Program - Public Building		0	218,212	218,212		0	315,509	315,509

BUDGET COMPARISON BY FUND - FY 2020 AND 2021

Board of County Commissioners

2019 Non-Exempt Valuation Countywide \$198,970,376,584

2020 Non-Exempt Valuation Countywide \$210,322,482,246

		2020 Adopted				2021 Adopted			
Fund	Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3900	Capital Outlay		0	30,765,569	30,765,569		0	24,630,602	24,630,602
3901	Information Technology Capital Improvements		0	11,883,413	11,883,413		0	16,704,127	16,704,127
3904	Building Capital Projects		0	47,155,712	47,155,712		0	56,419,878	56,419,878
3905	E911 Carry Forward Capital		0	7,348,496	7,348,496		0	8,296,553	8,296,553
3950	Local Government One-Cent Infrastructure Surtax		0	269,068,640	269,068,640		0	293,748,034	293,748,034
4000	Wud Revenue		0	219,862,000	219,862,000		0	233,564,000	233,564,000
4001	WUD Operation & Maintenance		0	207,516,793	207,516,793		0	187,722,000	187,722,000
4010	Renewal & Replacement		0	1,000,000	1,000,000		0	1,000,000	1,000,000
4011	Capital Improvements		0	254,850,978	254,850,978		0	308,721,052	308,721,052
4012	Connection Charge Account		0	9,934,000	9,934,000		0	7,892,000	7,892,000
4013	Special Assessment Prgrm Wud		0	1,543,000	1,543,000		0	1,543,000	1,543,000
4015	WUD FPL Reclaimed Water Renewal & Replacement		0	5,013,648	5,013,648		0	5,599,736	5,599,736
4034	Debt Service Reserve Wud All		0	4,437,863	4,437,863		0	4,437,863	4,437,863
4042	Debt Service WUD 2009		0	3,961,900	3,961,900		0	0	0
4043	WUD FPL Debt Service Coverage Fund		0	1,648,729	1,648,729		0	1,687,554	1,687,554
4044	GUA Debt Service		0	725,000	725,000		0	724,000	724,000
4045	GUA01 Wachovia 2009 Loan		0	594,000	594,000		0	0	0
4047	Debt Service WUD 2013 Ref		0	6,221,800	6,221,800		0	6,256,000	6,256,000
4048	WUD 26.9M Water & Sewer Refunding Series 2015		0	817,800	817,800		0	914,000	914,000
4049	WUD 44.105M Water & Sewer Rev Ref 2019 (FPL Reclaim Water)		0	0	0		0	2,642,000	2,642,000
4100	Airport Operations		0	103,105,827	103,105,827		0	76,794,133	76,794,133
4110	Airport Capital Projects		0	7,795,021	7,795,021		0	7,631,204	7,631,204
4111	Airports Imp & Dev Fund		0	161,462,709	161,462,709		0	169,675,578	169,675,578
4112	Airprt Passenger Facility Chgs		0	78,775,231	78,775,231		0	69,290,833	69,290,833
4113	Noise Abatement & Mitigation		0	494,497	494,497		0	731,861	731,861
4114	Airports Restricted Assets Fd		0	1,482,511	1,482,511		0	1,248,556	1,248,556
4138	Debt Serv 16M PBIA Tax Rev Ref 2006B		0	3,460,209	3,460,209		0	3,234,520	3,234,520
4139	Debt Serv 57M PBIA Rev Ref Bonds 2016		0	2,968,152	2,968,152		0	2,964,560	2,964,560
5000	Fleet Management		0	60,867,642	60,867,642		0	71,014,672	71,014,672

BUDGET COMPARISON BY FUND - FY 2020 AND 2021

Board of County Commissioners

2019 Non-Exempt Valuation Countywide \$198,970,376,584

2020 Non-Exempt Valuation Countywide \$210,322,482,246

Fund	Fund Name	2020 Adopted				2021 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
5010	Property & Casualty Insurance		0	15,487,045	15,487,045			18,901,827	18,901,827
5011	Risk Management Fund		0	20,106,497	20,106,497			18,416,312	18,416,312
5012	Employee Health Ins		0	95,577,212	95,577,212			97,521,925	97,521,925
	Gross-Total Countywide Funds	4.8580	966,614,721	3,481,669,059	4,448,283,780	4.8124	1,012,163,013	3,636,201,632	4,648,364,645
	Less: Interfund Transfers		0	(521,993,248)	(521,993,248)				(534,324,919)
	Less: Interdepartmental Charges		0	(18,843,454)	(18,843,454)			0	(19,157,940)
	Less: Internal Service Charges		0	(140,882,558)	(140,882,558)			0	(146,874,138)
	Net-Total Countywide Funds	4.8580	966,614,721	2,799,949,799	3,766,564,520	4.8124	1,012,163,013	2,935,844,635	3,948,007,648
1180	County Library	0.5491	57,921,453	10,514,225	68,435,678	0.5491	61,271,262	12,922,079	74,193,341
1300	Fire/Rescue MSTU	3.4581	277,582,505	169,664,711	447,247,216	3.4581	295,180,299	183,447,879	478,628,178
1301	Fire/Rescue Jupiter MSTU	1.9097	21,768,240	(762,160)	21,006,080	1.8911	22,562,984	(287,583)	22,275,401
1303	Aviation Battalion		0	7,156,901	7,156,901		0	7,574,328	7,574,328
1304	F/R Long-Term Disability Plan		0	10,794,122	10,794,122		0	10,198,605	10,198,605
1305	MSBU-Hydrant Rental Boca Raton		0	405,182	405,182		0	397,709	397,709
1306	MSBU-Hydrant Rental-Riviera Bch		0	50,642	50,642		0	52,721	52,721
1400	MSTD - Building		0	76,368,838	76,368,838		0	43,914,278	43,914,278
2524	19.5M GO 10 DS, Ref Part 30M Library GO 03	0.0221	2,331,204	(76,604)	2,254,600	0.0195	2,175,905	(21,605)	2,154,300
2531	11.8M GO 14 DS, Ref Part 22M Library GO 06	0.0158	1,666,653	(53,753)	1,612,900	0.0147	1,640,298	(24,898)	1,615,400
3511	Unicorp Impr Fund		0	12,795,226	12,795,226		0	13,272,291	13,272,291
3700	Fire Rescue Improvement		0	36,584,346	36,584,346		0	55,835,114	55,835,114
3704	Fire Rescue Impact Fees		0	6,581,829	6,581,829		0	5,913,646	5,913,646
3750	Library Improvement Fund		0	11,590,896	11,590,896		0	14,247,687	14,247,687
3751	Library Expansion Prgm		0	32,208,364	32,208,364		0	41,134,250	41,134,250
3752	Library Impact Fees		0	4,364,928	4,364,928		0	5,099,275	5,099,275
	Gross-Total Dependent Districts		361,270,055	378,187,693	739,457,748		382,830,748	393,675,776	776,506,524
	Less: Interfund Transfers			(92,335,819)	(92,335,819)			(65,945,314)	(65,945,314)
	Less: Interdepartmental Charges			(6,546,352)	(6,546,352)			(7,436,917)	(7,436,917)
	Net-Total Dependent Districts		361,270,055	279,305,522	640,575,577		382,830,748	320,293,545	703,124,293
	Net-Total Countywide Funds & Dependent Districts		1,327,884,776	3,079,255,321	4,407,140,097		1,394,993,761	3,256,138,180	4,651,131,941
	Gross-Total All Funds		1,327,884,776	3,859,856,752	5,187,741,528		1,394,993,761	4,029,877,408	5,424,871,169

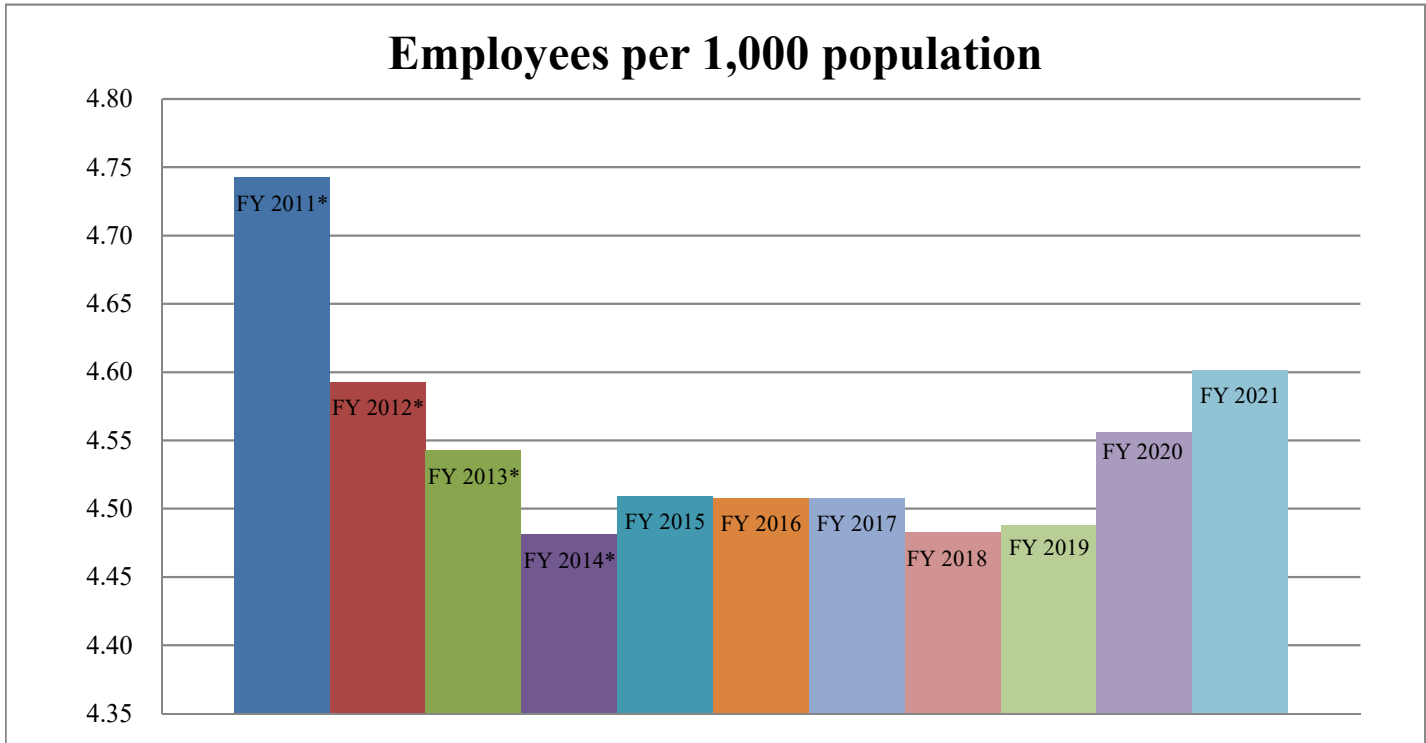
POSITION SUMMARY BY DEPARTMENT

Department	Adopted FY 2015	Adopted FY 2016	Adopted FY 2017	Adopted FY 2018	Adopted FY 2019	Adopted FY 2020
<u>Board of County Commissioners (BCC)</u>						
Community Services	156	157	159	164	167	167
County Administration	12	12	13	13	12	13
County Attorney	42	42	42	42	42	42
County Commission	27	27	27	27	27	27
County Cooperative Extension Service	32	32	30	31	31	31
Criminal Justice Commission	11	9	9	9	11	11
Engineering and Public Works	424	430	434	440	458	465
Environmental Resources Management	126	127	128	126	126	127
Facilities Development and Operations	305	311	314	319	323	326
Housing & Economic Sustainability	51	51	50	54	55	58
Human Resources	32	32	32	33	34	34
Information Systems Services	212	212	212	213	213	213
Internal Auditor	9	9	9	9	9	9
Legislative Affairs	3	3	3	3	3	3
Medical Examiner	19	20	21	23	25	26
Office of Community Revitalization	6	6	6	6	7	7
Office of Diversity, Equity, & Inclusion	0	0	0	0	0	0
Office of Equal Business Opportunity	7	7	7	7	10	12
Office of Equal Opportunity	12	12	12	12	12	12
Office of Financial Mgmt & Budget	31	31	32	32	33	33
Office of Resilience	0	0	0	3	3	3
Palm Beach Transportation Planning Agency	12	13	13	13	13	0
Palm Tran	609	622	622	623	627	629
Parks and Recreation	571	581	587	588	588	590
Public Affairs	42	42	43	44	44	44
Public Safety	252	257	261	262	267	267
Purchasing	44	45	45	45	45	45
PZ&B - Planning & Zoning	143	147	151	152	159	159
Risk Management	30	30	30	30	30	30
Youth Services	78	78	78	84	84	88
Total BCC General Ad Valorem Funded	3,298	3,345	3,370	3,407	3,458	3,471
<u>Other Departments and Agencies</u>						
Department of Airports	148	153	155	157	158	161
PZ&B - Building Division	117	130	140	148	156	179
County Library	422	423	424	424	429	448
Fire Rescue	1,494	1,498	1,510	1,521	1,541	1,630
Fleet Management	54	57	58	59	59	59
Tourist Development	5	5	4	4	5	5
Water Utilities	568	575	585	591	597	612
Commission on Ethics	5	5	5	5	5	5
Office of Inspector General(OIG)	23	23	23	23	25	27
Total Other Departments and Agencies	2,836	2,869	2,904	2,932	2,975	3,126
Total BCC	6,134	6,214	6,274	6,339	6,433	6,597
<u>Constitutional Officers</u>						
Clerk & Comptroller	138	137	139	139	140	146
15th Judicial Circuit	26	28	33	33	33	39
Property Appraiser	266	257	260	253	245	240
Sheriff	3,982	4,032	4,131	4,186	4,259	4,289
Supervisor of Elections	49	46	51	51	52	58
Tax Collector	315	315	322	323	325	328
Total Constitutional Officers	4,776	4,815	4,936	4,985	5,054	5,100
Grand Total	10,910	11,029	11,210	11,324	11,487	11,697

FY 2020 Mid Year Adj			Final	FY 2021			Adopted
Additions	Deletions	Transfers	FY 2020	Additions	Deletions	Transfers	FY 2021
29	0	0	196	1	0	0	197
0	0	0	13	0	0	0	13
0	0	0	42	0	0	0	42
0	0	0	27	0	0	0	27
0	0	0	31	0	0	0	31
1	0	0	12	0	0	0	12
0	0	0	465	4	0	0	469
0	0	0	127	0	0	0	127
3	0	0	329	3	0	0	332
0	0	0	58	1	0	0	59
0	0	0	34	0	0	0	34
0	0	0	213	0	0	0	213
0	0	0	9	0	0	0	9
0	0	0	3	0	0	0	3
0	0	0	26	2	0	0	28
0	0	0	7	0	0	0	7
0	0	0	0	3	0	0	3
0	0	0	12	0	0	0	12
0	0	0	12	0	0	0	12
0	0	0	33	1	0	0	34
0	0	0	3	0	0	0	3
0	0	0	0	0	0	0	0
0	0	0	629	3	0	0	632
0	0	0	590	3	0	0	593
0	0	0	44	3	0	0	47
2	(1)	0	268	3	0	0	271
0	0	0	45	1	0	0	46
0	0	0	159	0	0	0	159
0	0	0	30	0	0	0	30
0	0	0	88	1	0	0	89
35	(1)	0	3,505	29	0	0	3,534
0	0	0	161	2	0	0	163
0	0	0	179	18	0	0	197
0	0	0	448	0	0	0	448
0	0	0	1,630	64	0	0	1,694
0	0	0	59	0	0	0	59
0	0	0	5	0	0	0	5
0	0	0	612	4	0	0	616
0	0	0	5	0	0	0	5
0	0	0	27	0	0	0	27
0	0	0	3,126	88	0	0	3,214
35	(1)	0	6,631	117	0	0	6,748
0	0	0	146	3	0	0	149
0	0	0	39	1	0	0	40
0	0	0	240	(2)	0	0	238
24	0	0	4,313	27	0	0	4,340
0	0	0	58	3	0	0	61
0	0	0	328	0	0	0	328
24	0	0	5,124	32	0	0	5,156
59	(1)	0	11,755	149	0	0	11,904

EMPLOYEES PER 1,000 POPULATION**Palm Beach County, FL**

Palm Beach County Board of County Commissioners has a total of 6,748 full and part-time employees budgeted for FY 2021. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. Since 2011 positions have been eliminated and added, resulting in a net increase of 487 positions. As a result of new facilities or expansion of services many BCC departments have seen their positions increase for FY 2021, including but not limited to Fire Rescue, Planning, Zoning and Buildings, Water Utilities, and Engineering.



	Total Employees	County Population	Employees per 1,000 population
FY 2011*	6,261	1,320,134	4.74
FY 2012*	6,089	1,325,758	4.59
FY 2013*	6,066	1,335,415	4.54
FY 2014*	6,030	1,345,652	4.48
FY 2015	6,134	1,360,238	4.51
FY 2016	6,214	1,378,417	4.51
FY 2017	6,274	1,391,741	4.51
FY 2018	6,339	1,414,144	4.48
FY 2019	6,433	1,433,417	4.49
FY 2020	6,597	1,447,857	4.56
FY 2021	6,748	1,466,494	4.60

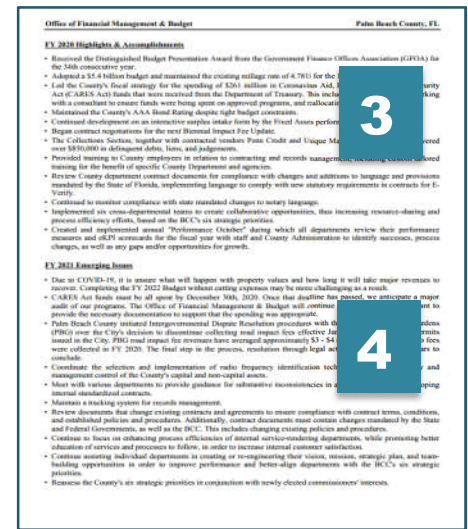
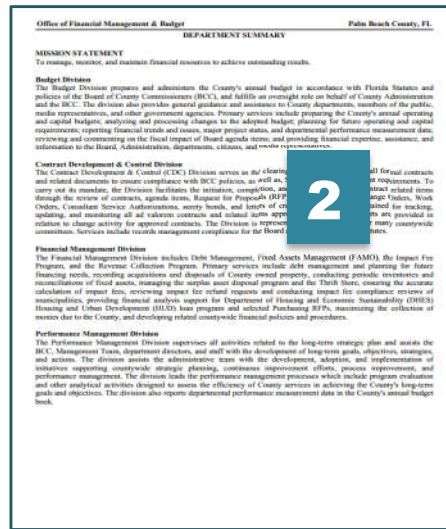
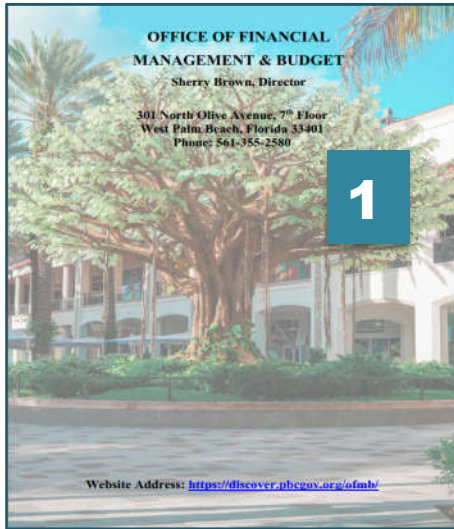
Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. A decrease in employees per 1,000 population indicates the County is either becoming more efficient and/or service levels are decreasing. The County continues to implement more effective processes to maintain current service levels.

* The above chart does not include the 250 positions that were eliminated in FY 2014 for Head Start.

** Source: Florida Estimates of Population 2020 10/23/20 Estimates

**** Bureau of Economic and Business Research, University of Florida (BEBR)

In a continuing effort to create a budget document that presents information in a user-friendly manner, we have developed this guide to identify where to find key pieces of information. The numbers correspond to the major components of our departmental budgets.



1 Divider - Includes all of the pertinent contact information for each of the departments, including the department director. Also included is a hyperlink that allows the reader to obtain additional information on the department not included in the budget document.

2 Introduction - A summary of the department's mission, major divisions, functions, and core services.

3 Highlights & Accomplishments - A list of the activities that have been successfully completed in the last year.

4 Emerging Issues - A list of challenges that are anticipated in the upcoming year.

5 Objectives - Specific goals the department is planning to work towards in the upcoming year.

6 Performance Measures - Measures that determine how a department is accomplishing its mission and objectives.

7 Financial Summary - A summary of operating expenditures and sources of revenue listed by major category.

8 Significant Changes - An explanation of significant differences between the previous and current year's budget, including position changes.

Office of Financial Management & Budget	Actual FY 2019	Budget FY 2020	Change FY 20 - FY 2021
OBJECTIVE & PERFORMANCE MEASUREMENTS			
Budget Division			
Assure receipt of CFOA's Distinguished Budget Presentation Award to independently validate the County's best practices in budget reporting	1	1	2
Receive Truth in Millage (TRIM) Certification as required by Florida Statutes	1	1	1
State approval of TRIM material is given as approved or not approved	1	1	1
To ensure we are budgeting a reasonable amount for our major revenues, including reduction to 95%	97.9	97.9	0
Contract Division			
Ensure that all items reviewed and approved by CDC comply with PPBs, Board policies	1,049	1,049	0
Contract-related items reviewed and processed	1,049	1,049	0
Provide workshops to County staff based on contracting and records procedure	3	3	0
Conduct Contracting and Records Workshops to County staff	3	3	0
Review records destruction requests submitted by departments and submit final annual report to State	86	86	0
Financial Mgr - Collections			
Monitor collection reports to maximize dollars collected	1,078,420	770,000	308,000
Indices collected by external forces	1,078,420	770,000	308,000
Financial Mgr - Debt Management			
Review and analyze the annual Non-Ad Valorem Revenue Report to ensure compliance with the County's continuing debt service requirements pursuant to Rule 15c-2.12 in order to increase the Non-Ad Valorem Revenue bond life coverage	5.34	5.22	5.25
Non-Ad Valorem Revenue Bond Debt Service coverage	5.34	5.22	5.25
Track and monitor annual debt metrics stated in our financial policies in order to assist with the decrease of debt per capita	529	529	520
Financial Mgr - F&MO			
Coordinate the processing and record the results of the annual physical inventory	90.80	90.80	0
personal property as prescribed by Chapter 274, Florida Statute	90.80	90.80	0
Performance Management Division			
Provide County departments and staff education on strategic planning, performance improvement to increase efficiency and productivity	86	86	0
Number of performance management/strategic planning meetings, courses or department presentations	86	86	0
Support and promote use of the County's Electronic Key Performance Indicator System and metrics of all County departments and offices to assist with performance improvement efforts	1	1	1
Create and update County Performance Measures Book	1	1	1

Office of Financial Management & Budget	FY 19 Actual	FY 20 Budget	FY 21 Budget	Change (FY 20 - FY 21)
DEPARTMENT FINANCIAL SUMMARY				
Non-Ad Valorem Revenues				
Charges for Services	\$ 463,428	\$ 525,116	\$ 280,565	\$ (34,551) (12%)
Other	164,199	100,000	100,000	-
Sub Total	\$ 627,627	\$ 625,116	\$ 480,565	\$ (146,551) (23%)
Appropriations				
Personal Services	\$ 3,284,072	\$ 3,625,886	\$ 3,688,925	2%
Operating Expenses	234,891	405,527	404,296	-
Capital Outlay	152,000	152,000	152,000	-
Sub Total	\$ 3,670,963	\$ 4,183,413	\$ 4,245,221	\$ 61,808 (1%)
Ad Valorem Funding	\$ 2,891,918	\$ 3,499,297	\$ 3,769,656	\$ 270,359 (8%)
Positions	33	33	34	1 (3%)
SIGNIFICANT CHANGES				
Non-Ad Valorem Revenues				
Charges for Services - Decrease is primarily due to reduction in the estimated revenues for School Impact Fees and Road Impact Fees				
Appropriations				
Positions - 1				
Budget Process - 1: One Budget Analyst 1				



COUNTY COMMISSION

Hal R. Valeche, District 1

Gregg K. Weiss, District 2

Dave Kerner, District 3 - Mayor

Robert S. Weinroth, District 4 – Vice Mayor

Mary Lou Berger, District 5

Melissa McKinlay, District 6

Mack Bernard, District 7

301 N. Olive Avenue, 12th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2001

Website Address:

<https://discover.pbcgov.org/countycommissioners/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

Department Overview

The Board consists of seven commissioners, each representing a single-member district. Commissioners are elected to a maximum of two four-year terms by voters in the district in which they reside. Commissioners annually elect a Mayor to preside over meetings and serve as ceremonial head of the County. A Vice Mayor is also selected to assume these duties in the absence of the Mayor. Prior to FY 2009, this was done bi-annually. The County Commission considers major problems facing County government and guides the planned growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include smart growth, provision of fire rescue, and disaster relief; construction and maintenance of County buildings, roads, and bridges; provision of programs of housing, community development, economic development, conservation, flood, beach erosion control, and air pollution control; adoption and enforcement of building and housing codes and regulations; preservation of natural resources; and provision of cultural and recreational facilities and programs.

FY 2021 Emerging Issues

- Promote economic revitalization, business development, and retention by driving the creation of employment opportunities while reducing disparities and improving the quality of life for everyone.
- Promote quality of life through targeted programs that address the housing and homelessness needs of the residents of Palm Beach County.
- Promote programs and activities that protect, preserve, and enhance natural resources while providing sustainable living and developing a climate of resilience.
- Provide and maintain the needed structures, systems, and transportation services that establish the foundation required to enhance the quality of life of every resident.
- Ensure a safe, secure, and peaceful community.
- Address the substance use crisis and behavioral disorder issues by providing evidence-based prevention, medication-assisted treatment, and recovery support services.

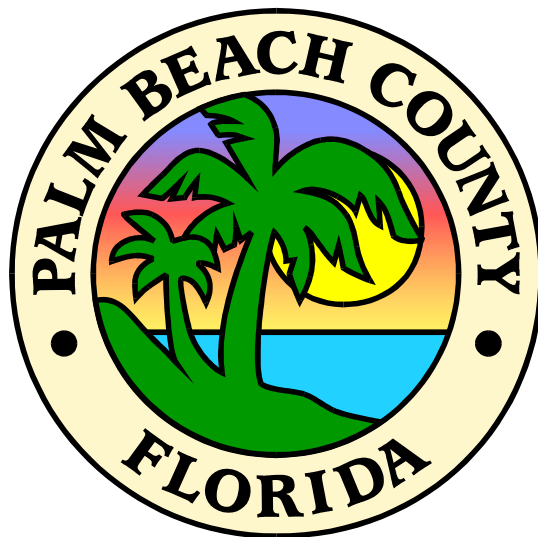
DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 1,467	\$ -	\$ -	\$ -	-	
SubTotal	\$ 1,467	\$ -	\$ -	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 3,049,008	\$ 3,181,075	\$ 3,289,547	\$ 108,472	3%	
Operating Expenses	380,537	446,087	483,774	37,687	8%	
Capital Outlay	1,380	500	-	(500)	(100%)	
SubTotal	\$ 3,430,925	\$ 3,627,662	\$ 3,773,321	\$ 145,659	4%	
<u>Ad Valorem Funding</u>						
	\$ 3,429,457	\$ 3,627,662	\$ 3,773,321	\$ 145,659	4%	
Positions	27	27	27	-	-	

SIGNIFICANT CHANGES

Appropriations

Operating Expense - Increase is attributed to an increase in the property and casualty cost allocation due to the actuarial projections and program costs.



COUNTY ATTORNEY

Denise Marie Nieman, County Attorney

301 North Olive Avenue, Suite 601

West Palm Beach, Florida 33401

Phone: 561-355-2225

Website Address: <https://discover.pbcgov.org/countyattorney/>

DEPARTMENT SUMMARY

Mission Statement

To provide quality legal advice and representation to the Board of County Commissioners, County Administration, and County Departments in a timely, cost-effective, and efficient manner.

Department Overview

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County as an independent office. The County Attorney is appointed by the Board of County Commissioners (BCC), serves at the pleasure of the BCC, and is responsible directly to the BCC. The Office represents and provides legal advice to the BCC, County Administration, County Departments, and the Solid Waste Authority. Primary services include: 1) Providing legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government; 2) Drafting and/or reviewing all legally binding documents (e.g., ordinances, leases, contracts, etc.); 3) Providing legal advice and representation on matters overseen by the various Boards and Commissions falling under the County's purview; 4) Handling administrative actions and hearings (e.g., personnel appeals, code enforcement, etc.); 5) Defending Palm Beach County in all litigation; and 6) Filing actions on behalf of Palm Beach County.

FY 2020 Highlights & Accomplishments

- Counseled Information Systems Services concerning agreements with Palm Beach County School District, leveraging technologies to meet distanced learning objectives.
- Successfully defended the County in a challenge to zoning approval of a group home (Wellington View Homeowners Association v. Palm Beach County and The Children's Place at Home Safe, Inc.)
- Closely assisted in all COVID-19 related matters including, but not limited to, drafting and interpreting emergency declarations and orders, amending the Emergency Management Ordinance to create an enforcement mechanism, and reviewing federal disbursement agreements.
- Successfully defended the County's Emergency Order requiring face coverings in public places against a motion for temporary injunction and obtained an order preliminarily finding that no constitutional right is infringed by the County's action and that it is related to the protection of the public health.
- Assisted County Administration in contracting for, developing and opening a new homeless resource center annex, and offered continuing guidance on implementing policy to assist homeless individuals of John Prince Park into supportive shelter and housing programs with wrap around services.
- Successfully defended a claim for attorney's fees relating to a public records request for documents the Office of the Inspector General properly determined to be exempt from disclosure.
- Worked with Fire Rescue Department to implement Bahamas relief efforts in response to Hurricane Maria.
- Successfully intervened in a case regarding the interpretation of our Charter's term limits and obtained a favorable ruling allowing County Commissioners to run for election after completing eight consecutive years in office and sitting out one term.
- Assisted with enacting the first needle-exchange program ordinance in the State of Florida, authorizing the creation of a program to assist and educate intravenous drug users.
- Completed step two of the County's legal department succession plan to ensure that the County's legal department is in the best position to continue to provide excellent legal services to all stakeholders. A Deputy County Attorney has been selected and vacancies created by recent retirements have been successfully filled with highly qualified applicants.
- Worked with the Engineering Department and successfully negotiated several construction project disputes, precluding lawsuits.
- Successfully concluded years of negotiations with landscape service industry stakeholders by revising Unified Land Development Code regulations to permit landscape service uses collocated with wholesale or retail nurseries, subject to certain limitations.

FY 2021 Emerging Issues

- Continue to assist the Emergency Operations Center and Incident Commander with creating and interpreting emergency declarations and orders pertaining to COVID-19.
- Execute the County Attorney's transition plan, with the Deputy County Attorney assuming more responsibilities and higher visibility.
- Continue working with the Water Utilities Department in resolving an ongoing dispute with Florida Power and Light relating to reclaimed water quality issues.
- Continue working with Engineering, Environmental Resource Management and other departments involved in the State Road 7 Extension Project.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 1,989,686	\$ 2,656,100	\$ 2,393,891	\$ (262,209)	(10%)	
Other	19,053	10,000	13,500	3,500	35%	
SubTotal	\$ 2,008,739	\$ 2,666,100	\$ 2,407,391	\$ (258,709)	(10%)	
<u>Appropriations</u>						
Personal Services	\$ 5,622,721	\$ 5,650,779	\$ 6,208,461	\$ 557,682	10%	
Operating Expenses	150,405	194,618	219,071	24,453	13%	
Capital Outlay	4,395	2,000	2,500	500	25%	
SubTotal	\$ 5,777,521	\$ 5,847,397	\$ 6,430,032	\$ 582,635	10%	
<u>Ad Valorem Funding</u>						
	\$ 3,768,782	\$ 3,181,297	\$ 4,022,641	\$ 841,344	26%	
Positions	42	42	42	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - Decrease is primarily due to less than anticipated litigation and hiring outside counsel to cover eminent domain matters.

Other - Increase is due to higher anticipated reimbursements for legal services for various County departments.

Appropriations

Personal Services - Increase is primarily due to retirement payouts and equity and performance increases.

Operating Expenses - Increase is primarily due to travel costs related to succession planning. It is also due to an increase in the property and casualty cost allocation due to actuarial projections and program costs.

INTERNAL AUDITOR

Joe Bergeron, County Internal Auditor

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-681-4480**

Website Address: <https://discover.pbcgov.org/internalauditor/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To assist the Board of County Commissioners and County management in improving operational effectiveness, productivity, accountability, and financial stewardship by providing objective, relevant, and timely reviews of the County's programs and operations resulting in meaningful, value adding recommendations.

Department Overview

The Internal Auditor's Office conducts performance audits in accordance with Government Auditing Standards of departments and agencies under the Board of County Commissioners (BCC). The objective of these audits is to enhance internal controls and operational effectiveness of the audited units. The audits determine if operations are performed in accordance with laws, contracts, policies, and procedures; financial and other reports are accurate and reliable; activities are properly authorized; operations are performed in an efficient and effective manner; assets are adequately safeguarded; and stated goals are being accomplished. The Internal Auditor's Office reports directly to the BCC through an Audit Committee appointed by the BCC. The Audit Committee approves the annual work plan for the Office and reviews individual audit reports prior to issuance.

FY 2020 Highlights & Accomplishments

- Issued five audit reports including 31 recommendations for improvement.
- Conducted follow-up reviews on six previously issued audit reports covering 29 outstanding audit recommendations.
- We successfully recruited one new auditor during FY 2020 by transfer from another County department consistent with our plan to recruit from within the existing County workforce.

FY 2021 Emerging Issues

- Government Auditing Standards require audit organization conducting engagements in accordance with Generally Accepted Government Auditing Standards to have a peer review every three years. Our peer review was scheduled to be done during FY 2020 covering fiscal years 2017, 2018, and 2019. The peer review is essentially an audit of our audit process to ensure compliance with Government Auditing Standards and that our quality control systems are effective. All peer reviews were placed on hold by our reviewing agency due to the COVID-19 crisis. No new date has yet been established.
- The Government Accountability Office issued an update to Government Auditing Standards during FY 2018. The revised standards went into effect for audits beginning after July 1, 2019. The County Internal Auditor's Office is required by County ordinance to follow these standards. We began to update our Office standards to conform to the new standards during FY 2019 and expect to complete the project in FY 2021.
- The labor market for experienced auditors is extremely tight and competitive. This represents a significant challenge to the Office to recruit and retain adequate talent, and to conduct an effective program of internal audits. We adopted a policy of recruiting entry-level staff and developing their skills over time. While the policy addresses our recruiting challenges, it will have the effect of reducing the productivity of the Office during the staff development process.
- We have a continuing need to develop enhanced audit skills in the areas of construction auditing, information technology auditing, and grant auditing. We intend to acquire those skills through staff development, recruitment, and/or contracting with third parties.
- The COVID-19 pandemic brought about many changes in how we conduct our audits and how our audit staff carryout their duties. The pandemic has also affected the availability of staff in the agencies we audit causing some audits to be rescheduled. While the situation may not be optimal, we continue to conduct our business with only minimal disruption. The duration of this situation is unknown at this time. However, we expect to incorporate many of the lessons we learned during this period into our basic work processes.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Conduct follow-up reviews on 100% of outstanding audit recommendations within 90 days of notification by management that the recommendation has been implemented			
<i>Percentage of audit recommendation follow-up reviews conducted within 90 days of notification by management that the recommendation has been implemented.</i>	100	95	100
• Issue discussion draft audit reports within 90 days of the commencement of audit fieldwork			
<i>Average number of days to issue a discussion draft audit report after beginning fieldwork.</i>	98.3	85	80
• Management will accept 90% of the audit recommendations we make			
<i>Percentage of audit recommendations accepted by management.</i>	100	90	95
• Start 90% of audits planned for the current year within the current year			
<i>Percentage of audits from the adopted annual audit plan actually started during the fiscal year.</i>	70	90	95

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 122	\$ -	\$ -	\$ -	-	
SubTotal	\$ 122	\$ -	\$ -	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 1,035,954	\$ 1,115,721	\$ 1,158,356	\$ 42,635	4%	
Operating Expenses	36,330	65,981	60,926	(5,055)	(8%)	
SubTotal	\$ 1,072,284	\$ 1,181,702	\$ 1,219,282	\$ 37,580	3%	
<u>Ad Valorem Funding</u>						
	\$ 1,072,162	\$ 1,181,702	\$ 1,219,282	\$ 37,580	3%	
Positions	9	9	9	-	-	

COUNTY ADMINISTRATION

Verdenia C. Baker, County Administrator
Jon Van Arnam, Deputy County Administrator
Nancy Bolton, Assistant County Administrator
Todd J. Bonlarron, Assistant County Administrator
Dorritt M. Miller, Assistant County Administrator
Patrick Rutter, Assistant County Administrator

301 N. Olive Avenue, 11th Floor
West Palm Beach, Florida 33401
Phone: 561-355-6726

Website Address: <https://discover.pbcgov.org/administration/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurements and organizational excellence will be encouraged by example and sponsorship of quality improvement programs and data driven decision making. This mission requires effective communication with County Commissioners, Constitutional Officers, employees, citizens, the media, and others through open access, sharing of information, and transparency.

Department Overview

The County Administrator serves as the chief executive officer of Palm Beach County government and provides primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with 13 positions, including the Deputy County Administrator and four Assistant County Administrators. This Office directs the activities of more than 30 Board departments and acts as liaison to the Constitutional Officers and various other agencies.

County Administration is responsible for the overall supervision of Board departments. Primary services include 1) arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings; 2) staff special projects and initiatives, as directed by the Board of County Commissioners (BCC); 3) present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year; 4) plan for future levels of service and capital requirements; 5) provide staff support to various appointed boards and committees; 6) serve as a liaison to local, state, and federal government entities; 7) oversee the development of policies and procedures to guide County departments; and 8) respond to public inquiries and requests for information.

FY 2020 Highlights & Accomplishments

- Provided the BCC with sound budgetary guidance and maintained AAA Bond rating by the three rating agencies for our General Obligation bonds by and Non-Ad Valorem bonds by Standard & Poor's.
- Activated the County's Emergency Operations Center for COVID-19 and Hurricane Isaias while continuing to maintain effective government.
- Identified the location and commenced plans to move forward with a non-congregate shelter in the Glades.
- Opened a second homeless resource center in a temporary location and restored John Prince Park to recreational use.
- First County in Florida to authorize a needle exchange program.
- Appropriated approximately \$263 million in Cares Act Funds to combat COVID-19 that or which went to programs such as, expanding broadband to provide e-learning, providing \$95M in Restart Business grants, providing \$40M in housing grants to assist in mortgage and rental relief, providing \$11M in testing support including mobile testing vehicles and in home testing through Fire Rescue, providing \$1M in contact tracing, and providing \$32.3M in feeding programs.

FY 2021 Emerging Issues

- Meeting the challenges of the COVID-19 pandemic.
- Dealing with the growing epidemic of substance use and behavioral disorders.
- Addressing the affordable and workforce housing crisis.
- Addressing the ongoing homelessness issues.
- Continue to address climate change through South Florida summit.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 343,736	\$ 362,788	\$ 443,321	\$ 80,533	22%	
Other	4	-	-	-	-	
SubTotal	\$ 343,740	\$ 362,788	\$ 443,321	\$ 80,533	22%	
<u>Appropriations</u>						
Personal Services	\$ 2,237,411	\$ 2,496,400	\$ 2,576,925	\$ 80,525	3%	
Operating Expenses	95,489	124,717	131,128	6,411	5%	
Capital Outlay	1,120	-	-	-	-	
SubTotal	\$ 2,334,020	\$ 2,621,117	\$ 2,708,053	\$ 86,936	3%	
<u>Ad Valorem Funding</u>						
	\$ 1,990,280	\$ 2,258,329	\$ 2,264,732	\$ 6,403	-	
Positions	13	13	13	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - Increase is primarily due to an internal cost allocation that captures the time and effort of the County Administrators with County departments. Airports, Fire Rescue, and Tourist Development Council increased in FY 2021, resulting in increased revenue for the County Administration.





DEPARTMENT OF AIRPORTS

Laura Beebe, Director

1000 Palm Beach International Airport

Suite 846

West Palm Beach, Florida 33406

Phone: 561-471-7420

Website Address: <https://discover.pbcgov.org/airports/>

DEPARTMENT SUMMARY

MISSION STATEMENT

Provide for air transportation and related services that are safe, secure, comfortable, convenient, and efficient.

Department Overview

The Palm Beach County Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports located in Palm Beach Gardens, Lantana, and Pahokee. The PBIA McCampbell Terminal serves six million passengers a year with 12 or more airlines. PBIA is also home to three fixed base operators: Jet, Signature and Atlantic Aviation serving general aviation customers making PBIA one of the busiest general aviation airports in the country. Total estimated annual economic activity for PBIA is \$5.6 billion with over 48,000 aviation and support activity jobs. The County's three general aviation airports generate an estimated annual economic activity of \$141.3 million while providing for over 1,000 jobs. The Department of Airports receives no Ad Valorem support; revenues are generated from tenants, users, concession providers, Passenger Facility Charges, Federal Aviation Grants, and State Aviation Transportation Grants.

Airports Operations Division

Provides 24/7 safety, security, and operational communications for the four Palm Beach County Airport facilities. Operations carries out this mission with a core staff of field officers, communications/dispatch staff, and with contract services provided by the Palm Beach Sheriff's Office (PBSO) and Palm Beach County Fire Rescue (PBCFR), both of which have full time units at PBIA on a 24/7 basis. Plans and coordinates with the Federal Transportation Security Administration and U.S. Immigration and Customs Enforcement staff located on-site for daily processing of all passengers through the airport. Staff has the overall responsibility for the development and execution of the Airport Safety Plan which defines the protocols for various security and safety events and the appropriate response of each entity. Provides public parking facilities 24/7 via contract services, lost and found inventory, access control, security identification and background checks, tenant communications, and customer assistance.

Airports Maintenance Division

Provides services to the four Palm Beach County Airport facilities through staff and various contract services. Critical elements include airfield lighting, uninterrupted power supply to PBIA, HVAC service at PBIA via five multi-ton chillers, ground power and pre-conditioned air services to commercial aircraft, janitorial services to PBIA, as well as continuous elevator/escalator services. Maintenance provides for all landscape and greenspace maintenance, including airfield and public areas. Maintenance also provides for 24/7 staffing or contractual manpower to maintain critical systems to ensure uninterrupted airport operations and insure safety/security systems remain operational.

Airports Administrative Division

Includes various functions: planning, property management and compliance, marketing, air service development, noise abatement, information technology, accounts receivable/billing, budgeting, accounting, debt management and compliance, and finance. These functions are responsible for the long term planning and management of the facility and business development through direct construction and partnering with private enterprise to provide necessary aviation and related customer services.

FY 2020 Highlights & Accomplishments

- Palm Beach International Airport (PBI) was voted third best airport in the United States in the globally recognized Conde Nast Traveler's 2020 Readers' Choice Awards (October 2020); second highest among medium-sized airports in the 2020 J.D. Power North America Airport Satisfaction Study (September 2020); and ninth in Travel + Leisure Magazine's Best Domestic Airport: World's Best Awards (July 2020).
- Allegiant Airlines returned to PBI with service to six new markets: Pittsburgh, Indianapolis, Cincinnati, Asheville, Knoxville, and Concorde (Charlotte, NC). United Airlines commenced new service to Dulles Airport (Washington, DC).
- Successfully completed Phase II of the third level renovations in the McCampbell terminal at PBI, including new terrazzo flooring, increased ceiling height, and new lighting.
- Drive Shack completed the build out of an entertainment complex at PBI and officially opened in October 2019. A new Home2 Suites by Hilton also opened on Airport property in December 2019. The new hotel consists of 120-rooms with direct access from Interstate 95 direct-connect and is located adjacent to Drive Shack.
- Airport Logistics Park broke ground on its facility on 39 acres land just west of the Airport at the end of 2019. The development will consist of 600,000 square feet of warehouse space, which will add commercial value to the County and provide the Department with additional ground rent revenue.
- Gulfstream Product Support Corporation completed construction of a maintenance, repair, and overhaul facility at PBI, which consists of more than 160,000 square feet of space. The operation is expected to create approximately 50 jobs, which is a nearly 50% increase in the size of the current Gulfstream workforce.
- The construction of service animal relief areas within the secure area of Concourses B and C has been completed.
- The planning and pre-design efforts for the expansion of Concourse B to provide for additional gate capacity, passenger queuing and seating, and opportunities for enhanced concessions commenced in FY 2020.
- JetBlue announced daily nonstop service from PBI to Los Angeles International Airport (LAX) on JetBlue, to commence November 19, 2020.
- In response to the COVID-19 pandemic, the Department published the PBI Comprehensive Guide: Pandemic Preparedness and Response, which is a detailed plan for ensuring the health and safety of the traveling public and airport employees.
- PBI became the first airport in Florida, and the second in the United States, to achieve the Global BioRisk Advisory Council's GBAC STAR facility accreditation, to ensure that PBI maintains the highest standards of cleaning and disinfection.

FY 2021 Emerging Issues

- Continue to monitor budget impacts of the COVID-19 pandemic, including impacts on airline rates and charges. Passenger demand and available airline capacity have significantly declined as a result of the COVID-19 pandemic, resulting in declines in certain revenue streams tied to passenger demand and activity.
- Focus will continue to be on safety, security, and maintaining integrity of existing facilities due to budget constraints.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Finance & Administration</i>			
<ul style="list-style-type: none"> Achieve Airline Cost Per Enplanement (CPE) at \$10.00 or less. This value is established as the benchmark for medium hub airports per the most recent Airports Council International (ACI) Benchmarking survey 			
<i>Airline Cost Per Enplanement (\$10.00 or less = The Cost for Airlines to operate at PBI divided by PBI Enplanements)</i>	4.72	5.37	8.92
<i>Maintenance</i>			
<ul style="list-style-type: none"> Achieve timely and effective completion of corrective work orders. This measurement is established by increasing the ratio of closed (completed) vs open corrective work orders 			
<i>Maintenance Department: Ratio of closed vs open corrective work orders.</i>	83.25	85	95
<ul style="list-style-type: none"> Achieve timely and effective completion of preventive work orders. This measurement is established by increasing the ratio of closed (completed) vs open preventive work orders 			
<i>Maintenance Department: Ratio of closed vs open preventive work orders.</i>	85.25	85	95
<i>Operations</i>			
<ul style="list-style-type: none"> Complete minimum required airfield safety self inspections and regulatory inspections of airfield per mandated regulations 			
<i>Number of completed airfield safety and regulatory inspections</i>	1,292	1,140	1,200

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 71,222,842	\$ 75,016,275	\$ 58,224,180	\$ (16,792,095)	(22%)
Grants	480,314	-	-	-	-
Licenses & Permits	81,157	86,700	81,675	(5,025)	(6%)
Other	1,152,953	843,700	656,700	(187,000)	(22%)
Interfund Transfers	3,979,717	1,728,000	1,222,000	(506,000)	(29%)
Fund Balance	24,947,552	25,431,152	16,609,578	(8,821,574)	(35%)
SubTotal	\$ 101,864,535	\$ 103,105,827	\$ 76,794,133	\$ (26,311,694)	(26%)
<u>Appropriations</u>					
Personal Services	\$ 14,323,912	\$ 13,813,999	\$ 14,442,246	\$ 628,247	5%
Operating Expenses	36,135,911	44,309,711	43,059,570	(1,250,141)	(3%)
Transfers	24,391,602	33,454,026	9,235,109	(24,218,917)	(72%)
Charge Offs	(185,834)	(240,003)	(240,003)	-	-
Reserves	-	11,768,094	10,297,211	(1,470,883)	(12%)
SubTotal	\$ 74,665,591	\$ 103,105,827	\$ 76,794,133	\$ (26,311,694)	(26%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	158	161	163	2	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Due to the COVID-19 pandemic the Department of Airports (DOA) saw a dramatic decrease in the number of passengers, which in turn has led to the decrease in revenues across the board. DOA had to reprioritize the whole operating budget. The DOA has received \$36,781,068 in CARES Act funding for the County's Airports System (R-2020-1434; R-2020-1435; R-2020-1436; R-2020-1437), which has been used to stabilize the current operation. The County also allocated an additional \$800,000 in CARES Act funding to DOA, which has been used to implement additional safety measures at PBI, including the purchase of safety supplies, personal protection equipment such as masks for passengers and employees and safety/educational signage; increased janitorial services at PBI, including electrostatic spraying; the purchase of equipment to provide for social distancing between work groups; modifications to air conditioning systems; and other similar safety measures.

Based on consultant projections, DOA does not anticipate returning to pre-COVID-19 levels until FY 2025. DOA will continue to prioritize operating and capital to maintain the level of services that are safe, secure, comfortable, convenient, and efficient.

Appropriations

Positions - 2

Budget Process - 2: Addition of one System Administrator III and an Airports Senior Deputy Director.



COMMUNITY SERVICES

James E. Green, Director

**810 Datura Street
West Palm Beach, Florida 33401
Phone: 561-355-4700**

Website Address: <https://discover.pbcgov.org/communityservices/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote independence and enhance the quality of life in Palm Beach County by providing effective and essential services to residents in need.

Community Action Program (CAP)

Endeavors to remove barriers and create opportunities that enable low-income residents to become more self-sufficient. CAP's goal is to assess the needs of the PBC community and develop programs that will fill the gaps. CAP provides services for employment, transportation, childcare, housing, food, and referrals. CAP administers the Low Income Home Energy Assistance Program and the Community Service Block Grant, which provides assistance for low-income families to maintain/restore utility services and to move families away from government assistance.

Division of Senior and Veteran Services (DSVS)

Provides accessible services to help seniors attain independence and to promote quality of life for seniors and their caregivers. DSVS administers a comprehensive range of programs that provides social and emotional well-being, encourages independence, and supports seniors and their caregivers within the community. Senior Centers provide programs for healthy, independent living. Adult Day Care provides group social/recreational activities in a structured and supervised setting. Case Management provides assessments to determine needs and coordinates/manages in home services, such as companionship, personal care, respite, homemaker, to name a few. Additional programs include nutrition which consists of congregate meal sites and home delivered meals; Emergency Home Energy Assistance; Adult Protection Services, volunteer, outreach, and caregiver services. DSVS also assists and counsels former and current members of the Armed Forces with claims for benefits.

Human Services (HS)

Provides services to economically disadvantaged residents in PBC. For individuals experiencing homelessness, outreach efforts are provided including engagement, assessments, and temporary emergency and long-term permanent housing placements. HS has implemented the best practice model for long-term, stable affordable housing, Rapid Rehousing, which has resulted in higher permanent housing placements in comparison to other types of housing interventions. For individuals and families at risk of homelessness, Housing Stability services are provided, which include financial assistance and case management. HS also serves as the lead entity for PBC's Continuum of Care, serves as the Collaborative Applicant for federal and state funding, serves as the Homeless Management Information System Administrator, and provides contract management and technical support to agencies. HS also offers an Indigent Cremation program. Support is provided to the Homeless Advisory Board and the Homeless Coalition.

Farmworker Career Development Program (FCDP)

Provides tools to strengthen the ability of migrant and seasonal farm workers and their dependents to achieve economic self-sufficiency through participation in education, skills training, and supportive services. Program participants, after completing educational and training goals, are able to obtain full-time, year-round, unsubsidized employment. The program provides assistance in the following areas: career counseling, referral to vocational training, English for Speakers of Other Languages, General Education Development (GED), emergency assistance, school tuition, related assistance, employability skills, job placement, and follow-up services.

Ryan White Program (RW)

Administers the Ryan White HIV Emergency Relief Grant. Provides 16 categories of core medical and essential support services for low-income persons living with HIV in PBC through a coordinated service network of community-based and governmental entities. Supports PBC's HIV Care Council in health planning, quality improvement, needs assessment, priority-setting, and resource allocation. Services include outpatient/ambulatory health services, laboratory services, specialty medical care, health insurance premium assistance, pharmaceutical assistance, medical and non-medical case management, oral health care, emergency housing, mental health, medical nutrition therapy, home health care, food bank/home delivered meals, medical transportation, emergency financial assistance, legal services, and early intervention services (linkage to care).

FY 2020 Highlights & Accomplishments

- Stabilized 1,339 household through the Housing Stability Program, and Rapid Rehousing was provided for 142 households, a total of 313 Youth. 14 youth were placed into Permanent Supportive Housing ending their homelessness.
- Coordinated entry was expanded to include online prevention services. Clients are now able to apply online for services can receive services from the comfort of their homes. This is especially beneficial to clients with transportation challenges and persons with special needs. This effort was expedited due to COVID-19 and has proven to be beneficial to the community at large. Additionally, Community Action Program's Call Center was launched successfully with six call center agents that provide information to the public about all of the services the Community Services Department and its community partners provide, and how to access them. The call center answers over 10,000 calls a month.
- Rental, utility, and food assistance were provided to over 3,500 households through CARES Act Treasury funding, and over 350 COVID-19 tests were provided to individuals experiencing homelessness.
- Homeless Resource Center Annex opened July of 2020 with a bed capacity of 125. This effort was expedited to address the homeless crisis in John Prince Park, and plans for a 3rd Homeless Resource Center in the western community is underway and scheduled to launch by the end of the 2020 calendar year.
- Designs, plans, and a Neighborhood Advisory Committee were formed around the Cottage Homes, a 17 unit single family rental demonstration project for homeless and very low income families, and the HRC 2 in Lake Worth, an emergency shelter that will add 84 beds to the current inventory.
- Behavioral Health and Substance Use Disorder programs oversaw recovery support services provided by peers and recovery community centers, as well as respite services with nearly 1,500 recovering individuals and 237 homeless with a substance use disorder served respectively.
- DSVS provided life-like therapeutic robotic pets used for socially isolated seniors living with Alzheimer's disease and related dementias that were offered through a Department of Elder Affairs initiative. The interactive pets help with social isolation and depression among homebound senior clients living with Alzheimer's or dementia to help improve mood and reduce stress for caregivers.
- DSVS provided virtual instructional movement exercise classes for seniors on-air daily through a local radio station licensed to serve Palm Beach County.
- DSVS worked in collaboration with the Area Agency on Aging (AAA) to address the food security needs of seniors during COVID-19. To assist with rapid implementation, the AAA engaged a local restaurant to provide custom meal packs of seven days of breakfasts and dinners. Senior Services coordinated delivery via a partnership with Palm Tran and a grab and go meal pickup system at the County's senior centers.

FY 2021 Emerging Issues

- As the elder population increases, the demand for services continues to grow, and has been particularly heightened by COVID-19. Challenges such as isolation, mobility issues, economic insecurities and lack of affordable housing as well as mental health concerns continue to inhibit independence, even with in-home and community-based support services in place.
- The number of persons residing on the streets in Palm Beach County continue to climb. The COVID-19 pandemic has created even bigger challenges in our community. Homelessness on a National level is expected to increase by almost 40% as a result of the pandemic. Currently there are approximately 1,200 evictions that may be filed after the eviction moratorium is lifted. This may result in hundreds of households facing homelessness, many for the first time. Additionally, the need for affordable and obtainable housing continues to be a tremendous need throughout Palm Beach County as the fair market rents continue to challenge households with limited income.
- The western community continues to see the need for revitalization and safe, decent and affordable housing brought online.
- The need for senior and youth housing continues to climb. The 2020 Point In Time Count showed a significant increase in senior homelessness. In addition, chronic homelessness experienced an increase as well. The need for services and affordable housing for both seniors and chronically homeless has grown exponentially.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Community Action Program</i>			
• Increase self sufficiency, increased financial assets, and/or financial skills during the grant year of CAP participants receiving employment initiatives and support			
<i>Households showing increased self sufficiency and /or financial assets/skills.</i>	233	100	210
• Increase the number of households who receive LIHEAP assistance in order to prevent utility disconnection			
<i>The number of households served to prevent utility disconnection.</i>	7,395	12,000	16,000
<i>Farmworker Career Development Program (FCDP)</i>			
• Increase the number of new participants enrolled in the FCDP			
<i>The number of new participants enrolled in the FCDP.</i>	42	47	2,100
• Increase the number of participants who obtained employment			
<i>The number of participants who obtained employment.</i>	20	33	2,100
<i>Human Services</i>			
• Decrease the number of people experiencing homelessness in Palm Beach County			
<i>Number of homeless people during annual Point in Time Count (Sheltered/Unsheltered)</i>	1,397	1,253	1,191
• Decrease the number of people experiencing homelessness who must wait for emergency shelter availability			
<i>Number of people on Homeless Resource Center waiting list</i>	2,821	2,544	2,292
<i>Ryan White Program</i>			
• Increase Ryan White clients achieving viral suppression			
<i>Percentage of clients virally suppressed</i>	83.9	84	85
• Increase Ryan White clients retained in care (New metric 2021)			
<i>Percentage of clients retained in care</i>	69.2	69	70
<i>Senior and Veteran Services</i>			
• Increase number of Veterans and/or their families who receive assistance to increase their benefits			
<i>Number of Veterans and/or their families served by Veteran Services Office</i>	2,036	2,600	3,252
• To increase access to nutritious meals for seniors to prevent hunger			
<i>Number of nutritious meals provided to clients in need</i>	264,699	340,000	380,000
• To prevent institutionalization by providing in-home services to seniors			
<i>Number of hours of in-home services (personal care, home-making, respite, companionship, etc.) provided to seniors</i>	330,476.48	340,000	1,248,000

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 142,911	\$ 84,333	\$ 99,433	\$ 15,100	18%
Grants	16,487,349	17,776,767	20,490,649	2,713,882	15%
Other	137,040	139,903	122,969	(16,934)	(12%)
Interfund Transfers	639,487	823,342	823,342	-	-
Fund Balance	(931,986)	-	-	-	-
SubTotal	\$ 16,474,801	\$ 18,824,345	\$ 21,536,393	\$ 2,712,048	14%
<u>Appropriations</u>					
Personal Services	\$ 11,226,726	\$ 12,374,436	\$ 13,748,962	\$ 1,374,526	11%
Operating Expenses	15,487,939	18,322,309	24,106,866	5,784,557	32%
Capital Outlay	9,127	68,674	85,002	16,328	24%
Grants and Aids	10,530,009	10,895,473	13,325,879	2,430,406	22%
Charge Offs	113,013	140,000	140,000	-	-
Reserves	-	-	590,218	590,218	100%
SubTotal	\$ 37,366,814	\$ 41,800,892	\$ 51,996,927	\$ 10,196,035	24%
Ad Valorem Funding	\$ 19,960,027	\$ 22,976,547	\$ 30,460,534	\$ 7,483,987	33%
Positions	166	167	197	30	18%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - Increase is primarily due to funding for the new Comprehensive Opioid Abuse Program grant and an increase for the Low Income Home Energy Assistance Program grant, which is based on actual prior awards.

Appropriations

Positions - 30

Mid-Year Adjustment 2020 - 29: Six Peer Specialist, one Planner II, two Program Evaluator, one Contract Analyst, one Casework Supervisor, three Case Manager I, six Case Manager II, one Registration Clerk, two Case Manager Trainees, one Housing Specialist, one Program Coordinator, one Financial Analyst II, one Contracts/Grants Coordinator, two Community Outreach Specialist.

Budget Process - 1: One Assistant Veterans Services Officer.

Operating Expenses - Increase is primarily due to funding for supplemental requests including funding for homeless resource center and shelter contracts, and one unarmed uniformed security guard. Also, the contract with Adopt a Family was transferred from Financially Assisted Agencies.

Capital Outlay- Increase is primarily due to one time funding for two minivans that will transport clients to social service entities.



COUNTY COOPERATIVE EXTENSION

Ronald Rice, Director

**559 North Military Trail
West Palm Beach, Florida 33415
Phone: 561-233-1700**

Website Address: <https://discover.pbcgov.org/coextension/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To deliver research-based education from the University of Florida (UF)/Institute of Food and Agricultural Sciences (IFAS) and similarly trusted institutions to Palm Beach County citizens, organizations, and businesses engaged in agriculture, horticulture, human sciences, and youth development. Educational outreach efforts emphasize practical and impactful solutions that improve life quality for residents, families, and communities; protect water resources and environmental systems; and enhance the competitiveness of agriculture in Palm Beach County.

Agriculture

Provides timely, accurate, and relevant research-based information to agricultural enterprises, regardless of size, ethnicity, or crop grown. Services include training programs for improved crop management/production practices, agricultural safety, and regulatory compliance. Educational programs are delivered as seminars, demonstrations, workshops, field days, face-to-face consultations, and by electronic media. Outreach efforts emphasize practical technology transfers to clientele, adoption of current best management practices, certification training/testing for required state licensure in 21 restricted use pesticide categories, and on-farm field trials to identify superior yielding and disease/pest resistant varieties, as well as recommended management requirements for new specialty crops.

Agriculture Economic Development

Promotes job creation and business growth by identifying available options to increase land use and crop yields of agricultural acreage and related resources. Provides accessible agronomic research data and financial viability opportunities that support new crop establishment. Identifies and develops potential value-added agricultural-based products and provides assistance to County departments and local community organizations on agricultural-related issues.

Family, Youth, and Consumer Sciences

Provides accurate, relevant, evidence-based education in food safety and nutrition, financial and family stability, workplace wellness, child care, and other emerging community issues. Major program emphasis include increasing knowledge of proper food safety, food management, nutrition, health and wellness practices; providing training for employees in food service, child care, and public service; developing family stability and resiliency leading to a more stable and resilient community; and providing families with coping strategies to become more self-sufficient in challenging economic circumstances. The 4-H Youth Development Program provides educational opportunities that assist young people in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society. The program encourages guidance and support from caring adults who serve as mentors, advisers, leaders, and counselors. 4-H staff develops progressive educational youth programs, to recruit and educate adult volunteers, and to coordinate learning events and activities that complement the youth program objectives. Major program emphasis includes development of skills and behaviors related to Science, Technology, Engineering, and Math (STEM), Citizenship, and Healthy Living.

Mounts Botanical Garden/Environmental Horticulture

Provides extensive volunteer training programs in landscape best management practices and home pest management; educates nursery management, workers, and landscape and pest management professionals in best management practices and integrated pest management technologies to reduce pesticide use and potential impacts on the environment; promotes sustainable economical vegetable and landscape gardening; educates through research-based demonstration gardens displaying Florida-Friendly principles, energy and water efficient plant materials, design technologies and management including hurricane resistance, tropical flora, and applied horticultural principles.

FY 2020 Highlights & Accomplishments

- Since re-opening in mid-June, Mounts Botanical Garden (MBG) had over 9,000 visitors, despite COVID-19 related crowd capacity restrictions.
- During COVID-19, MBG used virtual livestream educational events, social media, and blogs to engage 30,000 responses through emails and digital newsletters, with 154,000 social media users and 70,000 MBG website views.
- The Hispanic agriculture safety program redesigned educational products to virtually deliver 18 bilingual farm safety trainings to 625 sugarcane agricultural workers.
- Science-based trainings for pesticide/fertilizer applicators, professional landscapers, farm safety managers, and farm workers delivered 2,888 continuing education units required for job-related state-mandated license renewals. There were 4,975 agricultural clients trained and 329 state-required pesticide exams were proctored.
- Despite the COVID-19 shutdown, Master Gardeners volunteered 7,475 hours (equivalent to 3.7 full-time employees) to demonstrate horticultural and gardening best practices and Florida Friendly Landscaping principles.
- 4-H reached over 16,523 youth with at least six hours of STEM education through 4-H clubs, in-school enrichment activities, and after-school programs. Volunteer efforts totaled 8,392 hours from over 200 trained 4-H mentors.
- 4-H continues to emphasize outreach to youth with disabilities by virtually supporting a STEM club specifically designed for youth on the Autism Spectrum, in partnership with Florida Atlantic University's Center for Autism and Related Disabilities.
- 4-H created 275 Summer-Camp-to-Go kits with materials and instructions for at-home educational projects, with 65% distributed to underserved youth in the Glades and eastern Palm Beach County.
- A grant allowed 4-H to create a Juntos pilot program at Okeetee Middle School to support Latino youth to graduate from high school and aspire for higher education opportunities. Twenty-three youth and their families participated.
- The Expanded Food & Nutrition Education Program (EFNEP) reached 4,397 people, with 95% showing improved diet quality indicators, 79% adopting recommended food safety practices, and 47% indicating they feel more food secure.
- Given COVID-19 restrictions that prevented in-person events, Extension Agents embraced virtual technologies (YouTube, Zoom, MS Teams) to deliver 263 on-line educational events reaching at least 6,000 people.

FY 2021 Emerging Issues

- MBG will construct a Moai, a rock statues on Easter Island built by the Rapa Nui people, as a permanent art installation in the Tropical Shade Forest. This dramatic display, combined with our successful "Into the Garden" virtual classrooms, will feature educational programs that highlight Rapa Nui conservation efforts, including climate change dynamics.
- COVID-19 safety trainings must reach the agricultural workforce community. Testing and appropriate response protocols need to be designed for agriculture labor working in the fields and in vegetable packing houses.
- Lethal Bronzing, a bacterial pathogen fatal to 16 popular palm species which resists antibiotic treatments, continues to spread in Palm Beach County. Lethal viral necrosis is fatal to Floratam St. Augustine grass and occupies 90% of residential lawns. Horticultural education is a priority for residents, professional landscapers, and pest control operators.
- Glyphosate, the most commonly used herbicide in nurseries, golf courses, and homeowner landscapes, is under increased scrutiny by the general public due to perceptions of carcinogenicity, which is disputed by current EPA reviews that conclude that glyphosate does not pose a public risk when used according to required label directions.
- The recent non-renewal of the Strengthening Marriages and Relationship Training grant to UF faculty is disappointing, since we can no longer help couples and families resolve their relationship challenges, particularly bad timing given current COVID-19 related stressors.
- Industrial hemp production is now legal, but practical experience is still limited with respect to science-based cultural practices (appropriate varieties, required management inputs); marketing strategies are still not understood.
- Phantasma scale is an insect that primarily attacks palms and is difficult to control. It was first detected in Boynton Beach and likely arrived on plant materials from Miami-Dade, research/demonstration pest-control trials are required.
- Demand is increasing for our new First Time Home Buyers, Family Finances, and Debt Management programs. Partnerships with other County departments and community agencies with similar outreach missions remains important.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>4-H Youth Leadership Development</i>			
• Deliver a minimum of six hours of STEM-related education to at least 6,000 youth through school enrichment programs			
<i>Number of students reached by 4-H STEM-related school enrichment educational programs</i>	4,201	7,200	8,400
• Increase number of 4-H youth/year participating in 4-H STEM, Healthy Living, and Citizenship developmental opportunities			
<i>Number of youth participating in 4-H youth development activities</i>	4,132	5,040	5,280
• Recruit/train 4-H adult and youth volunteers to increase number of volunteer hours/year to support family, youth, and community development 4-H educational programs			
<i>Number of 4-H adult/youth volunteer hours</i>	14,221	14,000	16,000
<i>Agriculture & Environmental Horticulture</i>			
• Increase the delivery of continuing education units provided to support certifications and licenses for employment in agriculture, pesticide application, landscaping, and environmental protection			
<i>Number of discipline-specific CEU's delivered to clientele</i>	2,888	2,700	3,600
<i>Agriculture</i>			
• Increase the number of people receiving education in agricultural, nursery, and landscaping production, management, new technologies, and recommended practices			
<i>Number of clients receiving education in recommended practices and new technologies (agriculture, nurseries, landscaping)</i>	3,321	5,100	6,000
• Increase the number of people receiving safety trainings designed to protect workers (agriculture, nurseries, landscaping) from job-related injuries			
<i>Number of people receiving safety trainings (agriculture, nurseries, landscaping)</i>	3,383	2,760	3,600
<i>Family & Consumer Sciences</i>			
• Increase number of science-based nutrition education outreach through delivery of two different University of Florida grant-funded programs targeting socioeconomically challenged communities			
<i>Number of people receiving science-based nutrition education</i>	49,878	44,000	60,000
<i>Mounts Botanical Garden</i>			
• Annually attract at least 7,200 people/year to attend specific educational programs delivered by Mounts Botanical Garden events (includes docent-led tours, seminars, in-the-garden events, school tours, etc.)			
<i>Number of people attending educational programs at Mounts Botanical Garden</i>	4,792	7,800	8,400
• Promote popular events and opportunities at the Mounts Botanical Garden to annually attract at least 30,000 visitors/year			
<i>Number of people visiting Mounts Botanical Garden</i>	54,253	36,000	42,000
• Pursue non-grant revenue enhancement generating at least \$900,000/year to help fund garden improvements, new exhibits, and expanded educational opportunities			
<i>Gross non-grant revenue enhancement generated by the Mounts Botanical Garden</i>	853,570	1,020,000	1,140,000

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Grants	\$ 218,147	\$ 105,802	\$ 98,132	\$ (7,670)	(7%)
Other	22,941	51,975	29,402	(22,573)	(43%)
Fund Balance	102,013	226,312	233,778	7,466	3%
SubTotal	\$ 343,101	\$ 384,089	\$ 361,312	\$ (22,777)	(6%)
<u>Appropriations</u>					
Personal Services	\$ 1,820,971	\$ 2,072,993	\$ 2,128,705	\$ 55,712	3%
Operating Expenses	404,722	688,137	668,291	(19,846)	(3%)
Grants and Aids	79,000	79,000	79,000	-	-
Reserves	-	211,974	192,479	(19,495)	(9%)
SubTotal	\$ 2,304,693	\$ 3,052,104	\$ 3,068,475	\$ 16,371	1%
Ad Valorem Funding	\$ 2,180,811	\$ 2,668,015	\$ 2,707,163	\$ 39,148	1%
Positions	31	31	31	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - The decrease is primarily due to aligning the budget with historical actuals. This also resulted in a decrease to reserves.



COUNTY LIBRARY

Douglas Crane, Director

**3650 Summit Boulevard
West Palm Beach, Florida 33406
Phone: 561-233-2600**

Website Address: <http://www.pbclibrary.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To connect communities, inspire thought, and enrich lives. The Library 'connects communities' by enhancing the role of the library in the community by building partnerships, and by promoting inclusivity and embracing diversity in all that they do. The Library 'inspires thought' by providing the public with free access to technology and library materials and resources, in a variety of formats, to meet the community's borrowing and research needs. The Library 'enriches lives' by providing educational opportunities to learn and grow for people of all ages.

Department Overview

The Library District consists of the unincorporated area of Palm Beach County and 24 municipalities that do not provide their residents with library facilities. Service is provided through the Main Library, 16 branches, and a logistical support center. Outreach services include a Bookmobile, Talking Books for the Blind, Books-by-Mail, the Adult Literacy Project, and Outreach to Children's day care programs. The Library provides access to holdings of over 1.7 million items and offers expanding access to electronic information. Internet access, as well as educational and recreational activities and events for children, teens, and adults, are offered at all library locations. The Library is a major distributor of Palm Tran passes in the County at the rate on average of \$124,000 annually. As required by law, all locations distribute and collect Florida voter registration applications, which are forwarded to the Supervisor of Elections office. Multiple Library branches serve as early voting locations and polling places during elections.

Children's Activities

Primary services include providing story times and other children's activities to develop reading, listening, viewing and thinking skills; offering family literacy workshops for adults to promote the use of library and reading readiness resources with children; providing outreach programs to children and staff in child care facilities; sponsoring a summer reading program; and introducing school groups to the Library and its resources.

Member Services

Provides free access to all library holdings in a variety of formats; books, DVDs, streaming videos, digital magazines, music CDs, e-books and downloadable audio books and music. Primary services include providing the type and quantity of materials that meet public expectations, registering new borrowers, offering voter registration, reserving materials for borrowers, notifying delinquent borrowers, and collecting payments.

Community Enrichment

Primary services include providing access to the online catalog and other electronic resources including the Library's website where library members will find information about Library services and activities; providing business development and job-search assistance; reaching out to the community through literacy tutoring to adult nonreaders and other services; partnering with the School District to provide summer lunches and snacks to children; and providing informational, cultural and literature-based activities and events for adults.

Research Services

Provides timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include answering information inquiries from on-site, telephone, and e-mail; providing research assistance by recommending and expanding information sources and strategies; instructing library members in the use of electronic resources; providing referrals for information and requested materials located in other agencies or libraries; developing collection materials and resource guides for a variety of subjects and interests. The Library's government and community research services strengthen local government and community agencies by providing information and document delivery for policy and formulation and program management.

FY 2020 Highlights & Accomplishments

- In partnership with the Youth Services Department, 40,054 meals were distributed to children ages 0 to 18, from April to July at multiple library locations.
- On October 1, 2019, late fines were no longer charged on overdue materials.
- Received the 2020 Florida Library Association Outstanding Business/Media Partner Award along with the Norton Museum of Art by collaborating on community events that brought the literary and visual arts to over 1,500 community members.
- Assisted the Community Services Department by processing over 500 food assistance applications and serving as drop off locations for over 600 rental/energy assistance documents which were uploaded by staff.
- Partnered with the School District of Palm Beach County to provide Virtual Read Alouds to 1,492 children in virtual classrooms during the month of May; this partnership has continued into the new school year.
- Use of e-resources increased by 37% over the previous year totaling over 1.9 million sessions. During the months of March, April and May, 9,520 members registered for e-cards to allow them to access e-resources while the Library was closed due to the pandemic.
- Under the theme "Together at a Distance (Unidos en la Distancia)," Hispanic Heritage Month 2020 was celebrated with a variety of events offered virtually through Zoom. Renowned authors and artists offered presentations, some connecting locally and others from as far away as Mexico, Ecuador and Guatemala, including story times, crafts, book discussions and Latin Flavor food demonstrations. Over 100 people enjoyed the live Zoom events and over 200 accessed the recordings of the events.
- Through an Institute of Museum and Library Services grant, the CreationStation media lab was expanded to 13 branch locations. The equipment included in the "Pop-Up Media Labs" allows for professional quality video and sound production and will be used to offer activities for library members.
- An American Sign Language hotline was established to offer assistance to the deaf/hard of hearing during the time the Library was closed for the pandemic. One staff member answered 122 calls and connected individuals with resources and COVID-related information. Callers also used the hotline to mediate conversations with their employers and other entities.
- Eight library branches partnered with the Palm Beach County Supervisor of Elections to serve as early voting sites for the Presidential Preference Primary and the Primary Election. Over 40,000 voters cast their ballots at Palm Beach County Library System locations during these two elections.

FY 2021 Emerging Issues

- As the County experiences increases in population and continued growth, there is a need to plan for additional library expansion projects and renovations. The new Canyon Branch is currently in the design phase and is expected to open to the public in 2023. Renovations of the Lantana and Wellington branches are being planned, and work is expected to begin in the winter of 2021.
- The Main Library will serve as a Passport Acceptance Facility by accepting passport applications for first-time applicants and minors on behalf of the U.S. Department of State. The Passport Acceptance Facility collects and keeps the \$35 execution fee that is charged for each passport application. This service is anticipated to begin in 2021.
- As a result of the pandemic, library members are relying more on e-resources, and staff is seeing a significant increase in e-resource use. Options will be reviewed for providing additional e-resources based on emerging technologies and community needs.
- In-person activities/events and the public use of meeting spaces were halted in March 2020 due to the pandemic. Staff will be identifying ways that these services can be cautiously restored in 2021.
- In response to the pandemic, enhanced cleaning and safety measures for the public and staff will continue to be offered, including providing masks, hand sanitizer and acrylic barriers. Additional measures may be identified and added as needed.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Increase annual visits to library locations by 1%			
<i>Library visits</i>	3,892,913	4,077,455	3,931,842
• Increase the number of ABC Kits loaned to childcare facilities by 1%			
<i>ABC Kit lending</i>	2,467	2,569	2,492
• Increase the number of adult literacy instructional hours by 1%			
<i>Adult literacy instructional hours</i>	11,527	10,231	11,109
• Increase the number of adults participating in literacy, recreational, informative and performance-based library activities by 1%			
<i>Adult activities and events attendance</i>	49,215	46,283	51,676
• Increase the number of children, ages 0-17, who attend a story time or multimedia class in the Library by 1%			
<i>Story time/multimedia class attendance</i>	213,913	214,188	216,052
• Increase the number of lunches and snacks served to children, ages 0-18, at multiple library locations by 1%			
<i>Summer lunches and snacks</i>	45,792	40,703	46,250
• Increase the number of materials loaned by 5% by providing access to a collection of physical and electronic materials, including those loaned through the Bookmobile, Books by Mail and Talking Books services			
<i>Total items loaned</i>	9,353,301	9,391,504	9,803,858
• Increase the number of new library cardholders by 1%			
<i>New Library card holders</i>	38,101	39,480	32,429
• Increase the number of registrations for the Summer Reading Program by 1% by exposing more Little Learners, children, teens, and adults to reading over the summer			
<i>Summer Reading Program registrations</i>	14,995	13,824	15,145
• Increase the number of research transactions by 1% by providing access to research services in person, by telephone, and online			
<i>Information/research transactions handled</i>	1,552,317	1,666,620	1,567,840
• Monitor the number of visits to the Library website			
<i>Website visits</i>	8,526,349	9,271,826	8,526,349
• Provide access to electronic content, including e-books, e-audiobooks, e-music, e-magazines, and e-movies, to achieve 12% more sessions			
<i>Electronic content loaned</i>	1,416,319	1,431,296	1,628,767
• Provide access to physical materials, including books, DVDs, audiobooks, and music CDs, to increase loans by 3%			
<i>Physical items loaned</i>	7,936,982	7,857,972	8,175,091

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,039	\$ 400	\$ 400	\$ -	-
Fines & Forfeitures	288,366	106,000	75,000	(31,000)	(29%)
Grants	1,009,579	1,006,522	1,011,606	5,084	1%
Licenses & Permits	22,915	37,560	63,400	25,840	69%
Other	920,328	(2,518,958)	(2,677,878)	(158,920)	6%
Interfund Transfers	1,176,304	-	-	-	-
Fund Balance	12,014,482	11,882,701	14,449,551	2,566,850	22%
SubTotal	\$ 15,433,013	\$ 10,514,225	\$ 12,922,079	\$ 2,407,854	23%
<u>Appropriations</u>					
Personal Services	\$ 27,245,938	\$ 30,572,599	\$ 32,048,678	\$ 1,476,079	5%
Operating Expenses	13,882,918	16,338,179	17,707,971	1,369,792	8%
Capital Outlay	3,688,232	4,144,385	4,237,743	93,358	2%
Transfers	7,870,094	9,770,095	12,215,405	2,445,310	25%
Reserves	-	7,610,420	7,983,544	373,124	5%
SubTotal	\$ 52,687,182	\$ 68,435,678	\$ 74,193,341	\$ 5,757,663	8%
Ad Valorem Funding	\$ 52,575,105	\$ 57,921,453	\$ 61,271,262	\$ 3,349,809	6%
Positions	429	448	448	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fines & Forfeitures - Decrease is due to the fine free library system that began on October 1, 2019.

Licenses & Permits - Increase is primarily due to the new Passport Application Acceptance Program.

Appropriations

Operating Expenses - Increase due to custodial and janitorial services for the eight locations assigned as early voting sites. In addition, the expansion of security services attributed to the increase.

Transfers - Increase is primarily due to capital projects including the Library Improvement Fund and Library Expansion Fund.



ENGINEERING AND PUBLIC WORKS

David L. Ricks, P.E., County Engineer

Tanya N. McConnell, P.E., Deputy County Engineer

Steve Carrier, P.E., Assistant County Engineer

Executive Office

301 North Olive Avenue, 11th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2006

Engineering Main Office

2300 North Jog Road, 3rd Floor

West Palm Beach, FL 33411

Phone: 561-684-4000

Road & Bridge and Traffic Operations

2555 Vista Center Parkway

West Palm Beach, FL 33411

Phone: 561-233-3950 Road & Bridge

Phone: 561-233-3900 Traffic Operations

Website Address: <https://discover.pbcgov.org/engineering/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the community with a safe, efficient, and reliable infrastructure.

Roadway Production

Administers, coordinates, schedules, and monitors the design, right-of-way acquisition, preparation of contract documents, bidding, and construction of the County's Five Year Road Program. Manages the Municipal Service Taxing Unit Program which provides paving and drainage improvements throughout Palm Beach County. Administers Consultant Competitive Negotiations Act Program. Coordinates bid and award of Annual Construction Contracts. Reviews subdivision plats, boundary surveys, legal descriptions and sketches, and Development Review Committee petitions to ensure compliance with all applicable codes and standards.

Construction Coordination

Administers and coordinates the construction of all County projects for thoroughfare roads, bridges, minor street improvements, and Department of Housing and Economic Sustainability projects. Ensures that County, State, and required standards and specifications are applied and adhered to, and presents final project acceptance to the Board of County Commissioners, upon completion of the projects. Inspects permits issued by other Divisions for completion.

Land Development

Processes permit applications and reviews construction plans and plats for residential and commercial subdivisions; helps to ensure effective drainage facilities in County rights-of-way through permitting; issues permits for construction in County rights-of-way; reviews and prepares recommendations for approval on all re-zoning and site plan applications; ensures development conformance to the Unified Land Development Code (ULDC); processes, reviews, and comments on all subdivision variance applications as well as Type II Waiver applications for access to landscape services sites; processes all abandonment requests; processes, reviews, and approves acceptable base building line waivers and easement encroachments; and reviews proposed revisions to the County's ULDC and Comprehensive Plan.

Road and Bridge

Maintains all County-owned roads, bridges, pathways, storm drainage systems, sidewalks, drainage ditches, guardrails, and retention/detention ponds. The division develops and manages a road resurfacing program, maintains and operates nine movable bridges, oversees the inspection process for all County owned bridges, and operates the north and south inlet sand transfer pumping stations.

Traffic Division

Provides for the safe and efficient movement of traffic on roads under the jurisdiction of Palm Beach County through professional traffic engineering. Applies best engineering practices in designing, installing, and operating traffic signals; provides active arterial traffic management, maintains traffic volume and crash data, street lighting, pavement markings and signing. Also reviews design plans for compliance with the current standards and specifications and provides engineering input to major road construction projects, land development, site planning, and transportation planning.

Streetscape Section

Provides well-designed and sustainable beautification in the medians of unincorporated area thoroughfare roadways in order to supplement the urban forest and to enhance our environment. Enhances the driving experience for those traveling the beautified roads through the design, implementation, and maintenance of appropriate, aesthetically pleasing enhancement projects.

FY 2020 Highlights & Accomplishments

- Completed over 50 roadway resurfacing projects at a cost of over \$15 million.
- Land Development and Information Systems Services (ISS) began using the e-Platting platform to allow for electronic submittals to be made by its customers and to allow for web-based review capability for staff. The roll-out of this electronic program allowed the Land Development Division to continue to be able to process platting applications throughout the COVID-19 pandemic.
- Awarded eight new roadway design contracts, three new annual design contracts, six new annual construction contracts, and 10 standalone road construction contracts in FY 2020.
- The Traffic Division applied for state grants totaling \$10,500,000 to upgrade several span wire signals to mast arm support, rebuild several old span wire signals, and install sidewalks on the state highway system in the County. These projects have been included in the list of priority projects approved by the Transportation Planning Agency board as the initial step for adoption into the FY 2022 - 2026 Transportation Improvement Program .
- The Traffic Division implemented its first Flashing Yellow Arrow (FYA) left turn signal in November 2019 and since then adopted it into its standards. The FYA improves pedestrian and driver safety and reduces delay for drivers. More signals will be converted as federal and state grants become available in the future.
- The Traffic Division worked with ISS to begin migrating from its current unsupported work order system to using eFDO for work orders, a web based paperless system. eFDO is a work order system ISS developed for the Facilities Development and Operations Department that the Traffic Division is working with ISS to enhance in order to better support the workflows and work order tracking within the Traffic Division.
- The Department underwent the initial strategic plan in FY 2018. After successful implementation, the strategic plan was revised and updated in FY 2019. This plan will guide our Department through FY 2021.
- The Traffic Division successfully worked with the Florida Department of Transportation (FDOT) District 4 on expanding the roadways monitored by the Traffic Management Center under FDOT's Arterial Management Program. The expansion increased roadway miles covered from 35 to 90, and number of traffic signals from 90 to 240.
- The following projects were completed in FY 2020: Belvedere Road and Sansbury's Way Intersection Improvements, Davis Road over Lake Worth Drainage District L-6 Canal, Flavor Pict Road from State Road 7 to Lyons Road, Lantana Road and Edgecliff Avenue, Mack Dairy Road from Indiantown Road to North of Old Indiantown Road, and Southwest 18th Street and Military Trail Intersection Improvements.
- A Stormwater Geographic Information System (GIS) Mapping consultant was selected to develop a work plan, best management practices, and long-term budget for the creation of a County stormwater mapping system.
- The new Stormwater Section is up and running. Stormwater equipment has been purchased, staffed, and is operational along with the addition of a Stormwater Supervisor to lead the section.

FY 2021 Emerging Issues

- Retaining current staff will continue to be an issue as it becomes more difficult for the Engineering and Public Works Department to compete with salary offers to current employees from private companies. It is also continuing to be more difficult to fill professional, as well as, technical and highly qualified skilled trade positions.
- Legislation initially adopted by the State in FY 2018 to provide for the roll-out of the 5G cellular network was expanded in FY 2019 to include all communication and yet again in FY 2020. Now, all utility permit applications are required to comply with the review deadlines that were initially created to help the deployment of 5G. Local review scope and timeframe for all right-of-way utility application permits are now limited by state law. It is expected that review of all permit types will continue to be delayed in order to meet the State-imposed review mandates for the utility permits and that the County will see more auto-approved permits that are unable to receive review within the required timeframes.
- More municipalities are exploring the implementation of mobility fees in lieu of impact fees which is an essential source of funding for the County's Five Year Road Program. Meanwhile, Palm Beach County's need for roadway capacity infrastructure continues to grow as new developments are approved and completed in the central and western communities.
- The department continues to invest time and resources to focus on migrating paper records to electronic systems so that information is better recorded and shareable.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Bridge Section</i>			
• Complete all federally-mandated annual bridge inspections			
<i>Number of federally mandated annual bridge inspections completed</i>	84	65	65
• Complete monthly mechanical and electrical preventative maintenance visits on nine bascule bridges			
<i>Number of monthly mechanical and electrical preventative maintenance visits completed on nine bascule bridges.</i>	205	96	108
• Complete quarterly preventative maintenance visits on 286 fixed bridges			
<i>Number of quarterly preventative maintenance visits completed on 286 fixed bridges.</i>	1,029	1,040	1,144
<i>Land Development</i>			
• Generate a minimum of 95% of first comment letters for technical compliance within 30 days or less			
<i>Percentage of technical compliance first comment letters within 30 days or less</i>	96.5	95	95
• Generate drainage review comments or approval within an average of 10 working days			
<i>Days to prepare drainage review comments or approvals</i>	10.14	10	10
• Generate first comments letters for utility permit applications within 30 days			
<i>Days to generate first comments letters for utility permit applications</i>	61	30	30
<i>Roadway</i>			
• Award 100% of the design contracts within 10 months of consultant selection			
<i>Percentage of the design contracts awarded within 10 months of consultant selection</i>	62.5	95	100
• Complete reviews of subdivision plats, boundary surveys, and legal descriptions and sketches within 30 days			
<i>Percentage of reviews of subdivision plats, boundary surveys, and legal descriptions and sketches completed within thirty days.</i>	98.5	95	100
<i>Traffic</i>			
• Complete 90% of total incorporated area traffic study reviewed (first comment/approval) within 30 working days			
<i>Percentage of total incorporated area traffic study reviewed (first comment/approval) within 30 working days of receipt</i>	100	90	100
• Complete Electronic Review Comments (ERC) reviews within 30 days			
<i>Percentage of ERC reviews completed within 30 days</i>	100	95	100
• Complete the processing of public record requests within 10 days of receipt			
<i>Percentage of public record requests processed within 10 days of receipt</i>	95.75	90	100
• Conduct 12 corridor retiming projects per year			
<i>Number of corridor retiming projects conducted</i>	N/A	8	12
• Review Right-Of-Way, Plats, and Development petitions within 10 Business Days			
<i>Percentage of Right-Of-Way, Plats, and Development petitions reviewed within 10 Business days</i>	94	85	100

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,295,115	\$ 1,602,235	\$ 1,740,325	\$ 138,090	9%
Gas Taxes- Fifth Cent	3,247,840	3,960,245	4,211,198	250,953	6%
Licenses & Permits	1,449,778	1,326,000	1,231,000	(95,000)	(7%)
Other	5,552,370	6,457,441	6,362,394	(95,047)	(1%)
Interfund Transfers	266,918	326,218	269,134	(57,084)	(17%)
Fund Balance	1,866,673	1,799,670	1,924,458	124,788	7%
SubTotal	\$ 13,678,694	\$ 15,471,809	\$ 15,738,509	\$ 266,700	2%
<u>Appropriations</u>					
Personal Services	\$ 31,512,350	\$ 35,113,108	\$ 37,029,958	\$ 1,916,850	5%
Operating Expenses	17,069,772	20,829,240	21,259,468	430,228	2%
Capital Outlay	806,430	4,100,874	2,649,864	(1,451,010)	(35%)
Grants and Aids	196,752	200,000	230,000	30,000	15%
Transfers	66,641	66,642	72,335	5,693	9%
Reserves	-	1,712,647	1,807,482	94,835	6%
SubTotal	\$ 49,651,945	\$ 62,022,511	\$ 63,049,107	\$ 1,026,596	2%
<u>Ad Valorem/Equivalent Funding</u>					
Ad Valorem	\$ 10,489,193	\$ 17,851,702	\$ 20,386,598	\$ 2,534,896	14%
Gas Taxes	\$ 27,476,811	\$ 28,699,000	\$ 26,924,000	\$ (1,775,000)	(6%)
Positions	458	465	469	4	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfers - Decrease is due to delays in North Lake Worth Pump Station repairs.

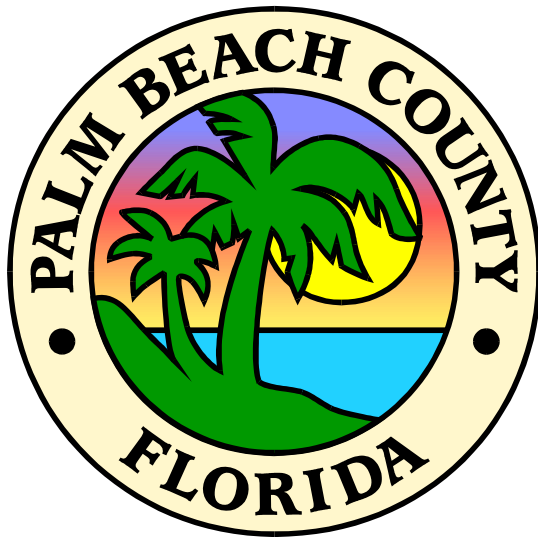
Appropriations

Positions - 4

Budget Process 4: One Construction Project Specialist, one Traffic Maintenance Supervisor, one Technical Aide, one Professional Engineer

Capital Outlay - Decrease is primarily due to completion of approved capital supplemental requests from previous fiscal years.

Grants and Aids - Increase is due to higher costs associated with the maintenance of street lights on state roads. This expense is reimbursed by FDOT through an annual agreement.



ENVIRONMENTAL RESOURCES MANAGEMENT

Deborah Drum, Director

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Phone: 561-233-2400**

Website Address: <https://discover.pbcgov.org/erm/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County.

Natural Areas

Manages, monitors, and protects native ecosystems on natural areas acquired or leased by Palm Beach County. The program includes both planning and capital construction elements, most of which are funded through non-Ad Valorem sources such as federal and state grants and mitigation funds. Primary services include site security and protection; exotic vegetation control; development and updating of management plans; protection of natural areas through the granting of conservation easements; monitoring the status of natural resources and the success of restoration projects; development and maintenance of public use facilities; habitat restoration and enhancement, including hydrologic restoration and prescribed burning; and data management and support.

Resources Protection

Provides environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resources protection programs and enforcement of related laws, regulations, and codes. The primary services are inspections; compliance and enforcement; complaint investigations; monitoring of land development planning and review; state permit compliance; and remediation of contaminated soil and groundwater. The five primary program areas are the following: Pollutant Storage Tanks Compliance, Petroleum Cleanup, Wellfield Protection, Water Quality with National Pollution Discharge Elimination System (NPDES) state permit compliance, and Land Development Review with Environmental Sustainability.

Shoreline Protection

Restores and maintains the coastline of Palm Beach County. Program staff design and construct shoreline projects that provide protection to upland resources, recreation area for public use, and habitat for a variety of fauna and flora. They also implement the monitoring and management objectives in the Sea Turtle Protection Plan (Article 14 Unified Land Development Code), and manage the South Lake Worth Inlet.

Environmental Enhancement and Restoration

Enhances and restores the natural resources of Palm Beach County. Program staff design and construct wetland, estuarine, transitional, and reef projects that provide natural habitat, water quality improvements, and public access. Staff also implements the monitoring and management objectives defined in the Lake Worth Lagoon (LWL) Management Plan, Manatee Protection Plan, and the Northeast Everglades Natural Area Plan (NENA).

Mosquito Control

Enhances the health and quality of life of County residents and visitors through the reduction of mosquito population. Aspects of the Integrated Mosquito Management Program include surveillance, source reduction, compliant inspections, larviciding, adulticiding, biological control, and public education.

FY 2020 Highlights & Accomplishments

- Completed construction of six acres of submerged and intertidal habitat at Tarpon Cove Islands restoration project using donated clean sand from local public and private dredge projects.
- Initiated preconstruction work on the \$13 million Bonefish Cove Project including the submission of permit application and site surveys in partnership with the United States Army Corps of Engineers (USACE).
- The Tanks Compliance Program performed 924 site inspections for FY 2020 with a Return to Compliance rate of 95.43% for facilities that were initially cited with a violation on the inspection.
- Forty-four volunteer work projects produced 1,178.5 hours of volunteer service, removed more than seven tons of trash, planted over 7,100 plants and installed 18 permanent metal posts for the "StoryWalk" project.
- Mosquito Control Inspectors responded to over 1,304 service requests from residents and used ultra low volume trucks to spray over 98,000 acres in the urban areas.
- Ongoing visitor use counts show that despite the month long closure of the natural areas due to COVID-19 this spring, visitor use is expected to exceed the 2019 count by nearly 30% with 435,000 visitors projected in 2020; that is over 100,000 more visits than last year.
- Florida Emergency Management Agency (FEMA) Wildfire Hazard Mitigation Grant received to pay for physical reduction of hazardous vegetative fuels in the Wildlands Urban Interface (WUI); 75/25 cost share \$750,000 project on several natural areas in the WUI.
- Completed four 100% federally funded USACE Flood Control and Coastal Emergency Irma recovery projects placing a total of 1,899 cubic yards of sand on Jupiter Ocean Ridge, Delray and Boca Raton beaches with total estimated project costs of \$44.8 million.
- Seven vegetation program mitigation payments were made as voluntary contributions to the Natural Areas Fund totaling \$114,480.
- Contamination Cleanup and Monitoring Program conducted 162 Petroleum Restoration Program field inspections. Approximately 12.8% of the total petroleum contaminated sites identified received a Florida Department of Environmental Protection issued Site Rehabilitation Completion Order.
- Outreach implemented several exciting and engaging new initiatives including: Natural Areas NOW video shorts, Virtual Growing Up WILD experiences for kids, and Virtual LIVE Field Trips with Palm Beach County School District middle school students.
- Environmental Resource Management worked collaboratively with Discover the Palm Beaches on an ambitious project to create a documentary adventure film following three local high-school students led by a conservation photographer, on an epic 70-mile journey in seven days. The adventure will become a feature documentary on Public Broadcast Service in Florida and will create a new standard curriculum for Palm Beach County School District students in seventh and tenth grade.
- A comprehensive resistance testing program has been initiated by the Mosquito Control Division, with the intent of monitoring efficiency for several chemical treatment techniques.

FY 2021 Emerging Issues

- Secure funding and initiate the restoration of Sawfish Island including finalization of agreement with Florida Inland Navigation District for \$700,000 awarded through Waterways Assistance Program.
- BCC and municipal adoption of the updated 2021 Lake Worth Lagoon Management Plan which outlines the next ten years of management priorities.
- The natural areas will be closely monitored for wildfire risk; prescribed (Rx) burns will resume once COVID-19 restrictions ease and conditions allow.
- Establishment of an additional long term funding source for petroleum restoration and pollutant storage tanks compliance activities.
- Anticipating meteorological conditions due to climate change that are increasingly causing challenges to Mosquito Control spray operations.
- Tri-City Trailblazers will return in 2021 and will work to expand and expose a diverse group of youth throughout the County (including the Glades Area) to the outdoors while continuing to work with Youth Services to recruit and impact those youth groups.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Environmental Enhancement & Restoration</i>			
• Increase seagrass, oyster, mangrove, estuarine, and freshwater wetland habitat			
<i>Increased acreage in restored estuarine, and freshwater habitat projects over 10 year average</i>	5	5	10
<i>Mosquito Control</i>			
• Monitor performance by measuring inspection activities in compliance with Florida Statutes			
<i>Number of acres treated for mosquitos in compliance with Florida Statutes</i>	483,927.75	625,000	775,000
<i>Percentage of mosquito service requests completed in five business days</i>	100	95	100
<i>Natural Resources Stewardship</i>			
• Conduct 325 biological and hydrological monitoring events on County natural areas in compliance with regulatory, grant-related, and/or department policy requirements			
<i>Percentage of biological and hydrological monitoring events conducted in compliance with regulatory, grant or Department policy requirements.</i>	100	98	100
• Maintain 166 miles of unpaved trails, improved multi-purpose trails, and firebreaks/management accessways on County natural areas			
<i>Average percentage of natural area public use facilities maintained and the miles of publicly accessible trails maintained to meet standards.</i>	88	95	100
• Manage the County's inventory of natural area lands for invasive/exotic vegetation so that the overall level of invasive/exotic vegetation coverage on the County's natural areas is 1% or less (approximately 32,000 acres total)			
<i>Percentage of natural area acres where the overall level of invasive/exotic vegetation coverage is 1% or less</i>	99	98	100
<i>Resources Protection</i>			
• Maintain a usable raw drinking water supply by inspecting all 850 facilities that hold a Wellfield Operating Permit once each Fiscal Year			
<i>Percentage of facilities inspected for compliance</i>	100	90	100
• Manage the Petroleum Cleanup Program to ensure the FDEP contract performance standards are met with approximately 9% of the total contaminated sites identified receive a State issued completion order by the end of the year			
<i>Percentage of petroleum cleanup sites to receive a State issued completion order</i>	13.38	7	12
• Manage the Petroleum Storage Tank Compliance Program to ensure the FDEP contract performance standards are met and achieve 95% compliance with the storage tank regulations at registered facilities throughout Palm Beach, Martin, and St Lucie Counties by conducting over 1,000 inspections			
<i>Percentage of petroleum storage tank inspections in compliance with State regulations.</i>	76	75	80
<i>Shoreline Protection</i>			
• Offset beach erosion, by placing sand on beaches in an environmentally sound and cost-effective manner			
<i>Maintain 11-year moving average of >1M cubic yards of sand placed countywide (Annual sand volume has no direct correlation to this measure).</i>	1,200,000	1,000,000	1,200,000

DEPARTMENT FINANCIAL SUMMARY

					<u>Change (FY 20 - FY 21)</u>	
		FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$	3,582,491	\$ 3,090,265	\$ 3,078,088	\$ (12,177)	-
Grants		95,639	2,273,573	2,832,538	558,965	25%
Licenses & Permits		925,890	605,000	605,000	-	-
Other		1,066,247	397,100	358,275	(38,825)	(10%)
Fund Balance		17,872,806	18,404,846	20,395,468	1,990,622	11%
SubTotal	\$	23,543,073	\$ 24,770,784	\$ 27,269,369	\$ 2,498,585	10%
<u>Appropriations</u>						
Personal Services	\$	11,454,292	\$ 12,219,592	\$ 12,732,013	\$ 512,421	4%
Operating Expenses		7,223,565	20,090,928	18,423,660	(1,667,268)	(8%)
Capital Outlay		33,119	512,981	493,071	(19,910)	(4%)
Grants and Aids		2,900	-	-	-	-
Transfers		3,977,491	177,773	252,443	74,670	42%
Reserves		-	8,231,502	12,516,145	4,284,643	52%
SubTotal	\$	22,691,367	\$ 41,232,776	\$ 44,417,332	\$ 3,184,556	8%
Ad Valorem Funding	\$	15,438,458	\$ 16,461,992	\$ 17,147,963	\$ 685,971	4%
Positions		126	127	127	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - Increase is primarily due to a FEMA grant related to the Wildfire Mitigation Project.

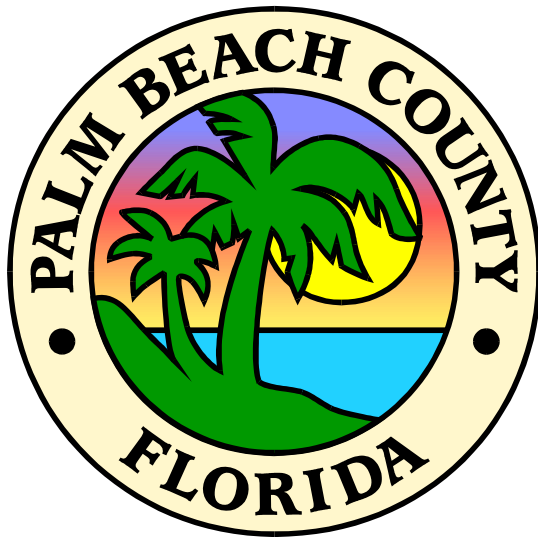
Fund Balance - Increase is due to ongoing projects related to the Natural Areas, Manatee Protection Program, and Lake Worth Lagoon.

Appropriations

Operating Expenses - Decrease is largely due to the completion of projects and setting aside funds for future Natural Areas Management projects, resulting in an increase to reserves.

Transfers - Increase is mainly due to the completion of projects and the carry forward of the Royal Palm Beach Pines project in the Environmental Resource Capital Projects Fund.

Reserves - Increase is due to funds being set aside for State Road Seven (SR7) mitigation for Natural Areas Management.



FACILITIES DEVELOPMENT AND OPERATIONS

Audrey Wolf, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To strategically plan and deliver safe, efficient, cost effective, uninterrupted, quality services in building design and construction, building maintenance, systems operation, property management, electronic systems and security and fleet management, that provide lasting asset value, flexibility to allow continuous improvement, and facilitate the missions of the departments and governmental entities which occupy County-owned buildings.

Department Overview

The Facilities Development and Operations Department (FD&O) is responsible for siting, building, and operating the County's physical plants, major equipment, and electronics systems. This includes the buildings occupied by the Sheriff's Office and the 15th Judicial Circuit Court, as well as several other Constitutional Officers including the Property Appraiser, Supervisor of Elections, and the Tax Collector. More specifically, this includes the implementation of capital building and land improvement projects, the maintenance and operation of more than 800 occupied structures, and the countywide public safety radio system operations and maintenance.

Administration Division

Provides oversight and support for the department's day-to-day duties, responsibilities, and performance including operational and long-term directives as well as interactions with the public, facility users, external administration representatives, and elected officials. Administration also includes Strategic Planning, which is responsible for various departmental functions spanning long-range planning, fiscal management, regulatory compliance, space allocation, and the Art in Public Places program. It also includes is Business Operations, which develops construction procurement procedures, administers all departmental procurements, conducts vendor outreach, reviews and issues facility use permits, reviews policy documents and drafts internal procedures, processes departmental public records requests, and acts as departmental resource on various matters related to agreement development and contract administration.

Capital Improvements Division (CID)

Provides a full range of architectural, engineering, contract, and project management services directed toward ensuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include procuring architectural and engineering services for capital projects, administering bids and other procurement related activities for capital projects, and administering capital project construction activity.

Electronic Services and Security (ESS)

Provides specifications, acquisition, project management, acceptance testing, and continued operations and support for all electronic systems. Maintains facility safety and security, including on-site security personnel, security surveys, and training. Monitors facility access control, including criminal history record checks, card access, and key control. Provides operations and support for the County radio systems and support for FD&O's automation and remote management projects.

Facilities Management Division (FMD)

Provides services focused on asset management and preservation of County-owned property. Services include preventative and corrective maintenance; replacement of equipment in County buildings; custodial and landscaping services at designated sites; facility related emergency response services after business hours; facility preparedness services; restoration of services in the event of emergencies/disasters; facilities support during emergency activations; review of new capital development and renewal/replacement projects; warranty administration on building systems; completing the construction specification of mechanical/electrical components and systems; identifying/implementing initiatives for the reduction of energy consumption; continuing improvements, enhancements, and planned renewal of buildings/properties; and parking operations for the County's Governmental Center, Judicial Center, South County Courthouse Complex, and Vista Center.

Property and Real Estate Management (PREM)

Provides a full range of real estate services to departments and agencies under the BCC and Constitutional Officers. Services include acquiring property and disposal of surplus County properties, administering leases for County leased facilities, coordinating civic site acquisitions and use, providing technical support for the development of County facilities, and responding to public inquiries and complaints concerning County property.

FY 2020 Highlights & Accomplishments

- Administration and CID, in cooperation with end users, arrived at long-range facility programmatic solutions for the Supervisor of Elections, Animal Care & Control, Medical Examiner, South County Administrative Complex, West County Governmental Center, and various Palm Beach County Sheriff's Office (PBSO) operations.
- Administration and PREM, with support from the County Attorney's Office and County Administration, reached solutions to longstanding disputes with the City of West Palm Beach regarding County's Block D property and Robert Weisman Governmental Center in the downtown.
- Multiple divisions in collaboration with Community Services and County Administration made significant advances toward delivery of Homeless Resource Centers serving both the southern and western communities of the County, including opening a temporary facility at the Central Detention Center located east of State Road 7 in unincorporated Royal Palm Beach.
- CID continued to support the Department of Housing and Economic Sustainability and the Parks and Recreation Department toward implementation of federally funded capital projects.
- Administration and CID worked with Palm Beach County Fire Rescue (PBCFR) on the development of a Comprehensive Fire Station Capital Improvements Program, which will be a multi-year design and construction program designed to upgrade the standards of older stations and to develop new stations to address countywide growth.
- Successfully recruited a Director of PREM through a national search of qualified candidates.
- Multiple divisions provided a variety of equipment, supplies, services and support to sustain the operation of most all County facilities, as well as select testing locations during the COVID-19 pandemic, and continues to work toward solutions and practices for the remote delivery of services.
- ESS completed a system-wide software update of the County's P25 Public Safety Radio System that included updating all of the 85 dispatch consoles used by PBSO, PBCFR, Emergency Management, Palm Tran, and a number of municipalities.
- FD&O put new forms, practices, and technologies in place for information and document tracking and control, with the intent being to streamline review processes, enhance product quality, and create a repository for all County projects.
- Administration and CID continued to provide support for the Infrastructure Sales Tax (IST) program, including management of multiple IST funded capital projects.

FY 2021 Emerging Issues

- Ability to identify, plan, and prepare for future needs within the County will remain challenging while tending to all immediate priorities, projects, and assignments.
- Ongoing challenges by complex large-scale renewal, replacement, renovation, and redevelopment projects to be undertaken in operating facilities where the impact of non-operational status is high. Due to the number and nature of all projects, new non-emergency projects will require longer lead-time to start and ultimately achieve final completion.
- The ability to sustain construction schedules and other services will be challenging as revenue, personnel, and supply chains remain impacted by the combined effects of the global COVID-19 pandemic and ongoing competition for professional and skilled trades within the local marketplace.
- Fully transitioning from long tenured department leadership personnel to newer department and division directors having less institutional knowledge and familiarity with historic conditions and decisions that lead to the present.
- Ongoing interdepartmental and intergovernmental coordination related to County facilities and infrastructure in downtown West Palm Beach. These issues have had a substantial impact upon staff's workload, which is likely to continue for some time.
- Challenges will be faced in approaching years to identify potential cost reduction strategies in anticipation of possible budget reductions due to lingering impacts of the COVID-19 pandemic.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Capital Improvement Division</i>			
<ul style="list-style-type: none"> Continue to integrate project management software to provide controls over capital projects including closing projects within 5.6 months 			
<i>Average time (in months) between substantial and final completions and contract close-out.</i>	5.6	5.6	5.3
<i>Electronic Services and Security</i>			
<ul style="list-style-type: none"> Complete audit of Judicial facilities to include site specific security protocols, access control, and emergency response procedures 			
<i>Complete audit of judicial facilities to include card access, security protocols, and emergency response procedures.</i>	0	2	2
<ul style="list-style-type: none"> Implement a solution in conjunction with ISS for facility life safety, security, and building management systems to meet the loss of analog phone lines 			
<i>Design and implement with ISS an alternative solution to analog telephone lines for monitoring status and reporting activations of building life safety and management systems.</i>	0	1	1
<ul style="list-style-type: none"> Increase monthly integrity testing program for x-ray screenings 			
<i>Implement monthly successful testing of prohibited items with a goal of not less than 109 annually.</i>	61	108	120
<ul style="list-style-type: none"> Reduce the number of card access systems managed from five to two. To do so requires procurement and implementation of the Criminal Justice card access system at 26 sites over a 10 year period 			
<i>Sites requiring card access replacement to new Criminal Justice card access system.</i>	0	2	1
<ul style="list-style-type: none"> Utilize key tracking software to electronically manage proprietary keyways countywide 			
<i>Number of installed software on management computers; input existing key tracking information into program for 47 sites.</i>	0	1	2
<i>Facilities Management</i>			
<ul style="list-style-type: none"> Increase or sustain previous year's percentage of the preventative maintenance program hours to reduce corrective maintenance-type work thereby reducing downtime and system failures 			
<i>Percentage of preventative maintenance hours in relation to total maintenance hours.</i>	69	65	75
<ul style="list-style-type: none"> Increase percentage of buildings assessed with an overall condition of good or excellent 			
<i>Percentage of good or excellent assessments on 50% of the overall maintained square footage</i>	83	70	80
<i>Property and Real Estate Management</i>			
<ul style="list-style-type: none"> Identify at least one site for development of a project with funding, size, location, and/or operational constraints 			
<i>Number of constrained projects sited</i>	1	0	3
<ul style="list-style-type: none"> Maintain or increase the number of surplus properties disposed of at prior year levels 			
<i>Number of surplus properties disposed</i>	11	40	45

DEPARTMENT FINANCIAL SUMMARY

	<u>Change (FY 20 - FY 21)</u>					
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 3,078,679	\$ 3,222,748	\$ 3,252,248	\$ 29,500	1%	
Grants	7,218	-	-	-	-	
Other	124,913	64,000	65,000	1,000	2%	
SubTotal	\$ 3,210,810	\$ 3,286,748	\$ 3,317,248	\$ 30,500	1%	
<u>Appropriations</u>						
Personal Services	\$ 25,811,275	\$ 27,477,742	\$ 28,785,085	\$ 1,307,343	5%	
Operating Expenses	15,551,442	18,014,647	18,507,440	492,793	3%	
Capital Outlay	128,765	228,603	231,603	3,000	1%	
Charge Offs	(113,013)	(140,000)	(140,000)	-	-	
SubTotal	\$ 41,378,469	\$ 45,580,992	\$ 47,384,128	\$ 1,803,136	4%	
Ad Valorem Funding	\$ 38,167,659	\$ 42,294,244	\$ 44,066,880	\$ 1,772,636	4%	
Positions	323	326	332	6	2%	

SIGNIFICANT CHANGES

Appropriations

Positions - 6

Mid-Year FY 2020 - 3: To increase the accuracy and efficiency of the work responsibilities.**Capital Improvements - 2:** Assistant Director and Contracts Manager.**Facilities Mgmt-Criminal Justice - 1:** General Maintenance Mechanic.**Budget Process - 3:** To increase the accuracy and efficiency of the work responsibilities.**Facilities Dev & Ops Admin - 3:** Technical Assistant II, Procurement Coordinator, and a Financial Analyst II.



FIRE RESCUE

Reginald Duren, Fire Rescue Administrator

**405 Pike Road
West Palm Beach, Florida 33411
Phone: 561-616-7000**

Website Address: <https://discover.pbcgov.org/pbcfr/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire, and hazardous material incidents.

Department Overview

Palm Beach County Fire Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support, and transport services to the unincorporated areas of the County, as well as several municipalities. The Department is primarily funded by Ad Valorem taxes through two Municipal Service Taxing Units (MSTUs).

Aviation

Responds to aviation-related fire and medical emergencies within and around Palm Beach International Airport (PBI); provides for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and Emergency Medical Services (EMS) training; and performs regular fuel truck and fuel farm fire inspections to all fueling operations located within PBI, Palm Beach County Park Airpark, North Palm Beach County General Aviation Airport, and Palm Beach County Glades Airport.

Bureau of Safety Services

Responsible for reducing fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include: development and implementation of efficient and effective fire and life safety education for the residents and visitors of Palm Beach County; the review of building plans to ensure compliance with the fire code; periodic fire inspections of multi-family residential occupancies, commercial buildings, and buildings under construction to assure fire code compliance and life safety; and investigation of the cause, origin, and circumstance of fires.

Dispatch & Telecommunications

Provides 24-hour emergency dispatching services for the 9-1-1 Communications Center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, cities who receive primary fire service from the County, and cities with dispatch agreements with the County. Primary services include: dispatching emergency requests for fire, rescue, and emergency service; dispatching private ambulance units for emergency services; and notifying the public and news media of pertinent information regarding emergency incidents.

Operations

Responsible for the response to and mitigation of a wide variety of fire and medical emergencies. Primary services include: respond to fire and medical emergencies; conduct suppression activity and/or provide pre-hospital care; respond to hazardous materials incidents; conduct pre-fire planning on all major target hazards; and provide a volunteer-based Community Assistance Team (CAT) to offer post-incident assistance, including bereavement, emotional, and social-service support to the citizens of Palm Beach County.

Training & Safety

Provides training, education, and safety programs to all Fire Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include providing needs assessment by rank in order to develop and deliver training programs in areas of emergency medical services and firefighting; conducting training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk; video production and broadcasting in support of training programs and public education; administering infectious/hazardous materials exposure control programs; and coordinating employee health and safety programs.

Vehicle & Building Maintenance

Ensures that all vehicles, apparatus, and facilities remain in top operational condition. Primary services include: the repair of apparatus as breakdowns occur; the provision of routine preventive maintenance on all emergency vehicles; the maintenance and repair of all Fire Rescue stations; to ensure work is completed in a timely and cost efficient manner; and to coordinate with other County departments for the renovation and construction of Fire Rescue facilities.

FY 2020 Highlights & Accomplishments

- Upstaffed 10 - two person rescues to three firefighter/paramedics.
- New Station 22 opened on December 23rd, 2019 in the City of Westlake.
- Applied for and received the Assistance to Firefighter COVID-19 Supplemental Grant in the amount of \$897,556 for the purchase of essential personal protective equipment.
- Purchased, trained, and distributed new ballistic protection gear for operational employees.
- Provided testing for N95 and KN95 respirators to determine performance to protect personnel during pandemic.
- Implemented testing radio frequency identification for tracking of medical supplies.
- Trained over 100 new Firefighter/EMT/Paramedic recruits.
- Fire Investigator received the Fire Investigator of the Year award from the Florida Fire and Explosion Investigators.
- Collaborated with Palm Beach County Healthcare District and JFK North Campus on implementation of Addiction Stabilization Unit initiative to better assist patients suffering from opioid addiction.
- Advanced Life Support (ALS) team was awarded the 2019 ALS competition Florida Cup for finishing 1st in the State of Florida.
- Collaborated with the Palm Beach County Sheriff's Office to train and exercise on Point of Dispensing using the flu vaccine.
- Applied and accepted into the Center for Medicare and Medicaid Innovation pilot program titled Emergency Triage, Treatment, and Transport.
- Created a Med-Alert protocol used by 9-1-1 dispatchers to alert responding personnel of potential COVID-19 incidents, allowing EMS to better treat patients and prepare for the response.
- Received the prestigious American Heart Association's "Mission Lifeline-Gold" Award, recognizing high-level performance in the field of cardiac care.
- Awarded a grant from the Palm Beach HealthCare District to expand our telehealth Addiction Program.
- The Mobile Integrated Health Addiction Program served 568 patients with Medication Assisted Treatment for Substance Use Disorder.
- Designed and facilitated COVID-19 homebound and pop-up testing for citizens living with disabilities and chronic medical conditions on behalf of the Florida Department of Health and the County.
- Received over \$2.4 million in the Public Emergency Medical Transportation program this fiscal year.
- Donated two rescue trucks, two fire engines, and various miscellaneous equipment to aide in the Bahamas recovery efforts caused by Hurricane Dorian.
- Fire Safety Specialist received the Fire and Life Safety Educator of the Year award from the Florida Association of Fire and Life Safety Educators.

FY 2021 Emerging Issues

- Implement a software update to the Telestaff staffing program, allowing us to optimize the scheduling, communications, and deployment of Fire Rescue personnel.
- Explore and implement a new patient care reporting system.
- Implement Mobile Integrated Health role within Medicare's Emergency Triage, Treatment, and Transport initiative.
- The current collective bargaining agreement will expire on September 30th, 2021. Negotiations will begin spring of 2021.
- Review and evaluate communication center operational consultant study.
- Continue to seek grant funding to assist in operational needs.
- Evaluate budget impacts of COVID-19.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Aviation</i>			
• Perform Federal Aviation Administration (FAA) standby drills and maintain a response time of three minutes or less for all FAA time trial drills			
<i>Percentage of FAA-mandated drills with response time three minutes or less</i>	100	100	100
<i>Bureau of Safety Services (BOSS)</i>			
• Achieve an average annual fire inspection completion rate of 60% or better			
<i>Annual fire inspection completion rate</i>	69	60	80
• Review at least 45% of all plans submitted for fire review within four working days			
<i>Percentage of plans reviewed within four working days</i>	33	45	50
<i>Dispatch and Telecommunications</i>			
• Complete at least 95% of all telecommunication work orders within 30 days			
<i>Percentage of telecommunication work orders completed within 30 days</i>	95	95	98
• Maintain a handling time of one minute or less for at least 88% of dispatched events			
<i>Percentage of dispatched events handled within one minute</i>	89	88	90
<i>Operations</i>			
• Achieve a turnout time of 1:30 or less, for 90% of emergencies dispatched or better			
<i>Percentage of emergencies dispatched achieving a turnout time of 1:30 or less</i>	87	90	95
• Maintain availability of first due units at least at 92%			
<i>Percentage of available first due units</i>	93	92	94
<i>Training and Safety</i>			
• Provide an average of at least 500 hours of training per operational employee per year			
<i>Number of hours of training per operations personnel</i>	515	500	515
<i>Vehicle and Building Maintenance</i>			
• Complete at least 95% of all after-hours call-out repairs without moving personnel to reserve apparatus			
<i>Percentage of after-hours call-out repairs completed without reserve apparatus</i>	91	95	97
• Improve fleet preventative maintenance (PM) compliance of emergency apparatus on time			
<i>Compliance of at least 95% of the required fleet preventative maintenance (PM) inspections/service on emergency apparatus on time</i>	70	95	98

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Taxes	\$ 386,078	\$ 175,000	\$ 100,000	\$ (75,000)	(43%)
Charges for Services	43,837,332	41,832,750	43,828,445	1,995,695	5%
Grants	712,099	583,664	603,670	20,006	3%
Licenses & Permits	29,336	16,900	16,900	-	-
Other	6,174,012	(13,769,125)	(13,226,983)	542,142	4%
Interfund Transfers	139,971	93,000	168,307	75,307	81%
Fund Balance	111,708,090	124,371,007	135,794,669	11,423,662	9%
SubTotal	\$ 162,986,918	\$ 153,303,196	\$ 167,285,008	\$ 13,981,812	9%
<u>Appropriations</u>					
Personal Services	\$ 257,535,317	\$ 278,879,340	\$ 293,256,539	\$ 14,377,199	5%
Operating Expenses	37,035,187	42,619,752	47,514,510	4,894,758	11%
Capital Outlay	4,374,367	25,984,280	20,807,173	(5,177,107)	(20%)
Grants and Aids	2,107,350	2,194,135	2,340,735	146,600	7%
Transfers	9,202,928	13,726,096	22,625,203	8,899,107	65%
Reserves	-	101,634,910	109,514,244	7,879,334	8%
SubTotal	\$ 310,255,149	\$ 465,038,513	\$ 496,058,404	\$ 31,019,891	7%
<u>Ad Valorem Funding</u>					
Countywide	\$ 8,971,718	\$ 12,384,572	\$ 11,030,113	\$ (1,354,459)	(11%)
Fire Rescue	\$ 272,312,888	\$ 299,350,745	\$ 317,743,283	\$ 18,392,538	6%
Positions	1,541	1,630	1,694	64	4%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfers - Increase is primarily due to the transfer from the Public Safety Department for the purchase and maintenance of central dispatch equipment.

Appropriations

Positions - 64

Budget Process - 64: One Support Services Driver, One Data Processor, One Division Chief, Five Staff Captains, 50 Firefighters, Four Driver Operators, One Safety Specialist (Inspections), and One ARFF Staff Captain.

Capital Outlay - Decrease is primarily due to the change in the capital equipment threshold from \$1,000 to \$5,000, which also impacts the increase in operating expenses.

Transfers - Increase is primarily due to an increase in transfers in the Fire Rescue Improvement Fund for approved capital projects.



FLEET MANAGEMENT

Audrey Wolf, Director

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Phone: 561-233-4550**

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DEPARTMENT SUMMARY

Mission Statement

To provide the highest quality of service in the most cost effective manner. Manage the equipment/vehicle policy fund, including specifications, assignment, funding, and disposal. Provide preventive and corrective maintenance services on vehicles and equipment. Purchase fuel and manage County fueling sites.

FY 2020 Highlights & Accomplishments

- Collaborating with Information Systems Services to upgrade the Fleet Information System during FY 2020 to streamline automated functionalities, make work processes more efficient, and enhance the availability of information. The implementation phase advanced to include rollout of laptops to technicians and training for routine daily use of the system. Deployment of a new work order component of the system is now imminent. Implementation of other upgraded system modules is now positioned to take place during FY 2021.
- As a result of COVID-19, Fleet Management was challenged to readdress day-to-day operations in order to mitigate against the effects of COVID-19 and sustain service levels. Practices implemented included heightened reliance on electronic work requests (versus standard in-person interactions, exchanges and transactions), changes to the standard approach for servicing or repairing vehicles, implementation of engineering controls to reduce customer and vendor contact, and assurance that all loaner vehicles were sanitized after each use. Fleet Management also supported County COVID-19 testing sites by providing constant refueling services for generators to sustain operational continuity.

FY 2021 Emerging Issues

- Due to lingering impacts of the COVID-19 pandemic, Fleet will be challenged in FY 2021 to identify potential cost reduction strategies in anticipation of possible budget reductions in FY 2022.
- The ongoing implementation of the upgraded Fleet Information System will be a time of great adjustment for personnel and vendors as the new system is learned and procedures adjusted within the Division. These changes, however, should result in increased productivity, streamlined processes, reduced use of paper, and provide improved work order scheduling, thereby increasing asset availability.
- Many vehicle manufacturers are focusing on innovation and new technology in various forms. Fleet Management must continue to stay current with these innovations and equipment to best position the County for opportunities to increase safety, reduce costs, increase efficiency, to maintain asset availability, functionality and reliability into the future.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Fleet Management</i>			
• Ensure the continuous availability of fleet assets to the end users by maintaining a high percentage of work performed as scheduled repairs			
<i>% of all repairs performed as schedule repairs</i>	77.75	75	80
• Ensure the reliability of vehicles and equipment by minimizing the amount of over due preventative maintenance			
<i>% of vehicles/equipment past due for preventative maintenance</i>	5.9	5	3
• Maximize productivity of Fleet's labor force while on the job			
<i>% of actual labor hours spent versus technician logged hours (technician productivity)</i>	117.6	110	150
• Minimize asset downtime (days in shop) so that vehicles and equipment spend less time in the shop and more time in use to increase the quality of service provided and availability of fleet assets			
<i>Average vehicle downtime days</i>	6.37	6.5	5
• To deliver high quality service as reflected though user experience and satisfaction			
<i>% of all service survey responses returned as being satisfied</i>	96.9	95	100
• To right size the quantity and quality of the County's total inventory of fleet assets			
<i>% of Fleet available for county use, which encompasses asset downtime, scheduled vs. unscheduled repairs, PM compliance, parts availability, fleet age and condition</i>	92.8	90	95

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>		
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 39,314,447	\$ 41,039,121	\$ 42,216,586	\$ 1,177,465	3%
Fund Balance	21,956,888	19,828,521	28,798,086	8,969,565	45%
SubTotal	\$ 61,271,335	\$ 60,867,642	\$ 71,014,672	\$ 10,147,030	17%
<u>Appropriations</u>					
Personal Services	\$ 5,179,185	\$ 5,359,493	\$ 5,322,965	\$ (36,528)	(1%)
Operating Expenses	14,825,564	17,669,334	18,000,320	330,986	2%
Capital Outlay	16,824,516	21,948,802	23,848,715	1,899,913	9%
Transfers	14,735	14,735	1,614,735	1,600,000	10859%
Reserves	-	15,875,278	22,227,937	6,352,659	40%
SubTotal	\$ 36,844,000	\$ 60,867,642	\$ 71,014,672	\$ 10,147,030	17%
<u>Ad Valorem Funding</u>					
	\$ -	\$ -	\$ -	\$ -	-
Positions	59	59	59	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Increase is primarily due to the adjustment of funds for vehicles ordered in FY 2020 that will not be delivered until FY 2021.

Appropriations

Capital Outlay - Increase is primarily due to replacing aged machinery and equipment.

Transfers - Increase is due to partially funding the Mosquito Control Redevelopment capital project.

Reserves - Increase is primarily due to the construction of a fuel site at the Mosquito Control Redevelopment capital project and to maintain the appropriate reserve requirements.

HOUSING AND ECONOMIC SUSTAINABILITY

Jonathan B. Brown, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To advance a high quality of life for Palm Beach County residents through housing, public services, infrastructure improvements, and economic development.

Contract Development and Quality Control

Prepares contracts and agreements entered into by the department. Reviews residential developer loan closing and contract documentation. Directs and participates in negotiations and other meetings with developers, sub-recipients, contractors, and consultants. Develops and updates policies and procedure manuals. Ensure compliance with legal guidelines, contracting principles, and other Federal and State requirements.

Special Projects Management

Responsible for conducting economic impact analyses and statistical analyses. Manages the Department Of Energy Block Grant (DOE), Environmental Protection Agency (EPA) revolving loan fund, and Clean Up grant. Tracks infrastructure improvements in the Glades Region. Administers the Economic Department Administration (EDA) grant for Lake Worth Park of Commerce. Partners with the Florida Atlantic Research and Development Authority on developing a North County Science and Research Park.

Capital Improvements, Real Estate, and Inspection Services

Responsible for project management of single family and multi-family construction, rehabilitation, and capital improvement projects; reviews procurements, reimbursement requests, change orders, construction contracts, and consultant service agreements; provides inspection services during construction; and monitors programs that assure compliance with applicable funding and regulatory requirements.

Mortgage and Housing Investments (MHI)

MHI facilitates the HOME Investment Partnership Program (HOME), State Housing Initiatives Program (SHIP), and Neighborhood Stabilization Financing Mechanism Programs. MHI assists in the development, rehabilitation, and retention of affordable housing. This includes: competitive funding solicitations, financial restructuring, technical assistance, seminars and training, community outreach, and other revenue generating activities.

Business Investments

This section facilitates financing for commercial development projects through programs such as: Section 108 Loan, USDA Intermediary Relending, Energy Loan Program, Brownfield Revolving Loan Fund, and Industrial Development Revenue Bonds. It also works with the Florida State Qualified Target Industry program leveraging local incentives to assist large corporate relocation, expansion or preservation.

Strategic Planning and Operations

Responsible for the general planning and grant administration functions of Housing and Economic Sustainability (HES) including: program planning, research and analysis, regulatory interpretation, policy recommendations, funding solicitations, project evaluation, monitoring funded activities, performance reports, environmental reviews, audit responses, Policies and Procedures Manuals (PPM), Public Records Requests, Local Area Network and website administration, and public service activities.

Business Compliance

Responsible for compliance oversight and monitoring of economic development contracts and incentive programs that evaluate performance of funding recipients; oversee \$12 million Housing and Urban Development Section 108 Loan Program's Temporary Investments; manage \$57 million in economic development programs; develop policies and procedures to ensure compliance with county, state, and federal guidelines; and provide specialized technical assistance.

FY 2020 Highlights & Accomplishments

- Approximately \$4.2 million in Community Development Block Grant (CDBG) funding leveraged an additional \$3,011,459 to complete 14 infrastructure and public facility projects benefitting 61,981 persons.
- Provided \$961,003 in CDBG funding to 11 non-profit agencies and two County activities providing social services to 4,033 persons, including the homeless, disabled, victims of domestic violence, abused/neglected children, and youth aging out of foster care.
- Monitored 21 CDBG sub-recipients who carried out public services, economic development, and code enforcement activities, as well as seven capital improvement projects.
- Administered the Workforce Housing Program (WHP). Conducted 82 orientations for 2,180 clients and income certified 137 potential buyers. Of this number, 85 have purchased a home, eight are under contract, and 44 are on the waiting list.
- Successfully marketed and sold five county-owned WHP units to prevent their loss from WHP inventory.
- Provided \$4,162,944 in HOME and SHIP funding to 133 low and moderate-income families for first-time homebuyer financing and foreclosure prevention. Re-housed 50 homeless families with HOME tenant based rental assistance.
- Completed 37 owner-occupied housing rehabilitation/repair projects with \$1,484,729 in SHIP funds.
- Awarded \$555,481 in impact fee assistance to five projects totaling 241 multifamily (MF) housing units.
- Awarded \$2,550,672 in HOME funds to five affordable housing developers that will construct 305 MF units and 5 single family (SF) units.
- Completed construction and/or rehabilitation of 272 MF units in four projects with \$5,033,295 of Neighborhood Stabilization Program (NSP), SHIP, and HOME funds.
- Monitored four MF projects, including 148 tenant files and site inspections. Reviewed 10 financial statements for mortgage compliance and repayment analysis. Performed 317 housing quality standards inspections.
- Instituted roundtables to establish and enhance partnerships with 25 not-for-profit agencies.
- Created and/or retained 1,982 jobs in Palm Beach County, consulted with and/or assisted over 1,600 businesses with support/technical assistance, and processed three industrial development bonds totaling \$202.8 million.
- Closed 10 business loans totaling \$1.1 million, including five Section 108 loans; four USDA loans; and one CDBG micro-loan. The funded projects leveraged \$2.96 million in capital investments and will create 28 jobs.
- Developed a pipeline of economic development incentive projects consisting of seven projects with four conceptually approved by the Board. Pipeline reflects \$242.3 million in capital investment and a five-year economic impact of \$1.696 billion.
- Processed 4,989 applications for the County's CARES for Business Restart Business Grant Program, and awarded \$50.769 million in grants to 2,985 small businesses in the County.
- Provided \$458,000 in debt relief to 32 businesses with business loans to alleviate financial burden during COVID-19.
- Processed \$2.7 million in loan servicing receipts from Economic Development Loan Programs and approximately \$410,000 received in program and investment income from fees and short-term investments.
- Identified tax credit funding source through the Department of Environmental Protection generating \$16,511 in revenue from contaminated sites.
- Continued implementation of Portfol, an economic development software which increased efficiency in tracking and reporting of projects and assisting with loan servicing.

FY 2021 Emerging Issues

- The financial impact of COVID-19 has put many homeowners at risk of mortgage default and businesses at risk of failure.
- Increased number of requests for rehabilitation/repair of older housing stock.
- Management and disposition of properties where ownership has reverted to County through foreclosure or deed-in-lieu.
- Increasing construction costs challenge development of affordable housing within funding resource availability and regulatory/program limitations.
- Unfunded demands on department operating budget for staff costs generated by directives unrelated to grant programs, and to perform tasks necessary to meet extended on-going monitoring and compliance requirements.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Business Compliance</i>			
• Decrease number of businesses assisted per staff to ensure timely responses to borrowers and grantees <i>Number of businesses assisted per staff.</i>	165	128	116
• Decrease number of compliance audits per staff for a more manageable workload in providing accurate and timely compliance reviews <i>Number of compliance audits per staff</i>	107	86	80
• Decrease number of investment transactions per staff to ensure accuracy and timely submissions <i>Number of investment transactions per staff.</i>	62	40	35
<i>Business Investments</i>			
• Support preservation of current employment opportunities in Palm Beach County <i>Number of retained jobs committed (all programs)</i>	1,787	1,700	2,000
<i>Business Investments Section</i>			
• Support growth in employment opportunities in Palm Beach County <i>Number of new jobs committed (all programs)</i>	1,966	1,500	1,800
<i>Capital Improvements, Real Estate, and Inspection Services Section</i>			
• Expand and preserve affordable housing in Palm Beach County <i>Number of multi family housing units constructed/rehabilitated.</i>	589	270	310
<i>Number of single family housing units constructed/rehabilitated.</i>	29	25	35
<i>Mortgage and Housing Investments Section</i>			
• Increase affordable homeownership in Palm Beach County <i>Number of purchase assistance home acquisitions closed.</i>	76	150	250
<i>Special Projects Section</i>			
• Collaborate with other public entities to serve common housing, economic, and community development goals <i>Number of collaborative projects with other County departments, municipalities, and CRAs.</i>	21	15	20
<i>Strategic Planning Section</i>			
• Support the provision of safety net services to vulnerable County residents <i>Number of persons provided with social services</i>	6,130	4,750	5,225

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 453,658	\$ 235,518	\$ 37,750	\$ (197,768)	(84%)
Grants	9,127,439	24,992,315	22,346,453	(2,645,862)	(11%)
Other	9,897,001	4,997,815	5,798,252	800,437	16%
Interfund Transfers	-	-	127,000	127,000	100%
Fund Balance	39,040,362	31,011,104	29,743,676	(1,267,428)	(4%)
SubTotal	\$ 58,518,460	\$ 61,236,752	\$ 58,053,131	\$ (3,183,621)	(5%)
<u>Appropriations</u>					
Personal Services	\$ 5,022,370	\$ 5,446,872	\$ 6,016,494	\$ 569,622	10%
Operating Expenses	749,222	1,640,358	1,195,480	(444,878)	(27%)
Capital Outlay	1,224	5,000	5,000	-	-
Debt Service	2,301,833	3,408,099	3,295,644	(112,455)	(3%)
Grants and Aids	19,837,186	50,224,907	54,584,980	4,360,073	9%
Transfers	2,028,039	1,124,481	1,536,486	412,005	37%
Reserves	-	4,618,794	1,546,008	(3,072,786)	(67%)
SubTotal	\$ 29,939,874	\$ 66,468,511	\$ 68,180,092	\$ 1,711,581	3%
Ad Valorem Funding	\$ 5,511,525	\$ 5,231,759	\$ 10,126,961	\$ 4,895,202	94%
Positions	55	58	59	1	2%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - Decrease is primarily due to the spending down and completion of CDBG funds, along with the repayment of loans in the Home Loan Program.

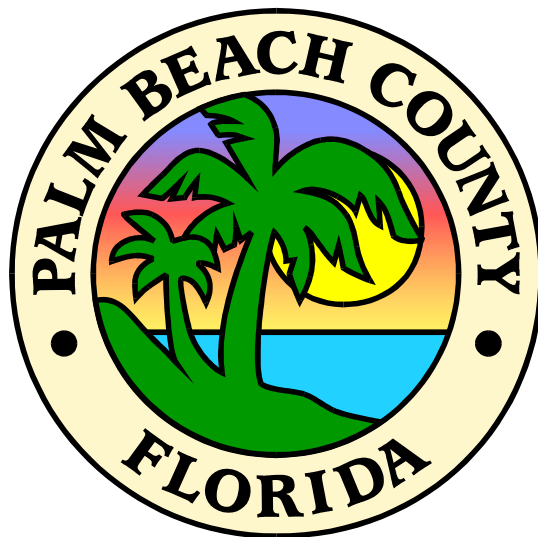
Other - Increase is due to an increase in funding for the Home Loan Program and Affordable Housing Program. Additionally, there is a transfer of funds from the Economic Development Fund to the new Economic Development Incentives Fund to better monitor and manage existing programs. The activity of transferring budget between funds attributes to the decrease in fund balance.

Appropriations

Positions - 1

Budget Process - 1: Addition of one Construction Coordination Aide is due to the mandatory requirement to maintain project documentation in the County's Electronic Contract Management System.

Grants and Aids - Increase is due to funding for the new Housing Initiative Fund and the reallocation of funds from reserves to grants and aids in the Workforce Housing Trust Fund. These were somewhat offset by the transfer of funds from the Economic Development Fund to the new Economic Development Incentive Fund along with expending grants in other funds.



HUMAN RESOURCES

Wayne Condry, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To enable County departments to meet their service delivery responsibilities by hiring the most qualified employees, retaining valued employees by ensuring effective leadership, ensuring competitive wages and benefits, ensuring effective labor/management relations, providing training and development opportunities, and offering a safe and discrimination-free environment.

Compensation and Records

The Compensation and Records (C&R) Division provides competitive compensation strategies in an effort to retain valuable employees. Core services include: compensation, Human Resources Information System (HRIS), payroll, records, and retirement. Responsibilities include: updating class and pay plans, writing and maintaining job descriptions, conducting classification reviews, reviewing/approving position descriptions, ensuring HRIS system security with position control and end-user training, updating the payroll manual, administering and interpreting payroll policies and procedures, auditing departmental payroll records, processing personnel actions, maintaining employee personnel records and verifying employment status, and coordinating the Florida Retirement System, deferred compensation, and prepaid legal plans.

Employee Relations

The Employee Relations Division provides guidance and systematic methods to improve employee performance/behavior, fosters relations between management and employees, and ensures collective bargaining obligations are met. Primary functions are to ensure equitable treatment of employees through guidance on disciplinary actions, grievances, appeals, and arbitrations, and to assist departments with performance, discipline, and union issues.

Fair Employment Programs

The Fair Employment Programs (FEP) Division handles complaints of discrimination and harassment. The section conducts internal investigations and prepares position statements in response to complaints filed with the Equal Employment Opportunity Commission and Florida Commission of Human Relations. Staff prepares and monitors the annual Affirmative Action Plan. The section handles requests for accommodation under the Americans with Disability Act (ADA), and assists with Family and Medical Leave Act (FMLA) issues. They are also responsible for providing supervisory training on Equal Employment Opportunity/ADA and sexual harassment law and issues.

Recruitment and Selection

The Recruitment and Selection (R&S) Division is responsible for the recruitment, assessment, and processing of new and current employees for the departments of the Board of County Commissioners. Primary functions include: sourcing and processing candidates for open positions; evaluating applications and referring qualified candidates to departmental hiring authorities; developing, administering, and evaluating legally defensible examinations; responding to complaints/inquiries about the applicant selection process; extending job offers and conducting background checks on potential hires; and conducting new employee orientations regarding County rules, regulations, and conditions of employment. R&S Staff design and deliver employee, supervisory, and management training on applying, interviewing/selection process development and Veteran's Preference.

Training and Organizational Development

The Training and Organizational Development (T&OD) Division provides learning and development services that cultivate outstanding employee performance and organizational excellence. The core services include: planning, scheduling, and implementing year-round learning programs which are promoted through a yearly catalog; directing the Leadership Development Programs; providing consulting and facilitation services to the County departments; obtaining customized training to County departments; providing career development services to County employees; registration and tracking of training including maintaining the training histories of all County employees; tracking attendance at mandatory programs, such as new supervisor training and telephone communication training; and designing and/or implementing new programs, and enhancements to current programs.

FY 2020 Highlights & Accomplishments

- C&R processed over 4,000 personnel actions, over 1,100 new employee requisitions (NERs), 1,400 position descriptions, 163 reclassification requests, 14 special salary increases, 139 lead worker forms, 332 working in a higher classification forms, 33 temporary promotion forms, 43 paid parental leaves, 517 retirement appointments, 96 deferred retirement option plan (DROP) enrollments, 119 DROP terminations, and over 5,029 verification of employment requests. HRIS requests included 379 routing, 183 security, 224 added/deleted positions, and 30 specialized reports. 2 elections: 300 total county workers.
- R&S researched, designed, developed and is beta-testing a new supplemental questionnaire employment application pre-screening tool module in HRIS.
- R&S staff rated over 14,000 applications, and processed over 1,100 NERs. R&S staff on-boarded over 450 new hires, and facilitated employee conversions from nonmerit to merit positions.
- R&S/Testing and Assessment (T&A) staff presented three training workshops to staff on conducting legally defensible interviews and advanced interviewing techniques, and reviewed/approved 5,772 interview questions for 462 jobs countywide.
- R&S/T&A sourced 834 entry-level firefighter applicants and hired 97 candidates for five Fire-Rescue (F/R) recruit classes; we developed/administered promotional processes for five ranks, that included four written exams and four practical exams for 204 total candidates.
- T&OD partnered with vendors to develop and deliver three new pop up training sessions.
- Due to COVID-19 disruption of scheduled learning activities, the Summer Bytes program had eight virtual sessions completed.
- C&R and FEP were charged with implementing the Families First Coronavirus Relief Act. This project required the ability to track time taken and dollars paid according to the new Federal requirements for Emergency Family Medical Leave Act and Emergency Paid Sick Leave Act. The HRIS system was programmed to provide employees the ability to request leaves, track balances, and reduce time taken.

FY 2021 Emerging Issues

- The Evergreen Countywide Compensation survey was completed and preliminary raises have been approved for April 2021.
- Ongoing evolution of the County's Emergency Response Procedures requires refining the process for handling FMLA and ADA accommodation/exemption requests.
- Due to COVID-19, the need for R&S to utilize remote processing of new hires to minimize risks of in-person contact is evident. The use of a candidate portal for online pre-boarding and on-boarding activities is being sourced for purchase, with implementation to continue into FY 2021. The portal will facilitate pre-employment/hiring activities, electronically secure completed hiring documentation and associated deadlines/requirements, allow access to mandatory new employee training, and provide connections to internal/external resources.
- The review of online management systems for implementation will be performed given the expanded need for training opportunities at managerial, professional, and staff levels.
- Due to COVID-19, T&OD has an urgent need for agility to provide new options for training delivery; one professional level position is no longer sufficient to provide the quantity/quality required of today's increasing training needs to almost 6,000 employees and deployment of a learning management system.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Employee Relations</i>			
• Decrease the number of grievances by assisting departments with performance, discipline, and union issues			
<i>Number of grievances filed by employees</i>	60	64	61
• Establish internal customer satisfaction rating to create baseline			
<i>Percentage of internal customer satisfaction</i>	NA	85	90
• Review and log disciplinary actions received to ensure consistency with the County Merit Rules and the Communication Workers of America Union contract			
<i>Number of disciplinary actions reviewed/logged</i>	85	78	82
• To provide excellent customer service by processing grievances within 60 days of receipt			
<i>Percentage of grievances processed within 60 days of receipt</i>	90	97	100
<i>Fair Employment Programs (FEP)</i>			
• Completing investigations of internal complaints within 90 days of receipt			
<i>Percentage of internal investigations completed within 90 days</i>	92	90	100
• Decrease and monitor external charges of discrimination			
<i>Number of discrimination charges filed with external agencies</i>	15	35	0
• Monitor efficiency in completing investigation and responding to external agencies			
<i>Percentage of charges of discrimination responded to within 90 days</i>	90	90	100
<i>Recruitment and Selection</i>			
• Reduce time to produce referral lists upon receipt of NER			
<i>Average days to generate a referral list upon receipt of NER</i>	26.23	25	23
• Utilize a training and experience criteria function in HRIS to expedite the rating of incoming employment applications			
<i>Number of employment applications rated</i>	20,302	30,000	32,000
<i>Training and Organizational Development</i>			
• Deliver the Leadership Next Program, The Leadership Experience, and 60 personal/professional development courses in a cost effective manner			
<i>Average cost per employee trained (in dollars)</i>	24.7	25	24
• Increase number of full time staff trained in personal/professional development courses			
<i>Number of staff trained</i>	1,595	1,400	1,500
• Increase the rating of program effectiveness of professional development courses Offered			
<i>Average yearly rating of program satisfaction (rating 1 to 4, with 4 being the highest)</i>	3.9	3.75	4

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 986	\$ -	\$ -	\$ -	-	
SubTotal	\$ 986	\$ -	\$ -	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 2,786,814	\$ 3,009,881	\$ 3,080,574	\$ 70,693	2%	
Operating Expenses	198,911	383,400	318,175	(65,225)	(17%)	
Capital Outlay	4,531	3,001	1	(3,000)	(100%)	
SubTotal	\$ 2,990,256	\$ 3,396,282	\$ 3,398,750	\$ 2,468	-	
Ad Valorem Funding	\$ 2,989,270	\$ 3,396,282	\$ 3,398,750	\$ 2,468	-	
Positions	34	34	34	-	-	

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - Decrease due to a reduction in contractual services training because of funds not being spent as anticipated.

Capital Outlay - Decrease due to change in the capitalization threshold. Budgeted items are no longer considered capital so the associated funding was transferred to operating expenses.



INFORMATION SYSTEMS SERVICES

Archie Satchell, Chief Information Officer

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West Palm Beach, Florida 33401

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DEPARTMENT SUMMARY

MISSION STATEMENT

To build and optimize the County's information technology (IT) infrastructure as a secure, reliable, and affordable resource for automating work processes, enabling management decision-making, and providing public access to County information and programs. Centralized oversight of technology resources will be established through enterprise policies, standards, strategic plans, and governance committees.

Department Overview

Information Systems Services (ISS) provides a broad range of IT services including: installation and maintenance of the County's fiber optic network; technical support for computing platforms such as UNIX and Windows servers, desktop computers, laptops, tablet PCs, printers, and smart phones; developing custom software applications for County agencies; maintaining an inventory of more than 350 in-house software applications; the enterprise email system and numerous commercial vendor packages; Oracle database administration; enterprise Geographic Information Systems (GIS); installation and maintenance of all landline, cellular telephones, and related equipment including voice over IP (VoIP); video conferencing; IT project management; 24x7 Help Desk; user training; enterprise software licensing; and document imaging and scanning. In addition, ISS is responsible for back-up and recovery, security, and IT Resource Management for the procurement of IT-related goods and services.

Application Services

Responsible for developing, implementing, and maintaining business applications in close cooperation with County agencies; supporting vendor commercial software packages; serving as liaison to user agencies to communicate plans, coordinate service requests, and provide general consulting and project management services; and implementing a vast array of Oracle, SQL, and FoxPro databases for development and production environments. Additionally, the system administration function was implemented to oversee the operation and maintenance of department-specific applications.

Computing Platforms

Responsible for processing, storing, and protecting the County's vital information for its agencies and departments. Key responsibilities include a 24x7 Network Operations Center (NOC) as part of the Customer Care Center which also includes the ISS Help Desk, the desktop support function; application database hosting; data storage and recovery; enterprise printing and scanning; and end user training.

Other IT Operations

This is a grouping of the remaining programs that do not have divisional status, including IT Security, Quality Assurance, and the Countywide GIS Program.

Network Services

Responsible for providing reliable, survivable, and cost effective voice, video, and data communications services. Key responsibilities include design, deployment, and maintenance of enterprise voice and data services; maintenance of a comprehensive security program to safeguard information; video conferencing and streaming; providing wireless access to the County's network; and providing the public with remote access to e-government applications. The Division is also responsible for the maintenance and build-out of the County's fiber-optic network and overall management of telecommunications expenses.

Finance & Administrative Services

Responsible for administering technology procurement and contracts; budget preparation and monitoring; cost allocation plan development and billing; employee payroll and timekeeping; financial reporting; asset receiving and inventory tracking; audit coordination; and a variety of special projects. The Division's purpose is to efficiently administer these tasks in direct support of ISS service operations, our employees, and customer base.

FY 2020 Highlights & Accomplishments

- COVID-19 related activities: facilitated the opening of multiple COVID-19 testing sites including sites at Non-County facilities; partnered with the School District of Palm Beach County to provide neighborhood wireless networks in underserved communities in order to facilitate distance learning for 25,000 students; also worked with Boys & Girls Clubs to connect 10 of their locations to high speed internet for remote virtual learning; supported a tenfold increase in telework and a fiftyfold increase in remote meeting capabilities; awarded two Government Experience project awards from the Center for Digital Government in the special category of COVID-19 Response; developed several applications to meet the new needs created by the pandemic including the (1) Coronavirus Aid, Relief, and Economic Security (CARES) for Business Grants, (2) Mortgage Assistance and Emergency Repair Assistance application for Department of Housing and Economic Sustainability, (3) COVID-19 Online Complaint Form/Dashboard, (4) CARES Act Rental, Utility & Food Assistance, and Emergency Feeding Distribution System Assistance for Community Services, (4) Human Resource Information System Emergency Paid Sick Leave, Emergency Family and Medical Leave Act, and Disciplinary Action Module.
- Expanded collaborative efforts including in the areas of vulnerability-scanning, simulated phishing, and review of best practices with Palm Tran, Public Defender, Supervisor of Elections, and Property Appraiser.
- Multiple upgrades including: (1) the core network, allowing for the support of increasing demands on service; (2) internet service upgrades for increased capacity; (3) call handling to support increasing voice call capacity and provide additional security against attacks and additional voice spam capabilities; (4) moving the internet website to SharePoint 2016.
- Selected and implemented a variety of security related solutions including a secure vendor access solution (Securelink), a security information and event management tool, a server backup solution, and additional controls to protect Outlook users.
- Non-COVID applications that were implemented and upgraded include: historical aerial plans and roadway projects for Engineering; online submittal/Electronic Plan Review for Planning, Zoning and Building; credit card payments (lobby point of sale) for Water Utilities; Equal Employment Opportunity reporting; hearing and respiratory test position module for Risk Management; animal shelter management application for Animal Care and Control; and technical refresh of the PowerBuilder Online Tracking System for Office of Equal Opportunity.
- Recognized by the National Association of Counties in the Information Technology category for the Traffic Signals Condition and Power Assessment Application.
- Partnered with Palm Tran to provide enhanced in-transit connectivity for the bus fleet to support digital signage, fare collection, infotainment, public Wi-Fi, and more.

FY 2021 Emerging Issues

- Rapid technology changes present a challenge to our ability to leverage upcoming technology trends in software product development and keep pace with our customer's needs.
- Adoption of a mobile first or mobile only technology principle continues to create additional wrinkles in application development process.
- The need to continually enhance our network monitoring and diagnostic tools to provide additional automatic active response, which will decrease service response time, lower the need for human intervention, and increase customer satisfaction.
- Ensure cyber resilience and responsiveness along with network reliability while supporting increasing demands for telework, meeting rising cybersecurity threats and risk exposure, and the growth in adaptation of Internet of Things across the County, all of which may require additional policies and guidance.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Customer Care Center</i>			
• Achieve and maintain abandoned help desk call rate of less than 5%			
<i>Percentage of help desk calls abandoned</i>	7.7	3	2
<i>Department-wide</i>			
• Achieve a customer satisfaction rating of 95% or greater			
<i>Customer satisfaction rating</i>	97.28	90	95
<i>IT Security</i>			
• Achieve 97% or greater of blocked malicious email communication			
<i>Malicious emails blocked by Proofpoint - percentage of total</i>	87.28	95	97
<i>Network Services</i>			
• Maintain 99.99% uptime			
<i>Percentage of Network availability</i>	99.99	99.99	99.99
• Migrate AT&T data service from Metro-E technology to AT&T Switched Ethernet (ASE) technology			
<i>Percentage of AT&T data service converted; Metro-E to ASE</i>	72.05	100	100
• Technical Refresh of wireless infrastructure to include newer radios and upgraded wireless controllers			
<i>Percentage of wireless infrastructure upgraded</i>	5.5	80	95
<i>Service Level Agreements</i>			
• Achieve and maintain a 95% restoration rate for reported problems			
<i>Percentage of SLAs met for restoration</i>	89.73	90	95
• Achieve or maintain 95% response rate for initial problem reports			
<i>Percentage of SLAs met for initial response</i>	92.05	90	95
• Resolve 20% or greater of problem tickets upon first intake			
<i>Percentage of problem tickets resolved upon first intake</i>	14.5	15	20

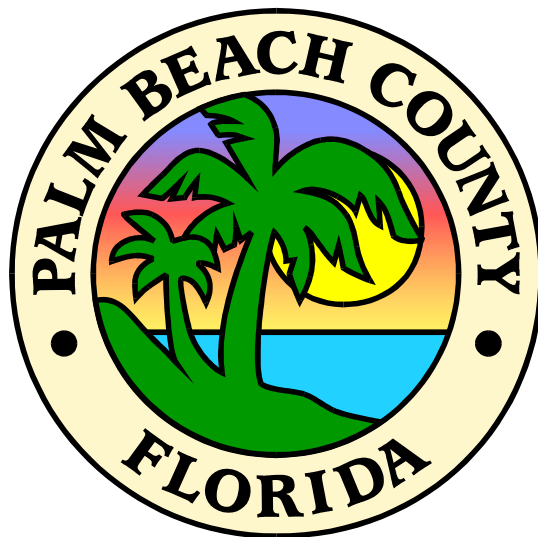
DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 10,281,713	\$ 9,081,683	\$ 8,745,391	\$ (336,292) (4%)
Other	121,417	-	-	-
SubTotal	\$ 10,403,130	\$ 9,081,683	\$ 8,745,391	\$ (336,292) (4%)
<u>Appropriations</u>				
Personal Services	\$ 22,138,441	\$ 24,130,097	\$ 24,796,034	\$ 665,937 3%
Operating Expenses	11,753,429	9,754,465	9,924,902	170,437 2%
Capital Outlay	117,805	100,500	64,000	(36,500) (36%)
SubTotal	\$ 34,009,675	\$ 33,985,062	\$ 34,784,936	\$ 799,874 2%
<u>Ad Valorem Funding</u>				
	\$ 23,606,543	\$ 24,903,379	\$ 26,039,545	\$ 1,136,166 5%
Positions	213	213	213	-

SIGNIFICANT CHANGES

Appropriations

Capital Outlay - Decrease is due the removal of one time funding for a vehicle included in the FY 2020 budget.



LEGISLATIVE AFFAIRS

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DEPARTMENT SUMMARY

MISSION STATEMENT

To assure the support of Palm Beach County's (PBC) objectives before the Florida Legislature and the United States Congress and to provide coordination and assistance to the thirteen-member Legislative Delegation, League of Cities, and other local agencies and associations.

Department Overview

The Legislative Affairs Office is responsible for preparing the Federal and State Legislative Program for consideration by the Board of County Commissioners (BCC) and advocating those priorities before the Executive Branch of United States Government, United States Congress, the Executive Branch of the State of Florida, and the Florida Legislature. The Legislative Affairs Office assists the Legislative Delegation of the County with matters such as guiding local bills through the legislative process and monitoring the status of proposed bills. Advocacy in Tallahassee for legislation includes meetings with legislators and staff, coordinating PBC activities, and testifying before legislative committees. The Legislative Affairs Office coordinates with the Florida Association of Counties (FAC) and is active in the development of their statewide legislative agenda.

On federal issues, the Legislative Affairs Office routinely meets with congressional offices and federal agencies regarding County issues and actively works with the National Association of Counties (NACo) to support and develop federal legislative priorities. Other services of the Legislative Affairs Office include coordinating the activities of contract lobbyists, providing grant writing assistance to County departments, scheduling periodic meetings with the Legislative Delegation and other outside agencies, and coordinating the County's Lobbyist Registration Program.

FY 2020 Highlights & Accomplishments

- Hosted tours for elected officials and staff at the following locations: South Florida Water Management District, Emergency Operations Center, PBC Food Bank, as well as other locations.
- Assisted in the successful passage of several pieces of legislation, directly related to the state legislative priorities including but not limited to: texting while driving, Needle Exchange Program, revising the statutory criteria by which local beaches and inlet project grant requests are ranked by the Department of Environmental Protection; Also human trafficking, and establishing a direct support organization for resources to victims, which requires law enforcement training and allows for expungement of kidnapping charges; and also expanding provisions of the C-51 project to apply to Phase I, which is currently restricted to Phase II.
- For the first time in over a decade, the county successfully lobbied for, and the legislature passed, full funding of the Sadowski Trust Fund, which meant full funding of State Housing Initiative Program dollars to the county totaling \$15.4 million. This success was a COVID-19 related casualty of the budget and this item was ultimately vetoed by the governor. The County also secured \$9 million in Small County Outreach Program funding and received dollars as part of the State's road, rail, transit, and port programs. The County also helped secure \$50 million in recurring dollars for Visit Florida, over \$21 million for State Aid to Libraries, and over \$1.57 million for cultural/museum grants. In addition, the School District received over \$1.69 billion in Florida Education Finance Program dollars; over \$8.5 million was received by PBC for water projects/beach restoration, and \$500,000 was received for the RESTORE Offender Re-Entry Program.
- Held three Legislative Delegation public hearings and three Legislative Delegation workshops with the League of Cities, the BCC, and the School District.
- Coordinated with various local organizations in developing legislative strategies for their priorities including: the Economic Council, Business Development Board, School District, Scripps Florida, the League of Cities, Florida Atlantic University, Palm Beach State College, CareerSource, South East Florida Behavioral Health Network, ChildNet, Southeast Florida Regional Climate Change Compact, among others.
- Actively opposed legislation that did not pass during the 2020 legislative session, including but not limited to legislation that would have preempted county authority of: vacation rentals, local regulation of occupational licensure, pet stores, the increase in levels of sovereign immunity claims, and conditions of employment.
- Federal accomplishments include: lobbied Congress and the White House for support of the Water Resources Development Act, which authorizes numerous Florida projects, including authorization of a reservoir south of Lake Okeechobee, Everglades restoration, port and inlet construction, and beach nourishment; support for the Gulf of Mexico Energy Security Act of 2006, which bans oil and gas leasing within 125 miles of Florida's east coast free from oil drilling. Ongoing lobbying efforts included veterans homelessness, continuum of care funding, temporary protected status, sand transfer plant, cyber security, a rural roads grant program, and US Department of Transportation Rural Opportunities to use Transportation for Economic Success initiative.
- The County led the successful exclusion of Palm Beach County from House Bill 133, the Towing and Immobilization bill, allowing the County to maintain ownership of local regulatory and industry oversight protections.
- During the COVID-19 Emergency Operation Center (EOC) activation, department staff served as the EOC Liaison Officer in the Incident Command System General Command structure at the EOC. As such, they were the conduit of information to, and from, the EOC Executive Policy Group and municipal, state and federal elected officials, and county constitutional officers. To ensure the flow of information, 95 calls with municipal emergency management officials were held, 62 calls with constitutional officers, and 52 calls with the state and federal elected officials and their staff.
- From March through September, Legislative Affairs staff prepared a nightly e-mail update of County COVID-19 numbers, seven days a week, with historical charts and commentary to the BCC, County Administration, as well as constitutional officers, state and federal officials.

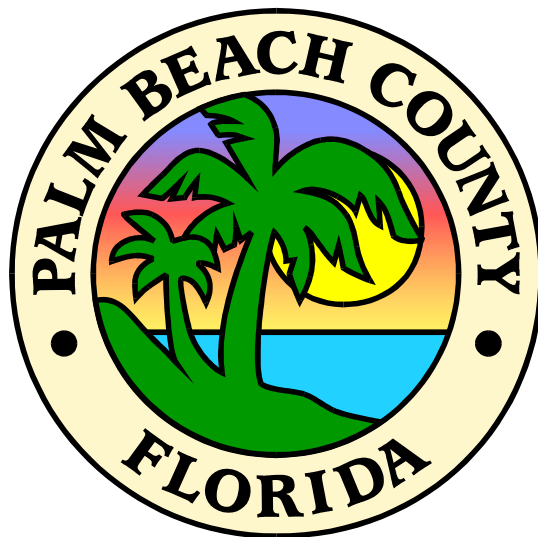
FY 2021 Emerging Issues

- Monitor discussions and funding opportunities to battle the opioid crisis.
- Medicaid will continue to be an issue in terms of local-state cost share and how it will affect future revenue sharing.
- Monitor the impact of COVID-19 on legislative and funding initiatives.
- Monitor the impact of COVID-19 on the County's ability to host public meetings and participate in community outreach.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Conduct six total public hearings, delegation meetings, and workshops			
<i>Conduct six public hearings, delegation meetings, workshops (only six meetings held per year)</i>	6	6	6
• Effectively serve as the liaison between the Florida Association of Counties, National Association of Counties, and other county/legislative related organizations by attending annual legislative policy conferences and other meetings and events			
<i>Number of legislative conferences and NACo/FAC events attended by Legislative Affairs staff or other county staff as directed by Legislative Affairs (combined total)</i>	10	10	10
• Facilitate the meeting schedule for county officials during Palm Beach County Day in Tallahassee in order to discuss county priorities and obtain funding for them			
<i>Number of meetings scheduled for Palm Beach County attendees.</i>	52	60	75
• Propose and advocate for the County's annual State and Federal Legislative Program			
<i>Number of state and federal legislative priorities successfully advocated for.</i>	60	50	55
• Secure funding in the state budget for Palm Beach County			
<i>Amount of funding secured in the state budget for Palm Beach County (in Millions)</i>	65	65	70

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Licenses & Permits	\$ 7,575	\$ -	\$ -	\$ -	-	
Other	311	-	-	-	-	
SubTotal	\$ 7,886	\$ -	\$ -	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 283,880	\$ 301,124	\$ 312,558	\$ 11,434	4%	
Operating Expenses	144,281	187,892	188,020	128	-	
SubTotal	\$ 428,161	\$ 489,016	\$ 500,578	\$ 11,562	2%	
<u>Ad Valorem Funding</u>						
	\$ 420,275	\$ 489,016	\$ 500,578	\$ 11,562	2%	
Positions	3	3	3	-	-	



MEDICAL EXAMINER

Dr. Wendolyn Sneed, Medical Examiner Director

**3126 Gun Club Road
West Palm Beach, Florida 33406
Phone: 561-688-4575**

Website Address: <https://discover.pbcgov.org/medicalexaminer/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide professional, compassionate, and timely Medicolegal Death Investigations in accordance to statutes, rules, and regulations of the State of Florida. To disseminate the gathered information to families and appropriate agencies to ensure the safety and well-being of the citizens of Palm Beach County.

Department Overview

Under Chapter 406, Florida Statutes and Florida Administrative Code II-G, the Medical Examiner's Office investigates cases of sudden, unexpected, and non-natural deaths, as well as other cases that fall under Medical Examiner Jurisdiction. The Medicolegal Death Investigators gather information from the scene of death, through law enforcement personnel and other government agencies, and through review of medical records. The Medical Examiners review all available information, collect evidence from the bodies, and perform necessary studies for determination of cause and manner of death. Other responsibilities include review of all cremation cases in Palm Beach County, tracking local mortality trends, provide support to law enforcement agencies in the presentation of forensic evidence to the court system, and providing testimony in judicial proceedings.

FY 2020 Highlights & Accomplishments

- Installed and began operating a state of the art LODOX X-ray system.
- Forensic Investigators began a scheduled cadence with the American Board of Medicolegal Death Investigation (ABMDI) to receive accreditation.
- Received approval to hire a seventh Associate Medical Examiner.
- Complied with Public Health Directive from the Medical Examiners Commission in certifying all COVID-19 deaths in Palm Beach County.
- Installed a new body rack storage system in the main morgue to increase storage capacity.
- Received approval to hire a fifth administrative position.
- Displayed a poster presentation at the National Association of Medical Examiners Meeting.

FY 2021 Emerging Issues

- For appropriate and dignified processing of deceased at death scenes, larger and updated vehicles are needed.
- Seeking approval to expand Forensic Investigator staffing to meet existing workload.
- Associate Medical Examiner will serve as a moderator for National Association of Medical Examiners Meeting (NAME).
- Conduct a platform presentation at the American Academy of Forensic Scientists by an Associate Medical Examiner.
- Interior building improvements will begin at the Medical Examiner's Office to accommodate the continued growth of case volume and personnel until the office expansion capital project scheduled for FY 2025 is completed.
- On-site NAME accreditation renewal will be conducted.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Complete at least 90% of autopsy reports within 60 days of autopsy (Phase I) to maintain accreditation by the National Association of Medical Examiners (NAME)			
<i>Percentage of reports of all postmortem examinations completed within 60 days from the time of autopsy.</i>	60.31	92	95
• Complete at least 90% of autopsy reports within 90 days of autopsy (Phase II) to maintain accreditation by the National Association of Medical Examiners (NAME)			
<i>Percentage of reports of all postmortem examinations completed within 90 days from the time of autopsy</i>	83.2	92	95
• Decrease turnaround time in hours for professional postmortem examinations			
<i>Turnaround time for postmortem examination (hours)</i>	18.5	19	16
• Surveil effects of opioid (drug) misuse in Palm Beach County			
<i>Total number of opioid fatalities in Palm Beach County</i>	388	144	120
• To document number of cases per physician in order to comply with NAME standards			
<i>Average number of autopsies performed by pathologist (Best practice is 225 plus or minus 50 cases per pathologist)</i>	235.4	225	200
• To ensure that greater than 95% of all homicides and suspicious cases are being reported and appropriately documented by the medical examiner's office (NAME Phase-II)			
<i>Autopsy performed in greater than 95% of all cases suspected of homicide at the time of death.</i>	100	95	95
• To have a Medical Examiner review all reports created by a medicolegal death investigator (MDI) with declined jurisdiction and all cases electronically reported by various law enforcement agencies within 24 hours of receipt (NAME Phase I)			
<i>Percentage of medical examiner's cases reviewed by a Medical Examiner within 24 hours.</i>	48	100	100

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 391,522	\$ 385,000	\$ 382,500	\$ (2,500)	(1%)	
Grants	2,449	3,000	3,000	-	-	
Other	169	-	-	-	-	
SubTotal	\$ 394,140	\$ 388,000	\$ 385,500	\$ (2,500)	(1%)	
<u>Appropriations</u>						
Personal Services	\$ 3,275,110	\$ 3,499,816	\$ 4,039,797	\$ 539,981	15%	
Operating Expenses	725,314	832,782	837,329	4,547	1%	
Capital Outlay	31,881	506,620	23,200	(483,420)	(95%)	
SubTotal	\$ 4,032,305	\$ 4,839,218	\$ 4,900,326	\$ 61,108	1%	
<u>Ad Valorem Funding</u>						
	\$ 3,638,165	\$ 4,451,218	\$ 4,514,826	\$ 63,608	1%	
Positions	25	26	28	2	8%	

SIGNIFICANT CHANGES

Appropriations

Positions - 2

Budget Process - One Senior Clerk Typist and Associate Medical Examiner were added to address the increased workload and help control overtime costs.

Capital Outlay - Decrease is primarily due to the purchase of a one-time supplemental request from a previous year.

OFFICE OF DIVERSITY, EQUITY, AND INCLUSION

**301 North Olive Avenue
West Palm Beach, Florida 33401**

DEPARTMENT SUMMARY

MISSION STATEMENT

To positively influence and transform the organization and workforce by promoting cross-cultural understanding and inclusivity.

Department Narrative

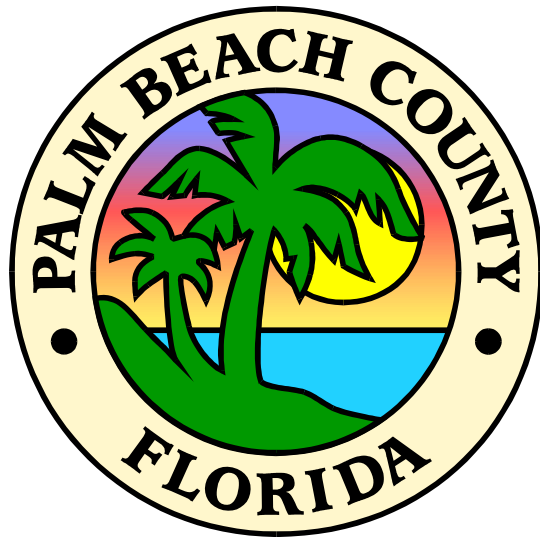
As a new department within Palm Beach County, the Office of Diversity, Equity, and Inclusion (DEI) is committed to achieving diversity, racial equity, and inclusion within the workforce. DEI will coordinate training to all employees to increase awareness in diversity, equity, and inclusion that will promote fairness in employees.

Change (FY 20 - FY 21)

SIGNIFICANT CHANGES

Positions - 3

201





OFFICE OF FINANCIAL MANAGEMENT & BUDGET

Sherry Brown, Director

**301 North Olive Avenue, 7th Floor
West Palm Beach, Florida 33401
Phone: 561-355-2580**

Website Address: <https://discover.pbcgov.org/ofmb/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To manage, monitor, and maintain financial resources to achieve outstanding results.

Budget Division

The Budget Division prepares and administers the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners (BCC), and fulfills an oversight role on behalf of County Administration and the BCC. The division also provides general guidance and assistance to County departments, members of the public, media representatives, and other government agencies. Primary services include preparing the County's annual operating and capital budgets; analyzing and processing changes to the adopted budget; planning for future operating and capital requirements; reporting financial trends and issues, major project status, and departmental performance measurement data; reviewing and commenting on the fiscal impact of Board agenda items; and providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

Contract Development & Control Division

The Contract Development & Control (CDC) Division serves as the clearing house for coordinating all formal contracts and related documents to ensure compliance with BCC policies, as well as, State Records Management requirements. To carry out its mandate, the Division facilitates the initiation, completion, and approval process of contract related items through the review of contracts, agenda items, Request for Proposals (RFP), bid documents and Change Orders, Work Orders, Consultant Service Authorizations, surety bonds, and letters of credit. A database is maintained for tracking, updating, and monitoring all ad valorem contracts and related items approved by the BCC. Reports are provided in relation to change activity for approved contracts. The Division is represented or serves as chair for many countywide committees. Services include records management compliance for the Board as required by Florida Statutes.

Financial Management Division

The Financial Management Division includes Debt Management, Fixed Assets Management (FAMO), the Impact Fee Program, and the Revenue Collection Program. Primary services include debt management and planning for future financing needs, recording acquisitions and disposals of County owned property, conducting periodic inventories and reconciliations of fixed assets, managing the surplus asset disposal program and the Thrift Store, ensuring the accurate calculation of impact fees, reviewing impact fee refund requests and conducting impact fee compliance reviews of municipalities, providing financial analysis support for Department of Housing and Economic Sustainability (DHES) Housing and Urban Development (HUD) loan program and selected Purchasing RFPs, maximizing the collection of monies due to the County, and developing related countywide financial policies and procedures.

Performance Management Division

The Performance Management Division supervises all activities related to the long-term strategic plan and assists the BCC, Management Team, department directors, and staff with the development of long-term goals, objectives, strategies, and actions. The division assists the administrative team with the development, adoption, and implementation of initiatives supporting countywide strategic planning, continuous improvement efforts, process improvement, and performance management. The division leads the performance management processes which include program evaluation and other analytical activities designed to assess the efficiency of County services in achieving the County's long-term goals and objectives. The division also reports departmental performance measurement data in the County's annual budget book.

FY 2020 Highlights & Accomplishments

- Received the Distinguished Budget Presentation Award from the Government Finance Offices Association (GFOA) for the 34th consecutive year.
- Adopted a \$5.4 billion budget and maintained the existing millage rate of 4.7815 for the 10th consecutive year.
- Led the County's fiscal strategy for the spending of \$261 million in Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds that were received from the Department of Treasury. This included weekly reporting, working with a consultant to ensure funds were being spent on approved programs, and reallocating funds as needed.
- Maintained the County's AAA Bond Rating despite tight budget constraints.
- Continued development on an interactive surplus intake form by the Fixed Assets performance management team.
- Began contract negotiations for the next Biennial Impact Fee Update.
- The Collections Section, together with contracted vendors Penn Credit and Unique Management Services, recovered over \$850,000 in delinquent debts, liens, and judgements.
- Provided training to County employees in relation to contracting and records management, including custom tailored training for the benefit of specific County Department and agencies.
- Review County department contract documents for compliance with changes and additions to language and provisions mandated by the State of Florida, implementing language to comply with new statutory requirements in contracts for E-Verify.
- Continued to monitor compliance with state mandated changes to notary language.
- Implemented six cross-departmental teams to create collaborative opportunities, thus increasing resource-sharing and process efficiency efforts, based on the BCC's six strategic priorities.
- Created and implemented annual "Performance October" during which all departments review their performance measures and eKPI scorecards for the fiscal year with staff and County Administration to identify successes, process changes, as well as any gaps and/or opportunities for growth.

FY 2021 Emerging Issues

- Due to COVID-19, it is unsure what will happen with property values and how long it will take major revenues to recover. Completing the FY 2022 Budget without cutting expenses may be more challenging as a result.
- CARES Act funds must be all spent by December 30th, 2020. Once that deadline has passed, we anticipate a major audit of our programs. The Office of Financial Management & Budget will continue to work with the consultant to provide the necessary documentation to support that the spending was appropriate.
- Palm Beach County initiated Intergovernmental Dispute Resolution procedures with the City of Palm Beach Gardens (PBG) over the City's decision to discontinue collecting road impact fees effective January 1, 2020 for most permits issued in the City. PBG road impact fee revenues have averaged approximately \$3 - \$4 million in recent years. No fees were collected in FY 2020. The final step in the process, resolution through legal action, may take several years to conclude.
- Coordinate the selection and implementation of radio frequency identification technology for the inventory and management control of the County's capital and non-capital assets.
- Meet with various departments to provide guidance for substantive inconsistencies in agenda items and in developing internal standardized contracts.
- Maintain a tracking system for records management.
- Review documents that change existing contracts and agreements to ensure compliance with contract terms, conditions, and established policies and procedures. Additionally, contract documents must contain changes mandated by the State and Federal Governments, as well as the BCC. This includes changing existing policies and procedures.
- Continue to focus on enhancing process efficiencies of internal service-rendering departments, while promoting better education of services and processes to follow, in order to increase internal customer satisfaction.
- Continue assisting individual departments in creating or re-engineering their vision, mission, strategic plan, and team-building opportunities in order to improve performance and better-align departments with the BCC's six strategic priorities.
- Reassess the County's six strategic priorities in conjunction with newly elected commissioners' interests.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Budget Division</i>			
• Assure receipt of GFOA'S Distinguished Budget Presentation Award to independently validate the County uses best practices in budget reporting			
<i>Receipt of GFOA's Budget Presentation Award (Not Proficient-0, Proficient-1, Outstanding-2)</i>	1	1	2
• Receive Truth in Millage (TRIM) Certification as required by Florida Statutes			
<i>State Approval of TRIM material (Options are Approved-1 or Not Approved-0)</i>	1	1	1
• To ensure we are budgeting a reasonable amount for our major revenues, including the statutorily required reduction to 95%			
<i>Percentage of Major Revenues Collected vs. Budget</i>	97.9	96	100
<i>Contract Division</i>			
• Ensure that all items reviewed and approved by CDC comply with PPMs, Board directives and related policies			
<i>Contract-related items reviewed and processed.</i>	1,049		
• Provide workshops to County staff based on contracting and records procedure requirements			
<i>Conduct Contracting and Records Workshops to County staff.</i>	6	5	6
• Review records destruction requests submitted by departments and submit final annual report to State			
<i>Records Destruction request reviewed & processed.</i>	98		
<i>Financial Mgt - Collections</i>			
• Monitor collection reports to maximize dollars collected			
<i>Dollars collected by external efforts</i>	1,078,420	770,000	780,000
<i>Financial Mgt - Debt Management</i>			
• Review and analyze the annual Non-Ad Valorem Revenue Report to ensure compliance with the County's continuing disclosure requirements pursuant to Rule 15c2-12 in efforts to increase the Non Ad-Valorem Revenue Bond DS coverage			
<i>Non Ad-Valorem Revenue Bond Debt Service coverage</i>	5.34	5.22	5.25
• Track and monitor annual debt metrics stated in our financial policies in order to assist with the decrease of debt per capita			
<i>Debt per capita (overall)</i>	529	529	520
<i>Financial Mgt - FAMO</i>			
• Coordinate the processing and record the results of the annual physical inventory of the County's tangible personal property as prescribed by Chapter 274, Florida Statute			
<i>Percentage of inventoriable assets confirmed</i>	99.89	99	99.5
<i>Performance Management Division</i>			
• Provide County departments and staff education on strategic planning, performance measures and process improvement to increase efficiency and productivity			
<i>Number of performance management/ strategic planning trainings, courses or department presentations</i>	88	84	120
• Support and promote use of the County's Electronic Key Performance Indicator System (eKPI) to track data and metrics of all County departments and offices to assist with performance improvement efforts			
<i>Create and adopt updated County Performance Measures Book</i>	1	1	1

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 463,426	\$ 325,116	\$ 290,565	\$ (34,551)	(11%)	
Other	164,199	160,000	160,000	-	-	
SubTotal	\$ 627,625	\$ 485,116	\$ 450,565	\$ (34,551)	(7%)	
<u>Appropriations</u>						
Personal Services	\$ 3,284,652	\$ 3,625,886	\$ 3,688,925	\$ 63,039	2%	
Operating Expenses	234,891	405,527	404,296	(1,231)	-	
Capital Outlay	-	153,000	153,000	-	-	
SubTotal	\$ 3,519,543	\$ 4,184,413	\$ 4,246,221	\$ 61,808	1%	
<u>Ad Valorem Funding</u>						
	\$ 2,891,918	\$ 3,699,297	\$ 3,795,656	\$ 96,359	3%	
Positions	33	33	34	1	3%	

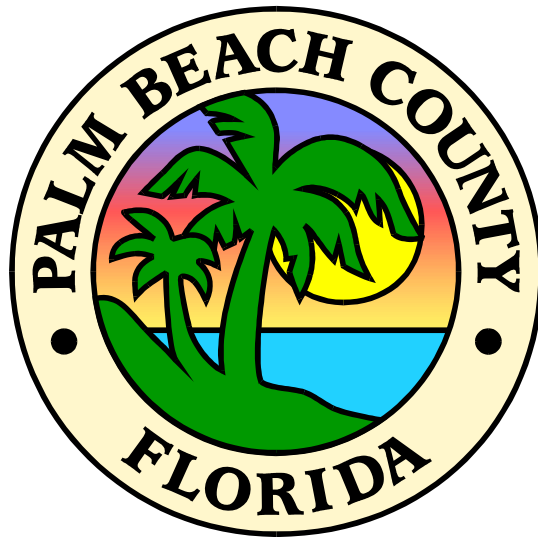
SIGNIFICANT CHANGES**Non-Ad Valorem Revenues**

Charges for Services - Decrease is primarily due to reduction in the estimated revenues for School Impact Fees and Road Impact Fees.

Appropriations

Positions - 1

Budget Process - 1: One Budget Analyst I



OFFICE OF RESILIENCE

Megan S. Houston, Director

**2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411
Phone: 561-681-3812**

Website Address: <https://discover.pbcgov.org/resilience/>

DEPARTMENT SUMMARY

MISSION STATEMENT

Ensuring a sustainable and thriving Palm Beach County while confronting a changing climate.

Department Overview

The Office of Resilience helps the County to continue to provide the services upon which the community relies, and facilitates opportunities for all people and businesses to thrive, adapt to climate change, and live and operate more sustainably by: 1) coordinating with County departments to embed resilience and sustainability strategies into operations, policies, procedures, and projects; 2) developing, implementing, and tracking the County's climate action plan; 3) facilitating best-practice sharing, collaboration, and implementation with County and external stakeholders; 4) promoting sustainable development; 5) integrating social equity into climate change planning; 6) collaborating with the Southeast Florida Regional Climate Change Compact (Compact) to implement adaptation and mitigation approaches regionally; 7) communicating climate science, sustainable initiatives, and resilience strategies through effective outreach.

FY 2020 Highlights & Accomplishments

- Completed Request for Services (RFS) and began contract process for multi-year installation and lease of electric vehicle charging equipment pilot project at the Governmental Center parking deck.
- Worked with the Compact to amend the current interlocal agreement to account for new funding allocation, as well as develop new interlocal agreement for subsequent terms.
- Contributed to the update of the Compact's Unified Sea Level Rise Projection.
- Received direction from the BCC to begin drafting Uniform Land Development Code amendments to require and encourage electric vehicle charging equipment.
- Facilitated inter-departmental discussions and coordinated application process for all Community Development Block Grant - Mitigation (CDBG-MIT) funding applications in Palm Beach County.
- Submitted CDBG-MIT application for \$800,000 in funding to support development of a vulnerability assessment and countywide resilience action plan in collaboration with County Water Resources Manager.
- Received \$75,000 in funding from the Florida Department of Environmental Protection as part of the eight-member Coastal Resilience Partnership of Southeast Palm Beach County for a joint climate change vulnerability assessment.
- Presented to 25 unique audiences, including one educational presentation streamed live via Facebook.
- Department Director was appointed to the Florida Department of Agriculture and Consumer Services' newly formed Florida Advisory Council on Climate and Energy.
- Staff member completed 8-month Florida Natural Resources Leadership Institute training through the University of Florida.
- Submitted Leadership in Energy and Environmental Design (LEED) for Cities and Communities application for certification.

FY 2021 Emerging Issues

- Complete installation and monitoring of electric vehicle charging equipment pilot project at Governmental Center.
- Plan the Compact's 2021 Climate Leadership Summit, postponed from October 2021 due to public health reasons.
- Share the results of the Coastal Resilience Partnership's Joint Climate Change Vulnerability Assessment through Outreach and education efforts.
- Implement resiliency and sustainability in County Capital Construction Projects Policy and Procedures Manual.
- Create checklist to guide implementation of resiliency and sustainability in County Capital Construction Projects Policy and Procedures Manual.
- Improve consumer protections provided by Property Assessed Clean Energy (PACE) program administrators.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Climate Adaptation, Mitigation, and Sustainable Development</i>			
• Increase amount of grant funding to regional resilience efforts			
<i>Dollars and in-kind support received by Office of Resilience projects or projects with Office of Resilience as a partner.</i>	272,000	100,000	115,000
• Increase first-time ongoing compliance on PACE quarterly reporting			
<i>Percentage of PACE providers who submit fully compliant and on-time (within thirty days of due date) quarterly reports the first time.</i>	0	90	100
<i>Collaboration</i>			
• Collaborate with federal, state, and regional stakeholders on resiliency efforts to promote knowledge- and resource-sharing through producing planning tools, analyses, and guidelines			
<i>Number of planning tools, analyses, and guidelines produced.</i>	4	7	9
• Collaborate with federal, state, and regional stakeholders on resiliency efforts to promote knowledge- and resource-sharing through workshops, events, and working groups			
<i>Number of workshops, events, and working groups.</i>	21	10	12
<i>Community Engagement</i>			
• Deliver resiliency and sustainability messaging through presentations, outreach, and demonstrations to community stakeholders			
<i>Number of presentations given to community and stakeholder groups.</i>	22	48	72
• Increase Office of Resilience web traffic			
<i>Total number of Office of Resilience website views.</i>	4,533	3,960	4,944
• Increase collaborative relationships with sustainability, environmental, community development, and economic development stakeholders within the region			
<i>Number of strategic consultations with potential collaborators.</i>	44	60	96

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>		
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Interfund Transfers	\$ 204,023	\$ 154,023	\$ 77,012	\$ (77,011)	(50%)	
SubTotal	\$ 204,023	\$ 154,023	\$ 77,012	\$ (77,011)	(50%)	
<u>Appropriations</u>						
Personal Services	\$ 274,708	\$ 294,055	\$ 305,753	\$ 11,698	4%	
Operating Expenses	106,330	139,030	131,366	(7,664)	(6%)	
SubTotal	\$ 381,038	\$ 433,085	\$ 437,119	\$ 4,034	1%	
Ad Valorem Funding	\$ 177,015	\$ 279,062	\$ 360,107	\$ 81,045	29%	
Positions	3	3	3	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfer - Decrease is due to a reduction in the transfer from the Pollution Recovery Trust Fund.

PALM TRAN

Clinton B. Forbes, Executive Director

**3201 Electronics Way
West Palm Beach, Florida 33407
Phone: 561-841-4200**

Website Address: <https://www.palmtran.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide access to opportunity for everyone; Safely, Efficiently, and Courteously.

Palm Tran Connection

Palm Tran Connection is responsible for Palm Tran's paratransit programs and services for seniors and individuals with disabilities. Several federal and state programs require paratransit services, including Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427, Florida Statutes which mandates transportation for individuals defined as "Transportation Disadvantaged" (TD); and the Division of Senior Services (DOSS) program established by the Older American's Act. All on-the-street transportation services are provided by private contractors. Palm Tran Connection staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

Palm Tran Fixed Route

Established in 1971 to serve the residents and visitors of Palm Beach County, Palm Tran travels to every major destination in Palm Beach County - from Jupiter to Boca Raton and from Palm Beach to the Glades with a fleet of 144 buses, operating from facilities in West Palm Beach, Delray Beach, and Belle Glade. This service requires 118 buses for 32 routes during peak times.

FY 2020 Highlights & Accomplishments

- Implemented measures, as a response to the COVID-19 pandemic, to ensure the health and safety of passengers and bus operators: Retrofitted all fixed route revenue vehicles to have a heavy-duty safety glass shield, known as an operator office door. This installation promotes safety by reducing the contact between bus operators and passengers. Palm Tran took active measures to ensure social distancing on all buses by limiting the maximum capacity onboard to 20 passengers. Palm Tran established a comprehensive cleaning and disinfecting of buses on route throughout the day and overnight at all three maintenance facilities. Installed 200 new trash receptacles at high ridership bus stops. Replaced old, impractical trash receptacles to manage increased waste from rider's personal protective equipment such as disposable masks and gloves. Install ultraviolet lights in the air conditioning system in both fixed-route and paratransit vehicles to prevent viruses and bacteria from circulating in the air.
- Supported Palm Tran's operations in the wake of the COVID-19 pandemic by expediting acceptance and use of \$50.7 million in CARES Act Funds.
- Implemented an enhanced bus stop maintenance program to augment in-house activities dedicated to ensuring maintenance, trash/graffiti/debris removal, vegetation trimming, and pressure washing of bus stops, as necessary.
- Launched a new service model for the Glades area as a result of COVID-19 to ensure better physical distancing of riders. The Dial-A-Ride Go Glades service was launched on Monday, April 13, 2020 to provide an enhanced transportation option in the western community.
- The American Public Transit Association awarded Palm Tran the 2020 Gold Safety Award. This prestigious recognition is given to public transit systems with the top safety and security programs in North America.
- Continued the construction of the Delray Beach South County Maintenance and Administration facility.
- Introduced bus service throughout Route 62 to the Lake Worth Beach on January 5, 2020.
- Started new holiday service on July 4 (Independence Day). Palm Tran will continue to provide service during these seven major holidays: New Year's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day to provide service 365 days per year.
- Launched a new Palm Tran website, Mobile App, and SMS/text messaging feature for live bus schedule information by stop number.
- Implemented a new passenger waiting amenities program that started with installation of additional Simme-Seats (bus stop sign/bench hybrid).

FY 2021 Emerging Issues

- Complete the construction on the Delray Beach South County Maintenance and Administration facility and relocate staff to provide greater operating efficiencies and collaboration.
- Implement an upgraded fare collection system to allow passengers to use expanded payment methods such as credit cards, wearables, mobile phones, or smart cards to pay fares. This system is expected improve the transfer of riders through various transit systems in South Florida.
- Continue with the implementation of the new passenger waiting amenities program that includes the installation of replacement and expansion of bus shelters, installation of bus stop sign/bench seating hybrid, and ADA retrofits.
- Implementation of transit information digital screens at major transit hubs.
- Continue the planning and development of premium transit services such as Bus Rapid Transit or light rail along US1, Okeechobee Blvd, and Lake Worth Road corridors to improve service.
- Complete the paratransit efficiency project in 2020. The Connection Efficiencies Project will focus on these key areas: definition of the ADA service, eligibility (functional assessment/conditional), the Connection fare, capacity issues/fleet diversity, transportation disadvantaged modifications (trip capacities and prioritizations), and alternative services (Uber/Lyft, taxis).

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Connection</i>			
• Improve on-time performance (OTP) to 90%. OTP is defined as actual pick-up time within +/- 15 minutes of scheduled window. A trip is on time when the vehicle arrives to the location within the window			
<i>On-time performance</i>	77.3	83.1	92
• Improve riders transported per service hour to 1.8 to reduce the number of hours, vehicles, and miles traveled daily, as well as allow for better on-time performance and productivity			
<i>Riders per revenue hour</i>	1.68	1.56	2
• Increase the number of commendations by increasing on-time performance and decreasing travel time using better scheduling			
<i>Customer commendations per 1,000 trips</i>	1.4	1.5	2.01
• Maintain the number of valid complaints to two or less per 1,000 trips. By increasing the on-time performance and changing the method for route scheduling there should be a lower number of valid customer complaints			
<i>Customer concerns per 1,000 trips</i>	3.3	2.4	1.5
<i>Fixed Route</i>			
• Improve fixed -route service quality by increasing the average miles between road calls (breakdowns)			
<i>Mean distance between road calls</i>	13,282	13,838	16,000
• Increase the number of commendations per 10,000 riders			
<i>All customer commendations per 10,000 boardings</i>	0.19	0.19	1
• Maintain on-time performance standard of arrival no more than zero minutes early, and to leave no more than five minutes late			
<i>On-time performance</i>	80	80.5	81
• Reduce the ratio of customer concerns to three or less per 10,000 riders			
<i>All customer concerns per 10,000 boardings</i>	2.4	2.5	2.4

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 12,459,612	\$ 12,960,701	\$ 12,223,710	\$ (736,991)	(6%)
Grants	54,044,515	58,745,184	73,229,207	14,484,023	25%
Licenses & Permits	57,282	36,000	36,000	-	-
Other	642,748	1,590,000	1,590,000	-	-
Fund Balance	(26,157,323)	-	4,020,970	4,020,970	100%
SubTotal	\$ 41,046,834	\$ 73,331,885	\$ 91,099,887	\$ 17,768,002	24%
<u>Appropriations</u>					
Personal Services	\$ 51,161,167	\$ 53,480,627	\$ 55,923,452	\$ 2,442,825	5%
Operating Expenses	46,991,227	52,305,593	55,908,694	3,603,101	7%
Capital Outlay	7,923,272	44,131,433	60,686,781	16,555,348	38%
Transfers	152,597	102,809	102,474	(335)	-
SubTotal	\$ 106,228,263	\$ 150,020,462	\$ 172,621,401	\$ 22,600,939	15%
<u>Ad Valorem/Equivalent Funding</u>					
Ad Valorem	\$ 30,647,572	\$ 41,977,577	\$ 47,819,514	\$ 5,841,937	14%
Gas Taxes	\$ 34,051,760	\$ 34,711,000	\$ 33,702,000	\$ (1,009,000)	(3%)
Positions	627	629	632	3	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - Increase is primarily due to grants budgeted in the previous fiscal year that are carrying forward to FY 2021.

Fund Balance - Increase is primarily due to the carryforward of funding for vehicle replacements.

Appropriations

Positions - 3

Budget Process - 3: One Outreach/Direct Worker, one Fleet Maintenance Innovation Engineer, and one Records and Information Specialist.

Operating Expenses - Increase is due to contractual obligations for paratransit services and grant funded consultant services.

Capital Outlay- Increase is primarily due to capital expenditures funded by federal grants and a carryforward of funding for vehicles that were budgeted in FY 2020.



PARKS AND RECREATION

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DEPARTMENT SUMMARY

MISSION STATEMENT

Providing opportunities for healthy, happy living through award-winning parks, inclusive experiences, and environmental stewardship.

Department Overview

The Parks and Recreation Department serves residents countywide through 107 regional, district, community, beach, and neighborhood parks encompassing 8,473 acres. Services include public safety, grounds maintenance, recreation programs, and a vast array of specialized facilities that include aquatic centers, community centers, nature centers, championship golf courses, fishing piers, equestrian centers, amphitheaters, athletic fields and courts, boating facilities, beaches, and historical and cultural museums. Development and renovation of new and existing parks and recreational facilities to meet the needs of residents and visitors occurs through the Department's Capital Program, which is primarily funded from Park Impact Fees, Grants, General Fund, and Bonds.

Aquatics Division

The Aquatics Division is committed to providing diverse, safe, cost effective aquatic opportunities, and water safety education to all residents and visitors with a well-trained team of aquatic professionals.

Parks Operations Division

Supporting the Department's Mission by providing safe, clean, functional, and attractive parks, structures, and open spaces, which meet the passive and active recreational needs of the visiting public.

Recreation Services Division

The Recreation Services Division provides inclusive, affordable, and diverse facilities, programs and services, which enhance the quality of life for residents and visitors of Palm Beach County.

Special Facilities Division

The Special Facilities Division is dedicated to providing customer focused leisure and cultural opportunities to Palm Beach County residents and guests that will deliver value, excellent service, and quality experiences to all residents and visitors.

Financial and Support Services

In the spirit of excellence, integrity, and dedication, the Financial and Support Services Division is committed to providing timely, accurate, clear, and complete information and support to our customers and other divisions, helping to enhance the quality of life for Palm Beach County residents and visitors.

Planning, Research, and Development

To plan and develop a quality park system through sound research, strategic partnerships, and sustainable design, which promotes wellness, encourages connectivity, and enhances overall quality of life.

Office of Public Engagement

The Office of Public Engagement is committed to increasing the public's knowledge of and engagement with the department's parks, beaches, facilities, services, volunteer opportunities, and communicating the many benefits each offers. We achieve this by cultivating meaningful relationships with residents, visitors, community leaders and media outlets, providing the highest standard of customer service in the dissemination of information, and recruiting talented volunteers whose dedication to the County results in millions of taxpayer dollars saved.

FY 2020 Highlights & Accomplishments

- The Golf Range Association of America once again named John Prince Golf Learning Center, Park Ridge, Okeethee and Osprey Point golf courses as "Top 50" driving-range facilities in the County.
- The Florida Off-Road Cycling Enthusiasts recently completed a renovation of the bike trail at West Delray Regional Park, resulting in a significant increase in rider interest and participation.
- The Florida Beach Patrol Chiefs Association awarded Ocean Lifeguard, Ryan Keith, Lifeguard of the Year in the State of Florida.
- The Recreation Services Division helped people stay connected during the COVID-19 pandemic through several virtual recreation activities including: exercise videos, animal education, arts and crafts, sports skills, and healthy eating. Individuals were able to participate in these creative activities using little or no equipment or supplies.
- On February 20, 2020, the 25th Annual West Festival in partnership with the School District of Palm Beach County and Palm Beach County Parks & Recreation Department was hosted at the Dolly Hand Cultural Arts Centre at Palm Beach State College. One hundred fifty exceptional education elementary school students participated in this event.
- The Department, in partnership with the YMCA of the Palm Beaches and YMCA of South Palm Beach County, offered summer day camp at three recreation centers to meet the increased need of parents who returned to work during the COVID-19 pandemic. Children ages 5-12 participated in regularly scheduled recreational and educational enrichment activities, promoting a healthy lifestyle and academic enrichment.
- The Nature Ninja Warrior Program was awarded the 2020 National Association of County Park and Recreation Officials Parks & Recreation Program Class II Award. The Nature Ninja Warrior Program provides nature-based education and life skills to underserved teens.
- Collaborated with the City of Belle Glade to provide health and wellness resources to the Western Community residents including nutrition, education, health screening and physical activity opportunities. Over 15 vendors, many from the local community, provided outreach to over 400 attendees.
- Staff performed a variety of duties aimed at sustainability including assisting Lake Worth Drainage District in opening up canal access, removing exotics, and trimming vegetation. Our team performed routine invasive plant removal across 750 acres of mitigation/conservation areas and planted new trees and landscape at a variety of park locations.
- Parks Division staff worked throughout the year with Department Administration, Community Services, Facilities Development and Operations, Palm Beach County Sheriff's Office, and other local agencies to manage the homeless encampment at John Prince Park. Staff faced many challenges in providing basic maintenance services to the site, especially after the on-set of COVID-19 which required enhanced safety protocols. The combined efforts of the department and our partner agencies resulted in the successful transition of the homeless population first to area hotels and eventually to the new \$8.6 million Philip D. Lewis Center Annex and the closure of the camp.
- Our in-house Sign Shop was challenged by the COVID-19 pandemic and responded by fabricating over 2,000 informational and directional signs. Signs were created for COVID-19 testing sites, partner agencies, neighboring municipalities, and park locations across Palm Beach County.

FY 2021 Emerging Issues

- Due to the COVID-19 pandemic, there will continue to be a need for new varieties of events and delivery methods that can comply with all social distancing protocols and still offer opportunities for the public to enjoy our amenities.
- Post pandemic access and gathering limitations at department facilities as well as public perception of the health risks associated with visiting our facilities will continue to impact how we operate.
- As the attendance at beaches rise, it continues to be a challenge to adequately staff the beaches with the current complement of full time Ocean Lifeguard positions.
- The need for increased public safety resources (law enforcement partnerships, contracted security, and Park Rangers) continues to be a high priority to ensure the safety and welfare of park visitors.
- Climatic changes, increased storm activity, and sea level rise will continue to adversely affect coastal parks and amenities.
- Public demand for parks and facilities continues to place stress on existing resources. The County's population grew nearly 15% in the past 10 years and growth is anticipated to continue, reaching an estimated 1.65 million by 2030. Three hundred new residents arrive every week and we must identify new and innovative methods of developing and maintaining park resources to meet this growing demand.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Aquatics</i>			
• Monitor attendance at beach parks in order to maintain safe beaches for Palm Beach County visitors and residents			
<i>Attendance at Guarded Beach Parks</i>	5,248,422	4,800,000	4,500,000
<i>Office of Public Engagement</i>			
• Achieve at least 150,000 donated volunteer hours by engaging more members of our community and contributing economic value			
<i>Total number of volunteer hours donated, including donated park cleanup hours.</i>	183,182.74	150,000	155,004
<i>Parks Operations</i>			
• Maintain 50% of the park natural areas in accordance with best management practices or site specific management plans to ensure survival of natural ecosystems and habitat located throughout our park system			
<i>Percentage of the park natural areas maintained in accordance with best management practices or site specific management plans</i>	50	50	60
• Maintain 90% of all athletic fields in a safe, functional and attractive condition and in accordance with standards as demonstrated by a minimum of 3 inches of infield clay and healthy turf, which supports playability			
<i>Percentage of all athletic fields maintained in a safe, functional, and attractive condition</i>	95	90	95
• Maintain at least 90% of playgrounds in a safe, functional, and attractive condition, which will provide children with a variety of skill and sensory activities. Special attention is placed on safety factors, overall cleanliness, proper playground surfaces, and on the condition of all moving and fixed parts			
<i>Percentage of playgrounds maintained in a safe and attractive condition and provide children with a variety of skills and sensory activities</i>	100	90	100
<i>Parks Security</i>			
• Maintain safe and welcoming parks for visitors and residents by decreasing criminal acts in parks			
<i>Total number of criminal acts related to illegal substance use, behavior disorders, and mental health issues occurring at PBC Parks</i>	84	60	0
<i>Planning, Research, and Development</i>			
• A minimum of 70% of the county's residents will live within a 10 minute walk/half mile radius of an active County and Municipal managed park facility			
<i>Percentage of residents within a 10 minute walk/half mile radius of a County or Municipal park</i>	71.2	73	75
• The Parks and Recreation Department will meet/exceed four developed park acres per 1,000 residents			
<i>Developed park acreage per 1,000 residents</i>	4.1	4.25	4.5
<i>Recreation Services</i>			
• Promote Parks and Recreation to County residents and visitors. Have at least 95% of participants indicate they will return to use the services again			
<i>Percentage of County residents and visitors rating participation as important and will return.</i>	98	95	100
<i>Special Facilities</i>			
• Manage operating costs per round of golf at 85% or less of operating revenues per round of golf			
<i>Operating Expenses as a Percentage of Revenue Per Round of Golf</i>	70	85	75

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 20,579,836	\$ 20,125,653	\$ 20,621,409	\$ 495,756	2%
Grants	158,255	-	-	-	-
Other	395,640	(165,959)	(369,675)	(203,716)	123%
Fund Balance	5,446,296	2,909,418	3,377,053	467,635	16%
SubTotal	\$ 26,580,027	\$ 22,869,112	\$ 23,628,787	\$ 759,675	3%
<u>Appropriations</u>					
Personal Services	\$ 44,503,625	\$ 47,241,090	\$ 49,200,374	\$ 1,959,284	4%
Operating Expenses	23,729,157	25,811,790	26,703,820	892,030	3%
Capital Outlay	418,174	-	25,825	25,825	100%
Debt Service	253,658	21,138	300,000	278,862	1319%
Grants and Aids	802,988	-	697,013	697,013	100%
Transfers	4,646,195	3,148,500	3,000,000	(148,500)	(5%)
Reserves	-	1,717,116	2,535,142	818,026	48%
SubTotal	\$ 74,353,797	\$ 77,939,634	\$ 82,462,174	\$ 4,522,540	6%
Ad Valorem Funding	\$ 51,226,271	\$ 55,070,522	\$ 58,833,387	\$ 3,762,865	7%
Positions	588	590	593	3	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - Decrease is due to a downward adjustment in statutory reserves against contributions from private sources. The County budgets 95% of its anticipated cash receipts.

Fund Balance - Increase is primarily due to adjustments in the balance brought forward based on prior years' revenue and expenditure estimates. This is also attributable to the increase in reserves.

Appropriations

Positions - 3

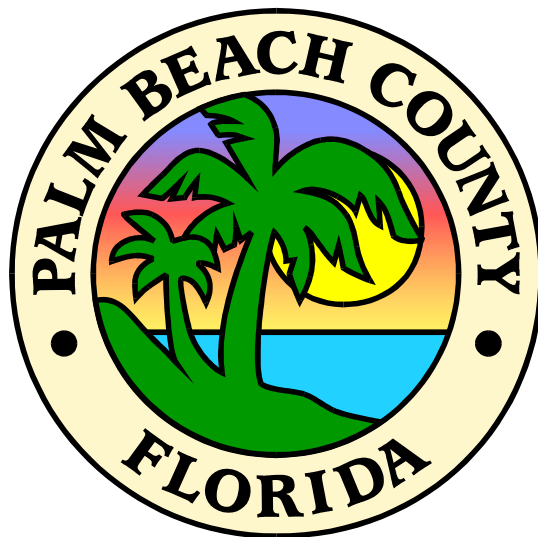
Budget Process - 3: One Public Works Crew Chief, one Ocean Rescue Lifeguard, and one Fiscal Specialist II.

Capital Outlay - Increase due to a carryforward of funding for items requested from the Facilities Development and Operations Department that have been delayed.

Debt Service - Increase due to the new lease and purchase of golf carts.

Grants and Aids - Increase due to a carryforward of funding for the Orange Bowl Field at Glades Pioneer Park.

Transfers - Decrease primarily due to a deduction in the transfer to the Golf Course Capital Fund.



PLANNING, ZONING, AND BUILDING

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DEPARTMENT SUMMARY

MISSION STATEMENT

To create and sustain a high quality community and a safe and healthy lifestyle for the citizens of unincorporated Palm Beach County. By the use of comprehensive planning, growth management, and the implementation of zoning regulations, citizens benefit from orderly growth, the application of valuable performance and aesthetic standards and principles in current and future development activities. Health and safety in the built environment are accomplished through the enforcement of the building and technical codes, and certification of contractor competencies in construction activities. Sustainability of the quality community is accomplished through the enforcement of land development, building, and property maintenance codes within the existing environment.

Building

Ensures life and property safety within our community in the built environment through efficient and effective administration of the enacted building codes, and by taking a leadership role in code development and education.

Code Enforcement

Promotes and protects the health, safety, welfare, and the quality of life for residents, businesses and tourists of Palm Beach County; ensures compliance with Palm Beach County's Housing and Property Maintenance Code, Unified Land Development Code (ULDC), Florida Building Code, and other County ordinances and regulations.

Contractors Certification

Promotes a safe and healthy community environment through a contractor certification regulation and enforcement program, thereby minimizing losses to citizens by unlawful contractor activities.

Planning

Maintains a quality community through comprehensive planning that responds to the changing needs and values of the community. Primary services include implementing and updating the Comprehensive Plan as necessary, including the Future Land Use Atlas. The division also provides direct support for environmental sustainability initiatives, workforce housing, intergovernmental issues, and the protection of our historic resources through the County Archaeologist.

Zoning

Ensures the appropriate use and techniques of land development through enforcement of the ULDC, and by facilitating the timely review of development applications by various agencies for certification and approval by the Development Review Officer and Board of County Commissioners. Review of building permits is performed to ensure final implementation. Staff also oversees ULDC updates and processes the amendments through public hearings.

Administration

Provides the infrastructure for the Department by performing the following functions: personnel advisement, budget, addressing, policy and procedures, facility maintenance, collection of fees, and records management.

FY 2020 Highlights & Accomplishments

- Zoning Division obtained BCC adoption for major amendments to the ULDC, multiple articles related to application processes and procedures, use regulations, and parking.
- Code Enforcement Division provided full support to the COVID-19 Education and Compliance Team efforts receiving nearly 7,000 complaints, conducted in excess of 3,700 site inspections (within a 3-month period), issued 88 Notices of Violations, and conducted 25 business closures.
- Contractor Certification increased contractor participation in the Division's online portal, a web based and paperless contractor licensing business-processing, to 95% of all state and county contractors.
- Planning Division staff facilitated outreach efforts for all municipalities to enhance response rates for the 2020 Census. Staff initiated amendments to the ULDC to clarify processes for workforce housing program exchange builder options, and also worked with the Westgate Community Redevelopment Agency (CRA) to update workforce housing ULDC code language specific to the CRA.
- Building Division / Information Systems Services (ISS) rolled out the ePR electronic plan review system and was able to maintain full operations during the COVID-19 pandemic. The system received national recognition from the Center for Digital Government reducing paper submittals by 85% and reducing the potential spread of COVID-19.
- Building Division / ISS rolled out a new video inspection program intended for limited project type, such as water heater replacement and air conditioning equipment replacement.

FY 2021 Emerging Issues

- Zoning Division will continue to address the review process by involving industry/interested parties in ongoing task team meetings. Continue to expand via ezInfo public access to zoning data/ information with ISS assistance.
- Code Enforcement will continue to collaborate with other agencies (e.g. Palm Beach County Sherriff's Office, Florida Department of Alcohol, Tobacco and Firearms, Fire Rescue, Building Division, etc.) in addressing adult entertainment and human trafficking issues.
- Planning Division staff will address ongoing changes in the Agricultural Reserve and coordinate with neighborhood groups to engage with the Board of County Commissioners. Staff will actively participate in the County's Transportation and Mobility Summit.
- The Federal Emergency Management Agency has delayed implementation of new maps nationwide due to COVID-19, allowing the Building Division additional time to validate the accuracy of the proposed maps. Thousands of properties in the County are affected by the new maps placed into a Special Flood Hazard Area (SFHA) for the first time, or with significantly increased elevation requirements for properties already in a SFHA.
- Building Division continues to experience high levels of vacancies in all credentialed positions. The new career "ladder" or "step" system was completed and provides apprenticeship/intern programs allowing the Division to recruit younger workers with no experience. The Building Division will continue to advertise job opportunities locally, at the state level, and nationally.
- Contractor Certification will be working to revise the license scope of work to industry standards on new materials/skills, and ensure that the scopes are comparable to other counties. This issue has been raised with the Construction Industry Licensing Board and the members agree that this should be a priority for next year.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Building</i>			
• Continue to restructure the Building Division while adapting to the competitive workforce for licensed positions by implementing internships and a competitive pay plan to assist with full-time staffing shortages			
<i>Number of permits issued with current staffing.</i>	75,573	77,000	79,000
• Continue to restructure the Building Division while adapting to the competitive workforce for licensed positions by implementing internships to assist with full-time staffing shortages			
<i>Average review turnaround in days with current staffing - Residential</i>	38.33	30	25
<i>Code Enforcement</i>			
• Increase rate of compliance for all code enforcement cases			
<i>Rate of compliance for all code enforcement cases.</i>	70.25	90	100
• Respond to all code enforcement related complaints within 3 business days			
<i>Response time in days to code enforcement complaints</i>	3.97	3	2
<i>Contractor Certification</i>			
• Continue to increase the number of contractor investigations, enhance customer service, and improve efficiency			
<i>Number of investigations opened</i>	1,069	700	900
<i>Planning</i>			
• Ensure all zoning/planning applications are processed efficiently by addressing issues by industry, reviewing the ULDC requirements and establishing consistency			
<i>Percent of Concurrent Planning/Zoning applications</i>	89	85	90
• Ensure all zoning/planning applications are processed efficiently by addressing issues by industry, reviewing the ULDC requirements and establishing consistency with the Comprehensive Plan, and communication among staff			
<i>Number of Development Review Officer plans reviewed</i>	219	225	250
<i>Zoning</i>			
• Continue to closely monitor and enhance the functions of the Public Information Planner in providing access to the most updated information related to Zoning functions and processes			
<i>Number of Public Information inquiries per month and service to provide the most updated zoning information.</i>	8,239	7,200	9,000
• Ensure all zoning/planning applications are processed efficiently by addressing issues raised by industry, also by reviewing ULDC requirements and establishing consistency, and effectively communicating same with staff			
<i>Number of Zoning Public Hearing and Admin applications processed</i>	2,162	1,440	1,620
• Ensure consistency in applications processed through the Public Hearing Boards. Continues to analyze and monitor the applications processed to adequately address the industry demand for review processes			
<i>Number of applications reviewed for Public Hearing Agenda</i>	212	216	240

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>		
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 5,351,259	\$ 4,375,250	\$ 4,397,650	\$ 22,400	1%
Fines & Forfeitures	2,405,235	1,875,000	1,905,000	30,000	2%
Licenses & Permits	25,427,623	20,254,000	24,553,000	4,299,000	21%
Other	3,655,388	1,470,570	508,333	(962,237)	(65%)
Interfund Transfers	551,604	-	-	-	-
Fund Balance	56,571,894	60,704,047	25,765,035	(34,939,012)	(58%)
SubTotal	\$ 93,963,003	\$ 88,678,867	\$ 57,129,018	\$ (31,549,849)	(36%)
<u>Appropriations</u>					
Personal Services	\$ 23,109,480	\$ 27,333,311	\$ 29,630,966	\$ 2,297,655	8%
Operating Expenses	6,174,488	7,544,580	7,608,502	63,922	1%
Capital Outlay	426,072	916,380	635,090	(281,290)	(31%)
Transfers	62,285	47,217,998	8,163,168	(39,054,830)	(83%)
Reserves	-	14,515,407	19,148,025	4,632,618	32%
SubTotal	\$ 29,772,325	\$ 97,527,676	\$ 65,185,751	\$ (32,341,925)	(33%)
Ad Valorem Funding	\$ 4,540,797	\$ 8,848,809	\$ 8,056,733	\$ (792,076)	(9%)
Positions	322	338	356	18	5%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

License & Permits - Increase is primarily due to the expected increase in building permits and contractor licenses.

Fund Balance - Decrease due to the initial transfer to create the Building Capital Projects Fund in FY 2020, which also is the cause for the decrease in transfers.

Appropriations

Positions - 18

Budget Process - 18: Building Division added positions to improve services and alignment of work responsibilities.

Building - 18: Eleven Clerical Specialists, one Lead Clerk, one Building Permit Tech I, one Building Permit Tech III, one Senior Professional Engineer, one Professional Engineer, one Project Coordinator I, and one Information Management System Specialist.

Capital Outlay - Decrease is mainly due to one time funding for new code enforcement vehicles purchased FY 2020.



PUBLIC AFFAIRS

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DEPARTMENT SUMMARY

MISSION STATEMENT

To plan, coordinate, and communicate information about County services and programs to the public through print, video, and digital materials.

Administration/Media and Public Information

Coordinates Emergency Management training for the department and handles all press conferences and the media at the Emergency Operations Center (EOC) during activation. Additionally, this division plans, coordinates, and organizes Board of County Commissioners (BCC) joint meetings, retreats, press conferences, ribbon cuttings, and other high profile meetings. Media and Public Information handles lobbyist registration and monitors and tracks the production of Countywide policies and procedures. Administration also promotes Palm Beach County (PBC) information pursuant to current subject matter which annually includes PBC Day and the South Florida Fair. Acts as the point of contact and coordinates all public records requests made to BCC departments. Public Affairs also guides public records requests to other agencies/constitutional offices.

Digital Marketing and Communications (DM&C)

Develops and distributes information on County programs, achievements, and matters of concern to the public. DM&C solicits and responds to public opinion and questions regarding County government operations and conveys information to the BCC and County Administration. The division designs/manages the PBC's website content; assists County departments/divisions with writing, editing, and distribution of their printed publications/press releases; produces proclamations for the BCC; publishes the Count-e-Line, an online employee newsletter; publishes the Count-e-News, an email newsletter for the public; and coordinates responses to email inquiries from the public. The division also provides administrative support to the BCC/Administration offices, including a quarterly Breakfast with County Administrator event. The Information Technology (IT) unit provides technical training and support to County agencies and maintains/enforces County web design, Social Media standards, and policies.

PBC TV Channel 20 Productions

Produces video and digital content for live broadcast, recorded replay, and online streaming. PBC TV produces and presents County government information and educational programming to cable subscribers and online streaming viewers in the PBC. The Channel's primary services include broadcasting County government meetings, government informational programs, BCC priorities, and critical public safety information in formats such as Public Service Announcements (PSAs), short briefs, and full-length programming. PBC TV supports the Public Safety Department by disseminating emergency preparedness, survival and disaster recovery information and maintaining a storm-ready live broadcast studio at the County's EOC, as well as, live broadcast facilities at the downtown Governmental Center and the Vista Center. PBC TV also provides video production services to support County departments, agencies, and Board sponsored organizations to facilitate the education of residents about available County services, along with important programs/activities. Programming includes broadcasting a Community Bulletin Board, which provides graphical announcements of job opportunities, bid opportunities with PBC Purchasing for local businesses, road construction projects, along with County transit information and general government announcements. The division is also responsible for providing a video record documentation of BCC meetings for public records requests and online viewing.

Graphics and Marketing Services

Provides and coordinates quality printing, copying, bulk mailing, graphic design, and marketing services in a timely and cost effective manner to BCC departments, offices, and other taxing agencies. Graphic design and marketing services provide marketing campaigns and events, forms, brochures and publication, layout, design, and logo and branding design work. Digital copying and printing are produced on high-speed printers with in-line finishing options including booklet making and hole punching for coil binding. Offset printing is produced on single color and multi-color equipment. Bindery services include cutting, folding, perforating, scoring, booklet making, and specialty die cutting. Mailing services include variable data printing, mailing list address quality management, and Every Door Direct Mail (EDDM) services. Wide format services including posters, banners, magnets, and signage, are produced on wide format ink-jet printers with finishing options including mounting/laminating. Registration as a certified chain of custody printer with the Forestry Stewardship Council and the Rainforest Alliance. Acts as a Resource manager for in-house and outsource printing/copying for all County departments.

FY 2020 Highlights & Accomplishments

- Pbcgov.com had 14,612,167 page views; 21,138 Facebook likes (100% increase); 58,700 Twitter followers (10% increase); Instagram 36,400 (100% increase); YouTube Subscribers 1,130 (61% increase).
- Conducted 70 live broadcasts on Facebook and Periscope with 111,523 total viewers.
- A more comprehensive Portable Document Format (PDF) tool is needed to assist with ensuring documents are American with Disabilities Act compliant. Foxit PDF was installed countywide to scan PDF docs for compliance.
- All personal computers have been updated or replaced and are now all running Windows 10 due to Windows 7 support ending in January 2020.
- Featured and distributed programs and services information; gathered related survey data for 20 County departments and agencies using the PBC TV Channel 20 monthly program guide.
- PBC TV now providing closed captions for all live meeting broadcasts on cable TV and online on demand meetings.
- PBC TV worked with Information Support Services to integrate WebEx technology into broadcast control rooms to facilitate remote/virtual meeting participation during COVID-19 pandemic.
- The Public Information Unit has been activated since March 6, 2020. Due to the ongoing COVID-19 pandemic, staff has been located at the EOC on a daily basis to work with Emergency Management staff, County Administration, the media, and public. The Emergency Information Center was also activated for several months and has recently implemented the Spanish auto attendant system, which allowed routine information to be recorded and passed onto residents in Spanish, while calls that were more serious, were handled faster by available call takers.
- PBC TV upgraded uninterrupted power supply electrical power backup equipment in master control to ensure continuity of operations in the event of commercial power loss.
- Census 2020 continued during COVID-19. The decennial project will have a dramatic impact on the County's budget, and Public Affairs will join with many partners inside and outside of County government to ensure that every resident is counted. Our staff continued to create messaging materials, staff meetings as needed and used every opportunity to push the Census during our pandemic messaging and on social media.
- PBC TV increased program guide subscribers to 5,000+.
- Completed a COVID-19 related Every Door Direct Mailing to all County residences with a total of 660,000 envelopes with four face masks each.

FY 2021 Emerging Issues

- Live streaming equipment needed that will allow multicasting through several social media platforms and live captioning.
- Countywide standard solution needed for collaborative citizen engagement via email and social media as well as audience growth opportunities.
- Increase the proficiency and efficiency of production methods to keep pace with production requests and inclusion of video content produced by other County departments in programming schedule.
- Completing a contract/agreement for the lease or sell of County-owned Federal Communications Commission licensed 2.5 GHz spectrum as well as establishing a 24/7 OTT (Over-The-Top) streaming outlet channel, such as Roku, to connect with online-only viewers.
- Planning and implementing studio facilities for the future expanded use of virtual background sets.
- Shifting resources toward short-form or condensed videos to better answer the social media content consumer.
- Public Affairs will continue to address the challenges of in person meetings during the pandemic by making virtual meeting attendance easier for our public officials. In the future, additional time and capital funding is needed to make virtual meetings routine and seamless. With the possibility of a second wave of the coronavirus pandemic, our BCC meetings will need to be virtual again. Public comment in virtual meeting has been and will continue to be a challenge.
- Expansion of banner and poster printing with new wide format equipment located in the old Copy Center for COVID-19 related work such as floor graphics and social distancing signage.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Administration/Media and Public Information</i>			
• Communicate effectively with the media and public during EOC activations			
<i>Reach of traditional and social media messages relayed to the public and media during an activation of the Emergency Operations Center (not including Channel 20 or website visits).</i>	192	200	400
• Decrease number of Public Records requests received			
<i>Public Records requests from the public, media and businesses</i>	517	0	0
• Increase number of legislative partners traveling to PBC Day			
<i>Number of Legislative partners traveling to PBC Day</i>	246	250	300
• Maintain the quality of information provided to residents and groups through speeches and presentations			
<i>Number of speeches written and/or edited by Public Affairs staff.</i>	40	36	36
• Presentations in relation to 2020 Census (new measure)			
<i>Number of presentations coordinated and delivered to the public in relation to the 2020 Census</i>	14	12	24
<i>Digital Marketing and Communications</i>			
• Continue to improve the look, feel, and functionality of PBCGOV.com and Intranet website			
<i>Number of visits to Internet homepage</i>	1,184,103	950,200	1,100,100
• Continue to increase the number of digital subscribers to Count-e-News and social media outlets, including live streaming video			
<i>Total number of Digital Subscribers</i>	82,406	78,029	93,688
<i>Education and Government TV</i>			
• Increase number of video service providers carrying PBC TV Channel 20 programming 24/7 in a broadcast channel position, or on demand access, on all major cable TV providers in the County within 12 months			
<i>Number of video service providers carrying PBC TV Channel 20 programming 24/7</i>	4	5	6
• Increase percentage of assigned live broadcast government meetings with captions and without significant interruption			
<i>Percentage of live meetings broadcast with captions</i>	28	35	50
• Increase the number of county departments/agencies featured in PBC TV Channel 20 PSA's, programs, features, news stories, videos, and Community Bulletin Board graphic announcements during FY 2020			
<i>Number of departments/agencies featured on PBC TV programming</i>	35	35	40
<i>Graphics Division</i>			
• Decrease number of unplanned or emergency EDDM requests			
<i>Number of EDDM on an emergency or an unplanned basis.</i>	217,586	200	0
• Increase PrintSmith sales in value measure			
<i>Value of work orders processed</i>	1,643,541.23	1,650,000	1,800,000
• Increase use of EDDM service			
<i>Number of EDDM mailers</i>	435,934	400,000	500,000

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 514,729	\$ 552,000	\$ 552,000	\$ - -
Other	18,058	5,160	3,830	(1,330) (26%)
Fund Balance	383,267	117,484	79,248	(38,236) (33%)
SubTotal	\$ 916,054	\$ 674,644	\$ 635,078	\$ (39,566) (6%)
<u>Appropriations</u>				
Personal Services	\$ 3,586,872	\$ 3,812,259	\$ 4,078,025	\$ 265,766 7%
Operating Expenses	1,447,359	1,542,759	1,634,445	91,686 6%
Capital Outlay	289,746	171,677	95,002	(76,675) (45%)
Debt Service	84,360	-	2	2 100%
Reserves	-	50,200	27,948	(22,252) (44%)
SubTotal	\$ 5,408,337	\$ 5,576,895	\$ 5,835,422	\$ 258,527 5%
Ad Valorem Funding	\$ 4,617,831	\$ 4,902,251	\$ 5,200,344	\$ 298,093 6%
Positions	43	44	47	3 7%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Decrease is primarily due to lower than expected revenues in the Public Affairs Replacement Frequency Fund; this also resulted in a decrease in reserves.

Appropriations

Positions - 3

Budget Process - 3: Addition of one Special Projects Coordinator, one Senior Public Relations Specialist, and one Public Relations Specialist position due to an increase in community outreach and resident services marketing, along with the creation of the Board Services and Events Division.



PUBLIC SAFETY

Stephanie Sejnoha, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

Enhance the safety and well being of our community.

Administration

To manage and coordinate the department's administrative and financial needs including personnel, billing and budgetary activities, contracts, asset management, and policies and procedures.

9-1-1 Program Services

Palm Beach County 9-1-1 Program Services has an ongoing commitment to enhance the life and safety of the public by providing and maintaining a fast, efficient 9-1-1 System through advanced 'Next Generation' technology and training.

Animal Care and Control

To prevent and investigate cruelty to animals and prevent unwanted pets through low cost spay/neuter efforts, manage a licensing program for pets, handle public complaints, conduct investigations for civil infractions, provide sheltering and medical care for impounded/unwanted animals, and facilitate release of animals through adoption or rescue partnering. Services include public health/safety programs for rabies surveillance and testing; humane education; and pet sterilization.

Consumer Affairs

To protect consumers utilizing County and state consumer protection ordinances and statutes by: investigating and enforcing unfair and deceptive trade practices; equipping consumers with information to select businesses providing fair value for services and merchandise; conducting informal dispute mediation with businesses and landlords; enforcing the "price gouging" ordinance during emergencies; and administering the moving, vehicle for hire, water taxi, towing, adult entertainer, and home caregiver ordinances.

Emergency Management

To coordinate County resources in the preparedness for, response to, recovery from, and mitigation against all hazards, natural or human-generated. Primary services include: maintaining the Emergency Operations Center (EOC) and its staff's readiness for activation, managing the 24-hour County Warning Point, conducting annual assessments of hazardous materials and critical facilities, providing public alerts, warnings, and after-hour emergency notification to County agencies, conducting training with our Community Emergency Response Teams (CERT), coordinating emergency management plans, training and exercises, regulating countywide Emergency Medical Services activities, and maintaining the special needs registry and sheltering programs.

Justice Services

To provide a variety of highly professional age and issue specific programs, which enhances public safety and assists the Justice System and the citizens of the County. Primary services include the identification and treatment of substance abuse issues through drug court programs, reentry services for high risk ex-offenders, providing information to the court so informed decisions can be made regarding pre-trial release, supervision and monitoring of individuals referred by the court, and providing psychological assessments/evaluations.

Victim Services

To provide comprehensive direct services to crime victims and advocate on their behalf within the criminal justice system and the community. Primary services include: 24-hour hotline and crisis field response for victims and surviving family members of sexual assault, domestic violence, homicide, and other violent crimes; provide court accompaniment, safety planning, legal advocacy, assistance with filing victim compensation claims, and information and referral; conduct sexual assault forensic examinations; provide individual and group therapy sessions; serve as the coordinating agency for the County's Sexual Assault Response Team (SART), and the co-lead of the Human Trafficking Task Force.

FY 2020 Highlights & Accomplishments

- Division of 911 Program Services (9-1-1) provided the 15 County 9-1-1 centers with portable call handling systems in response to COVID-19. Staff infected or quarantined utilized these portable systems to continue critical operations.
- 9-1-1 was selected by Department of Homeland Security, Science and Technology Group as a pilot test site for cybersecurity. Equipment with artificial intelligence capabilities to assist in the detection of cybersecurity attacks was installed.
- Division of Animal Care and Control (ACC) maintained a live release rate of 92.5% for dogs and increased the rate for cats to 76%. While COVID-19 seems to be a factor in lowering the shelter intake, the implementation of an Intake Diversion Program and increased support from Placement Partner rescue groups have contributed to the success.
- The Division of Consumer Affairs (CA) worked with Super Bowl event organizers to streamline regional permitting processes to accommodate the increased demand for vehicle for hire services while preserving public safety measures.
- CA extended protections to consumers by conducting criminal background screenings for more than 3,600 home caregivers, vehicle for hire drivers, and tow truck operators.
- Division of Emergency Management (EM) received grant awards totaling \$866,000. Funding was spent on shelter supplies, Emergency Operations Center (EOC) technology enhancements, equipment, training, and staff salaries.
- EM is still in the process of Countywide Federal Public Assistance reimbursement of approximately \$52 million in response to Hurricane Irma and Hurricane Dorian.
- EM in collaboration with County Departments and Administration activated the Employee Disaster Response Plan in response to COVID-19 (longest activation at over six months) and concurrently for Hurricane Isaias.
- Division of Justice Services (JS) Reentry Program received increased funding, from \$250,000 to \$470,000, from the Florida Department of Corrections to provide additional case management and support services.
- JS Court Psychology began expedited emergency threat assessments in response to Marjorie Stoneman Douglas Act.
- JS Pretrial was awarded funding through the MacArthur Safety and Justice Challenge to provide drug testing and bus passes to indigent defendants on supervised release.
- Division of Victim Services (VS) was awarded \$900,000 funding from the Office of Victims of Crime to address labor and sex trafficking issues in the County and to support the task force.

FY 2021 Emerging Issues

- 9-1-1 is investigating the potential to integrate video into the County 9-1-1 system and will migrate all County 9-1-1 centers to the new AT&T Next Generation 911 system in 2021.
- In September of 2020, the Federal Communications Commission (FCC) placed responsibility on the nation's 6,000 9-1-1 centers to block fraudulent calls. 9-1-1 will contract for equipment to assist with managing these threats.
- COVID-19 has dramatically changed ACC operations. There is concern over how the lifting of the moratorium on evictions will impact families with pets and inevitably affect shelter resources with a significant intake increase.
- Continue to mitigate COVID-19 impacts and concerns of CA regulated industries by increasing opportunities for remote licensing services and pursuing a comprehensive approach to compliance efforts.
- Update the Tow Truck Ordinance and Resolution to address present day industry and consumer protection needs to include immobilization, operator screening, and maximum tow rates.
- Monitor legislative priorities, particularly public record exemptions for shelter-related information.
- Integrate COVID-19 into planning, training, and exercising in anticipation of EM's upcoming accreditation assessment.
- Continue the ongoing COVID-19 EOC activation to include future population vaccination logistics.
- The closure of Jerome Golden Center and the lack of affordable substance use and mental health treatment in the community creates barriers for successful reentry.
- Florida State University continues to study the use of the Palm Beach County Pretrial Services Risk Assessment Instrument and its over prediction of risk for people of color.
- The Battered Women's Justice project assessment established the need for a coordinated community response to domestic violence.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>911 Program Services</i>			
• Complete address verifications and corrections within two days of receiving Planning, Zoning, and Building (PZB) Audits			
<i>Time (days) to complete address verifications against Master Street Address Guide</i>	5	3	2
• Maintain availability of 911 network			
<i>Ensure vendors meet contractual network availability time of 99.99%</i>	100	99.99	99.99
<i>Animal Care and Control</i>			
• Shelter - Increase live release of overall cat intake through enhanced adoption programs, Trap, Neuter, Vaccinate, and Return and owner retention programs			
<i>Percentage of live release - Cats</i>	73.9	79	82
• Shelter - Increase live release of overall dog intake			
<i>Percentage of live release - Dogs</i>	91.5	87	90
<i>Emergency Management</i>			
• Increase the number of opt-in registrations for AlertPBC by 5% by providing information on AlertPBC at public outreach events and on social media			
<i>AlertPBC Opt-In Registrations</i>	2,338	1,500	1,800
• Obtain percentage of customers that were at least 80% satisfied with a community outreach event, obtained monthly (Question 9 on the public outreach survey)			
<i>Outreach event public rating score</i>	43.25	75	80
<i>Justice Services</i>			
• Decrease the rearrest rate for adult ex-offenders participating in reentry programming			
<i>Percentage of rearrests in Palm Beach County for adult ex-offenders participating in reentry programming</i>	6.5	5	0
• Decrease the rearrest rate for defendants out of custody on pretrial services supervised release			
<i>Percentage of rearrests in Palm Beach County for defendants on the pretrial services supervised release program</i>	4	4	3
• Provide a pretrial services program that serves as an alternative to incarceration operating at a rate of 4% of the cost of County incarceration			
<i>Average daily number of criminal defendants out of custody pending trial under supervision</i>	750	750	850
<i>Victim Services</i>			
• Maintain at least 98% participant satisfaction with training provided on services, victimization, victim rights, and/or response procedure to multidisciplinary stakeholders			
<i>Percentage of participants satisfied with training</i>	99	98	98
• Provide on average 10 units of comprehensive advocacy and therapy services per crime victim served			
<i>Average units of comprehensive advocacy and therapy services provided per crime victim</i>	65.5	10	10

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,246,211	\$ 3,337,980	\$ 3,275,500	\$ (62,480)	(2%)
Fines & Forfeitures	5,678	1,500	4,000	2,500	167%
Grants	9,668,293	9,868,169	11,059,727	1,191,558	12%
Licenses & Permits	836,222	787,200	790,000	2,800	-
Other	507,725	(155,160)	(181,800)	(26,640)	17%
Interfund Transfers	766,969	1,168,711	1,212,846	44,135	4%
Fund Balance	7,168,649	5,919,132	7,733,373	1,814,241	31%
SubTotal	\$ 22,199,747	\$ 20,927,532	\$ 23,893,646	\$ 2,966,114	14%
<u>Appropriations</u>					
Personal Services	\$ 18,596,714	\$ 20,416,768	\$ 21,726,570	\$ 1,309,802	6%
Operating Expenses	7,764,606	9,290,590	10,941,216	1,650,626	18%
Capital Outlay	200,587	308,000	259,500	(48,500)	(16%)
Grants and Aids	3,367,917	3,882,570	3,768,738	(113,832)	(3%)
Transfers	3,877,013	337,000	2,198,730	1,861,730	552%
Reserves	-	6,531,912	5,743,204	(788,708)	(12%)
SubTotal	\$ 33,806,837	\$ 40,766,840	\$ 44,637,958	\$ 3,871,118	9%
Ad Valorem Funding	\$ 16,202,562	\$ 19,839,308	\$ 20,744,312	\$ 905,004	5%
Positions	268	267	271	4	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Increase is primarily due to higher than expected revenue collection in the Division of 911 Program Services (9-1-1).

Appropriations

Positions - 4

Mid-Year Adjustments FY 2020 - 2: One Victim Advocate and one Human Trafficking Project Coordinator.

Mid-Deletion FY 2020 - (1): One Secretary.

Budget Process - 3: One Financial Analyst, one Assistant Director of Animal Care and Control (ACC), and one ACC Volunteer Coordinator.

Operating Expenses - Increase is primarily due to increase in contractual services for the Human Trafficking Grant and 9-1-1 network maintenance.

Transfers - Increase is primarily due to a \$1.6 million transfer from the Emergency Communications Number E-911 Fund to the E911 Carry Forward Capital Fund for expansion and enhancement projects.



PURCHASING

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DEPARTMENT SUMMARY

MISSION STATEMENT

To effectively and efficiently provide Palm Beach County Departments with access to goods and services.

Department Overview

Pursuant to the Purchasing Code (Sections 2-51 through 2-58 of the Palm Beach County Code), the Purchasing Department procures non-construction related goods and services valued at or exceeding \$5,000 and also monitors all procurements under \$5,000 made by County departments through the Decentralized Purchase Order (DPO) process. The procurement of goods and services is accomplished through various methods including a Request for Quote (RFQ), Invitation for Bid (IFB), Request for Submittal (RFS), Request for Proposal (RFP), and alternative source selections, including but not limited to, Sole Source purchases, Emergency purchases, and Piggyback purchases.

Purchasing

Services include procuring non-construction related goods and services for all County Departments and the implementation and support of a centralized vendor registration process and Vendor Self Service (VSS) system utilized by all County vendors.

Warehouse/Stores

Services include the processing of stock requisitions through the automated Inventory Control Subsystem and providing stock items (i.e., basic operating supplies) to County departments; delivering interdepartmental and U.S. Mail, and publications; providing centralized shipping, receiving, and storage operations for County departments; maintaining an inventory of emergency supplies; and delivering storage items and stock goods as requested.

FY 2020 Highlights & Accomplishments

- Procured \$363,811,217 in non-construction related goods and services.
- Received 10 protests and responded in detail to eight protests. Of the 10 protests received, one hearing was requested before a Special Master. The Special Master hearing is scheduled for October 23, 2020.
- Held integral position in combating the COVID-19 pandemic and supporting County Administration at the Emergency Operations Center (EOC) and at the Purchasing Department.
- Completed 246 Web EOC missions including receiving and delivering Personal Protective Equipment (PPE) and supplies to: countywide testing sites; local municipalities; constitutional offices; and other partner agencies, in response to COVID-19. Completed 23 Web EOC missions including delivering PPE supplies to the Special Needs Shelter and four General Populations Shelters in response to Hurricane Isaias.
- Collaborated with Information Systems Services, Housing and Economic Sustainability, and Community Services to establish streamlined and timely procedures for the processing of Coronavirus Aid Relief and Economic Security (CARES) Act applications for assistance.
- Active member of the Office of Equal Opportunity Goal Setting Committee and the Human Resources Employee Grievance Committee.
- Participated with Finance/Administration Committee to redesign the Daily Activity Report (DAR) form and made recommendations to the Employee Disaster Response Program (EDRP) policy.
- Pursued and implemented a critical modification to VSS that requires vendors to register their commodity codes and attach their W-9 Forms when registering or updating their account information in VSS.
- Drafted contracts to provide food to persons impacted by the COVID-19 pandemic and provide COVID-19 testing for County employees and the general public at various County testing sites.
- Provided and assisted with the procurement of PPE supplies for County residents, employees, local municipalities, law enforcement officers, and the Palm Beach County School District.
- Provided masks and coordinated the first and second Resident Combat COVID Mask Programs.
- Provided hand sanitizer, hand sanitizer pedestals, and masks for municipalities who participated in the City Supplies Program.
- Coordinated PPE and goods necessary to establish State/County testing sites and ensured that the Purchasing Warehouse has ample PPE in storage.

FY 2021 Emerging Issues

- Continue to amend the Purchasing Code to include the new policies established by the BCC, County Administration, and the Office of Equal Business Opportunity (OEBO) Ordinance. Due to Purchasing's involvement with the COVID-19 pandemic, this was postponed to be brought to the BCC in spring 2021.
- Continue to be an essential part of the County's COVID-19 Response Team by ensuring that an adequate amount of PPE is available for County employees and programs; drafting agreements to assist entities with their needs; and providing support where needed.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Decrease percentage of "Non-Concur" Emergency Purchases <i>Percentage of "Non-Concur" Emergency Purchases</i>	54	25	20
• Decrease percentage of DPOs reported to County Administration <i>Percentage of DPOs reported to County Administration</i>	6.4	3	1
• Decrease percentage of Re-Solicitations <i>Percentage of Solicitations Re-Solicited</i>	14.3	8	5
• Decrease percentage of Requisitions Cancelled <i>Percentage of Requisitions Cancelled</i>	15	13	10
• Decrease percentage of Requisitions Modified <i>Percentage of Requisitions Modified (rework required)</i>	65.7	40	20
• Decrease percentage of Solicitation Modifications <i>Percentage of Solicitations Modified (rework required)</i>	107.5	50	30
• Decrease percentage of Solicitations Cancelled due to user department error <i>Percentage of Solicitations Cancelled (rework required)</i>	7.1	5	2
• Decrease percentage of number of DPOs needing clarification <i>Percentage of DPOs needing clarification (rework required)</i>	17.2	5	2

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ -	\$ 110	\$ 110	\$ -	-	
Fines & Forfeitures	6,000	1,500	1,500	-	-	
Other	19,947	-	-	-	-	
SubTotal	\$ 25,947	\$ 1,610	\$ 1,610	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 3,938,355	\$ 3,912,830	\$ 4,077,851	\$ 165,021	4%	
Operating Expenses	148,789	346,144	371,959	25,815	7%	
Capital Outlay	1,311	-	-	-	-	
SubTotal	\$ 4,088,455	\$ 4,258,974	\$ 4,449,810	\$ 190,836	4%	
Ad Valorem Funding	\$ 4,062,508	\$ 4,257,364	\$ 4,448,200	\$ 190,836	4%	
Positions	45	45	46	1	2%	

SIGNIFICANT CHANGES

Appropriations

Positions - 1

Budget Process - 1: One Special Projects Coordinator to increase the accuracy and efficiency of the work responsibilities.

Operating Expenses - Increase is attributed to an increase in the property and casualty cost allocation due to actuarial projections and program costs.



RISK MANAGEMENT

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DEPARTMENT SUMMARY

MISSION STATEMENT

To identify, analyze, and control the risks associated with the programs, operations, and services provided to the employees and citizens of Palm Beach County in a professional, comprehensive, and cost effective manner.

Employee Assistance Program

Promotes the mental health and wellness of County employees and their families. Services aim at timely intervention of conditions which negatively impact health, well-being, or job performance and seek to restore employees and family members to optimum functioning in all life areas.

Group Insurance

Provides excellent customer service to group insurance participants and properly administers the County's various employee group insurance (health, life, dental, flexible spending accounts, and short and long term disability) plans in accordance with federal law and County policies. Offers programming that fosters positive physical and mental well-being both within and outside the workplace for employees and their families, through wellness education, activities, and opportunities.

Employee Safety/Loss Control

Provides programs and services to the departments of the Board of County Commissioners (BCC) to prevent injury and illness to County employees, harm to the public, and property losses to the County.

Occupational Health

Provides services that focus on the promotion, protection, and restoration of the health and safety of Palm Beach County employees. By providing high quality, cost effective medical surveillance, and timely medical and rehabilitative services employees are able to achieve the highest level of occupational health and wellness.

Property and Casualty

Provides cost-effective and efficient oversight of the various insurance and self-insurance programs protecting the County against financial loss resulting from damage to County-owned assets and/or negligence. The Division serves as an advisor to the County analyzing and recommending appropriate risk avoidance and transfer methods.

Workers' Compensation

Manages and oversees the administering of the County's self-insured Workers' Compensation claims. The County's claims are administered by a third party administrator with three on-site adjusters and additional administrative support located at the third party administrator's office. The County's claim administration is in accordance with the Florida Workers' Compensation Law (F.S. 440).

FY 2020 Highlights & Accomplishments

- The Workers' Compensation Division (WC) added an additional on-site contractor as part of a new contract with our claims administrator.
- WC implemented a new program for administration of benefits to firefighters with certain cancers.
- The Property and Casualty Insurance Division (PCI) contracted with a new insurance tracking company to manage insurance compliance.
- PCI has rolled out an electronic insurance tracking form used by County staff to inform the tracking vendor of contracted insurance requirements eliminating the need to scan and send contract pages.
- The Employee Safety & Loss Control Division (ES/LC) was instrumental in the creation of the COVID-19 Temperature Screening Program for County employees. This included training 696 supervisors and managers.
- The ES/LC Division completed 126 building safety inspections. This proactive program provides guidance for both the employees and visitors of county owned buildings and facilities.
- The Employee Assistance Program (EAP) maintained a high level of counseling services, supervisor training, learning forums, and support groups.
- Due to COVID-19, the EAP began providing tele-counseling, and continued in-office sessions. This allowed employees to choose their level of comfort when utilizing the EAP benefit.
- The Group Insurance Division (GI) recommended the implementation of a new supplemental voluntary benefits program. As a result, the BCC approved Accident, Cancer, and Hospital coverage for BCC employees and qualified dependents.
- GI and the County's Wellness Program offered on-site flu clinics to County employees, encouraging them to receive seasonal flu vaccinations during the COVID-19 pandemic.
- During the COVID-19 pandemic, the Occupational Health Clinic (OHC) has delivered effective and efficient in-house treatment and case management for work related injuries and other clinical services through extended clinic hours and a full time medical provider.
- The OHC advised Risk Management and Human Resources regarding numerous aspects of the COVID-19 pandemic and worked closely with Fire Rescue to strike a balance between keeping first responders at full force while treating/preventing COVID-19 cases.

FY 2021 Emerging Issues

- Appellate Court decisions could develop, which may adversely affect the administration of firefighters with certain cancers, including increasing costs to the County.
- Current Appellate Court cases in the Workers' Compensation Post Traumatic Stress Disorder law will be decided and if they are unfavorable, it will increase costs to the County.
- PCI is working with the claims administrator on an incident coding system to better identify the types of actions that give rise to property and casualty claims that increase the County's exposure and overall losses. This will facilitate the creation of more targeted counteractions and training by Loss Control.
- PCI is collaborating with Facilities to synchronize the inventory of County buildings and their values.
- ES/LC will continue to collaborate with the Clerk's office to implement the PeopleSoft incident database across departments in FY 2021.
- GI is monitoring an uptick in medical claims expenses. One claim exceeded the specific stop-loss limit of \$625,000 in FY 2020. The plan is also experiencing claims expenses related to COVID-19. Group Insurance may recommend adjustments to cost sharing, premium rates, or the program structure as cost containment measurements.
- GI continues to monitor the future of the Patient Protection and Affordable Care Act (Act). At this time and in the foreseeable future, the landscape of the Act and employer sponsored health insurance benefits continues to develop and exhibits a greater level of uncertainty.
- The OHC is will continue to monitor its hours of operation to ensure that new injuries are handled in an efficient manner while maximizing staff scheduling.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Employee Assistance Program</i>			
• Increase the number of employee cases in the Employee Assistance Program by 5%			
<i>Total employee cases in the Employee Assistance Program</i>	253	265	280
• Increase the number of participants educational and training programs by 5%			
<i>Number of participants in Educational and Training Programs Offered</i>	82	86	96
<i>Employee Safety/Loss Control</i>			
• Decrease the time between date of incident/accident and investigation of incident/accident			
<i>Loss Control Specialists will follow-up with department supervisors within a maximum of (3) business days.</i>	10	48	36
• Increase the number of County buildings that receive annual safety inspections			
<i>Buildings that received safety inspections.</i>	179	110	115
• Increase the number of employee participants in Safety Training Programs			
<i>Participants in Safety Training Programs</i>	6,588	3,800	3,910
<i>Group Insurance</i>			
• Increase wellness program encounters by 5%			
<i>Percentage increase in wellness program encounters</i>	5.6	5	7
<i>Occupational Health</i>			
• Complete at least 95 percent of post-offer physical exams within two days of request			
<i>Percentage of exams completed within two days</i>	97	98	100
• Treat at least 65% of Workers' Compensation cases in-house			
<i>Percent of Workers' Compensation Cases treated in-house</i>	73.25	74	77
<i>Property and Casualty</i>			
• To track the number of incidents reported			
<i>The number of incidents reported</i>	3,000	3,600	3,108
• To track the number of new claims reported			
<i>The number of incidents that become claims</i>	460	420	420
<i>Workers' Compensation</i>			
• Achieve a PPO network penetration of at least 90%			
<i>PPO network penetration</i>	77	90	92
• Achieve a claims closing ratio of at least 100%			
<i>Workers' Compensation Claims closing ratio</i>	127	105	110

DEPARTMENT FINANCIAL SUMMARY

	<u>Change (FY 20 - FY 21)</u>				
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 518	\$ -	\$ -	\$ -	-
Other	102,684,862	103,945,567	109,086,484	5,140,917	5%
Fund Balance	37,294,114	27,225,187	25,753,580	(1,471,607)	(5%)
SubTotal	\$ 139,979,494	\$ 131,170,754	\$ 134,840,064	\$ 3,669,310	3%
<u>Appropriations</u>					
Personal Services	\$ 2,699,758	\$ 2,800,497	\$ 2,852,367	\$ 51,870	2%
Operating Expenses	99,331,884	107,059,934	110,905,657	3,845,723	4%
Transfers	9,999,999	-	-	-	-
Reserves	-	21,679,259	21,458,395	(220,864)	(1%)
SubTotal	\$ 112,031,641	\$ 131,539,690	\$ 135,216,419	\$ 3,676,729	3%
Ad Valorem Funding	\$ 365,925	\$ 368,936	\$ 376,355	\$ 7,419	2%
Positions	30	30	30	-	-



TOURIST DEVELOPMENT COUNCIL

Glenn Jergensen, Executive Director

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West Palm Beach, Florida 33406

Phone: 561-233-3130

Website Address: <https://discover.pbcgov.org/touristdevelopment/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To lead the promotion of tourism in Palm Beach County by empowering collaborative partnerships, advocating appropriate destination defining developments, and ensuring the steady growth of visitors.

Convention Center (PBCCC)

A general public assembly facility owned by Palm Beach County. The purpose of the facility is to provide the general public with a place to hold meetings, conferences, banquets, trade shows, etc. through license agreements. Emphasis is placed on attracting out-of-town attendees who will occupy local hotels and motels resulting in a favorable economic impact to the community.

Other Tourist Development Council (TDC) Funded Programs

Funding of the 1st Cent is earmarked to construct, extend, enlarge, remodel, repair, and/or improve the Convention Center and debt service on the convention center parking garage including operational and maintenance costs of the Convention Center, planning, and design costs incurred prior to issuance of bonds. The 1st Cent also funds professional sports franchise facilities and all renewal and replacement of tourism assets. The 4th Cent funding is designated for the payment of debt service on Roger Dean stadium, Convention Center, and the Ballpark of the Palm Beaches including planning and design costs incurred prior to issuance of bonds and operation and maintenance costs of the Convention Center for ten years. The Beach Programs provide beach improvement, maintenance, renourishment, restoration, and erosion control with emphasis on dune restoration where possible. Beach Programs are administered by Palm Beach County's Environmental Resource Management (ERM) Department. The TDC administers the Special Projects Program which considers funding to attract visitors to events held in Palm Beach County.

Discover The Palm Beaches (DTPB)

Develops a brand strategy and implements marketing and sales programs to increase visitation to the County by leisure tourists, groups and meetings, and other visitors in key markets throughout the United States and internationally. This is accomplished through on-line and off-line consumer and trade advertising and targeted sales programs directed to different geographic and niche segments of the marketplace.

Cultural Council

Promotes and markets Palm Beach County as a "cultural tourism" destination. Creates a positive economic impact by promoting cultural experiences and developing audiences through multiple media channels to tourists, visitors, and residents; administers grants to non-profit organizations and artists; expands arts and cultural educational opportunities; advocates for funding and art-friendly public policies; and develops donors through membership programs.

Film and Television Commission (FTC)

Generates a positive impact on business tourism and the economy in Palm Beach County through the growth of the film, television, digital media, and still photography industries by attracting on-location production, educating our local workforce, and providing superior services to both the visiting and the indigenous production community. Content programming through the sponsorship program is evolving.

Sports Commission

The Palm Beach County Sports Commission promotes and markets the County as a sports destination. The Sports Commission attracts and develops sporting events and activities to enhance occupancy of hotel room nights and economic impact on the Palm Beach County economy (with a focus on the off-season); to maximize the utilization of County facilities; and to promote the image of Palm Beach County as a sports tourism destination on a national and international level.

FY 2020 Highlights & Accomplishments

- Discover The Palm Beaches led the community in obtaining the Global Bio-risk Advisory Council (GBAC) STAR accreditation that was inclusive of all hotel, convention center, and cultural institutions, becoming the only destination in the world to have an airport, convention center, and headquarter hotel accredited. They created and championed The Palm Beaches Pledge aimed at establishing a mindset of responsible behavior toward health and safety.
- The Cultural Council's public relations efforts played a significant role in supporting COVID-19 relief efforts while having little to no advertising dollars. The Cultural Council's marketing team communicated frequently with local cultural organizations and shared information with the public regarding virtual experiences, closures and re-openings, as well as highlighting The Palm Beaches Pledge and other Palm Beach County health and safety regulations and updates.
- Super Bowl LIV took place on February 2, 2020 at Hard Rock Stadium in Miami. The Palm Beach County Sports Commission partnered with the Super Bowl Host Committee to bring the impacts of Super Bowl LIV to The Palm Beaches. The Sports Commission hosted 12 Super Bowl Celebration events over a seven day stretch leading up to the game. These events attracted visitors from across the nation that were traveling to South Florida to enjoy the atmosphere a Super Bowl creates. Per an independent study, this effort created \$25 million of economic impact for the Palm Beaches.
- Delivered 13 hours of original, high-quality, and family-friendly entertainment to The Palm Beaches TV, now presenting 33 hours total. The channel is now distributed in nearly 4,000 hotel rooms in the County.
- The Convention Center Sales team, in collaboration with Discover the Palm Beaches, successfully shifted the majority of the group business on the books for fall 2020 to late fiscal year 2021 or future years to preserve the business that was affected by the COVID-19 pandemic.

FY 2021 Emerging Issues

- COVID-19 has crippled the Palm Beach County Sports Commission's event portfolio. Sports Commission has not hosted a national event since March of 2020. The threat of gatherings has transformed the most recession resistant tourism product in the United States to the most vulnerable. The recovery of sports events in The Palm Beaches is not likely to occur until the second quarter of FY 2021.
- While new legislative leadership in the Florida House and Senate are seemingly more open to considering business incentives for film than previous leaders, it is uncertain at this time whether an industry program can be successfully passed at the State level, particularly due to anticipated budget shortfalls.
- Marketing and selling the Convention Center's new outdoor event space Skyroom, which will be completed in December of 2020. One of the changes in the event world during the pandemic is the increase in outdoor event space requests.
- Discover the Palm Beaches will work with industry partners and stakeholders to reopen the visitor economy with clean and safe visitor experiences.
- Safety and security will be key factors in travel-making decisions in FY 2021 and beyond. Cultural organizations will need to follow CDC and County guidelines, while maintaining a quality guest experience in order to safely reopen and rebuild audiences.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Convention Center</i>			
• To increase Convention Center food and beverage net sales <i>Food and Beverage Sales (Net)</i>	2,112,876	1,800,000	1,652,000
• To increase total gross rental revenue at the Convention Center <i>Gross rental revenue</i>	1,979,621	1,854,678	1,780,000
<i>Cultural Council</i>			
• Expand co-op opportunities for cultural organization partners and hotels <i>Co-op program packages sold</i>	57	50	50
• Utilize the Cultural Concierge program to grow cultural tourism leads <i>Cultural Concierge program leads</i>	849	700	1,000
<i>Discover The Palm Beaches</i>			
• Increase Group Level booked room nights shared by DTPB and Convention Center sales staff <i>Group Level shared booked room nights (Convention Center)</i>	54,159	50,000	30,000
• Increase bookings for room nights from hotel meetings leads <i>Booked room nights (hotel leads)</i>	165,881	150,000	90,000
• Increase participants in Destination Reviews <i>Destination Reviews</i>	79	50	55
<i>Film and Television Commission</i>			
• Increase FTC's hotel room nights <i>Number of FTC hotel room nights</i>	17,511	17,000	14,640
• Increase content marketing programs on an on-going basis. Projects in this category include episode television, one-off episodes, commercials and promos in-development, in-production and/or aired <i>Number of content marketing programs</i>	110	90	113
<i>Sports Commission</i>			
• Increase sports related hotel room nights <i>Number of sports related room nights</i>	256,369	250,000	193,500
• Increase the number of hosted or supported sporting events/activities <i>Number of events hosted or supported</i>	179	165	120

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 5,884,166	\$ 5,176,000	\$ 4,532,000	\$ (644,000)	(12%)
Tourist Development Taxes	54,202,758	57,100,695	45,394,810	(11,705,885)	(21%)
Other	1,186,600	(2,344,047)	(2,258,842)	85,205	4%
Fund Balance	30,272,149	34,733,623	27,820,867	(6,912,756)	(20%)
SubTotal	\$ 91,545,673	\$ 94,666,271	\$ 75,488,835	\$ (19,177,436)	(20%)
<u>Appropriations</u>					
Personal Services	\$ 483,603	\$ 594,729	\$ 597,004	\$ 2,275	-
Operating Expenses	30,614,963	35,407,223	31,097,281	(4,309,942)	(12%)
Capital Outlay	1,340	-	-	-	-
Grants and Aids	5,380,760	5,775,600	3,800,000	(1,975,600)	(34%)
Transfers	21,365,656	21,796,536	20,654,612	(1,141,924)	(5%)
Reserves	-	31,092,183	19,339,938	(11,752,245)	(38%)
SubTotal	\$ 57,846,322	\$ 94,666,271	\$ 75,488,835	\$ (19,177,436)	(20%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	5	5	5	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Due to the Coronavirus pandemic, tourism in Palm Beach County has suffered a significant retraction in bed tax collections from FY 2019 to FY 2020, down by 20 percent. In Palm Beach County, hotel occupancy fell to 20 percent in April 2020. Leisure travel, sports tourism, and business travel, all of which drives groups and meetings in hotels and our Convention Center, immediately stopped. Tourist Development Taxes generated by visitors staying in hotels and short-term rental properties drive the fiscal activities of the agencies of the Tourist Development Council (TDC).

In response to the decrease of tax collections, on August 25, 2020 the Board of County Commissioners approved the Tourism Marketing Recovery and Stimulus Strategy on Agenda item 6A-1 allowing for the deployment of reserves from various TDC funds to supplement the lowered budgets impacted from lower tax collections. This strategy made significant changes to both the revenue and expense budget for FY 2021 as reflected in the above Department Financial Summary.



WATER UTILITIES DEPARTMENT

Jim Stiles, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Department's vision for the future is to have the "Best Water, Best Service, and Best Environmental Stewardship."

Department Overview

Provides potable water distribution and wastewater collection services to approximately 585,000 residents within 1,200 square miles of the primarily unincorporated area of Palm Beach County. Operates five regional water treatment plants with a total treatment capacity of 113.28 million gallons per day (mgd). Owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Owns 23.5 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. Operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

Customer Service & Communications

Customer Service facilitates the provision of water and wastewater utility services, including direct external and internal customer assistance for existing and potential customers. Examples of provided services include prompt initiation and connections of new accounts, accurate reading of customer meters and calculation of related billings, proper accounting of customer payments, diligent enforcement, collection of fees owed, timely response to customer inquiries via multiple platforms, and systematic maintenance of meters and infrastructure. Communications, the hub of water utilities and a 24 hour seven days a week operation, is responsible for logging in a wide range of calls from internal and external customers into the Customer Information System and dispatching the appropriate crews to handle complaints, while monitoring multiple screens ensuring that alarms from lift stations, plants, etc. are acted upon promptly; and keeping Water Utilities (WUD) in compliance by notifying local and state agencies of events such as wastewater discharges and boil water notifications, while maintaining the WUD attendance line.

Potable Water Treatment and Delivery

Ensures delivery of a high quality level of potable water to the department's customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the department's customers. Primary services include 24 hour on demand availability of potable water service through various treatment technologies, water quality that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service.

Wastewater Collection, Treatment, and Disposal

Ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include 24 hour on demand availability of wastewater treatment and disposal; wastewater treatment that exceeds state and federal standards; and engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater.

FY 2020 Highlights & Accomplishments

- Developed strategic plans for maintaining staffing to ensure service to our customer base during COVID-19 pandemic.
- Triple "A" Bond Rating by S&P Global, Fitch, and Moody's.
- Completion of America's Water Infrastructure Act: Risk and Resilience Assessment and Emergency Response Plan.
- Exceeded County small business enterprise participation goals for professional services and construction procurement.
- Developing an onboarding training module for customer service & communications to ensure the best service.

FY 2021 Emerging Issues

- Implementing new Interactive Voice Response (IVR) /Visual IVR system to provide self service options for customers.
- Begin consumptive use permit (CUP) process with South Florida Water Management District.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Customer Service</i>			
• Monitor monthly incoming call volume to establish workload			
<i>Call Center -call volume</i>	397,584	360,000	336,000
<i>Operations & Maintenance</i>			
• Improve financial accountability by reducing the amount of overtime and comp time approved without effecting the integrity of our system, service to our customers or environmental stewardship			
<i>Total overtime and comp time hours</i>	58,599	60,000	56,000
• Increase Organizational Development by monitoring the current vacancy levels and utilizing the data to make educated decisions during succession planning for the Utility			
<i>Vacancy level percentage</i>	9.78	5	0
• Increase maintenance effectiveness by increasing amount of preventative maintenance (planning and incident preventions) and decreasing amount of corrective maintenance (repairs, and responses due to deteriorating infrastructure)			
<i>Percentage of preventative maintenance versus corrective maintenance that shows a reduction in life cycle costs of the organization's assets.</i>	15.38	15	13
• Increase operational efficiency at our Utilities Wastewater Treatment Plants by reducing cost per thousands of gallons of treated wastewater			
<i>Cost per thousand gallons of treated wastewater</i>	2.21	2.1	1.8
• Increase operational efficiency at our Utilities Water Treatment Plants by reducing cost per thousands of gallons of potable water			
<i>Cost per thousand gallons of potable water</i>	1.41	1.5	1.2

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 31,787	\$ -	\$ -	\$ -	
Other	17,337,665	-	-	-	-
Interfund Transfers	189,524,810	202,709,000	182,914,207	(19,794,793)	(10%)
Fund Balance	2,788,897	4,807,793	4,807,793	-	-
SubTotal	\$ 209,683,159	\$ 207,516,793	\$ 187,722,000	\$ (19,794,793)	(10%)
<u>Appropriations</u>					
Personal Services	\$ 50,193,460	\$ 52,737,996	\$ 56,658,715	\$ 3,920,719	7%
Operating Expenses	115,000,977	137,348,907	120,238,918	(17,109,989)	(12%)
Capital Outlay	3,846,137	11,870,000	5,708,750	(6,161,250)	(52%)
Transfers	172,495	140,156	68,651	(71,505)	(51%)
Charge Offs	(5,914,457)	1	1	-	-
Reserves	-	5,419,733	5,046,965	(372,768)	(7%)
SubTotal	\$ 163,298,612	\$ 207,516,793	\$ 187,722,000	\$ (19,794,793)	(10%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	603	612	616	4	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfer - Decrease is due to a residential meter replacement that was completed in FY 2020 and a reduction in planned maintenance for FY 2021. There is also a reduction in the number of generators and vehicles being purchased. These attributed to the decrease in operating expenses and capital outlay.

Appropriations

Positions - 4

Budget Process - 4: One GIS Analyst and three Customer Service Specialist I.



YOUTH SERVICES

Tammy K. Fields, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

Growing brighter futures by providing quality service, education, and access to resources and opportunities.

Administration

Manages and evaluates various department divisions and programs; and coordinates with other governmental and non-profit organizations providing youth programs and services.

Finance, Contracting and Administrative Services

Provides timely, accurate, clear, and complete information with regard to the financial, contractual, and administrative needs of the Youth Services Department (YSD), including the provision of a centralized support system responsible for the coordination and management of personnel, payroll, budget, procurement, contracts, grants, agenda items, fixed asset management, records management, emergency management, information technology issues, and other administrative communications.

Outreach and Community Programming

The Outreach and Community Programming Division (OCP) coordinates internal and external youth programs and initiatives throughout Palm Beach County (PBC). OCP works in conjunction with the School District, Children's Services Council, United Way, Criminal Justice Commission, Department of Juvenile Justice, CareerSource, and other entities to assess, plan, implement, and evaluate youth programs throughout the County. OCP focuses on kids ages birth to 22 and allocates resources to support evidence-based initiatives that promote healthy children, safe schools, reduction of youth violence, and educational success. OCP also focuses on transition points (entry into kindergarten, 6th, 9th, and post-high school), and builds more opportunities to reconnect disconnected youth to education, trades, trainings, and employment opportunities.

OCP assists with the development, implementation, and evaluation of recommendations derived from the Palm Beach County's Youth Master Plan as well as the goals outlined in the Palm Beach County's Comprehensive Plan (Health & Human Service Element). The Division collaborates with community-based organizations in order to achieve these goals and recommendations.

The Residential Treatment and Family Counseling

The Residential Treatment and Family Counseling Division (RTFC) offers specialized programs to families who need professional support in their efforts to raise healthy functioning children. The Division strengthens families through competent, caring, and comprehensive behavioral health services. The Division is committed to fostering healthy individual and family functioning in families where youth have been exposed to various forms of trauma, danger, harm, or loss. Without adequate protective factors, these youth are often at higher risk of entering the juvenile justice system, dropping out of school, getting involved with gangs, running away from home, substance use, and entering the child protective system. This goal is accomplished through family, group, and individual therapy, psycho-education, parent training, psychological evaluation, consultative services, and community outreach; offered across school, office, and residential settings.

FY 2020 Highlights & Accomplishments

- YSD has been recognized with two achievement awards from the National Association of Counties (NACo) in the category of children and youth. NACo recognized the Department's Summer Camp Scholarship Program (SCSP) and Family Violence Intervention Program (FVIP).
- YSD contracted with the Early Learning Coalition of Palm Beach County, Inc. (ELC) to establish a \$900K fund to pay child care providers for families awarded scholarships through the ELC application process.
- Summer Food Service Program (SFSP) addressed summer food shortage during COVID-19, expanding meal service pre-summer by providing weekly shelf stable meals. This included a partnership with the Palm Beach County Library System and service in all seven County districts. Additionally, the SFSP provided 6,000 meal kits (42,000 meals) at the Back to School Bash.
- YSD hosted the sixth Annual Super Summer Spelling Bee using a virtual platform with over 150 campers from 27 SCSP sites participating.
- OCP provided 3,586 youth with Summer Camp scholarships totaling \$2.9M leveraged from Children Services Council (CSC); camp was offered via in-person, virtual, and hybrid platforms. Personal Protection Equipment (PPE) and sanitization supplies were also distributed to camps.
- Future Leaders United for Change adapted to COVID-19 and moderated a virtual Youth Summit; launched a youth-led podcast to address issues outlined in the Youth Master Plan; and facilitated a book club addressing social justice.
- YSD supported year-round and summer programs, providing supportive and preventive services to 6,248 youth, 1,734 parents/ caregivers and 125 service organizations through 48 contracts.
- Due to the COVID-19 pandemic, the RTFC Division quickly and efficiently pivoted to providing all clinical, case management and training services via a telemental health platform, also minimizing disruption in care at Highridge Family Center (HRFC) by shifting to a home telemental health service, summer credit recovery program and day program.
- When school opened on August 31, HRFC partnered with the Palm Beach County School District to provide an Intensive Outpatient Program including supervised distance learning, meals, and therapeutic services.
- YSD contracted with Andrus Sanctuary Institute to expand trauma informed certification to the entire Department.
- Education and Training Center (E&T) has exponentially increased its audience at trainings, now provided remotely via Zoom. There were 4,455 attendees at trainings, in comparison to 2,188 attendees the previous year.
- E&T Center is in the process of obtaining Parent-Child Interaction Therapy (PCIT) certification and has been recognized internationally as one of only two certified providers in all of Palm Beach County.
- All E&T Center psychologists have recently been featured on Channel 20, sharing mental health related information, tips, and strategies.
- Youth and Family Counseling (YFC) created REAL Talk - Social Emotional Health for Teens; designed to create a safe space where participants can learn to recognize and manage their emotions, develop self-awareness, practice mindfulness, and support each other.
- YFC staff coordinated with Azteca America to promote telemental health resources in Spanish speaking communities.

FY 2021 Emerging Issues

- Continue to assess community and family social and mental health needs due to COVID-19 such as economic stressors, trauma, depression, anxiety, loss, social isolation, and substance use.
- Need for mobile feeding sites to reach more children through the SFSP.
- Seeking department-wide certification under the Sanctuary model of trauma informed care.
- Implement policy and procedures for the use of electronic signatures (i.e. DocuSign).
- Incorporating the Geographic Information System as a tool to improve data sharing, collecting, and services countywide.
- Community Based Agencies monitoring and SFSP database development; including a notice of funding opportunities and contract renewal component.
- Managing extremely high demand for trainings, specifically related to implicit bias and microaggressions.
- Managing high quality telemental health services in a rapidly changing technological landscape.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Outreach & Community Programming (OCP)</i>			
• Engage youth ages 11-22 of diverse race and ethnicity to be the voice for PBC Birth to 22 alliance, while promoting demographic representation and gender parity in membership			
<i>Number of youth engaged in Future Leaders</i>	132	60	80
• Provide Educational Enrichment Camp services to youth enrolled in the Summer Camp Scholarship Program			
<i>Number of Educational Enrichment Camp locations</i>	24	23	26
• Provide diverse opportunities for youth to obtain summer internships, employment, and work experience, through partnership and collaboration			
<i>Number of youth obtaining summer employment, internships, and work experience</i>	197	125	150
• Provide healthy meals to children during the summer months through the Summer Food Program			
<i>Number of meals served through SFSP</i>	233,489	252,071	264,674
• Support and track youth participation in YSD funded Youth Empowerment Centers (YEC) sites			
<i>Number of youth engaged and participating in activities at YEC funded sites</i>	335	250	250
<i>Residential Treatment & Family Counseling (RTFC)1</i>			
• Achieve a treatment completion rate of 65% as indicated by successful completion of treatment regimen			
<i>Percentage of families who have completed treatment or at least 12 sessions of care.</i>	64.33	62	65
<i>Residential Treatment & Family Counseling (RTFC)</i>			
• Provide direct residential, community based, and outpatient services to families			
<i>Number of direct services hours of behavioral health treatment (residential, community based & outpatient) provided.</i>	155,353.31	128,000	130,000
<i>Residential Treatment & Family Counseling (RTFC) - Education and Training Center</i>			
• Provide continuous training on behavioral/mental health topics for YSD staff and community residents			
<i>Number of training provided on behavioral/mental health</i>	70	60	72
<i>Residential Treatment & Family Counseling (RTFC) - Family Violence Intervention Program (FVIP)</i>			
• Divert eligible youth from the Juvenile Justice System/Prevent prosecution of family violence charges			
<i>Number of cases/families that completed FVIP</i>	76	80	85
<i>Residential Treatment & Family Counseling (RTFC) - Highridge Family Center</i>			
• Ensure that pervasively impaired youth improve with treatment according to the Child and Adolescent Functional Assessment Scale (CAFAS)			
<i>Percentage of pervasively impaired youth who improved with residential treatment</i>	92	85	87
<i>Residential Treatment & Family Counseling (RTFC) - Youth and Family Counseling (YFC)</i>			
• Increase individual/group therapy services, referral, advocacy and linkage to community service and crisis intervention to youth/families			
<i>Number of clients receiving community based services</i>	593	500	550
• Increase school-based behavioral/mental health services provided to students			
<i>Number of students receiving school-based services</i>	491	450	500
<i>Youth Services Administration</i>			
• Empower youth and families through the provision of impactful training/conferences in collaboration with community partners			
<i>Number of trainings/conferences provided</i>	128	84	88

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 3,751	\$ -	\$ -	\$ -	-
Grants	582,826	681,898	681,898	-	-
Other	62,061	82,256	100,290	18,034	22%
Interfund Transfers	275,302	257,000	257,000	-	-
Fund Balance	46,592	46,723	51,638	4,915	11%
SubTotal	\$ 970,532	\$ 1,067,877	\$ 1,090,826	\$ 22,949	2%
<u>Appropriations</u>					
Personal Services	\$ 6,581,044	\$ 7,148,811	\$ 7,455,874	\$ 307,063	4%
Operating Expenses	2,370,016	2,940,903	3,037,877	96,974	3%
Capital Outlay	16,762	56,250	26,260	(29,990)	(53%)
Grants and Aids	4,800,886	4,588,275	4,505,851	(82,424)	(2%)
SubTotal	\$ 13,768,708	\$ 14,734,239	\$ 15,025,862	\$ 291,623	2%
Ad Valorem Funding	\$ 12,844,768	\$ 13,666,362	\$ 13,935,036	\$ 268,674	2%
Positions	84	88	89	1	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - Increase is due to reimbursement of salary expense for a tri-funded Licensed Clinical Social Worker (R2019-1412) assigned to the South Tech Academy.

Appropriations

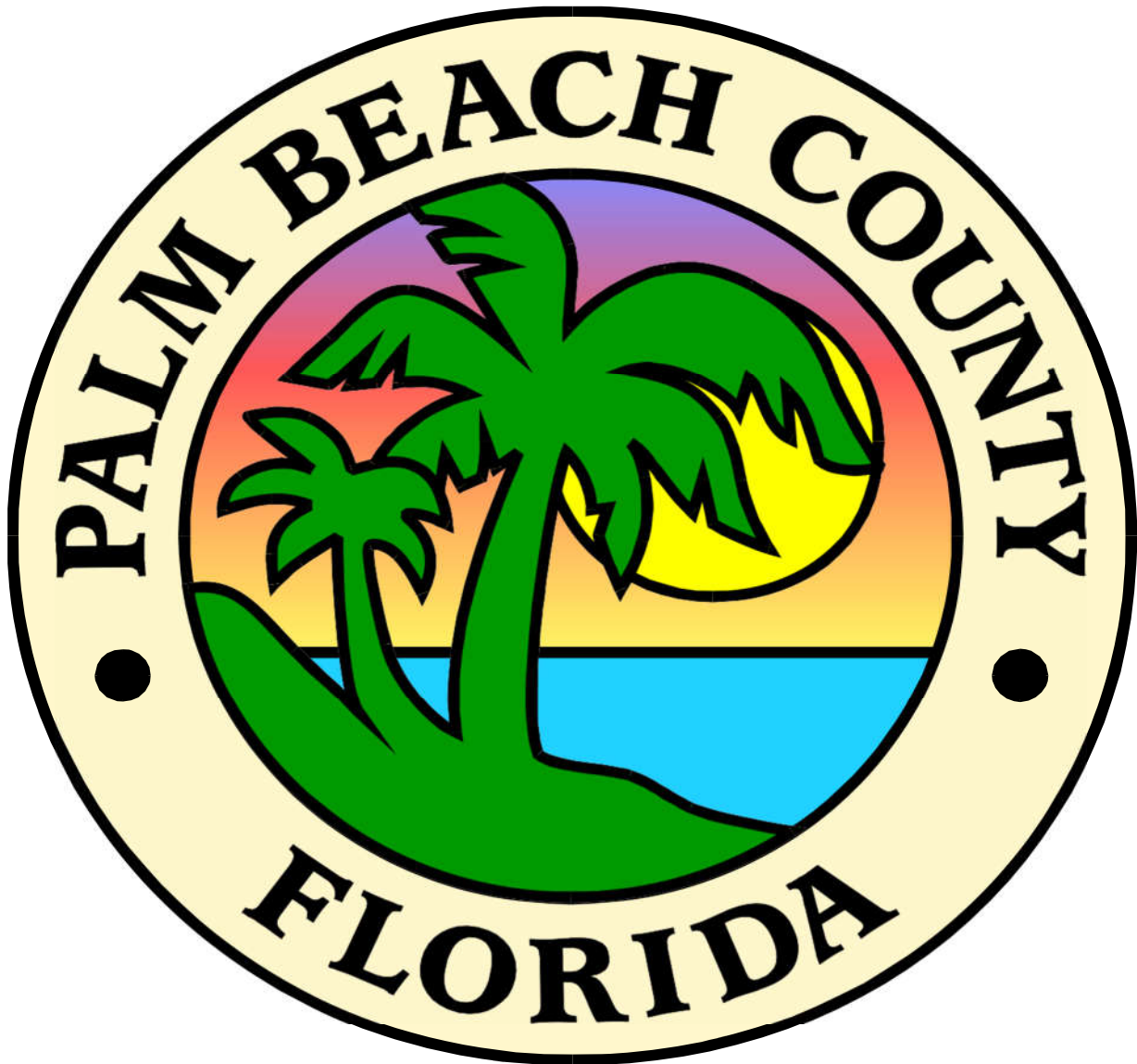
Positions - 1

Budget Process - 1: Addition of one Program Evaluator due to the exponential growth and increased workload over the past five years.

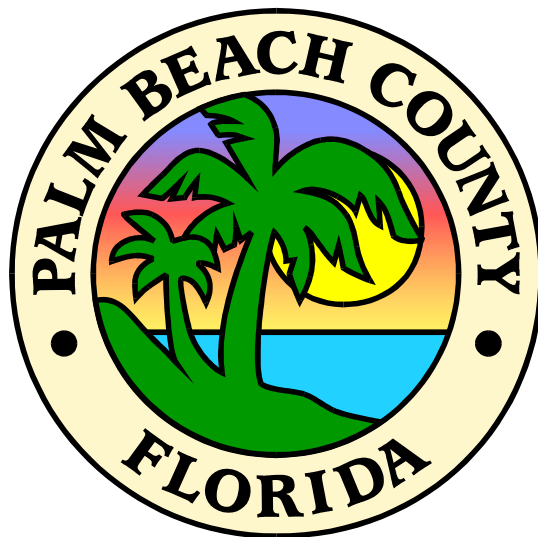
Capital Outlay - Decrease is due to one-time funding for the purchase of video equipment in FY 2020.



Non-Department Agencies



FISCAL YEAR 2021





COMMISSION ON ETHICS

Mark E. Bannon, Executive Director

**The Historic 1916 Palm Beach County Courthouse
300 North Dixie Highway, Suite 450
West Palm Beach, FL 33401
Phone: 561-355-1915**

Website Address: <http://www.palmbeachcountyethics.com/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To foster integrity in public service, to promote the public's trust and confidence in that service, and to prevent conflicts between private interests and public duties.

Department Overview

Department Overview Authorized under Palm Beach County Code Article V, Division 8, Section 2-254, the Commission on Ethics (COE) was created and established in Palm Beach County to: 1) issue advisory opinions regarding County ordinances within the jurisdiction of the COE as requested by elected and appointed County and municipal officials, County and municipal employees, vendors of the County or municipalities located within the County, and lobbyists, employers, and principals of lobbyists who lobby the County or any municipality located within the County; 2) make legal sufficiency and probable cause determinations of complaints alleging violations of any ordinance within COE jurisdiction, approve settlement agreements, issue public reports and final orders regarding disposition of complaints, and impose penalties where indicated; 3) develop educational programs and materials and engage in community outreach to inform and educate County and municipal officials and employees, County or municipal vendors, lobbyists and principals of lobbyists, and other entities that do business with or lobby the County or any municipality within the County, as well as, the public at large about County ethics ordinances and the importance of ethics to the public's confidence in County and municipal government; and 4) review laws relating to ethics in government

FY 2020 Highlights & Accomplishments

- Provided 23 prior advisory opinions to individuals resolving the need for the publication of new opinions.
- Processed 15 advisory opinions and opened six sworn complaints and 11 inquiries based upon information obtained from anonymous or unsworn sources.
- Due to the COVID-19 Pandemic, staff transitioned to being able to work remotely giving staff the ability to perform all functions related to their position without having to maintain a physical presence in the office.

FY 2021 Emerging Issues

- Review the recent changes to the Code of Ethics, Commission on Ethics Ordinance, and the Lobbyist registration Ordinance; update the COE website, all written materials and guides, training, and overview materials. These were originally scheduled to be completed in 2020, but due to the COVID-19 pandemic and limitations on our ability to meet with stake holders, they remain emerging issues.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Attend commission/board meetings for all agencies under COE jurisdiction			
<i>Number of council meetings attended by staff</i>	41	39	41
• Complete Advisory Opinions within 30 days from request			
<i>Average time (in days) for completion of advisory opinions</i>	35	15	5
• Increase percentage of personnel who are in compliance with their agency ethics training policy			
<i>Percentage of county and municipal employees and officials trained/retrained according to their policy schedules.</i>	96.18	90	100
• Increase the number of in-person Code of Ethics training presentations			
<i>Number of in-person training presentations</i>	27	15	20
• Increase the percentage of passing/compliant reviews			
<i>Percentage of passing/compliant reviews</i>	50	90	100
• Training compliance reviews completed			
<i>Number of training compliance reviews completed</i>	20	11	13

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ -	\$ -	\$ -	\$ -	-	-
Fines & Forfeitures	-	-	-	-	-	-
Other	37	-	-	-	-	-
SubTotal	\$ 37	\$ -	\$ -	\$ -	-	-
<u>Appropriations</u>						
Personal Services	\$ 668,733	\$ 682,602	\$ 700,717	\$ 18,115	3%	
Operating Expenses	11,866	26,971	39,159	12,188	45%	
Capital Outlay	-	8,000	-	(8,000)	(100%)	
Reserves	-	-	-	-	-	-
SubTotal	\$ 680,599	\$ 717,573	\$ 739,876	\$ 22,303	3%	
Ad Valorem Funding	\$ 680,599	\$ 717,573	\$ 739,876	\$ 22,303	3%	
Positions	5	5	5	-	-	

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - Increase is attributed to the property and casualty cost allocation due to actuarial projections and program costs.

Capital Outlay - Decrease is primarily due the removal of one-time funding for computers and office equipment that were budgeted in FY 2020. Also there was a change in the capital threshold so related funding was transferred to operating.



CRIMINAL JUSTICE COMMISSION

Regenia Herring, Executive Director

301 North Olive Avenue, Suite 1001

West Palm Beach, Florida 33401

Phone: 561-355-4943

Website Address: <https://discover.pbcgov.org/criminaljustice/>

DEPARTMENT SUMMARY

MISSION STATEMENT

The Criminal Justice Commission (CJC) was established by County Ordinance in 1988 to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal, and private agencies within the County. This purpose includes the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention.

Department Overview

The CJC is comprised of 21 public sector members representing local, state, and federal criminal justice and governmental agencies, 10 private sector business leaders nominated by the Economic Council of the County, and one clergy member nominated by a variety of clergy associations in the County representing a broad-range of faiths. The CJC is now respected as the forum for review of any policy, procedure, program, grant, legislation, or issue that impacts the criminal justice system in the County.

Staffing and Operations

Under the leadership of the Executive Director, the CJC staff facilitates various committees and projects, as well as, does the minutes, agendas, research, and behind-the-scenes consensus building. The CJC's Research and Planning Unit conducts research to support issues that arise during CJC committee meetings. The CJC's Program Development Unit identifies and implements pilot programs that further the CJC's adopted priorities. Initially, the CJC obtained a comprehensive study of the entire criminal justice system in the County. This 1990 study resulted in almost 100 recommendations for improving the cost effectiveness and efficiency of the system. The CJC then created eight task forces, including the Criminal Justice Information System, Corrections, Drug/Alcohol Abuse Prevention, Crime Prevention, Court System, Human Services, Juvenile Justice/Education, and Law Enforcement to assess the recommendations and develop implementation plans. Over the years this committee structure has evolved into its present form. The CJC has operated through this committee process and invites professionals, citizens, and interested parties from a wide range of disciplines to participate. Over 200 people volunteer their time and talents.

FY 2020 Highlights & Accomplishments

- Received a \$1.4 million renewal grant from the MacArthur Foundation in December 2019 as part of the Safety and Justice Challenge to continue our work to safely reduce the local jail population and reduce racial and ethnic disparities in the local criminal justice system.
- Successfully completed the PalmFUSE pilot project that served 12 homeless frequently arrested individuals dealing with behavioral health challenges and placed them in permanent supportive housing with case management services. Since enrollment in housing, none of these individuals has been re-arrested. The program is planning to expand services to an additional 13 individuals in FY 2021.
- Continued operation of the text message Court Date Reminder System, which sends reminders to defendants of their upcoming court dates. Since its implementation in November 2018, the failure to appear rate for Public Defender clients has been reduced from eight percent to three percent.
- Continued our partnership with Florida State University (FSU) on the evaluation of the Pretrial Risk Assessment Instrument. FSU will perform an analysis of additional data with suggested modifications to the tool to improve its fairness and predictive validity and report their finding in early FY 2021.
- As part of a supplemental grant from the MacArthur Foundation for Community Engagement, the Foundation hired Everyday Democracy as a Technical Assistance Provider to guide the CJC through a multi-dimensional approach to community engagement. This project will continue through 2021 and will involve a series of police forums, community dialogues and an action summit resulting in a strategic plan for systemic change. On July 29, 2020, the CJC assisted County Administration with hosting the first Community Forum on Policing series at the Convention Center.
- The Community Engagement Task Force continued to host a series of book discussions, movies, and lectures regarding the justice system, racism, and ways to improve the system. The CJC collaboration with Palm Beach County Library system has been instrumental in offering an opportunity for cross-cultural examination.
- Conducted the Citizen's Criminal Justice Academy with a continued emphasis on racial equity. This 12-week class graduated 67 participants in December 2019. Unfortunately, due to COVID-19 the spring and summer classes had to be cancelled. However, the fall class will utilize a hybrid model of virtual and live classes with record participation.
- The Law Enforcement Planning Council, a committee under the CJC, formed a DNA workgroup to examine strategies to reduce the backlog. Dr. Crouse, retired Palm Beach County Sheriff crime lab director, reviewed the success of the DNA backlog reduction project and provided copies of two publications that noted the success of the project.
- The Palm Beach County School & Community Safety Initiative Behavioral Health Track under the CJC's School Safety Task Force continued to work on issues of coordination, reviewing recent state legislation, identifying gaps in services, and addressing areas deemed necessary to ensure the county has proper responses and coordination in place to prevent an active attack. The committee developed an "Aware and Care" website that allows individuals to find easy access to mental health providers and resources.
- Managed the County's Justice Assistance Grants from the U.S. Department of Justice and the Florida Department of Law Enforcement totaling close to \$500,000 annually.

FY 2021 Emerging Issues

- Under the Safety and Justice Challenge, the CJC will dive deeper into the research of the jail population data to analyze the reductions in population but a widening of the racial disparities.
- Advancing data collection, analysis, and dissemination of criminal justice information at all levels and decision-making points of the justice system to support policy reforms.
- Continue to host Citizen's Criminal Justice Academies to increase and strengthen participants understanding to the various decision points of the justice system.
- Ethnic Intimidation is an emerging issue that is currently under review by the CJC's Racial Equity Team.
- An emphasis on community engagement and criminal justice reform will continue. Educating the public on the improvements made in criminal justice and ensuring that all sides stay engaged in reform.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Graduate up to 130 county residents from the CJC Citizens Criminal Justice Academy so that local residents understand how their local system works and can engage with local leaders			
<i>Number of residents graduated from Citizens Criminal Justice Academy</i>	140	125	130
• Increase engagement of County community members to dialogue with criminal justice leaders about the local system			
<i>Number of community engagement events held</i>	5	4	5
• Increase number of local non-law enforcement criminal justice agency personnel trained on Implicit Bias / Systemic Racism			
<i>Percentage of people trained</i>	70	50	60
• Maintain jail incarceration rate per 100,000 below the national average			
<i>Incarceration rate per 100,000 county population</i>	124	130	100
• Provide a forum for federal, state, and local law enforcement coordination efforts through the CJC's Law Enforcement Planning Council Meetings			
<i>Number of Law Enforcement Planning Council meetings held</i>	9	10	10
• Provide a forum to manage the county jail population through the CJC Corrections Task Force meetings			
<i>Number of Corrections Task Force meetings held</i>	7	9	9
• Reduce disproportionality of African American population in the county jail compared to the African American population in the community			
<i>Percentage of African American inmates in county jail</i>	54.38	47	45
• Reduce jail admissions for Failing To Appear for Court			
<i>Percent of jail admissions for Failing To Appear for Court</i>	12.13	10	9
• Reduce jail average length of stay for pretrial inmates			
<i>Average number of jail days</i>	27.08	22	15

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 333,639	\$ 373,160	\$ 320,000	\$ (53,160)	(14%)
Grants	679,355	1,551,435	1,221,954	(329,481)	(21%)
Other	90,037	29,986	17,444	(12,542)	(42%)
Fund Balance	468,844	513,411	1,107,103	593,692	116%
SubTotal	\$ 1,571,875	\$ 2,467,992	\$ 2,666,501	\$ 198,509	8%
<u>Appropriations</u>					
Personal Services	\$ 977,922	\$ 1,030,408	\$ 1,222,025	\$ 191,617	19%
Operating Expenses	165,694	779,382	592,915	(186,467)	(24%)
Capital Outlay	-	-	1,500	1,500	100%
Grants and Aids	224,432	233,636	491,400	257,764	110%
Transfers	401,110	741,711	840,092	98,381	13%
Reserves	-	433,272	295,976	(137,296)	(32%)
SubTotal	\$ 1,769,158	\$ 3,218,409	\$ 3,443,908	\$ 225,499	7%
Ad Valorem Funding	\$ 962,877	\$ 750,417	\$ 777,407	\$ 26,990	4%
Positions	11	11	12	1	9%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Increase is primarily due to the balance brought forward for the MacArthur Foundation's Safety and Justice Challenge Grant Fund. Half of the \$2 million award was received in FY 2020. This also resulted in the decrease of grant revenue.

Appropriations

Positions - 1

Mid-Year Adjustment FY 2020 - 1: One Criminal Justice Analyst funded by the MacArthur Foundation's Safety and Justice Challenge Grant.

Operating Expenses - Decrease is primarily due to the appropriation of the MacArthur Foundation's Safety and Justice Challenge Grant for \$1.4 million. The variance between this grant and the previous \$2 million MacArthur grant, which was due to expire September 30, 2020, are responsible for the increases in capital outlay and grants and aids.

Transfers - Increase is primarily due to the transfers to Public Safety for the positions and operating expenses funded by the new MacArthur Foundation's Safety and Justice Challenge Grant.

Reserves - Decrease is primarily due to the reduction in fund balance in the Crime Prevention Fund.



OFFICE OF COMMUNITY REVITALIZATION

Houston L. Tate, Director

**2300 North Jog Road, 2nd Floor
West Palm Beach, Florida 33411
Phone: 561-233-5303**

Website Address: <https://discover.pbcbgov.org/ocr/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To strengthen and improve Palm Beach County neighborhoods by engaging citizens' participation, enhancing governmental response to community needs, and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

Department Overview

The Office of Community Revitalization (OCR) facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. These initiatives are undertaken in partnership with other County departments and outside agencies.

The OCR offers a wide variety of services and programs to assist residents in effectively accessing and utilizing County services and community resources. Programs include the Abundant Community Initiative (ACI), the Neighborhood Speed Hump Installation Program, the Neighborhood Street Lighting Program, the Neighborhood Engagement and Transformation (NEAT) Grant Program, and the Resident Empowerment Program. In addition, the OCR coordinates and facilitates the Countywide Community Revitalization Team (CCRT) and the Glades Technical Advisory Committee initiatives, collaborates with local nonprofits to implement the annual Back to School PBC! event, and distributes food and other resources to families in need. Services and programs are intended to enable residents to manage community related issues, reverse community decline, and enhance the quality of life in Palm Beach County's neighborhoods.

One of the core OCR initiatives is its Community Connect Initiative, designed to provide neighborhoods with a link to County government; increase citizens' access to news and information; increase understanding of local government structure; enhance citizens engagement and participation in local problem-solving and decision making; and foster a proactive interaction with local government built on trust, reciprocity, and understanding. The initiative is comprised of a website, e-mail publications, ongoing news and resource alerts, individual and community connection meetings, speaking engagements, citizen education, workshops, brochures and handouts, and a referral program.

FY 2020 Highlights & Accomplishments

- Facilitated the successful implementation of 17 out of the 21 community improvement projects funded through the NEAT Grant Program. Notable projects included: neighborhood front entrance improvements and landscaping, mobile and little food pantries, community movie nights, murals, community gardens, block house painting and exterior home repairs.
- Facilitated the successful completion of three speed hump installation projects in the Plantation and San Castle CCRT areas, and in the City of Pahokee.
- Coordinated a successful, unprecedented Back to School PBC! drive-up event countywide to distribute over 10,500 backpacks, food boxes, and other resources to students in need at six locations. Over 100 agencies referred students for participation at the event.
- Coordinated Pop Up Mobile COVID-19 testing in 11 CCRT neighborhoods in partnership with the Health Care District of Palm Beach County, the Palm Beach County Fire Rescue Department, and the Palm Beach County Sheriff's Office.
- Coordinated the distribution of over 50,400 hot meals and food boxes to families in need in 11 CCRT neighborhoods over a 10 month period in partnership with Living Hungry, a local nonprofit organization, local restaurants, and the Palm Beach County Sheriff's Office.
- Coordinated the delivery of 145 frozen turkeys, fruit, vegetables, and other grocery related meal items for Thanksgiving Day to three CCRT neighborhoods.
- Collaborated with existing and new partners to facilitate virtual meetings, engage members of the Hispanic community and other minority groups to understand and help address their concerns, and to provide technical assistance, information, resources and referral for services to vulnerable individuals, families in need and community groups countywide.

FY 2021 Emerging Issues

- Completing the reassessment of existing CCRT neighborhoods given the lack of readily available data on existing deficiencies and service delivery needs, as well as OCR's limited staff and budget resources.
- Expanding community outreach efforts and the Abundant Community Initiative into other CCRT neighborhoods that exhibit the necessary readiness for the program, as well as providing one-on-one technical assistance to neighborhood leaders during the COVID-19 pandemic and beyond.
- Promoting OCR's newly developed Resident Empowerment Program within all CCRT to provide residents with the tools they need to organize their neighborhood, access County programs and services, increase dialog with local government, and empower them to become active change agents in their own neighborhoods.
- Embracing virtual communication and finding other ways to keep forging community connections.
- Finding new community partners and identifying, as well as accessing County and other resources to better address community needs at a time of shifting priorities and demands.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Increase resident awareness of ACI programs, services, and research			
<i>Number of residents participating in neighborhood activities that reflect ACI's organizing work</i>	872	1,000	1,200
<i>Countywide Community Revitalization Team</i>			
• Increase resident participation and engagement in OCR programs and initiatives through the facilitation of community meetings and workshops, outreach efforts, capacity building training, and the provision of opportunities to access and utilize OCR and other county resources			
<i>Percent satisfaction with CCRT meetings</i>	NA	80	95
• Increase resident participation and engagement in OCR sponsored CCRT meetings			
<i>Number of participants at CCRT monthly meetings</i>	261	420	480
<i>Glades Technical Advisory Committee</i>			
• Increase resident participation and engagement in OCR programs and initiatives through the facilitation of community meetings and workshops, outreach efforts, capacity building training, and the provision of opportunities to access and utilize OCR and other county resources			
<i>Percent satisfaction with GTAC meetings</i>	NA	80	95
• Increase resident participation and engagement in OCR sponsored GTAC meetings			
<i>Number of participants at GTAC meetings</i>	252	300	360
<i>Neighborhood Engagement and Transformation (NEAT Grants)</i>			
• Increase resident participation and engagement in NEAT grants awarded			
<i>Number of CCRT neighborhood groups awarded NEAT grants</i>	17	20	23
• Increase residents' awareness of OCR programs, services, and other available community resources through outreach efforts			
<i>Number of hot meals distributed to designated CCRT areas via the Living Hungry, Inc. Hot Meals Program and the Office of Community Revitalization</i>	N/A	35,000	45,000
<i>Number of meal boxes distributed via Office of Community Revitalization Box Food Distribution Program</i>	N/A	9,000	10,000
<i>PBC Back to School Bash</i>			
• Increase resident satisfaction of OCR-driven Palm Beach County Back to School Bash event			
<i>Percent satisfaction with the Palm Beach County Back to School Bash</i>	N/A	80	95
• Increase student registration in Palm Beach County Back To School Bash			
<i>Number of students registered to participate in the Palm Beach County Back To School Bash</i>	10,063	11,000	13,000
• Provide and support leadership development and capacity building by providing training, technical assistance, and partnership opportunities through a residents' training program and workshops			
<i>Percent satisfaction of participants in the residents' training program and workshops.</i>	NA	80	95

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 46,741	\$ 32,300	\$ -	\$ (32,300)	(100%)	
Fund Balance	1,679,011	1,458,118	1,313,891	(144,227)	(10%)	
SubTotal	\$ 1,725,752	\$ 1,490,418	\$ 1,313,891	\$ (176,527)	(12%)	
<u>Appropriations</u>						
Personal Services	\$ 729,415	\$ 760,133	\$ 812,956	\$ 52,823	7%	
Operating Expenses	143,752	1,333,888	1,235,735	(98,153)	(7%)	
Grants and Aids	264,063	341,747	250,000	(91,747)	(27%)	
Reserves	-	191,817	206,550	14,733	8%	
SubTotal	\$ 1,137,230	\$ 2,627,585	\$ 2,505,241	\$ (122,344)	(5%)	
Ad Valorem Funding	\$ 1,090,489	\$ 1,137,167	\$ 1,191,350	\$ 54,183	5%	
Positions	7	7	7	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Decrease is primarily due to the spending down of funds for the NEAT Grants Program, which is also related to the decrease in the grants and aids.

Appropriations

Personal Services - Increase is due to cost of living adjustments and retirement benefits.



OFFICE OF EQUAL BUSINESS OPPORTUNITY

Tonya Davis Johnson, Director

50 South Military Trail, Suite 202

West Palm Beach, Florida 33415

Phone: 561-616-6840

Website Address: <https://discover.pbcgov.org/oebo/>

DEPARTMENT SUMMARY

MISSION STATEMENT

The Office of Equal Business Opportunity (OEBO) ensures that all local small businesses have an equitable opportunity to participate in the County's procurement process. Our purpose is to work with all County departments to provide support and technical assistance while promoting the economic growth, expansion, and increased productivity of all Small, Minority, and Women-Owned Business Enterprises (S/M/WBE) in accordance with the established ordinance, policies, and guidelines.

Department Overview

The OEBO is responsible for monitoring conditions affecting local small businesses within the marketplace that can provide goods and services to the County, thus creating an environment that encourages the growth and development of small businesses in the County.

Core Services

Primary programs are certification, compliance, outreach, and referrals to resources for financial or technical assistance. These programs are tailored to support the increasing number of S/M/WBE in the County, allowing them to develop the necessary skills to start and operate an efficient and profitable business.

The Equal Business Opportunity Program

An aggressive attempt on the part of the Board of County Commissioners is to ensure that all businesses are afforded an opportunity to participate in our free enterprise system, while providing technical assistance and business resources to the County's S/M/WBE.

FY 2020 Highlights & Accomplishments

- In response to the limitations and cancellation of in person events in response to COVID-19, created Tuesday's Tips, a weekly virtual meeting to provide up to date information regarding funding, access to technical assistance, and other services to benefit the S/M/WBE community.
- Created a forecast listing of upcoming projects to assist the S/M/WBEs in the preparation of response to County solicitations.
- Completed the redesign of the OEBO Administration System to include online submission of certification and recertification applications.
- Participated in an abbreviated celebration of the 14th Annual Palm Beach Partners Business Matchmaker Conference & Expo, Spotlight on Vendors Awards celebration recognizing the accomplishments of local businesses.
- Created inaugural outreach events in response to COVID-19 in celebration and partnership with local chambers of commerce and other organizations.

FY 2021 Emerging Issues

- Modification of the OEBO Ordinance and Policies and Procedures Manual.
- Develop targeted recruitment and outreach efforts to increase S/M/WBE participation.
- Increase training opportunities for internal/external clients for OEBO Programs and S/M/WBE utilization.
- Resume participation in partnered sponsored events.

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Goal FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
• Decrease the number of waiver requests received <i>Number of waivers processed</i>	NA	60	50
• Increase effective and targeted services by implementing various customer feedback platforms <i>Provide multiple platforms for customers to provide feedback</i>	NA	1	1
• Increase number of in-office clients who become certified or recertified <i>Percentage of customers provided with in-office assistance that have become certified or recertified.</i>	N/A	5	6
• Increase the number of (targeted) outreach events to increase public's awareness of OEBO's program and services and increase networking opportunities for S/M/WBEs <i>Number of outreach events OEBO has hosted, sponsored and/or participated in</i>	92	120	140
• Increase the number of certification applications received <i>Number of certification applications received</i>	258	344	360
• Increase the number of contracts awarded to S/M/WBEs <i>Number of contracts awarded to S/M/WBEs. (S/M/WBE = Small, Minority and Women Owned Business Enterprises)</i>	NA	40	50
• Increase the overall number of applications processed (certifications, recertifications, modifications) <i>Total number of certification, recertification and modification applications processed</i>	184	376	400
• Increase the percentage of outreach attendees that have become certified or recertified by OEBO <i>Percentage of outreach attendees that have become certified or recertified by OEBO</i>	NA	4	5
• Provide continuing educational opportunities to departments on how to correctly apply the OEBO PPM and Ordinance <i>Number of trainings provided to Palm Beach County departmental staff</i>	48	16	18
• Provide technical assistance and/or support services to current and potential S/M/WBEs <i>Number of current and potential S/M/WBEs provided with technical assistance and/or support services. (S/M/WBE = Small, Minority and Women Owned Business Enterprises)</i>	2,237	4,700	4,850

DEPARTMENT FINANCIAL SUMMARY

					<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Licenses & Permits	\$ 9,750	\$ 3,500	\$ 3,600	\$ 100	3%	
Other	610	-	-	-	-	
SubTotal	\$ 10,360	\$ 3,500	\$ 3,600	\$ 100	3%	
<u>Appropriations</u>						
Personal Services	\$ 780,397	\$ 1,061,919	\$ 1,189,853	\$ 127,934	12%	
Operating Expenses	195,713	209,110	338,425	129,315	62%	
Capital Outlay	8,724	-	-	-	-	
SubTotal	\$ 984,834	\$ 1,271,029	\$ 1,528,278	\$ 257,249	20%	
Ad Valorem Funding	\$ 974,474	\$ 1,267,529	\$ 1,524,678	\$ 257,149	20%	
Positions	10	12	12	-	-	

SIGNIFICANT CHANGES

Appropriations

Personal Services - Increase is primarily due to position reclassifications and a desk audit.

Operating Expenses - Increase is primarily due to approved supplemental requests including a new vehicle and contractual services for business development services.

OFFICE OF EQUAL OPPORTUNITY

Pamela Guerrier, Director

**301 North Olive Avenue, 10th Floor
West Palm Beach, Florida 33401
Phone: 561-355-4884**

Website Address: <https://discover.pbcgov.org/equalopportunity/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote a discrimination free quality of life for Palm Beach County residents through outreach and education and enforcement of federal and local civil rights laws through investigation.

Disability Accessibility

Coordinates and monitors the Disability Accessibility Awareness Grant Program and provides services promoting and protecting the rights of persons with disabilities through referrals and responses to requests for assistance. Additionally, this program disseminates information through training and outreach activities to increase the awareness of physical, attitudinal, programmatic, and accessibility barriers throughout the County.

Equal Employment

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of employment discrimination against employers in the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to employers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to federal counterparts when the Office of Equal Employment Opportunity (OEO) lacks jurisdiction.

Fair Housing

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of housing discrimination involving an unfair housing practice in the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to realtors, attorneys, and housing providers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 2020 Highlights & Accomplishments

- Investigated or resolved 68 charges of employment discrimination dual-filed with the U.S. Equal Employment Opportunity Commission (EEOC).
- Investigated 75 complaints of housing discrimination dual-filed with the U.S. Department of Housing and Urban Development (HUD) and sponsored fair housing month events during April. Conducted fair housing awareness campaign across several radio stations in English, Spanish, and Creole, as well as digital media. Additionally, developed print and electronic brochures for lawful permanent residents and others that are interested in citizenship rights and responsibilities.

FY 2021 Emerging Issues

- The County's Equal Employment Ordinance's current definition of "employer" protects employees and job applicants only where a person who is regularly engaged in an industry affecting commerce has 15 or more employees. The ordinance may be amended to revise that definition from 15 to five employees. This change may require the need for additional staff and funding.
- The effect of COVID-19 may have contributed to the decrease in employment discrimination filings in FY 2020. This trend may continue in FY 2021.
- The OEO oversees the contract for the Wage Dispute Program with Legal Aid Society of Palm Beach County, Inc. (LAS). LAS is currently on the second year of a three-year contract. The final year of the contract is contingent upon approval of the BCC.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Disability Accessibility</i>			
• Conduct accessibility site visits within 10 days of citizens' complaint			
<i>Number of accessibility site visits requested (Demand)</i>	13	40	45
<i>Percent of accessibility site visits completed within 10 days</i>	100	98	100
• Issue an accessibility written report within five days after each site visit			
<i>Percent of accessibility reports issued within five days of site visit</i>	100	95	100
<i>Equal Employment</i>			
• Close or issue determinations for dual-filed charges of employment discrimination as required by EEOC contract			
<i>Number of dual-filed employment discrimination charges investigated</i>	88	84	88
• Notify the parties within 10 days of receipt of signed Equal Employment complaint of procedural rights and obligations			
<i>Percentage of cases where parties notified of procedural rights and obligations within 10 days upon receipt of complaint (Equal Employment)</i>	91	95	100
• Provide at least 20 equal employment intake services per contractual obligation			
<i>Number of intakes referred to EEOC</i>	51	30	35
<i>Fair Housing</i>			
• Close or charge 50% of dual-filed fair housing complaints per HUD population classification within 100 days			
<i>Percentage of Fair Housing cases closed or charged within 100 days</i>	32	40	50
• Close or charge at least 20 Fair Housing complaints per HUD population classification			
<i>Number of Fair Housing cases closed or charged</i>	81	72	80
• Notify the parties within 10 days of receipt of signed Fair Housing complaint of procedural rights and obligations			
<i>Percentage of cases where parties notified of procedural rights and obligations within 10 days upon receipt of complaint (Fair Housing)</i>	91	95	100
<i>Public Accommodation</i>			
• Notify the parties within 10 days of receipt of signed Public Accommodation complaint of procedural rights and obligations			
<i>Percentage of cases where parties notified of procedural rights and obligations within 10 days upon receipt of complaint (Public Accommodation)</i>	100	95	100

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 477	\$ 74,000	\$ 73,000	\$ (1,000)	(1%)
Fines & Forfeitures	5,000	-	-	-	-
Grants	283,300	257,600	257,600	-	-
Other	737	20	20	-	-
SubTotal	\$ 289,514	\$ 331,620	\$ 330,620	\$ (1,000)	-
<u>Appropriations</u>					
Personal Services	\$ 920,092	\$ 991,572	\$ 1,012,584	\$ 21,012	2%
Operating Expenses	109,402	123,630	181,133	57,503	47%
Grants and Aids	9,998	30,000	30,000	-	-
SubTotal	\$ 1,039,492	\$ 1,145,202	\$ 1,223,717	\$ 78,515	7%
Ad Valorem Funding	\$ 749,978	\$ 813,582	\$ 893,097	\$ 79,515	10%
Positions	12	12	12	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Operating Expenses - Increase is due to contractual services related to the representation of aggrieved persons in civil actions and administrative hearings.

OFFICE OF INSPECTOR GENERAL

John A. Carey, Inspector General

**100 Australian Avenue
West Palm Beach, Florida 33406
Phone: 561-233-2350**

Website Address: <http://www.pbcgov.com/oig/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide independent and objective insight, oversight, and foresight in promoting integrity, efficiency, and overall effectiveness in government.

Department Overview

Authorized under Article XII, Section 2-422 Palm Beach County Code, the Office of Inspector General was created and established in Palm Beach County to provide independent oversight of County and Municipal operations; to promote economy, efficiency, and effectiveness in the administration of, and as its priority, to prevent and detect fraud and abuse in programs and operations administered or financed by the County or Municipal agencies; to conduct audits and investigations of, require reports from, and receive full and unrestricted access to the records of all County and Municipal offices; and to deter, detect, prevent, and eradicate fraud, waste, mismanagement, misconduct, and other abuses by elected and appointed County and Municipal officials, employees, County and Municipal agencies and instrumentalities, contractors, their subcontractors, lower tier subcontractors, and other parties doing business with the County and a Municipality and/or receiving County or Municipal funds.

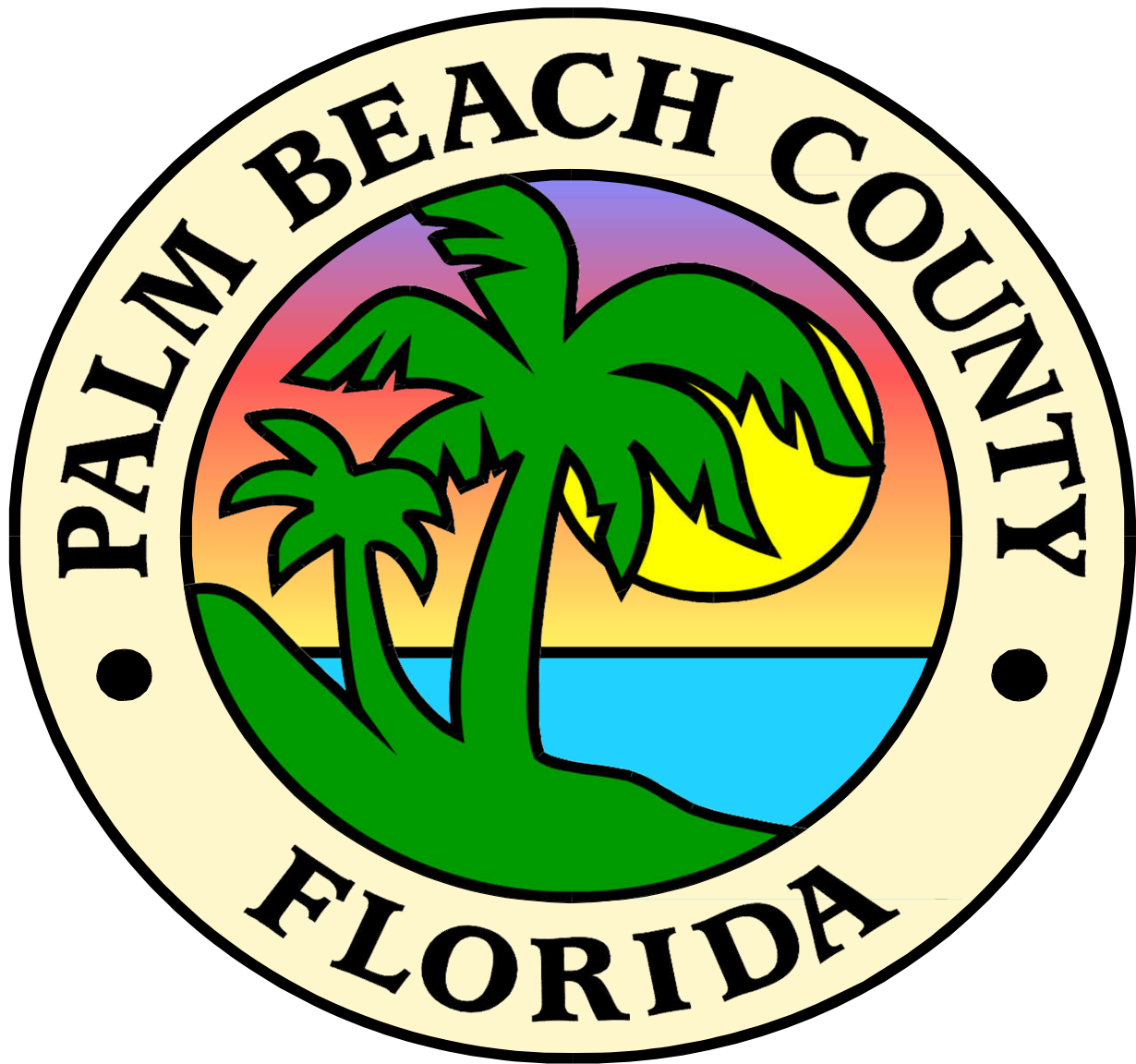
Details on reports issued, recovered costs, and other information can be found on the Office of Inspector General website. Please visit: <http://www.pbcgov.com/oig/>

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 169	\$ 3,000	\$ 3,000	\$ -	-
Inspector General Fee	1,020,795	1,043,953	1,067,170	23,217	2%
Other	(3,476)	-	-	-	-
SubTotal	\$ 1,017,488	\$ 1,046,953	\$ 1,070,170	\$ 23,217	2%
<u>Appropriations</u>					
Personal Services	\$ 2,718,686	\$ 3,057,434	\$ 3,159,349	\$ 101,915	3%
Operating Expenses	457,236	369,310	382,048	12,738	3%
Capital Outlay	-	2,000	2,000	-	-
Reserves	-	50,000	50,000	-	-
SubTotal	\$ 3,175,922	\$ 3,478,744	\$ 3,593,397	\$ 114,653	3%
Ad Valorem Funding	\$ 2,158,434	\$ 2,431,791	\$ 2,523,227	\$ 91,436	4%
Positions	25	27	27	-	-



Non-Department Operations



FISCAL YEAR 2021

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 1,199,366	\$ 921,000	\$ 917,000	\$ (4,000)	-	
Fund Balance	972,327	885,170	999,564	114,394	13%	
SubTotal	\$ 2,171,693	\$ 1,806,170	\$ 1,916,564	\$ 110,394	6%	
<u>Appropriations</u>						
Operating Expenses	\$ 1,001,129	\$ 1,174,311	\$ 1,190,160	\$ 15,849	1%	
Reserves	-	631,859	726,404	94,545	15%	
SubTotal	\$ 1,001,129	\$ 1,806,170	\$ 1,916,564	\$ 110,394	6%	
<u>Ad Valorem Funding</u>						
	\$ -	\$ -	\$ -	\$ -	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Increase due to estimated expenditures being less than budgeted along with additional lease revenue. This also increases available reserves.

Programs/Services

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County's Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>		
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<hr/>					
<u>Appropriations</u>					
Grants and Aids	\$ 42,699,782	\$ 46,436,938	\$ 49,479,323	\$ 3,042,385	7%
SubTotal	\$ 42,699,782	\$ 46,436,938	\$ 49,479,323	\$ 3,042,385	7%
<hr/>					
Ad Valorem Funding	\$ 42,699,782	\$ 46,436,938	\$ 49,479,323	\$ 3,042,385	7%

SIGNIFICANT CHANGES

Upon adoption of a Community Redevelopment Plan, pursuant to chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District, and Children's Services Council. Taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agencies for community redevelopment.

The above amount includes \$48,330,294 from the General Fund and \$1,149,029 from Fire Rescue for the Westgate/Belvedere Home Redevelopment Agency.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Fines & Forfeitures	\$ 69,142	\$ 81,324	\$ 70,000	\$ (11,324)	(14%)	
Other	15,269	8,935	10,750	1,815	20%	
Fund Balance	417,997	461,006	486,408	25,402	6%	
SubTotal	\$ 502,408	\$ 551,265	\$ 567,158	\$ 15,893	3%	
<u>Appropriations</u>						
Transfers	\$ 33,333	\$ 100,000	\$ 50,000	\$ (50,000)	(50%)	
Reserves	-	451,265	517,158	65,893	15%	
SubTotal	\$ 33,333	\$ 551,265	\$ 567,158	\$ 15,893	3%	
Ad Valorem Funding						
	\$ -	\$ -	\$ -	\$ -	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fines & Forfeitures - Decrease is primarily due to aligning the budget with historical actuals.

Fund Balance - Increase is primarily due to estimated FY 2020 expenditures being less than budgeted.

Appropriations

Transfers - Decrease is due to the completion of a three-year transfer of \$50,000 per year to the Public Safety Department for a project to improve domestic violence cases countywide and conduct training for law enforcement agencies and prosecutors. This contributes to the increase in reserves.

Programs/Services

The Domestic Violence Trust Fund was established in Fiscal Year 2002 by Florida Statutes 938.08. The Statute requires that, in addition to any sanction imposed for a violation of s. 784.011, s. 784.021, s. 784.03, s. 784.041, s. 784.045, s.784.048, s. 784.07, s. 784.08, s. 784.081, s. 784.082, s. 784.083, s. 784.085, s. 794.011, or for any offense of domestic violence described in s. 741.28, the court shall impose a surcharge of \$201. A portion of the surcharge, in the amount of \$115, shall be provided to the governing board of the County and must be used only to defray the costs of incarcerating persons sentenced under s. 741.283 and provide additional training to law enforcement personnel in combating domestic violence.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Fines & Forfeitures	\$ 570,418	\$ 550,000	\$ 550,000	\$ - -
Other	40,616	-	6,700	6,700 100%
Fund Balance	1,300,914	1,369,060	1,583,672	214,612 16%
SubTotal	\$ 1,911,948	\$ 1,919,060	\$ 2,140,372	\$ 221,312 12%
<u>Appropriations</u>				
Grants and Aids	\$ 400,325	\$ 1,919,060	\$ 2,140,372	\$ 221,312 12%
Reserves	-	-	-	- -
SubTotal	\$ 400,325	\$ 1,919,060	\$ 2,140,372	\$ 221,312 12%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ - -

SIGNIFICANT CHANGES

Program/Services

For each fine imposed by law pertaining to civil traffic penalties, Florida Statutes Chapter 318.1215, the Dori Slosberg Driver Education Safety Act, authorized the courts to impose and collect an additional fine of up to \$5. This additional fine is required to be used for driver education programs in public and non-public schools. The Palm Beach County Driver Education Trust Fund was established in 1992 by the Board of County Commissioners with the adoption of a \$3 surcharge for each civil traffic penalty. In 2006, they increased the surcharge from \$3 to \$5. Funds are collected by the Clerk and Comptroller and distributed to the Palm Beach County School District each quarter. Disbursement of funds to non-public schools are available as part of the grant program. Eligibility requirements for non-public schools are outlined in Ordinance 2002-071.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 43,750	\$ 49,000	\$ 42,300	\$ (6,700) (14%)
Fines & Forfeitures	13,767	15,000	14,000	(1,000) (7%)
Other	6,783	2,025	2,125	100 5%
Fund Balance	34,913	36,413	30,098	(6,315) (17%)
SubTotal	\$ 99,213	\$ 102,438	\$ 88,523	\$ (13,915) (14%)
<u>Appropriations</u>				
Transfers	\$ 61,615	\$ 70,000	\$ 70,000	\$ - -
Reserves	-	32,438	18,523	(13,915) (43%)
SubTotal	\$ 61,615	\$ 102,438	\$ 88,523	\$ (13,915) (14%)
Ad Valorem Funding				
	\$ -	\$ -	\$ -	\$ - -

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - Decrease is primarily due to aligning the budget with historical actuals. This also attributed to the decrease in Reserves.

Fund Balance - Decrease is primarily due to reduced revenue estimates and ongoing expenses. This also attributed to the decrease in Reserves.

Programs/Services

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine to support assistance grants for drug abuse treatment or relevant State Attorney programs. The Palm Beach County Drug Abuse Trust Fund was established in 1989 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission in 1992.

Around 2002, the State Attorney redirected half of the cost of prosecution revenue to the Drug Abuse Trust Fund. This allowed the fund to accumulate a fund balance. The State later directed the State Attorney to use the revenue to cover the State Attorney's budget shortfall. Any Cost of Prosecution revenues that are still posted to the Drug Abuse Trust Fund relate to charges earlier than 2009.

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,364	\$ -	\$ -	\$ -	-
Other	139,211	100,000	100,000	-	-
SubTotal	\$ 140,575	\$ 100,000	\$ 100,000	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 27,066	\$ 200,000	\$ 3,200,000	\$ 3,000,000	1500%
Operating Expenses	16,938,813	20,371,522	24,911,186	4,539,664	22%
Charge Offs	(21,044,532)	(22,680,260)	(23,042,130)	(361,870)	2%
SubTotal	\$ (4,078,653)	\$ (2,108,738)	\$ 5,069,056	\$ 7,177,794	340%
<u>Ad Valorem Funding</u>					
	\$ (4,219,228)	\$ (2,208,738)	\$ 4,969,056	\$ 7,177,794	325%

SIGNIFICANT CHANGES

Appropriations

Personal Services - Increase is due to the Compensation Study.

Operating Expenses - Increase is primarily due to \$1,494,327 in Casualty Self Insurance Premiums and other increases for emergencies.

This budget provides for certain administrative expenses of the County as listed below:

	FY 2020 Budget	FY 2021 Budget
Unemployment Compensation	\$200,000	\$200,000
Legal Services	2,000	20,000
Audit Services	870,581	914,110
Communication Services	3,400,000	3,400,000
Utilities/Electric	5,820,000	6,049,587
Utilities/Water	1,500,000	1,400,000
Utilities/Waste Disposal	600,000	600,000
Ins & Surety Bonds Outside	150,000	150,000
Casualty Self Ins Premiums	3,741,248	5,235,575
Property Assessments	300,000	300,000
Filing Fees	150,000	150,000
Inspector General Fee	2,616,007	2,523,227
Telephone Equipment/Install	5,000	5,000
Dues & Memberships	638,486	685,487
Other	541,700	6,478,200
Charge-offs (Indirect Cost Allocation Plan)	(22,680,260)	(23,042,130)
Total	(\$2,108,738)	\$5,069,056

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Appropriations</u>						
Reserves	\$ -	\$ 156,463,029	\$ 176,383,051	\$ 19,920,022	13%	
SubTotal	\$ -	\$ 156,463,029	\$ 176,383,051	\$ 19,920,022	13%	
Ad Valorem Funding	\$ -	\$ 156,463,029	\$ 176,383,051	\$ 19,920,022	13%	

SIGNIFICANT CHANGES

This category includes various operating reserves not related to any specific department. The following is a list of these reserves.

	FY 2020 Budget	FY 2021 Budget
General Fund		
Reserves for Contingency	\$20,000,000	\$20,000,000
Reserves for Balance Brought Forward	135,723,196	155,624,707
Bond Waiver Fund	739,833	758,344
Total	\$156,463,029	\$176,383,051

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 976,855	\$ -	\$ -	-
SubTotal	\$ 976,855	\$ -	\$ -	-
<u>Appropriations</u>				
Operating Expenses	\$ 1,521,945	\$ 1,398,330	\$ 1,137,475	\$ (260,855) (19%)
Grants and Aids	364,176	691,136	641,136	(50,000) (7%)
SubTotal	\$ 1,886,121	\$ 2,089,466	\$ 1,778,611	\$ (310,855) (15%)
Ad Valorem Funding	\$ 1,886,121	\$ 2,089,466	\$ 1,778,611	\$ (310,855) (15%)

SIGNIFICANT CHANGES

Program/Services

This category includes various non-department operating appropriations made during the past two years and/or to be made in FY 2021. The following is a list of these operations and the budgeted appropriations:

	FY 2020 Budget	FY 2021 Budget
Impact Fee Office	20,000	20,000
Other Court Costs	55,000	60,000
Information Syst Impl	700,230	721,236
Tuition Reimbursement	75,000	75,000
Municipal Expense	550,000	500,000
Wage Dispute Project	141,100	141,100
Non-Depart Collection Services	7,000	7,000
FEMA Mapping	250,000	113,139
Pahokee Marina FEMA Match	100,000	100,000
County Fire Control	41,135	41,135
Hurricane Preparedness	150,000	150,000
Total	2,089,465.00	1,928,610.00

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 133,721	\$ 20,000	\$ 20,000	\$ -	-
Other	39,728	27,500	18,950	(8,550)	(31%)
Fund Balance	1,514,876	1,277,005	1,168,167	(108,838)	(9%)
SubTotal	\$ 1,688,325	\$ 1,324,505	\$ 1,207,117	\$ (117,388)	(9%)
<u>Appropriations</u>					
Personal Services	\$ 18,143	\$ 9,171	\$ 45,210	\$ 36,039	393%
Operating Expenses	101,960	89,604	974,114	884,510	987%
Transfers	204,023	154,023	77,012	(77,011)	(50%)
Reserves	-	1,071,707	110,781	(960,926)	(90%)
SubTotal	\$ 324,126	\$ 1,324,505	\$ 1,207,117	\$ (117,388)	(9%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Decrease is due to spending of previously collected fees and interest.

Appropriations

Personal Services - Increase is mainly due to the extension of the Native Canopy Education program.

Operating Expenses - Increase is primarily due to expenses related to the monitoring of the Lake Worth Lagoon, which is a direct correlation to the decrease in reserves.

Transfers - Decrease is due to a reduction in the transfer to the General Fund related to the funding of the Office of Resilience.

Programs/Services

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violation of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County, and not for general operations and maintenance. Projects may proposed by either the Department of Environmental Resources Management or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 7,749,185	\$ 4,465,475	\$ 4,495,020	\$ 29,545	1%	
Fund Balance	3,482,268	1,280,814	3,431,996	2,151,182	168%	
SubTotal	\$ 11,231,453	\$ 5,746,289	\$ 7,927,016	\$ 2,180,727	38%	
<u>Appropriations</u>						
Grants and Aids	\$ 6,447,347	\$ -	\$ -	\$ -	-	
Reserves	-	5,746,289	7,927,016	2,180,727	38%	
SubTotal	\$ 6,447,347	\$ 5,746,289	\$ 7,927,016	\$ 2,180,727	38%	
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Increase is driven by reduced spending of previously collected revenue, which has a direct impact on the increase in reserves.

Program/Services

The County collects school impact fees in the unincorporated area and in those incorporated areas for which an interlocal agreement for collection has been executed. Municipalities collecting school impact fees in incorporated areas will remit funds collected to the County.

The County will remit funds for capital facility costs (land purchases and construction costs) to the School Board upon request. The funds available for remittance will consist of the school impact fee collected less 3.4 percent retained by the local government collecting the fees plus any interest earned.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 280,648	\$ 265,000	\$ 270,000	\$ 5,000	2%	
Other	-	5,000	5,000	-	-	
SubTotal	\$ 280,648	\$ 270,000	\$ 275,000	\$ 5,000	2%	
<u>Appropriations</u>						
Operating Expenses	\$ 616,483	\$ 655,000	\$ 655,000	\$ -	-	
SubTotal	\$ 616,483	\$ 655,000	\$ 655,000	\$ -	-	
Ad Valorem Funding	\$ 335,835	\$ 385,000	\$ 380,000	\$ (5,000)	(1%)	

SIGNIFICANT CHANGES

Programs/Services

The Value Adjustment Board (VAB) is a quasi-judicial body composed of County Commission, School Board, and citizen's members. The VAB hears appeals from property owners concerning the valuation (for tax purposes) of their property. The VAB may appoint Special Magistrates to hear petitions on its behalf. Funding is split between the County (60%) and the School Board (40%). Partial expenses are offset by a filing fee of \$15.00 per petition. Recommendations from the Special Magistrates are taken into consideration when the petition is determined. The VAB is facilitated by the Clerk & Comptroller's Board Services Department. It is the Clerk's statutory duty (Chapters 193 and 194, Florida Statutes) to collect petitions, hold hearings provide notices, and prepare and hold VAB meetings.

Other County Funded Programs



FISCAL YEAR 2021

DEPARTMENT SUMMARY

Mission Statement

To follow the Health and Human Services Element of the Comprehensive Plan of Palm Beach County goals and objectives and the recommendations of the Citizens Advisory Committee that address the availability of health and human services necessary to protect the health, safety, and welfare of its residents, by providing funding to qualifying non-profit organizations to provide health and human services related to the approved service categories.

Funds may be used to provide a wide range of health and human services. The previous six categories have been aligned to the BCC priorities resulting in three categories; Homelessness, Economic Stability, and Behavioral Health with three sub-populations of Seniors, Domestic Violence, and Special Needs. An additional category is Strategic Partnership formerly known as Non-Competitive. These are long standing partnerships that deliver critical services the County has invested in with agencies that serve a countywide demand or special projects that are part of a strategic initiative in which the County is participating.

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Goal</u> <u>FY 2021</u>
<u>OBJECTIVES & PERFORMANCE MEASUREMENTS</u>			
<i>Behavioral Health</i>			
• Increase percentage of Behavioral Health program participants who show a reduction of behavioral health challenges due to providing adequate funding to provider agencies and evaluating provider performance through contract term			
<i>Percentage of Program participants who will learn strategies to reduce behavior health challenges</i>	76	73	74
<i>Housing and Homelessness - Domestic Abuse</i>			
• Increase access of Domestic Abuse/Sheltering program participants to violence-free living by providing adequate funding to provider agencies and evaluating provider performance through contract term			
<i>Percentage of Program participants who will increase access to violence free living conditions</i>	90	82	85
<i>Seniors</i>			
• Increase percentage of individual caregivers who improve or maintain likelihood of continuing home based care for a senior with dementia			
<i>Percentage of individual caregivers who improve or maintain likelihood of continuing home based care for a senior with dementia</i>	100	97	100
• Increase percentage of seniors with dementia served who delay or eliminate the need for nursing home placement			
<i>Percentage of seniors with dementia served who delay or eliminate the need for nursing home placement</i>	95	95	97
<i>Special Needs</i>			
• Increase the independence of Special Needs program participants			
<i>Percentage of Program participants who will achieve goals to build social, emotional, intellectual, and/or physical skills increasing their independence.</i>	95	93	95

Change (FY 20 - FY 21)

SIGNIFICANT CHANGES

The Financially Assisted program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state, and local funding sources that support our County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidenced based programming and outcome measures that ensure effective changes in people's lives in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts included the following safeguards to protect the County: insurance coverage is mandatory, funds are paid out on a unit cost basis, and funds cannot be used to initiate or to pursue litigation against the County.

Change (FY 20 - FY 21)

Program/Services

319

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Appropriations</u>						
Grants and Aids	\$ 2,114,162	\$ 2,114,162	\$ 2,177,587	\$ 63,425	3%	
SubTotal	\$ 2,114,162	\$ 2,114,162	\$ 2,177,587	\$ 63,425	3%	
<u>Ad Valorem Funding</u>						
	\$ 2,114,162	\$ 2,114,162	\$ 2,177,587	\$ 63,425	3%	

Programs/Services

The Palm Beach County Health Department (PBCHD) Environmental Health section provides services specified by County ordinance including inspection and licensing for water services for public drinking water systems, private water wells, irrigation wells, sewage and waste services, individual septic tanks, sewage treatment plants, private lift stations, landfills, hazardous waste, and biomedical waste handling. Environmental hazards services are provided for sanitary nuisances, air pollution control, lead monitoring, beach water sampling, and illegal or accidental hazardous spill investigations. Zoonotic and vector-borne disease prevention services are provided such as mosquito/encephalitis monitoring and rodent and arthropod investigations. Public health planning and preparedness services are provided for post-disaster community needs assessments, emerging pathogens, pandemic influenza, and smart growth/healthy community issues. The department also provides family day care and child care facility licensing.

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>		
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Appropriations</u>						
Grants and Aids	\$ 6,702,286	\$ 6,985,960	\$ 6,636,373	\$ (349,587)	(5%)	
SubTotal	\$ 6,702,286	\$ 6,985,960	\$ 6,636,373	\$ (349,587)	(5%)	
Ad Valorem Funding	\$ 6,702,286	\$ 6,985,960	\$ 6,636,373	\$ (349,587)	(5%)	

SIGNIFICANT CHANGES

Program/Services

	FY 2020 Budget	FY 2021 Budget
Tri-Rail Extension Operating Deficit	\$1,565,000	\$1,565,000
RTA Funding	2,670,000	2,670,000
County Culture Program	250,000	250,000
DJJ Pre-Disposition Costs	2,500,960	2,151,373
Total	\$6,985,960	\$6,636,373



DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, preserve, and maintain the public records and public funds with integrity and accountability.

Department Overview

The Clerk & Comptroller's Office, established in 1838 by the Florida Constitution as an independently elected officer, is a public trustee charged with safeguarding the public's records and funds. The elected Clerk & Comptroller serves the roles of Clerk of the Circuit Court, County Recorder, Clerk of the Board of County Commissioners and County Comptroller, which includes responsibilities as the Chief Financial Officer, Treasurer, and Auditor. As an elected constitutional officer, the Clerk & Comptroller is directly accountable to the residents of Palm Beach County. The third largest of the 67 Clerk's offices in Florida, our office serves a local population of approximately 1.5 million citizens from six locations and reaches customers throughout the world online at www.mypalmbeachclerk.com. The organization is committed to being a world-class leader in customer service, employee satisfaction and standards of excellence. As recognition of these accomplishments, the office has been a recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, Centre for Fiduciary Excellence certification, the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting, and the Distinguished Budget Presentation award, and Harvard University's Ash Center for Democratic Governance and Innovation at the John F. Kennedy School of Government Innovations in American Government Bright Ideas award.

Programs and Services

The Clerk & Comptroller monitors the County budget, revenue, debt, and spending. The Clerk processes payments for the County ensuring each serves a public purpose, complies with the law, and is within the County's budget. The Clerk also maintains an accurate set of financial records in order to produce all required financial statements and reports to comply with state and federal laws and generally accepted accounting principles. As Treasurer, the Clerk actively manages and earns interest income on the County's \$2.0 billion investment portfolio. As Auditor, the Clerk conducts independent risk-based and financial audits, including the audit of all County expenditures. Accountability is ensured through regular independent audits conducted by 11 state, local, and judicial entities. As Clerk of the Board of County Commissioners, the Clerk maintains the records of the County Commission and other meetings, and provides all meeting minutes and video to the public via the Clerk's website.

FY 2020 Highlights & Accomplishments

- Continued use of the Wells Fargo Payment Manager Program, which provides vendors the option to receive payment via a merchant account vs. a paper check, generating a cash rebate for the County of \$199,495.
- Received the Award for Excellence in Financial Reporting for the County's Comprehensive Annual Financial Report for the 30th consecutive year.
- Received the Award for Outstanding Achievement in Popular Annual Financial Reporting for the 13th consecutive year.
- Received the Centre for Fiduciary Excellence certification for implementing best practices in the investment management of County funds for the 11th consecutive year.
- Earned the highest yield on the investment of County funds for the sixth year in a row when compared to 38 large peer counties nationwide.
- Implemented GASB Statement No. 88, "Certain disclosures related to debt, including direct borrowings and direct placements".
- Created online training for Advantage Overview and Procurement for County Employees.
- Implemented a Special Assessment System Web Page to allow public access and credit card option.
- Implemented automated confirmations for employee changes via Employee Self Service.
- In response to COVID-19 pandemic: successfully processed payroll remotely and on time for all governmental entities: Clerk, Palm Tran, and BCC; check printing was still being done onsite.
- Completed the request for proposal and selection for armored car services vendor.
- Completed migration of Palm Tran from an unsupported pay system (Time Server) to the new time system in Human Resources Information System.
- Implemented remote payment process and procedures, including electronic approval of bank wires and Automated Clearing House (ACH) payments.
- Implemented new interfaces for telecommunication vendor payments.
- Streamlined Finance reports and access, which reduced the need for individual licenses and added controls for master reports.
- Implemented a new redesigned Clerk SharePoint site in conjunction with Finance Systems Support providing County staff with an improved access to Finance related resources, information and web site links.
- Daily management of portfolio in response to rapidly changing markets, global economic conditions, and COVID-19 related federal legislation.
- Provided the Property Appraiser Value Adjustment Board with a means to obtain their copy of the Axia database.
- Completed final phase of ACH for county vendors; and implemented ACH for County employees expense reimbursements.
- Created the Clerk Finance Forum to share information and strengthen communication regarding issues and projects that impact both Clerk Finance and County Departments.

FY 2021 Emerging Issues

- Continuing to partner with the County to meet the expedited payment objectives outlined in the Office of Equal Business Opportunity Ordinance.
- Implementing OnBase, an Enterprise Content Management solution, to automate workflows for increased efficiency, accuracy, and transparency.
- Continuing efforts to eliminate manual processing of financial information and transactions, which is increasingly important in light of the COVID-19 incident.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Excess Fees	\$ 653,286	\$ 500,000	\$ 500,000	\$ - -
SubTotal	\$ 653,286	\$ 500,000	\$ 500,000	\$ - -
<u>Appropriations</u>				
Transfers	\$ 15,085,765	\$ 15,121,618	\$ 15,631,603	\$ 509,985 3%
ISS Transfers	-	787,945	744,068	(43,877) (6%)
SubTotal	\$ 15,085,765	\$ 15,909,563	\$ 16,375,671	\$ 466,108 3%
Ad Valorem Funding	\$ 14,432,479	\$ 15,409,563	\$ 15,875,671	\$ 466,108 3%
Positions	140	146	149	3 2%

SIGNIFICANT CHANGES

Appropriations

ISS Transfers - Decrease is due to a reduction in enterprise services from Information Systems Services.

Positions - 3

Budget Process - 3: One Technical Trainer Sr., one Payroll Specialist, and one Administrative Specialist.

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect rights and liberties, uphold and interpret the law, and provide for the peaceful resolution of disputes.

Department Overview

Palm Beach County is served by the Fifteenth Judicial Circuit under the direction of the Chief Judge and Court Administrator, pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. It is one of twenty judicial circuits in the state. The Circuit is comprised of two levels of court: Circuit Court and County Court. The Court Administrator has support staff to assist the Chief Judge in administrative functions including personnel, finance, court support programs, technology, court reporting, court interpreting, and intergovernmental relations. The Main Judicial Center is located in downtown West Palm Beach. Courthouse annexes are located in Palm Beach Gardens, Delray Beach, Belle Glade, and the Criminal Justice Complex on Gun Club Road. The Circuit Court has jurisdiction over civil cases with a value of \$30,000 and higher (effective January 1, 2020), as well as felony, domestic relations, foreclosure, juvenile, probate, and County Court appeal cases. A total of 35 Judges preside in the Circuit Court. The County Court has jurisdiction over civil cases with a value up to \$30,000 (effective January 1, 2020), as well as misdemeanor and traffic cases. A total of 19 Judges preside in the County Court.

FY 2020 Highlights & Accomplishments

- Mental Health Specialty Division continues to monitor and intervene to ensure defendants receive timely services, thereby reducing jail time for the mentally ill.
- Delinquency Drug Court had five participants graduate high school; one participant graduated automotive school; three participants enrolled in college; seven participants obtained jobs.
- Therapeutic Court increased connections for youth, while reducing placement changes, Baker Acts, school changes, and psychiatric medication use.
- Early Childhood Court assisted 31 families (44 children), with 16 children reaching permanency through reunification, four children reached permanency through adoption or permanent guardianship and 17 children with active cases.
- Adult Drug Court served 89 clients with 32 graduating.
- Witness Management program conducted 8,000 depositions.
- Veterans' Court had 147 referrals with cost savings of approximately \$198,000 in FY 2020. Over the past decade, the Court has linked 1,930 veterans to services, saving taxpayers approximately \$3,500,000.

FY 2021 Emerging Issues

- In recent years, the Court and its staff continue to face office space constraints. The Court continues to ask for the buildout of a courtroom floor, with another floor for the consolidation of Court Administration and the Chief Judge, with a large conference room as soon as funding becomes available. Additionally, there is a lack of large courtrooms for the larger jury pools; to ensure public safety and allow for multiple defendant trials these renovations/reconfigurations are needed.
- Participation in Drug Court has declined due to the COVID-19 pandemic and is facing challenges related to the pandemic with participant engagement and supervision.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 128,808	\$ 125,776	\$ 120,801	\$ (4,975)	(4%)	
Other	26,313	-	-	-	-	
Interfund Transfers	333,974	277,874	261,544	(16,330)	(6%)	
SubTotal	\$ 489,095	\$ 403,650	\$ 382,345	\$ (21,305)	(5%)	
<u>Appropriations</u>						
Personal Services	\$ 847,178	\$ 1,161,210	\$ 1,206,651	\$ 45,441	4%	
Operating Expenses	1,230,738	1,388,815	1,846,942	458,127	33%	
SubTotal	\$ 2,077,916	\$ 2,550,025	\$ 3,053,593	\$ 503,568	20%	
<u>Ad Valorem Funding</u>						
	\$ 1,588,821	\$ 2,146,375	\$ 2,671,248	\$ 524,873	24%	
Positions	12	17	17	-	-	

SIGNIFICANT CHANGES

Appropriations

Operating Expense - Increase is attributed to an increase in the property and casualty cost allocation due to actuarial projections and program costs.

DEPARTMENT SUMMARY

Department Overview

Court Technology provides a diverse and rapidly expanding range of services to the County and Circuit Courts. Court Technology's employees are responsible for a complex range of services, including desktop support of over 1,000 devices in 77 courtrooms; web design and hosting; systems administration and application development/support; training and business analysis. To ensure that courtroom proceedings remain uninterrupted due to technical failure, Court Technology provides primary support for all court partners in all court rooms. This support includes hardware, software, and staff supporting the Clerk of Court, State Attorney, Public Defender, and Regional Conflict Counsel, as well as computers provided for use by any party appearing before the court. Additionally, Court Technology is responsible for the research and development of new products and services, and the timely compliance with Legislative and Supreme Court mandates for the implementation of new services, including e-filing, e-service, e-signature, file-less courtrooms, and the continuing development of judicial software that aggregates all case information and document images together for judges to use on the bench in lieu of paper files in the courtroom.

FY 2020 Highlights & Accomplishments

- Developed and deployed critical feature enhancements in the new judicial viewer system.
- Expanded critical processes/servers at the Vista Center's datacenter.
- Expanded the use of evidence presentation in all courtrooms.
- Continually tested internet protocol based QSC Open Court courtroom audio ecosystem, creating a blueprint to greatly increase support response time (by the Electronic Services and Security Division) while reducing costs.

FY 2021 Emerging Issues

- The explosive demand for technology services continues to outstrip the funding made available by the County. According to a County funded 2018 study, the funding deficit is greater in Palm Beach County than its peer counties in Florida.
- Challenges associated with developing, implementing, and supporting virtual court procedures.
- Meeting evolving legislative and Supreme Court mandates with limited personnel and funding.
- Increasing the response time to the public and court partners by converting the request process for the official court record to an electronic one. This will enable the record to be provided to the judiciary and justice partners via secure intranet, as well as providing access to contractual transcriptionists via secure extranet.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	
			\$	%
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 2,487,524	\$ 2,500,000	\$ 2,500,000	\$ - -
Other	(3,053)	(125,000)	(125,000)	- -
SubTotal	\$ 2,484,471	\$ 2,375,000	\$ 2,375,000	\$ - -
<u>Appropriations</u>				
Personal Services	\$ 1,434,262	\$ 1,631,874	\$ 1,733,266	\$ 101,392 6%
Operating Expenses	2,923,602	2,776,844	4,186,254	1,409,410 51%
Capital Outlay	115,258	434,638	443,638	9,000 2%
SubTotal	\$ 4,473,122	\$ 4,843,356	\$ 6,363,158	\$ 1,519,802 31%
Ad Valorem Funding	\$ 1,988,653	\$ 2,468,356	\$ 3,988,158	\$ 1,519,802 62%
Positions	16	17	18	1 6%

SIGNIFICANT CHANGES

Appropriations

Positions - 1

Budget Process - 1: One System Administrator I to assist with the overlapping technologies to courtrooms.

Operating Expenses - Increase due to the Records Destruction Project transferring funds from General Government.

DEPARTMENT SUMMARY

Department Overview

The Fifteenth Judicial Circuit Law Library serves the legal and law-related informational needs of Palm Beach County. The Law Library provides an access point for equal justice under the law to Palm Beach County residents, judges, attorneys, students, and self-represented patrons. It provides legal reference and referral services within the guidelines of Florida Statue 454.23. The Law Library cooperates with the community to enhance knowledge of the law and to facilitate access to the justice system. The Law Library's goal is to provide patrons with up-to-date legal information.

FY 2020 Highlights & Accomplishments

- The Palm Beach County Law Library served approximately 5,785 pro se litigants, attorneys, and other members of the public among the three library locations.
- Despite being closed to the public for nearly six months due to the pandemic, the Law Library continued to serve the public by filling requests for forms by e-mail and regular mail, Continuing Legal Education material requests by mail, answering questions by telephone and processing updates to the collection to keep material current. Temporary passcodes for access to Westlaw were also made available to disseminate to the public, enabling research to be conducted from home or office.
- Six tutorial/refresher legal research workshops were held by Thomson Reuters on both Westlaw Classic and the new platform they are transitioning to which is called "Westlaw Edge". A total of 15 members of the judiciary, along with four staff, attended.
- An e-book collection, in which books could be accessed and read online from any law library location was added and became available to users.
- An automated receipt system was created.

FY 2021 Emerging Issues

- Costs to maintain library services continue to increase, while revenue continues to decrease, making it a challenge to maintain the library staffing and resources available.
- Continue to enhance services to library patrons to ensure seamless access to legal information while facing the challenges of COVID-19.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>	<u>FY 21 Budget</u>	<u>\$</u>	<u>%</u>	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 273,052	\$ 281,487	\$ 280,692	\$ (795)	-	
Licenses & Permits	36,681	41,157	41,746	589	1%	
Other	44,724	10,088	9,612	(476)	(5%)	
Fund Balance	319,638	183,036	68,178	(114,858)	(63%)	
SubTotal	\$ 674,095	\$ 515,768	\$ 400,228	\$ (115,540)	(22%)	
<u>Appropriations</u>						
Personal Services	\$ 280,261	\$ 279,552	\$ 286,472	\$ 6,920	2%	
Operating Expenses	183,707	164,815	212,026	47,211	29%	
Capital Outlay	-	59,310	10,000	(49,310)	(83%)	
Reserves	-	12,091	-	(12,091)	(100%)	
SubTotal	\$ 463,968	\$ 515,768	\$ 508,498	\$ (7,270)	(1%)	
Ad Valorem Funding	\$ -	\$ -	\$ 108,270	\$ 108,270	100%	
Positions	5	5	5	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - Decrease is due to the spending down of previously collected revenues. This also resulted in a decrease to reserves and an increase in Ad Valorem funding.

Appropriations

Operating Expense - Increase is due to the shift in purchasing access subscriptions rather than hard copy books. This also resulted in a decrease to capital outlay.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide high quality legal representation to people whose lives or liberty are at stake.

Department Overview

The Public Defender's Office provides quality criminal defense representation at trial and appellate levels involving juvenile, misdemeanor, felony, capital felony offenses, and civil commitment proceedings for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

FY 2021 Emerging Issues

- The State of Florida is requesting agencies go paperless in more areas, such as budget, accounting, payroll, and personnel. Additionally, there is a great increase in receiving and storing electronic evidence (e.g. bodycams). The electronic transmission of these documents will increase the security of sending documents instead of sending them via email or fax. To meet these needs additional funding is required for software, hardware, and storage. The vendor, Computer Information and Planning, Inc. (CIP) will need to make changes and add additional features to the current software package. These changes will result in an increased annual maintenance cost for future budget cycles.
- After 28 years, the office space at 421 3rd Street is in need of significant maintenance projects. The projects include walk/front porch cleaning, carpet cleaning, carpet replacement, and patching and repainting of the office space.
- As a result of COVID-19 and the court closures for over six months, there is a backlog of cases that will require trials. Meanwhile, new cases have continued to come in so additional staff and space will be needed.
- Increased advocacy for pretrial release and efforts to obtain services for clients upon release as pretrial detention is costly to the County, decreases public safety, and adversely impacts lives. Research shows incarcerating low risk individuals pretrial increases recidivism.
- Behavioral health continues to be a driver of jail population. Due to the lack of services and resources in the community, the office will expand resources to find servicers outside the community while effectively managing these clients locally.

Change (FY 20 - FY 21)333

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote the fair, impartial, and expeditious pursuit of justice, ensure safer communities, and encourage effective coordination in the criminal justice system.

Department Overview

The State Attorney's Office (SAO) is a law enforcement agency that serves a dual function of prosecution and investigation. Prosecution efforts include handling over 60,000 felony, misdemeanor, and juvenile cases every year in an effort to protect this community. The cases range from the most heinous homicides to criminal traffic offenses. The office has over 110 prosecutors, approximately 180 staff and 12 sworn police investigators who work as a committed team to hold individuals who commit crimes accountable for their actions. Prosecutorial responsibilities range from reviewing all arrests that occur in Palm Beach County and filing or diverting cases, to disposing and trying all cases in the courtroom. Investigative duties focus on human trafficking, violent crimes, organized crime, money laundering, child pornography, domestic offenses, sober homes, and public corruption related offenses. Prosecutors and law enforcement work closely to build very serious and complicated cases against those who prey upon our most vulnerable. The special role the office plays in the criminal justice system carries with it a major responsibility to this community.

FY 2021 Emerging Issues

- As courtrooms become more digitized and use less paper there are multiple issues that arise for the SAO. Digitizing cases requires a three pronged approach. Law enforcement must digitize and upload their reports and evidence, the SAO must link to the Clerk and Comptroller's Showcase software to quickly access documents, and finally SAO staff need to scan and upload remaining documents to finalize digitization and eliminate the need for more warehouse space. The use of body cameras and other video devices by law enforcement is increasing the SAO case related workload exponentially. Additionally, there is a major increase in public record requests for redacted copies of these videos. Each camera and each video must be viewed by the SAO in real-time to determine its evidentiary value prior to filing a case. Scanning and video redaction software and servers to hold these videos will be primary expenditures for the information technology budget this year.
- The SAO has expanded its work on opioid deaths and sober home fraud, in addition to investigation and prosecution of human trafficking, drug trafficking, fraud against the elderly and elder abuse, violent crimes, and local gangs.
- A Conviction Review Unit was created with the goal of the elimination of any wrongful convictions in this county.
- The Assistant State Attorneys work directly with law enforcement at crime scenes and during investigations exposing them to safety and security issues as any other law enforcement officer. Building security is a paramount concern at this time and the office waits for the completion of its Lobby security upgrades and camera installation.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>			
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%	
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 6,607	\$ -	\$ -	\$ -	-	
SubTotal	\$ 6,607	\$ -	\$ -	\$ -	-	
<u>Appropriations</u>						
Operating Expenses	\$ 330,284	\$ 431,860	\$ 547,143	\$ 115,283	27%	
Transfers	4,019	4,019	4,689	670	17%	
SubTotal	\$ 334,303	\$ 435,879	\$ 551,832	\$ 115,953	27%	
Ad Valorem Funding	\$ 327,695	\$ 435,879	\$ 551,832	\$ 115,953	27%	

SIGNIFICANT CHANGES

Appropriations

Operating Expense - Increase is attributed to an increase in the property and casualty cost allocation due to an update of square footage, actuarial projections, and program costs.

DEPARTMENT SUMMARY

MISSION STATEMENT

The mission of the Property Appraiser's Office is to value property, administer exemptions, and maintain ownership records for Palm Beach County, fairly, equitably, and in accordance with Florida Law.

Department Overview

The Property Appraiser, an elected Constitutional Officer, is responsible for identifying, locating, and valuing all property within the County for Ad Valorem tax purposes. The office applies tax rates as adopted by the various taxing authorities to each parcel of property in order to produce a tax roll upon which Ad Valorem taxes are collected. This is the tax base for Ad Valorem funds that provides for the function of County government, the School Board, municipalities, and other various Ad Valorem districts.

The Property Appraiser also administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions and maintains the county base map. The office manages property ownership records, descriptions of buildings and property characteristics, and other relevant property specific information. The Property Appraiser's Office is a primary source of real estate and personal property information which is available to the public through its website, www.pbcgov.org/papa.

DEPARTMENT FINANCIAL SUMMARY

					<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget		\$	%
<u>Non-Ad Valorem Revenues</u>						
Other	\$ 15,883	\$ -	\$ -	\$ -	-	-
SubTotal	\$ 15,883	\$ -	\$ -	\$ -	-	-
<u>Appropriations</u>						
Property Appraiser Commission	\$ 19,872,167	\$ 20,533,585	\$ 20,997,394	\$ 463,809	2%	
Refund - Property Appraiser Commission	(1,566,357)	(1,000,000)	(1,000,000)	-	-	
Postage Expense	315,606	270,000	315,000	45,000	17%	
SubTotal	\$ 18,621,416	\$ 19,803,585	\$ 20,312,394	\$ 508,809	3%	
Ad Valorem Funding	\$ 18,605,533	\$ 19,803,585	\$ 20,312,394	\$ 508,809	3%	
Positions	245	240	238	(2)	(1%)	

SIGNIFICANT CHANGES

The commissions paid to the Property Appraiser are calculated based on the proportionate share of taxes levied the previous fiscal year times the Property Appraiser's appropriation budget. The County's proportionate share increased by 0.2% compared to last year. The Property Appraiser's appropriation budget increased by 1.5% from \$25.5 million to \$25.8 million, resulting in an increase in commissions paid to the Property Appraiser.

Appropriations

Postage Expense - Increase due to anticipated rise in postal rates.

DEPARTMENT SUMMARY

Department Overview

The Sheriff, an independently elected constitutional officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities. The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

Operations

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners. The Operations program includes all major functional areas of the Sheriff's budget: 1) General Law Enforcement; 2) Corrections and Detention Alternative Facilities; 3) Court Services & Bailiffs; and 4) Other Expenses.

Law Enforcement Trust Fund

The Law Enforcement Trust Fund (LETf) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes. Florida Statute 932.7055 prohibits LETf revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

Grants

The Palm Beach County Sheriff's Office Grants Department continues to pursue alternative funding. In addition to the pursuit of new funding opportunities, the Sheriff's Office continues to manage the financial and programmatic aspects of all current grant awards received. The Palm Beach County Sheriff's Office Grants Department will continue to expand in terms of both the acquisition of new funding and in the management of new and established grant-funded programs.

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 79,548,342	\$ 79,525,604	\$ 82,638,484	\$ 3,112,880	4%
Fines & Forfeitures	1,238,291	318,500	318,500	-	-
Grants	4,438,412	8,672,738	10,250,488	1,577,750	18%
Licenses & Permits	21,036	12,000	14,000	2,000	17%
Excess Fees	10,173,422	-	-	-	-
Other	13,052,788	4,311,000	4,311,000	-	-
Fund Balance	3,103,950	1,808,688	1,909,397	100,709	6%
SubTotal	\$ 111,576,241	\$ 94,648,530	\$ 99,441,869	\$ 4,793,339	5%
<u>Appropriations</u>					
Operating Expenses	\$ 223,857	\$ 285,000	\$ 285,000	\$ -	-
Transfers	675,765,839	724,162,104	750,703,795	26,541,691	4%
Reserves	-	1,438,526	1,352,062	(86,464)	(6%)
SubTotal	\$ 675,989,696	\$ 725,885,630	\$ 752,340,857	\$ 26,455,227	4%
<u>Ad Valorem Funding</u>					
	\$ 567,557,031	\$ 631,237,100	\$ 652,898,988	\$ 21,661,888	3%
Positions	4,263	4,289	4,340	51	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - Increase is the result of the Sheriff's Grants Fund as the budget is based on mid-year actuals. The FY 2021 budget will be amended to reflect grant activity that occurred following budget development.

Appropriations

Positions - 51

Mid-Year FY 2020 - 24: Five Officers for City of West Lake - Agenda 11/19/2019, eleven Officers for Town of Palm Beach Shores - Agenda 11/19/2019, and seven Officers for Town of South Palm Beach - Agenda 11/19/2019. One grant funded Special Investigation Division Detective - Agenda 08/25/2020. This position is approved for the length of grant funding.

Budget Process - 27: One Deputy Sheriff Law Enforcement, one Community Service Aide, three School Guards, one Recreation Specialist, and one Assistant Forensic Quality Assurance Manager. The balance of the positions relate to expanded civilian support requirements.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide an environment to conduct fair and nonpartisan County, State, and Federal elections for the voters of Palm Beach County.

Department Overview

The Supervisor of Elections' (SOE) personnel perform several functions which include, but are not limited to 1) Maintenance of voter records including party affiliation, updated mailing information, and voter history; 2) Recruiting, training, and scheduling of precinct poll workers for early voting and election day, and maintaining poll workers' work history; 3) Service to support early voting and vote-by-mail options, an increasingly preferred choice for voting; 4) Voting equipment procurement, set-up, testing, maintenance, and storage to ensure premium working condition, preparation of the equipment for elections, and management of equipment distribution to and from polling precincts and training centers; 5) Information technology management of Palm Beach County voter records in the Florida Voter Registration System; 6) Overseeing candidate filings and fiscal requirements; 7) Reviewing and certifying petitions and related signatures; 8) Conduct elections, tabulate, audit, and certify election results and oversight of all computer operations; and 9) Management of business related affairs of the SOE office, including permanent and temporary staff payroll, human resources, procurement and purchasing, and business accounts.

Four offices are strategically located in West Palm Beach, Belle Glade, Palm Beach Gardens, and Delray Beach to serve the voting public. In addition, the SOE's Service Center, in Riviera Beach, is the location for voting equipment storage, voting tabulation, absentee ballot processing, and voter records retention.

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 20 - FY 21)</u>	
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 511,275	\$ -	\$ -	\$ -	-
Grants	121,119	-	-	-	-
Excess Fees	1,113,597	1,000,000	1,000,000	-	-
Other	218	-	-	-	-
SubTotal	\$ 1,746,209	\$ 1,000,000	\$ 1,000,000	\$ -	-
<u>Appropriations</u>					
Capital Outlay	\$ 8,676,636	\$ -	\$ -	\$ -	-
Transfers	17,820,804	17,979,707	16,555,547	(1,424,160)	(8%)
SubTotal	\$ 26,497,440	\$ 17,979,707	\$ 16,555,547	\$ (1,424,160)	(8%)
Ad Valorem Funding	\$ 16,707,207	\$ 16,979,707	\$ 15,555,547	\$ (1,424,160)	(8%)
Positions	52	58	61	3	5%

SIGNIFICANT CHANGES

Appropriations

Positions - 3

Budget Process - 3: Three positions were added to support Supervisor of Election operations.

DEPARTMENT SUMMARY

MISSION STATEMENT

The Constitutional Tax Collector's Office provides unparalleled service that inspires trust.

Department Overview

The Florida Constitution established the Tax Collector's Office as an independent agency in 1885. This independence ensured the agency remained free from influence from local or state agencies with the power to levy taxes. Today the Tax Collector is one of five constitutional officers elected by Palm Beach County voters to serve four-year terms, not subject to term limits.

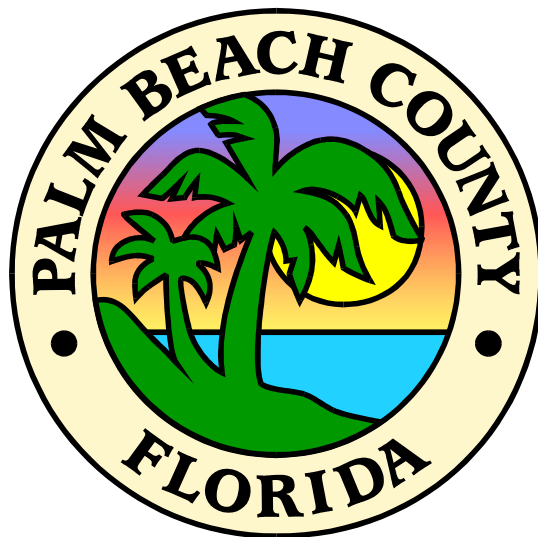
The Constitutional Tax Collector's Office provides a wide range of essential services to Palm Beach County residents on behalf of local, state and federal agencies. Services include real estate and tangible personal property taxes, local business tax receipts, and tourist development tax. As an agent for the Florida Department of Highway Safety and Motor Vehicles, the Constitutional Tax Collector's Office provides motor vehicle and vessel services, REAL ID driver licenses and state identification cards, and disabled person parking permits.

Several additional services are provided for the convenience of Palm Beach County residents. These services include TSA PreCheck, digital fingerprinting, hunting and fishing licenses, SunPass transponders, certified copies of Florida birth certificates, and a subscription service for new business listings.

The Constitutional Tax Collector's Office is not funded by tax dollars. This independent agency is funded by the commissions and fees on services provided. Every year the Florida Department of Revenue reviews and approves its operating budget. Each year the agency's cost-effective operation results in unexpended revenue which it returns to local taxing authorities.

DEPARTMENT FINANCIAL SUMMARY

			<u>Change (FY 20 - FY 21)</u>		
	FY 19 Actual	FY 20 Budget	FY 21 Budget	\$	%
<u>Appropriations</u>					
Tax Collector Commission	\$ 42,313,008	\$ 44,700,000	\$ 49,487,505	\$ 4,787,505	11%
Refund - Tax Collector Commission	(37,588,215)	(31,200,000)	(35,723,302)	(4,523,302)	14%
Postage Expense	82,544	85,000	85,000	-	-
SubTotal	\$ 4,807,337	\$ 13,585,000	\$ 13,849,203	\$ 264,203	2%
<u>Ad Valorem Funding</u>					
	\$ 4,807,338	\$ 13,585,000	\$ 13,849,203	\$ 264,203	2%
Positions	325	328	328	-	-



What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next five-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.
2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.
3. Provides an important implementation device for growth management.
4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.
5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.
6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of \$25,000 and an expected useful life in excess of one year.

Examples of typical capital improvements include:

➤ Road construction and paving.

➤ New and expanded physical facilities for the community.

➤ Large scale rehabilitation or replacement of existing facilities.

➤ Purchase of equipment items that have a relatively long period of usefulness.

➤ The cost of engineering or architectural studies and services relative to a specific improvement.

➤ The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification, cost projections, statement of impact on the County's annual operating budget, implementation schedule, as well as support for the County's Comprehensive Plan. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Five-Year CIP is formally adopted by the Board as the Capital Budget with the following four years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners utilizes the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, departments, boards, and the County Commission must coordinate their actions to accomplish a successful program for capital improvements in the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as, its relative importance in the department's program.

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance, these departments have the following responsibilities in the capital programming process:

1. Provides assistance, if needed, in the preparation of requests.
2. Receives and reviews the cost projections in project requests.
3. Provides information and assistance to OFMB in the analysis of the County's financial requirements.
4. Provides assistance to the County Administrator, County Commission, and staff in preparing the Commission adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission. Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfactions of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria address issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project as being identified in a revitalization/ redevelopment area or a coastal high-hazard area. In addition, each proposal is identified by one of the following Growth Management Tiers:

*Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve*

Why a Project is needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;
2. Eliminate existing deficiencies as described by the minimum levels of service;
3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;
4. Maintain levels of service as new growth occurs;
5. Increase existing levels of service to desired levels of service;
6. Provide for the renewal/replacement, and improvement to, existing public infrastructure and physical assets; and
7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of project prioritization categories:

1. *Essential:* projects that are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.
2. *Necessary:* projects that are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.
3. *Desirable:* projects that are related to enhancing the desirability of Palm Beach County as a place to live or visit. More specifically, to enhance quality of life, or maintain physical assets; but are not needed to correct imminent health and safety hazards and are not needed to maintain level of service.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive “special consideration” in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;
2. Provide adequate evacuation in the event of an emergency; or
3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from its capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services that do not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the following: cost of doing business; size of the County; and types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget includes the cost of maintaining and operating new facilities and infrastructure built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2021 capital budget are roads, parks and buildings which were necessitated for the County's role in providing these basic services to its citizens. Included in this document is the backlog of infrastructure, repair, and replacement projects that will be funded by the one cent sales surtax that was passed during the November 8, 2016 election.

Long term operations and maintenance costs resulting from the Five-Year Capital Improvement Program are addressed in this section under “Operating Impact of Capital Projects” and “Estimated Operating Impact of Capital Projects” on pages 385 and 386-387.

The FY 2021 Capital Improvement Program (CIP) has appropriations totaling \$1.865 billion which reflects all new funding and project balances from prior years. The CIP is financed primarily through bonds, impact fees, balances brought forward, and taxes. The chart on pages 350 and 351 provides a summary by category of the FY 2021 CIP budget adopted by the Board.

The CIP document, published separately, includes a detail listing for each capital project approved for FY 2021 as well as estimates for FY 2022 to FY 2025. The following is a link to the CIP Document.

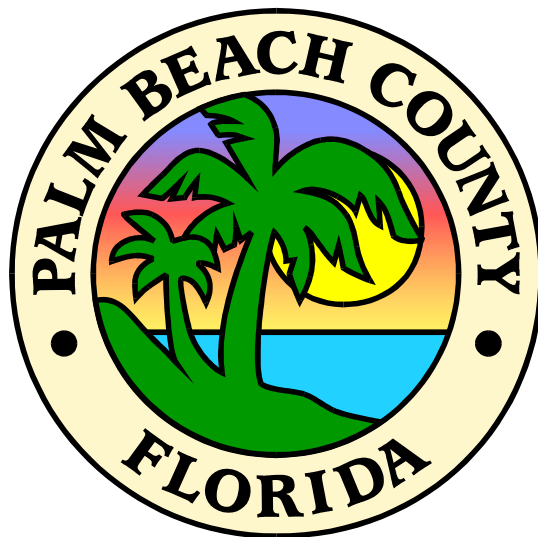
<http://discover.pbcgov.org/ofmb/budget/Pages/Capital-2021.aspx>

The total new capital approved by the Board for FY 2021 totals \$373 million. Projects are grouped as large or small following the definitions listed below.

Large Project (nonrecurring): a capital project (new construction or renovation) with an anticipated total cost of \$250,000 or more, excluding all maintenance projects regardless of total cost. However, requests for capital projects relating to the issuance of a bond, regardless of the total cost of the project, and projects consisting of both renovation and renewal/replacement are grouped in this category.

Small Project/Capital Maintenance: a capital projects (new construction or renovation) with an anticipated total cost of less than \$250,000, including all capital maintenance (renewal/replacement) projects regardless of the total cost. All requests for capital projects to aid government agencies or private organizations such as grants, subsidies and contributions regardless of the total cost of the project.

Pages 354 through 384 include a summary by department of new approved capital projects including the funding source. For "large" (nonrecurring) projects, the project description is also included.



CAPITAL BUDGET REVENUES & APPROPRIATIONS**CAPITAL BUDGET**

	Criminal Justice	Environmental Land & Bchs.	Fire Rescue	General Government	County Library	Parks and Recreation
Ad Valorem Taxes	\$0	\$250,000	\$21,695,000	\$35,170,608	\$12,200,000	\$4,500,000
Enterprise Revenue	0	0	0	0	0	0
Interest & Other	95,580	957,372	413,350	14,582,346	562,400	7,181,676
Gas Tax	0	0	0	0	0	0
Grants	0	12,340,639	0	0	0	125,000
Assessments	0	0	0	0	0	0
Impact Fees	300,000	0	1,100,000	1,100,000	600,000	2,490,000
One Cent Infrastructure Surtax	0	0	0	0	0	0
Tourist Development Tax	0	5,053,214	0	0	0	0
Building Fees	0	0	0	0	0	0
Balances Forward	6,474,034	27,128,531	38,540,410	167,772,528	47,118,812	31,205,748
Total Revenue	\$6,869,614	\$45,729,756	\$61,748,760	\$218,625,482	\$60,481,212	\$45,502,424

CAPITAL BUDGET

	Criminal Justice	Environmental Land & Bchs.	Fire Rescue	General Government	County Library	Parks and Recreation
Projects	\$6,282,285	\$42,726,756	\$58,016,767	\$182,987,773	\$30,551,912	\$29,750,917
Transfers	0	269,134	0	6,678,296	0	2,809,383
Reserves	587,329	2,733,866	3,731,993	28,959,413	29,929,300	12,942,124
Appropriations	\$6,869,614	\$45,729,756	\$61,748,760	\$218,625,482	\$60,481,212	\$45,502,424

REVENUES BY CATEGORY

Infrastructure Surtax	Five Year Road Program*	Street & Drainage	Buildings	Airports	Water Utilities	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$73,815,608
0	0	0	0	35,661,877	66,555,293	102,217,170
(1,790,228)	23,258,042	82,800	455,620	1,893,000	60,000	47,751,958
0	6,366,802	0	0	0	0	6,366,802
0	3,204,538	0	0	44,487,793	0	60,157,970
0	0	700,000	0	0	446,000	1,146,000
0	18,345,900	0	0	0	0	23,935,900
77,262,568	0	0	0	0	0	77,262,568
0	0	0	0	0	0	5,053,214
0	0	0	8,000,000	0	0	8,000,000
218,275,694	436,484,651	12,489,491	47,964,258	166,535,362	259,382,049	1,459,371,568
\$293,748,034	\$487,659,933	\$13,272,291	\$56,419,878	\$248,578,032	\$326,443,342	\$1,865,078,758

APPROPRIATIONS BY CATEGORY

Infrastructure Surtax	Five Year Road Program*	Street & Drainage	Buildings	Airports	Water Utilities	Total
\$238,922,532	\$151,646,297	\$724,571	\$55,149,058	\$151,033,527	\$207,214,878	\$1,155,007,273
3,802,007	1,046,190	0	0	27,748,877	9,435,000	51,788,887
51,023,495	334,967,446	12,547,720	1,270,820	69,795,628	109,793,464	658,282,598
\$293,748,034	\$487,659,933	\$13,272,291	\$56,419,878	\$248,578,032	\$326,443,342	\$1,865,078,758

* Based on the Five Year Road Program Adopted by the BCC on July 14, 2020.

HISTORY OF CAPITAL PROJECTS BY TYPE

Project Type	Actual FY 2019	Budget FY 2020	Estimated FY 2020	Budget FY 2021
Criminal Justice	\$276,541	\$4,456,614	\$48,711	\$6,869,614
Environmental Lands & Beaches	3,084,579	37,824,072	4,824,070	45,729,756
Fire Rescue	5,308,454	43,166,175	3,149,313	61,748,760
General Government	32,077,209	201,851,376	35,527,337	218,625,482
County Library	2,851,713	48,164,188	1,035,111	60,481,212
Parks and Recreation	7,450,669	38,532,779	6,866,960	45,502,424
Five Year Road Program *	50,542,711	485,555,133	28,108,675	487,659,933
Street & Drainage	408,257	12,795,226	68,799	13,272,291
Infrastructure Surtax	36,447,247	269,068,640	25,229,052	293,748,034
Department of Airports	38,051,794	250,009,969	45,044,451	248,578,032
Water Utilities Department	56,718,151	273,990,355	40,433,150	326,443,342
Buildings	0	47,155,712	6,654	56,419,878
Total	\$233,217,325	\$1,712,570,239	\$190,342,283	\$1,865,078,758

Most capital projects span multiple years from initial appropriation to completion. The above data for FY 2019-2020 reflects the actual and estimated amount of the project budgets expended during that year. The FY 2021 data reflects all new funding and project balances from prior years.

**Based on the Five Year Road Program adopted by the BCC on July 14, 2020.*



Reserves included in FY 2021 Capital Budget

176.5M NAV 08 CTF, Jail Expand/Pub Bldg	\$	107,536
Law Enfc/Impct Fees Z2 Rd Patl		479,793
Criminal Justice	\$	587,329
Unit 11 Acquisition/Enhancement	\$	743,586
South Lox Sl Wetland Restoration		255,048
Beach Improvement		1,460,435
South Lake Worth Inlet		274,797
Environmental Lands & Beaches	\$	2,733,866
Fire Rescue Improvement	\$	2,560,834
Fire Rescue Impact Fees		1,171,159
Fire Rescue	\$	3,731,993
27.8M NAV Tax 13 CP, Convention Center Hotel	\$	38,265
68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct		1,396,251
65.360M NAV Pub Imp Tax Rev Bond 15C CP, Prof Sports Fac Pr		914,165
56.645M NAV Pub Imp Rev Bonds, 15D CP, Prof Sports Fac Proj		672,004
Impact Fee Assistance Program - Roads Zone 1		1,011,231
Impact Fee Assistance Program - Roads Zone 2		1,133,462
Impact Fee Assistance Program - Roads Zone 3		616,907
Impact Fee Assistance Program - Roads Zone 4		612,916
Impact Fee Assistance Program - Roads Zone 5		1,364,081
Impact Fee Assistance Program - Parks Zone 1		47,195
Impact Fee Assistance Program - Parks Zone 2		88,184
Impact Fee Assistance Program - Parks Zone 3		183,059
Pud Civic Site Cash Out		2,172,529
RR&I for 800 Mhz Sys		11,698,276
Public Building Impact Fees		3,142,696
TDC-Bldg Renewal & Replacement		956,361
Impact Fee Program - Public Building		240,167
Capital Outlay		2,515,225
Information Technology Capital Improvements		542
E911 Carry Forward Capital		155,897
General Government	\$	28,959,413
Library Improvement Fund	\$	8,637,362
Library Expansion Prgm		19,692,663
Library Impact Fees		1,599,275
County Library	\$	29,929,300

Reserves included in FY 2021 Capital Budget

25.0M GO 03, Recreational & Cultural Facilities	\$ 16,553
25.0M GO 05, Recreational & Cultural Improvements	15,199
50.0M GO 06, Waterfront Access	14,762
Park Improvement Fund	520,526
Park Impact Fees Z-1	2,208,284
Park Impact Fees Z-2	3,913,268
Park Impact Fees Z-3	5,934,435
Florida Boating Improvement Program (FBIP)	148,267
Golf Course Capital	170,830

Parks and Recreation \$ 12,942,124

Transportation Improvmt Fund	\$ 126,981,512
Road Impact Fee Zone 1	22,995,914
Road Impact Fee Zone 2	46,563,577
Road Impact Fee Zone 3	20,579,111
Road Impact Fee Zone 4	25,539,521
Road Impact Fee Zone 5	48,151,119
Abacoa Trust Sub Account	5,640,738
Proportionate Share Trust Fund	17,954,493
Proportionate Share Fund - Zone 2	645,597
Proportionate Share Fund - Zone 3	6,254,124
Proportionate Share Fund - Zone 4	1,540,854
Proportionate Share Fund - Zone 5	12,120,886

Five Year Road Program \$ 334,967,446

Unicorp Improvement Fund	\$ 12,547,720
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Street & Drainage \$ 12,547,720

One-Cent Infrastructure Surtax	\$ 51,023,495
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Local Government One-Cent Infrastructure Surtax \$ 51,023,495

Airport Capital Projects	\$ 1,490,981
Airports Imp & Dev Fund	22,758,941
Airport Passenger Facility Chgs	43,751,956
Noise Abatement & Mitigation	731,861
Airports Restricted Assets Fd	1,061,889

Airports \$ 69,795,628

Renewal & Replacement	\$ 1,000,000
Capital Improvements	101,506,174
WUD FPL Reclaimed Water Renewal & Replacement	5,599,736
WUD FPL Debt Service Coverage Fund	1,687,554

Water Utilities \$ 109,793,464

Buildings Capital Projects	\$ 1,270,820
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Buildings \$ 1,270,820**TOTAL RESERVES IN CAPITAL BUDGET** \$ 658,282,598

DEPARTMENT OF AIRPORTS
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Interest & Other</u>	<u>Total Budget</u>
Large Capital Projects						
A411	PBIA - Chiller #4 and #5 Improvement	0	1,400	0	0	1,400
A407	PBIA - Closed Circuit Television (CCTV) Camera Improvements	0	910	0	0	910
A394	PBIA - Concourse B Expansion	0	1,000	0	0	1,000
A415	PBIA - Parking and Revenue Control System	0	1,000	0	0	1,000
A413	PBIA - Storm Hardening Improvement	0	500	0	0	500
A368	PBIA - Terminal Condensation Remediation	0	1,700	0	0	1,700
A410	PBIA - Terminal Roof Replacement	0	2,600	0	0	2,600
Small Capital Projects						
A417	All Airports - Airfield Marking and Signage Study	0	100	0	0	100
A418	All Airports - Camera Replacement	0	200	0	0	200
A107	All Airports - Design and Engineering Services	0	1,750	0	0	1,750
A423	All Airports - Drainage Renovation	0	200	0	0	200
A416	All Airports - System Wide Technical Improvements	0	200	0	0	200
A030	PBIA - Airport Administration Equipment	0	100	0	0	100
A032	PBIA - Fire Rescue Building and Equipment Improvements	0	235	0	0	235
A031	PBIA - Grounds Maintenance Equipment	0	318	0	0	318
A029	PBIA - Operations Equipment	0	100	0	0	100
Total Appropriations		0	12,313	0	0	12,313
<u>Fund</u>	<u>Funding recap</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Interest & Other</u>	<u>Total Budget</u>
4110	Airport Capital Projects	0	753	0	0	753
4111	Airports Improvement and Development Fund	0	11,560	0	0	11,560
Total		0	12,313	0	0	12,313

Large Capital Projects - Department of Airports

PBIA - Chiller #4 and #5 Improvement - This project will provide for the improvement of the #4 and #5 chillers.

PBIA - Closed Circuit Television (CCTV) Camera Improvements - This project will provide for improvements to the closed circuit television (CCTV) camera system including landside and the long term garage.

PBIA - Concourse B Expansion - This project will provide for expansion of Concourse B at Palm Beach International Airport.

PBIA - Parking and Revenue Control System - This project will provide for the improvement of the parking and revenue control system.

PBIA - Storm Hardening Improvement - This project will provide for the improvement of the facility related to hurricane safety.

PBIA - Terminal Condensation Remediation - This project will provide for a system to remove and stabilize condensation buildup in the main Terminal.

PBIA - Terminal Roof Replacement - This project will provide for the replacement of the terminal roof. The existing roof is over 30 years old.

BUILDING DIVISION (PZB)
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Building Fees</u>	<u>Total Budget</u>
Large Capital Projects			
Z016	2300 Building - Customer Focused Improvements	8,000	8,000
	Total Appropriations	8,000	8,000
<u>Fund</u>	<u>Funding Recap</u>	<u>Building Fees</u>	<u>Total Budget</u>
3904	Building Capital Projects	8,000	8,000
	Total	8,000	8,000

Large Capital Projects - Building Division (PZB)

2300 Building - Customer Focused Improvements - The project includes mid-term renovations to meet customer demands until a larger space is available. This project will include several items such as atrium renovations/enhancements, floor plan adjustments, site lighting repairs/retrofits, and electric vehicle charging stations in the parking garage and surface lot. A drive through permit window or a porte cochere are also being considered for this project. Expanding the footprint of the Vista Center atrium/lobby to further enlarge the area available to provide centralized reception for both lobby entrances, while maintaining security in the same central location is the focus of this project.

Vista Center projects are classified as short term renovations to Vista (Unit Z015), mid-term customer focused improvements (Unit Z016), and long term new building at Vista (Unit Z012).

COUNTY LIBRARY
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
Large Capital Projects				
L060	Lantana Road Branch Library - Various Improvements	1,700	0	1,700
L056	Wellington Branch Library - Various Improvements	1,200	0	1,200
L058	West Boca Branch Library - Renovation/Expansion	750	0	750
Small Capital Projects				
L041	Glades Road Branch Library - Ext Painting/Weatherproofing	62	0	62
L049	Main Library - New Electrical Breaker	100	0	100
L067	Multiple Libraries - A/C Replacement/Temporary Chillers	50	0	50
L070	Multiple Libraries - New Technology	300	0	300
Total Appropriations		4,162	0	4,162
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
3751	Library Expansion Prgm	3,650	0	3,650
3750	Library Improvement Fund	512	0	512
Total		4,162	0	4,162

Large Capital Projects - County Library

Lantana Road Branch Library - Various Improvements - This project will provide funding for design, permitting, construction, exterior painting, carpet replacement, additional study and meeting rooms, relocation of service desks, and relocation of the teen area.

Wellington Branch Library - Various Improvements - This project will provide funding for the design, permitting, construction, replacement of the chiller, carpet replacement in public and staff areas, interior painting, intrusion alarm, additional study rooms, and relocation of service desks.

West Boca Branch Library - Renovation/Expansion - This project will provide funding for design, permitting, construction, and renovation/expansion of the research/CATS workroom.

ENGINEERING AND PUBLIC WORKS
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Surtax</u>	<u>Total Budget</u>
Large Capital Projects				
1654	Bridge Modifications-Donald Ross Rd over Cypress Creek N.	0	200	200
1655	Bridge Modifications-Donald Ross Rd over Cypress Creek S.	0	200	200
1532	Bridge Modifications-Palm Beach Lakes Blvd over FEC R/R	0	4,500	4,500
1556	Bridge Replacements-Belvedere Rd over E-3 Canal	0	1,350	1,350
1656	Bridge Replacements-Corkscrew Blvd over SFWMD Miami Canal	0	250	250
1657	Bridge Replacements-Jupiter Beach Rd over Branch of ICWW	0	150	150
1555	Bridge Replacements-Prosperity Farms over SFWMD C-17 Canal	0	1,500	1,500
1557	Bridge Replacements-Wabasso Dr over LWDD Lat. 2 Canal	0	550	550
1559	Drainage (Pipe Replacements)-Sections of Randolph Siding Rd	0	300	300
1558	Drainage (Pipe Replacements)-Various Locations Countywide	0	500	500
1617	Drainage Improvements-A1A/US1 to Donald Ross Rd	0	400	400
1148	Drainage Improvements-Australian Ave/Banyan Blvd to 45th St	0	2,000	2,000
1660	Drainage Improvements-Haverhill Rd/Lake Worth Rd to 10th Ave	0	100	100
1661	Pathways-Belvedere Rd Canal Piping and Sidewalk Addition	0	500	500
R121	Pavement Management/Roadway Striping FY 2021	5,000	0	5,000
1665	Resurfacing-Belvedere Rd/Benoist Farms to Jog Rd	0	900	900
1540	Resurfacing-Brown's Farms Rd	0	200	200
1664	Resurfacing-Congress Ave/Palm Beach Lakes Blvd to 45th St	0	1,000	1,000
1539	Resurfacing-CR880	0	300	300
1667	Resurfacing-Crestwood Blvd/Folsom Rd to Okeechobee Blvd	0	700	700
1673	Resurfacing-Curlee Rd/SR80 to W. Sugar House Rd	0	200	200
1674	Resurfacing-Davis Rd/Melaleuca Ln to Lake Worth Rd	0	200	200
1666	Resurfacing-El Clair Ranch Rd/Lake Ida Rd to Woolbright Rd	0	800	800
1669	Resurfacing-Folsom Rd/Crestwood Blvd to Okeechobee Blvd	0	300	300
1672	Resurfacing-Garden Rd/Bee Line Hwy to Investment Ln	0	300	300
1670	Resurfacing-Hatton Hwy/Gator Blvd to SR80	0	300	300
1663	Resurfacing-Hypoluxo Rd/Military Trl to US1	0	1,400	1,400
1671	Resurfacing-Lantana Rd/Florida Turnpike to Hagen Ranch Rd	0	300	300
1662	Resurfacing-Seacrest Blvd/Gulfstream Blvd to Hypoluxo Rd	0	2,400	2,400
1668	Resurfacing-Woolbright Rd/Congress Ave to Federal Hwy	0	600	600
1677	Signals-45th St/Military Trl to Broadway Ave	0	400	400
1676	Signals-Atlantic Ave and Hamlet Dr	0	400	400
1678	Signals-Hypoluxo Rd and Military Trl	0	400	400

FY 2021 CAPITAL PROJECTS**Palm Beach County, FL**

1675	Signals-Le Chalet Blvd and Military Trl	0	400	400
1679	Signals-Old Boynton Rd and Military Trl	0	400	400
1911	Stormwater GIS Mapping	1,500	0	1,500
1686	Street Lighting-Southern Blvd (Pines/Wallis Rd W.)	0	180	180
1681	Street Lighting-SR7 High Mast Towers Rehab	0	500	500
1680	Street Lighting-Street Lighting FY 2021	0	2,180	2,180
1543	Striping-Sections of Congress Ave	0	100	100
1548	Striping-Sections of Hagen Ranch Rd	0	50	50
1598	Striping-Sections of Haverhill Rd	0	100	100
1606	Striping-Sections of Hypoluxo Rd	0	100	100
1604	Striping-Sections of Indiantown Rd	0	100	100
1537	Striping-Sections of Jog Rd	0	150	150
1541	Striping-Sections of Military Trl	0	200	200
1546	Striping-Sections of Old Dixie Hwy	0	100	100
1605	Striping-Sections of Palmetto Park Rd	0	100	100
Total Appropriations		6,500	28,260	34,760
Fund	Funding Recap	Ad Valorem	Surtax	Total Budget
3900	Capital Outlay	6,500	0	6,500
3950	Surtax	0	28,260	28,260
Total		6,500	28,260	34,760

Large Capital Projects - Engineering and Public Works

Bridge Modifications-Donald Ross Rd over Cypress Creek N. - Bridge Modifications - Donald Ross Road over Cypress Creek (N. Bridge) (934128)

Bridge Modifications-Donald Ross Rd over Cypress Creek S. - Bridge Modifications - Donald Ross Road over Cypress Creek (S. Bridge) (934129)

Bridge Modifications-Palm Beach Lakes Blvd over FEC R/R - Bridge Modifications - Palm Beach Lakes Blvd over Florida East Coast Railway (937709)

Bridge Replacements-Belvedere Rd over E-3 Canal - Bridge Replacements - Belvedere Road over E-3 Canal (934205 & 934206)

Bridge Replacements-Corkscrew Blvd over SFWMD Miami Canal - Bridge Replacements - Corkscrew Blvd over SFWMD Miami Canal (934502)

Bridge Replacements-Jupiter Beach Rd over Branch of ICWW - Bridge Replacements - Jupiter Beach Road over Branch of ICWW (934125)

Bridge Replacements-Prosperity Farms over SFWMD C-17 Canal - Bridge Replacements - Prosperity Farms Road over SFWMD C-17 Canal (934116)

Bridge Replacements-Wabasso Dr over LWDD Lat. 2 Canal - Bridge Replacements - Wabasso Drive over LWDD Lat. 2 Canal (934237)

Drainage (Pipe Replacements)-Sections of Randolph Siding Rd - Drainage (Pipe Replacements) - Sections of Randolph Siding Road

Drainage (Pipe Replacements)-Various Locations Countywide - Drainage (Pipe Replacements) - Various Locations Countywide

Large Capital Projects - Engineering and Public Works continued

Drainage Improvements-A1A/US1 to Donald Ross Rd - Drainage Improvements - A1A from US-1 to Donald Ross Road

Drainage Improvements-Australian Ave/Banyan Blvd to 45th St - Drainage Improvements - Australian Avenue from Banyan Blvd to 45th Street

Drainage Improvements-Haverhill Rd/Lake Worth Rd to 10th Ave - Drainage Improvements - Haverhill Road from Lake Worth Road to 10th Avenue

Pathways-Belvedere Rd Canal Piping and Sidewalk Addition - Pathways - Belvedere Road Canal Piping and Sidewalk Addition (62nd Drive N. to Haverhill Park)

Pavement Management/Roadway Striping FY 2021 - There is a continued need for resurfacing and road repairs. Several of the major arterial roadways are starting to show severe signs of deterioration.

Resurfacing-Belvedere Rd/Benoist Farms to Jog Rd - Resurfacing - Belvedere Road from Benoist Farms to Jog Road

Resurfacing-Brown's Farms Rd - Resurfacing - Brown's Farms Road

Resurfacing-Congress Ave/Palm Beach Lakes Blvd to 45th St - Resurfacing - Congress Avenue from Palm Beach Lakes Blvd to 45th Street

Resurfacing-CR880 - Resurfacing - CR 880

Resurfacing-Crestwood Blvd/Folsom Rd to Okeechobee Blvd - Resurfacing - Crestwood Blvd from Folsom Road to Okeechobee Blvd

Resurfacing-Curlee Rd/SR80 to W. Sugar House Rd - Resurfacing - Curlee Road from State Road 80 to W. Sugar House Road

Resurfacing-Davis Rd/Melaleuca Ln to Lake Worth Rd - Resurfacing - Davis Road from Melaleuca Lane to Lake Worth Road

Resurfacing-El Clair Ranch Rd/Lake Ida Rd to Woolbright Rd - Resurfacing - El Clair Ranch Road from Lake Ida Road to Woolbright Road

Resurfacing-Folsom Rd/Crestwood Blvd to Okeechobee Blvd - Resurfacing - Folsom Road from Crestwood Blvd to Okeechobee Blvd

Resurfacing-Garden Rd/Bee Line Hwy to Investment Ln - Resurfacing - Garden Road from Bee Line Hwy to Investment Lane

Resurfacing-Hatton Hwy/Gator Blvd to SR80 - Resurfacing - Hatton Hwy from Gator Blvd to State Road 80

Resurfacing-Hypoluxo Rd/Military Trl to US1 - Resurfacing - Hypoluxo Road from Military Trail to US-1

Resurfacing-Lantana Rd/Florida Turnpike to Hagen Ranch Rd - Resurfacing - Lantana Road from Florida Turnpike to Hagen Ranch Road

Resurfacing-Seacrest Blvd/Gulfstream Blvd to Hypoluxo Rd - Resurfacing - Seacrest Blvd from Gulfstream Blvd to Hypoluxo Road

Resurfacing-Woolbright Rd/Congress Ave to Federal Hwy - Resurfacing - Woolbright Road from Congress Avenue to Federal Hwy

Signals-45th St/Military Trl to Broadway Ave - Signals and Signal Systems - 45th Street from Military Trail to Broadway Avenue

Signals-Atlantic Ave and Hamlet Dr - Signals and Signal Systems - Atlantic Avenue and Hamlet Drive

Signals-Hypoluxo Rd and Military Trl - Signals and Signal Systems - Hypoluxo Road and Military Trail

Large Capital Projects - Engineering and Public Works continued

Signals-Le Chalet Blvd and Military Trl - Signals and Signal Systems - Le Chalet Blvd and Military Trail

Signals-Old Boynton Rd and Military Trl - Signals and Signal Systems - Old Boynton Road and Military Trail

Stormwater GIS Mapping - Data collection services to begin the process of mapping a comprehensive Stormwater GIS inventory for County stormwater infrastructure. Stormwater infrastructure information is key to problem identification and anticipation, operations and maintenance, asset management and replacement planning, and flooding and water quality solution strategy development. The County does not currently have a stormwater infrastructure GIS database, which makes it extremely difficult to implement the abovementioned mission critical activities. In addition, the County is not currently meeting the permit required objectives of the NPDES stormwater permit, especially as it relates to a stormwater infrastructure inventory. Due to the number of impaired water bodies within the County, it is anticipated that water quality improvement projects will need to be implemented by the County and other municipalities over the next decade to achieve state water quality standards.

Street Lighting-Southern Blvd (Pines/Wallis Rd W.) - Street Lighting - Southern Blvd (Pines/Wallis Road W.)

Street Lighting-SR7 High Mast Towers Rehab - Street Lighting - State Road 7 High Mast Towers Rehabilitation (Hypoluxo Road to N. of Lake Worth Road)

Street Lighting-Street Lighting FY 2021 - Street Lighting - Street Lighting FY 2021

Striping-Sections of Congress Ave - Striping - Sections of Congress Avenue

Striping-Sections of Hagen Ranch Rd - Striping - Sections of Hagen Ranch Road

Striping-Sections of Haverhill Rd - Striping - Sections of Haverhill Road

Striping-Sections of Hypoluxo Rd - Striping - Sections of Hypoluxo Road

Striping-Sections of Indiantown Rd - Striping - Sections of Indiantown Road

Striping-Sections of Jog Rd - Striping - Sections of Jog Road

Striping-Sections of Military Trl - Striping - Sections of Military Trail

Striping-Sections of Old Dixie Hwy - Striping - Sections of Old Dixie Hwy

Striping-Sections of Palmetto Park Rd - Striping - Sections of Palmetto Park Road

ENVIRONMENTAL RESOURCES MANAGEMENT
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
E119	Environmental Restoration FY 2021	250	0	250
Small Capital Projects				
M051	Central Boca Raton Shore Protection	0	50	50
M040	Coral Cove Dune Restoration	0	500	500
M041	Delray Beach Shore Protection	0	700	700
M033	Emergency Beach Responses	0	935	935
M039	North Boca Raton Shore Protection	0	100	100
M034	Palm Beach Midtown Shore Protection	0	175	175
M100	Shoreline Protection Activities	0	250	250
M037	Singer Island Dune Restoration	0	676	676
M016	South Boca Raton Shore Protection	0	100	100
M046	South Lake Worth Inlet Management	0	1,900	1,900
Total Appropriations		250	5,386	5,636
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
3652	Beach Improvement	0	5,386	5,386
3654	Environmental Resources Capital Projects	250	0	250
Total		250	5,386	5,636

Large Capital Projects - Environmental Resources Management

Environmental Restoration FY 2021 - This project includes restoration of natural areas and bodies of water such as Lake Worth Lagoon, Chain of Lakes, and Loxahatchee River. Continued funding is required to replace diminishing Non-Ad Valorem funds available for the restoration and management of the County's natural areas. These funds also provide a source of matching funds for State and Local grants.

FACILITIES DEVELOPMENT AND OPERATIONS
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Ad Valorem	Impact Fees	Surtax	Other	Total Budget
Large Capital Projects						
B661	Countywide Analog Line Remediation Plan	300	0	0	0	300
B705	Countywide Generators/Hardening at Critical Facilities	1,051	0	0	0	1,051
B684	Governmental Center ISS Renovation	60	0	0	0	60
Q001	Housing Units For Homeless	0	0	2,550	0	2,550
B651	Mosquito Control Redevelopment	0	0	0	1,600	1,600
B665	PBSO District 1 Substation and Marine Unit	0	1,050	0	2,733	3,783
B545	PBSO Headquarters Renew/Replace/Renovate	0	0	9,220	1,750	10,970
Q010	South County Administration Complex Redevelopment	0	0	3,000	0	3,000
B652	Supervisor of Elections Administration & Production Facility	0	0	0	59,834	59,834
B704	West County Administration Building Modifications	300	0	0	0	300
Small Capital Projects						
B695	Clerk Closed Circuit Television (CCTV) Expansion	152	0	0	0	152
B696	Clerk Main Courthouse Jury Assembly Room Seating Replacement	265	0	0	0	265
B697	Clerk Recording Department 4.25 Security Partitions	96	0	0	0	96
B698	Constitutional Facility Improvements FY 21	0	0	0	1,000	1,000
B647	Convention Center Renewal & Replacement	0	0	0	2,000	2,000
B699	Countywide Building Renewal & Replacement FY 21	8,257	0	0	0	8,257
B700	Countywide Electronic Systems Renewal & Replacement FY 21	2,918	0	0	0	2,918
B701	Countywide Parks Facility Renewal & Replacement FY 21	1,511	0	0	0	1,511
B653	Countywide Radio System Renewal & Replacement	0	0	0	2,033	2,033
B702	Countywide Various Facility Improvements FY 21	250	0	0	0	250
B706	Courthouse Civil Courtroom Screens	127	0	0	0	127
B707	Courthouse Communication Closet HVAC	370	0	0	0	370
B682	Courthouse Furniture Replacement	150	0	0	0	150
B708	Electric Vehicle (EV) Charging Stations Infrastructure	190	0	0	0	190
B709	Guardian ad Litem Space Accommodations	385	0	0	0	385
B710	Land Due Diligence	200	0	0	0	200

FY 2021 CAPITAL PROJECTS**Palm Beach County, FL**

B711	Medical Examiner Office Improvements	188	0	0	0	188
B712	PBSO Main Courthouse Control Room	95	0	0	0	95
B713	PBSO Main Detention Center Line Up Room Multimedia System	77	0	0	0	77
B703	Public Defender Main Building Lobby Improvements	40	0	0	0	40
B648	Roger Dean Chevrolet Stadium Renewal & Replacement	0	0	0	1,000	1,000
B714	Special Populations Sheltering Study	340	0	0	0	340
B715	State Attorney Main Building Exterior Door Security	33	0	0	0	33
Total Appropriations		17,355	1,050	14,770	71,950	105,125

<u>Fund</u>	<u>Funding recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Surtax</u>	<u>Other</u>	<u>Total Budget</u>
3801	800 Mhz RR+I Fund	0	0	0	2,033	2,033
3803	Law Enfc/Impct Fees Z2 Rd Patl	0	1,050	0	0	1,050
3804	Public Building Impr Fund	17,355	0	0	4,350	21,705
3950	Surtax	0	0	14,770	0	14,770
3807	TDC- Bldg Renewal & Replacement	0	0	0	3,000	3,000
TBD	To Be Determined	0	0	0	62,567	62,567
Total		17,355	1,050	14,770	71,950	105,125

Large Capital Projects - Facilities Development and Operations

Countywide Analog Line Remediation Plan - This project sustains a system for monitoring the status and reporting activations of fire alarms, intrusion alarms, elevator calls, building management systems, and generators at buildings countywide. This functionality is currently provided by analog landline telephone services that will be terminated by the carrier in 2020 and must be replaced with a system that meets National Fire Protection Association requirements for operation of certain life safety systems and notification to the appropriate authority.

Countywide Generators/Hardening at Critical Facilities - This project establishes a phased implementation of results of a professional study for equipping various County facilities with generators providing full building power in the aftermath of storm events or other incidents causing a loss of permanent power. First priority is being assigned to facilities where a loss of functional building systems pose a safety risk to employees and/or occupants during prolonged power outages, followed by facilities having sheltering capability, and lastly facilities for the restoration of government operations and public service.

Governmental Center ISS Renovation - This project renovates Information Systems Services' (ISS) fourth floor suite at the Robert Weisman Governmental Center in downtown West Palm Beach. Improvements generally consist of repurposing space that previously supported the ISS Data Center, interior reconfigurations, required modifications to building systems, modular office furniture, carpet and paint, design, permitting, and construction services. The project will be completed in phases with future funding being required to complete each of the successive phases.

Housing Units For Homeless - This project involves delivery of a housing stock for use as temporary or longer term affordable housing for homeless and special populations.

Mosquito Control Redevelopment - This project replaces the existing Mosquito Control complex and collocated Fleet fuel facility located at the northwest corner of Lantana Road and Lyons Road. The complex has reached the end of its useful life and is in need of substantial renewal/replacement improvements. To sustain operations, the new complex will be constructed in phases upon a County-owned parcel on the north side of Lantana Road approximately one half mile west of the current complex. Upon completion of the redevelopment and demolition of the current complex, the property is intended to become integrated into the County's adjacent Park Ridge Golf Course to support facility programming.

PBSO District 1 Substation and Marine Unit - This project designs, permits, and constructs a Level 2 substation of approximately 12,500 square feet for PBSO District 1 to relocate from headquarters to make space for renovation and expanded programming. In addition, the design, permits, and construction of a new Marine Unit facility of approximately 8,500 square feet to replace that currently located at the County's Cherry Road Complex, which is programmatically obsolete and requires relocation to accommodate development of the Supervisor of Elections Administration and Production Facility. The costs shown are for the total costs of the substation and collocated Marine Unit facility for delivery upon the County-owned civic site of the Johnson/Terracina Planned Unit Development (PUD) located on the west side of Jog Road approximately 900 feet south of Belvedere Road in West Palm Beach.

PBSO Headquarters Renew/Replace/Renovate - This project includes the replacement of all building systems, including the building envelope, HVAC, plumbing, electrical, ceiling, lighting, backup power, flooring, and painting. The work will include renovations to increase the functionality of key areas when the operations are relocated to accommodate the renewal/replacement work. The cost of this project includes the creation of temporary operating spaces to continue operations during the various phases of the project. This facility has been continuously operating on a 24/7 basis for approximately 35 years.

South County Administration Complex Redevelopment - This project includes a variety of renewal/replacement activities that have been backlogged since 2006. The projects include: 1) resurfacing all parking areas including the Tax Collector's driving course and the Health Department; 2) ADA improvements; 3) weatherproofing and exterior and interior painting at South County Administration, Facilities Management Division (FMD) Warehouse, and Health Department; 4) HVAC work at South County Administration, FMD Warehouse, PBSO Motor Pool, and Delray Health; 5) roof replacement at Delray Beach Tax Collector; 6) fire alarm, intrusion alarm, and generator replacement at South County Administration; and 7) various electrical infrastructure improvements to all buildings.

Supervisor of Elections Administration & Production Facility - This project is for the design and construction of an approximately 152,000 square foot facility for the collocation of administrative operations, the storage of voting equipment and materials, as well as the production of ballots and other printed media to support the operations of the Supervisor of Elections (SOE). Located at the County's Cherry Road Complex property in West Palm Beach this facility will accommodate SOE operations currently located at the SOE Main Office in West Palm Beach and will replace a privately-owned facility in Riviera Beach that is currently leased to support SOE operational needs.

West County Administration Building Modifications - This project replaces and upgrades interior areas of the Glades Office Building to meet current code and modern user requirements. The first floor interior renovations and the exterior renovations for the entire North/South wing were funded by Water Utilities in FY 2013.

FIRE RESCUE
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
Large Capital Projects				
F130	Agricultural Reserve Central Fire Station	5,100	0	5,100
F143	Delray Trails Fire Station	1,300	0	1,300
F107	Fire Station 40 (AKA Fire Station 41 North)	3,800	0	3,800
F145	Fire Station 52 Replacement	2,000	0	2,000
F128	Lake Worth West Fire Station	1,400	1,100	2,500
F129	South District Maintenance Shop	3,200	0	3,200
Small Capital Projects				
F144	Fire Station 25 Canopy & Storage Shed	120	0	120
F146	Fire Station 57 Weight Room Renovations	250	0	250
F132	Fire Station Bay Door Replacements	1,050	0	1,050
F147	Fire Station Bay Floor Resurfacing	350	0	350
F148	Fire Station Generator Replacements	450	0	450
F149	Fire Station Hardening	500	0	500
F150	Fire Station Restroom Renovations	1,000	0	1,000
F151	Fire Station Roofing Systems	575	0	575
F152	Headquarters Portable Generator	350	0	350
F153	Training Complex Liquid Petroleum Gas Field Replacement	250	0	250
Total Appropriations		21,695	1,100	22,795
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
3704	Fire Rescue Impact Fees	0	1,100	1,100
3700	Fire Rescue Improvement	21,695	0	21,695
Total		21,695	1,100	22,795

Large Capital Projects - Fire Rescue

Agricultural Reserve Central Fire Station - This project involves the construction of a new permanent three-bay station to serve the expansion of the central part of the Agricultural Reserve. The primary users of this facility will be firefighters and paramedics assigned to this station.

Delray Trails Fire Station - This fire station will infill between Stations 42, 44, and 45 to assist with the high call volume. If this station opened today, it would cover 3,120 calls per year.

Fire Station 40 (AKA Fire Station 41 North) - This project will construct a new permanent three-bay fire station to serve the LeChalet/Haverhill station site. Within a 1-1/2 mile road network, there are 1,137 calls per year. These calls have an average travel time of five hours and 47 minutes. The construction of this station will reduce travel time by approximately three minutes and improve the response time to an average of two hours and 47 minutes. Within a 2-1/2 mile road network, there are 3,941 calls per year.

Large Capital Projects - Fire Rescue continued

Fire Station 52 Replacement - This project will replace Fire Station 52, which was built in 1977 in the Pheasant Walk neighborhood. This station has reached the end of its useful life. A full review will be done to ensure the current location is still the best location to rebuild this station. The primary users of this new facility will be firefighters and paramedics assigned to this station.

Lake Worth West Fire Station - This project involves the construction of a new fire station to serve the area off Lyons Road between Lake Worth Road and Lantana Road. Fire Rescue already owns a two acre civic site, which was conveyed to the County in 1996 by the Regency Lake Estates development to build a fire station. Just east of this site are 540 acres of open polo fields that are now being developed. Within the near future, this area will contain single family and multifamily homes along with a commercial area and a new high school. Within 1.5 miles, this new station will respond to the fire rescue needs of an elementary school, middle school, new high school, and new assisted living facility. If this station opened today, it would cover 1,534 calls per year.

South District Maintenance Shop - This project involves the construction of a new eight-bay vehicle maintenance and repair shop in the southern area of the County large enough to service 19 fire stations and future growth in the mid-south County area. This new maintenance shop will increase efficiency by reducing vehicle transportation time to the current shop at Vista Center. This shop will also provide needed additional warehouse space.

FIVE YEAR ROAD PROGRAM
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
1363	10th Ave N. and Boutwell Rd	750	0	750
1499	45th St/E. of Haverhill Rd to E. of Military Trl	2,160	0	2,160
1464	6th Ave S. over Lake Osborne Dr	0	2,500	2,500
0703	Administrative Support and Computer Equipment	0	370	370
0768	Annual Contract Advertising	0	20	20
1463	Benoist Farms Rd/SR 80 to Belvedere Rd	5,200	0	5,200
1386	Blue Heron Blvd and Australian Ave	350	0	350
1384	Blue Heron Blvd and Congress Ave	400	0	400
TBD	Boca Rio Rd/ Palmetto Park Rd to Glades Rd	1,700	0	1,700
TBD	Camino Real/Military Trl to S.W. 7th Ave	0	840	840
1868	Clint Moore Rd and Jog Rd	780	0	780
1528	Clint Moore Rd/Oaks Club Dr to Long Lake Dr	2,500	0	2,500
1881	Coconut Blvd/S. of 78th Pl N. to S. of Northlake Blvd	1,500	0	1,500
1415	Congress Ave and Palm Beach Lakes Blvd	1,500	0	1,500
0621	CR 880 (Old SR 80) Belle Glade to 20 Mile Bend	0	1,000	1,000
1475	Florida Mango Rd/Edgewater Dr to S. of Barbados Rd	1,200	0	1,200
1527	Florida Mango Rd/S. of Barbados Rd to Myrica Rd	3,100	0	3,100
1362	Forest Hill Blvd and Military Trl	2,400	0	2,400
1435	Gateway Blvd and Military Trl	2,100	0	2,100
0704	Glades Area - Repair and Reconstruction	0	700	700
TBD	Haverhill Rd/Hypoluxo Rd to Lantana Rd	450	0	450
1870	Hypoluxo Rd and Jog Rd	1,600	0	1,600
1878	Kirk Rd/Summit Blvd to Gun Club Rd	100	0	100
1437	Lawrence Rd/S. of Ponza Pl to Lantana Rd	2,200	0	2,200
1383	Linton Blvd and Military Trl	2,100	0	2,100
TBD	Lyons Rd/Atlantic Ave to S. of Flavor Pict Rd	3,820	0	3,820
TBD	Lyons Rd/S. of Flavor Pict Rd to Boynton Beach Blvd	100	0	100
TBD	Melaleuca Ln and Jog Rd	500	0	500
0966	Northlake Blvd/Seminole Pratt Whitney Rd to Coconut Blvd	5,600	0	5,600
9100	Ocean Ave Loan Repayment	0	1,046	1,046
1424	Okeechobee Blvd and Church St	1,200	0	1,200
1871	Okeechobee Blvd and Haverhill Rd	650	0	650
TBD	Okeechobee Blvd and Jog Rd	600	0	600
1428	Old Dixie Hwy/Yamato Rd to S. of Linton Blvd	3,500	0	3,500
TBD	Palmetto Park Rd Bascule Bridge over Intracoastal Waterway	0	2,500	2,500
1503	Palmetto Park Rd/E. of Military Trl to I-95	800	0	800

FY 2021 CAPITAL PROJECTS
Palm Beach County, FL

1366	PGA Blvd and Military Trl	2,000	0	2,000
0924	Recording Fees - Countywide	0	20	20
1001	Reserve - Bridges/Culverts/Pipes - Countywide	0	500	500
VARIOUS	Reserve - Drainage - Countywide	0	1,000	1,000
VARIOUS	Reserve - Intersections - Countywide	4,400	1,300	5,700
VARIOUS	Reserve - Pavement Markings - Countywide	0	400	400
VARIOUS	Reserve - Railroad Crossings - Countywide	0	600	600
VARIOUS	Reserve - Resurfacing - Countywide	0	2,000	2,000
VARIOUS	Reserve - Right of Way - Countywide	0	300	300
VARIOUS	Reserve - Study/Plans/Alignment - Countywide	0	300	300
0603	Reserve - Traffic Calming - Countywide	0	20	20
ANNUAL	Reserve - Traffic Signals - Countywide	0	600	600
1427	Royal Palm Beach Blvd/M Canal to S. of Orange Blvd	500	0	500
1882	Royal Palm Beach Blvd/N. of Persimmon Blvd to N. of M Canal	950	0	950
1493	S.E. 23rd Ave and Federal Hwy	850	0	850
1875	S.W. 18th St and Boca Rio Rd	900	0	900
TBD	Sherwood Forest Blvd/Lake Worth Rd to N. of 10th Ave N.	400	0	400
ANNUAL	Sidewalk Program - Countywide	0	1,500	1,500
TBD	Sims Rd/Lakes of Delray Blvd to Atlantic Ave	1,000	0	1,000
1884	SR 7 and Weisman Way	505	505	1,010
1526	Yamato Rd/Lakeridge Blvd to W. of Florida's Turnpike	5,400	0	5,400
Total Appropriations		65,765	18,021	83,786
		Impact		Total
Fund	Funding Recap	Fees	Other	Budget
3501	Road Impact Fee Zone 1	2,750	0	2,750
3502	Road Impact Fee Zone 2	13,910	0	13,910
3503	Road Impact Fee Zone 3	14,855	505	15,360
3504	Road Impact Fee Zone 4	6,400	0	6,400
3505	Road Impact Fee Zone 5	23,450	0	23,450
TBD	To Be Determined	4,400	1,300	5,700
3500	Transportation Improvement Fund	0	16,216	16,216
Total		65,765	18,021	83,786

Large Capital Projects - Five Year Road Program
10th Ave N. and Boutwell Rd - Intersection Improvements

45th St/E. of Haverhill Rd to E. of Military Trl - 0.6 Miles, 6 Lanes

6th Ave S. over Lake Osborne Dr - Bridge Replacement

Administrative Support and Computer Equipment - Funding for staff support and computer equipment for program.

Annual Contract Advertising - Advertising costs for annual agreements.

Benoist Farms Rd/SR 80 to Belvedere Rd - 0.9 Miles, 3 Lanes

Blue Heron Blvd and Australian Ave - Intersection Improvements

Large Capital Projects - Five Year Road Program continued**Blue Heron Blvd and Congress Ave - Intersection Improvements****Boca Rio Rd/ Palmetto Park Rd to Glades Rd - 1.3 Miles, 4/5 Lanes****Camino Real/Military Trl to S.W. 7th Ave - Milling, Resurfacing, and Safety Improvements****Clint Moore Rd and Jog Rd - Intersection Improvements****Clint Moore Rd/Oaks Club Dr to Long Lake Dr - 0.8 Miles, 6 Lanes****Coconut Blvd/S. of 78th Pl N. to S. of Northlake Blvd - 1.3 Miles, 5 Lanes****Congress Ave and Palm Beach Lakes Blvd - Intersection Improvements****CR 880 (Old SR 80) Belle Glade to 20 Mile Bend - Rehabilitation/Heavy Maintenance****Florida Mango Rd/Edgewater Dr to S. of Barbados Rd - 0.6 Miles, 3 Lanes (LWDD L-8 Canal Bridge Replacement)****Florida Mango Rd/S. of Barbados Rd to Myrica Rd - 0.7 Miles, 3 Lanes (LWDD L-7 Canal Culvert Replacement)****Forest Hill Blvd and Military Trl - Intersection Improvements****Gateway Blvd and Military Trl - Intersection Improvements****Glades Area - Repair and Reconstruction** - Proposed improvements for this program include the resurfacing of County roads throughout the Glades area; including striping, replacement of old guardrails, and installation of new guardrails as needed.**Haverhill Rd/Hypoluxo Rd to Lantana Rd - 1.0 Miles, 4 Lanes****Hypoluxo Rd and Jog Rd - Intersection Improvements****Kirk Rd/Summit Blvd to Gun Club Rd - 0.8 Miles, 3/5 Lanes****Lawrence Rd/S. of Ponza Pl to Lantana Rd - 0.8 Miles, 3 Lanes****Linton Blvd and Military Trl - Intersection Improvements****Lyons Rd/Atlantic Ave to S. of Flavor Pict Rd - 2.4 Miles, 4 Lanes****Lyons Rd/S. of Flavor Pict Rd to Boynton Beach Blvd - 3.0 Miles, 4 Lanes****Melaleuca Ln and Jog Rd - Intersection Improvements****Northlake Blvd/Seminole Pratt Whitney Rd to Coconut Blvd - 3.4 Miles, 4 Lanes****Ocean Ave Loan Repayment** - Debt service on the \$15 million loan to rebuild the Ocean Avenue bridge.**Okeechobee Blvd and Church St - Intersection Improvements****Okeechobee Blvd and Haverhill Rd - Intersection Improvements****Okeechobee Blvd and Jog Rd - Intersection Improvements****Old Dixie Hwy/Yamato Rd to S. of Linton Blvd - 3.0 Miles, 3 Lanes****Palmetto Park Rd Bascule Bridge over Intracoastal Waterway - Rehabilitation/Painting****Palmetto Park Rd/E. of Military Trl to I-95 - Intersection Improvements****PGA Blvd and Military Trl - Intersection Improvements****Recording Fees - Countywide** - Provides funding for the expenses incurred in Right of Way (ROW) acquisitions. These include title searches, deed recordings, and other related legal expenses required for the purchases of ROW.**Reserve - Bridges/Culverts/Pipes - Countywide** - Bridge Rehabilitation, Repair, and Replacement**Reserve - Drainage - Countywide** - Study, Design, Right of Way Acquisition, Mitigation, and Construction

Large Capital Projects - Five Year Road Program continued

Reserve - Intersections - Countywide - The Intersection Improvement Program provides both minor and major improvements at intersections. These improvements increase capacity and improve safety. Projects are designed and constructed both in-house and through contracted services.

Reserve - Pavement Markings - Countywide - Funding for countywide road striping projects.

Reserve - Railroad Crossings - Countywide - Railroad Crossing Rehabilitation and Upgrade

Reserve - Resurfacing - Countywide - Road Resurfacing

Reserve - Right of Way - Countywide - Funding for Right of Way acquisition costs for projects included in the program.

Reserve - Study/Plans/Alignment - Countywide - Funding for design costs, study costs, and mitigation costs for projects included in the program.

Reserve - Traffic Calming - Countywide - This program provides funding for the installation of traffic slowing devices such as speed humps and traffic islands in neighborhoods which require and demonstrate a need for such safety measures on their streets.

Reserve - Traffic Signals - Countywide - Funding to design and install traffic signals utilizing mast arm support structures in lieu of strain pole/span wire support systems.

Royal Palm Beach Blvd/M Canal to S. of Orange Blvd - 1.0 Mile, 5 Lanes

Royal Palm Beach Blvd/N. of Persimmon Blvd to N. of M Canal - 1.1 Miles, 5 Lanes

S.E. 23rd Ave and Federal Hwy - Intersection Improvements

S.W. 18th St and Boca Rio Rd - Intersection Improvements

Sherwood Forest Blvd/Lake Worth Rd to N. of 10th Ave N. - 1.0 Miles, 3 Lanes

Sidewalk Program - Countywide - This program develops a list of requested sidewalks which are then divided into three categories and prioritized. Elementary school sidewalks are given the highest priority, followed by middle and high school sidewalks. Additionally, the program includes funding for maintenance of existing sidewalks.

Sims Rd/Lakes of Delray Blvd to Atlantic Ave - 0.6 Miles, 3 Lanes

SR 7 and Weisman Way - Intersection Improvements

Yamato Rd/Lakeridge Blvd to W. of Florida's Turnpike - 1.4 Miles, 6 Lanes

INFORMATION SYSTEMS SERVICES
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
Large Capital Projects			
I421	Asset Tracking FAMO Project FY 2021	400	400
I341	Belle Glade Fiber	200	200
I412	Cellular Reinforcement FY 2021	500	500
I419	Countywide Security Operations FY 2021	500	500
I413	Device and Software Inventory Management FY 2021	750	750
I414	Disaster / Limited Recovery - Obsolete Equip Replace FY 2021	650	650
I411	Enterprise Cabling FY 2021	400	400
I415	Enterprise Storage RR&I (Backup) FY 2021	300	300
I416	Enterprise Storage RR&I (Growth) FY 2021	2,200	2,200
I417	Intel / Unix Server Growth FY 2021	500	500
I407	Network Infrastructure RR&I FY 2021	2,400	2,400
I408	Network Security / Threat Management FY 2021	450	450
I409	Telephony Expansion FY 2021	250	250
Small Capital Projects			
I418	Environmental Management System FY 2021	100	100
I420	Geographic Information Systems FY 2021	25	25
I410	Video Service Delivery FY 2021	200	200
Total Appropriations		9,825	9,825
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
3901	Information Technology Capital Improvements	9,825	9,825
Total		9,825	9,825

Large Capital Projects - Information Systems Services

Asset Tracking FAMO Project FY 2021 - Project funding is necessary to implement new technological options into the asset tracking process. This project will provide Countywide benefits of reducing staffing resources needed during annual inventory, as well as offer the ability to track assets while they are deployed in the field.

Large Capital Projects - Information Systems Services continued

Belle Glade Fiber - The long-term plan is to construct a fiber loop to connect all of the western communities, including Belle Glade and Pahokee. Having the County network presence in the western communities will also enable ISS to provide network service to external agencies and increase network capacity for the 911 Public Safety Answering Point (PSAP). ISS will work with the Legislative Affairs Office to pursue State or Federal grant funds to help pay for the cost of the planned fiber loop. The FY 2021 funding request will focus on the expansion North towards Pahokee.

Cellular Reinforcement FY 2021 - Provides funding for cellular reinforcement in core County facilities to strengthen signal and improve continuity of services.

Countywide Security Operations FY 2021 - Continued funding is provided through this project for the strengthening of Countywide computer security operations. This includes information gathering, event management, and log retention capabilities.

Device and Software Inventory Management FY 2021 - Includes the acquisition of a secure enterprise platform that delivers and manages any application on any device by integrating identity, application, and enterprise mobility management while supporting the management of mobile devices such as smart phones, tablets, and laptops. This solution will help protect County data from being compromised due to lost devices or devices connected to unsecure networks.

Disaster / Limited Recovery - Obsolete Equip Replace FY 2021 - Supports the purchase and installation of Unix/Linux Power server systems and additional storage to improve County business resiliency. Currently only a small portion of critical County business systems is mirrored to the Northwest Regional Data Center. This is a plan to expand the failover capabilities, support additional business critical systems, as well as Web production systems like ePZB, HRIS, and others.

Enterprise Cabling FY 2021 - Provides for the expansion of enterprise fiber (Non-West County), as well as fiber repairs, low voltage additions, and maintenance.

Enterprise Storage RR&I (Backup) FY 2021 - This request allows for the purchasing of additional storage hardware and software support licenses. As the County data storage requirements increase, so does the requirement to expand backup storage systems. Backup of data is the County's best response to recovery from data encryption attacks.

Enterprise Storage RR&I (Growth) FY 2021 - This request supports the replacement of storage devices at the end of their maintenance agreement. Purchasing replacement hardware will allow the County to use its money toward purchasing new hardware versus paying maintenance costs for existing hardware. Also needed is the purchase of additional storage to meet growth in storage usage and the consolidation of County departments to enterprise supported equipment. Another greater impact is the increase storage of server, network switches/routers, mobile device management, and firewall security logs for longer time frames to support analysis and identification of potential threats or attacks. This is necessary in order to comply with the Department of Homeland Security's 4300A Sensitive Systems Handbook.

Intel / Unix Server Growth FY 2021 - Provides funding to purchase server hardware and expansion of new systems to support additional needs at multiple data center locations.

Large Capital Projects - Information Systems Services continued

Network Infrastructure RR&I FY 2021 - This project encompasses all routine replacement, repairs, and improvements to the network infrastructure. Funding for FY 2021 will include upgrades to aggregation points, network switches, wireless radios, and battery backups that have been made obsolete by newer technology or have reached end of life. New efforts to include enhanced environmental / closed circuit television (CCTV) monitoring of data closets and deployment of radio-frequency identification (RFID).

Network Security / Threat Management FY 2021 - The focus for FY 2021 is the expansion of existing monitoring tools, as well as acquisition of new tools. The continuing goals of this project is to allow Information System Services (ISS) to validate that devices attempting to access the County network are authorized to do so, while also being able to restrict access to unauthorized or potentially harmful devices.

Telephony Expansion FY 2021 - Expansion of existing telephone systems including contact call centers, interactive voice response systems, and fraud protections.

MISCELLANEOUS/ NON-DEPARTMENT
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Bonds</u>	<u>Total Budget</u>
Small Capital Projects						
B669	Lutheran Services Renewal and Replacement	545	0	0	0	545
9264	NG911 Expansion and Enhancements	0	0	1,600	0	1,600
	Total Appropriations	545	0	1,600	0	2,145

<u>Fund</u>	<u>Funding recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Bonds</u>	<u>Total Budget</u>
3900	Capital Outlay	545	0	0	0	545
3905	E911 Carry Forward Capital	0	0	1,600	0	1,600
	Total	545	0	1,600	0	2,145

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PARKS AND RECREATION
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Ad Valorem	Impact Fees	Surtax	Other	Total Budget
Large Capital Projects						
T071	Beach Access Dune Crossover and Dock Repair and Replacement	0	0	25	0	25
T041	Bert Winters Park Redevelopment	0	0	1,500	0	1,500
P645	Burt Aaronson SCR Park Phase III	0	236	0	0	236
T140	Burt Aaronson SCR Boat Ramp Replacement	0	0	250	0	250
T003	Buttonwood Park Athletic Field Renovation	0	0	900	0	900
T153	Buttonwood Park Parking Lot Light Replacement	0	0	87	0	87
T144	Caloosa Park Light Replacement	0	0	200	0	200
T106	Caloosa Park Racquetball Court Replacement	0	0	151	0	151
T135	Canal Point Park Restroom Replacement	0	0	270	0	270
T122	Canyon District Park New Park Development	0	0	12,000	0	12,000
T147	Carlin Park Beach Pavilion Replacement	0	0	150	0	150
P874	Carlin Park Improvements	0	269	0	0	269
T145	Carlin Park Parking Lot Light Replacement	0	0	200	0	200
T004	Community Park New Development	0	0	4,900	0	4,900
P891	Countywide Bridge Repair & Replacement	500	0	0	0	500
T117	Countywide Fencing Replacement	0	0	58	0	58
T132	Countywide Picnic Shelter Replacement	0	0	300	0	300
T011	Countywide Sports Lighting Replacement FY 2021	0	0	4,050	0	4,050
T111	DuBois Park Various Historic Buildings Repair and Renovation	0	0	250	0	250
T150	Duncan Padgett Park Racquetball Court Replacement	0	0	135	0	135
T148	John Prince Park Center Drive Pavilion Replacement	0	0	150	0	150
P827	John Prince Park Custard Apple Natural Area Expansion	0	200	0	0	200
T136	John Stretch Park Pavilion Restroom Replacement	0	0	270	0	270
T137	Juno Park Restroom Replacement	0	0	270	0	270
T141	Jupiter Beach Park Parking Lot Light Replacement	0	0	250	0	250
T130	Lake Ida Park Maintenance Building Replacement	0	0	500	0	500
P898	Lake Ida Park Sewer Expansion	0	400	0	0	400
T127	Lake Lytal Multipurpose Complex Building Replacement	0	0	780	0	780
T131	Lake Lytal Park Maintenance Building Replacement	0	0	500	0	500
T139	Lake Lytal Park Racquetball Court Replacement	0	0	270	0	270

FY 2021 CAPITAL PROJECTS
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T154	Lake Lytal Park Septic System Replacement	0	0	50	0	50
T128	Lake Lytal Park Softball Complex Building Replacement	0	0	780	0	780
P897	Milani Park Design and Development	0	200	0	0	200
T149	Morikami Park Septic System Replacement	0	0	150	0	150
T142	Ocean Reef Park Parking Lot Light Replacement	0	0	250	0	250
T073	Ocean Rescue Wooden Guard Tower Repair and Renovation	0	0	20	0	20
P885	Okeeheelee Golf Course Greens Renovations	0	0	0	1,000	1,000
P894	Okeeheelee Park BMX Area Improvements	0	477	0	0	477
T129	Okeeheelee Park Soccer Complex Building Replacement	0	0	780	0	780
P527	Okeeheelee Park South Development Phase III	0	950	0	0	950
T125	Okeeheelee Park South Expansion	0	0	1,000	0	1,000
P893	Phil Foster Park Improvements	0	100	0	0	100
P895	Santaluces Park Infrastructure Expansion	0	400	0	0	400
T143	South Bay RV Campground Electrical Upgrade	0	0	200	0	200
T146	Sunset Cove Pavilion Replacement	0	0	150	0	150
T138	Triangle Park Restroom Replacement	0	0	270	0	270
P896	West Delray Regional Park Improvements	0	200	0	0	200
Small Capital Projects						
P887	Aquatic Facilities & Beach R&R FY 2021	700	0	0	0	700
P863	FBIP Improvements	0	0	0	360	360
P886	General Park R&R FY 2021	2,720	0	0	0	2,720
P889	General Recreation Facility R&R FY 2021	175	0	0	0	175
P892	Golf Course Capital Improvements & Renovations FY 2021	0	0	0	2,000	2,000
P890	IT Equipment Expansion & Replacement FY 2021	30	0	0	0	30
P888	Special Recreation Facilities & Museums R&R FY 2021	375	0	0	0	375
Total Appropriations		4,500	3,432	32,066	3,360	43,358

Fund	Funding recap	Ad Valorem	Impact Fees	Surtax	Other	Total Budget
3604	Florida Boating Improvement Program	0	0	0	360	360
3605	Golf Course Capital	0	0	0	3,000	3,000
3601	Park Impact Fees Zone 1	0	369	0	0	369
3602	Park Impact Fees Zone 2	0	2,027	0	0	2,027
3603	Park Impact Fees Zone 3	0	1,036	0	0	1,036
3600	Park Improvement Fund	4,500	0	0	0	4,500
3950	Surtax	0	0	32,066	0	32,066
Total		4,500	3,432	32,066	3,360	43,358

Large Capital Projects - Parks and Recreation

Beach Access Dune Crossover and Dock Repair and Replacement - This project will repair and/or replace the beach access dune crossovers and docks for fishing countywide.

Bert Winters Park Redevelopment - This project will redevelop Bert Winters Park providing greater public access to the waterfront within this park. The plan includes demolition of an old building, redevelopment of the picnicking area and kayak launch, access for public rowing facility, and the athletic facility renovation.

Burt Aaronson SCR Park Phase III - Phase III of South County Regional Park will result in the new recreational facilities that include: special event areas, roadways, parking, restrooms, picnicking facilities, open play areas, playground, dog park, landscaping, site lighting, trails, ski lakes, boat ramps, canoe/kayak trails, environmental enhancements, forestation, entrance signage, irrigation wells and pumps, box office, production booth cover, stage expansion, and other support infrastructure. This project will provide developed acres of regional parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The proposed improvements will provide additional passive and active recreational facilities to serve the needs of residents in the South Park District. Funding is from Zone 3 Park Impact Fees.

Burt Aaronson SCR Boat Ramp Replacement - This project will replace the mat boat ramps with solid concrete ramps at Burt Aaronson South County Regional Park. These new ramps will greatly reduce the maintenance required and increase public safety.

Buttonwood Park Athletic Field Renovation - This project will renovate the athletic fields at Buttonwood Park making these fields more accessible on a year round basis to meet the public demand.

Buttonwood Park Parking Lot Light Replacement - This project will replace the parking lot lights with new LED lights at Buttonwood Park.

Caloosa Park Light Replacement - This project will replace the old light poles to maintain safety at Caloosa Park.

Caloosa Park Racquetball Court Replacement - This project will replace the sixteen racquetball courts at Caloosa Park for public use.

Canal Point Park Restroom Replacement - This project will replace the aging restroom at Canal Point Park.

Canyon District Park New Park Development - This project will provide developed acres for Canyon District Park necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The improvements will provide additional recreational facilities to serve the needs of the residents in the South Park District.

Carlin Park Beach Pavilion Replacement - This project will replace the beachfront rental pavilion at Carlin Park.

Carlin Park Improvements - This project provides improvements to include performance stage upgrades, lighting, extension of utilities, sand volleyball courts, overflow parking, walkways, pedestrian bridge, fencing, exotic vegetation removal, landscaping, and other improvements. Furthermore, this project provides the additional beach park acres necessary to maintain established Comprehensive Plan Level of Service as a result of permits issued for residential development in Park Impact Fee Zone 1. The improvements will provide additional passive and active recreational facilities to serve the needs of residents in the North Park District. Funding is from Zone 1 Park Impact Fees.

Carlin Park Parking Lot Light Replacement - This project will replace the parking lot lights at Carlin Park to allow for adequate public safety.

Large Capital Projects - Parks and Recreation continued

Community Park New Development - This project will add new community parks in unincorporated areas. The collaboration team will consist of the Office of Community Revitalization (OCR) and Palm Beach County Sheriff's Office (PBSO).

Countywide Bridge Repair & Replacement - This project will repair and/or replace various bridges in countywide parks.

Countywide Fencing Replacement - This project will replace fencing at parks countywide. Parks include Lake Charleston, Bert Winters, Burt Aaronson South County Regional, and Okeeteelee.

Countywide Picnic Shelter Replacement - This project will replace picnic shelters throughout the County. The following shelters are all past due for replacement: Lake Ida, Burt Aaronson South County Regional, Carlin, Juno Beach, John Prince, John Stretch, Glades, and Okeeteelee.

Countywide Sports Lighting Replacement FY 2021 - This project will replace the sports field lighting countywide to maintain safe play on the athletic fields.

DuBois Park Various Historic Buildings Repair and Renovation - This project will repair and/or renovate historic buildings at DuBois Park. These buildings include the DuBois Home, Chauffeurs Quarters, and the Pineapple Packing House.

Duncan Padgett Park Racquetball Court Replacement - This project will replace the racquetball courts at Duncan Padgett Park.

John Prince Park Center Drive Pavilion Replacement - This project will replace the Center Drive pavilion at John Prince Park. This rental pavilion is the largest group shelter in the park system and is heavily used for special community events.

John Prince Park Custard Apple Natural Area Expansion - This project provides budget for the expansion of a Custard Apple Natural Area in John Prince Park. This project includes expansion of the existing nature trail system, construction of an overlook structure, a new parking area and restroom, removal of exotic vegetation, reforestation with native plant material, irrigation wells and pumps, and other support infrastructure. This project will provide developed acres of regional parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The proposed improvements will provide additional passive recreational facilities to serve the needs of residents in the Central Park District. Funding is from Zone 2 Park Impact Fees.

John Stretch Park Pavilion Restroom Replacement - This project will replace the restroom by the pavilion area at John Stretch Park.

Juno Park Restroom Replacement - This project will replace the restroom at Juno Park.

Jupiter Beach Park Parking Lot Light Replacement - This project will replace the parking lot lights at Jupiter Beach Park to allow for adequate public safety.

Lake Ida Park Maintenance Building Replacement - This project will replace the maintenance building at Lake Ida Park.

Lake Ida Park Sewer Expansion - Lake Ida Park is a 189 acre District park located in southern Palm Beach County. The existing antiquated restrooms located at the dog park, boat ramp, and south picnic areas are serviced by antiquated septic systems. This project would construct pipe, lift stations and other necessary infrastructure, including restoration, needed to connect the restrooms to a primary sewer line located on Lake Ida road. Funding is from Zone 3 Park Impact Fees.

Lake Lytal Multipurpose Complex Building Replacement - This project will replace the multipurpose complex building at Lake Lytal Park.

Large Capital Projects - Parks and Recreation continued

Lake Lytal Park Maintenance Building Replacement - This project will replace the maintenance building at Lake Lytal Park.

Lake Lytal Park Racquetball Court Replacement - This project will replace the four racquetball courts at Lake Lytal Park.

Lake Lytal Park Septic System Replacement - This project will replace the septic system at Lake Lytal Park.

Lake Lytal Park Softball Complex Building Replacement - This project will replace the softball complex building. This will include the restroom, the concession, and conference room areas at Lake Lytal Park.

Milani Park Design and Development - Milani Park is an undeveloped 150 acre property in Highland Beach that has been approved for public park uses. This project includes the initial design of a master site plan and construction of infrastructure to support the phased construction of the park. As additional capital funding becomes available in future years, full development of the park will follow. This project will provide developed acres of beach parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The improvements will provide additional recreational facilities to serve the needs of residents in the South Park District. Funding is from Zone 3 Park Impact Fees.

Morikami Park Septic System Replacement - This project will replace three aging septic systems at Morikami Park.

Ocean Reef Park Parking Lot Light Replacement - This project will replace the parking lot lights at Ocean Reef Park to allow for adequate public safety.

Ocean Rescue Wooden Guard Tower Repair and Renovation - This project will repair and renovate several existing wooden Ocean Rescue lifeguard towers in order to continue providing lifesaving services from an acceptable elevation. These towers are exposed to extreme weather conditions on the beach.

Okeehetee Golf Course Greens Renovations - This renovation will restore the golf course as closely as possible to the original playing characteristics envisioned by the original designer and includes new grass for fairways, roughs, putting surfaces; resized putting surfaces; larger teeing grounds; new grading and drainage; modernized irrigation system; cart path repairs; teeing grounds expansion; and landscaping. Funding is from Golf Course capital fund.

Okeehetee Park BMX Area Improvements - This project provides improvements to include new paving and striping of the entrance and parking lot areas adjacent to the Okeehetee BMX facility for use as a trailhead and adjacent BMX activities. Additional improvements include lighting, extension of utilities, landscaping, overflow parking, construction of walkways and trails, fencing, exotic vegetation removal, and other infrastructure improvements. This project provides the additional regional park acres necessary to maintain established Comprehensive Plan Level of Service as a result of permits issued for residential development in Park Impact Fee Zone 2. The improvements will provide additional passive and active recreational facilities to serve the need of residents in the Central Park District. Funding is from Zone 2 Park Impact Fees.

Okeehetee Park Soccer Complex Building Replacement - This project will replace the soccer complex building at Okeehetee Park which includes the restroom, the concession, and conference room areas.

Large Capital Projects - Parks and Recreation continued

Okeeheelee Park South Development Phase III - This project provides budget for the expansion of Okeeheelee Park South. This project includes the design and construction of the Park's lakes, shorelines, culverts, primitive camping area, bike paths, equestrian and hiking trails, landscaping, exotic plant and tree removal, environmental enhancements, forestation, and related infrastructure. This project will provide developed acres of regional park necessary to maintain the Comprehensive Plan Level of Service as a result of residential development in Park Impact Fee Zone 2. This project will also provide additional recreational facilities to serve the needs of residents in the Central Park District. Funding is from Zone 2 Park Impact Fees.

Okeeheelee Park South Expansion - This project will provide green space as well as opportunities for hiking, biking, canoeing/kayaking, equestrian trails, group picnicking, nature playgrounds, parking, and other enhancements to complete Okeeheelee Park South for public use.

Phil Foster Park Improvements - This project will provide improvements to Phil Foster Park including expansion of the picnic facilities, lighting, extension of utilities, construction of new diver staging areas, walkways, fencing, landscaping, and other improvements. This project provides the additional beach park acres necessary to maintain established Comprehensive Plan Level of Service as a result of permits issued for residential development in Park Impact Fee Zone 1. Funding is from Zone 1 Park Impact Fees.

Santaluces Park Infrastructure Expansion - The Palm Beach County School District which currently provides water and sewer service to the park through Boynton Utilities has requested that the County no longer utilize District infrastructure. This project would provide the funding necessary to disconnect from the existing District managed service lines and install expanded capacity pipe, lift stations, and other necessary infrastructure including restoration needed to connect to Lake Clarke Shores utilities. The larger lines will also allow for the park to be expanded or repurposed in the future. Additional work includes paving and expanding the shell rock parking area that will be impacted from the installation of new utilities. Funding is from Zone 2 Park Impact Fees.

South Bay RV Campground Electrical Upgrade - This project will provide electrical upgrades to meet industry standards and accept customers with larger recreation vehicles at South Bay RV Campground.

Sunset Cove Pavilion Replacement - This project will replace the group rental pavilion at Sunset Cove Amphitheater.

Triangle Park Restroom Replacement - This project will replace the restroom at Triangle Park.

West Delray Regional Park Improvements - West Delray Regional Park is a 313 acre regional park located at the terminus of West Atlantic Boulevard. This project includes the extension of utilities, new restrooms, and other infrastructure improvements. These improvements will provide additional regional park acreage necessary to maintain established Comprehensive Plan Level of Service for developed acres as a result of permits issued for residential development in Park Impact Fee Zone 3. Funding is from Zone 3 Park Impact Fees.

WATER UTILITIES DEPARTMENT
Approved FY 2021 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>User Fees</u>	<u>Other</u>	<u>Total Budget</u>
Small Capital Projects				
W010 6545	Southern Region Water Reclamation Facility R & R	7,100	0	7,100
W006 6502	Systemwide Buildings and Other Improvements	2,500	0	2,500
W004 6541	Systemwide Wellfield Rehabilitation and Replacement	12,600	0	12,600
W014 6502	Telemetry Information Management System Improvements	300	0	300
W007 6543	Utility Line Relocations - County Road Projects	2,000	0	2,000
W019 6547	Wastewater Collection System Extension	2,130	0	2,130
W031 6546	Wastewater Collection System Lift Station Rehabilitation	3,500	0	3,500
W031 6547	Wastewater Collection System Pipe Rehabilitation	3,229	0	3,229
W031 6543	Water Distribution System Pipe Renewal and Replacement	2,745	0	2,745
W026 6541	Water Treatment Plant #11 Improvements	1,000	0	1,000
W001 6541	Water Treatment Plant #8 Renewal and Replacement	1,600	0	1,600
W026 6547	Western Region Collection System Rehabilitation	1,600	0	1,600
W026 6545	Western Region Wastewater Treatment Plant Improvements	350	0	350
Total Appropriations		40,654	0	40,654
<u>Fund</u>	<u>Funding Recap</u>	<u>User Fees</u>	<u>Other</u>	<u>Total Budget</u>
4011	Capital Improvements	40,654	0	40,654
	Total	40,654	0	40,654

-

After a capital project has been completed, it is possible for the project to have a continuing impact on the operating budget. For some capital improvements, such as new or expanded roadways, the impact on the County's operating budget is relatively small or may reduce costs due to maintenance savings (such as replacement of fire trucks and water lines). On the other hand, some major projects will require additional operations and maintenance costs to operate new or expanded facilities.

The future fiscal impact on the operating budget is outlined in each large capital project proposal. The operating cost projection section identifies costs related to operating the capital project when it is placed into service. Operating projections are developed using four categories: Staff (personnel services), Operating/Maintenance (O&M), Equipment, and Other. Operating costs may begin either at the start of a fiscal year or at some interim date during the fiscal year. Operating costs may also include one-time start-up costs that will occur only in the initial fiscal year.

Each proposal and its impact on the operating budget are reviewed by County Administration to determine its funding priority and level. The increase/decrease to the operating budget as a result of the approved capital projects is reflected in the final adopted budget.

The FY 2021 operating budget has increased by \$89,000 due to capital projects expected to be completed. The following department's operating budgets have been impacted by these future capital projects:

Department of Airports

There is no impact to the operating budget as projects include renovations/upgrades to existing infrastructure.

Engineering and Public Works/5 Year Road Program

There is no impact to the operating budget.

Environmental Resource Management

A total of \$21,000 will be added in FY 2023, primarily due to design and construction of passive recreational and support facilities.

Facilities Development & Operations

A total operating budget of \$206,000 is anticipated to start in FY 2022 to operate the new PBSO District 1 Substation and Marine Unit.

Fire Rescue

A total operating budget of \$11.9 million is anticipated to start in FY 2022 to operate the following new facilities: Agriculture Reserve Central Fire Station, Agriculture Reserve South Fire Station, Fire Station 40 (AKA Fire Station 41 North), Lake Worth West Fire Station, and South District Maintenance Shop.

County Library

There is no impact to the operating budget.

Miscellaneous/Non Departmental

There is no impact to the operating budget.

Parks and Recreation

A total of \$89,000 will be added in FY 2021, primarily due to the design, construction, and expansion of parks.

Water Utilities Department

There is no impact to the operating budget.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS**FY 2021 Through FY 2025**

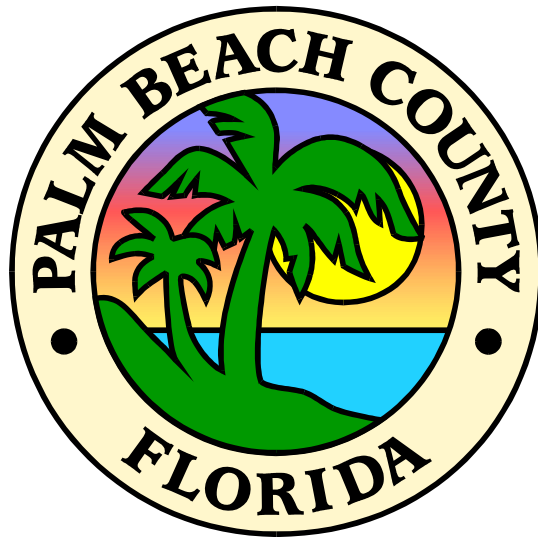
(\$ in 1,000)

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Environmental Resource Management					
Hungryland Slough Natural Area Trails and Facilities	\$ -	\$ -	\$ 13	\$ 13	\$ 13
Jupiter Ridge Natural Area Recreational & Support	-	-	-	10	10
Lake Park Scrub Natural Area Trails and Facilities	-	-	-	9	9
Lantana Scrub Natural Area Trails & Facilities	-	-	8	8	8
Total	\$ -	\$ -	\$ 21	\$ 40	\$ 40
Facilities Development & Operations					
Animal Care and Control (ACC) Belvedere Expansion	\$ -	\$ -	\$ -	\$ 973	\$ 973
Central County Housing Resource Center	\$ -	\$ -	\$ 3,020	\$ 3,020	\$ 3,020
Emergency Operations Center (EOC) Equipment Shelter	-	-	18	18	18
Mosquito Control Redevelopment	-	-	-	100	100
Judicial Partners Records Facility	-	-	115	115	115
PBSO Acreage Substation	-	-	-	84	84
PBSO District 1 Substation and Marine Unit	-	206	206	206	206
PBSO North County Substation	-	-	-	59	59
Supervisor of Elections Administration & Production Facility	-	-	565	565	565
Total	\$ -	\$ 206	\$ 3,924	\$ 5,140	\$ 5,140
Fire Rescue					
Agriculture Reserve Central Fire Station	\$ -	\$ 2,972	\$ 3,061	\$ 3,061	\$ 3,061
Agriculture Reserve South Fire Station	-	2,972	3,061	3,061	3,061
Delray Trails Fire Station	-	-	-	2,972	3,061
Fire Station 40 (AKA Fire Station 41 North)	-	2,972	3,061	3,061	3,061
Lake Worth West Fire Station	-	2,972	3,061	3,061	3,061
South District Maintenance Shop	-	22	23	23	23
Southern Blvd 20 Mile Bend Station	-	-	-	2,972	3,061
Total	\$ -	\$ 11,910	\$ 12,267	\$ 18,211	\$ 18,389

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS**FY 2021 Through FY 2025**

(\$ in 1,000)

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Parks & Recreation					
Burt Aaronson SCR Park Phase III	\$ -	\$ 42	\$ 55	\$ 55	\$ 55
Canyon District Park New Park Development	84	391	391	391	391
Community Park New Development	-	57	70	70	70
John Prince Park Custard Apple Natural Area Expansion	5	5	5	5	5
John Prince Park Improvements Phase IV	-	-	8	8	8
John Prince Park Parks Division Office Building Addition	-	-	-	5	5
Karen Marcus Ocean Park Preserve Design and Development	-	-	-	-	82
Lake Ida Park Sewer Expansion	-	5	5	5	5
Lake Lytal Park Redevelopment and Expansion	-	-	-	-	67
Miliani Park Design and Development	-	-	-	82	112
Ocean Inlet Park and Marina Renovation and Expansion	-	-	-	5	5
Okecheelee Park BMX Area Improvements	-	2	2	2	2
South Bay RV Campground Electrical Upgrade	-	5	5	5	5
West Delray Regional Park Improvements	-	-	5	5	5
Westgate Park Restroom and Athletic Field Renovation	-	-	-	2	2
Total	\$ 89	\$ 465	\$ 491	\$ 585	\$ 764
Grand Total	\$ 89	\$ 12,581	\$ 16,703	\$ 23,976	\$ 24,333



This section of the Budget Document provides comprehensive information regarding Palm Beach County's Debt Service (principal and interest related to long-term debt) for FY 2021, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of Non-Ad Valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of Non-Ad Valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of Non-Ad Valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt service in each fiscal year, and (iii) the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non-self supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

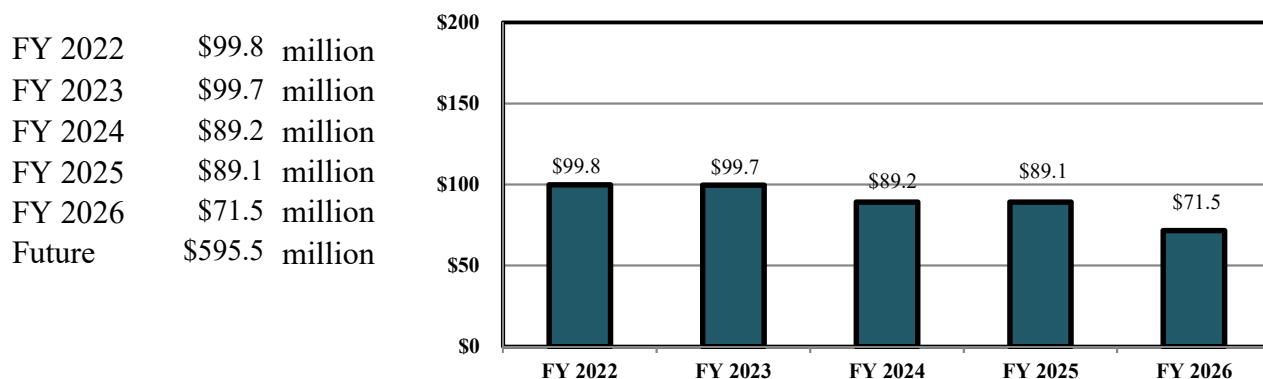
The table on pages 390 through 392 shows there are currently 26 County bond issues. Four are General Obligation issues, sixteen are Non-Self Supporting Revenue bonds, and six are Self-Supporting Enterprise Issues. At original issue, total County debt for these issues was \$1,144,673,851. The current outstanding balance on these issues is \$842,161,617.

Debt Service Summary by Function FY 2021

The table on page 393 shows the FY 2021 funding requirement is \$101.1 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2021

The table on page 394 summarizes debt service requirements after FY 2021 based on currently outstanding County bond issues and other debt. The amounts are as follows:



Debt Service Ratios

Pages 395 and 396 provide a variety of statistical information, expressing the County's Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/20	Moody's Investor's Service	Standard & Poor's and Fitch
General Obligation Bonds						
19.5M Refunding Bonds, Series 2010						
Refund a portion of outstanding Series 2003 Library Expansion Facilities	19,530,000	9/7/10	7/1/23	6,090,000	Aaa	AAA
28.7M Refunding Bonds, Series 2010						
Refund a portion of outstanding Series 2003A and 2005, Recreation and Culture Facilities	28,700,000	10/6/10	7/1/25	13,075,000	Aaa	AAA
11.9M Refunding Bonds, Series 2014						
Refund a portion of outstanding Series 2006, Library facilities	11,865,000	8/19/14	8/1/25	7,215,000	Aaa	AAA
28.0M Refunding Bonds, Series 2014						
Refund a portion of outstanding Series 2006, Waterfront Access	28,035,000	8/19/14	8/1/26	18,360,000	Aaa	AAA
Total - General Obligation Bonds	\$88,130,000			\$44,740,000		
Non-Self-Supporting Revenue Bonds						
11.6M Taxable Public Imp Rev. Bonds Series 2010						
Permanent Financing Convention Ctr. Hotel Land initially paid for with Bond anticipation note	11,598,107	4/28/10	11/1/24	4,805,052	Aa1	AAA, AA+
62.8M Public Improvement Rev. Refunding Bonds, Series 2011						
Refunding Public Improvement Revenue Bonds for the Convention Center Project	62,775,000	8/31/11	11/1/21	6,915,000	Aa1	AAA, AA+
16.2M Capital Improvement Refunding Bonds, Series 2012						
Refund BAN for public building improvements - Four Points	16,189,340	4/17/12	3/1/27	7,933,932	Aa1	AAA, AA+
147.0M Public Improvement Rev. Refunding Bonds, Series 2012						
Refund Series 2004, 2004A and 2005A	147,000,000	6/28/12	6/1/25	73,835,000	Aa1	AAA, AA+
13.2M Public Improvement Rev. Bonds, Series 2013						
For a grant to Max Planck	13,180,000	10/9/13	12/1/28	8,507,040	Aa1	AAA, AA+
28.1M Taxable Public Improvement Rev. Bonds, Series 2013						
To construct the Convention Center Hotel	28,075,000	10/29/13	11/1/23	2,535,000	Aa1	AAA, AA+
72.4M Public Improvement Rev. Refunding Bonds, Series 2014A						
Refund Series 2006, 2007A, 2007B and 2007C	72,445,000	10/1/14	11/1/27	59,675,000	Aa1	AAA, AA+
63.6M Public Improvement Rev. Refunding Bonds, Series 2015						
Refund Series 2008A and 2008-2	63,635,000	3/11/15	11/1/28	51,645,000	Aa1	AAA, AA+

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/20	Moody's Investor's Service	Standard & Poor's and Fitch
63.2M Public Improvement Rev. Bonds, Series 2015A						
To construct Convention Center Parking Garage and Airport Center improvements	63,155,000	5/20/15	11/1/35	53,425,000	Aa1	AAA, AA+
18.8M Public Improvement Rev. Bonds, Series 2015B						
For a grant to Max Planck	18,805,000	10/14/15	12/1/25	11,885,000	Aa1	AAA, AA+
65.4M Taxable Public Improve. Rev. Bonds, Series 2015C						
To construct Ballpark of the Palm Beaches	65,360,000	12/9/15	12/1/45	59,910,000	Aa1	AAA, AA+
56.6M Public Improvement Rev. Bonds, Series 2015D						
To construct Ballpark of the Palm Beaches	56,645,000	12/9/15	12/1/45	56,645,000	Aa1	AAA, AA+
121.0M Public Improvement Rev. Refunding Bonds, Series 2016						
Partial Refunding of Public Improvement Revenue Bonds for the Jail Expansion Project/Public Buildings	121,035,000	4/27/16	5/1/38	113,530,000	Aa1	AAA, AA+
22.5M Revenue Improvement Refunding Bonds, Series 2018						
Refunding of Public Improvement Revenue Bonds for the Ocean Avenue Bridge and Max Planck, Florida Corporation Projects	22,540,000	9/28/18	8/1/31	19,380,000	Aa1	AAA, AA+
41.8M Taxable Public Improve. Rev. Refunding Bonds, Series 2019A						
Partial Taxable Refunding of Series 2011 Public Improvement Revenue Refunding Bonds for the Convention Center Project	41,830,000	2/13/20	11/1/30	41,830,000	Aa1	AAA, AA+
25.2M Taxable Public Improve. Rev. Refunding Bonds, Series 2019B						
Partial Taxable Refunding of Series 2013 Taxable Public Improvement Revenue Bonds for the Convention Center Hotel Project	25,180,000	11/26/19	11/1/43	25,180,000	Aa1	AAA, AA+
Total - Non-Self-Supporting Revenue Bonds	\$829,447,447			\$597,636,024		
Self-Supporting Revenue Bonds						
16.9M Airport System, Taxable Refunding Bonds, Series 2006B						
Refund & Decrease Portions of Series 2001 and 2002	16,855,000	5/17/06	10/1/20	3,225,000	A1	A, A+
57.1M Airport System, Revenue Refunding Bonds, Series 2016						
Refund Series 2006A	57,070,000	7/26/16	10/1/36	56,770,000	A1	A, A+
72.4M Water & Sewer Revenue Refunding Bonds, Series 2013						
Refund portion of Series 2006A Bonds	72,430,000	2/27/13	10/1/33	66,010,000	Aaa	AAA
26.9M Water & Sewer Revenue Refunding Bonds, Series 2015						
Refund portion of Series 2006A Bonds	26,930,000	3/11/15	10/1/36	23,385,000	Aaa	AAA

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/20	Moody's Investor's Service	Standard & Poor's and Fitch
Glades Utility Authority Debt - FDEP						
Glades Utility Authority (GUA) was absorbed by County along with the outstanding debt.	9,706,404	5/1/13	5/15/33	6,290,593	No Rating	No Rating
44.1M Water & Sewer Revenue Refunding Bonds, Series 2019						
Refund Series 2009	44,105,000	11/26/19	10/1/40	44,105,000	Aaa	AAA
Total - County Self-Supporting Bonds	\$227,096,404			\$199,785,593		
All County Budgetary Controlled Bonds	\$1,144,673,851			\$842,161,617		

Moody's Investors Service, Standard & Poors, and Fitch ratings currently assign ratings of Aaa, AAA, and AAA, respectively, to the County's General Obligation Bonds and Aa1, AAA, and AA+, respectively, to the County's Revenue Bonds supported by a pledge on Non-Ad Valorem revenues. The above ratings reflect the current rating assigned by the rating agency.

Fund	Principal	General	Physical	Transportation	Total
		Government	Environment		
19.5M GO Refunding Bonds, Series 2010	1,970,000	184,300			2,154,300
28.7M GO Parks & Culture Ref. Bonds, Series 2010	3,025,000	655,250			3,680,250
11.9M GO Refunding Bonds, Series 2014	1,315,000	300,400			1,615,400
28.0M GO Refunding Bonds, Series 2014	2,730,000	724,150			3,454,150
11.6M Tax Rev Bds Conv Ctr. Hotel Ld, Series 2010	861,228	239,895			1,101,123
62.8M Convention Ctr Rev Ref Bonds, Series 2011	3,370,000	264,142			3,634,142
16.2M Pub Improvement Revenue Bonds BAN, Series 2012	1,091,291	186,185			1,277,476
147.0M Public Improvement Revenue Bonds, Series 2012	15,850,000	3,632,350			19,482,350
72.4M Public Improvement Rev Ref Bonds, Series 2014A	6,360,000	2,585,650			8,945,650
63.6M Public Improvement Rev Ref Bonds, Series 2015	5,730,000	2,243,050			7,973,050
121.0M Public Improvement Rev Ref Bonds, Series 2016	4,035,000	5,678,000			9,713,000
22.5M Revenue Improvement Refunding Bonds, Series 2018	1,575,000	560,082			2,135,082
41.8M Tax Pub Improvement Refunding Bonds, Series 2019A	495,000	833,150			1,328,150
25.2M Tax Pub Improvement Refunding Bonds, Series 2019B	370,000	776,278			1,146,278
11.7M Public Improv Revenue Note, Series 2008	584,884	145,520			730,404
13.2M Public Improvement Revenue Bonds, Series 2013	855,767	255,381			1,111,148
28.1M Tax Public Improvement Revenue Bonds, Series 2013	605,000	80,144			685,144
63.2M Public Improvement Revenue Bonds, Series 2015A	2,585,000	1,828,281			4,413,281
18.8M Pub Improvement Tax Revenue Bonds, Series 2015B	1,850,000	299,208			2,149,208
65.4M Pub Improvement Tax Revenue Bonds, Series 2015C	2,590,000	2,416,912			5,006,912
56.6M Pub Improvement Revenue Bonds, Series 2015D		2,833,750			2,833,750
57.1M Airport Bonds (1)	2,400,000			2,838,500	5,238,500
153.2M Water Utilities Bonds (2)	5,622,202		5,698,789		11,320,991
TOTAL COUNTY	65,870,372	26,722,078	5,698,789	2,838,500	101,129,739

NOTES:

The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non-self-supporting debt.

The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt. Water Utilities and Airports budget the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

(1) One borrowing

(2) Four borrowings

Fiscal Year	General Obligation	Non-Self Supporting Revenue	Self-Supporting Revenue	Total County Debt
2022	\$10,895,900	\$72,348,035	\$16,552,171	\$99,796,106
2023	10,894,000	72,275,983	16,536,371	99,706,354
2024	6,956,800	65,670,397	16,529,821	89,157,018
2025	6,960,450	65,570,158	16,540,071	89,070,679
2026	3,450,500	51,496,597	16,523,821	71,470,918
Future	0	418,995,154	176,540,640	595,535,794
Total	\$39,157,650	\$746,356,324	\$259,222,895	\$1,044,736,870

Note: This table includes principal and interest on currently outstanding bond issues and bonds expected to be issued in Fiscal Year 2021.

General Obligation Debt refers to tax supported bond issues.

Non-Self-Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of sales tax revenue, State revenue sharing, or other Non-Ad Valorem revenues.

Self-Supporting Revenue Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airports and Water Utilities.

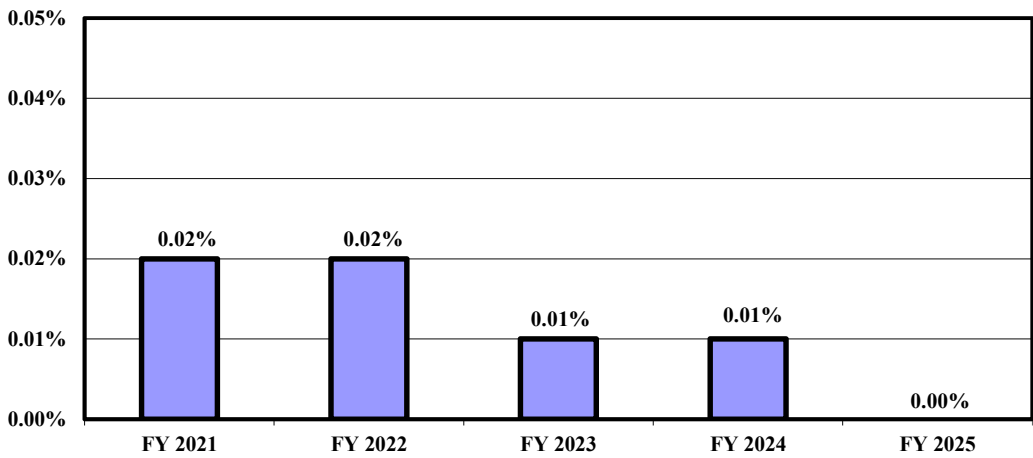
Ratios

The charts below and the table on page 396 describe various debt ratios used to present and analyze the debt position and capabilities of the County.

Net General Obligation Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt. Palm Beach County currently has a ratio of 0.02%.

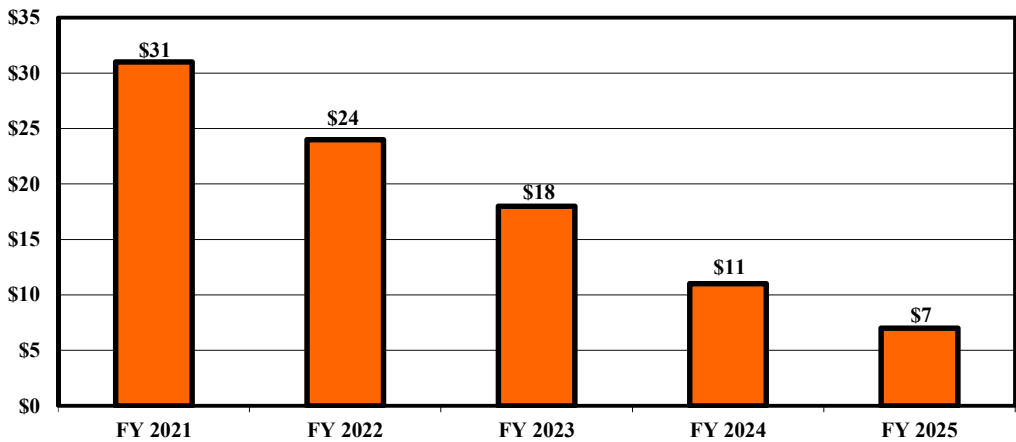
Net Tax Supported Debt to Taxable Property Values



Net General Obligation Debt per Capita

The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax supported debt per person in the County. Palm Beach County projects to have a ratio of \$31 per person for outstanding bond issues in FY 2021, and is projected to be approximately \$7 per person in FY 2025.

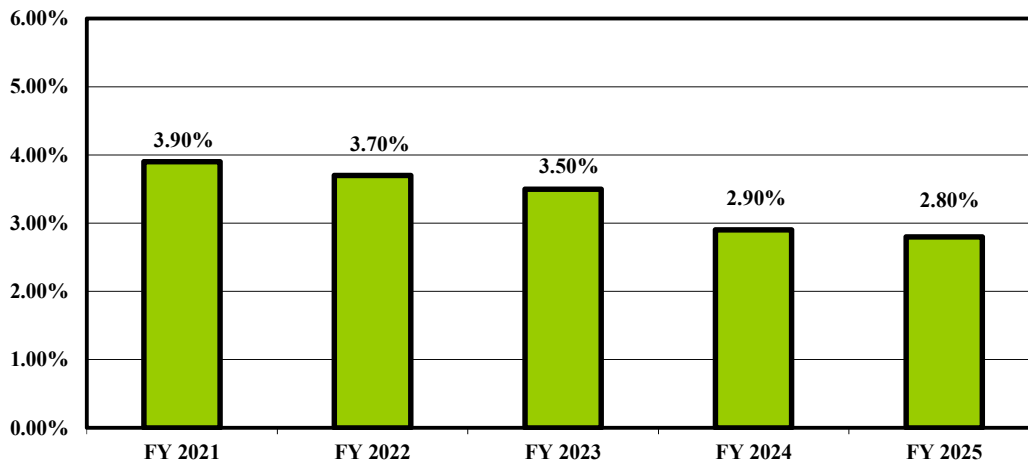
Net Tax Supported Debt Per Capita



Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax supported debt to general operating expenditures, and the ratio of the annual debt service on non-self supporting revenue bond debt to general operating expenditures. These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. Palm Beach County’s ratios sum to 3.9% for FY 2021 with a projected decrease to 2.8% by FY 2025.

Sum of Annual Debt Service Ratios on Tax Supported Debt & Non-Self Supporting Revenue Bond Debt to General Operating Expenditures



Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its Non-Ad Valorem revenues be at least twice the annual amount of debt service on non-self-supporting debt. Additionally, the County has covenanted that the aggregate principal amount of non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self-supporting debt.

The ratio of Non-Ad Valorem revenues to debt service on non-self-supporting debt is projected to be 6.125 in FY 2021 and increase to 7.159 in FY 2025. The percentage of non-self-supporting variable rate debt to total non-self-supporting debt is projected to be 0.9% in FY 2021 and the County does not anticipate increasing its variable rate debt in the next couple of fiscal years.

In summary, Palm Beach County continues to be in a very strong debt capacity position.

	FY 2021 Adopted	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
General Obligation debt (Net)	\$44,740,000	\$35,700,000	\$26,250,000	\$16,370,000	\$9,975,000
Taxable Values (in \$1000's)	\$210,322,482	\$216,632,157	\$223,131,121	\$229,825,055	\$239,018,057
Percent of Net General Obligation Debt to Taxable Values	0.02%	0.02%	0.01%	0.01%	0.00%
Population Estimates	1,482,635	1,498,776	1,514,917	1,531,058	1,547,200
Net General Obligation Debt per Capita	\$31	\$24	\$18	\$11	\$7
General Operating Expenditures	\$2,157,650,977	\$2,270,128,411	\$2,390,001,990	\$2,492,172,455	\$2,605,428,091
Annual Debt Service General Obligation Debt	\$10,898,500	\$10,895,900	\$10,894,000	\$6,956,800	\$6,960,450
Percent of Annual Debt Service on General Obligation Debt to General Operating Expenditures	0.5%	0.5%	0.5%	0.3%	0.3%
Annual Debt Service Non-Self-Supporting Revenue Bond Debt	\$73,647,645	\$72,348,035	\$72,275,983	\$65,670,397	\$65,570,158
Percent of Annual Debt Service on Non-Self-Supporting Revenue Bond Debt to General Operating Expenditures	3.4%	3.2%	3.0%	2.6%	2.5%
Non-Ad Valorem Revenues	\$451,113,616	\$455,624,753	\$460,181,000	\$464,782,810	\$469,430,638
Ratio of Annual Debt Service on Non-Self-Supporting Revenue Bond Debt to Non-Ad Valorem Revenues	6.125	6.298	6.367	7.078	7.159
Percent of Variable Rate Non-Self-Supporting Debt to Total Non-Self-Supporting Debt	0.9%	0.9%	0.8%	0.8%	0.7%

\$19.5M General Obligation Refunding Bonds, Series 2010

	Amount Budgeted
Principal	\$1,970,000
Interest	182,700
Paying Agent Fees	1,600
Total	\$2,154,300

Budget Comment

This fund provides debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County Library Expansion to General Obligation Bonds, Series 2003. The bonds mature from 2011 to 2023 and pay an annual interest rate of 2% to 3%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2011	\$330,000	\$430,649	\$760,649
2012	240,000	520,725	760,725
2013	245,000	515,925	760,925
2014	1,640,000	511,025	2,151,025
2015	1,675,000	478,225	2,153,225
2016	1,705,000	444,725	2,149,725
2017	1,750,000	402,100	2,152,100
2018	1,795,000	358,350	2,153,350
2019	2,050,000	304,500	2,354,500
2020	2,010,000	243,000	2,253,000
2021	1,970,000	182,700	2,152,700
2022	2,030,000	123,600	2,153,600
2023	2,090,000	62,700	2,152,700
	\$19,530,000	\$4,578,224	\$24,108,224

\$28.7M General Obligation Refunding Bonds, Series 2010
(Recreation and Cultural Facilities)

	Amount Budgeted
Principal	\$3,025,000
Interest	653,750
Paying Agent Fees	1,500
Total	\$3,680,250

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2003 & 2005. The bonds mature from 2011 to 2025 and pay an annual interest rate of 2% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2011	\$245,000	\$1,034,199	\$1,279,199
2012	0	1,400,050	1,400,050
2013	0	1,400,050	1,400,050
2014	1,110,000	1,400,050	2,510,050
2015	1,160,000	1,355,650	2,515,650
2016	2,375,000	1,309,250	3,684,250
2017	2,495,000	1,190,500	3,685,500
2018	2,610,000	1,065,750	3,675,750
2019	2,745,000	935,250	3,680,250
2020	2,885,000	798,000	3,683,000
2021	3,025,000	653,750	3,678,750
2022	3,180,000	502,500	3,682,500
2023	3,335,000	343,500	3,678,500
2024	1,725,000	176,750	1,901,750
2025	1,810,000	90,500	1,900,500
	\$28,700,000	\$13,655,749	\$42,355,749

\$11.9M General Obligation Refunding Bonds, Series 2014
(Library Facilities)

	Amount Budgeted
Principal	\$1,315,000
Interest	299,150
Paying Agent Fees	1,250
Total	\$1,615,400

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2014 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2006. The bonds mature from 2015 to 2025 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$505,068	\$505,068
2016	0	531,650	531,650
2017	1,080,000	531,650	1,611,650
2018	1,130,000	477,650	1,607,650
2019	1,190,000	421,150	1,611,150
2020	1,250,000	361,650	1,611,650
2021	1,315,000	299,150	1,614,150
2022	1,375,000	233,400	1,608,400
2023	1,445,000	164,650	1,609,650
2024	1,515,000	92,400	1,607,400
2025	1,565,000	46,950	1,611,950
	\$11,865,000	\$3,665,368	\$15,530,368

\$28.0M General Obligation Refunding Bonds, Series 2014
(Waterfront Access)

	Amount Budgeted
Principal	\$2,730,000
Interest	722,900
Paying Agent Fees	1,250
Total	\$3,454,150

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2014 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2006. The bonds mature from 2015 to 2026 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$1,146,318	\$1,146,318
2016	0	1,206,650	1,206,650
2017	2,245,000	1,206,650	3,451,650
2018	2,355,000	1,094,400	3,449,400
2019	2,475,000	976,650	3,451,650
2020	2,600,000	852,900	3,452,900
2021	2,730,000	722,900	3,452,900
2022	2,865,000	586,400	3,451,400
2023	3,010,000	443,150	3,453,150
2024	3,155,000	292,650	3,447,650
2025	3,250,000	198,000	3,448,000
2026	3,350,000	100,500	3,450,500
	\$28,035,000	\$8,827,168	\$36,862,168

\$11.7M Public Improvement Revenue Note, Series 2008
(Environmentally Sensitive Land Acquisition Project)

	Amount Budgeted
Principal	\$584,884
Interest	145,520
Total	\$730,404

Budget Comment

This fund provides for the debt service on the Series 2008 Note issued to finance the cost of acquisition of environmentally sensitive land in Jupiter. The bonds mature from 2009 to 2028 and pay an annual interest rate of 3.11%. The funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2008	\$0	\$157,555	\$157,555
2009	584,884	214,261	799,145
2010	584,834	121,932	706,766
2011	584,884	114,210	699,094
2012	584,884	107,784	692,668
2013	584,884	99,245	684,128
2014	584,884	90,366	675,250
2015	584,884	84,582	669,466
2016	584,884	150,000	734,884
2017	584,884	218,279	803,162
2018	584,884	200,089	784,973
2019	584,884	181,899	766,783
2020	584,884	163,709	748,593
2021	584,884	145,519	730,403
2022	584,884	127,329	712,213
2023	584,884	109,139	694,023
2024	584,884	90,949	675,833
2025	584,884	72,760	657,643
2026	584,884	54,570	639,453
2027	584,884	36,380	621,264
2028	584,884	18,190	603,074
	\$11,697,626	\$2,558,746	\$14,256,372

Note: This is a variable rate bond. Future interest has been estimated.

**\$11.6M Taxable Public Improvement Revenue Bonds, Series 2010
(Convention Center Hotel)**

	Amount Budgeted
Principal	\$861,228
Interest	239,895
Total	\$1,101,123

Budget Comment

This fund provides debt service payments for the \$11,598,107 Taxable Revenue Bonds, Series 2010 that were issued for the purpose of paying principal and interest on the County's \$11.5 million Taxable Revenue Bond Participation Notes, Series 2007 (Convention Center Hotel Project). The bonds mature from 2010 to 2024 and pay an annual interest rate of 5.84%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2011	\$801,416	\$619,366	\$1,420,782
2012	532,646	577,485	1,110,131
2013	561,856	547,474	1,109,330
2014	592,668	515,817	1,108,485
2015	625,171	482,424	1,107,595
2016	659,454	447,200	1,106,654
2017	695,619	410,043	1,105,662
2018	733,767	370,850	1,104,616
2019	774,006	329,507	1,103,513
2020	816,453	285,897	1,102,349
2021	861,227	239,894	1,101,121
2022	908,457	191,369	1,099,826
2023	958,277	140,184	1,098,460
2024	1,010,829	86,191	1,097,019
2025	1,066,262	29,237	1,095,499
	\$11,598,108	\$5,272,938	\$16,871,045

**\$62.8M Public Improvement Refunding Bonds, Series 2011
(Convention Center Project)**

	Amount Budgeted
Principal	\$3,370,000
Interest	261,500
Paying Agent Fees	2,642
Debt Service Reserves	3,633,625
Total	\$7,267,767

Budget Comment

This fund provides for the debt service on the \$62,775,000 Series 2011 Refunding Bonds which partially refunded the Series 2004, \$81,340,000 Public Improvement Revenue Bonds issued in FY 2004 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. The bonds were to mature from 2016 to 2031 and pay an annual interest rate of 5%. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues, currently the fourth cent tourist development tax. The Series 2011 Refunding Bonds were partially refunded by the \$41,830,000 Series 2019A Refunding Bonds on 02/13/20.

Amortization Schedule

	Principal	Interest	Total
2012	\$0	\$2,101,219	\$2,101,219
2013	0	3,138,750	3,138,750
2014	0	3,138,750	3,138,750
2015	0	3,138,750	3,138,750
2016	2,625,000	3,073,125	5,698,125
2017	2,760,000	2,938,500	5,698,500
2018	2,905,000	2,796,875	5,701,875
2019	3,050,000	2,648,000	5,698,000
2020	3,210,000	1,378,500	4,588,500
2021	3,370,000	261,500	3,631,500
2022	3,545,000	88,625	3,633,625
	\$21,465,000	\$24,702,594	\$46,167,594

Note: Bond partially refunded Debt Service Fund 2511 on 08/31/2011

\$16.2M Capital Improvement Revenue Refunding Bonds, Series 2012

	Amount Budgeted
Principal	\$1,091,291
Interest	186,185
Total	\$1,277,476

Budget Comment

This fund provides the debt service on the Capital Improvement Revenue Refunding Bonds, Series 2012 issued to refund the Capital Improvement Bond Anticipation Note (BAN), Series 2009. The BAN was issued to finance improvements to Four Points and other governmental buildings. The refunding bonds mature in 2027 and pay an annual interest rate of 2.52%. Debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2012	\$0	\$151,856	\$151,856
2013	987,273	395,532	1,382,804
2014	999,712	370,496	1,370,208
2015	1,012,309	345,145	1,357,454
2016	1,025,064	319,473	1,344,537
2017	1,037,980	293,479	1,331,459
2018	1,051,058	267,157	1,318,215
2019	1,064,301	240,504	1,304,805
2020	1,077,712	213,514	1,291,226
2021	1,091,291	186,185	1,277,476
2022	1,105,041	158,511	1,263,552
2023	1,118,965	130,489	1,249,453
2024	1,133,064	102,113	1,235,177
2025	1,147,340	73,380	1,220,720
2026	1,161,797	44,285	1,206,081
2027	1,176,435	14,823	1,191,258
	\$16,189,340	\$3,306,941	\$19,496,281

Note: Debt Service Fund 2065 BAN refunded on 04/17/12 with Debt Service Fund 2528

\$147.0M Public Improvement Revenue Refunding Bonds, Series 2012

	Amount Budgeted
Principal	\$15,850,000
Interest	3,630,600
Paying Agent Fees	1,750
Total	\$19,482,350

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2012 issued to partially refund the Series 2004, Series 2004A, and Series 2005A bonds. The bonds mature from 2015 to 2025 and pay an annual interest rate of 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2013	\$0	\$6,630,169	\$6,630,169
2014	0	7,167,750	7,167,750
2015	4,265,000	7,167,750	11,432,750
2016	12,530,000	6,954,500	19,484,500
2017	13,155,000	6,328,000	19,483,000
2018	13,710,000	5,766,050	19,476,050
2019	14,395,000	5,080,550	19,475,550
2020	15,110,000	4,360,800	19,470,800
2021	15,850,000	3,630,600	19,480,600
2022	16,590,000	2,875,250	19,465,250
2023	17,395,000	2,069,750	19,464,750
2024	11,710,000	1,200,000	12,910,000
2025	12,290,000	614,500	12,904,500
	\$147,000,000	\$59,845,669	\$206,845,669

Note: Partial Refunding in Debt Service Funds 2018, 2028, and 2031 on 06/28/2012

\$13.2M Public Improvement Revenue Bonds (Max Planck), Series 2013

	Amount Budgeted
Principal	\$855,767
Interest	255,381
Total	\$1,111,148

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2013 issued to provide funding for the third of five grant installments to Max Planck. The bonds mature in 2029 and pay an annual interest rate of 3.002%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2015	\$ 692,450	\$ 373,474	\$ 1,065,924
2016	757,481	308,182	1,065,663
2017	776,191	289,733	1,065,923
2018	795,363	270,477	1,065,839
2019	815,008	300,415	1,115,423
2020	835,139	230,785	1,065,924
2021	855,767	255,380	1,111,147
2022	876,904	229,690	1,106,595
2023	898,564	203,366	1,101,930
2024	920,758	176,391	1,097,149
2025	943,501	148,750	1,092,251
2026	966,805	120,426	1,087,232
2027	990,685	91,403	1,082,088
2028	1,015,155	61,663	1,076,818
2029	1,040,230	31,188	1,071,417
	\$13,180,000	\$3,091,322	\$16,271,323

\$28.1M Taxable Public Improvement Revenue Bonds (Convention Center Hotel), Series 2013

	Amount Budgeted
Principal	\$605,000
Interest	79,144
Paying Agent Fees	1,000
Total	\$685,144

Budget Comment

This fund provides for the debt service on the Taxable Public Improvement Revenue Bonds, Series 2013 issued to provide funding for a contribution to the construction of a hotel at the Convention Center. The bonds were set to mature in 2044 and pay an annual interest rate of 1% to 5.25%. The source of funding is legally available non-ad valorem revenues. The Series 2013 Bonds were partially refunded by the \$25,180,000 Series 2019B Taxable Refunding Bonds on 11/26/19.

Amortization Schedule

	Principal	Interest	Total
2014	\$0	\$ 629,372	\$ 629,372
2015	550,000	1,242,163	1,792,163
2016	555,000	1,236,638	1,791,638
2017	560,000	1,230,363	1,790,363
2018	565,000	1,221,213	1,786,213
2019	580,000	1,209,763	1,789,763
2020	590,000	645,713	1,235,713
2021	605,000	79,144	684,144
2022	620,000	59,975	679,975
2023	645,000	37,031	682,031
2024	665,000	12,469	677,469
	\$5,935,000	\$7,603,841	\$13,538,841

\$72.4M Public Improvement Revenue Refunding Bonds, Series 2014A

	Amount Budgeted
Principal	\$6,360,000
Interest	2,584,150
Paying Agent Fees	1,500
Total	\$8,945,650

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2014A issued to refund the Series 2007A and Series 2007B bonds and partially refund the Series 2006 and Series 2007C bonds. The bonds mature in 2028 and pay an annual interest rate of 3% to 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$ 1,972,629	\$ 1,972,629
2016	265,000	3,375,025	3,640,025
2017	340,000	3,359,900	3,699,900
2018	355,000	3,342,525	3,697,525
2019	5,755,000	3,189,775	8,944,775
2020	6,055,000	2,894,525	8,949,525
2021	6,360,000	2,584,150	8,944,150
2022	6,685,000	2,258,025	8,943,025
2023	7,025,000	1,915,275	8,940,275
2024	7,385,000	1,555,025	8,940,025
2025	7,755,000	1,176,525	8,931,525
2026	8,150,000	778,900	8,928,900
2027	8,570,000	403,750	8,973,750
2028	7,745,000	116,175	7,861,175
	\$72,445,000	\$28,922,204	\$101,367,204

Note: Refunding in Debt Service Funds 2520 and 2521 on 10/01/2014

Partial Refunding in Debt Service Funds 2040 and 2052 on 10/01/2014

\$63.6M Public Improvement Revenue Refunding Bonds, Series 2015

	Amount Budgeted
Principal	\$5,730,000
Interest	2,241,850
Paying Agent Fees	1,200
Total	\$7,973,050

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2015 issued to refund the Series 2008A bonds and partially refund the Series 2008-2 bonds. The bonds mature in 2029 and pay an annual interest rate of 3% to 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$ 414,528	\$ 414,528
2016	2,330,000	2,926,350	5,256,350
2017	2,320,000	2,810,100	5,130,100
2018	950,000	2,728,350	3,678,350
2019	1,005,000	2,679,475	3,684,475
2020	5,385,000	2,519,725	7,904,725
2021	5,730,000	2,241,850	7,971,850
2022	4,830,000	1,977,850	6,807,850
2023	5,070,000	1,730,350	6,800,350
2024	5,330,000	1,470,350	6,800,350
2025	5,590,000	1,197,350	6,787,350
2026	5,870,000	910,850	6,780,850
2027	6,165,000	609,975	6,774,975
2028	6,405,000	327,750	6,732,750
2029	6,655,000	99,825	6,754,825
	\$63,635,000	\$24,644,678	\$88,279,678

Note: Refunding of Debt Service Fund 2522 on 03/11/2015

Partial Refunding of Debt Service Fund 2067 on 03/11/2015

\$121.0M Public Improvement Revenue Refunding Bonds, Series 2016

	Amount Budgeted
Principal	\$4,035,000
Interest	5,676,500
Paying Agent Fees	1,500
Total	\$9,713,000

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2016 issued to partially refund the Series 2008 bonds. The bonds mature in 2038 and pay an annual interest rate of 5%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2017	\$0	\$ 6,118,992	\$ 6,118,992
2018	0	6,051,750	6,051,750
2019	3,660,000	6,051,750	9,711,750
2020	3,845,000	5,868,750	9,713,750
2021	4,035,000	5,676,500	9,711,500
2022	4,240,000	5,474,750	9,714,750
2023	4,450,000	5,262,750	9,712,750
2024	4,670,000	5,040,250	9,710,250
2025	4,905,000	4,806,750	9,711,750
2026	5,150,000	4,561,500	9,711,500
2027	5,410,000	4,304,000	9,714,000
2028	5,680,000	4,033,500	9,713,500
2029	5,960,000	3,749,500	9,709,500
2030	6,260,000	3,451,500	9,711,500
2031	6,575,000	3,138,500	9,713,500
2032	6,900,000	2,809,750	9,709,750
2033	7,245,000	2,464,750	9,709,750
2034	7,610,000	2,102,500	9,712,500
2035	7,990,000	1,722,000	9,712,000
2036	8,390,000	1,322,500	9,712,500
2037	8,810,000	903,000	9,713,000
2038	9,250,000	462,500	9,712,500
	\$121,035,000	\$85,377,742	\$206,412,742

Note: Partial Refunding in Debt Service Fund 2053 on 03/29/2016

\$63.2M Public Improvement Revenue Bonds (Parking Garage and Airport Center Projects), Series 2015

	Amount Budgeted
Principal	\$2,585,000
Interest	1,825,781
Paying Agent Fees	2,500
Total	\$4,413,281

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2015A issued to provide funding for the purchase of equipment for the Convention Center Parking Garage and Airport Center renovations. The bonds mature in 2036 and pay an annual interest rate of 2% to 4%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 2,005,488	\$ 2,005,488
2017	2,320,000	2,082,431	4,402,431
2018	2,390,000	1,999,831	4,389,831
2019	2,485,000	1,927,181	4,412,181
2020	2,535,000	1,876,981	4,411,981
2021	2,585,000	1,825,781	4,410,781
2022	2,640,000	1,760,331	4,400,331
2023	2,715,000	1,680,006	4,395,006
2024	2,800,000	1,597,281	4,397,281
2025	2,880,000	1,497,681	4,377,681
2026	3,000,000	1,380,081	4,380,081
2027	3,120,000	1,257,681	4,377,681
2028	3,240,000	1,130,481	4,370,481
2029	3,370,000	998,281	4,368,281
2030	3,505,000	878,306	4,383,306
2031	3,610,000	769,325	4,379,325
2032	3,725,000	653,319	4,378,319
2033	3,845,000	531,238	4,376,238
2034	3,970,000	389,356	4,359,356
2035	4,125,000	227,456	4,352,456
2036	4,295,000	72,478	4,367,478
	\$63,155,000	\$26,540,998	\$89,695,998

\$18.8M Public Improvement Taxable Revenue Bonds (Max Planck), Series 2015B

	Amount Budgeted
Principal	\$1,850,000
Interest	299,208
Total	\$2,149,208

Budget Comment

This fund provides for the debt service on the Public Improvement Taxable Revenue Bonds, Series 2015B issued to provide funding for the fourth and fifth of five grant installments to Max Planck. The bonds mature in 2025 and pay an annual interest rate of 2.73%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 323,712	\$ 323,712
2017	1,660,000	490,718	2,150,718
2018	1,705,000	444,785	2,149,785
2019	1,755,000	397,556	2,152,556
2020	1,800,000	349,031	2,149,031
2021	1,850,000	299,208	2,149,208
2022	1,900,000	248,021	2,148,021
2023	1,955,000	195,400	2,150,400
2024	2,005,000	141,346	2,146,346
2025	2,060,000	85,859	2,145,859
2026	2,115,000	28,870	2,143,870
	\$18,805,000	\$3,004,504	\$21,809,504

\$65.4M Public Improvement Taxable Revenue Bonds (Professional Sports Facility), Series 2015C

	Amount Budgeted
Principal	\$2,590,000
Interest	2,415,006
Paying Agent Fees	1,906
Total	\$5,006,912

Budget Comment

This fund provides for the debt service on the Public Improvement Taxable Revenue Bonds, Series 2015C issued to provide funding for the construction of the Professional Sports Facility. The bonds mature in 2045 and pay an annual interest rate of 1.306% to 4.698%. The source of funding is legally available non-ad valorem revenues currently the first and fourth cent tourist development tax.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 1,216,605	\$ 1,216,605
2017	0	2,546,382	2,546,382
2018	420,000	2,543,640	2,963,640
2019	2,495,000	2,519,228	5,014,228
2020	2,535,000	2,471,524	5,006,524
2021	2,590,000	2,415,006	5,005,006
2022	2,650,000	2,350,230	5,000,230
2023	2,715,000	2,277,142	4,992,142
2024	2,795,000	2,196,476	4,991,476
2025	2,880,000	2,109,304	4,989,304
2026	1,440,000	2,040,486	3,480,486
2027	1,425,000	1,992,276	3,417,276
2028	1,470,000	1,940,636	3,410,636
2029	1,525,000	1,884,975	3,409,975
2030	1,585,000	1,825,225	3,410,225
2031	1,645,000	1,761,323	3,406,323
2032	1,710,000	1,689,998	3,399,998
2033	1,790,000	1,611,283	3,401,283
2034	1,870,000	1,528,970	3,398,970
2035	1,955,000	1,442,946	3,397,946
2036	2,040,000	1,353,098	3,393,098
2037	2,130,000	1,257,185	3,387,185
2038	2,230,000	1,154,768	3,384,768
2039	2,485,000	1,044,013	3,529,013
2040	2,600,000	924,566	3,524,566
2041	2,725,000	799,482	3,524,482
2042	2,850,000	668,525	3,518,525
2043	2,985,000	531,461	3,516,461
2044	3,125,000	387,937	3,512,937
2045	3,270,000	237,719	3,507,719
2046	3,425,000	80,453	3,505,453
	\$65,360,000	\$48,802,863	\$114,162,863

\$56.6M Public Improvement Revenue Bonds (Professional Sports Facility), Series 2015D

	Amount Budgeted
Principal	\$0
Interest	2,832,250
Paying Agent Fees	1,500
Total	\$2,833,750

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2015D issued to provide funding for the construction of the Professional Sports Facility. The bonds mature in 2045 and pay an annual interest rate of 5%. The source of funding is legally available non-ad valorem revenues currently the fourth cent tourist development tax as well as a State of Florida sales tax contribution.

Amortization Schedule

	Principal	Interest	Total
2016	\$0	\$ 1,353,186	\$ 1,353,186
2017	0	2,832,250	2,832,250
2018	0	2,832,250	2,832,250
2019	0	2,832,250	2,832,250
2020	0	2,832,250	2,832,250
2021	0	2,832,250	2,832,250
2022	0	2,832,250	2,832,250
2023	0	2,832,250	2,832,250
2024	0	2,832,250	2,832,250
2025	0	2,832,250	2,832,250
2026	1,530,000	2,794,000	4,324,000
2027	1,965,000	2,706,625	4,671,625
2028	2,065,000	2,605,875	4,670,875
2029	2,170,000	2,500,000	4,670,000
2030	2,275,000	2,388,875	4,663,875
2031	2,390,000	2,272,250	4,662,250
2032	2,510,000	2,149,750	4,659,750
2033	2,635,000	2,021,125	4,656,125
2034	2,765,000	1,886,125	4,651,125
2035	2,905,000	1,744,375	4,649,375
2036	3,050,000	1,595,500	4,645,500
2037	3,215,000	1,438,875	4,653,875
2038	3,380,000	1,274,000	4,654,000
2039	3,545,000	1,100,875	4,645,875
2040	3,725,000	919,125	4,644,125
2041	3,910,000	728,250	4,638,250
2042	3,075,000	553,625	3,628,625
2043	2,210,000	421,500	2,631,500
2044	2,325,000	308,125	2,633,125
2045	2,440,000	189,000	2,629,000
2046	2,560,000	64,000	2,624,000
	\$56,645,000	\$58,505,311	\$115,150,311

\$22.5M Revenue Improvement Refunding Bonds (Ocean Avenue Max Planck), Series 2018

	Amount Budgeted
Principal	\$1,575,000
Interest	560,082
Paying Agent Fees	0
Total	\$2,135,082

Budget Comment

This fund provides for the debt service on the Revenue Improvement Refunding Bonds, Series 2018 issued to refund the Series 2011 Public Improvement Revenue Bonds for the Ocean Avenue Bridge and Max Planck projects. The bonds mature from 2019 to 2031 and pay an annual interest rate of 2.89%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2019	1,620,000	548,267	2,168,267
2020	1,540,000	604,588	2,144,588
2021	1,575,000	560,082	2,135,082
2022	1,610,000	514,565	2,124,565
2023	1,645,000	468,036	2,113,036
2024	1,685,000	420,495	2,105,495
2025	1,720,000	371,799	2,091,799
2026	1,760,000	322,091	2,082,091
2027	1,795,000	271,227	2,066,227
2028	1,835,000	219,351	2,054,351
2029	1,875,000	166,320	2,041,320
2030	1,920,000	112,132	2,032,132
2031	1,960,000	56,644	2,016,644
	\$22,540,000	\$4,635,594	\$27,175,594

\$41.8M Taxable Revenue Improvement Refunding Bonds (Convention Center Project), Series 2019A

	Amount Budgeted
Principal	\$495,000
Interest	831,650
Paying Agent Fees	1,500
Total	\$1,328,150

Budget Comment

This fund provides for the debt service on the Taxable Revenue Improvement Refunding Bonds, Series 2019A issued to partially refund the Series 2011 Public Improvement Revenue Refunding Bonds for the Convention Center project. The bonds mature from 2021 to 2031 and pay an annual interest rate of 2.00%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2020	0	181,263	181,263
2021	495,000	831,650	1,326,650
2022	500,000	821,700	1,321,700
2023	4,180,000	774,900	4,954,900
2024	4,270,000	690,400	4,960,400
2025	4,355,000	604,150	4,959,150
2026	4,440,000	516,200	4,956,200
2027	4,530,000	426,500	4,956,500
2028	4,620,000	335,000	4,955,000
2029	4,715,000	241,650	4,956,650
2030	4,815,000	146,350	4,961,350
2031	4,910,000	49,100	4,959,100
	\$41,830,000	\$5,618,863	\$47,448,863

Note: Partial Refunding in Debt Service Fund 2526 on 02/13/2020

\$25.2M Taxable Revenue Imp. Refunding Bonds (Convention Center Hotel Project), Series 2019B

	Amount Budgeted
Principal	\$370,000
Interest	774,778
Paying Agent Fees	1,500
Total	\$1,146,278

Budget Comment

This fund provides for the debt service on the Taxable Revenue Improvement Refunding Bonds, Series 2019B issued to partially refund the Series 2013 Taxable Public Improvement Revenue Bonds for the Convention Center Hotel project. The bonds mature from 2021 to 2044 and pay an annual interest rate of from 3.00% to 3.35%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2020	0	335,974	335,974
2021	370,000	774,778	1,144,778
2022	330,000	764,278	1,094,278
2023	340,000	754,228	1,094,228
2024	350,000	743,878	1,093,878
2025	1,050,000	722,878	1,772,878
2026	1,085,000	690,853	1,775,853
2027	1,115,000	657,853	1,772,853
2028	1,150,000	623,878	1,773,878
2029	1,180,000	588,928	1,768,928
2030	1,220,000	552,928	1,772,928
2031	1,255,000	515,803	1,770,803
2032	1,290,000	477,628	1,767,628
2033	1,010,000	443,128	1,453,128
2034	1,045,000	412,303	1,457,303
2035	1,075,000	380,503	1,455,503
2036	1,110,000	347,728	1,457,728
2037	1,140,000	313,408	1,453,408
2038	1,175,000	277,525	1,452,525
2039	1,210,000	239,953	1,449,953
2040	1,250,000	200,593	1,450,593
2041	1,290,000	159,308	1,449,308
2042	1,335,000	115,995	1,450,995
2043	1,380,000	70,853	1,450,853
2044	1,425,000	23,869	1,448,869
	\$25,180,000	\$11,189,041	\$36,369,041

Note: Partial Refunding in Debt Service Fund 2074 on 11/26/2019



Airports Debt Service

	Amount Budgeted
Principal	\$2,400,000
Interest	2,833,500
Paying Agent Fees	5,000
Debt Service Reserve	12,060
Total	\$5,250,560

Budget Comment

The Department of Airports currently has one outstanding bond issue.

- 1) **Airport System Revenue Refunding Bonds, Series 2016 - \$57,070,000** – The proceeds, together with certain other available funds, were used to currently refund the Series 2006A bonds. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2017 to 2036.

Airports Debt Service Amortization Schedule

	Principal	Interest	Total
2002	\$0	\$0	\$0
2003	0	0	0
2004	0	0	0
2005	0	0	0
2006	0	0	0
2007	0	370,468	370,468
2008	0	995,288	995,288
2009	0	995,288	995,288
2010	0	995,288	995,288
2011	0	995,288	995,288
2012	0	995,287	995,287
2013	0	995,288	995,288
2014	0	995,288	995,288
2015	2,425,000	995,288	3,420,288
2016	2,565,000	1,366,405	3,931,405
2017	2,815,000	3,549,128	6,364,128
2018	2,980,000	3,385,808	6,365,808
2019	3,145,000	3,211,744	6,356,744
2020	3,325,000	3,027,936	6,352,936
2021	2,400,000	2,833,500	5,233,500
2022	2,520,000	2,713,500	5,233,500
2023	2,645,000	2,587,500	5,232,500
2024	2,775,000	2,455,250	5,230,250
2025	2,915,000	2,316,500	5,231,500
2026	3,060,000	2,170,750	5,230,750
2027	3,210,000	2,017,750	5,227,750
2028	3,370,000	1,857,250	5,227,250
2029	3,540,000	1,688,750	5,228,750
2030	3,715,000	1,511,750	5,226,750
2031	3,900,000	1,326,000	5,226,000
2032	4,095,000	1,131,000	5,226,000
2033	4,295,000	926,250	5,221,250
2034	4,505,000	711,500	5,216,500
2035	4,745,000	486,250	5,231,250
2036	4,980,000	249,000	5,229,000
	\$73,925,000	\$49,856,292	\$123,781,292

Note: Airports budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

Water Utilities Debt Service

	Amount Budgeted
Principal	\$5,622,202
Interest	5,693,344
Paying Agent Fees	5,445
Debt Service Reserve	4,437,863
Total	\$15,758,854

Budget Comment

The Water Utilities Department currently has three outstanding bond issues.

- 1) **Water & Sewer Revenue Refunding Bonds, Series 2019 - \$44,105,000** - The proceeds from this issue were used to refund the Series 2009 Revenue Bond which were issued for the acquisition, construction, improvements and additions to the County's water and sewer system for the FPL Reclaimed Water Project.
- 2) **Water & Sewer Revenue Refunding Bonds, Series 2013 - \$72,430,000** - The proceeds from this issue were used to refund a portion of the Series 2006A Bonds.
- 3) **GUA FDEP - \$9,706,404** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 4) **Water & Sewer Revenue Refunding Bonds, Series 2015 - \$26,930,000** - The proceeds from this issue were used to refund a portion of the Series 2006A Bonds.

Water Utilities Debt Service Amortization Schedule

	Principal	Interest	Total
2006	\$35,000	\$2,888,342	\$2,923,342
2007	2,075,000	6,421,725	8,496,725
2008	2,155,000	6,549,100	8,704,100
2009	2,225,000	6,473,675	8,698,675
2010	2,305,000	6,395,800	8,700,800
2011	2,385,000	6,314,900	8,699,900
2012	4,275,000	6,219,500	10,494,500
2013	4,475,316	4,673,133	9,148,449
2014	6,227,774	5,957,943	12,185,717
2015	6,988,934	5,775,472	12,764,406
2016	7,289,914	5,280,336	12,570,250
2017	8,077,947	4,959,610	13,037,557
2018	2,373,097	4,599,843	6,972,940
2019	4,805,453	4,462,389	9,267,841
2020	6,500,109	5,710,697	12,210,806
2021	5,622,202	5,693,344	11,315,546
2022	5,873,670	5,445,001	11,318,671
2023	6,100,366	5,203,505	11,303,871
2024	6,357,296	4,942,275	11,299,571
2025	6,659,464	4,649,107	11,308,571
2026	6,961,876	4,331,195	11,293,071
2027	7,289,535	3,998,160	11,287,696
2028	7,564,880	3,649,264	11,214,144
2029	7,921,972	3,284,297	11,206,269
2030	7,792,530	2,903,836	10,696,366
2031	8,152,779	2,511,244	10,664,023
2032	8,492,628	2,125,677	10,618,305
2033	8,856,395	1,762,160	10,618,555
2034	16,625,000	1,383,019	18,008,019
2035	10,600,000	916,850	11,516,850
2036	10,985,000	528,225	11,513,225
2037	2,985,000	185,738	3,170,738
2038	0	103,650	103,650
2039	0	103,650	103,650
2040	3,455,000	103,650	3,558,650
	\$200,489,137	\$136,506,311	\$336,995,447

Note: Water Utilities budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment. Also, the 2021 amortization schedule does not match budget due to rounding.



Accrual

Revenues or expenditures that have been recognized for that fiscal year but not received or disbursed until a subsequent fiscal year. Annually, accruals are included in the revenue and expenditure amounts reported in departments' budget documents and year-end financial statements. For budgetary purposes, departments' expenditure accruals also include payables and outstanding encumbrances at the end of the fiscal year for obligations attributable to the fiscal year.

Ad Valorem Equivalent Funding

Ad Valorem (Latin for according to value) is a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax." Equivalent funding represents other non-Department specific revenues received in the General Fund, Sales Tax revenues, and Electric Utility Tax revenues.

Aggregate Millage Rate

The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.

Amortization

The systematic allocation of the discount, premium, or issue costs of a bond to expense over the life of the bond. It is also the systematic allocation of an intangible asset to expense over a certain period of time.

Appropriation

A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.

Assessed Value

The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."

Assigned Fund Balance

The assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted or committed.

Balanced Budget

A budget in which estimated revenues and appropriations are equal.

Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.

Base Budget

Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.

Benchmark

A standard or point of reference used in measuring and/or judging the quality or value.

Board of County Commissioners (BCC)

The legislative and governing body of a county. Also referred to as the "County Commission."

Bond

A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Refinancing

The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.

Budget

A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."

Budget Amendment

An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.

Budget Document

The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).

Budget Message

A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.

Budget Transfer

A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

Capital Equipment

Equipment with a value in excess of \$1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.

Capital Improvement

Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of \$25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.

Capital Improvement Budget

A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).

Capital Improvement Program (CIP)

A plan for capital expenditures to be incurred each year over a fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay

Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.

Capital Project Fund

A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).

Committed Fund Balance

The committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC).

Communication Services Tax

A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.

Comprehensive Plan

Required under Chapter 163 of the Florida Statutes, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.

Contingency

A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.

County

A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.

County Budget Officer

Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.

County Officers

Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. This is also referred to as "Constitutional Officers."

Debt Service

Payment of principal and interest related to long term debt.

Debt Service Fund

A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

Deficit (Budget)

The excess of budgeted expenditures over estimated revenues and receipts.

Department

An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.

Dependent Taxing Districts

Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).

Depreciation

Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Encumbrance

An amount of money committed for the future payment for goods and services not yet received.

Enterprise Fund

A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).

Exemption

A reduction to the assessed value of property. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.

Expenditures

The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

Fiscal Year

Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1st and ends September 30th of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2016 to September 30, 2017 would be Fiscal Year 2017.

Five-Year Trend

Represents the percentage change of a performance measure from the previous year actual and the five years previous.

Fixed Assets

Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.

Franchise Fee

A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.

Full-time Equivalent (F.T.E.)

The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).

Fund

An accounting entity with a self balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.

Fund Balance

The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.

GASB

The Governmental Accounting Standards Board is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.

General Fund

A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.

Goal

A long-range desirable result attained by achieving objectives designed to implement a strategy.

Grant

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.

Half-Cent Sales Tax

A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well, as long-term debt obligations related to capital projects.

Homestead Exemption

A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now \$50,000 for all property owners who qualify.

Impact Fee

A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.

Independent Taxing Districts

Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).

Infrastructure Surtax (IST or Surtax)

On November 8, 2016 the County's one cent infrastructure surtax referendum was passed. The purpose of this surtax is to enable the County to complete the backlog of infrastructure, repair, and replacement projects that have occurred during the last several years of budget reductions.

Interfund Transfer

Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."

Intergovernmental Revenues

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund

A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

Lease-purchase Agreements

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts for equipment and machinery.

Legally Adopted Budget

The total of the budgets of each County fund including budgeted transactions between funds.

Levy

To impose taxes, special assessments, or service charges for the support of County activities.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Line-Item

A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.

Major Fund

Funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

Management Team

A “team” consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.

Mandate

Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.

Millage Rate

Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or \$1.00 of tax for every \$1,000 of taxable value.

Mission

Describes what the organization does, who it does it for, and how it does it.

Municipal Services Benefit District

A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.

Municipal Services Taxing District

A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal type services; such as, fire-rescue, and road and street improvements to residents of the area.

Municipality

A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.

Net Budget

The gross budget less all interfund transfers and interdepartmental charges.

Non-Ad Valorem Assessments

Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.

Non-Ad Valorem Revenues

Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).

Non-Countywide Revenues

Revenue derived from unincorporated areas of the County (e.g., Franchise Fees).

Non-Countywide Expenditures

Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).

Non-Major Fund

Funds that does not meet the criteria to be classified as a major fund. Non-major funds can fall into four categories Special Revenue Funds, Debt Service Funds, Capital Projects Funds, or Permanent Funds. All non-major funds must be reported in a single column of the respective fund financial statement.

Non-Operating Expenditures

The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to

Non-Operating Revenues

The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).

Non-Spendable Fund Balance

Fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (e.g., inventory, prepaid).

Non-Tax Revenues

The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.

Objective

Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.

Operating Budget

A budget for general expenditures; such as, salaries, utilities, and supplies.

Performance Measures

Specific quantitative and qualitative measures of work performed.

Personal Services

Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.

Portability

Allows residential property owners with an existing Homestead Exemption to transfer all or a significant portion of their "Save Our Homes" property tax savings to a new property. Portability is an added benefit and is effective January 1, 2008.

Property Tax

Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.

Proprietary Fund

A fund which operates similarly to the private sector and focuses on the measurement of net income.

Reserve

A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.

Retained Earnings

An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue

Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Restricted Fund Balance

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

Revenue Bonds

Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Rolled-back Rate

The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.

Save-Our-Homes

Section 193.155(1), F.S. provides, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.

Senior Homestead Exemption

Certain low-income seniors in Palm Beach County may qualify for an additional \$25,000 exemption on their property's assessed value. For example, a home valued at \$100,000 would be taxed by the county on only \$25,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.

Service Level

Services or products which comprise the actual or expected output of a given program.

Single-Member District

A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.

Special Revenue Fund

A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Spendable Fund Balance

Fund balances that are in spendable form include restricted, committed, assigned, and unassigned fund balances.

Statute

A law enacted by a duly organized and constituted legislative body.

Statutory Reserve

Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.

Supplemental Requests

Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.

Tax Equivalent Revenue

Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).

Tax Rate

The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals \$4 per \$1,000 of taxable value; also referred to as the millage rate.

Tax Rate Limit

The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Taxable Value

The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transfers In/Out

Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

TRIM Notice

The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.

Trust and Agency Fund

A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Truth in Millage Law (TRIM)

A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

Unassigned Fund Balance

Unassigned fund balance includes amounts in the general fund that have not been classified as restricted, committed or assigned. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed, or assigned.

Unincorporated Area

That portion of the County which is not within the boundaries of any municipality.

Unit

A unit of financial reporting and management responsibility under the County's financial system.

User (Fees) Charges

The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Utility Tax

A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

A

AAPRA - American Academy for Parks & Rec.
Administrative

ACC - Animal Care and Control

ACE - Adverse Childhood Experiences

ACI - Abundant Community Initiative

ACT - Affordable Care Act

ADA - Americans with Disabilities Act

AED - Automated External Defibrillator

ARFF - Aircraft Rescue Fire Fighting

ASE - AT&T Switched Ethernet

AV - Audio/Visual

CCRT - Countywide Community Revitalization Team

CCTV - Closed Circuit Television

CDBG - Community Development Block Grant

CDC - Contract Development & Control Division

CDL - Commercial Driver's License

CEO - Code Enforcement Officers

CEP - Connection Efficiencies Project

CERT - Certified Emergency Response Team

CEU - Continuing Education Unit

CID - Capital Improvements Division

CIP - Capital Improvement/Infrastructure
Program/Project/ Computer Information Planning

CJC - Criminal Justice Commission

CMS - Contract Management System

CO - Change Order

COE - Commission on Ethics

CPE - Cost per Enplanement

CPI - Consumer Price Index

CPR - Cardiopulmonary Resuscitation

C&R - Compensation & Records

CRA - Community Redevelopment Agency

CSA - Consultant Service Authorization

CSC - Children Services Counsel

CST - Communications Service Tax

CW - Countywide

CSBG - Community Service Block Grant

B

BBF - Balance Brought Forward

BCC - Board of County Commissioners

BEBR - Bureau of Economics and Business Research

BIM - Budget Instruction Manual

C

CA - Consumer Affairs

CAFAS - Child & Adolescent Functional Assessment
Scale

CAFR - Comprehensive Annual Financial Report

CAP - Community Action Program

CBA - Community Based Agencies

CBB - Community Bulletin Board

CBD - Central Business District

D

EEOC - Equal Employment Opportunity Commission

DC - Dulles Airport**DEP** - Department of Environmental Protection**DHES** - Department of Housing and Economic Stability**DISC** - Digital Information Support Center**DOA** - Department of Airports**DOE** - Department of Energy**DOJ** - Department of Justice**DOR** - Department of Revenue**DOSS** - Division of Senior Services**DPO** - Decentralized Purchase Order**DRO** - Development Review Officer**DROP** - Deferred Retirement Option Plan**DS** - Debt Service**DTPB** - Discover the Palm Beaches**DVD** - Digital Versatile Disc**EFNEP** - Expanded Food and Nutrition Education Program**EHEAP** - Emergency Home Energy Assistance for the Elderly Program**EIC** - Emergency Information Center**ELC** - Early Learning Coalition**EM** - Emergency Management**EMS** - Emergency Medical Services**EOC** - Emergency Operations Center**EOD** - Explosive and Ordinance Division**EPA** - Environmental Protection Agency**ERC** - Electronic Review Comments**ERM** - Environmental Resource Management**ESRI** - Environmental Systems Research Institute**ES/LC** - Employee Safety & Loss Control Division**ESS** - Electronic Services & Security**E&T** - Education & Training Center**E****EAP** - Employee Assistance Program**EBO** - Equal Business Opportunity**ECMS** - Enterprise Contract Management System**EDA** - Economic Development Administration**EDDM** - Every Door Direct Mail**EDRP** - Employee Disaster Response Plan**EEO** - Equal Employment Office/Opportunity**FCDP** - Farmworker Career Development Program**F****FAA** - Federal Aviation Administration/Financially Assisted Agency**FAC** - Florida Association of Counties**FAMO** - Fixed Asset Management Office**FAPPO** - Florida Association of Public Procurement Officials**FARDA** - Florida Atlantic Research & Development Authority**FAU** - Florida Atlantic University**FCC** - Federal Communications Commission**FVIP** - Family Violence Intervention Program

FCHR - Florida Commission of Human Relations

FDEP - Florida Department of Environmental Protection

FDLE - Florida Department of Law Enforcement

FDO - Facilities Development Organization/Operations

FDOT - FL. Department of Transportation

FEMA - Federal Emergency Management Agency

FEP - Fair Employment Programs

FHLBA - Federal Home Loan Bank of Atlanta

FIND - Florida Inland Navigation District

FL - ESOOS - Florida Enhanced State Opioid Overdose Surveillance

FMLA - Family Medical Leave Act

FNP - Family Nutrition Program

FMD - Facilities Management Division

FPL - Florida Power and Light

FPTA - Florida Public Transportation Association

FR - Fire Rescue

FRPA - Florida Recreation and Parks Association

FRS - Florida Retirement System

FS - Florida Statutes

FSA - Finance Special Assessment System

FTA - Federal Transit Administration

FTC - Film and Television Commission

FTE - Full-Time Equivalent

HVAC - Heating, Ventilating and Air Conditioning

HVS - Human and Veteran Services

FY - Fiscal Year

G

GAAP- Generally Accepted Accounting Principles

GAL- Guardian Ad Litem

GDUSA - Graphic Design USA

GED - General Education Development

GFOA - Government Finance Officers Association

GIS - Geographic Information System / General Industry Standards

GI - Group Insurance

GO - General Obligation

GUA - Glades Utility Authority

H

HB - House Bill

HD - High Definition

HES - Housing and Economic Sustainability

HEROS - Helping Emergency Responders Obtain Support

HOME - Home Investment Partnership Program

HOT - Homeless Outreach Team

HR - Human Resources

HRFC - Highridge Family Center

HRIS - Human Resources Information System

HUD - Housing and Urban Development

L

LA - Legislative Affairs

I**IBM** - International Business Machines**IBS** - Integrated Business Solutions**IFAP** - Impact Fee Assistance Program**IFAS** - Institute of Food and Agricultural Sciences**IFB** - Invitation for Bid**IRP** - Intermediary Relending Program**ISO** - Insurance Service Office**ISP** - Internet Service Provider**ISS** - Information Systems Services**IST** - Infrastructure Surtax**IT** - Information Technology**IVR** - Interactive Voice Response**J****JS** - Justice Services**JVS** - Judicial Viewer System**K****KPIs** - Key Performance Indicators**MPO** - Metropolitan Planning Organization**MSTU** - Municipal Service Taxing Unit**MYTEP** - Multi Year Training and Exercise Plan**LAN** - Local Area Network**LAS** - Legal Aid Society**LC** - Loss Control**LCSW** - Licensed Clinical Social Worker**LETF** - Law Enforcement Trust Fund**LEX** - Law Enforcement Exchange**LGBTQ** - Lesbian, Gay, Bisexual, Transgender, Queer or Questioning**LHAP** - Local Housing Assistance Plan**LIHEAP** - Low Income Home Energy Assistance Program**LOS** - Levels of Service**LRTP** - Long Range Transportation Plan**LWL** - Lake Worth Lagoon**M****MAT** - Medically Assisted Treatment**MBG** - Mounts Botanical Garden**MBK** - My Brother's Keeper**MDI** - Medicolegal Death Investigator**ME** - Medical Examiner**MGD** - Millions Gallons per Day**MHI** - Mortgage and Housing Investments**MIH** - Mobile Integrated Health**MOT** - Mobilization of Traffic**OCR** - Office of Community Revitalization**OEBO** - Office of Equal Business Opportunity**OFMB** - Office of Financial Management & Budget

N

NACo - National Association of Counties

NACPRO - National Association of County Parks and Recreation Officials

NAME - National Association of Medical Examiners

NATEF - National Automotive Technicians Education Foundation

NAV - Non Ad Valorem

NEAT - Neighborhood Engagement and Transformation Grant

NENA - Northeast Everglades Natural Areas

NER - New Employee Requisition

NFIP - National Flood Insurance Program

NIGP - National Institute of Government Purchasing

NIMS - National Incident Management System

NJF - North Jupiter Flatwoods

NOC - Network Operations Center

NOFO - Notice of Funding Opportunity

NOV - Notices of Violation

NPDES - National Pollution Discharge Elimination System

NSP - Neighborhood Stabilization Program

O

OCP - Outreach and Community Programming Division

PIU - Public Information Unit

PM - Preventative Maintenance

PMO - Performance Management Office

PPE - Personal Protective Equipment

OHC - Occupational Health Clinic

OIG - Office of Inspector General

O&M - Operations & Maintenance

OSBA - Office of Small Business Assistance

OSHA - Occupational Safety & Health Administration

P

PAARL - Peggy Adams Animal Rescue League

PACE - Property Assessed Clean Energy

PAFR - Popular Annual Financial Reporting

PAPA - Property Appraiser Public Access

PB - Performance Budgeting

PBC - Palm Beach County

PBCCC - Palm Beach County Convention Center

PBCFR - Palm Beach County Fire Rescue

PBCHD - Palm Beach County Health Department

PBCSD - Palm Beach County School District

PBIA - Palm Beach International Airport

PBSO - Palm Beach Sheriff's Office

PCI - Property and Casualty Insurance

PDF - Portable Document Format

PEMT - Public Emergency Medical Transportation

ROV - Remotely Operated Vehicles

ROUTES - Rural Opportunities to Use Transportation for Economic Success

RPM - Route Performance Maximization

RPQ - Request for Pre-Qualification

PPL - Paid Parental Leave

PPM - Policies & Procedures Manual/Memoranda

PREM - Property and Real Estate Management

PRR - Public Record Requests

PSA - Public Service Announcement

PSAP - Public Safety Answering Points

PTSB - Palm Tran Service Board

PTSD - Post Traumatic Stress Disorder

PT-Stat - Palm Tran Statistics

PZB - Planning, Zoning & Building

Q

QIS - Quality Improvement System

QTI - Qualified Targeted Industry

R

REAP - Revitalization's Resident Education to Action Program

RFP - Request for Proposal

RFQ - Request for Quote

RFS - Request for Submittal

RLF - Revolving Loan Fund

RRH - Rapid Re-Housing

R&S - Recruitment & Selection

RTFC - Residential, Treatment, and Family Counseling

RW - Ryan White Program

Rx - Prescribed

S

SAO - State Attorney's Office

SCOP - Small County Outreach Program

SCR - Selective Catalytic Reduction

SCSP - Summer Camp Scholarship Program

SHIP - State Housing Initiative Program

SLA - Service Level Agreement

SMART - Strengthening Marriage and Relationship Training

S/M/WBE - Small/Minority/Women's Business Enterprise

SNAP - Supplemental Nutrition Assistance Program

SOE - Supervisor of Elections

SRCO - Site Rehabilitation Completion Order

STAC - State Attorney Case Management System

STARS - Senior Tracking and Referral System

STEM - Science, Technology, Engineering, Mathematics

STEP - Systematic Training for Effective Parenting

SWA - Solid Waste Authority

T

TA - Testing and Assessment

TAMP - Transit Asset Mangement Plan

TAS - Time & Attendance System

TD - Transportation Disadvantaged

TDC - Tourist Development Council

TDP - Transit Development Plan

TEA - Time Entry Applications

TED - Technology, Enterprise and Development

TIP - Transportation Improvement Program

TNC - Transportation Network Company

TNVR - Trap, Neuter, Vaccinate, and Return

T&OD - Training and Organizational Development

TPA - Transportation Planning Agency

TPS - Traffic Performance Standards

TRC - Therapeutic Recreation Center

TRIM - Truth in Millage

TSA - Transportation Security Administration

TSP - Transit Signal Priority

U

UASI - Urban Area Securiry Initiative

UF - University of Florida

ULDC - Unified Land Development Code

UPS - Universal Power System

USACE - United States Army Coreps of Engineers

USDA - United States Department of Agriculture

V

VAB - Value Adjustment Board

VFH - Vehicle For Hire

VoIP - Voice over Internet Protocol

VS - Victim Services

VSS - Vendor Self Service

W

WAP - Waterways Assistance Program

WC - Worker's Compensation

WHC - Working in a Higher Classification

WPS - Worker Protection Standards

WUD - Water Utilities Department

WUI - Wildlands Urban Interface

Y

YEC - Youth Empowerment Centers

YFC - Youth Family Counseling

YMP - Youth Master Plan

YSD - Youth Services Department



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COVER PHOTO

This photograph was taken by Adrian Gonzalez of our Water Utilities Department. Adrian captured this image of the Wishing Tree at Rosemary Square in downtown West Palm Beach. Adrian is a Palm Beach County employee and a freelance photographer with a background in graphic design, photography, and videography.



Palm Beach County
Board of County Commissioners